



ADVISORY BOARD MEETING AGENDA
Tuesday, July 27, 2021
6:00 PM
Merriam Community Center

1. Roll Call/Attendance Staci Chivetta
2. Public Comments Staci Chivetta
3. Approval of June 22, 2021 Minutes Staci Chivetta
4. Staff Reports
 - a. Director's Report Anna Slocum
 - i. Community Center Update
 - ii. Monthly Community Center Membership Report
 - b. Assistant Director's Report Dave Smothers
 - i. Farmers' Market Update
 - ii. Program Evaluations
 1. Family Fun Friday – Quail Creek & Dive-in Movie
 - iii. Upcoming Events
 1. National Night Out
 2. "Heartland Creations" Opening Reception
 3. Cruise Night
 4. Concert in the Courtyard
5. New Business Anna Slocum
 - a. Geocache & Metal Detecting Department Policies
6. Other Business Anna Slocum
 - a. Municipal Parking Lot Ordinance Update
7. Adjournment

Distribution:

Board Members: Chivetta, Croan, Howard, Leary, Leitch, Quinley, Scott, Stull
Mayor Sissom

City Council Members

City Staff: Chris Engel, Jennifer Jones-Lacy, City Clerk, Anna Slocum, Dave Smothers,
Renee Nagle, Cole Surber

CITY OF MERRIAM PARK AND RECREATION
ADVISORY BOARD MEETING MINUTES
Tuesday, June 22, 2021
6:00PM

Roll Call

The June meeting of the Merriam Parks & Recreation Advisory Board was called to order at 6:00 p.m. by Chairperson Staci Chivetta. Board members in attendance included: Billy Croan, Kathy Stull, Evan Quinley, Christopher Leitch, Katie Leary and Tony Scott. Staff members in attendance were Anna Slocum, Director and Dave Smothers, Assistant Director. Public in attendance included: Nancy Hupp and Jacob Slobodzian.

Public Comments

There were no public comments.

Approval of Meeting Minutes

Christopher Leitch made a motion to approve the May minutes. Billy Croan seconded the motion. Motion passed unanimously.

Staff Reports

Director's Report

Community Center Update

A detailed memo was included in the packet. Highlights and updates included: emergency exit lights are now off during the day with the exception of one. There was one faulty photo cell that prevented the task from being completed. The last remaining light is located on the north side of the building and will be repaired soon. Abby Hall has started as the new Customer Service Representative and will begin her duties of meeting scribe in July. Child Watch operation will begin on Tuesday, July 6. There will be limited day hours due to staffing issues. This will allow for a soft opening to work out any operational concerns. Birthday Party applications will begin on July 13 for parties to occur on or after Friday, July 23.

In coming months there will be several new departmental policies discussed to include: public use for private gain, geocaching and metal detecting. To ensure a consistent response to the recent questions asked about these activities; an official policy is best practice. There was a question regarding public use for private gain. Recently, a member was offering private swim lessons not associated through our program. There is City Code that prohibits solicitation which what was sited but the member did challenge staff requesting proof. The email sent to him was requested by the board. Swim instructors with the City of Merriam are paid hourly; other program instructors have a contractual agreement for revenue sharing. Billy Croan questioned that since he is a member and a tax-payer does he not have a right to utilize the facilities. This is why when rooms are rented staff question if fees will be collected as this automatically changes the rate to commercial fee which is significantly higher. Once money is exchanged, it becomes a business transaction. Staff will also include information regarding non-compete with programs offered by the department.

Christopher Leitch asked if there would be a “cross pollination” of the public areas when the library is on site. There will be and there is language included in the agreement to ensure that the space is reserved properly to avoid conflicts. The City manages the reservation of space on the campus.

Membership / Visit Reports

Included in the packet were the monthly reports. There is still growth occurring in memberships with 133 annual memberships added in May. To date there have been a total of 612 memberships sold in 2021 which is 59 less than all of 2020. There are 879 active memberships which is approximately 75% of the pro-forma. In the coming months, staff will analyze the membership statistics to start building better revenue projections for future budgets based on the type of memberships sold. Due to the cold start of May, summer memberships were slow to start. There have been a total of 76 sold.

As of May 31, there have been a total of 22,851 pass visits and 395 tours. This is an average of 152 visits per day as compared to 72 visits per day in 2020. Insurance visits continue to hold steady, down 10 compared to April.

Discussion involved the outcome of tours. The majority of tours have already made up their mind to purchase a membership there are some that are curious or just beginning their investigation of services. There has been an influx of Silver Sneaker inquiries that mention they are comparing services to Sylvester Powell.

Recreation Report

Included in the packet for the first time in over a year is a summary of programs and services provided from January – May. This report tracks enrollment and participation for each program offered. Over time, this tool helps identify programs that are not successful, those that are growing and those that have matured in participation. There will be a report created for each season of Highlights. In future seasons there will be historical data to compare.

Assistant Director Report

Tim Murphy Art Gallery

Invitation for the July 1 reception was included in the packet. Beverages will once again be served.

Farmers' Market Update

The June 2021 update was provided in the packet. As with past years, attendance is starting to increase in the bell curve fashion as the season for peak produce is here.

Family Fun Fridays

Included in the packet is the flyer for the first outdoor special events in over a year! Staff is excited to be able to offer these events. The pool events are free to members; \$10 for non-members.

Program Evaluation

Included in the packet is program evaluation for the Adult DIY Porch Welcome sign class. This class sold-out! Staff will be exploring more of these types of classes – crafting with wine is quite popular!

New Business

Municipal Parking Lot Ordinance

Managing parking in municipal lots has continued to be a challenge. The ordinance associated with parking lots does not mirror the rules of the park itself. This spring, several inoperable cars were left on the south end of the Merriam Marketplace. While there is code that deals with inoperable vehicles in zoning for residences, the code for municipal parking is very specific. Staff from various departments have met and will be drafting a change in code that provides for easier enforcement. Parking for areas defined as a municipal park will be allowed from dawn to dusk. The municipal campus will be defined as city operated facilities during hours of operation with exception for “allowable” vehicles to include city vehicles, staff and those with permission. Once approved, signs will be posted at all locations. Park Board will see a proposed draft of the ordinance prior to City Council approval for feedback.

Discussion of this topic related to enforcement. Cars left after dusk will be subject to tow. Typically, the police will ask staff what they want done when a car is identified as being “abandoned”. There was a question asked about the possibility of renting spaces as that has been a practice in the past. This has been done with a local business but the parking was for employees for a short term solution during an inventory crunch. This solution would cause more issues as the majority of the cars belong to local auto repair shops and would be an ongoing issue with little control of the condition or length of time the car would occupy the space.

Eagle Scout Project – Quail Creek

Christian Ryan’s proposal was included in the packet. Park Board members did have a concern about trees with fruit / debris and recommend that Christian work closely with his mentor and Public Works to avoid these types of trees. Katie Leary made a motion to approve the proposal with this direction. Kathy Stull seconded, motion passed unanimously. Staff will reach out to Christian so he can begin his fundraising campaign in order to plant the trees in September.

Other Business

Finalization of Meeting Procedures and Rules of Order

Included in the packet was the final version for members.

Tim Murphy Art Gallery Fundraiser

Included in the packet was the final flyer with recommendations from the Board. Christopher Leitch recommended sharing the opportunity with Johnson County Community College and Kansas City Christian School as former tenants of the building.

Adjournment

Billy Croan called for a motion to adjourn. Katie Leary seconded. The meeting adjourned at 7:05 p.m.



To: Merriam Parks and Recreation Advisory Board
From: Anna Slocum, Director of Parks and Recreation
Subject: Director's Report
Date: July 27, 2021

Community Center Update

Staff continues to make headway on items identified on the 11-month warranty walk. The lone emergency exit light that was still lit, is scheduled to be repaired this week. The men's locker room shower issue has been fixed. The lockers were closed longer than anticipated. They opened on Monday, July 19. Staff will monitor the repair to ensure proper adhesion. Staff is working with the pool contractor to identify a time to complete the gutter issue in the lazy river. Focusing on two possible dates, the week of August 16 or August 23. This time frame is after the start of school when the outdoor pool opens later, allowing for morning indoor activities to be held in the outdoor pool. Staff continues to work with McCarthy to address the HVAC issue occurring in the natatorium. It was discovered that the damper is not operating properly. The part has been ordered, confirmation of a ship date is pending. Once known, a schedule to complete the repair and the impact to members will be shared. After the repair is complete, the system will be balanced and then the work to repair / replace the equipment damaged by this imbalance will begin. All of the work is considered warranty so it will be covered by the vendors.

The concession cart is fully operational including accepting credit cards! Staff worked diligently to address the outstanding issues and used the dive meet as a trial run of the system. Operations are working great!

During the month of July, aquatics hosted 1 swim meet and 2 dive meets. Staff estimates that there were approximately 1,050 that attended these three events. Staff learned a lot and will be implementing changes for the 2022 season.

There have been strides made in hiring Facility Attendants and Child Watch Attendants but additional staff is still needed. Child Watch opened on July 6 with morning hours only. There have been 9 children utilize the service through Saturday, July 17. The most popular day of the week is Saturday at this time. The goal is to fully open Child Watch by August. Birthday Party reservations began on July 13 and to date there are 3 parties currently scheduled.

Johnson County Nutrition congregate meal program returned to MCC on July 12. The crowd is smaller than prior to COVID but there have been more inquiries lately.

Monthly Community Center Membership Report

Included in the packet are the comparison reports for annual membership, summer membership and daily visits.

In June there were a total of 291 annual memberships purchased taking the total number of membership sales to 903 surpassing the total sold in 2020 by 232. Due to the limited number of summer memberships sold, staff believes that many patrons purchased the annual / monthly option and there will be a significant amount of cancellations in September. This year with the timing of Memorial Day / Labor Day it was appeared to be a better bargain. It is something that will be monitored over the next several seasons. Due to the cold wet start of May, summer memberships sales were slow to start. Through the end of May, a total of 76 memberships were sold.

Visitation in the month of June sky rocketed more than doubling previous months' visitations. There were 10,607 membership visits, 2,148 pass visits, and 24 guest passes for a total of 12,779 visits averaging 426 visits / day. This number does not take into account the number of people that participated in programs or classes. Prior to this the March had been the best attended month with 5,430 membership visits or an average of 175 visits / day. July visits are on pace to surpass June based on current daily average attendance coupled with warmer weather forecasted for the end of the month. Insurance visits held steady in May. Insurance visits in all categories increased in the month of June. Silver Sneakers and UHC (Renew Active) continue to be the more popular programs.

Recommendation: This memo was provided for your information. No action required.

Membership Category	2020*	2021
TWO PERSON CHARTER	44	0
TWO PERSON HOUSEHOLD	26	76
ACTIVE & FIT	1	14
ADULT CHARTER	41	0
ADULT MEMBERSHIP	56	116
COUNCIL - BOARD MEMBERSHIP	8	7
EMPLOYEE MEMBERSHIP	61	49
HOUSEHOLD CHARTER	81	0
HOUSEHOLD MEMBERSHIP	41	234
TIVITY PRIME MEMBERSHIP	30	11
PEERFIT	0	4
RENEW ACTIVE	44	63
RETIRED SENIOR HOUSEHOLD	5	4
RETIRED SENIOR	1	1
SCHOLARSHIP MEMBERSHIP	2	2
SENIOR CHARTER	54	0
SENIOR CHARTER HOUSEHOLD	44	0
SENIOR HOUSEHOLD	6	22
SENIOR MEMBERSHIP	19	44
SILVER & FIT	2	11
SILVER SNEAKERS	105	236
YOUTH MEMBERSHIP	2	9

TOTAL MEMBERSHIP SALES	671	903
CANCELLATIONS	66	46
SUSPENDED	30	0
EXPIRED**	***292	1

*Charter Sales for Grand Opening began in March

**All Council and Employee related passes expire annually in December

***Includes 80 IBFCC memberships carried over due to COVID-19 closures

Annual Membership Sales Comparison
Jan - June 2021

Membership Category	2020	2021
TWO PERSON CHARTER	4	
TWO PERSON HOUSEHOLD	1	34
ACTIVE & FIT		6
ADULT CHARTER	6	
ADULT MEMBERSHIP		36
COUNCIL - BOARD MEMBERSHIP	2	
EMPLOYEE MEMBERSHIP	14	25
HOUSEHOLD CHARTER	16	
HOUSEHOLD MEMBERSHIP	1	104
PRIME MEMBERSHIP		
PEERFIT		2
RENEW ACTIVE		14
RETIRED SENIOR HOUSEHOLD	1	1
RETIRED SENIOR		
SCHOLARSHIP MEMBERSHIP	1	2
SENIOR CHARTER	12	
SENIOR CHARTER HOUSEHOLD	11	
SENIOR HOUSEHOLD		5
SENIOR MEMBERSHIP		13
SILVER & FIT		2
SILVER SNEAKERS	3	43
YOUTH MEMBERSHIPS		4

TOTAL MEMBERSHIPS SOLD

72

291

CANCELLATIONS
SUSPENDED
EXPIRED

1

**Annual Membership Sales
June 2021**

Membership Category	2021	2022	2023
TWO PERSON HOUSEHOLD	13	0	0
ADULT MEMBERSHIP	4	0	0
HOUSEHOLD MEMBERSHIP	60	0	0
SENIOR HOUSEHOLD	12	0	0
SENIOR MEMBERSHIP	4	0	0
YOUTH MEMBERSHIP	5	0	0
TOTAL MEMBERSHIP SALES	98	0	0

**2021 Summer Memberships
May/June 2021**

2021 TOTAL VISITS	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL VISITS
MEMBERSHIP VISITS	3,318	3,169	4,924	4,769	4,775	10,607							31,562
DAILY VISITS	185	211	482	386	576	2,148							3,988
GUEST PASSES	3	2	24	20	7	24							80
TOURS	77	38	93	85	102	90							485

2020 TOTAL VISITS	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL VISITS
MEMBERSHIP VISITS							388	1,765	1,862	3,159	2,833	2,490	12,497
DAILY VISITS							3	53	59	197	104	144	560
TOURS							366	378	149	133	56	31	1,113

2021 Highest Attended Day	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
MEMBERSHIP VISITS	149 (Mon 5th)	159 (Tues 2nd)	213 (Mon 15th)	228 (Thurs 8th)	247 (Wed 19th)	496 (Wed 16th)						
DAILY VISITS	22 (Sat 16th)	66 (Thurs 25th)	45 (Fri 19th)	52 (Sat 10th)	69 (Mon 31st)	136 (Sun 13th)						

2020 Highest Attended Day	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
MEMBERSHIP VISITS							72 (Thur 30th)	85 (Mon 24th)	92 (Thur 10th)	148 (Tues 27th)	159 (Wed 11th)	117 (Wed 30th)
DAILY VISITS							2 (Tues 28th)	6 (Mon 31st)	11 (Sat 5th)	19 (Sat 10th/ Tues 27th)	16 (Sat 14th)	16 (Mon 28th)

2021 INSURANCE VISITS	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL VISITS
Silver Sneakers	328	347	443	437	410	475							2,440
Prime Fitness	24	17	35	56	53	52							237
Renew & Active	136	138	254	286	291	299							1,404
Silver & Fit	8	8	13	12	18	22							81
Active & Fit	3	2	0	3	24	51							83
PeerFit		3	46	39	27	53							168

2020 INSURANCE VISITS	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL VISITS
Silver Sneakers							32	156	187	264	308	287	1,234
Prime Fitness							0	26	37	33	29	32	157
Renew & Active								1	19	98	118	121	357
Silver & Fit												6	6
Active & Fit												0	0
PeerFit													0



The Flags 4 Freedom display was a big hit as always.

The July 3rd Take & Make giveaway was a sparkler/fireworks craft and all 25 were given away to kids to do at home.

Several season vendors have purchased extra booths since we were able to open all of them back up again. And there continues to be a steady stream of mostly regular daily vendors.

Week	2019 Vendors	2019 Attend	2020 Vendors	2020 Attend	2021 Vendors	2021 Attend
1	17	275	N/A	N/A	20	442
2	20	160	N/A	N/A	20	445
3	20	314	N/A	N/A	18	298
4	17	275	16	555	18	297
5	20	262	20	393	19	360
6	24	463	18	555	23	500
7	21	337	17	608	19	516
8	23	361	19	456	24	520
9	24	571	21	506	24	532
10	27	680	20	423	23	688
11	27	723	21	718	20	542
12	26	714	20	612	22	690



POLICE-COMMUNITY PARTNERSHIPS

NATIONAL NIGHT OUT 2021

AUGUST 3, 2021 6-8PM

**WATERFALL PARK
5191 MERRIAM DR
MERRIAM, KANSAS**

A stylized illustration of a neighborhood at night. On the left is a large, multi-story house with several lit windows. In the center is a smaller house with one lit window. To the right, a car is parked on a street. The sky is dark blue with a crescent moon and several small stars. The overall style is flat and modern.

**TOGETHER, WE ARE MAKING COMMUNITIES
SAFER, MORE CARING PLACES TO LIVE AND WORK**

Tim Murphy
ART GALLERY



HEARTLAND CREATIONS

AUGUST 5 - 28

HEARTLAND ART GUILD

OPENING RECEPTION

Thursday, August 5 // 7-8:30 p.m.



MERRIAM COMMUNITY CENTER
6040 Slater St.; Merriam, KS 66202
913-322-5550 // Merriam.org/artgallery

GALLERY HOURS	
M-TH	5 a.m.-9 p.m.
F	5 a.m.-8 p.m.
SAT	8 a.m.-6 p.m.
SUN	10 a.m.-6 p.m.



Turkey Creek Cruise Night



Saturday, Aug. 14 6:30–8:30 p.m.
Merriam Marketplace

All show-quality cars and motorcycles welcome!

Live music by the RONNI WARD BAND

Food available from EAT SCHMIDT food truck

FREE

MERRIAM COMMUNITY CENTER | 6040 SLATER ST. | 913-322-5550 | MERRIAM.ORG/PARKS 





CONCERT

IN THE COURTYARD

Partnered in part by AdventHealth

TROUBADOUR RETRIEVERS

FRIDAY, AUG. 20

6:30–8 P.M.

MCC

FOOD TRUCKS ▶ ADULT BEVERAGES ▶ GAMES ▶ FACE PAINTING
CARICATURE AND BALLOON ARTISTS ▶ PHOTO BOOTH

FREE



MERRIAM COMMUNITY CENTER | 6040 SLATER ST. | 913-322-5550 | MERRIAM.ORG/PARKS



Parks & Recreation

Special Event Evaluation Form

Event Name: Family Fun Friday

Date: Friday, July 9, 2021 **Location:** Quail Creek Park

Number of Registrants: N/A **Number of participants:** 126

Ages: ALL

Cost of Event: FREE



<u>Expenses</u>	
Entertainment –Tracy Allison Band	\$400
Stage	\$518.62
Sister Act Face painting	\$172.50
Sam’s – lemonade, cups, bug spray	\$37.60
	\$1,128.72

Special Items Needed: tables for drinks and face painter, drink coolers with water and lemonade, cups, bug spray, yard games (corn hole X 2, Jenga, Cliffhanger, hula hoops).

Modes of Publicity: Summer Highlights, fliers at parks, City Hall and Antioch Library, Community Center Brightsign, Facebook®, MPRD website

Staff: Dave, Ingrid, Rachel

Strengths: People were thankful to be out enjoying FREE live music and activities in their local park again. Having lemonade and water available was a big hit and everyone was understanding about not being food this year. It was pretty hot, but there was a breeze and luckily the rain held off.

Weaknesses: The porta potty was ordered in January, but was not delivered for the event. The stage was not facing the way staff asked to have it placed, but the band worked with it.

Opportunities: Be sure to follow up with Waste Management two weeks prior to be sure it is on their schedule. Be very clear with Marquee about direction of stage set up.

Thoughts: Go back to serving food for 2022?

Special Event Evaluation Form

Event Name: Family Fun Friday – Dive in Movie

Date: Friday, July 16, 2021 **Location:** MCC Outdoor Pool

Number of Registrants: N/A

Number of participants: 85 (78 members and 7 paid at the door)



Ages: ALL

Cost of Event: FREE for MCC members / \$9 for non-members

<u>Expenses</u>	
Fun Flicks – screen, projector & sound system	\$429.29
SWANK – movie license	\$465.28
	-\$894.57
<u>Revenue</u>	
7 X \$9	\$63
	-\$831.57

Special Items Needed: Blow up movie screen, projector & sound system (provided by Fun Flicks).

Modes of Publicity: Summer Highlights, fliers at parks, City Hall and Antioch Library, Community Center Brightsign, Facebook®, MPRD website

Staff: Ingrid, Rachel, Cole, five lifeguards.

Strengths: People really enjoyed being able to use the pool after hours. Asking about when we are going to do it again.

Weaknesses: Some people were confused on arrival time and came early. It was nice having the courtyard area for them to hang out in until doors opened at 8:05pm.

Opportunities: Be sure to let front desk staff know details of event (doors open times, etc) so they are well informed if/when people call with questions.

Thoughts: As the indoor pool was closed, be sure to have people go through the main NOT family locker rooms. Offer several in 2022? Open concessions?



To: Merriam Parks and Recreation Advisory Board
From: Anna Slocum, Director of Parks and Recreation
Subject: Geocaching and Metal Detecting Department Policy
Date: July 27, 2021

Included in the packet are two draft policies related to Geocaching and Metal Detecting within the City of Merriam parks. Creation of department policies provides consistency from staff in answering questions. There are clear parameters as to what is allowed and expected by those that participate in these activities.

Staff researched how other departments handle these requests and reviewed various policies to ensure a thorough approach.

Staff is seeking a review and input of these policies by Park Board prior to implementation and enforcement.

Recommendation: Staff is seeking input on the policies presented.

The City of Merriam Parks and Recreation Department prides itself in providing first class recreational opportunities to the citizens of Merriam. While staff strives to provide a wide range of experiences within the park system, it is important to ensure all users have a positive experience.

GEOCACHE GENERAL INFORMATION

- Geocaching is an entertaining adventure game for Global Positioning System (GPS) users. The basic idea is to have individuals and organizations set up caches all over the world and share the locations of these caches on the internet. GPS users can then use the location coordinates to find the caches. Once found, a cache may provide the visitor with a wide variety of rewards. All the visitor is asked to do is to leave something to replace the item that they took.
- Geocaching in the park system has mutual positive benefits to the user and the department:
 - Geocaching attracts visitors who otherwise may never visit Merriam parks;
 - Participants in geocaching receive the benefits of exercise while searching for the caches;
 - The placement of geocaches in the park system provides new, wholesome recreational opportunities for individuals and families.

GEOCACHE POLICY

Merriam Parks and Recreation allows geocaching under the following guidelines:

1. Caches shall not be placed within 100 feet of playgrounds and shelters.
2. When placing caches in the park system, no digging or any other kind of disruption of the ground will be permitted.
3. Caches shall be clearly labeled as a geocache and include an explanation of what it is in the event it is found by non-geocachers. At the very least, contact information should be included on or inside the cache with the description of the cache as well as the name of the cache as listed on www.geocaching.com.
4. Please include a detailed description of the cache location in the encoded "hints" section that will guide a finder to the location without difficulty.
5. In order to see the geographical impact of geocaching, the Merriam Parks and Recreation Department encourages the finder to submit his name, city and state on the official geocache web site once a cache is located in a city park.
6. Geocachers are allowed to place a cache on City of Merriam park property so long as they comply with the restrictions stated above. Caches found not to be in compliance with this policy may be removed at the discretion of department staff.
7. Caches should not include: food, sharp items, illegal items such as drugs, or materials restricted from minors, such as tobacco or alcohol.

City of Merriam Parks and Recreation Metal Detecting Policy



The City of Merriam Parks and Recreation Department prides itself in providing first class recreational opportunities to the citizens of Merriam. While staff strives to provide a wide range of experiences within the park system, it is important to ensure all users have a positive experience.

METAL DETECTING / TREASURE HUNTING CODE OF ETHICS

Those who wish to participate in metal detection / treasure hunting are asked to follow the following Code of Ethics:

- a. Respect city property.
- b. Appreciate and protect heritage of natural resources.
- c. Remove and dispose of any trash.
- d. Do not destroy property, buildings or structures.
- e. Do not tamper with signs, structural facilities or equipment.

METAL DETECTING POLICY

Merriam Parks and Recreation allows for metal detecting under the following guidelines:

1. Digging by hand implements only (e.g. trowel). Small probes or sand sieves are acceptable. Digging is limited to 3 inches in depth and 3 inches in width. Return ground to holes and restore area to original condition as much as possible. Recommendation is to preserve the “plug” of ground that is removed, then placed back in hole for minimum disruption to turf and no noticeable impact to park property resulting from metal detecting activity.
2. A litter apron or bag is to be worn or carried during metal detector use and all litter disposed of in trash containers or removed from site.
3. If an object of historical or archaeological value or interest is found, the metal detecting activity shall cease, and park staff notified.
4. Plants and trees may not be dislodged or have their roots disturbed.
5. Metal detecting is prohibited in landscaped locations or if causing interference of the enjoyment of other park users.
6. Metal detecting hours are daily from sunrise to sunset.