

### **Park Amenities**

- Water fountain with dog basin (handicapped accessible)
- Playground equipment (5-12 year old)
  - Portable toilet
  - Open play area
- Paved walking path



### **Shelter Amenities**

- Lighted shelter
- 7 tables, seating for 56 people (One handicapped accessible)
  - 1 large charcoal grill
- Drinking fountain with waterspout
  - 3 trash receptacles
  - Two electrical outlets
- Limited adjacent parking

## **Parks and Recreation City Codes**

### **Sec. 19-1. Operating Hours of Parks.**

- (a) The term "park" shall include all parks, and hiking and biking trails owned or operated by the City for use by the public.
- (b) All parks shall be open for use by the public between the hours of dawn and dusk.
- (c) All parks shall be closed for use by the public between the hours of dusk and dawn; provided, however, parks may be closed temporarily or opening hours extended temporarily in case of emergency, special events, adverse weather conditions, or unusual circumstances as determined and ordered by the Chief of Police or the Director of Parks and Recreation.
- (d) Any person in a park during the hours such park is closed to the public may be charged with a violation of the Code of City Ordinances.

### **Secs. 19-2. Hiking and Biking Trails.**

Any paved trail within parks shall be used only by pedestrians. On Hiking and Biking Trails, bicyclists and skaters shall be allowed. Persons who operate bicycles or who skate or skateboard on designated paved trails shall yield right-of-way to pedestrians. Pedestrians shall move to the right and allow room for oncoming traffic and for faster same-direction traffic to pass.

### **Sec. 19-3. Dogs, Cats and Other Animals.**

All dogs, cats, and other domesticated animals shall be leashed and kept under control while in a park.

### **Sec. 19-4. Swimming, Bathing, Wading.**

Swimming, bathing, and wading shall be prohibited in Turkey Creek and its tributaries within parks.

### **Sec. 19-5. Alcoholic Liquor and Cereal Malt Beverages.**

No person shall possess, consume or drink any alcoholic liquor or cereal malt beverage within the boundaries of any park.

### **Sec. 19-6. Firearms and Weapons.**

Except as provided in subsections (a), (b) below, no person shall discharge, use or carry, within the boundaries of Park Facilities, any firearm, air gun, spring gun, blank gun, slingshot, or any other weapon in which force is used to propel projectiles.

- (a) This section shall not apply to law enforcement officers who are authorized by law to carry a firearm.
- (b) This section shall not apply to other persons who are authorized by law to carry a firearm for the performance of their official duties, when said persons are performing their official duties.

### **Sec. 19-7. Hunting.**

Except as provided in subsections (a) and (b), below, no person shall in any manner pursue, catch, kill, trap or molest any wildlife within the boundaries of a park. Furthermore, except as also provided in subsections (a) and (b) below, no person shall remove or take any wildlife from the boundaries of a park.

- (a) This section shall not apply to law enforcement officers or city employees who are acting within the scope of their official duties.
- (b) This section shall not apply to lawful fishing and frogging.

### **Sec. 19-8. Vandalism and Collection.**

Except as provided in subsection (a), below, no person shall destroy, alter, damage, injure or remove any real or personal property that belongs to the city, or any vegetation, ruins, relics or geological formations found within the boundaries of any park.

- (a) This section shall not apply to persons who are engaged in scientific or educational collection and who possess and are in compliance with specific prior written permission obtained from the City Director of Parks and Recreation.

### **Sec. 19-9. Fires.**

Building of fires shall be restricted to privately owned ovens, grills and stoves, and to ring pits and grills, which are provided. No fire shall be left unattended. Building of fires may be prohibited by authority of the City Director of Parks and Recreation or Fire Chief, or their designees.

### **Sec. 19-10. Refuse Disposal/Littering.**

While in a park, all persons shall properly dispose of refuse and trash in receptacles provided for such purpose. No person shall transport any refuse into any park for the purpose of disposal therein.

### **Sec. 19-11 Amplified Sound.**

Only those persons who possess a permit from the city and who are acting in conformity with the terms and conditions of said permit, or otherwise have permission of the City, shall be allowed to emit amplified sound within the boundaries of a park.

### **Sec. 19-12. Signs.**

Posting of signs shall be prohibited except in accord with the provisions of any permit issued by the city.

### **Sec. 19-13. Solicitations.**

No person shall solicit or advertise for sale within the boundaries of any park, any product, item or service except as provided under the terms and conditions of a permit issued by the city.

### **Sec. 19-14. Demonstrations, Exhibitions, Special Events.**

Demonstrations, exhibitions and special events must first be approved by the Parks and Recreation Advisory Board, pursuant to policies duly adopted by said Board prior to their occurrence. Written application must be made to the Park and Recreation Board at least 45 days in advance of the proposed demonstration, exhibition or special event.



## **Park Shelter Rental Reservations**



**Vavra Park  
61st & Eby**

**Chatlain Park  
9703 W. 63rd Terr**

**For Information call  
913-322-5550**

# 2010 Facility Rental Rates

## Availability:

Half Day: 8:00am-2:00pm/3:00pm-9:00pm  
Full Day: 8:00am-9:00pm

## Resident Discount:

Half Day - \$ 42.00  
Full Day - \$ 74.00

## Non-Resident:

Half Day - \$ 53.00  
Full Day - \$ 95.00

## Commercial:

Half Day - \$ 84.00  
Full Day - \$ 137.00

To qualify for Merriam resident rate, applicant must furnish proof of residency at the time of application.

## Additional Fees:

### Security Deposit:

Reservations must be accompanied by a \$150 refundable damage/security deposit. If facility is left clean, undamaged, and user does not exceed approved time or conduct activities which have not been previously approved, the deposit will be returned within 10 business days following the rental date. In the event that damage to the facility should exceed the deposit amount, additional charges will be assessed by the city.

### Special Event Permit Fee:

\$50.00 per day in addition to rental fee - Applies to individuals or organizations who wish to sponsor community, corporate or private special events.

# Reservations

The facility may be reserved after January 2 of the given year on a first-come, first-served, space available basis.

## Rental Season: April 15 - November 15

• **Reservation Hours:** Half day 8:00am-2:00pm or 3:00pm-9:00pm; Full day 8:00am-9:00pm. No reservations will be accepted that conflict with City of Merriam, Kansas (City) sponsored events. (Park Closes at Dusk)

• **Reservation Fees:** All fees are due at the time of rental application.

• **Reservations must be made by persons at least 21 years of age.** Permits may not be transferred. Communication and requests will be made only with the permit holder. The permit holder must be present during the rental activity and agrees to be responsible for compliance with all rules and regulations.

• **Cancellation/Refund policy:** The permit holder will receive a full deposit and fee refund less a \$10 processing fee for cancellations made at least 30 days prior to the rental date. The permit holder shall forfeit all deposits and fees for cancellations made less than 30 days prior to the rental date. No refunds will be given for cancellations due to weather.

• **Liability:** The permit holder shall be responsible for any damages to the shelter or City property. The permit holder and rental group shall comply with all applicable city, county, state and federal laws and any specific park use regulations.

For more information on reserving the shelter call:  
913-322-5550

# General Rules and Regulations

1. The use of amplified sound is permitted in accordance with city ordinance. Written permission for such use must be requested from the Director at least 30 days in advance of the rental date.
2. The use of fireworks is prohibited.
3. No vehicles are permitted on the grass or sidewalks. The use of water balloons, egg toss games, and confetti is prohibited.
4. The building of fires shall be restricted to charcoal grills provided by the permit holder or his/her designee. Grills are prohibited underneath the shelter.
5. Permit holders are responsible for clean up including, but not limited to: disposal of trash to trash receptacles, removal of decorations caused by rental activities.
6. The posting of signs is prohibited except in accordance with the provisions of a "temporary sign" permit issued by the City.
7. Storage facilities are not provided for permit holder's use.
8. Placement and arrangement of equipment or property owned or rented by permit holder is permitted by seeking approval as part of the rental agreement.
9. The City shall furnish utilities, picnic tables (7), grill and 3 trash receptacles as incidental to ordinary usage. Chairs are not furnished by the City. The permit holder shall seek approval and be responsible for all decorating and other special preparations necessary for rental. All decorations and equipment shall be put up and removed on the day of the rental activity in accordance with stated policy.
10. The use of tape, nails, screws, or staples are not permitted on light poles, walls or the pavilion structure.
11. The City is not responsible for accidents, injury, illness, or loss of group or individual property. The City may require proof of Comprehensive General Liability insurance coverage.
12. Permit applicants should be aware that the shelter is located within a public park. Shelter rental does not guarantee the restricted use of green space, parking lot, portable toilet, or any other amenity at the park.
13. The Director or her designee has final authority as representative of the City to interpret compliance with these facility rules and regulations.

# Special Event Requirements

Individuals or groups requesting use of the shelter for special events in a manner consistent with its normal use and beneficial to the general welfare of the public may make application within the following guidelines for consideration by the Director of Parks and Recreation.

"Special Event" means a temporary, short-term use of the shelter for events including, but not limited to the following types of activities:

1. Fund-raising or non-commercial events for nonprofit, religious, educational, or community service organizations.
2. Commercial activities intended to sell, lease, rent or promote specific merchandise.
3. Public events intended primarily for entertainment or amusement such as concerts or festivals.

- Permits will be issued or denied by the City of Merriam, based upon an appraisal of the information provided and the impact to the facility, area, adjacent property owners and the City.
- Event activities must be in compliance with applicable city, county, state and federal laws, and facility regulations.
- The City of Merriam has the authority to cancel the Special Event Permit for any violations of permit requirements, city ordinances or applicable county, state or federal laws.
- The City of Merriam reserves the right to cancel any permit due to severe or potentially dangerous weather conditions.
- The sponsoring individual or agency shall obtain and continuously maintain comprehensive general liability insurance against damage or liability caused by the permit holder, its officers, members, agents, employees, guests, invitees and participants in the special event throughout the term of the event in an amount of not less than \$500,000 combined single limit per occurrence for bodily injury, personal injury and property damage, with an aggregate limit of not less than \$1,000,000

Said policy shall be issued by a company duly authorized to conduct business in the State of Kansas, and if mutual, shall be non-assessable. The form of the policy shall be acceptable to the City and the permit holder shall provide the City with a copy of the certificate of insurance naming the City of Merriam, Kansas, its officers, employees and agents as additional insureds at least 14 days prior to the event. Failure to provide such insurance coverage shall be grounds for the immediate termination of the event and permit.