



Neighborhood Island Grant Application

Date: _____ **Island Location:** _____

Name: _____ **Phone:** _____

Address: _____ **Email:** _____

_____ **Requested Amount (\$100-\$500):** _____

Description of Improvements:

Sketch of Island Improvements:

By signing below, I understand the Neighborhood Island Grant is a reimbursement grant that pays out in early September. Reimbursement will only be made for improvements made by June 15 and reasonably maintained through August 31. I also acknowledge any required labor and/or water will not be provided by the City.

Signature **Date**

SUBMIT: Merriam Public Works; 6901 Knox St; Merriam, KS 66203; or email jmacdonald@merriam.org.

INTERNAL USE ONLY

Initial Approved By: _____	Date: _____	Spot Inspections <input type="checkbox"/> May <input type="checkbox"/> June <input type="checkbox"/> July <input type="checkbox"/> August
Installation Verified By: _____	Date: _____	
Final Approval to Pay: _____	Date: _____	

Merriam Neighborhood Island Grant

Merriam.org/neighborhoodisland

Goal: Partner with neighborhoods to improve maintenance of common areas

Program:

- Provide a 100% reimbursement for purchase of preapproved plant material for installation and subsequent maintenance of neighborhood islands
- Maximum reimbursable amount - \$500 per island

Eligibility:

- Any of the of 20 existing neighborhood islands
- Reimbursement amount: minimum \$100; maximum \$500
- Program will only reimburse the cost of plants from the preapproved list
- Eligibility of materials not listed will be determined by the Public Works Director
- Contractual labor is reimbursable
- Applicants don't have to live in the same neighborhood as the island
- Applicants can be approved for multiple islands
- Only one grant will be awarded per island per year
- Applicant assumes all liability during the grant term

Process:

- Public Works manages the program
- Applications currently being accepted – submit to Public Works, 6901 Knox St.
- No application fee
- Application must be fully complete prior to approval
- Application approval must occur prior to start of reimbursed work
- **All reimbursable plant material must be installed by June 15**

Before reimbursement:

- Applicant provides up to \$500 in receipts for installed plant material and contractual labor
- Staff performs a post installation inspection and periodic monitoring to verify ongoing maintenance through August 31