

**MERRIAM CITY COUNCIL AGENDA  
CITY HALL  
9001 WEST 62<sup>ND</sup> STREET  
NOVEMBER 11, 2019  
7:00 P.M.**

<p><b>If you require any accommodation (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify the Administrative Office at 913-322-5500 no later than 24 hours prior to the beginning of the meeting.</b></p>
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**I. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**II. ROLL CALL**

**III. PUBLIC ITEMS**

Members of the public are encouraged to use this time to make comments about matters that do not appear on the agenda. Comments about items on the regular agenda will be taken as each item is considered. ***Please note: individuals making Public Comments will be limited to 5 minutes.***

**IV. CONSENT AGENDA**

All items listed under the heading are considered to be routine by the City Council and may be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case that item will be removed from the Consent Agenda and considered separately.

1. Consider approval of the minutes of the City Council meeting held October 28, 2019.
2. Consider endorsement of United Community Services funding recommendations.
3. Consider approval of Merriam Farmers' Market 2020 Schedule.

**V. MAYOR'S REPORT**

1. Police Department promotions of Aaron Simmons and James Wes Waller to Corporal.
2. Presentation to Bill Lietzke.

**VI. COUNCIL ITEMS**

**A. Finance and Administration**

1. Confirm the appointment of Donna Oliver as City Treasurer.
2. Community Center Update.
3. Community Center art pieces final design.
4. Consider approval of operating hours of new Community Center.
5. Monthly Finance Report.

**B. Community Development/Public Works/CIP**

1. CIP Update.

**VII. STAFF ITEMS**

**VIII. NEW BUSINESS**

**IX. EXECUTIVE SESSION**

**X. ADJOURNMENT**

Respectfully submitted,

*Juliana Pinnick*

Juliana Pinnick  
City Clerk

**MERRIAM CITY COUNCIL MINUTES  
CITY HALL  
9001 WEST 62<sup>ND</sup> STREET  
OCTOBER 28, 2019  
7:00 P.M.**

**I. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

Council President Christine Evans Hands called the meeting to order at 7:00 pm.

**II. ROLL CALL**

Scott Diebold  
Al Frisby  
Chris Evans Hands  
Nancy Hupp  
David Neal  
Bob Pape  
Jason Silvers

Mayor Ken Sissom and Brian Knaff were absent

Staff present: Chris Engel, City Administrator; Ryan Denk, City Attorney; Meredith Hauck, Assistant City Administrator; Mike Casey, Deputy Fire Chief; Jim MacDonald, Public Works Director; Jenna Gant, Communication and Public Engagement Manager; Darren McLaughlin, Police Chief; Anna Slocum, Parks and Recreation Director; Sari Maple, Human Resource Manager; Donna Oliver, Finance Director; Bryan Dyer, Community Development Director and Juli Pinnick, City Clerk.

**III. PUBLIC ITEMS**

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**IV. CONSENT AGENDA**

All items listed under the heading are considered to be routine by the City Council and may be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case that item will be removed from the Consent Agenda and considered separately.

1. Consider approval of the minutes of the City Council Meeting held October 14, 2019.
2. Consider approval of the Official Holidays for 2020.
3. Consider approval of a Resolution cancelling the May 25 and December 28, 2020 City Council meetings.
4. Consider approval of final payment to Mega Industries and acceptance of the Shawnee Mission Parkway over Turkey Creek Bridge Repairs project.

**COUNCILMEMBER PAPE MOVED THAT THE CITY APPROVE CONSENT AGENDA ITEMS 1-4. COUNCILMEMBER FRISBY SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.**

## **V. MAYOR'S REPORT**

Council President Hands reminded the council that on November 6 at 7:00 pm the Planning Commission and City Council will hold a joint Work Session to discuss the update to the city's Comprehensive Plan.

## **VI. COUNCIL ITEMS**

### **A. Finance and Administration**

1. Consider approval of a resolution to submit to the electors of the City of Merriam the question of renewing a one-quarter percent Special Sales Tax for Capital Improvement projects.

City Administrator Chris Engel provided information regarding this item. In 2000, Merriam voters approved two concurrent five-year 1/8-cent special sales taxes for use on city street improvements and downtown infrastructure. In 2005, Merriam voters approved a five-year renewal of those taxes in the form of a single combined 1/4-cent sales tax for streets and stormwater. In 2010, Merriam voters approved a ten-year renewal of the 1/4-cent sales tax for streets, stormwater, bridges and drainage improvements.

Between 1/1/2001 and 12/31/2020, the 1/4-cent special sales tax will have generated approximately \$29 million dollars for the exclusive use of maintaining city infrastructure. When taking the city's pull factor into account, the highest in Kansas, non-residents have actually paid for over \$23 million of those \$29 million dollars. Also, with that reliable revenue stream in place, the City has been able to use those funds to secure

millions of additional dollars in matching County, State, and Federal grants. Primarily due to those non-resident dollars, the city will be able to complete more than \$53 million dollars in projects with the \$29 million dollars collected by the sales tax.

The current ten-year sales tax is set to expire on 12/31/2020 and there is no other dedicated revenue stream identified to fund our ongoing infrastructure needs. However, necessary infrastructure improvements will still need to be completed using either this funding source or another. Should the sales tax ballot initiative fail, city staff and City Council would need to (1) reassess the levels at which the community expects our infrastructure be maintained, (2) identify existing services to eliminate or reduce so as to reprioritize those funds, (3) identify another revenue source (i.e. property tax) to maintain our infrastructure, (4) periodically issue debt for necessary infrastructure improvements, or (5) some combination of the above.

However, this is a decision for the community and the entire electorate deserves the opportunity to have a voice on the matter. He further commented that this item has been presented and discussed at several city council meetings and those presentations are available for public viewing at <https://www.merriam.org/maintainingmerriam> . Staff will continue to provide information to educate Merriam residents about the tax.

Mr. Engel read the following ballot language for the record:

Shall the following be adopted?

*Shall the City of Merriam, Kansas be authorized to levy a special purpose city retailers' sales tax in the amount of one-fourth of one percent (0.25%) and to use revenue from such tax to pay the cost of improving certain City streets, bridges and associated drainage, which improvements may include grading, curbs, gutters, pavement and other surfacing, driveway entrances and structures, drainage work incidental thereto, service connections from utility mains, conduits or pipes necessarily lying within curb lines, streetlights, street lighting systems, storm water drains, retaining walls and area walls on public ways or land abutting thereon, sidewalks, street trees and landscaping, stormwater drainage projects, and all related improvements ("Improvements") and all things necessary and related to such Improvements, and be authorized to pledge such sales tax for the payment of the principal and interest on general obligation bonds issued to pay the cost of such Improvements, provided that such retailers' sales tax shall expire ten (10) years from the date it is first collected (expiration date of December 31, 2030), all pursuant to K.S.A. 12-187 et seq. and other applicable state statutory provisions?*

Billy Crook, 6636 Wedd St. commented that extending this tax is a decision for the voters of Merriam. There has been rumors that the tax is not needed and that the council is forcing the tax down the throats of Merriam citizens. He wanted it noted on the public record that that claim is false. Merriam residents will be given the opportunity to decide for themselves whether they want to renew this tax by passing this resolution and putting it out for a public vote.

**COUNCILMEMBER FRISBY MOVED THAT THE GOVERNING BODY APPROVE A RESOLUTION TO SUBMIT TO THE ELECTORS OF THE CITY OF MERRIAM THE QUESTION OF RENEWING A SPECIAL ONE-QUARTER PERCENT CITYWIDE RETAILERS' SALES TAX FOR THE PURPOSE OF FUNDING CERTAIN STREET, STORMWATER AND DRAINAGE IMPROVEMENTS. COUNCILMEMBER HUPP SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.**

2. Consider approval of an interlocal agreement with Johnson County Parks and Recreation District for the 2020 Turkey Creek Festival.

Parks and Recreation Director Anna Slocum provided the background for this item.

The Facility Use Agreement between the City and Johnson County Park and Recreation District (JCPRD) for the annual Turkey Creek Festival at Antioch Park is for one year with terms to renew for two additional years. The festival dates for this agreement are: May 16, 2020; May 15, 2021; and May 21, 2022.

Beginning in 1993, the event was co-produced by Merriam Chamber of Commerce and Merriam Parks and Recreation Department. In 1996, Merriam Parks and Recreation Department assumed primary responsibility for the organization of the event. The first Facility Usage agreement with JCPRD was approved in 1997 for use of Antioch Park. The mission of the event is to provide activities that appeal to all ages with special emphasis on events and activities to attract children and families.

In preparing for this agreement, staff from both agencies met to review the agreement to ensure the tool is working for both agencies. Through these discussions, staff requested that JCPRD evaluate the Special Event Permit fee as well as the compensation to JCPRD for concession vendors. Through this discussion, JCPRD has agreed to waive the fees requested in return to be listed as a sponsor in all promotional materials. With these changes, the fees paid to JCPRD are anticipated to decrease \$55 for rental and \$1,300 for concession vendor reimbursement (\$100 for each vendor participation varies).

The agreement states that the City will reimburse the JCPRD in accordance to the schedule of fees and charges shown in Exhibit B. The charges reflect the fees for 2020. JCPRD reviews fees each September. Any increase is anticipated to be less than 10 percent and will affect the following year. The fees charged are to compensate the JCPRD for use of four shelters, fire circle, Rose Garden, and 8 pedal boats.

Merriam Parks and Recreation Advisory Board reviewed the changes to the agreement at the October meeting and unanimously recommended continuation of this agreement with Johnson County Parks and Recreation.

Councilmember Pape asked about the pedal boats reduced from 10 to 8. As a member of the Kiwanis Club who operate the pedal boats during the festival, he is familiar with the frequent breakdown of the pedal boats. His concern is that they will have less boats to run and if they breakdown, that will result in even less boats in operation during the festival. The Kiwanis Club rents the boats from JCPRD at \$100 each and uses this event as a fundraising event. He is concerned that they will have even less boats to run when starting with only 8 if the boats break down.

Ms. Slocum replied that JCPRD has upgraded their inventory of pedal boats and all boats supplied for the festival next year will be new. These new boats are larger in size and can only fit 8 per trailer. She also informed councilmember Pape that the city will be paying the fee for the use of the boats next year. If there any breakdowns with the pedal boats during the festival, that can be addressed with JCPRD.

Councilmember Frisby asked about a voter registration table being allowed at the festival.

Ms. Slocum responded that there should not be any issue with having a voter registration table at the festival.

Councilmember Hands asked about the comment that shelter #2 would be moved closer to the kid's activities.

Ms. Slocum responded that her understanding is that the shelter will be rebuilt in another location due to ADA accessibility issues as a result of a recent ADA survey completed at the park.

Billy Crook, 6636 Wedd St., thanked Ms. Slocum for working with JCPRD to get his agreement finalized. The Park Board had expressed a desire to reduce costs for the festival as much as possible. Ms. Slocum took those

ideas from the Park Board and presented them to JCPRD and there was significant costs savings as a result.

**COUNCILMEMBER HUPP MOVED THAT HE COUNCIL APPROVE AN INTERLOCAL AGREEMENT WITH JOHNSON COUNTY PARKS AND RECREATION DISTRICT FOR THE 2020 TURKEY CREEK FESTIVAL. COUNCILMEMBER PAPE SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.**

3. Consider participation in the 2020 Superpass program.

Parks and Recreation Director Anna Slocum provided the background for this item.

The cities of Fairway, Leawood, Roeland Park, Mission and Merriam began the Superpass program in 2009 to allow residents of each City the option to use all of the pool facilities with the purchase of a special pass. At the time of the agreement, all cities were operating a seasonal outdoor pool with similar amenities and operating schedules. Each city retained half of revenue received from the sale of this special pass with the additional monies held for shared revenue. The shared revenue was distributed proportionately to each City based on the visits from Superpass holders.

In 2019, Merriam created a separate agreement with each of the cities, in which Merriam residents were able to purchase a pass to the "Merriam Aquatic Center" and the city provided them with a free Superpass to visit area pools. Total visits to the five area pools was 3,976 with Mission Family Aquatic Center receiving the most at 1,708 and Prairie Village second with 1,127.

In preparation for operating the new Merriam Community Center, participation in the Superpass program needs to be determined. Merriam will have the only facility with indoor/outdoor aquatics; fitness center, walking track and gymnasium. The membership structure is such that one fee provides access to all amenities so once past the front desk, Superpass visitors now have access to the entire facility not just outdoor aquatics which was not the intent of the agreement in 2009.

Participation in the Superpass program by Merriam residents in 2017 was 23. In 2018 only 24 Merriam household participated in the Superpass program. Those same years there were 374 and 368 resident season passes sold, resulting in only 6.1 and 6.5% participation in the Superpass program for 2017 and 2018.



This issue was discussed at the August Park and Recreation Advisory Board meeting. Although this opportunity was thought to be a good way to bring people to the new center there were many more concerns from an operational standpoint that currently are difficult to address since the building is still under construction. Ultimately, the board determined that due to the uncertainty of grand-opening; logistics of managing Superpass visitors coupled with nuances of a new facility, it might be in the best interest of Merriam residents to opt out of participating in 2020 and evaluate how the program might work moving forward.

Park Board recommended with a four to two vote to not participate in Superpass for 2020.

Ms. Slocum commented that discussion at Park Board included reimbursement rates for Superpass visits, as well as the experience of pool patrons if there is a huge influx of Superpass pool visitors from other cities and our own residents may not have an enjoyable experience due to so many visitors at the outdoor pool. The city of Fairway had 3,263 Superpass visits in 2014, after opening their new outdoor pool in 2015, they had 8,000 Superpass visits and average about 10,000 Superpass visits each year since. In 2017 the Merriam pool had 1,900 visitors, in 2018 there were 1,748 visitors.

Other concerns from a staff level is regulating Superpass visitors to only use the outdoor pool as once you enter the new community center, folks have access to all areas of the facility such as the walking track, indoor pool, weight rooms etc.

There was some discussion about regulating the Superpass visitors to only the use of the outdoor pool at the new community center. Suggestions included hand stamping and wristbands to identify Superpass users. There was some discussion regarding the fees for residents vs. non-residents and access to the outdoor pool using the suggested wristband system, including logistics and the pool experience in a facility that has not been operational.

City Administrator Chris Engel commented that it is not an issue that staff is unsupportive of a Superpass program, it is more of an issue of managing the facility the first year with all the new amenities of the new community center and the outdoor pool combined, which has never occurred. Once the facility has been operational for a year, and there is data on the number of visitors that are using the facility, staff will have a better understanding

of how a Superpass program could work at the new facility. Currently there is no experience or data to base that on.

There was support from some councilmembers to wait until the new community center is open for a year to give staff the opportunity to work through the logistics and see the visitation numbers of the outdoor pool. This would give staff solid data to better understand if the Superpass program would work for the outdoor pool portion of the new community center.

Not having established fees for the new community center makes finding the equity of the Superpass program difficult. The Superpass pools all charge a different fee for use of their outdoor pool in both daily fees and season pool passes. In addition, all the pools participating in the Superpass program have a different type of facility than Merriam will have. Reimbursement rates for each participating Superpass cities were different last year because Merriam did not have an outdoor pool and all Merriam Superpass holders had to visit other pools.

Billy Crook, 6636 Wedd St., commented that the council can use this opportunity to come up with a different option as they don't just have to say yes or no to this item. The Park Board's official recommendation was to not participate in Superpass for 2020. He feels that just because the Park Board vote was not unanimous, the City Council should not negate the Board's recommendation. He feels that not participating in the Superpass this year might further alienate some residents who are unhappy about the changes to the outdoor pool with the design of the new community center.

Brian Shapley, 8904 W. 49<sup>th</sup> Ter., commented that his family was a Superpass member last year. They had not previously purchased the Superpass add on until last year when it was offered at no charge. He plans to utilize the outdoor pool at the new community center next year and will not be purchasing the Superpass option. He has concerns that the new outdoor pool may not be open at the beginning of the outdoor pool season.

There was some discussion regarding tabling this item until the new community center fees have been set and to give the council more time to think about the options and maybe have staff bring some options forward.

**COUNCILMEMBER NEAL MOVED TO CONTINUE THIS ITEM UNTIL THE NOVEMBER 25, 2019 CITY COUNCIL MEETING. COUNCILMEMBER PAPE SECONDED AND THE MOTION WAS APPROVED. COUNCILMEMBER HUPP VOTED NAY.**

**B. Community Development/Public Works/CIP**

1. Discussion regarding temporary vehicle storage.

Community Development Director Bryan Dyer presented some information regarding temporary vehicle storage.

This discussion has been brought forward as a result from inquiries from auto dealerships looking for locations to temporarily store vehicle inventory. There are a few parking lots located within the city that are underutilized and city staff receives many inquiries from auto dealers wanting to utilize these parking lots.

Mr. Dyer reviewed a concept of how this could work:

A Conditional Use Permit (CUP), which would be administratively approved would be required for temporary vehicle storage.

It would only be allowed on existing commercial, industrial, and PUD-G zoned parking lots.

The parking lot cannot be immediately adjacent to single, two, or three unit family residential uses or zoning; unless separated by a city designated arterial street.

The parking lot must have a commercial building on the same property.

Stored vehicles must be complete, in good repair, and capable of being moved under their own power.

The CUP would be valid for 30 days.

The parking lot with an occupied building must demonstrate that there are parking spaces in excess of that required by Merriam Code. Only the excess spaces can be utilized as temporary storage.

The parking lots with unoccupied buildings, may use 50 percent of the parking lot spaces as temporary storage.

The parking lot utilized for temporary storage must be adjacent to a city designated arterial street.

Vehicle loading and unloading shall not occur on the public right-of-way.

The applicant must be the property owner or their representative.

The entity temporarily storing vehicles must be located in Merriam have a valid Merriam Occupational License for automobile sales.

Applicant must provide a site plan showing the location of the temporary storage and loading and unloading area.

A parking lot can be issued three CUP's for temporary storage in a calendar year.

No display, showing, or sale of vehicles can occur on the temporary storage lot.

Mr. Dyer displayed three parking lots that staff receives a lot of call about. Those lots include the former Kmart parking lot at Shawnee Mission Parkway and Antioch; the former Lee Jeans parking lot on 67<sup>th</sup> St; and the Synchrony Financial parking lot on 67<sup>th</sup> St.

Billy Crook, 6636 Wedd St., commented that his concern with this type of permit and use would be light pollution. He quoted a section of the City Code regarding parking, however that code section would not pertain to this type of parking allowances and regulations.

After some discussion, the council was not supportive of exploring temporary vehicle storage allowances.

## 2. Community Development Update.

Community Development Director Bryan Dyer provided the following Community Development updates:

Reed Automotive has obtained a grading permit for their new dealership.

Freddy's Frozen Custard and Steak burgers continues to make progress on their project. Their timeline has changed a bit due to the magnitude of work needed on the existing structure on the lot.

Baron BMW has been doing an extensive remodel for the past year and they are finally complete with that project.

The Community Development Department is nearing a record year for the number building permits issued. While the number of permits issued is expected to set a record this year, the construction valuation of those permits are less than previous years.

At the November 25<sup>th</sup> City Council meeting there will be a presentation from Lee Kellenberger with Johnson County Public Works regarding the SMAC program. The program is being overhauled and Mr. Kellenberger will be reviewing those changes.

## **VII. STAFF ITEMS**

City Administrator Chris Engel introduced the new Finance Director, Donna Oliver. Today was her first day of work.

Councilmember Hupp thanked Public Works Director Jim MacDonald and his crew for their work on the large item cleanup. She also thanked Parks Director Anna Slocum and her staff for the Halloween Happening held last Saturday.

Councilmember Hands commented that this is last City Council meeting before the election. She thanked all the candidates and encouraged everyone to get out and vote.

## **IX. NEW BUSINESS**

## **X. EXECUTIVE SESSION**

## **XI. ADJOURNMENT**

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER HUPP MOVED TO ADJOURN AT 9:08 PM. COUNCILMEMBER PAPE SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.**

Respectfully submitted,

*Juliana Pinnick*

Juliana Pinnick  
City Clerk

DRAFT



## AGENDA ITEM INFORMATION FORM

**AGENDA ITEM:** Consider endorsement of United Community Services funding recommendations

**SUBMITTED BY:** Chris Engel, City Administrator

**MEETING DATE:** November 11, 2019

### PROJECT BACKGROUND/DESCRIPTION:

Merriam has been a sponsor of the United Community Services (UCS) of Johnson County for many years. This organization offers local governments a cost-efficient, accountable mechanism to support services for residents who are facing difficult circumstances. Priority is given to programs that address childcare, job training, emergency aid and shelter, child/adult abuse, child welfare and health care. In 2018, UCS grants served nearly 63,200 Johnson County residents.

UCS Board of Directors has requested approval of their recommendations (see attached) by Merriam and other participating jurisdictions. As a practical matter, we do not have the ability to request changes to the allocations, but Council could choose to withhold the City's contribution. UCS has asked for a response by December 27, 2019.

The City's approved 2020 budget includes a contribution of \$8,300 to UCS.

### CITY COUNCIL GOALS AND OBJECTIVES

1. Enhance Community Identity and Connections

### FINANCIAL IMPACT

**Amount of Request/Contract:** \$8,300

**Amount Budgeted:** \$8,300

**Funding Source/Account #:** 001.1510.419.85.20 General Fund/United Comm Service

### SUPPORTING DOCUMENTS

- 2020 Human Service Fund Recommendations Report and cover letter

### ACTION NEEDED/STAFF RECOMMENDATION

City Council endorsement of the United Community Service Human Service Fund recommendations



# United Community Services of Johnson County

## Board Members

Kate Allen, President  
Patricia A. All, EdD  
Brian S. Brown  
Jennifer Bruning  
Tara S. Eberline  
Robin Harrold  
Thomas Herzog  
Rev. Lee Jost  
Roxann Kerr Lindsey  
Donna Lauffer  
Justin Nichols  
Hon. Donald Roberts  
Sandra Sanchez  
Maury L. Thompson  
Kevin Tubbesing  
Rick Worrel  
Rebecca Yocham

## Council of Advisors


Gary Anderson  
Mary Birch  
Dick Bond  
Pat Colloton  
David Cook, PhD  
Hon. Peggy Dunn  
Hon. Ed Eilert  
Jeffrey O. Ellis  
SuEllen Fried  
Ellen Hanson  
Terrie Huntington  
Audrey Langworthy  
Penny Postoak Ferguson  
Jill Quigley  
Tom Robinett  
Clint Robinson  
Carol Sader  
Joseph Sopcich, PhD  
Brad Stratton  
Charlie Sunderland  
Elaine Tatham, PhD  
Stephen Tatum  
David Warm

## Executive Director

Julie K. Brewer

October 11, 2019

To: Chris Engel

From: Julie Brewer, Executive Director 

RE: 2020 Human Service Fund Recommendation Report

The United Community Services Board of Directors has prepared its 2020 Human Service Fund allocation recommendations. The enclosed report is submitted for Merriam's approval. UCS is sincerely grateful for the funding from the participating jurisdictions which resulted in total funding of approximately \$394,776. During 2020, allocations will benefit Johnson County residents who will be served through 15 programs recommended for grants. Thanks to your support, in 2018, programs receiving Human Service Fund grants served approximately 63,200 Johnson County residents. An electronic version of the report will also be sent to you by Marya Schott, [maryas@ucsjoco.org](mailto:maryas@ucsjoco.org).

The Human Service Fund agreement gives participating jurisdictions the authority and responsibility for approving or modifying UCS' recommendations for Human Service Fund grants. **The governing body is requested to approve the recommendations and notify UCS no later than December 27, 2019.** After that date, the recommendations will stand as presented.

If you would like a representative from UCS to attend a Council meeting, or if you have any questions about the recommendations or process, please contact me at (913) 438-4764. We appreciate your support of this county-wide partnership. Thank you.

Enclosure: 2020 Human Service Fund Recommendations Report





# United Community Services of Johnson County

## 2020 HUMAN SERVICE FUND RECOMMENDATIONS REPORT

### Board Members

Kate Allen, President  
Patricia A. All, EdD  
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Thomas Herzog  
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Joseph Sopcich, PhD  
Brad Stratton  
Charlie Sunderland  
Stephen Tatum  
David Warm

### Executive Director

Julie K. Brewer

Human service programs are vital to addressing the well-being, safety, and stability of Johnson County residents. United Community Services (UCS) commends city and County government leaders for recognizing the important role of local government in supporting human service programs. Thank you for your support of the **Human Service Fund** in 2020.

Together, Johnson County Government and 15 cities have budgeted \$394,776 for the Human Service Fund in 2020. (See appendix A for list of participating jurisdictions.) These contributions directly benefit Johnson County residents who will be served through 15 programs recommended for 2020 Human Service Fund grants.

The Human Service Fund (HSF) offers local governments a cost-efficient, accountable mechanism to support an array of services that help residents of every city and township who are facing difficult circumstances. Funding is awarded to local nonprofit agencies which provide vital programs that meet the needs of Johnson County residents who live with income at or near the federal poverty level. Priority is given to programs that address child care, job training, emergency aid and shelter, child/adult abuse, child welfare, and health care. (See appendix B for all funding priorities.) Agencies recommended for grants demonstrate positive outcomes and are working collaboratively with others in the community. Funding recommendations represent the maximum HSF award for the calendar year, and UCS is not responsible for reductions in grant awards that may occur due to reduction in allocated funds by participating jurisdictions.

Thanks to your support, in 2018 programs receiving Human Service Fund grants served approximately 63,200 Johnson County residents in-need. But these programs benefit more than just the individual and their family; the entire community, including local government, benefits. Without a strong human service infrastructure to address issues such as unemployment, lack of child care, homelessness, child abuse and neglect, domestic violence, and untreated medical conditions, our community will experience higher crime rates and lower tax revenue, a decline in the standard of living, and weakened economic health.

**Jurisdictions are asked to accept the funding recommendations by  
December 27, 2019.**

2020 Human Service Fund Applicant History and Recommendations

Applicant	2018 Grant	2019 Grant	2020 Recommendation	Program Description
CASA of Johnson & Wyandotte Counties	\$40,000	\$43,500	\$48,000	Court-ordered intervention by trained volunteers for children determined by a judge to be a "Child in Need of Care" due to abuse or neglect, or as high concern for safety and placement.
Catholic Charities of NE Kansas	\$70,000	\$70,000	\$70,000	Emergency assistance and supportive housing, including case management to meet basic needs of low-income families and help them work towards self-sufficiency.
Community Center of Shawnee, Inc.	No request	\$5,000	No request	Food pantry transportation; distribution of free food.
Cultivate Kansas City	No request	No request	\$0	Nutrition Incentives Program: Matching funds for SNAP participants and for seniors in KS Senior Market Nutrition Program.
El Centro	\$20,000	\$22,736	\$22,800	Safety net services for low-income, under/uninsured individuals and families: economic empowerment (emergency assistance, financial literacy, assistance filing taxes), and access to healthcare (health navigation and health promotion).
FosterAdopt Connect	No request	No request	\$5,000	Family Advocacy Program: Peer-to-peer support connecting foster and adoptive families with advocates to navigate and resolve issues related to interaction with child welfare system.
Goodwill of Western Missouri and Eastern Kansas	No request	No request	\$15,696	Training and Employment Services: Partner with Cultivate, Inc. to provide skills training, certification instruction, financial education & job placement for clients in Adult Residential Center and Therapeutic Community, and adults on probation upon release from the ARC.
Growing Futures Early Education Center	\$9,265	\$9,265	\$9,000	Scholarships for child care fees for enrolled low-income families during financial hardship; allows parents to maintain full-time education/employment. Crisis assistance for enrolled families who need help with housing costs.
Harvesters	\$12,000	\$15,000	\$15,000	BackSnack and Kids Café program provides a backpack of food for low-income school children to take home over the weekend, and meals in afterschool locations and summer sites.
Health Partnership Clinic	\$42,000	\$42,000	\$45,000	Health and dental care, through a medical home model, for uninsured low-income Johnson County residents.
Hillcrest Ministries of MidAmerica	\$6,000	\$9,500	\$10,000	Transitional housing for homeless youth, single adults and families; case management, budget counseling, and supportive services.
Jo. Co. Interfaith Hospitality Network	\$9,000	\$9,000	\$9,000	Case management for single females and families with children who are homeless. Clients receive shelter, meals, and transportation.
Jewish Family Services	\$5,000	No request	No request	Food, Shelter and Employment
Kansas Children's Service League	\$19,800	\$19,800	\$20,280	Home-based education and family support for new parents whose children are at-risk for child abuse and neglect.
KidsTLC	\$17,500	\$17,500	\$18,500	Thriving Families: Crisis counseling, parent education, help for families navigating health care, housing, and community resources.
SAFEHOME	\$19,865	\$21,000	\$21,000	Economic Empowerment Program promotes economic self-reliance for victims of domestic violence who are living in shelter/
Salvation Army Family Lodge (Olathe)	\$18,000	\$18,000	\$20,000	Temporary and transitional housing for families in Johnson County who are homeless, including related services and case management.
Sunflower House	\$37,500	\$37,500	\$42,500	Personal safety and prevention programs for children and youth. Prevention and education programs for child care professionals and caregivers, including mandated reporters.
The Family Conservancy	\$10,000	No request	No request	Implementation of "Talk, Read, Play"
<b>Total</b>	<b>\$335,930</b>	<b>\$339,801</b>	<b>\$371,776</b>	The 2019 federal poverty level for a family of three is \$21,330.

## 2020 Human Service Fund Recommendations

**CASA of Johnson and Wyandotte Counties** Funding is recommended for the Child Advocacy Program, a court-ordered program that serves children from birth to age 18. Most children in the program are those whom a Juvenile Court Judge has determined to be a “Child in Need of Care” due to abuse or neglect by parent or caretaker (commonly placed in foster care). Children may also be referred by a Family Court Judge when child safety and placement are of great concern in a high conflict divorce or separation. In these cases, the judge is determining if the child can reside in a safe placement without having to be placed in state custody (foster care). A trained CASA volunteer advocate regularly meets with the child and focuses on the child’s situation (safety, mental health and education needs, etc.). The volunteer also gathers information from the parents, foster parents, social workers, attorneys, and teachers, then with the CASA supervisor, identifies service needs. CASA submits a report to the judge which includes information about the child’s statements, behavior, and interaction with parents. Court reports support the judge’s critical decisions about where the child should live and what services should be court-ordered.

\$48,000

Recommendation

**2020 Results Projected:** Children are safe from additional abuse or neglect. Children have a stable adult presence in their lives, and when eligible will complete high school or earn a GED. CASA anticipates serving 440 Johnson County children during 2020.

**Outcomes achieved during 2018:** During 2018, 384 children were served. The presence of a stable adult is a key factor in building resilience from a history of trauma. Ninety-seven percent of children served by CASA had a stable adult presence in their CASA volunteer during their court involvement. While assigned to a CASA advocate, all of the children served did not have an additional affirmed or substantiated report of abuse to Kansas Department for Children and Families (DCF). Of the CASA-served youth eligible for graduation, 87% graduated.

**Catholic Charities of Northeast Kansas**

Funding is recommended for the Emergency Assistance and Supportive Housing program which operates within two centers in Johnson County. The program provides assistance and strengths-based case management, without regard to religious affiliation, to families living at or below 150% of federal poverty guidelines. Emergency Assistance services include those that meet residents’ basic needs such as food, clothing and shelter, as well as financial assistance with prescription medication and medical supplies, utilities, child care, and transportation. The case management delivery model emphasizes practices to achieve self-sufficiency, including asset development/financial literacy, workforce development and job-seeking assistance, life skills, and referrals to other available community resources.

\$70,000

Recommendation

**2020 Results Projected:** During 2020, the agency anticipates serving 25,000 Johnson County residents with assistance that includes food and/or financial support to maintain housing and utilities. Every client who receives financial assistance will engage in budget coaching and a financial review with their case manager. Eighty percent of clients will attend financial literacy education classes and receive one-on-one coaching according to assessed need and capability.

**Outcomes achieved during 2018:** During 2018, 27,568 Johnson County residents were served and visits to Catholic Charities for food assistance totaled 46,355. This included assistance with applications for SNAP (Supplemental Nutrition Assistance Program) and food from the agency's pantry. Direct financial assistance enabled 1,068 individuals to maintain safe housing for at least 30 days. 2,439 individuals benefited from utility service assistance which enabled them to sustain utility services for 30 days. All individuals who received direct financial assistance completed a financial assessment with their case manager. Eighty percent of individuals who received financial assistance also attended financial literacy education which included Money Smart, Your Money-Your Goals, and one-on-one budget coaching.

**El Centro, Inc.** Funding is recommended for the Johnson County Family Services Center located in Olathe where a set of safety-net services are provided to low-income and/or under-/uninsured Johnson County individuals and families. Services promote self-sufficiency, well-being, and personal safety. Services include economic empowerment (emergency assistance, financial literacy classes, assistance filing taxes), access to healthcare (health navigation and promotion) and policy education.

\$22,800  
Recommendation

**2020 Results Projected:** During 2020, El Centro expects to serve 2,500 Johnson County residents at the Olathe office. Results include meeting clients' basic needs (sustain housing and utility services, completion of financial classes), assisting clients with work and income supports (filing taxes, obtaining an Individual Tax Identification Number if needed) and clients leading healthier lives (successful access of community healthcare resources and increased knowledge of chronic disease prevention and healthy consumer behaviors).

**Outcomes achieved during 2018:** During 2018, 1,630 Johnson County residents were served. Clients' basic needs were met: 233 households received utility assistance and were able to maintain utilities for minimum of 30 days, and 52 households received rent assistance which enabled them to sustain housing for minimum of 30 days. Seventy people were assisted with the process that enabled them to receive an Individual Tax Identification Number and thus file income taxes. Nearly 120 individuals were assisted with applying for the Supplemental Nutrition Assistance Program (SNAP) and received benefits.

**FosterAdopt Connect** A new HSF applicant, funding is recommended for FosterAdopt Connect's Family Advocacy Program. Through this program peer-to-peer support connects foster and adoptive families with trained advocates (experienced foster parents) who help families navigate and resolve issues related to interaction with the child welfare system. Examples of challenges include delays in reimbursement, problems accessing school-based services, as well as mental health services. The program forms the foundation of the agency which offers multiple programs/services in the Kansas City area. Founded in 1998, the agency operates five resources centers, including one in Lenexa which recently expanded capacity.

\$5,000  
Recommendation

**2020 Results Projected:** During 2020, the agency expects to serve 328 Johnson County residents through this program. Results anticipated include an increase in retention rate of foster and adoptive families, and kinship placements (parents develop and maintain an action plan), increase access to resources and knowledge for families (needs resolved), and a decrease in traumatic moves for children (placements are preserved).

**Goodwill of  
Western MO and  
Eastern KS**

\$15,696  
Recommendation

This program will be impacted if funds noted as pending are not received in total.

A new HSF applicant, funding is recommended for Goodwill's enhanced Training and Employment program. This program will collaborate with Cultivate, Inc. to provide skills training, certification instruction, financial education, and job placement for individuals in Johnson County Department of Corrections Adult Residential Center (ARC) and Therapeutic Community, as well as adults on probation upon release from the ARC. Founded in 2012, Cultivate, Inc. has two programs that currently work with clients from the ARC. Founded in 1894, Goodwill currently provides the following services in Johnson County: Vocational Rehabilitation, Ticket to Work, Benefits Counseling, and Digital Skills (training and certification). Through the Training and Employment program, new training and case management resources will be provided to clients (most of whom return to Johnson County upon completion of sentence/probation period).

**2020 Results Projected:** During 2020, Goodwill expects to serve 75 Johnson County residents through this program. Clients will increase their knowledge of essential skills in the workplace and digital skills needed in the workplace. There will be an increase in the number of persons with in-demand workforce credentials, and a reduction in recidivism.

**Growing Futures  
Early Education  
Center**

\$9,000  
Recommendation

Funding is recommended for Growing Futures' Scholarship Assistance for Full Day Program. Most of the families served by Growing Futures are living at or below federal poverty guidelines. Through the Human Service Fund grant, scholarships (child care assistance) help low-income families experiencing financial hardships who are unable to pay their share of child care fees. Families who meet Head Start income guidelines pay for seven hours of the 10.5 hour-day (7am-5:30pm) at rate of \$130/week. Scholarships allow for continuity of early childhood care and education while parents are working or attending school. Emergency assistance is provided to families in need of short-term help, particularly with housing (those in jeopardy of losing Section 8 eligibility because of inability to pay rent on time), and food.

**2020 Results Projected:** Children demonstrate kindergarten readiness and maintain enrollment in the program even though families face financial hardship. Families attain at least one family goal based upon family determined strengths and needs. During 2020, Growing Futures projects serving 25 Johnson County children with scholarships.

**Outcomes achieved during 2018:** During 2018, 15 Johnson County residents were served and six families received short term help or fee subsidies which allowed parents to remain working or in school while facing financial challenges. Most of the families received short term help. One family experienced a catastrophic health event (father was diagnosed with brain cancer and was unable to continuing working) and scholarship support enabled their three children to continue in preschool while the mother remained in college to complete her degree. During 2018, one child withdrew due to financial issues.

**Harvesters**

\$15,000  
Recommendation

Funding is recommended to support Harvesters BackSnack program which is provided within Johnson County schools, and Kids Café which is provided in after-school locations and summer sites in Johnson County. Through the BackSnack program a backpack filled with food is provided to low-income children who take it home for the weekend. Harvesters' purchases food for the backpacks and links schools to a community partner and transports the food kits to the partner. Community partners clean backpacks, place food kits in backpacks and distribute backpacks to schools every week. School staff identify

children in greatest need of food assistance. Harvesters delivers meals directly to Kids Café sites and provides meals there at no cost to children and youth. Free and reduced lunch school statistics help determine location of Kids Café sites. During the 2020 school year there will be 21 Kids Café sites in Johnson County, and Harvesters will continue to encourage families to transition to the new School Pantry program. The School Pantry program provides BackSnack families the option of receiving food from a School Pantry instead of a weekly BackSnack (in order to feed everyone in the household, not just the student).

**2020 Results Projected:** In 2020, through the BackSnack program, the agency anticipates serving 1,800 Johnson County children and distributing 55,100 backpacks; and, providing 21,000 meals to children through Kids Café sites. Results include positive effects on children’s grades, behavior and health. (The transition of children and families to the new School Pantry program will result in fewer backpacks distributed; children cannot be served by both BackSnack and School Pantry programs. During school-year 2019, weather related school closures resulted in fewer meals being served at Kids Café sites; therefore, results projected for 2020 are more conservative.)

**Outcomes achieved during 2018:** Harvesters provided 64,431 backpack carriers of food and 33,884 Kids Café meals to Johnson County children. During spring of 2018, Harvesters implemented an expansion of its BackSnack program to offer a blended BackSnack and School Pantry model where food is delivered to schools for distribution to families that need help feeding everyone in their household (not just the student). During 2018, Harvesters provided the blended model at 11 Johnson County schools, and there were 20 Kids Café sites in Johnson County. Harvester’s is not able to provide an unduplicated count of children served between the two programs (BackSnack and KidsCafe’) but provided an unduplicated count of recipients specific to each program. Together, a minimum of 4,337 unduplicated children were served between the two programs.

**Health Partnership Clinic (HPC)**

\$45,000

Recommendation

Funding is recommended for primary and preventative medical care, which are provided at Health Partnership Clinic’s office in Olathe, a pediatric clinic in Shawnee Mission, and a school-based clinic in Merriam. HPC’s patients are primarily low income with majority being uninsured (47.4%) or publicly-insured (39.1%). Health Partnership Clinic, Johnson County’s largest safety-net clinic and only Federally Qualified Health Center, utilizes a medical home model which emphasizes prevention and health maintenance while providing a broad scope of services including care for patients with chronic diseases. HPC also provides dental and behavioral health services, and works in partnership with homeless shelters, delivering onsite health care services and case management. Specialty care is provided through a network of providers.

**2020 Results Projected:** Anticipated program results include access to a medical and dental home for low-income and uninsured residents, patients achieve better health outcomes and are satisfied with services they receive, thereby continuing to utilize HPC as their health home. During 2020, HPC anticipates serving 12,255 Johnson County residents through 36,137 patient office visits or encounters.

**Outcomes achieved during 2018:** During 2018, 10,262 Johnson County residents were served through 35,275 patient office visits and/or clinical encounters. Nearly 93% of

patients surveyed indicated they were either satisfied or very satisfied with overall care they received as a patient (3.5% were neutral). Patients achieved positive health outcomes as indicated by 59% of hypertensive patients who had their blood pressure under control with readings below 140/90, and 66% of diabetic patients who achieved HgA1c (blood glucose) level of 9.0 or below during the last half of the year (compared to 59% before the clinic opened).

**Hillcrest  
Ministries of  
MidAmerica**

\$10,000  
Recommendation

Funding is recommended for Hillcrest’s Transitional Housing – Homeless Youth and Families program. Transitional housing for homeless youth (up to age 24), families (children and adults), and single adults will be provided in seven apartments located in Overland Park. Four apartments are for youth, and three are for families, singles and couples. Hillcrest uses either the HUD or McKinney-Vento education definition of homeless. The majority of clients are at or below federal poverty guidelines. The youth program provides up to 24 months of housing and services, including individual case management and budget counseling, and connection to community services to address immediate and ongoing needs as applicable, such as medical, dental, vision, mental health, substance abuse treatment, employment training, tutoring, and mentoring. Adults and families receive similar services, however, for a shorter period of time (three months).

**2020 Results projected:** Thirty homeless children/youth and adults will be provided transitional housing and achieve at least one goal from their assessment plan. Homeless youth will work toward achieving an education goal; homeless adults will maintain or improve their employment.

**Outcomes achieved during 2018:** During 2018, 35 Johnson County residents were served. One-hundred percent of youth and families received an individual assessment of needs including health, employment, education and housing. Four homeless youth worked toward achieving education goals (their work toward those goals continues), and 10 adults improved and maintained employment.

**Johnson County  
Interfaith  
Hospitality  
Network  
(JoCoIHN)**

\$9,000  
Recommendation

JoCoIHN provides shelter, meals, transportation and case management for homeless families and single unaccompanied females. Area congregations provide shelter and meals on a rotating schedule while JoCoIHN staff helps families regain self-sufficiency and independence. Human Service Funds are used to provide strengths-based case management which includes assistance with transportation, referrals to other community resources, assistance with budgeting, money management, and job and housing searches. Services are provided by 3,500 volunteers through partnerships with 40 faith congregations.

**2020 Results Projected:** During 2020, the agency expects to serve 40 Johnson County residents with 2,500 days of shelter and case management. Clients completing the program will increase their economic resources, and approximately 50 percent will move into homes of their own within four months of entering the network. Volunteers will increase their awareness of human service needs in Johnson County.

**Outcomes achieved during 2018:** During 2018, 60 Johnson County residents were served. Of those completing the program, 70% reported increasing their income by 25% or more while in the program, and 38% moved into homes of their own within three months of

entering the network. Residents received 3,264 cumulative days of shelter and strength-based case management.

**Kansas Children's Service League (KCSL)**

\$20,280  
Recommendation

Funding is recommended for Healthy Families Johnson County, a child abuse prevention program which provides intensive home-based education and family support services to parents who are experiencing extreme stress and are "at-risk" for abuse and neglect. Eligibility is based upon risk factors, not income, however, most of the families are low-income. Participants receive routine at-home visits, case management, referrals to community resources and services, child development and parent education, and linkage to health care services. Parent engagement includes Parent Cafés, parent support groups, and a parent advisory group. Funding is also recommended for the \$480 annual cost of webhosting the Johnson County Early Learning Collaborative, a collaborative of organizations (including KCSL) which serve young children. The website is used to connect caregivers and providers with programs that serve children, and as link to My Resource Connection when other services are needed.

**2020 Results Projected:** During 2020, 250 Johnson County individuals are expected to be served. Anticipated results are that families do not have any substantiated child abuse and neglect; and, children have health insurance and are current on immunizations, and have a developmental screen in the last six months (or are already receiving services for developmental delays).

**Outcomes achieved during 2018:** During 2018, 164 Johnson County residents were served. All of the families served remained free from substantiated abuse and neglect while in the program. By the end of the year, 87% of children in the program had health insurance and 97% had a developmental screening.

**KidsTLC**

\$18,500  
Recommendation

Funding is recommended for KidsTLC Thriving Families program which offers resource referral, parent support groups, and health care navigation to families who struggle with behavioral and mental health issues with their children. The program serves families in the community and families who have children in one of KidsTLC's programs. Eligibility is not based upon income, however, most of the families are low-income (58% of KidsTLC's clients are living below 200% of the Federal Poverty Level). The program serves as the navigation arm for the agency, helping families find mental health/health care, housing and community resources/support. It also provides education and support to Spanish-speaking families. The program is a health navigation resource for schools and participates in Olathe and Shawnee Mission School Districts' IMPACT Olathe and Project Home programs which serve youth and families who are at-risk for homelessness. The goal of Thriving Families is to educate families about health issues, trauma, and raising healthy children; and, to provide health navigation resources so parents can raise healthy children.

**2020 Results Projected:** During 2020, the organization estimates serving 300 Johnson County residents through this program. Program results include that people's life sustaining basic needs are met, clients experience increased access to services, barriers to services are reduced, and clients express increased awareness of resources.

**Outcomes achieved during 2018:** Through crisis intervention, housing support, and health navigation, the Thriving Families program served 206 individuals, including 12 unaccompanied youth and 53 families. KidsTLC helped permanently house 10 youth and 30



families which included providing rent/utility assistance, as well as referral to shelter and transitional living. KidsTLC referred 53 clients to rental/utility assistance, shelter, food/clothing, postnatal, legal services, employment services, and mental health services. In addition, at least 15 adults were referred to KidsTLC's mental health programming to receive services for their child. Program staff made 63 face-to-face contacts and handled 140 crisis intervention services/crisis calls.

### **Safehome**

\$21,000

Recommendation

Safehome provides shelter and other assistance to survivors of domestic violence. Funding is recommended to support Safehome's Economic Empowerment Program. Through education, support, and referrals, this program helps clients become employed and self-sufficient. All shelter clients take an assessment and are recommended to one of three tracks: budget, job seeker or job training. Basic and advanced financial literacy classes are offered in English and Spanish. Specialized workshops are tailored to clients' needs. Funds are provided for clients to attend GED and ESL classes off-site.

**2020 Results Projected:** Program participants complete a budget and career assessment inventory, enroll in job training or education programs, and/or have job interviews and secure employment. The agency projects this program will serve 150 Johnson County residents during 2020. (Fewer residents are projected to be served in 2020 than in 2018 because Safehome has prioritized serving solely clients who live in their shelter, whereas in 2018 clients living in the community were also served by this program.)

**Outcomes achieved during 2018:** During 2018, 190 Johnson County residents were served. After five weeks of participation in the Job Search track, all participants completed a career assessment inventory, and after 10 weeks, 86% had a least two job interviews, and 100% secured a new or better job. After five weeks in the Budgeting track, all participants set budgeting goals, and 15% made plans to address credit problems; after 10 weeks, 80% of participants set up a realistic household budget.

### **Salvation Army Olathe**

\$20,000

Recommendation

Funding is recommended to assist low and very-low income homeless families in Johnson County with food and shelter at the Johnson County Family Lodge in Olathe. In most cases, the Lodge provides up to 90 days of shelter (temporary housing – maximum stay of 180 days). Residents meet weekly with a case manager who utilizes the strengths-based case management model. Classes and/or skill building opportunities include parenting, financial literacy, maintaining employment, housing searches, daily living/life skills, developing a support system, and navigating mainstream resources.

**2020 Results Projected:** In addition to providing safe shelter, results include families increasing their skills or income, applying for mainstream services (SNAP, TANF, Medicaid, etc.) and moving into transitional or permanent housing. Another result is children begin or continue to receive daycare services. The Family Lodge anticipates serving 150 Johnson County residents during 2020.

**Outcomes achieved during 2018:** The Family Lodge provided 32,926 units of service which it defines as "one bed night and/or one meal provided" to 135 Johnson County residents. Ninety-three percent of families who moved out of the lodge moved into transitional or permanent housing. All eligible families applied for mainstream services (medical assistance and SNAP) or completed renewal applications. Ninety-seven percent of

participants who successfully completed the program increased their skills or income (37 of 38). Of those, 23 families increased parenting skills, 37 families developed a working budget, four families began secondary educational programming and one parent completed her LPN (Licensed Practical Nurse) training.

**Sunflower House** Funding is recommended to support the Personal Safety Education Program, a child abuse prevention education program. The program includes: 1) *Happy Bear*, an interactive drama in Spanish and English for children ages four to seven enrolled in public and private early childhood centers and elementary schools; 2) *Think First and Stay Safe*, a curriculum for grades PreK-5 that reinforces personal and digital boundaries and emphasizes that bullying and sexual abuse are against the law; 3) *E-Safety*, provides middle school students with information about how to protect themselves from online predators, and includes safety topics such as sexting, bullying, child exploitation, and social networking; 4) *Keeping Kids Safe Online*, a workshop for parents and caregivers provided in partnership with the FBI Cyber Crimes Unit; 5) *Stewards of Children*, a child sexual abuse prevention and education training for adults; 6) *Mandated Reporter Training* which teaches attendees to recognize signs of sexual abuse, correct procedures/laws for reporting, and how to handle a child's disclosure; and, 7) *Child Protection Project*, a presentation designed to raise the awareness of child sexual abuse among parents and caregivers, and give them tools needed to be proactive in protecting children.

\$42,500  
Recommendation

**2020 Results Projected:** Age-appropriate person safety/abuse education will be provided to children; adults will be educated on child abuse indicators and reporting abuse; youth and adults will increase their knowledge of online crimes against children, including online safety steps and proper reporting. The agency anticipates reaching 19,000 Johnson County residents during 2020.

**Outcomes achieved during 2018:** During 2018, 17,470 Johnson County residents were served. In post-program surveys, 97% of children indicated they would report unwanted contact, including physical touches and electronic communications. All adults, including those within the special needs community, who were educated on child abuse indicators and reporting abuse, indicated they gained new information.

### **Not Recommended for Funding**

#### **Cultivate Kansas City – Nutrition Incentives Program**

Cultivate Kansas City, a new HSF applicant, requested \$10,000 for its Nutrition Incentives Program which helps low-income households access healthy fruits and vegetables. The program provides dollar-for-dollar match to Supplemental Nutrition Assistance Program (SNAP) participants and a \$30 match to low-income seniors receiving the Kansas Senior Farmers Market Nutrition Program. The program helps participants save money and eat healthier while supporting farmers and farmers markets.

United Community Services Human Service Fund Grant Review Committee did not recommend funding from the 2020 HSF for Cultivate Kansas City. UCS acknowledges the value of this program to residents and farmers. However, with limited funding, the grant review committee focused on recommending allocations for programs that are more actively engaged in residents' lives and have stronger alignment with funding priorities.

**APPENDIX A**

**2020 HUMAN SERVICE FUND PARTICIPATING JURISDICTIONS**

<b>JURISDICTION</b>	<b>CONTRIBUTION</b>
Johnson County	\$141,775
De Soto	\$2,380*
Edgerton	\$2,000
Gardner	\$6,000
Leawood	\$16,500
Lenexa	\$20,350
Merriam	\$8,300
Mission	\$8,300
Olathe	\$60,000
Overland Park	\$86,200
Prairie Village	\$8,300
Roeland Park	\$4,771
Shawnee	\$26,200
Spring Hill	\$2,000
Westwood	\$1,500
Westwood Hills	\$200
<b>Total from County Government &amp; Cities</b>	<b>\$394,776</b>
Interest	\$3,000
Subtotal	\$397,776
UCS Administration	\$26,000
<b>Total Available to Allocate</b>	<b>\$371,776</b>

*\*pending*

**2020 HUMAN SERVICE FUND GRANT REVIEW COMMITTEE**

UCS Board Members

- Tara S. Eberline *Committee Chair*, Foulston Siefkin, LLP
- Robin Harrold, AdventHealth
- Kevin Tubbesing, The Land Source

UCS Council of Advisors

- Hon. Stephen Tatum, 10th Judicial District Court

Community Members

- Janet Barrow, WaterOne
- Nicolette Loutsch, Kiewit Engineering, Inc.

Staff support: Marya Schott, UCS Director of Resource Allocation

## APPENDIX B

### 2020 HUMAN SERVICE FUND GUIDELINES

The Human Service Fund is a competitive process that awards grants to nonprofit organizations for operating health and human service programs that promote self-sufficiency, well-being and/or personal safety of Johnson County residents who live with income at or near the federal poverty level. Funded programs provide pathways and opportunities for building a healthy community where every resident is empowered to reach their full potential. Components of the safety net investment that are supported by the HSF are: 1) basic needs, 2) work and income supports, and 3) health, wellness and personal safety.

#### FUNDING PRIORITIES 2020

Health and human service programs funded by the HSF must promote self-sufficiency, well-being and/or personal safety of Johnson County residents and fit within safety net investment components of basic needs, work and income supports, or health, wellness and personal safety. Funded programs must offer county-wide services or fill a gap which results in county-wide benefit and offer equal access to all clients and prospective clients who could benefit from the program.

Programs funded by the HSF must deliver measurable outcomes which benefit county residents, and in the long-term, benefit local governments by avoiding, deferring, or preventing costs that otherwise might be incurred by local government.

Priority is given to programs that:

- address child care and early childhood development, job training, emergency aid and shelter, child/adult abuse, child welfare, and health care.
- serve individuals and/or families with income below or near the federal poverty level.
- demonstrate innovation and/or collaboration in program delivery.
- are consistent with an evidence-based program, best practices or promising practices, or replicate a successful model.

#### ELIGIBILITY

- Applicants must deliver direct services to Johnson County residents, be recognized by the IRS under section §501(c)(3), provide health and human services programming as their primary mission, and be in good standing in Kansas or Missouri as a nonprofit corporation, i.e. may not be an entity of city or county government.
- Agency must provide most recent IRS form 990 and an independent certified audit of the previous year's financial records; or, if total agency revenues were less than \$250,000, an independent review of financial statements prepared by a Certified Public Accountant. The audit or review must have been completed within nine (9) months of the close of the fiscal year. Upon request, the agency may need to provide additional financial information.
- The applicant complies with Agency Standards.
- Applicant affirms compliance with any applicable nondiscrimination ordinances and/or policies of the municipalities that provide resources to the Human Service Fund.
- Funded program must:
  - promote self-sufficiency, well-being and/or personal safety of Johnson County residents and fit within safety net investment components of basic needs, work and income supports, or health.

- primarily serve Johnson County, Kansas residents who live with income at or near federal poverty level. However, programs that do not meet this criterion may still be eligible if the program addresses child/adult abuse, and/or leads to the prevention of poverty, and primarily serves Johnson County residents.
- clearly define and measure outcomes for participants.
- benefit local governments by avoiding, deferring, or preventing costs that otherwise might be incurred by local government.
- offer county-wide services or fill a gap which results in county-wide benefit.
- offer equal access to all clients and prospective clients who could benefit from the program.
- Only one HSF application may be submitted by an agency. Applications will not be accepted for both the HSF and Alcohol Tax Fund (ATF, managed by Drug and Alcoholism Council, a program of UCS) for the same program during the same funding cycle. However, applications may be submitted for both funds by the same agency or department for discrete programs during the same funding cycle. Criteria of discrete programs include, but are not limited to, programs for which expenses are recorded separately for purposes of functional accounting, programs that, if serving a population targeted by another program, serve a distinct need of that population, and/or employ distinct strategies and projected outcomes.
- Applications for substance abuse programs are not accepted and should be directed to the ATF.



## AGENDA ITEM INFORMATION FORM

**AGENDA ITEM:** Consider Approval of Merriam Farmers’ Market 2020 Schedule located at Merriam Marketplace

**SUBMITTED BY:** Anna Slocum, Director of parks and recreation

**MEETING DATE:** November 11, 2019

### PROJECT BACKGROUND/DESCRIPTION:

The 2019 Farmers’ Market was a 22-week season with patron attendance of 9,995. There was an average of 454 shoppers weekly. There are 36 stalls available with an average of 26 occupied weekly. The market was open every Saturday from May – September from 7 am – 1 pm. |

Marketing and promotion began with a Facebook® ad for vendors, Shawnee Mission Post Impact ad, billboard on 67th St. south of I-35, KC Gardner and Johnson County Business Times. Social marketing through Facebook® is managed by FinditKC; fliers in park sign cabinets, City Hall and the Community Center; entertainment bookmarks; city website and E-Merriam updates; promotional product give-away opening day of the market; street banners; directional signage and postings on the electronic signboard located at Merriam Marketplace. Vendors received a t-shirt and shirts were available for purchase by patrons. Various musical acts as well as the continuation of free family fun activities provided weekly entertainment.

The 2020 season schedule proposed is Saturday May 2 – September 26; 7 am – 1pm. July 4 operate a shorter market day 7 am – 11 am in order to accommodate the Flags 4 Freedom concert.

Park Board unanimously approved the proposed operation schedule for 2020.

### CITY COUNCIL GOALS AND OBJECTIVES

Enhance Community Identity and Connections  
Maintain Economic Vitality

### FINANCIAL IMPACT

<b>Amount of Request/Contract:</b>	NA
<b>Amount Budgeted:</b>	\$33,598
<b>Funding Source/Account #:</b>	Transient Guest / Merriam Marketplace (204.5040.450)

### SUPPORTING DOCUMENTS

NA

### ACTION NEEDED/STAFF RECOMMENDATION

Recommend approval of proposed 2020 season Farmers’ Market operating schedule.



## AGENDA ITEM INFORMATION FORM

**AGENDA ITEM:** Confirm appointment of Donna Oliver as City Treasurer

**SUBMITTED BY:** Chris Engel, City Administrator

**MEETING DATE:** November 11, 2019

### PROJECT BACKGROUND/DESCRIPTION:

The former Finance Director/City Treasurer retired on September 23, 2019 and the City Administrator was appointed City Treasurer on a temporary basis pending the hire of a new Finance Director.

Donna Oliver assumed the duties of Finance Director effective October 28, 2019 and staff recommends she be appointed City Treasurer effective November 12, 2019.

### CITY COUNCIL GOALS AND OBJECTIVES

2. Provide Exceptional Service Delivery

### FINANCIAL IMPACT

**Amount of Request/Contract:** n/a

**Amount Budgeted:** n/a

**Funding Source/Account #:** n/a

### SUPPORTING DOCUMENTS

none

### ACTION NEEDED/STAFF RECOMMENDATION

Confirm appointment of Donna Oliver as City Treasurer effective November 12, 2019.



## AGENDA ITEM INFORMATION FORM

**AGENDA ITEM:** Approve the Final Design of the Community Center Art Pieces

**SUBMITTED BY:** Meredith Hauck, Assistant City Administrator

**MEETING DATE:** November 11, 2019

### PROJECT BACKGROUND/DESCRIPTION:

On June 24, 2019, the City Council approved the Public Art Committee's recommendation and executed a contract with artist Blessing Hancock for her proposed pieces at the New Community Center. At that time, the designs presented were 80% complete and the Council directed staff to return for a final approval on the design once it was completed.

Since June, Hancock and her engineering team has worked with the City's design-build team to finalize the design and construction documents for the piece. She visited Merriam in early August and had booths at the Farmers Market and National Night Out to solicit community input for the words incorporated into the artwork.

The final designs are attached and ready for council consideration. If approved, Hancock will begin the fabrication and the pieces will be installed by McCarthy as part of the project construction.

### CITY COUNCIL GOALS AND OBJECTIVES

Goal 1.2 – Design and construct a Uniquely-Merriam Community Center and Aquatic Center.

Goal 1.3 – Support a public art program throughout the city.

### FINANCIAL IMPACT

**Amount of Request/Contract:** N/A – Contract approved on June 24, 2019

**Amount Budgeted:** \_\_\_\_\_

**Funding Source/Account #:** \_\_\_\_\_

### SUPPORTING DOCUMENTS

- Final Design Renderings

### ACTION NEEDED/STAFF RECOMMENDATION

Staff recommends approving the final design of the New Community Center Public Art Pieces



Submittal 10/29/19

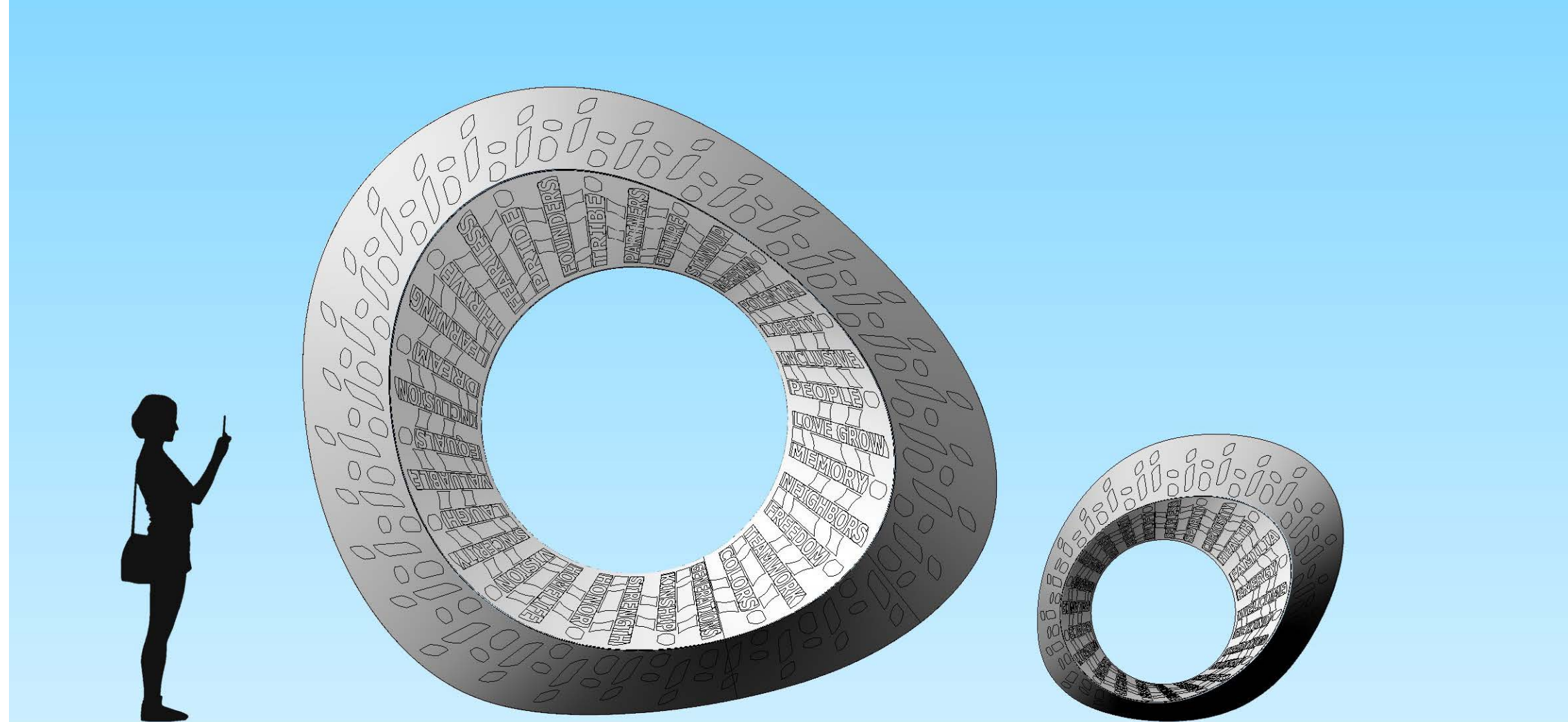
- 1 Community Engagement
- 2-4 Plaza Artwork and Text Layout
- 5 Garage Artwork

Community Engagement:  
I engaged the local community during the Aug 3rd 2019 Farmers Market and Aug 6th 2019 Merriam Night Out.

Merriam Arts Program helped set up booths and I led hands-on drawing exercises for youth and provided comment cards for feedback from adults. The request was for ideas that relate to the theme of Merriam Community Center: Recreation/Community/Fun.

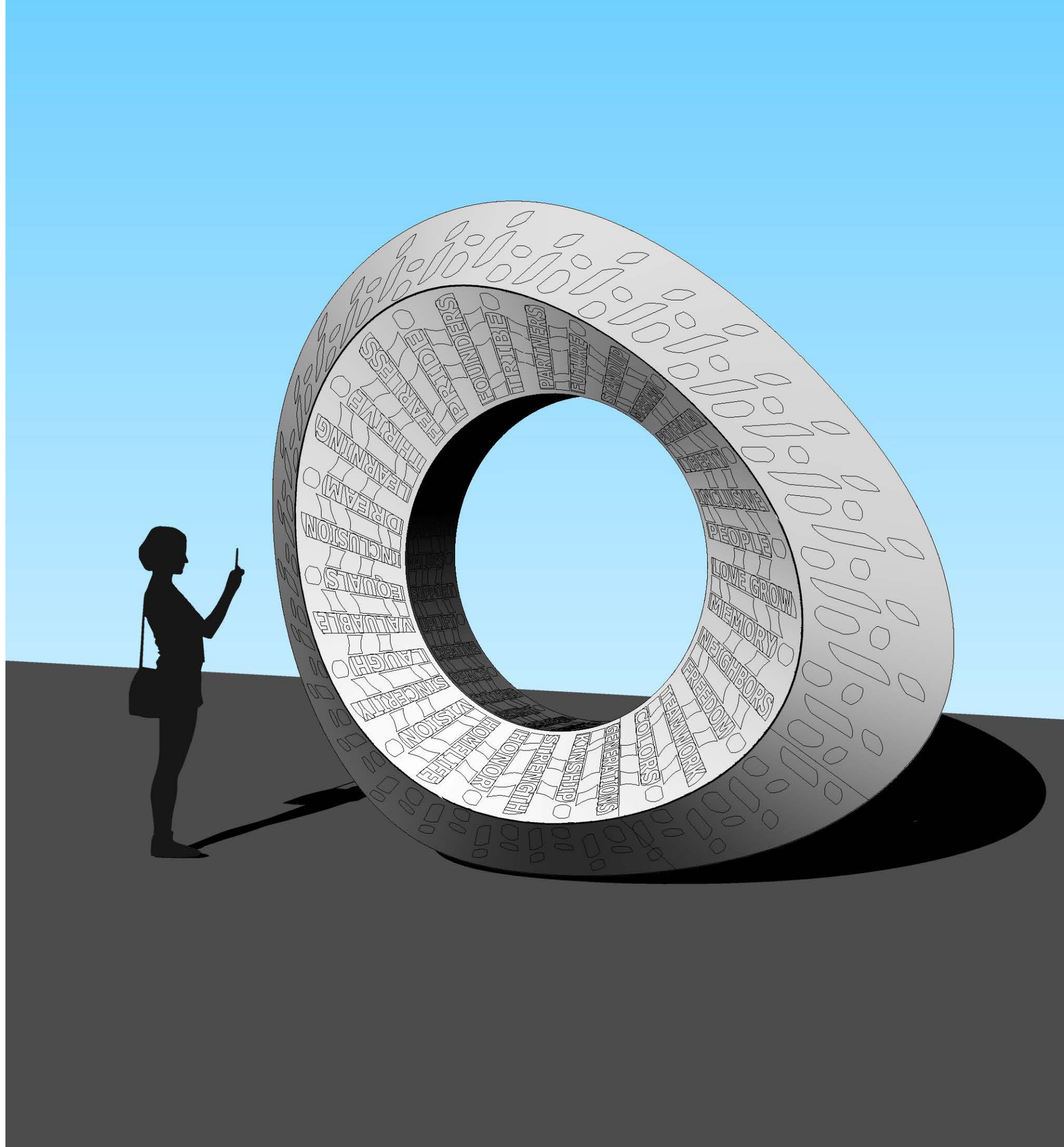
This submittal shows the community engagement results.

**Illuminated Sculptures**  
**Merriam Community Center**  
by Blessing Hancock



# LARGE PLAZA SCULPTURE INCORPORATED TEXT

FRONT SIDE	BACK SIDE	INTERIOR
GENERATIONS	COMMUNITY	SHARING
KINSHIP	FAMILY	INTEGRITY
STRENGTH	FUN PLAY	GRACE
HONOR	LIBERTAD	BALANCE
HOME LIFE	PLANT HOPE	IMAGINE
VISION	FRIENDS	EMPATHY
SINCERITY	JUST RIGHT	VALUES
LAUGH	DIVERSITY	SUPPORT
VALUABLE	KIDS SWIM	UPLIFT
EQUALS	TOGETHER	CREATIVE
INCLUSION	SMALL TOWN	PEACE
DREAM	VACATION	CITIZENS
LEARNING	GREAT LIFE	BRIGHT
THRIVE	EXPRESIÓN	GRATEFUL
FEARLESS	DEMOCRACY	HAPPY
PRIDE	CULTURAL	EDUCATE
FOUNDERS	SUNNY DAYS	EARTH
TRIBE	UNITED	SELFLESS
PARTNERS	AMOR NADAR	SPIRIT
FUTURE	TRUSTING	CURIOSITY
STAND UP	OPTIMISTIC	HEALTH
MERRIAM	UNIQUE	FAMILIA
POTENTIAL	TRANQUIL	ENERGY
LIBERTY	BE GOOD	WELCOME
INCLUSIVE	PATIENCE	BE KIND
PEOPLE	SPECIAL	TRADITION
LOVE GROW	HAPPINESS	HUMAN
MEMORY	WARMTH	RIGHTS
NEIGHBORS	RESILIENT	SHINE
FREEDOM	GUESTS	ADVENTURE
TEAMWORK	BEAUTIFUL	CENTER
COLORS	FAITH	YOURSELF



## SMALL PLAZA SCULPTURE INCORPORATED TEXT

FRONT SIDE	BACK SIDE	INTERIOR
SELFLESS	AMAZING	DEMOCRACY
SPIRIT	HEART	CULTURAL
CURIOSITY	EMPOWER	SUNNY DAYS
HEALTH	SWEET	UNITED
FAMILIA	MEDITATION	AMOR NADAR
ENERGY	EXCITE	TRUSTING
WELCOME	ACCEPTANCE	OPTIMISTIC
BE KIND	SCHON (DUTCH)	UNIQUE
TRADITION	COMPASSION	TRANQUIL
HUMAN	FRIENDLY	BE GOOD
RIGHTS	HARDWORK	COMMUNITY
SHINE	PERFECT	FAMILY
ADVENTURE	HARMONY	FUN PLAY
CENTER	NATURE	LIBERTAD
YOURSELF	EQUALITY	PLANT HOPE
SHARING	SCHOOL	FRIENDS
INTEGRITY	COOL FUN	JUST RIGHT
GRACE	RESPECT	DIVERSITY
BALANCE	SANCTUARY	KIDS SWIM
IMAGINE	COLORFUL	TOGETHER
EMPATHY	ENLIGHTEN	SMALL TOWN
VALUES	RECYCLE	VACATION
SUPPORT	TOLERANCE	GREAT LIFE
UPLIFT	FABULOUS	EXPRESIÓN

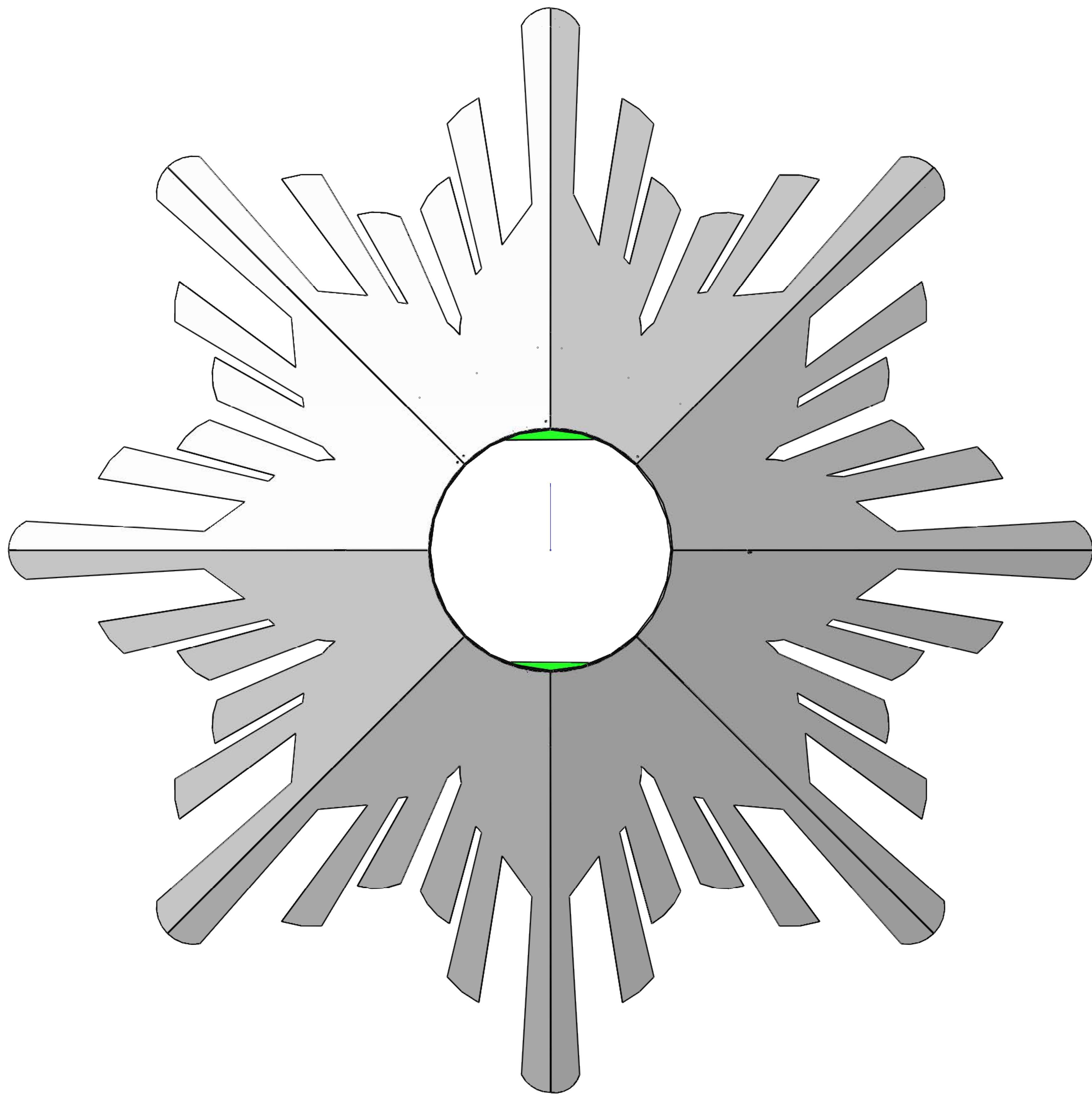


# PLAZA SCULPTURES

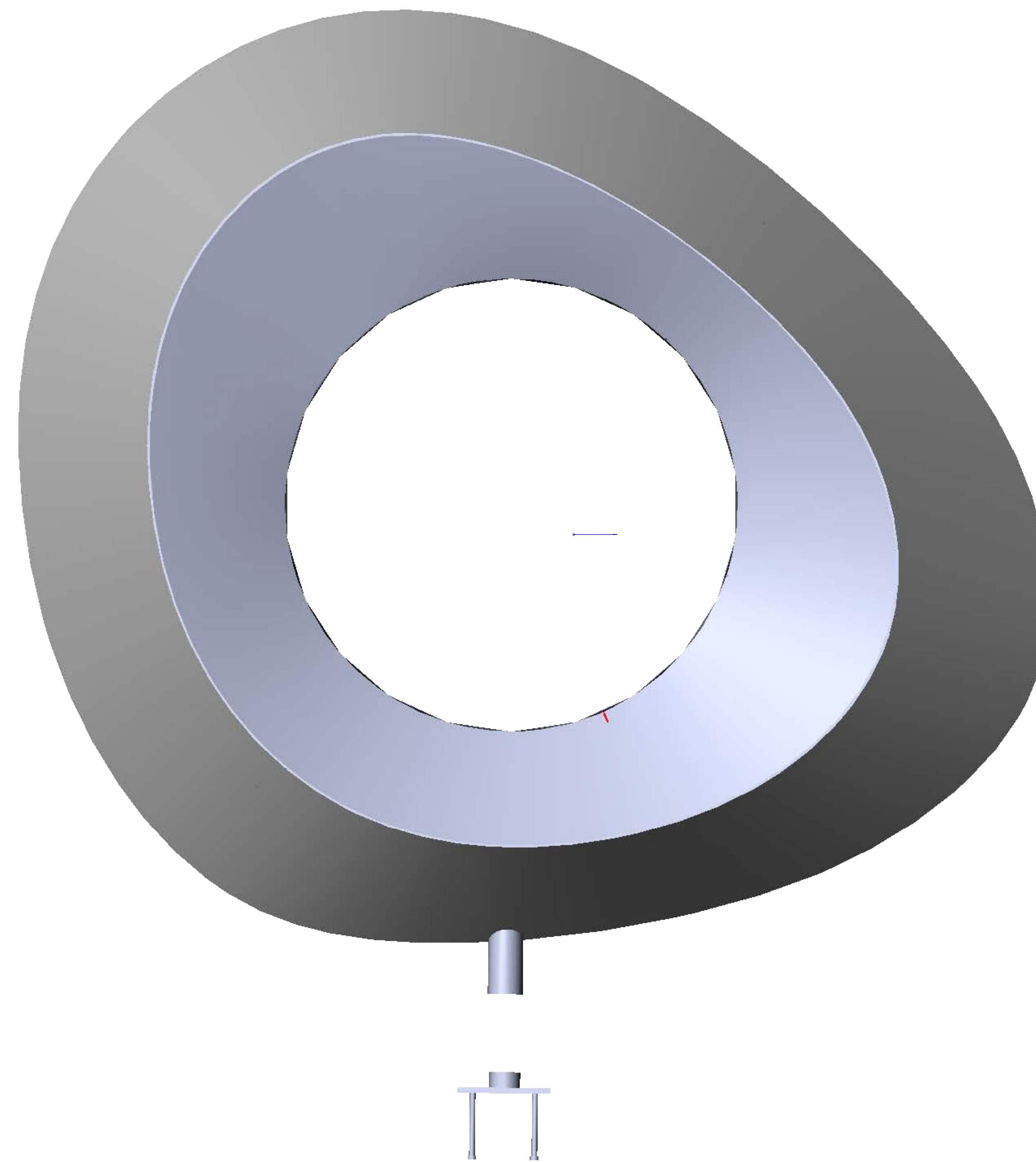


# GARAGE SCULPTURE

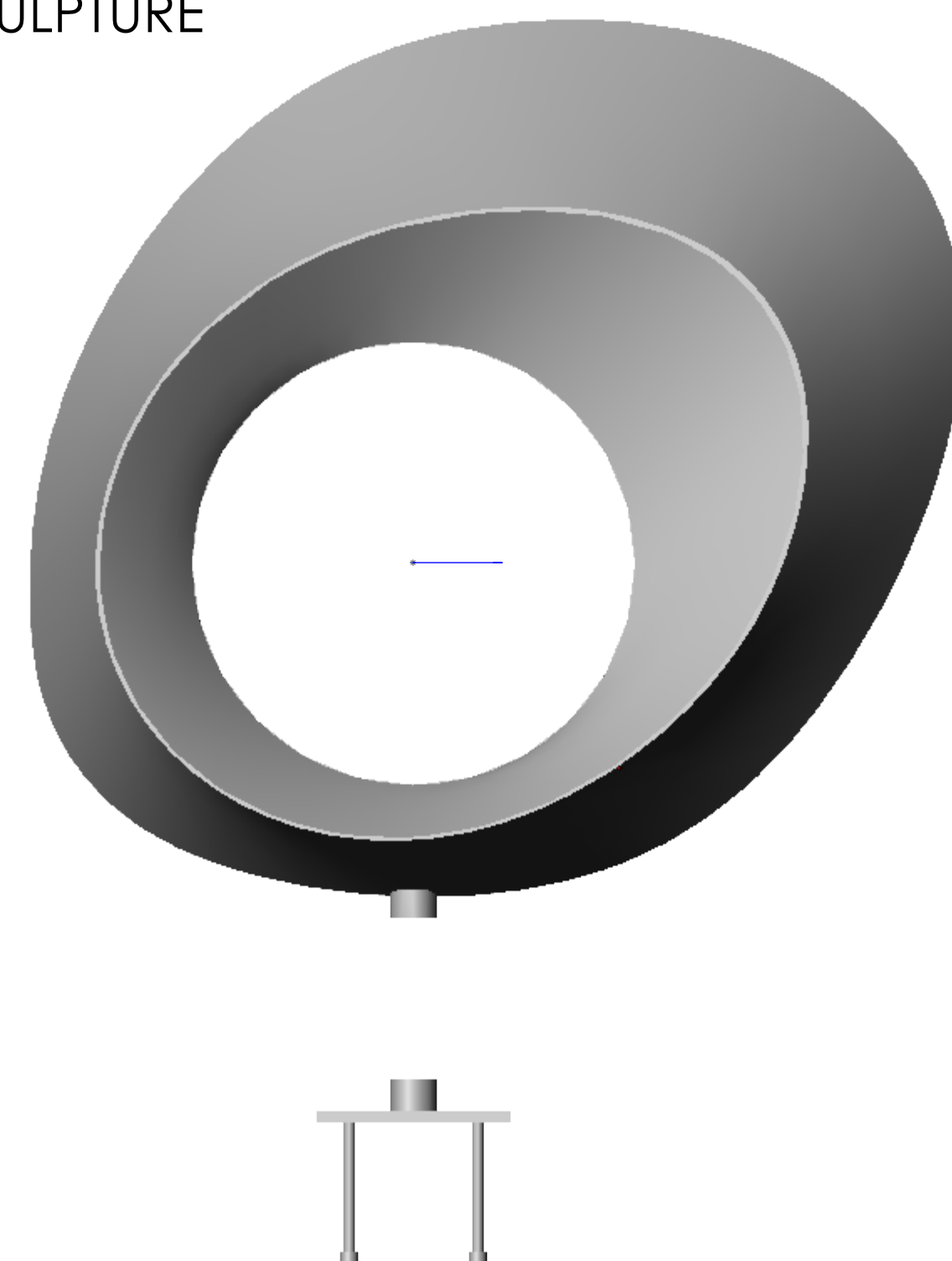




15' DIA. x 1.5' DEPTH PAINTED 6061 ALUMINUM GARAGE SCULPTURE WITH POLYCARBONATE INTERIOR DIFFUSING SURFACE



10' HIGH X 11' WIDTH X 3' DEPTH 316L STAINLESS STEEL PLAZA SCULPTURE WITH POLYCARBONATE INTERIOR DIFFUSING SURFACE



54" HIGH X 58" WIDTH X 24" DEPTH 316L STAINLESS STEEL PLAZA SCULPTURE WITH POLYCARBONATE INTERIOR DIFFUSING SURFACE

ISSUE FOR

CONSTRUCTION

ISSUE DATE

10/25/19

PROJECT NAME

MERRIAM COMMUNITY  
CENTER ARTWORK  
BLESSING HANCOCK  
MERRIAM, KS

SHEET TITLE

GENERAL FABRICATION AND  
LIGHTING NOTES

SHEET NUMBER

**S001**



## AGENDA ITEM INFORMATION FORM

**AGENDA ITEM:** Consider approval of operating hours of new Merriam Community Center

**SUBMITTED BY:** Anna Slocum, Director Parks and Recreation

**MEETING DATE:** November 11, 2019

**PROJECT BACKGROUND/DESCRIPTION:**

At the September Park Board meeting, staff introduced an initial operating schedule for the new community center that was based on operating schedules from surrounding community centers. After discussion, the Board asked staff to do a further review of the operating hours as it related to the outdoor pool. Based on this feedback, staff evaluated the operating hours of outdoor aquatic centers and presented a revised operating schedule at the October meeting. The revised schedule is below:

**Hours of Operation (Tuesday after Labor Day – Sunday before Memorial Day)**

Monday - Thursday	5A – 9P
Friday	5A – 8P
Saturday	8A – 6P
Sunday	10A – 6P

**Summer Hours of Operation**

<b>Memorial Day until start of Shawnee Mission School District (SMSD)</b>	
Monday – Thursday	5A – 9P
Friday	5A – 8P
Saturday	8A – 8P
Sunday	10A – 6P
<b>Outdoor Pool Hours – until start of SMSD</b>	
Monday – Saturday	12P- 8P
Sunday	12P – 6P
<b>Outdoor Pool Hours – start of SMSD – Labor Day</b>	
Monday – Friday	4P – 7P
Saturday	12p – 8P
Sunday	12P – 6P

Park Board approved the proposed operating schedule with the addition of adding one event / month in which the community center and outdoor pool would remain open until 8P on Sunday during the summer. The recommendation passed 5 – 2.

**CITY COUNCIL GOALS AND OBJECTIVES**

Provide Exceptional Service Delivery

**FINANCIAL IMPACT**

**Amount of Request/Contract:** NA

**Amount Budgeted:** NA

**Funding Source/Account #:**

**SUPPORTING DOCUMENTS**

**ACTION NEEDED/STAFF RECOMMENDATION**

Concur with recommendation by Park and Recreation Advisory Board establishing the operating schedule for the new community center.

CITY OF MERRIAM, KANSAS

# MONTHLY FINANCIAL REPORT

Finance Department





**City of Merriam, KS**  
**Monthly Financial Report - Executive Summary**  
**October 2019**

**Revenues**

	Current Month Actual	YTD Actual	YTD Budget/Est	Over/(Under) YTD Budget/Est
Various Funds:				
1% City Sales Tax	\$ 710,821	\$ 4,983,069	\$ 4,685,798	\$ 297,271
1/4% City Sales Tax-Storm/Street	185,470	1,295,854	1,221,087	74,767
1/4% City Sales Tax-Rec. Facilities	185,470	1,295,854	1,221,087	74,767
City Use Tax	74,766	509,227	432,000	77,227
County Sales Taxes - All	178,013	1,347,358	1,384,000	(36,642)
Real Property Taxes - Gen Fund	\$ -	\$ 4,779,273	\$ 4,789,471	\$ (10,198)
Transient Guest Tax	113,530	321,695	306,124	15,571
Franchise Fees	29,684	1,047,585	1,130,408	(82,823)
Court Fines	53,342	634,011	770,833	(136,822)

**Expenditures**

<i>General Fund - only:</i>	Current Mo. Actual	Monthly Bud/Est	Over/(Under) Bud/Est	Year to Date Actual	Year to Date Bud/Est	Over/(Under) YTD Bud/Est
Salaries and Benefits	\$ 620,992	\$ 677,634	\$ (56,642)	\$ 6,794,352	\$ 6,776,338	\$ 18,015
Contractual Services:						
OP Fire Services	-	216,369	(216,369)	1,117,095	2,163,692	(1,046,597)
Utilities	32,438	35,903	(3,465)	274,070	359,034	(84,964)
Legal	6,456	6,250	206	40,503	62,500	(21,997)
Property Maint	48,091	54,683	(6,592)	449,012	546,829	(97,818)
Specific Contractual*	19,803	19,818	(14)	173,801	198,179	(24,378)
Other Contractual	50,595	75,133	(24,537)	622,163	751,325	(129,162)
Commodities:						
Gasoline/Diesel Fuel	10,605	10,452	153	83,078	104,517	(21,439)
Other Commodities	16,176	43,635	(27,459)	359,871	436,349	(76,478)

\*Specific Contractual includes: specific ongoing outside contractors (Judge, Prosecutor, Auditor, prisoner care, Information Services, legislative monitor, payroll processing, and animal care). The City Attorney is included under the Legal line item.

Comments:

- Year-to-date 1% and ¼% City sales taxes are 4.12% (\$256,041) better than revised 2019 budget estimates.
- Year-to-date 1% and ¼% City sales taxes are 1.33% (\$102,400) less than prior year actual.
  - Auto sales are 0.09% more than prior year actual.
  - Merriam Town Center/Johnson Drive sales are 7.33% less than prior year actual.
  - Other categories are 1.47% less than prior year actual.
- Franchise fee revenues are low for the month and year-to-date due to late receipt of several franchise fee payments.
- During September, the Kansas Department of Revenue processed a refund against the City portion of Johnson County use tax for approximately \$11,000. An additional refund of \$25,500 is expected to be processed by the end of December.

**City of Merriam, KS**  
**Monthly Financial Report - Executive Summary**  
**October 2019**

**Equipment Purchases >\$5,000**

<b>Month</b>	<b>Description</b>	<b>Amount</b>
January	Fire – aerial fire truck	\$893,718
February	Police – 2019 Toyota Camry	\$25,300
	Public Works – pressure washer	\$8,274
March	None	\$0
April	Police – tablets and keyboards for police cars	\$52,437
May	Police – body and in-car cameras	\$85,977
	Public Works – two snow plows	\$28,230
June	None	\$0
July	City Hall – ADA compliant front door opener	\$5,842
	Police – body cameras and in-car cameras (final payment)	\$42,266
	Police – server	\$15,055
	Public Works – 2019 Ford F550 truck	\$45,874
August	Public Works – salt/sand spreader	\$32,894
September	None	\$0
October	None	\$0

**Cash and Investment Balances**

FHLB = Federal Home Loan Bank	\$ 13,720,000	29%
FHLMC = Federal Home Loan Mortgage Corp.	3,065,000	6%
FNMA = Federal National Mortgage Assn.	3,828,000	8%
FFCB = Federal Farm Credit Bank	3,150,000	7%
US Treasury Bills	8,280,000	17%
Municipal Bonds	100,000	0%
Bank of Blue Valley NOW Account	5,674,019	12%
TD Ameritrade MMA	2,356,335	5%
Total Investments	<u>40,173,354</u>	84%
US Bank Cash Account	7,941,468	16%
Total Cash plus Investments	<u>\$ 48,114,822</u>	100%

**City of Merriam, KS**  
**Monthly Financial Report - Executive Summary**  
**October 2019**

**FAQ's**

*Question:* What is the City Sales Tax rate effective January 1, 2019?

*Answer:* **9.475%** (6.500% to the State of Kansas; 1.475% to Johnson County; 1.50% to Merriam)

*Question:* How much does the City owe for general obligation bonds?

*Answer:* **\$2,195,000** is the current balance for the Series 2012 and **\$17,190,000** for Series 2018.

*Question:* What is the City's bond rating?

*Answer:* S & P Global Ratings rates the City's debt as "**AAA (Stable)**"

*Question:* What is the City's current mill levy?

*Answer:* **27.880 mills** (2018 levy supporting 2019 budgets)

*Question:* What is the City's assessed property valuation?

*Answer:* **\$205 million** per Johnson County Clerk as of June 1, 2019

*Question:* How much of the City's assessed property valuation is for Residential, Commercial, and Other?

*Answer:* **\$86 million** or 42% for Residential (including apartments);  
**\$112 million** or 55% for Commercial;  
**\$7 million** or 3% for Other (including vacant land, personal property, utilities)

*Question:* How many households are in the City?

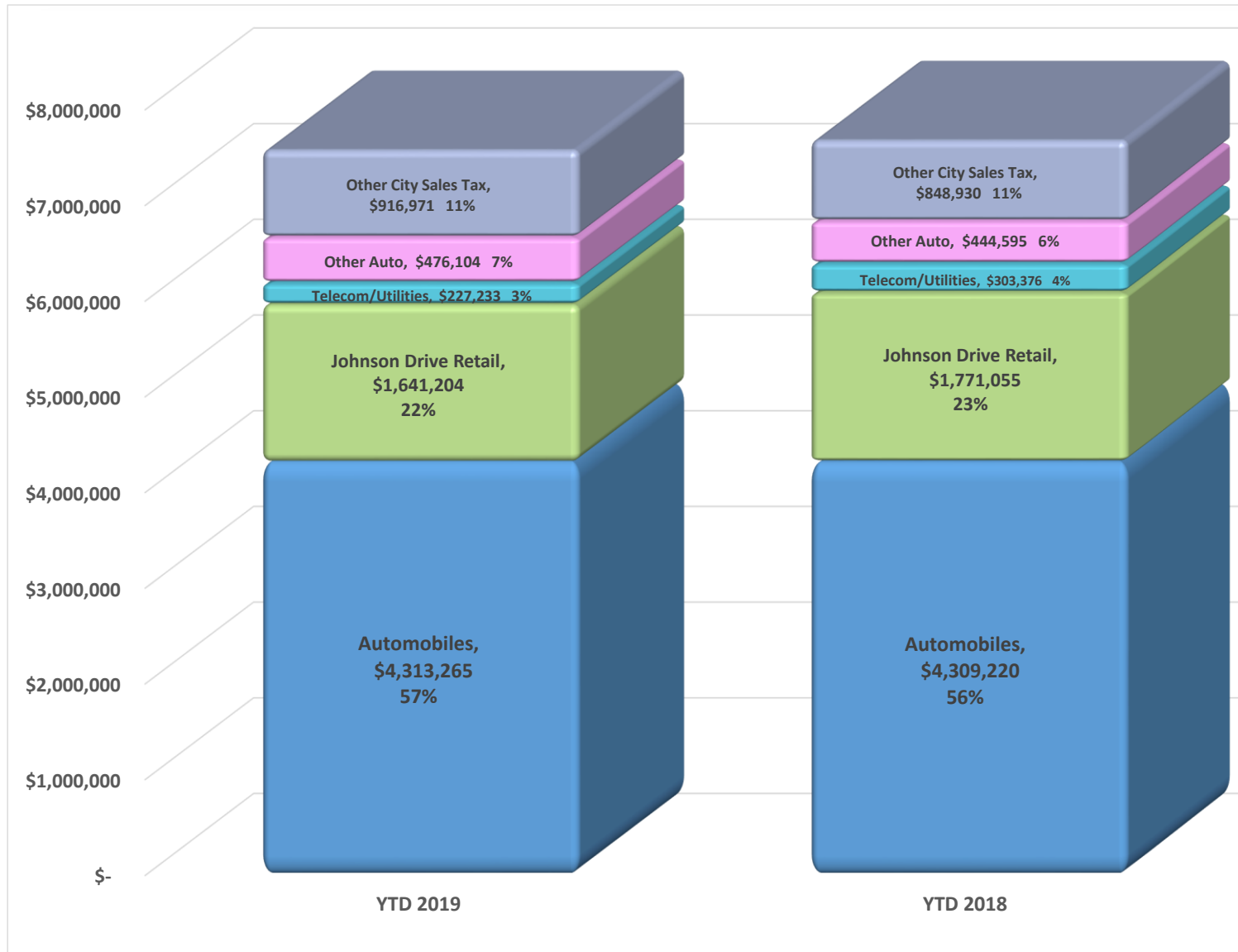
*Answer:* **5,224 households** (homes and apartments) per the 2010 U.S. Census Bureau

*Question:* What is the City's "pull factor" and what does this mean?

*Answer:* **4.76** is the City's pull factor per the Kansas Department of Revenue (December 2018 report). The term refers to how many non-residents a community "pulls" for shopping purposes. A pull factor greater than 1.00 indicates the community attracts more retail sales than it loses when residents shop outside the city. Merriam's is currently the highest in the State of Kansas.

# City of Merriam Sales Tax Comparison - 1.50%

YTD 2019 vs 2018



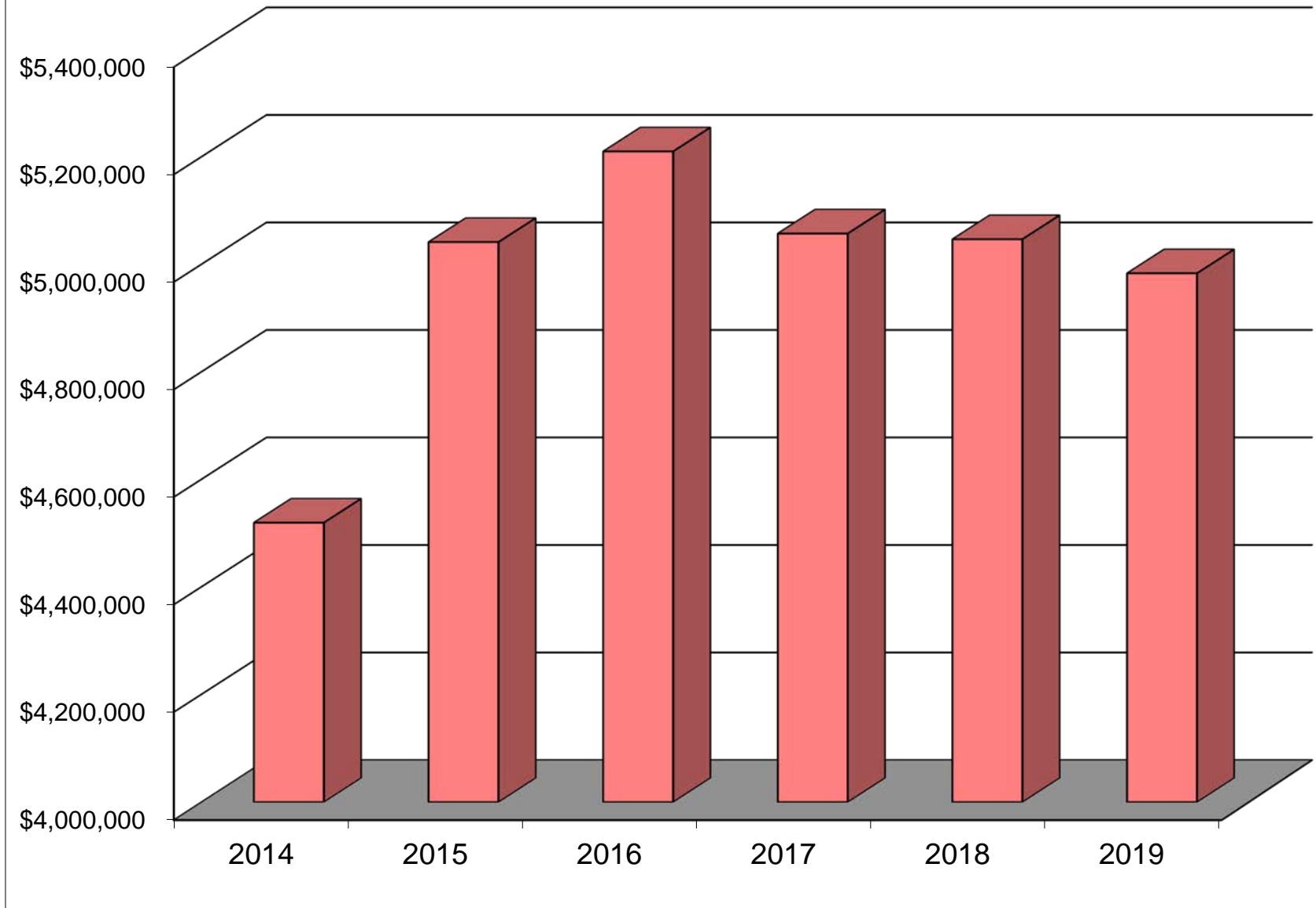
**CITY SALES TAX  
(Regular 1%)**

**Through: October 2019**

Month Collected/Received	2014	2015	2016	2017	2018	2019	Comparison 2018 and 2019	Average 2014-2018
Jan/Mar	514,624	574,826	626,971	590,980	529,653	512,063	(17,590)	567,411
Feb/Apr	474,790	540,376	584,229	553,045	610,842	503,377	(107,465)	552,657
Mar/May	524,471	642,235	642,086	652,197	607,156	630,541	23,385	613,629
Apr/Jun	567,008	595,856	592,501	563,111	659,115	610,285	(48,829)	595,518
May/Jul	581,045	660,892	716,216	649,771	639,703	691,884	52,180	649,525
Jun/Aug	563,690	633,770	647,874	674,524	682,140	607,254	(74,886)	640,400
Jul/Sep	615,287	731,544	699,215	689,032	639,170	716,844	77,674	674,849
Aug/Oct	678,215	661,643	700,659	684,371	678,628	710,821	32,193	680,703
Sep/Nov	586,979	629,899	649,729	616,925	559,224			608,551
Oct/Dec	542,114	635,858	620,828	671,424	608,523			615,749
Nov/Jan	615,561	581,579	637,878	605,124	581,531			604,335
Dec/Feb	651,082	560,790	709,381	646,873	586,944			631,014
<b>Total</b>	<b>6,914,867</b>	<b>7,449,269</b>	<b>7,827,566</b>	<b>7,597,377</b>	<b>7,382,628</b>	<b>4,983,069</b>	<b>(63,338)</b>	<b>7,434,341</b>
<b>YTD</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>		
October 2019	4,519,131	5,041,143	5,209,750	5,057,031	5,046,407	4,983,069		

Average Collections Between 2014-2018	\$ 7,434,341
Estimated 2019	7,028,697
Estimate Based on Current Collection Rate	7,474,604
Over/(Under) at Current Collection Rate	\$ 445,907

### 1% City Sales Tax Year to Date Comparison 2014-2019 (use tax not included)



**CITY SALES TAX**  
**(1/4% - Stormwater & Streets, effective Jan 1, 2011, ending Dec 31, 2020)**

**Through:      October 2019**

Month Collected/Received	2014	2015	2016	2017	2018	2019	Comparison 2018 and 2019	Average 2014-2018
Jan/Mar	128,656	152,492	164,631	154,253	132,413	133,669	1,256	146,489
Feb/Apr	118,698	141,914	152,386	144,300	164,546	130,861	(33,685)	144,369
Mar/May	131,118	169,300	168,082	170,416	159,202	164,727	5,525	159,624
Apr/Jun	141,752	156,225	154,910	147,382	170,844	157,524	(13,320)	154,223
May/Jul	145,261	174,068	186,266	169,174	165,851	179,027	13,176	168,124
Jun/Aug	140,922	166,285	168,850	174,953	176,365	156,678	(19,687)	165,475
Jul/Sep	153,822	192,521	183,734	181,187	166,252	187,897	21,644	175,503
Aug/Oct	169,554	175,751	183,791	179,181	179,911	185,470	5,559	177,638
Sep/Nov	156,019	164,616	168,726	160,589	146,113			159,212
Oct/Dec	144,999	165,560	161,727	174,106	157,815			160,842
Nov/Jan	163,812	152,292	166,504	157,629	151,339			158,315
Dec/Feb	171,669	147,535	184,485	168,684	153,380			165,151
<b>Total</b>	<b>1,766,283</b>	<b>1,958,559</b>	<b>2,044,092</b>	<b>1,981,855</b>	<b>1,924,031</b>	<b>1,295,854</b>	<b>(19,531)</b>	<b>1,934,964</b>
<b>YTD</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>		
October 2019	1,129,783	1,328,556	1,362,650	1,320,847	1,315,385	1,295,854		

Average Collections Between 2014-2018	\$ 1,934,964
Estimated 2019	1,831,630
Estimate Based on Current Collection Rate	1,943,781
Over/(Under) at Current Collection Rate	\$ 112,151

**CITY SALES TAX**  
**(1/4% - Recreational Facilities, effective Jan 1, 2018, ending Dec 31, 2027)**

**Through:      October 2019**

Month Collected/Received	2018	2019
Jan/Mar	132,413	133,669
Feb/Apr	164,546	130,861
Mar/May	159,202	164,727
Apr/Jun	170,844	157,524
May/Jul	165,851	179,027
Jun/Aug	176,365	156,678
Jul/Sep	166,252	187,897
Aug/Oct	179,911	185,470
Sep/Nov	146,113	
Oct/Dec	157,815	
Nov/Jan	151,339	
Dec/Feb	153,380	
<b>Total</b>	<b>1,924,031</b>	<b>1,295,854</b>
 YTD	 <b>2018</b>	 <b>2019</b>
October 2019	1,315,385	1,295,854

Estimated 2019	\$	1,831,630
Estimate Based on Current Collection Rate		1,943,781
Over/(Under) at Current Collection Rate	\$	112,151



**CITY USE TAX \***  
**(1.50% effective Jan 1, 2018, 1.25% prior years)**

**Through: October 2019**

Month Collected/Received	2014	2015	2016	2017	2018	2019	Comparison 2018 and 2019	Average 2014-2018
Jan/Mar	77,095	38,593	39,717	41,068	55,165	72,636	17,470	50,328
Feb/Apr	75,466	47,210	36,535	41,117	44,762	50,495	5,733	49,018
Mar/May	96,096	58,503	48,686	46,167	72,113	54,298	(17,815)	64,313
Apr/Jun	68,701	45,793	49,281	40,197	78,365	54,492	(23,873)	56,467
May/Jul	159,678	48,767	28,682	39,300	53,770	77,300	23,531	66,039
Jun/Aug	102,766	51,635	48,787	45,665	53,546	61,192	7,646	60,480
Jul/Sep	85,830	45,551	44,854	41,455	56,892	64,048	7,157	54,916
Aug/Oct	63,160	45,296	39,447	46,047	55,103	74,766	19,663	49,810
Sep/Nov	133,417	30,449	44,789	52,239	47,492			61,677
Oct/Dec	75,031	42,577	37,236	41,623	54,762			50,246
Nov/Jan	80,456	38,250	40,162	52,663	63,649			55,036
Dec/Feb	104,997	43,804	49,866	52,544	72,797			64,802
<b>Total</b>	<b>1,122,693</b>	<b>536,426</b>	<b>508,042</b>	<b>540,085</b>	<b>708,417</b>	<b>509,227</b>	<b>39,512</b>	<b>683,132</b>
<b>YTD</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>		
October 2019	728,792	381,347	335,988	341,015	469,716	509,227		

Average Collections Between 2014-2018	\$ 683,132
Estimated 2019	648,000
Estimate Based on Current Collection Rate	763,841
Over/(Under) at Current Collection Rate	\$ 115,841

\* Kansas imposes a use tax on items purchased outside of Kansas for use in Kansas. The rate is identical to the sales tax rate in effect where the customer takes delivery.

**JOHNSON COUNTY SALES AND USE TAX  
(City Share of Regular .5% County Sales/Use Tax)**

**Through: October 2019**

Month Collected/Received	2014	2015	2016	2017	2018	2019	Comparison 2018 and 2019	Average 2014-2018
Jan/Mar	84,640	89,078	87,153	88,372	93,979	84,542	(9,437)	88,645
Feb/Apr	83,785	83,842	86,603	90,888	85,503	84,668	(835)	86,124
Mar/May	91,006	92,338	96,963	99,332	102,037	95,722	(6,314)	96,335
Apr/Jun	93,916	93,747	94,086	89,784	97,820	94,747	(3,073)	93,870
May/Jul	93,614	95,251	90,716	96,393	102,354	104,294	1,940	95,665
Jun/Aug	98,416	100,839	100,524	104,034	105,830	100,764	(5,065)	101,929
Jul/Sep	92,813	99,163	100,059	98,683	94,908	103,460	8,552	97,125
Aug/Oct	94,308	97,123	99,175	101,126	100,533	101,722	1,189	98,453
Sep/Nov	94,498	97,609	101,810	103,264	94,055			98,247
Oct/Dec	88,106	96,733	93,738	94,396	93,218			93,238
Nov/Jan	94,962	96,928	94,754	98,071	104,279			97,799
Dec/Feb	111,858	103,793	114,670	112,411	108,479			110,242
<b>Total</b>	<b>1,121,922</b>	<b>1,146,444</b>	<b>1,160,251</b>	<b>1,176,755</b>	<b>1,182,993</b>	<b>769,919</b>	<b>(13,043)</b>	<b>1,157,673</b>
<b>YTD</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>		
October 2019	732,498	751,381	755,280	768,613	782,961	769,919		

Average Collections Between 2014-2018	\$ 1,157,673
Estimated 2019	1,188,000
Estimate Based on Current Collection Rate	1,154,878
Over/(Under) at Current Collection Rate	\$ (33,122)

**JOHNSON COUNTY PUBLIC SAFETY TAX**  
**(City Share of 1/4% County Sales/Use Tax - effective Jan 1, 1995) \***

**Through:        October 2019**

Month Collected/Received	2014	2015	2016	2017	2018	2019	Comparison 2018 and 2019	Average 2014-2018
Jan/Mar	21,160	22,270	21,788	22,093	23,495	21,136	(2,359)	22,161
Feb/Apr	20,946	20,961	21,651	22,722	21,376	21,167	(209)	21,531
Mar/May	22,751	23,085	24,241	24,833	25,509	23,931	(1,579)	24,084
Apr/Jun	23,476	23,437	23,522	22,446	24,455	23,687	(768)	23,467
May/Jul	23,404	23,813	22,679	24,098	25,588	26,074	485	23,916
Jun/Aug	24,604	25,210	25,131	26,009	26,458	25,191	(1,266)	25,482
Jul/Sep	23,203	24,791	25,015	24,671	23,727	25,865	2,138	24,281
Aug/Oct	23,577	24,281	24,794	25,282	25,133	25,430	297	24,613
Sep/Nov	23,625	24,402	25,452	25,816	23,514			24,562
Oct/Dec	22,027	24,183	23,434	23,599	23,305			23,310
Nov/Jan	23,741	24,195	23,689	24,518	26,070			24,442
Dec/Feb	27,965	25,912	28,667	28,103	27,120			27,553
<b>Total</b>	<b>280,478</b>	<b>286,539</b>	<b>290,064</b>	<b>294,189</b>	<b>295,749</b>	<b>192,480</b>	<b>(3,261)</b>	<b>289,404</b>
<b>YTD</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>		
October 2019	183,122	187,846	188,821	192,154	195,741	192,480		

Average Collections Between 2014-2018	\$ 289,404
Estimated 2019	296,000
Estimated Collection Rate	288,720
Over/(Under) at Current Collection Rate	\$ (7,280)

\* This County special "Jail Tax" has no sunset date.

**JOHNSON COUNTY PUBLIC SAFETY TAX**  
**(City Share of 1/4% County Sales/Use Tax - effective Jan 1, 2009) \***

**Through: October 2019**

Month							Comparison	Average
Collected/Received	2014	2015	2016	2017	2018	2019	2018 and 2019	2014-2018
Jan/Mar	21,160	22,270	21,788	22,093	23,495	21,136	(2,359)	22,161
Feb/Apr	20,946	20,961	21,651	22,722	21,376	21,167	(209)	21,531
Mar/May	22,751	23,085	24,241	24,833	25,509	23,931	(1,579)	24,084
Apr/Jun	23,479	23,437	23,522	22,446	24,455	23,687	(768)	23,468
May/Jul	23,404	23,813	22,679	24,098	25,588	26,074	485	23,916
Jun/Aug	24,604	25,210	25,131	26,009	26,458	25,191	(1,266)	25,482
Jul/Sep	23,203	24,791	25,015	24,671	23,727	25,865	2,138	24,281
Aug/Oct	23,577	24,281	24,794	25,282	25,133	25,430	297	24,613
Sep/Nov	23,625	24,402	25,452	25,816	23,514			24,562
Oct/Dec	22,027	24,183	23,434	23,599	23,305			23,310
Nov/Jan	23,741	24,232	23,689	24,518	26,070			24,450
Dec/Feb	27,965	25,948	28,667	28,103	27,120			27,561
<b>Total</b>	<b>280,481</b>	<b>286,612</b>	<b>290,064</b>	<b>294,189</b>	<b>295,749</b>	<b>192,480</b>	<b>(3,261)</b>	<b>289,419</b>
YTD	2014	2015	2016	2017	2018	2019		
October 2019	183,125	187,846	188,821	192,154	195,741	192,480		

Average Collections between 2014-2018	\$ 289,419
Estimated 2019	296,000
Estimate Based on Current Collection Rate	288,720
Over/(Under) at Current Collection Rate	\$ (7,280)

\* This County special Public Safety tax has no sunset date.

**JOHNSON COUNTY PUBLIC SAFETY TAX**  
**(City Share of 1/4% County Sales/Use Tax - effective April 1, 2017) \***  
**(Used for CIP Projects)**

**Through:            October 2019**

Month Collected/Received	2017	2018	2019	Comparison 2018 and 2019	Average 2017-2018
Jan/Mar	n/a	23,457	21,135	(2,322)	n/a
Feb/Apr	n/a	21,336	21,167	(170)	n/a
Mar/May	n/a	25,421	23,931	(1,491)	n/a
Apr/Jun	22,395	24,397	23,687	(711)	23,396
May/Jul	24,062	25,526	26,073	547	24,794
Jun/Aug	25,932	26,387	25,191	(1,196)	26,159
Jul/Sep	24,642	23,727	25,865	2,138	24,184
Aug/Oct	25,225	25,133	25,430	297	25,179
Sep/Nov	25,776	23,514			24,645
Oct/Dec	23,564	23,305			23,435
Nov/Jan	24,388	26,990			25,689
Dec/Feb	27,991	27,120			27,555
<b>Total</b>	<b>223,974</b>	<b>296,313</b>	<b>192,479</b>	<b>(2,906)</b>	<b>225,036</b>

YTD	2017	2018	2019
October 2019	n/a	195,385	192,479

Average Collections Between 2017-2018	\$	225,036
Estimated 2019		296,000
Estimate Based on Current Collection Rate		288,718
Over/(Under) at Current Collection Rate	\$	(7,282)

\* This County special "Courthouse" tax will expire March 31, 2027.

**October 2019  
REVENUE SUMMARY BY FUND**

<b>Fund Number</b>	<b>Revenues</b>	<b>Budget/Est.</b>	<b>YTD Actual</b>	<b>Monthly Collections</b>	<b>Balance</b>	<b>YTD % Budget/Est.</b>
<b>001</b>	General Fund	\$ 18,040,541	\$ 14,360,125	\$ 1,126,931	\$ 3,680,416	79.60%
<b>201</b>	Special Highway Fund	304,870	234,140	80,867	70,730	76.80%
<b>202</b>	Special Alcohol Fund	24,944	19,451	5	5,493	77.98%
<b>203</b>	Special Park & Rec	24,944	19,476	23	5,468	78.08%
<b>204</b>	Transient Guest Tax	474,150	399,210	116,901	74,940	84.19%
<b>221</b>	Risk Management Reserve	15,000	15,262	486	(262)	101.75%
<b>222</b>	Equipment Reserve Fund	745,000	637,791	63,846	107,209	85.61%
<b>301</b>	Capital Improvement Fund		6,864,385	854,624		
<b>303</b>	I-35 District CIP Fund		1,927,323	21,202		
<b>401</b>	Bond and Interest Fund	3,252,558	2,683,543	185,926	569,015	82.51%
<b>403</b>	TIFB-I35 District		4,226,863	-		
<b>702</b>	Special Law Enforcement-State/Local		437	-		
<b>TOTAL</b>		<b>\$ 22,882,007</b>	<b>\$ 31,388,006</b>	<b>\$ 2,450,811</b>	<b>\$ 4,513,009</b>	

<b>Average Rate of Sales Tax Collections Should Be:</b>	<b>66.67%</b>
<b>Average Rate of Other Collections Should Be:</b>	<b>83.33%</b>

**October 2019  
EXPENDITURE SUMMARY BY FUND**

<b>Fund Number</b>	<b>Expenditures</b>	<b>Budget/Est. *</b>	<b>YTD Actual</b>	<b>Monthly Expenditures</b>	<b>Encumbrances</b>	<b>Balance</b>	<b>YTD % Budget/Est.</b>
001	General Fund	\$ 18,559,157	\$ 14,168,962	\$ 1,291,864	\$ 187,029	\$ 4,203,166	77.35%
201	Special Highway Fund	565,000	14,787	3,677	521,118	29,095	94.85%
202	Special Alcohol Fund	27,000	27,682	-	-	(682)	102.53%
203	Special Park & Rec	6,000	5,140	118	-	860	85.66%
204	Transient Guest Tax	610,471	418,447	37,388	10,906	181,118	70.33%
221	Risk Management Reserve	30,000	18,830	(11,824)	26,581	(15,411)	151.37%
222	Equipment Reserve Fund	1,590,927	1,249,294	-	68,113	273,520	82.81%
301	Capital Improvement Fund		12,653,728	1,899,157	1,179,347		
303	I-35 District CIP Fund		5,194,430	364,000	282,856		
401	Bond and Interest Fund	3,191,150	3,191,150	-	-	-	100.00%
403	TIFB-I35 District		4,217,158	-	-		
702	Special Law Enforcement-State/Local		1,455	-	-		
<b>TOTAL</b>		<b>\$ 24,579,705</b>	<b>\$ 41,161,063</b>	<b>\$ 3,584,379</b>	<b>\$ 2,275,950</b>	<b>\$ 4,671,666</b>	

<b>Average Expenditure Rate Should Be:</b>	<b>83.33%</b>
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\* Excludes budgeted reserves and contingencies

**October 2019**  
**EXPENDITURE SUMMARY BY DEPARTMENT**  
**GENERAL FUND - YEAR-TO-DATE**

<u>Department</u>	<u>2019</u>			<u>2018</u>	<u>Actual 2019</u>
	<u>Annual Budget/Est.</u>	<u>Year-to-date Actual</u>	<u>% of Budget Used</u>	<u>Year-to-date Actual</u>	<u>Over/(Under) Actual 2018</u>
City Council	\$ 84,020	\$ 60,705	72.25%	\$ 59,415	\$ 1,290
Administration	1,131,434	995,768	88.01%	929,041	66,726
Municipal Court	344,967	266,232	77.18%	276,536	(10,304)
Info Services	465,072	341,027	73.33%	303,837	37,190
General Overhead					
General	296,200	238,683	80.58%	206,686	31,997
Utilities	263,728	174,996	66.35%	203,594	(28,598)
Property Maintenance	254,001	151,731	59.74%	165,736	(14,005)
Risk Management	191,275	185,719	97.10%	177,772	7,947
Legal	81,742	45,484	55.64%	65,259	(19,775)
Employee Benefits	47,225	28,757	60.89%	25,928	2,828
Interfund Transfers	4,726,349	4,120,919	87.19%	4,214,456	(93,537)
Contingency Usage *	-	24,978	0.00%	-	24,978
Police	4,028,872	3,271,016	81.19%	3,310,082	(39,066)
Fire	2,743,181	1,195,529	43.58%	1,166,691	28,839
Public Works	2,227,299	1,820,348	81.73%	1,702,133	118,215
Parks & Rec	853,768	591,661	69.30%	616,398	(24,737)
Aquatic Center	50,015	23,931	47.85%	240,975	(217,044)
Community Dev	770,009	631,479	82.01%	595,266	36,212
Total General Fund	<u>\$ 18,559,157</u>	<u>\$ 14,168,962</u>	<u>76.34%</u>	<u>\$ 14,259,807</u>	<u>\$ (90,845)</u>

<b>Average Expenditure Rate Should Be:</b>	<b>83.33%</b>
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\* Excludes budgeted reserves and contingencies



A large, stylized number '7' is the central graphic. The top and bottom strokes are light yellow. A blue horizontal bar crosses the middle, containing the text 'INVESTMENT REPORT'. Below this bar is a decorative row of triangles in shades of orange and yellow. The right side of the '7' tapers to a point.

# INVESTMENT REPORT

**Investment Listing by Maturity Date  
10/31/2019**

<b>Fund</b>	<b>Type</b>	<b>Location</b>	<b>Purchase Date</b>	<b>Par Amount</b>	<b>Maturity Date</b>	<b>Yield</b>	<b>Monthly Subtotal</b>
303/901	NOW	Bank of BV *	12/20/06	5,674,019	N/A	1.250%	\$ 5,674,019
301/901	Treasury MMA	TD Ameritrade	09/01/16	2,356,335	N/A	0.010%	\$ 2,356,335
301	TBILL	TD Ameritrade	05/09/19	895,000	11/07/19	2.422%	
301	AGENCY-FHLB	TD Ameritrade	09/23/19	750,000	11/14/19	1.962%	
301	TBILL	TD Ameritrade	10/31/19	1,000,000	11/14/19	1.592%	
301	AGENCY-FNMA	TD Ameritrade	06/26/19	500,000	11/25/19	2.201%	
301	AGENCY-FNMA	TD Ameritrade	07/25/19	2,028,000	11/26/19	2.089%	\$ 5,173,000
301	TBILL	TD Ameritrade	06/06/19	850,000	12/05/19	2.300%	
222/303	AGENCY-FFCB	Country Club	07/28/17	700,000	12/26/19	1.450%	
301	AGENCY-FHLMC	TD Ameritrade	06/30/16	500,000	12/30/19	1.100%	
301	TBILL	TD Ameritrade	10/31/19	1,650,000	12/31/19	1.630%	\$ 3,700,000
301	TBILL	Country Club	10/02/19	400,000	01/09/20	1.760%	
301/901	TBILL	TD Ameritrade	09/10/19	3,000,000	01/16/20	1.868%	
221	AGENCY-FFCB	Country Club	05/25/18	350,000	01/30/20	2.430%	\$ 3,750,000
301	TBILL	Country Club	08/15/18	242,500	02/15/20	1.250%	
303	TBILL	Country Club	08/15/18	242,500	02/15/20	1.250%	\$ 485,000
221	AGENCY-FHLB	Country Club	03/09/18	350,000	03/06/20	2.268%	
301	AGENCY-FHLB	Country Club	03/13/18	520,000	03/13/20	2.312%	
901	AGENCY-FHLB	TD Ameritrade	11/08/16	300,000	03/13/20	1.409%	
301/303	AGENCY-FHLB	TD Ameritrade	03/28/19	500,000	03/18/20	2.431%	
301/303	AGENCY-FHLMC	TD Ameritrade	07/23/19	800,000	03/20/20	2.044%	\$ 2,470,000
301	AGENCY-FFCB	TD Ameritrade	10/03/17	500,000	04/03/20	1.680%	
301/222	AGENCY-FFCB	Country Club	01/25/19	650,000	04/24/20	2.560%	
303	AGENCY-FHLB	TD Ameritrade	10/30/17	500,000	04/30/20	1.750%	\$ 1,650,000
301	AGENCY-FHLMC	TD Ameritrade	05/17/18	500,000	05/15/20	2.661%	\$ 500,000
301	AGENCY-FHLB	TD Ameritrade	11/08/18	500,000	06/12/20	2.910%	\$ 500,000
303	AGENCY-FHLB	TD Ameritrade	07/13/17	1,000,000	07/13/20	1.750%	
301	AGENCY-FFCB	TD Ameritrade	12/28/17	550,000	07/27/20	2.081%	\$ 1,550,000
301	MUNICIPAL BOND	TD Ameritrade	10/10/17	100,000	08/01/20	1.870%	
301/303	AGENCY-FHLB	TD Ameritrade	08/05/19	700,000	08/05/20	2.100%	
301/901	AGENCY-FHLB	TD Ameritrade	08/21/19	700,000	08/21/20	2.000%	\$ 1,500,000
301	AGENCY-FHLB	TD Ameritrade	09/23/19	3,500,000	09/23/20	2.000%	
301	AGENCY-FHLB	TD Ameritrade	09/28/17	750,000	09/28/20	1.889%	\$ 4,250,000
301	AGENCY-FFCB	Country Club	03/08/19	400,000	10/26/20	2.490%	
301	AGENCY-FHLB	TD Ameritrade	02/01/17	100,000	10/30/20	1.800%	\$ 500,000
301/901	AGENCY-FHLB	TD Ameritrade	10/10/19	500,000	12/10/20	1.875%	
301	AGENCY-FHLB	Country Club	10/28/19	300,000	12/11/20	1.589%	
222	AGENCY-FNMA	Country Club	09/26/19	300,000	12/28/20	1.620%	\$ 1,100,000
901	AGENCY-FHLB	TD Ameritrade	11/28/17	500,000	01/19/21	1.956%	\$ 500,000
901	AGENCY-FHLMC	TD Ameritrade	03/14/17	500,000	02/26/21	1.356%	
301	AGENCY-FHLMC	TD Ameritrade	11/16/17	515,000	02/26/21	2.000%	\$ 1,015,000

**Investment Listing by Maturity Date  
10/31/2019**

<b>Fund</b>	<b>Type</b>	<b>Location</b>	<b>Purchase Date</b>	<b>Par Amount</b>	<b>Maturity Date</b>	<b>Yield</b>	<b>Monthly Subtotal</b>
901	AGENCY-FHLB	TD Ameritrade	03/14/18	250,000	06/14/21	2.509%	
301/303/901	AGENCY-FHLB	TD Ameritrade	09/30/19	1,000,000	06/23/21	2.010%	\$ 1,250,000
301	AGENCY-FNMA	Country Club	07/29/19	500,000	08/17/21	1.797%	
301	AGENCY-FHLMC	TD Ameritrade	04/05/19	250,000	08/25/21	2.453%	\$ 750,000
301	AGENCY-FNMA	Country Club	07/29/19	500,000	09/08/21	1.862%	\$ 500,000
901	AGENCY-FHLB	TD Ameritrade	10/30/19	1,000,000	10/28/21	1.800%	\$ 1,000,000
					Weighted Yield	1.568%	<u>\$ 40,173,354</u>

\* Morrill & Janes Bank has merged with Bank of Blue Valley.



## INTEROFFICE MEMORANDUM

**TO:** MAYOR AND CITY COUNCIL  
**FROM:** JIM MACDONALD, PUBLIC WORKS DIRECTOR  
**SUBJECT:** NOVEMBER CIP UPDATE  
**DATE:** NOVEMBER 11, 2019

### HIGHLIGHTS

#### **2019 Sidewalk In-Fill**

Sidewalks on Switzer Rd. from 53<sup>rd</sup> St. to 55<sup>th</sup> St. along with the sidewalks along the Shawnee Mission Parkway exit to Carter St./Merriam Dr. have all been completed. The contractor started the layout of the new sidewalks on 66<sup>th</sup> Ter./Burnham, they are scheduled to begin excavation November 11<sup>th</sup>. The anticipated schedule is to begin excavation on 56<sup>th</sup> Ter. both sides of Goodman St the week of November 11<sup>th</sup>, and ending on 56<sup>th</sup> St./56<sup>th</sup> Ter. at Farley St.

#### **2019 CARS 67<sup>th</sup> Street Improvements**

The contractor has completed the curbs, sidewalks, driveways, concrete pavement, sodding and the placement of the pedestrian bridge from West City limits to Antioch Rd. The traffic signal upgrades are almost completed at I-35. The remaining items include the placement of the asphalt surface, polymer overlay on the bridge and permanent pavement markings.

#### **Switzer Mill and Overlay**

The contractor has completed curbs, sections of sidewalk, asphalt surface, and permanent pavement marking from 47<sup>th</sup> St. to 55<sup>th</sup> St.

#### **2020 CARS Johnson Drive**

Staff has received the Ground Penetrating Radar (GPR) from Geotechnology and performed a project walk through with our design team from Affinis Corp on November 6<sup>th</sup>.

#### **Mastin Storm Drain and Street Improvements**

Staff met with BHC Design Engineer onsite to discuss project scope and timeline. Staff is considering adding the Mill and Overlay of Mastin Rd. from Johnson Drive to Shawnee Mission Parkway, and some storm drain repairs to this project.



CITY OF MERRIAM PARK AND RECREATION  
ADVISORY BOARD MEETING MINUTES  
Tuesday, October 22, 2019  
6:00PM

**Roll Call**

The October meeting of the Merriam Parks & Recreation Advisory Board was called to order at 6:00 pm, by Chairperson Billy Crook. Board members in attendance included: Kathy Stull, LaVera Howard, Christopher Leitch, Thelma Fowler, Katie Leary, Kyle Cooper and Grant Getzlow. Staff members in attendance included: Anna Slocum, Director; Renee Nagle, Recreation Supervisor; Cole Surber, Aquatic Supervisor; and Nicole Ritter, Facility Supervisor.

**Public Comments**

There was no one present for public comments.

**Approval of Meeting Minutes**

A minor grammatical error was noted as needing to be corrected. Katie Leary motioned to approve the minutes noting the change. LaVera Howard seconded the motion.

**Staff Reports**

**Director's Report**

**TURKEY CREEK CAR SHOW**

The event on Saturday, September 14 was a tremendous success. This event is not possible without a dedicated committee and volunteers. The day started cool with no weather concerns. There were 204 cars pre-registered on Friday – a record setting pace. By the end of the day, there were 82 day of registrations for a total of 286 exceeding the previous record of 282. Staff estimated there were approximately 3,400 attendees throughout the event. In reflecting on the revenue guideline to provide a recap of the financial aspect of this program – The event is special event providing a community benefit – free to those that want to see the cars. Expenses associated with this aspect include items for safety and logistics such as barricades, and portable toilets, these items are rented to insure the quality and safety for those in attendance. For those registered it is classified as an important program as there are expenses directly associated with the registered participant (shirt, awards, dash plaques). Although the event shows a positive net – indirect expenses are not considered such as electric and staff resources. In applying the revenue guideline for this event, the revenue budget is set to cover expenses estimated at \$12,600 with revenue projections to include sponsorship ~\$5,500, minimum number of registrations at \$20 is 150; minimum number of registrations at \$30 is 120 and approximately \$500 in souvenir sales. There are always ways to improve the program the event. The committee identified the following areas of improvement:

1. Identify cars early that do not have a placard in the dash, a sign they have not completed registration. Develop a script for staff to approach the owner to complete that process or remove the car from the event. There were approximately 300 cars in the show area – at some point the event will hit a maximum number of vehicles and each space will be needed.
2. Shirt sizes always need tweaking- about 40 larges left over. The committee recommended shifting some to medium and add 3xl as a limited quantity as it has been a request for several years.
3. Evaluate the quantity of calendars and distribution prior to the event. This is the first year that calendars were gone day of event. Since they have been a donated product need to determine whether it is appropriate to ask for the sponsor to increase the number printed or purchase additional. Since this is the first year, it has occurred. Staff will monitor pre-distribution to see if that helps.
4. Signage improvements will include changes to registration, bicycles and barricade detour directions.
5. Improve end of day deposit procedures. There was some a misunderstanding of the exact process.

## **COMMUNITY CENTER UPDATE**

Staff presented the September monthly video. Recent progress pictures were provided showing improvements to the gymnasium, outdoor pool, indoor pool with slides. Current project tasks include: site work, utilities, community center structure dried in, parking structure finishes and pools. Staff focus is completing IT, AV, furniture, fixtures and art. In addition to the courtyard design that was presented in September, there have been a few additional design enhancements to the facility. They include: indoor lap lane pool depth now is traditional from shallow to deep the length of the pool versus the width of the pool and at its deepest is 4'9". In the original outdoor pool deck plan, staff had salvaged the existing shade structures for repurposing. Due to wanting to maximize shade and deck space, as well as eliminate the need to remove the shade coverings seasonally, a permanent shade structure has been incorporated into design on the north end of the deck. Improvements to the aesthetics of the parking garage will be added to provide screenings that will complement the community center design. The stain of the garage will be extending the entire west wall of the structure. The original design had this ending with the thought it would not be visible. Once installed, it was obvious it was exposed and needed color. On the south end of the property there is a section identified for the library for laydown during construction. The purpose and use of this property has yet to be defined, in preparation for whatever it becomes, sidewalk connections are being installed to eliminate the disruption later. These additions have been tracked throughout the project pending available resources. Due to savings in securing trades funding is available within the scope of the original budget. Project updates are presented at the 2<sup>nd</sup> council meeting of the month and information is also available on the building community website.

The Community Center fee discussion will be a discussion at City Council study session November 11. While preparing for that presentation, staff recognized that some of the data shared when comparing fees was not presented clearly. There was conversation that Merriam Community is one fee for indoor and outdoor facilities but other municipalities require separate passes for the same access but a comparison slide was not presented. After reviewing the notes and conversations at Park Board related to fees, staff created a chart that compares fees equally that will be presented to City Council. Billy Crook suggested placing an asterisk by all prices that contain an indoor and outdoor price. Katie Leary suggested that the fees be shown separately to justify the combined the rate.

### **Assistant Director Report**

Dave Smothers is in Vermont attending RecTrac training, the report was provided by Anna Slocum.

### **Upcoming Events**

#### **TIM MURPHY ART GALLERY**

The next opening reception is Thursday, November 7 – featuring the work of Ted Denton, William Eickhorst and Crystal Nederman. The menu for the evening will be: Pumpkin Chocolate Chip Cheesecake Bars, Hot Pizza Dip and Halloween Popcorn mix. The deadline for submission to the High School Art Exhibition is Thursday.

### **Recreation Supervisor's Report**

#### **Updates**

#### **Merriam Drive Live**

There were more people in attendance this year even though weather was not ideal. Some improvements will still need to be adjusted, such as stationing staff and volunteers more effectively. Staff is still considering doing something different for the VIP / Sound Booth area due to low attendance of VIP's. Staff will be exploring more ways to promote the event. Christopher Leitch recommended contacting various departments within Johnson County for promotional opportunities.

## **Upcoming Events**

### **Halloween Happenings**

The event is Saturday, October 26 from 2 pm-3:30 pm. The event is filled with a variety of games and activities for children of all ages.

## **Aquatic Supervisor Report**

### **Updates**

The facility will remain operating through Red Cross lifeguard program. There is a cross-over program from YMCA to Red Cross which staff is in the process of completing. In addition, staff is compiling an equipment list for the new facility. There are a few items that were salvaged and are currently in storage that will be used in the new facility. These were newer items such as lifeguard chairs, lane lines, a chair lift, receptacles for recycling and trash. The Aquatic Coordinator position is posted with the goal of having that person on staff after the first of the year. In addition, staff has finished reviewing all part-time job descriptions that will need to be posted end of November / first of December.

### **NEW BUSINESS**

As discussed this summer, the Turkey Creek Festival Agreement expired at the conclusion of the 2019 event. After the first discussion with Park Board, staff met with JCPRD staff to discuss evaluating the fees being charged. JCPRD staff took the recommendations made to evaluate the special event permit fee and fee's paid for each food vendor on site to their board for discussion. Last week, JCPRD approved the 2020 – 2022 agreement. In the agreement, JCPRD has agreed to waive the special event permit and the \$100/food vendor fee. Staff estimates that this will be a savings of ~\$1,300/year. In return, JCPRD will be listed as a sponsor in marketing/promotional materials. A recommendation to continue this agreement from Park Board to City Council is the action required. Christopher Leitch made a motion to recommend to City Council continuation of the agreement. Kyle Cooper seconded. The motion passed unanimously.

### **OTHER BUSINESS**

At the conclusion of the September meeting, Park Board recommended that staff complete additional research regarding the operating hours of outdoor aquatic facilities. Included in the packet is a memo outlining the research of operating hours for community centers as well as outdoor aquatic centers. In addition, Park Board members stated they wanted to pause making a recommendation in order to seek feedback from neighbors. In formulating the recommendation there were various operating concerns considered:

1. Aquatic space has to have time to recuperate from bather load
2. There has to be time for programming both the indoor and outdoor spaces. So although space may not be available for "open swim" it is operational for swim team, swim lessons, and other water fitness programs.
3. There has to be time allowed for maintenance, cleaning and backwashing the pool – these tasks are typically performed outside of open swim / public use time.
4. Volume of patrons to staffing requirements – typical outdoor pools operate 8 hours or less per day due to staffing. 8 hours is typically three shifts of employees – a split between 8 hour shifts and 2 4 hours shifts. Anything longer than an eight-hour block of time for the new pool design would require upwards of 36 guards per day. This equates to over 100 guards on payroll to adequately staff the facility. Although the indoor pool will operate longer, not all features will be open at all times and the number of guards will be significantly reduced during those times.
5. Part time staff personnel costs for evenings and weekends during the summer are approximately \$300 - \$325/hr. After summer this would decrease to \$200 - \$225/hr. This would include facility attendants, fitness attendants, child watch, and aquatic personnel.



The revised recommendation from staff to operate the facility presented was:

*Outdoor Pool Hours*

Monday – Saturday 12P – 8P

Sunday 12P – 6P

*Outdoor Pool Hours Start of School until Labor Day*

Monday – Friday 4P – 7P

Saturday 12P – 8P

Sunday 12P – 6P

The recommendation is a basis to start to the conversation as staff is looking for guidance from Park Board to take the hours to City Council. Katie Leary and Thelma Fowler presented feedback from neighbors. Park Board discussed many different options for weekend pool hours specifically the closing time on Sunday as some members felt that was still too early. The discussion that it is easier to add something than to take something away led Kyle Cooper to recommend a late night swim one time a month on Sunday to gauge interest as well as tracking the number of people still at the center at the time of close on Sunday evening. Kathy Stull motioned to keep the hours recommended by staff but include a late night Sunday swim once a month during the summer season. Kyle Cooper seconded the motion. The motion passed 5 - 2.

**Adjournment**

Katie Leary Motioned to adjourn at 8:00pm. Motion approved unanimously.

## **CITY COUNCIL SUGGESTED MOTIONS FOR YOUR CONSIDERATION**

### **CONSENT AGENDA**

1. Move that the council approve Consent Agenda items 1-3.

### **MAYOR'S REPORT**

1. No motion.
2. No motion.

### **FINANCE AND ADMINISTRATION**

1. Move that the council confirm the appointment of Donna Oliver as City Treasurer.
2. No motion.
3. Move that the council approve the final design of the new community center public art pieces.
4. Move that the council concur with the recommendation of the Parks and Recreation Advisory Board and approve the new Community Center operating schedule.
5. No motion

### **COMMUNITY DEVELOPMENT/PUBLIC WORKS**

1. No motion.

### **STAFF ITEMS**