

Registration begins Monday, December 1, 2008

4 EASY WAYS...

MAIL IT IN: Send your registration form and check or money order for total fees to:
Merriam Parks & Recreation,
5701 Merriam Dr., Merriam, KS 66203



FAX IT IN: Fax in your registration form with your VISA, MasterCard or Discover by calling our fax number: (913) 677-1409. **(Please be sure your form is filled out completely)**



CALL IT IN: Phone in your registration using your VISA, MasterCard or Discover anytime during office hours: (913) 322-5550



WALK IT IN: Bring your registration form and fees in person anytime during office hours:
Monday-Thursday: 8:00am-8:00pm
Friday: 8:00am-4:00pm
Saturday: 8:00am-3:00pm
Sunday: 1:00pm-4:00pm



IMPORTANT: PLEASE READ

1. Registration is on a first come, first served basis. All fees are due at the time of registration. **Please keep your brochure; no class confirmations are sent.**
 2. All classes will have a minimum enrollment. Classes which have not met minimum enrollment 72 hours prior to the first class meeting will be cancelled. Participants will be notified by phone in the event of a class cancellation.
 3. Registration may be accepted after classes begin, but fees are NOT PRORATED.
 4. Inclement Weather Information: Call Merriam Parks & Recreation after 4:00pm for announcements concerning program cancellation-913-322-5591 or visit our web site www.merriam.org/park.
- REFUND/TRANSFER POLICY:**
1. A full refund will be issued in the event of a class cancellation due to insufficient enrollment.
 2. Refunds are available up to 72 hours prior to first class meeting. **A \$10.00 processing fee will be deducted.**
 3. Pro-rated refunds due to participant illness are allowed if accompanied by written physician statement, provided class session has not passed halfway point. **A \$10.00 processing fee will be deducted.**
 4. Requests for transfers may be made no later than the 2nd class meeting date, subject to class availability.
 5. Returned check service fee - \$30.00.

Name: _____ Last _____ First _____ DOB (Required) _____

Address: _____ City: _____

State: _____ Zip: _____ Home Phone#: _____ Work Phone #: _____

Cell Phone: _____ Email Address: _____

Friend/Relative in case of Emergency: _____ Phone: _____

Participants Name	Program	Registration #	DOB (Required)	Start Date	Day/Time	Fee

For Team Entries: Name of Team _____ Total Fees _____

Please charge all fees to my: MasterCard _____ VISA _____ Discover _____

Card #: _____ Expires: _____ V-Code#: _____ (last 3-digits on back of card)

Name as appears on card: _____

The undersigned agrees to hold harmless and release the City of Merriam, its agents and employees from any liability which may be suffered by the above named individuals registered in this program arising out of or in anyway connected with participation in this program. The undersigned and the participant authorize the Merriam Parks & Recreation to use at its discretion, any photograph(s) (black/white or color) taken of the participant while participating in the program and waive any and all claims that the participant or undersigned or their heirs or assigns may have or claim to have resulting from such photograph(s) or reproduction thereof.

Signature: _____
 Participant Parent Guardian