

City of Merriam- Job Description

Job Title: Maintenance Worker I
Department: Public Works
Reports to: Foreman / Superintendent
Status: Full-time; Non-Exempt
Pay Grade: 6

Position Summary

This position is responsible to help support the City of Merriam's mission by providing both unskilled and semi-skilled maintenance to streets, curbs & sidewalks, streetlights and city signage, and storm drains, and parks; these duties will be performed in a safe manner, while promoting the City of Merriam's values.

Essential Functions and Duties

- Regularly inspects and/or repairs streets, drainage systems, and signs at frequent intervals
- Responds to complaints regarding traffic signals, street signs, drainage problems, sidewalks, curbs and gutters; explains findings to supervisor
- Inspects and ensures proper maintenance of equipment and tools; cleaning and basic maintenance
- Drives city-owned vehicles; will load, haul, unload equipment, gravel, sand and salt in a variety of weather conditions
- Performs labor involved in construction and maintenance projects as part of a crew; including pavement cutting, ditch digging, hot asphalt placement, crack seal, flagging, hand digging, manhole and pipe repair, laying and backfilling
- Operates lawnmower, edger, string trimmer, snow blower, and trimmers
- Operates a variety of power construction and maintenance tools and equipment used in parks and street department, as well as ground maintenance
- Promotes City at all times
- Wears appropriate personal protective equipment (PPE)
- Other duties as assigned.

Education and Experience

- High school diploma or GED
- At least 1 year of experience relating to construction, maintenance, or repair
- Equivalent combination of education and experience

City of Merriam- Job Description (cont.)

Knowledge, Skills, and Abilities

- Ability to effectively communicate verbally and to follow oral and /or written instruction
- Ability to work without the need for close supervision; keeping personal safety in mind
- Ability to work outdoors in all conditions
- Some knowledge of various equipment, materials, and supplies used in building and grounds maintenance
- Knowledge of safe operation of the tools needed to make minor repairs
- Ability to perform heavy, manual tasks for extended periods of time
- Ability to stand and walk on concrete and/ or uneven surfaces for extended periods of time

Requirements

- Valid State-issued driver's license
- Commercial driver's license (CDL) or ability to obtain within 8 weeks of start date
- Must be physically capable of working outside and inside in all weather conditions in a physically active manner

Physical Demands and Environment

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle or feel objects, tools or controls, and reach with hands and arms. The employee frequently is required to stand, talk or hear. The employee occasionally required to walk, sit, climb or balance, stoop, kneel, crouch, crawl and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally move and/or pull up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually loud.