MERRIAM CITY COUNCIL AGENDA
CITY HALL
9001 WEST 62ND STREET
NOVEMBER 25, 2019
7:00 P.M.
WORK SESSION IMMEDIATELY FOLLOWING

If you require any accommodation (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify the Administrative Office at 913-322-5500 no later than 24 hours prior to the beginning of the meeting.

I. CALL TO ORDER - PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. PUBLIC ITEMS

Members of the public are encouraged to use this time to make comments about matters that do not appear on the agenda. Comments about items on the regular agenda will be taken as each item is considered. ***Please note: individuals making Public Comments will be limited to 5 minutes.***

IV. CONSENT AGENDA

All items listed under the heading are considered to be routine by the City Council and may be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case that item will be removed from the Consent Agenda and considered separately.

1. Consider approval of the minutes of the City Council Meeting held November 11, 2019.

2. Consider approval of the 2020 Schedule of Fees.

3. Consider approval of the 2020 CMB (Cereal Malt Beverage) licenses.

4. Consider confirmation of the Drug and Alcoholism Council of Johnson County funding recommendations for 2020.

5. Confirm the reappointment of Judy Deverey, Bill Bailey and Ruben Cozmyer to the Planning Commission for the terms expiring December 31, 2022.

6. Confirm the reappointment of Shawn McConnell and Bill Bailey to the Board of Zoning Appeals for the term expiring December 31, 2022.

7. Confirm the reappointment of Brian Dailey and Bill Bailey to the Board of Structure Appeals for the terms expiring December 31, 2022.

8. Confirm the reappointment of Kyle Cooper and Kathy Stull to the Parks and Recreation Advisory Board for the terms expiring December 31, 2021.

V. MAYOR'S REPORT

1. Confirm the appointment of Staci Chivetta to the Parks and Recreation Advisory Board for the term expiring December 31, 2021.

2. Confirm the appointment of Todd Boyer to the Board of Zoning Appeals for the term expiring December 31, 2020.

VI. COUNCIL ITEMS

A. Finance and Administration

1. Discussion regarding the 2020 Superpass program. (Work Session)

B. Community Development/Public Works/CIP

1. Grant programs Update.

2. Community Development Update.

VII. STAFF ITEMS

VIII. NEW BUSINESS

IX. EXECUTIVE SESSION

X. ADJOURNMENT

Respectfully submitted,

Juliana Pinnick

Juliana Pinnick
City Clerk

MERRIAM CITY COUNCIL MINUTES
CITY HALL
9001 WEST 62ND STREET
NOVEMBER 11, 2019
7:00 P.M.

I. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mayor Ken Sissom called the meeting to order at 7:00 pm.

II. ROLL CALL

Scott Diebold
Al Frisby
Chris Evans Hands
Nancy Hupp
Brian Knaff
David Neal
Bob Pape
Jason Silvers

Staff present: Chris Engel, City Administrator; Ryan Denk, City Attorney; Meredith Hauck, Assistant City Administrator; Bryan Dehner, Fire Chief; Jim MacDonald, Public Works Director; Jenna Gant, Communication and Public Engagement Manager; Darren McLaughlin, Police Chief; Anna Slocum, Parks and Recreation Director; Donna Oliver, Finance Director; Bryan Dyer, Community Development Director and Juli Pinnick, City Clerk.

III. PUBLIC ITEMS

Members of the public are encouraged to use this time to make comments about matters that do not appear on the agenda. Comments about items on the regular agenda will be taken as each item is considered. ***Please note: individuals making Public Comments will be limited to 5 minutes.***

Mayor Sissom thanked all Veterans in attendance for their service.

Billy Crook, 6636 Wedd St. commented that he wanted to thank Gunter Construction and Public Works for the great job they did completing the 67th Street Project ahead of schedule.

IV. CONSENT AGENDA

All items listed under the heading are considered to be routine by the City Council and may be enacted by one motion. There will be no separate discussion of these

items unless a Councilmember or citizen so requests, in which case that item will be removed from the Consent Agenda and considered separately.

1. Consider approval of the minutes of the City Council meeting held October 28, 2019.

2. Consider endorsement of United Community Services funding recommendations.

3. Consider approval of Merriam Farmers' Market 2020 Schedule.

COUNCILMEMBER HANDS MOVED THAT THE COUNCIL APPROVE CONSENT AGENDA ITEMS 1-3. COUNCILMEMBER FRISBY SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

V. MAYOR'S REPORT

1. Police Department promotions of Aaron Simmons and James Wes Waller to Corporal.

   Police Chief Darren McLaughlin presented the officers with their Corporal badges.

2. Presentation to Bill Lietzke.

   Mayor Ken Sissom presented retired Police Chief Bill Lietzke with a token of appreciation for his help last year during the time when the Police Department was down a few officers. Former Chief Lietzke was able to provide guidance and support for the Police Department during that time.

VI. COUNCIL ITEMS

A. Finance and Administration

1. Confirm the appointment of Donna Oliver as City Treasurer.

   City Administrator Chris Engel provided the background for this item.

   The former Finance Director/City Treasurer retired on September 23, 2019 and the City Administrator was appointed City Treasurer on a temporary basis pending the hire of a new Finance Director.

   Donna Oliver assumed the duties of Finance Director effective October 28, 2019 and staff recommends she be appointed City Treasurer effective November 12, 2019.

DRAFT

COUNCILMEMBER HANDS MOVED THAT THE COUNCIL CONFIRM THE APPOINTMENT OF DONNA OLIVER AS CITY TREASURER. COUNCILMEMBER HUPP SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

2. Community Center Update.

   Assistant City Administrator Meredith Hauck provided the monthly community center update.

3. Community Center art pieces final design.

   Assistant City Administrator Meredith Hauck provided the background for this item.

   On June 24, 2019, the City Council approved the Public Art Committee's recommendation and executed a contract with artist Blessing Hancock for her proposed pieces at the New Community Center. At that time, the designs presented were 80% complete and the Council directed staff to return for a final approval on the design once it was completed.

   Since June, Hancock and her engineering team has worked with the City's design-build team to finalize the design and construction documents for the piece. She visited Merriam in early August and had booths at the Farmers Market and National Night Out to solicit community input for the words incorporated into the artwork.

   The final designs are complete and ready for council consideration. If approved, Hancock will begin the fabrication and the pieces will be installed by McCarthy as part of the project construction. The final designs were displayed.

   COUNCILMEMBER HANDS MOVED THAT THE COUNCIL APPROVE THE FINAL DESIGN OF THE NEW COMMUNITY CENTER PUBLIC ART PIECES. COUNCILMEMBER FRISBY SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

4. Consider approval of operating hours of new Community Center.

   Parks and Recreation Director Anna Slocum provided the background for this item.
   At the September Park Board meeting, staff introduced an initial operating schedule for the new community center that was based on

operating schedules from surrounding community centers. After discussion, the Board asked staff to do a further review of the operating hours as it related to the outdoor pool. Based on this feedback, staff evaluated the operating hours of outdoor aquatic centers and presented a revised operating schedule at the October meeting. The revised schedule is below:

Hours of Operation (*Tuesday after Labor Day – Sunday before Memorial Day)*

Monday - Thursday	5A – 9P
Friday	5A – 8P
Saturday	8A – 6P
Sunday	10A – 6P

Summer Hours of Operation

Memorial Day until start of Shawnee Mission School District (SMSD)	
Monday – Thursday	5A – 9P
Friday	5A – 8P
Saturday	8A – 8P
Sunday	10A – 6P
Outdoor Pool Hours – until start of SMSD	
Monday – Saturday	12P- 8P
Sunday	12P – 6P
Outdoor Pool Hours – start of SMSD – Labor Day	
Monday – Friday	4P – 7P
Saturday	12p – 8P
Sunday	12P – 6P

DRAFT

Park Board approved the proposed operating schedule with the addition of adding one event / month in which the community center and outdoor pool would remain open until 8PM on Sunday during the summer. The recommendation passed 5 – 2.

There was some discussion regarding the meeting room rentals after the closing time.

Ms. Slocum explained that the meeting rooms are allowed to be rented after the regular hours of the center. There would be a flat hourly rate for the rental as well as a staff fee charged if the room rental went past the regular operating hours. This is the same operating procedure that occurs at Irene B. French Community Center.

The addition of a once a month 8 PM close time for the outdoor pool suggested by Park Board will be monitored to see the level of interest and participation. These hours could be adjusted once staff has data on usage of the outdoor pool during this time.

COUNCILMEMBER HUPP MOVED THAT THE COUNCIL CONCUR WITH THE RECOMMENDATION OF THE PARKS AND RECREATION ADVISORY BOARD AND APPROVE THE NEW COMMUNITY CENTER OPERATING SCHEDULE. COUNCILMEMBER PAPE SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

5. Monthly Finance Report.

   Finance Director Donna Oliver presented the Finance Report for the month of October.

B. Community Development/Public Works/CIP

1. CIP Update.

   Public Works Director Jim MacDonald provided the following CIP updates:

   2019 Sidewalk In-Fill - Sidewalks on Switzer Rd. from 53rd St. to 55th St. along with the sidewalks along the Shawnee Mission Parkway exit to Carter St./Merriam Dr. have all been completed. The contractor started the layout of the new sidewalks on 66th Ter./Burnham. They are scheduled to begin excavation November 11th. The anticipated schedule is to begin excavation on 56th Ter. both sides of Goodman St the week of November 11th, and ending on 56th St./56th Ter. at Farley St.

2019 CARS 67th Street Improvements - The contractor has completed the curbs, sidewalks, driveways, concrete pavement, sodding and the placement of the pedestrian bridge from West City limits to Antioch Rd. The traffic signal upgrades are almost completed at I-35. The remaining Items Include the placement of the asphalt surface, polymer overlay on the bridge and permanent pavement markings.

Switzer Mill and Overlay - The contractor has completed curbs, sections of sidewalk, asphalt surface, and permanent pavement marking from 47th St. to 55th St.

CARS 2020 Johnson Drive - Staff has received the Ground Penetrating Radar (GPR) from Geotechnology and performed a project walk through with our design team from Affinis Corp on November 6th.

Mastin Storm Drain and Street Improvements - Staff met with BHC Design Engineer onsite to discuss project scope and timeline. Staff is considering adding the Mill and Overlay of Mastin Rd. from Johnson Drive to Shawnee Mission Parkway, and some storm drain repairs to this project.

VII. STAFF ITEMS

City Administrator Chis Engel reminded the council that tomorrow evening there will be a public meeting regarding the sales tax renewal election. It will begin at 7:00 pm in the Community Training Room at City Hall. In addition, each councilmember has been provided a small stack of information cards regarding the sales tax renewal at their seat on the dais. If additional cards are needed for distribution, contact any staff member.

Councilmember Hands requested an electronic version of the information card.

VIII. NEW BUSINESS

IX. EXECUTIVE SESSION

X. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER HANDS MOVED TO ADJOURN AT 7:42 PM. COUNCILMEMBER PAPE SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

DRAFT

Respectfully submitted,

Juliana Pinnick

Juliana Pinnick
City Clerk

DRAFT

MEMO:

To: City Council

From: Juli Pinnick, City Clerk

Date: 11/21/2019

Re: 2020 Fee Schedule

The 2020 Fee Schedule reflects the following changes:

Other Fees: Stop Payment Check fee: This is a new fee that would be charged if the City had to issue a stop payment on a check at the request of a vendor to recoup fees charged by the bank.

Court Other Fees: Administrative Stay-removed at the request of the Court Administrator.
Fax copies-removed.
Copies- changed from $.10/page to $.25/page to be consistent with other copy fees.
Incarceration fees-Increased by Johnson County.

Parks and Recreation: Fees for the Irene B. French Community Center have not increased. The fee layout has been streamlined to reflect a more clear and concise fee schedule. The fees for the new Community Center have not been set. Once those fees have been approved they will be added to the 2020 Schedule of Fees.

There was a reduction in daily vendor fees for the Merriam Marketplace. After evaluating neighboring markets, the daily vendor fee charged for June, July, and August was significantly higher and out of market for the area. For 2020, the daily vendor fee will remain constant throughout the entire season at $25/stall which aligns with neighboring markets.

Police Department Fees: The various fees have been removed as they no longer charge for these services.

CITY OF MERRIAM, KANSAS

SCHEDULE OF FEES

JANUARY, ~~2019~~2020

CITY CLERK'S OFFICE

BOUND REPORTS AND OTHER PUBLICATIONS

Budget	**No Charge to residents**	25.00
Annual Financial Report	**No Charge to residents**	10.00
Municipal Code (Hard Copy)		85.00
Municipal Code (CD)		10.00
Zoning Maps (Colored)	Small	5.00
	Medium	10.00
	Large	30.00

SOLID WASTE HAULER PERMIT FEES Code Secs. 56-4 and 56-5

Permit Application Fee	30.00
Monthly Fee: 7% of gross receipts shall be paid monthly to the City, duly certified by a licensed certified public accountant to cover costs of enforcement and administration. A late charge of 1.5% per month will be charged on fees not paid by the 15th day of each month.	

FRANCHISE APPLICATION FEES Code Sec. 71-26

Telecommunication franchise application	3,200.00
Telecommunication franchise renewal	1,000.00
Cable franchise application	3,200.00
Cable franchise renewal	1,000.00

LICENSE FEES

CMB Licenses	-Consumption on premises Code Sec. 5-38	200.00
(Fees Set by State)	-Non Consumption on premises	50.00
	State Stamp Fee-applies to all CMB permit	25.00

Drinking Establishment Code Sec. 3.52	Fee Set By State- Biennial license fee	500.00
Liquor Store Code Sec.3-42	Fee Set By State Biennial license fee	600.00
Private club Code Sec. 3-62	Fee Set By State Biennial license fee	600.00
Caterer Code Sec. 3-72	Biennial license fee	500.00
Temporary Liquor or CMB	Code Sec. 5-218	25.00
Change of location (CMB)	Code Sec. 5-46	50.00

Pet Licenses Code Sec. 8-185	
Spayed/Neutered Multi year fees require proof of multi-year rabies vaccination	1-year 10.00, 2-year 16.00, 3-year 24.00
Not Spayed/Neutered Multi year fees require proof of multi-year rabies vaccination	1-year 30.00, 2-year 48.00, 3-year 72.00
Late charge on Pet Licenses after January 15th Code Sec. 8-185(g)	2.00 per month
Replacement Tag Code Sec. 8-187 (b)	2.00
Dangerous Dog Registration Code Sec 8-255	50.00

OCCUPATIONAL LICENSES

1	**Auctioneers Code sec. 14-205**	190.00/year or 70.00/day
2	**Automobile Dealers KSA 52-4210**	
	Less than 20 vehicle sales per year	90.00
	20 – 100 vehicle sales per year	400.00
	More than 100 vehicle sales per year	650.00
3	**Automotive Repair**	90.00
4	**Automobile wrecker**	275.00
5 **55**	**Building contractors, plumbers, electricians, etc.** **Out-of-town contractors**	90.00
6	**Home Occupations Type I only**	50.00
7	**Landlords Code Sec. 14-206**	
	Rental Single Family Homes and each Duplex dwelling unit	90.00
	Apartments (based upon sq. ft. of living space)	.01/sq. ft.
8	**Manufacturers, research labs, printers, wholesalers, funeral homes, car washes, offices, lumber yards, and businesses not otherwise specified.**	
	Based upon Total Square Footage (Building Footprints)	
	Less than 5,000 sq. ft.	100.00
	5,000 - 9,999 sq. ft.	200.00
	10,000 – 49,999 sq. ft.	400.00
	50,000 – 99,999 sq. ft.	700.00
	100,000-199,999 sq. ft.	1,100.00
	200,000 and up	1,600.00
9	**Motels, Hotels, Nursing and Convalescent Homes**	90.00 + 5.00 per rental room
10	**Retail Stores, restaurants, service stations, and convenience stores. Code Sec. 14-205**	
	Based upon Total Square Footage (Building Footprints)	
	Less than 5,000 sq. ft.	100.00
	5,000 – 9,999 sq. ft.	200.00
	10,000-49,999 sq. ft.	400.00
	50,000-99,999 sq. ft	800.00
	100,000-199,999 sq.ft.	1,600.00
	200,000 and up	3,600.00
11	**Storage Business/Facilities**	90.00 + 1.00 per unit
12	**Trailer Courts/RV Parks**	90.00 + 5.00 per rental space
13	**Transient Merchants Code Sec. 14-84**	10.00 per card for 30 days 100.00 bond per card
15	**Massage Therapy Licenses – any person who conducts massage in the City of Merriam must meet the qualifications as described in Chapter 15 of the Merriam Municipal Code and obtain a Massage Therapist License. Code Ch. 14 Article IV**	
	Massage Therapy Establishment License	90.00
16	**Massage Therapist License**	80.00
	Massage Therapist renewal License	55.00
	Background Check/Finger printing Fee (all new Massage Establishment and Therapist Licenses and for 4th year renewals)	35.00
	Home Occupation Permit for Massage Therapy- Must also obtain Massage Therapist License	50.00
17	**Day Care Home (6 or less children) Conditional Use Permit required**	50.00
18	**Group Day Care Home (10 or less children) Conditional Use Permit Required**	50.00
99	**Educational, charitable, literary, fraternal, or religious not-for-profit Code Sec. 14-26**	No fee

Late charge on occupational licenses after January 15th	1/12 of original fee per month

Prorated Fee (Beginning July 1st) Code Sec. 14-32-except Massage Therapy Licenses	½ original fee
Delivery Services (w/out an office in Merriam) and Attorneys (per state statute)	Exempt

PERMITS

House Moving Permits Code Sec. 59-178	750.00
Parade Permit- Parades requiring Police assistance may be required to hire security.	15.00

OTHER FEES

Copies (items readily available) Code Sec. 2-160	.25/page
Copies (all other items)	.25/page + staff cost
Copies from Microfilm	Direct staff service costs
Copies to CD	$5.00/CD
Inspection Fee Code Sec. 2-160	$25.00 per hour Minimum charge $10.00
Research Fee	$25.00 per hour
Large Format Copies	.75 per sq. foot
Returned Check Fee	30.00
Stop payment Check Fee	30.00
Tax increment financing (TIF)application fee	$1,000
Private activity bonds application fee	$2,500

MEETING ROOM RENTAL FEES

Merriam Historic Plaza & Visitor Bureau- 6304 E. Frontage Rd.	
Room Rate per hour	$40.00/ $60.00 after hours*
Merriam Hotel Rate **in conjunction with five or more room nights at any Merriam hotel property	$30.00/ $50.00 after hours*
Merriam City Hall Community Room-9001 W. 62nd St.	
Room Rate per hour	$40.00/$60.00 after hours*
Resident (must provide proof of Merriam residency) Room Rate per hour	$30.00/ $50.00 after hours*
*After regular operating hours (regular operating hours are M-F 8:00 am-4:30 pm (excluding Official City Holidays)	

CITY OF MERRIAM, KANSAS

SCHEDULE OF FEES
JANUARY, ~~2019~~2020

COMMUNITY DEVELOPMENT

INSPECTION AND PLAN REVIEW FEES

Inspections outside of normal business hours (minimum charge – two hours)	47.00 per hour*
Reinspection fees assessed under provisions of Section 305 (g)	47.00 per hour*
Inspections for which no fee is specifically included (minimum charge – ½ hour)	47.00 per hour*
Internal plan review fees for multi-family, office, commercial, and industrial projects	35% of the anticipated Building Permit Fee
For use of outside consultants for plan checking and inspections, or both	Actual Costs**
Additional plan review required by changes, additions or revisions to approved plans (minimum charge – ½ hour)	47.00 per hour* or Actual Costs**

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.
**Actual costs include administrative and overhead costs of 25%.

PERMITS/LICENSES Code Sec. 5-18

Building Permits – Based upon 1997 UBC & UAC

Total Valuation	Fee
$1.00 to $500.00	$23.50
$501.00 to $2,000.00	$23.50 for the first $500 plus $3.05 for each additional $100.00 or fraction thereof, to and including $2,000.00
$2,001.00 to $25,000.00	$69.25 for the first $2,001.00 plus $14.00 for each additional $1,000.00 or fraction thereof, to and including $25,000.00
$25,001.00 to $50,000.00	$391.95 for the first $25,001.00 plus $10.10 for each additional $1,000.00 or fraction thereof, to and including $50,000.00
$50,001.00 to $100,000.00	$643.75 for the first $50,001 plus $7.00 for each additional $1,000.00 or fraction thereof, to and including $100,000.00
$100,001.00 to $500,000.00	$993.75 for the first $100,001.00 plus $5.60 for each additional $1,000.00 or fraction thereof, to and including $500,000.00
$500,001 to $1,000,000.00	$3,233.75 for the first $500,001.00 plus $4.75 for each additional $1,000.00 or fraction thereof, to and including $1,000,000.00
$1,000,001.00 and up	$5608.75 for the first $1,000,001.00 plus $3.65 for each additional $1,000.00 or fraction thereof.
Permit renewal	50% of the original permit fee
Sign Permits Code Sec. 5-97	25.00 + 5% of the total valuation of each such sign

Temporary Sign Permit	$25.00

Driveway Replacement Code Sec. 2-117	$40.00
Fence Permit Code Sec. 2-117	
Residential	$30.00
Commercial	$50.00
Floodplain Development Permit	$100.00

Refunds: The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued. The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review has been paid is withdrawn or canceled before any plan reviewing is done. The building official shall not authorize refunding of any fee paid except on written application filed by the original permitee not later than 180 days after the date of fee payment.

Penalties: Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee established by the building official that shall be in addition to the required permit fees.

DETENTION WAIVER ALTERNATIVE MITIGATION REQUIREMENTS Council Policy No. 128

Per each Equivalent Dwelling Unit	900.00

WEEDS/ NUISANCES Code Sec. 41-138

-Machine mowing	Actual Cost
-Hand mowing and trim work	Actual Cost
-Clean Up	Actual Cost
-Administrative Fee (See Chapter 41, Section 41-140)	First abatement action $50.00
	Second abatement action $75.00
Third and all subsequent abatement action (per calendar year)	$100.00

ZONING FEES (For all zoning fees, please refer to Zoning Regulations and Subdivision Regulations)

Site Development Plans	.5 acre or less $75.00 Greater than .5 acre $150.00
Preliminary/ Final Plats Subdivision Regulations 2-11	$50.00 plus $5.00 per lot for 10 or less lots $4.00 per lot for 11 to 50 lots $3.00 per lot for 51 to 150 lots $2.00 per lot for 151 lots of more Minimum total fee shall be $55.00
Lot Split code Sec. 2-117	$75.00
Rezoning (plans not required)	$150.00
Rezoning (plans required)	$175.00
Special Use Permit (plans not required)	$150.00
Special Use Permit (plans required)	$175.00
Conditional Uses	$125.00
Home Occupation Type 1 only	$35.00
Preliminary Plan (P.U.D.)	$175.00
Final Plan (P.U.D.)	$125.00
Preliminary Plan (Planned District)	$175.00
Final Plan (Planned District) Subdivision Regulations Section 6	.5 acre or less $75.00 Greater than .5 acre $125.00

Vacation of ROW or Easement Code Sec. 2-117	$75.00
Sign Scheme (Only charged when filed separately from the Preliminary or Final Development Plan or for Revisions to Sign Scheme)Code Sec. 2-117	$75.00
Zoning Verification Code Sec. 2-117 Zoning Letter Zoning Verification	 $25.00 $250.00

BOARD OF ZONING APPEALS

Appeals and Variances Zoning Regulations Chapter 50 Article IV	filing fee $100.00

BOARD OF STRUCTURE APPEALS 11-21

Appeals and Variances Zoning Regulations	filing fee $100.00

CITY OF MERRIAM, KANSAS

SCHEDULE OF FEES
JANUARY, ~~2019~~2020

FIRE DEPARTMENT

FEES

Fire Reports	No charge
Fire Reports Report with Photo disk	20.00

Fire Inspections — If violations are not corrected within the prescribed time period, a service fee will be assessed per the following chart. Re-inspection return times may vary depending on the severity of the violation.	

	0-50,000 sq. ft.	51,000-200,000 sq. ft.	200,000 + sq. ft.
If violations are found - 30 days to correct	$0	$0	$0
1st Re-inspection - If violations still exist - 1 week warning, fee assessed	$100	$250	$400
2nd Re-inspection - If violations still exist - 2nd warning (time determined by inspector), fee assessed	$200	$350	$500
3rd Re-inspection - If violations still exist – fee assessed, issue notice to appear	$300	$450	$600

Permits:	
Blasting and Explosives permit –Liability Insurance and bonding required	No Charge
Burning Permits- Valid for 30 days	No charge
Comb/Flam Tanks – Install/Remove	Based on value of work
Fireworks (Commercial)	100.00
Tents A permit is required prior to installation when a tent or air supported structure more than 900 square feet in area or larger or within a minimum of 12' of a structure.	No charge

CITY OF MERRIAM, KANSAS

SCHEDULE OF FEES
JANUARY, ~~2019~~ 2020

MUNICIPAL COURT

MUNICIPAL COURT FINES-Court Fines are set by the Municipal Judge and are not subject to City Council approval. They are included on the Schedule of Fees for convenience.

Persons authorized to accept pleas include Lead Court Clerk, and Court Clerks,
Court Costs in the amount of $45 ~~(effective July 1, 2016)~~ will be assessed at the conclusion of each case and are due at that time (this amount includes statutory costs).

Speeding Fines – Section 033	
Miles Over	Fine
9	90.00
10	95.00
11	100.00
12	105.00
13	110.00
14	115.00
15	120.00
16	125.00
17	130.00
18	135.00
19	140.00
20	145.00
21 or more	Mandatory Court Appearance

OTHER FEES

Fingerprint Fee	25.00
~~Administrative Stay~~	~~30.00~~
Collection off-set Fee	30% of fines and fees
Motion/Expungement ~~Contempt~~ Fee	100.00
Incarceration Fee	~~35.00~~50.00 per day
Supervision Fee	30.00
Returned Check Fee	30.00
~~Fax copies~~	~~5.00~~
Copies	0.~~10~~.25/page
Warrant Processing Fee	50.00
Warrant Arrest Fee	100.00
30-day Letter Fee	10.00

VIOLATIONS

SECTION	VIOLATION DESCRIPTION	FINE
5	Obedience to traffic law	75.00
12	Disobey traffic control device	75.00
13	Violate traffic control signal	75.00
14	Violate pedestrian control signal	75.00
15	Violate flashing traffic signal	75.00
16	Violate lane control signal	75.00
17	Unauthorized sign, signal, marking or device	75.00
32	Basic Speed	75.00
34	Impede normal traffic by slow traffic	75.00
35	Speeding on motor-driven cycle	75.00
38	Driving on left side of roadway	75.00
39	Passing vehicles proceeding in opposite direction	75.00
40	Fail to keep right to pass oncoming vehicle	75.00
41	Improper passing on right	75.00
42	Passing on left with insufficient clearance	75.00
43	Drive on left side were curve, grade, intersection, railroad crossing, or obstructed view	75.00
44	Drive on left in no-passing zone	75.00
45	Drive wrong direction on one-way road	75.00
46	Improper driving on laned highway	75.00
47	Following too closely	75.00
48	Improper crossover on divided highway	75.00
49	Improper turn or approach	75.00
50	Improper U-turn signs	75.00
51	Improper U-turn on signs	75.00
52	Turning on curve or grade	75.00
53	Unsafe starting of stopped vehicle	75.00
54	Unsafe turning or stopping, failure to give proper signal; using turn signal unlawfully	75.00
55	Improper method of giving notice of intention to turn	75.00
56	Improper hand signal	75.00
57	Failure to yield right-of-way at uncontrolled intersection	75.00
58	Failure to yield to approaching vehicle when turning left	75.00
59	Failure to yield at stop or yield sign	75.00
60	Failure to yield from private road or driveway	75.00
61	Failure to yield to emergency vehicles	75.00
62	Failure to yield to pedestrian or vehicles working on roadway	75.00
63	Disobey pedestrian traffic control device	75.00
64	Failure to yield to pedestrian in crosswalk, pedestrian suddenly entering roadway; passing vehicle stopped for pedestrian at crosswalk	75.00
65	Improper pedestrian crossing	75.00
66	Failure to exercise due care in regard to pedestrian	75.00
67	Improper pedestrian movement in crosswalk	75.00
68	Improper use of roadway by pedestrian	75.00
69	Solicit ride or business on roadway	75.00
70	Drive through safety zone	75.00
71	Failure to yield to pedestrian on sidewalk	75.00
72	Failure of pedestrian to yield to emergency vehicle	75.00
73	Failure to yield to blind pedestrian	75.00
75	Pedestrian disobeying bridge or railroad signal	75.00
76	Failure to stop or obey railroad crossing signal	75.00
77	Failure to stop at railroad crossing stop sign	75.00
78	Certain hazardous vehicles failure to stop at RR crossing	75.00
79	Improper moving of heavy equipment or railroad crossing	75.00

80	Vehicle emerging from alley, private roadway or driveway	75.00
81	Improper passing of school bus or use of bus signal	75.00
82	Improper passing of church or daycare bus or use of signal	75.00
83	Improper stopping, standing or parking on roadway	75.00
	Parking fines are not subject to Court Costs	
85	Parking, standing or stopping in prohibited area	50.00
86	Improper parking	50.00
87	Handicapped parking	100.00
88	Parking for certain purposes	50.00
89	Parking where stalls	50.00
90	Parking blocking traffic	50.00
91	Parking on narrow streets	50.00
92	Parking in alley	50.00
93	Parking disabled vehicle	50.00
97	Parking adjacent to schools	50.00
95	Parking in hazardous places	50.00
96	Parking posted “no parking”	50.00
97	Limited time parking	50.00
98	Parking for commercial delivery	50.00
99	Loading zones	75.00
103	Headphones in vehicle	75.00
104	Inattentive Driving	75.00
107	Unattended vehicle	75.00
108	Driving with view or driving mechanism obstructed	50.00
109	Coasting	50.00
110	Following fire apparatus too closely	100.00
111	Driving over fire hose	100.00
112	Putting glass, etc. on highway	100.00
113	Driving into intersection, crosswalk or crossing without sufficient space on other side	75.00
114	Improper operation of snowmobile on highway	75.00
115	Unlawful riding	75.00
116	Driving on sidewalk	75.00
117	Improper backing	75.00
118	Driving through private property to avoid a traffic signal	75.00
120	Driving through procession	75.00
122	Driving through street barriers	75.00
123	Unsafe opening of vehicle door	50.00
124	Riding in house trailer	50.00
128	Riding on bicycles	35.00
129	Not riding on bicycle seat; too many persons on bicycle	35.00
130	Clinging to other vehicle	75.00
131	Improper riding of bicycle on roadway	35.00
132	Carrying articles on bicycles; one hand on handlebars	35.00
133	Improper bicycle lamps, brakes, or reflectors	35.00
134	Same fine as bicycle violations	35.00
136	Use of roller skates	35.00
138	Improper operation of motorcycle; seats; passengers	75.00
139	Improper operation of motorcycle on landed roadway	75.00
140	Motorcycle clinging to other vehicle	75.00
141	Improper motorcycle handlebars or passenger equipment	75.00
142	Motorcycle helmet and eye protection requirements	75.00
143	Equipment offenses – motorcycles	75.00
144	Driving without lights when needed	75.00
146	Defective headlamps	75.00
147	Defective tail lamp	75.00
148	Defective reflector	75.00
149	Improper stop lamp or turn signal	75.00

151	Improper lighting equipment on certain vehicles	75.00
152	Improper lamp color on certain vehicles	75.00
153	Improper mounting of reflectors & lamps on certain vehicles	75.00
154	Improper visibility of reflectors & lamps on certain vehicles	75.00
156	No lamp or flag on projecting load	75.00
157	Improper lamps on parked vehicles	75.00
158	Improper lams & equipment on implements of husbandry	75.00
159	Unlawful use of spot, fog, or auxiliary lamp	75.00
160	Improper lamps or lights on emergency vehicle	75.00
161	Improper stop or turn signal	75.00
162	Improper vehicular hazard warning lamp	75.00
163	Unauthorized additional lighting equipment	75.00
164	Improper multiple-beam lights	75.00
165	Failure to dim headlights	75.00
166	Improper single-beam headlights	75.00
167	Improper speed with alternate lighting	75.00
168	Improper number of driving lamps	75.00
169	Unauthorized lights and signals	75.00
170	Improper school bus lighting equipment & warning device	75.00
171	Unauthorized lights & devices on church or day care bus	75.00
172	Improper lights on highway construction or maintenance vehicles	75.00
173	Defective brakes	75.00
174	Defective or improper use of horn or warning device	100.00
175	Defective muffler	75.00
176	Defective mirror	75.00
177	Defective wipers; obstructed windshield or windows	75.00
178	Improper tires	75.00
180	Safety hitch or towed vehicles	75.00
181	Use of one-way glass on windshields, windows or headlamps	75.00
182	Child passenger safety restraining system (not subject to Court Costs)	60.00
182.1(a)(1)	Seatbelt ages 18 and above (Seatbelt fines are not subject to Court Costs) Effective July 1, 2017	30.00
182.1 (a)(2)	Seatbelt persons age 14-17 (not subject to Court Costs)	60.00
183	Defective motorcycle head lamp	75.00
184	Defective motorcycle tail lamp	75.00
185	Defective motorcycle reflectors	75.00
186	Defective motorcycle stop lamps	75.00
187	Multiple-beam road-lighting equipment	75.00
188	Lighting equipment for motor-driven cycles	75.00
189	Brake equipment required	75.00
190	Performance ability of brakes	75.00
191	Other equipment	75.00
198	Vehicle license; illegal tag	75.00
8-156	Canine-at-large	
	1ST Offense in 12 months	50.00 - 75.00
	2nd Offense in 12 months	80.00 - 100.00
	3rd Offense in 12 months (Mandatory court appearance)	~~125.00~~
8-185	Failure to license canine/feline	
	1st Offense	50.00
	2nd Offense	75.00
	3rd Offense (Mandatory Court appearance)	~~125.00~~

CITY OF MERRIAM, KANSAS
SCHEDULE OF FEES
JANUARY, ~~2019~~2020

PARKS & RECREATION

IRENE B. FRENCH COMMUNITY CENTER
ROOM RENTAL FEES (PRICES PER HOUR) ~~Code Chapter 47~~

Room Type	Res./Bus.	Non-Res.	Comm.
Gym (no set-up)*	20/35 ah	25/45 ah	30/55 ah
Gym w/set up	80/100 ah	100/125 ah	120/ 145 ah
Large Multi-purpose room	45/65 ah	60/85 ah	70/95 ah
Small Multi-purpose room	30/45 ah	40/60 ah	45/70 ah
Merriam Park, Conference Room, Kessler	20/35 ah	25/45 ah	30/50 ah
Game Room, Kitchen	25/40 ah	30/50 ah	35/60 ah

*ah = After regular operating hours ~~(8 am-9:00 pm M-TH, 8 am-5 pm Fri., 8 am -4 pm Sat, 1-5 pm Sun)~~

PACKAGE RATES (~~MP~~ Multipurpose room + Kitchen)			
4 hours	260	315	370
6 hours	385	475	550
8 hours	520	630	735
AFTER HOURS (~~MP~~ Multipurpose room + Kitchen)			
4 hours	360	480	558
6 hours	540	729	837
8 hours	720	972	1116
PACKAGE RATES (Gym w/set up + Kitchen)			
4 hours	378	468	558
6 hours	567	702	837
8 hours	756	936	1116
AFTER HOURS (Gym w/set up + Kitchen			
4 hours	486	630	738
6 hours	729	945	1107
8 hours	972	1260	1476
~~*~~WEDDING PACKAGE (Gym w/set up + kitchen	2160	2745	NA
~~*~~WEDDING PACKAGE (Gym w/set up)	1458	1825	NA

~~*Wedding Package would provide access Friday 4 pm – 9 pm and Saturday 8 am – Midnight~~

OTHER FEES

Damage Deposit: Community Center and Merriam Marketplace reservations must be accompanied by a $150.00 refundable damage deposit. If facility is left clean, undamaged and user does not exceed approved time or conduct activities which have not been previously approved, the deposit will be returned within 10 business days following the rental date. In the event that damage to the facility should exceed the deposit amount, additional charges will be assessed by the City.
Special Event Permit Fee: 50.00/day in additional to rental fee. Applies to individuals or organizations who wish to sponsor community, corporate or private special events.

FITNESS CENTER FEES

RESIDENT RATES	Monthly	Quarterly
Adult	25	60
Senior	20	45
Household	30	80
NON RESIDENT RATES	Monthly	Quarterly
Adult	30	70
Senior	25	55
Household	40	95
Daily	Resident	Non-Resident
	5	6

MERRIAM MARKETPLACE FACILITY RENTAL RATES ~~Code Chapter 47~~

Rental Hours	Half Day Full Day	8:00 a.m. – 2:00 p.m. <or> 3:00 p.m. – 9:00 p.m. 8:00 a.m. – 9:00 p.m.
Rental Rate Categories		
Resident*	Non-Resident	Commercial
Half Day/ 75.00	Half Day/ 110.00	Half Day/ 120.00
Full Day/125.00	Full Day/140.00	Full Day/170.00

*To qualify for Merriam resident rate, applicant must furnish proof of residency at the time of application.

PICNIC SHELTER RENTAL FEES ~~Code Chapter 47~~

Rental Hours	Half Day Full Day	8:00 a.m. – 2:00 p.m. <or> 3:00 p.m. – 9:00 p.m. 8:00 a.m. – 9:00 p.m.
Rental Rate Categories		
Resident ~~*~~	Non-Resident	Commercial
Half Day/ 50.00	Half Day/ 60.00	Half Day 95.00
Full Day/85.00	Full Day/105.00	Full Day/150.00

~~*To qualify for Merriam resident rate, applicant must furnish proof of residency at the time of application.~~

FARMER'S MARKET VENDOR FEES ~~Code Chapter 47~~

~~Saturday Operational Hours 7:00 a.m. – 1:00 p.m.~~ ~~Wednesday Operational Hours 4:00 pm – 7:00 pm~~

Season Vendor Spaces	360.00/stall
~~Saturday Season Vendor Fee First Saturday May Last Saturday in September(No charge for Car Show Day, Second Saturday in September)~~	~~360.00~~
~~Saturday~~ Daily Vendor Fee	25.00/stall/day
~~May, September, October~~	~~25.00 /day per stall~~
~~June, July, and August~~	~~40.00 /day per stall~~
~~Wednesday Season Vendor Fee~~	
~~First Wednesday June – Last Wednesday August~~	~~100.00~~
~~Wednesday Daily Vendor Fee~~	
~~June, July, August~~	~~20.00~~

~~Saturday Vendor + Wednesday Vendor~~	~~$410.00~~

~~FITNESS CENTER FEES Code Chapter 47~~

~~Resident Adult~~	~~Monthly~~	~~25 .00~~
~~Resident Adult~~	~~3 months~~	~~60 .00~~
~~Resident Adult~~	~~Annual~~	~~190 .00~~
~~Resident Sr. Adult (65 and over)~~	~~Monthly~~	~~20 .00~~
~~Resident Sr. Adult (65 and over)~~	~~3 months~~	~~45 .00~~
~~Resident Sr. Adult (65 and over)~~	~~Annual~~	~~150 .00~~
~~Resident Household~~	~~Monthly~~	~~30 .00~~
~~Resident Household~~	~~3 months~~	~~80 .00~~
~~Resident Household~~	~~Annual~~	~~265 .00~~
~~Resident Sr. Adult Household (65 & over)~~	~~Annual~~	~~225 .00~~
~~Resident~~	~~Daily~~	~~5.00~~
~~Non-resident Single Adult~~	~~Monthly~~	~~30.00~~
~~Non-resident Single Adult~~	~~3 months~~	~~70.00~~
~~Non-resident Single Adult~~	~~Annual~~	~~230.00~~
~~Non-Resident Sr. Adult (65 & over)~~	~~Monthly~~	~~25.00~~
~~Non-Resident Sr. Adult (65 & over)~~	~~3 months~~	~~55.00~~
~~Non-Resident Sr. Adult (65 & over)~~	~~Annual~~	~~175.00~~
~~Non-resident Household~~	~~Monthly~~	~~40.00~~
~~Non-resident Household~~	~~3 months~~	~~95.00~~
~~Non-resident Household~~	~~Annual~~	~~330.00~~
~~Non-Resident~~	~~Daily~~	~~6.00~~

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POOL FEES Code Chapter 47	
Season Pass	
Resident	
Household**	105.00
Adult	70.00
Youth 17 and under	55.00
Senior 65 and older	55.00
Non-Resident	
Household**	180.00
Non-resident Household "add-on" member fee for households with more than 6 members	20.00
Adult	105.00
Youth 17 and under	85.00
Senior 65 and older	85.00
10 Visit Punch Cards Resident Discount	54.00
10 Visit Punch Cards Non-Resident	73 .00
Daily Admittance	
Resident	6.00
Super Pass	
Resident Household	$60.00
Resident Individual	$25.00
Non Resident Household	$65.00
Non Resident Individual	$30.00
Under age of 1	FREE
Non Resident	8.00
Pool Rental Fees	
Includes two of three pools for 1.5 hours	275.00
Includes entire facility for 1.5 hours	350.00

**Household membership shall be defined as more than one person living under the same roof. Proof of residency will be required. Non-resident households may have up to 6 people on their membership; no restriction on resident households. Verification of address will be required for all persons age 18 and over prior to ID card being produced. All "new" season passes include the cost of Photo ID card. If ID card is lost or damaged a new ID card must be purchased for an additional charge of $5.00.

OTHER FEES Code Chapter 47
Security Deposit: Reservations must be accompanied by a 150.00 refundable damage/security deposit. If facility is left clean, undamaged and user does not exceed approved time or conduct activities which have not been previously approved, the deposit will be returned within 10 business days following the rental date. In the event that damage to the facility should exceed the deposit amount, additional charges will be assessed by the City.
Special Event Permit Fee: 50.00/day in additional to rental fee. Applies to individuals or organizations who wish to sponsor community, corporate or private special events.

JULIUS MCFARLIN FIELDS AT WATERFALL PARK Code Chapter 47

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Field Size	Resident	Non-Resident
Full Field	**$12 /hr.**	**$15/ hr.**

CITY OF MERRIAM, KANSAS

SCHEDULE OF FEES
JANUARY, ~~2019~~2020

POLICE DEPARTMENT

FEES	
Accident Reports	5.00
DUI Reports (effective July 1, 2016)	.25 per page
~~DUI Copies of CD's /video tapes (effective July 1, 2016)~~	~~25.00~~
Copies of CD's /video tapes	15.00
Copies from Microfilm	Direct Staff Service Costs
~~Criminal History Check~~	~~5.00~~
~~Photographs (up to 8 pictures per sheet)~~	~~10.00/sheet~~
Offense Reports (Insurance)	5.00
Offense Reports (Victim)	N/C
Research Fee	25.00/hour
Off-Road Vehicle Permit Fee	30.00
Fingerprinting non-resident	15.00
Merriam resident	no charge
Responding to automatic alarm	
Pre-set alarms, free for first 90 days or 6 alarms whichever occurs first, then 3 free false alarms during year, thereafter. Code Sec. 23-61	
Next 3 alarms, each	50.00
Next 3 alarms, each	100.00
Thereafter, for each alarm	150.00

PUBLIC WORKS
CITY OF MERRIAM, KANSAS

SCHEDULE OF FEES
JANUARY, ~~2019~~2020

PUBLIC WORKS

FEES	
Labor	18.00 – 28.00 per hour
Equipment* Rates in accordance with FEMA's Schedule of Equipment Rates 9/15/2010	
1 ¾ ton truck	30.00 per hour
Dump truck 16 cy	65.00 per hour
Backhoe	38.00 per hour
Sweeper	74.00 per hour
Skid Loader	22.00 per hour
Water truck	32.00 per hour
Administrative/Inspections	50.00 per visit
Materials	Actual Cost + 10%
Right-Of-Way Permits Code Sec. 59-71	120.00
Right-Of-Way Horizontal Directional Drilling Includes	
First One Hundred Feet	160.00
Additional footage up to 100 Feet	40.00
Crossing Roadway Will Be An Additional Fee And Bond	120.00

MERRIAM
just right.

CITY OF MERRIAM

MEMO:

To: Governing Body

From: Juliana Pinnick, City Clerk

Date: November 20, 2019

Re: 2020 Cereal Malt Beverage License Renewals

Currently there are six (6) Cereal Malt Beverage (CMB) non-consumption on the premises and two (2) CMB consumption on the premise licenses in the City of Merriam. All of the current license holders have met all the requirements per city code and are seeking approval for their 2020 Cereal Malt Beverage License. They are listed below.

For Non-Consumption on the Premises (sales in original and unopened containers) $50.00 + $25.00 stamp fee

7-11 # 29063B–Hariom Corp
6850 Antioch

Walgreen Co.
8701 Johnson Dr.

Shiv Sons Inc./Snappy Store
5903 Merriam Dr.

Quik Trip
9025 Johnson Dr.

Minit Mart #757
9500 W. 67th St

Shell Station/ANFAN LLC.
8820 W. 63rd Street

For Consumption on the Premise $200.00 + $25.00 stamp fee

Genesis Health Clubs
6501 E Frontage Road

El Pulgarcito
5921 Merriam Dr.

AGENDA ITEM INFORMATION FORM

AGENDA ITEM:	Consider confirmation of the Drug and Alcoholism Council of Johnson County funding recommendations for 2020.
SUBMITTED BY:	Troy Duvanel, Captain
MEETING DATE:	November 25, 2019

PROJECT BACKGROUND/DESCRIPTION:

By state statute, one-third of alcohol tax collections (on "liquor-by-the-drink") in the City are deposited into the City's Special Alcohol Fund for use in alcohol and drug rehabilitation programs. In recent years, substantially all such revenues have been committed to the Drug and Alcoholism Council of Johnson County (DAC). The DAC targets public resources to provide substance abuse education, prevention, intervention, detoxification and treatment needs for Johnson County residents.

The DAC is responsible for evaluating grant requests for both treatment and education. Captain Duvanel was part of the team that evaluated the treatment grant proposals for 2020. During the process of evaluating the grant proposals each member of the team reads and evaluates each grant proposal on a set of criteria established by the DAC and attends briefings from each applicant. Once this is completed the members meet and discuss the grant proposals and determine which will be granted funds. This year they were able to fund $2,187,224 worth of grant proposals. Captain Duvanel approves of the recommendations of the DAC as approved.

Participating jurisdictions such as Merriam have been asked to confirm acceptance of the DAC's recommendations (attached) by December 20, 2019. The City's approved 2020 budget provides for a contribution of $20,000.

CITY COUNCIL GOALS AND OBJECTIVES

1.0 Enhance Community Identity and Connections

FINANCIAL IMPACT

Amount of Request/Contract:	$20,000
Amount Budgeted:	$20,000
Funding Source/Account #:	202.1000.419.85.21

SUPPORTING DOCUMENTS

2020 ATF Recommendations Report

ACTION NEEDED/STAFF RECOMMENDATION

Staff recommends confirming the Drug and Alcoholism Council of Johnson County funding recommendations for 2020.

United Community Services of Johnson County

Board Members
Kate Allen, President
Patricia A. All, EdD
Brian S. Brown
Jennifer Bruning
Tara S. Eberline
Robin Harrold
Tom Herzog
Rev. Lee Jost
Roxann Kerr Lindsey
Donna Lauffer
Justin Nichols
Hon. Donald Roberts
Maury L. Thompson
Kevin Tubbesing
Rebecca Yocham

Council of Advisors
Gary Anderson
Mary Birch
Dick Bond
Pat Colloton
David Cook, PhD
Hon. Peggy Dunn
Hon. Ed Eilert
Jeffrey O. Ellis
SuEllen Fried
Ellen Hanson
Terrie Huntington
Audrey Langworthy
Penny Postoak Ferguson
Jill Quigley
Tom Robinett
Clint Robinson
Carol Sader
Joseph Sopcich, PhD
Brad Stratton
Charlie Sunderland
Stephen Tatum
David Warm

Executive Director
Julie K. Brewer

2020 ALCOHOL TAX FUND RECOMMENDATIONS REPORT DRUG and ALCOHOLISM COUNCIL OF JOHNSON COUNTY

Participating jurisdictions: Johnson County, Gardner, Leawood, Lenexa, Merriam, Mission, Olathe, Overland Park, Prairie Village and Shawnee

The purpose of the grant review process conducted by the Drug and Alcoholism Council of Johnson County (DAC) is to direct local Alcohol Tax Funds (ATF) to alcohol and drug prevention, education, intervention, detoxification, treatment, and recovery programs that serve Johnson County residents. The entire community benefits when substance abuse is prevented and/or effectively treated. A continuum of services from education through treatment and recovery is vital to lowering drug and alcohol use and addiction, which in turn lowers healthcare costs, reduces crime and child abuse and neglect, and increases productivity in employment - thus lowering associated public costs.

Alcohol Tax Funds are derived from a state excise tax on liquor sold by the drink. Part of the revenue generated is returned to the jurisdiction (city or county) in which it was collected, with the stipulation that a specified portion be used for programs "whose principal purpose is alcoholism and drug abuse prevention or treatment of persons who are alcoholics or drug abusers, or are in danger of becoming alcoholics or drug abusers" (KSA *79-41a04*).

The DAC's grant review process provides a structured and accountable system that allows organizations, through one annual application, access to funds from multiple jurisdictions. The recommendations are guided by funding priorities which are reviewed and approved by the DAC annually. Every three to five years the priorities are developed through a formal planning and research process that includes input from key stakeholders, a review of current literature, and analysis of indicator data in Johnson County. In 2018, UCS conducted this formal planning process which resulted in establishing funding priorities for the 2019, 2020 and 2021 grant cycles. The Funding Priorities Report is available on UCS' website. It includes a description of the methodology and a summary of the information collected and reviewed.

The Board of County Commissioners and city councils have ultimate authority and responsibility for determining which organizations receive funds from their respective jurisdictions based upon the recommendations in this report. **Jurisdictions are asked to accept the recommendations by December 20, 2019**. Together, Johnson County Government and nine cities committed $2,187,224 for 2020 ATF (*listed on page 19).* Twenty-four applications plus UCS administration fee totaled $2,341,358 in funding requests. After reviewing applications, meeting with applicants and deliberating, the DAC developed funding recommendations. This report reflects those recommendations and is organized in two sections: Education, Prevention and Intervention; and, Treatment and Recovery.

For additional information on the process or programs, contact Marya Schott, UCS Director of Resource Allocation, 913-438-4764, maryas@ucsjoco.org.

2020 Alcohol Tax Fund Requests and Recommendations				
Applicant	**2018 Allocation**	**2019 Allocation**	**2020 Request**	**2020 Recommendation**
EDUCATION, PREVENTION and INTERVENTION				
Blue Valley USD 229	$55,175	$49,100	$32,146	$32,146
De Soto USD 232	$21,584	$32,229	$16,079	$16,079
Olathe USD 233	$59,078	$58,358	$9,440	$9,440
Shawnee Mission USD 512	$27,000	$27,000		
Spring Hill USD 230	$22,560	$18,060	$16,060	$16,060
Artists Helping Homeless	$25,000	$25,000	$50,000	$35,000
Boys and Girls Club	$15,000	$15,000	$15,000	$15,000
Cornerstones of Care	$60,000	$60,000	$75,000	$75,000
First Call	$30,000	$65,000	$68,000	$68,000
Heartland RADAC	$152,128	$159,734	$159,734	$159,734
JoCo Court Services	$141,377	$141,377	$173,247	$160,000
JoCo Dept. of Corrections	$12,300	$12,300	$15,725	$15,725
JoCo Dept. of Corrections (Changing Lives Through Literature)		$7,250	$9,000	$7,250
JoCo Dstrict Attorney (Changing Lives Through Literature)	$7,250			
JoCo MHC Prevention	$100,000	$120,000	$170,000	$170,000
Safehome	$25,570	$24,301	$24,424	$24,424
The Family Conservancy	$37,000	$40,000	$40,000	$40,000
Subtotal	$791,022	$854,709	$873,855	$843,858
TREATMENT and RECOVERY				
Friends of Recovery	$50,000	$58,000	$60,000	$60,000
JoCo MHC Adolescent Center for Tx.	$253,510	$253,510	$385,510	$321,373
JoCo MHC Adult DeTox Unit	$268,581	$289,922	$289,922	$289,922
JoCo MHC Dual Diagnosis Adult Outpatient	$165,000	$165,000	$165,000	$165,000
KidsTLC	$46,315	$46,571	$46,571	$46,571
KVC Behavioral HealthCare	$70,000	$35,000	$70,000	$35,000
Lorraine's House	$16,644	$25,000	$50,000	$25,000
Mirror Inc.	$176,000	$176,000	$176,000	$176,000
Preferred Family Healthcare	$125,000	$120,000	$120,000	$120,000
Subtotal	$1,171,050	$1,169,003	$1,363,003	$1,238,866
Total	**$1,962,072**	**$2,023,712**	**$2,236,858**	**$2,082,724**
UCS Administration Fee	$99,000	$99,000	$104,500	$104,500
Total allocation/request & UCS Adm.	$2,061,072	$2,122,712	$2,341,358	$2,187,224

2020 ALCOHOL TAX FUND GRANT RECOMMENDATIONS

Education, Prevention and Intervention

Alcohol Tax Funds (ATF) support numerous programs offered by public school districts and programs delivered by community-based organizations, the 10th Judicial District Court and departments of Johnson County government. In general school-based programs help to prevent and reduce substance abuse. Additionally, the programs lower risk factors associated with substance abuse, such as disruptive behavior, suicide and truancy. Community-based programs help lower the rates of substance abuse, which translate to lower mental and physical healthcare costs, and less expense for law enforcement and the criminal justice system. Funding recommendations are based upon a review of each proposal (see Appendix A for criteria) and take into consideration the type of programming, outcome achievement and accountability. In 2020 funding for AlcoholEdu, an on-line prevention program used in all school districts, was requested by (and is recommended for) Johnson County Mental Health Prevention Services. ***Previously each district requested and received ATF support for AlcoholEdu. As a result of the Mental Health Center's recent agreement with EverFi, the company which owns AlcoholEdu, AlcoholEdu is available to schools county-wide (public and private), the cost was reduced, and districts have access to EverFi's on-line Mental Health Basics. In 2020, each school district will continue to report outcomes for AlcoholEdu (knowledge gained and number of students served).***

School District Programs

Each school district offers a unique mix of programs to its students and parents, and each district has a mix of funding to support these programs. As a result, the programs supported by ATF and the amount of ATF dollars recommended differ for each district. Further as a result of savings from AlcoholEdu being contracted through the Mental Health Center, four of the five districts, are using savings from 2019 ATF funding in 2020 to support substance abuse prevention programs.

Blue Valley School District

Request: $32,146 **Recommendation: $32,146**

The DAC recommends Blue Valley School District be awarded $32,146 which combined with district's 2019 savings from AlcoholEdu, will result in an ATF budget of $39,596. ATF supports the continuation of sobriety support groups led by therapists from outside the district; building drug and alcohol coordinators and district coordinators; vouchers for drug and alcohol evaluations for students suspended due to a drug or alcohol offense; and, a health and wellness on-line database that includes topics of addiction, drugs and alcohol. The coordinators provide leadership and ensure fidelity on district initiatives such as AlcoholEdu, Project Alert, Reconnecting Youth, CAST, and sobriety support groups, as well as examining the district's Kansas Communities That Care survey results.

Results Projected: The overall goals are to increase knowledge of substance abuse and available resources for education, prevention and treatment of substance abuse; and, to reduce favorable attitudes towards substance use, and increase students' resistance to social pressures related to substance/alcohol use. The district's Kansas Communities That Care (CTC) survey results will be used to help focus efforts. A community event will be held to increase awareness of the impact of substances on brain and strategies for drug and alcohol prevention. There will be an increase in the number of student/families that use evaluation/treatment vouchers following a drug and/or alcohol

infraction. More individuals will recognize the value of the on-line health and wellness resource. There will be integration of the drug and alcohol resources from the on-line resource into the science, health and PE curriculums. More students who have developed a dependency on substances and want to work on their sobriety, or who have been suspended for a drug or alcohol related offense, will attend sobriety groups. During the 2019-20 school year, the district anticipates serving approximately 12,717 individuals through ATF supported programs.

Outcomes Achieved During 2018: In SY 2018, 949 adults and 12,811 youth were served. Students who participated in *AlcoholEdu* took a pre and post-assessment which indicated student knowledge increased by an average of 17 percent. Anecdotal comments from students who participated in the Sobriety Support groups and their parents were positive. Results from the CTC Survey indicated an improvement in areas identified as important by the district (binge drinking, prescription drug use, students talking with parents about dangers of drug use). At least 21 students were recommended for substance use evaluations and six students received the evaluations through ATF support.

De Soto School District

Request: $16,079 **Recommendation: $16,079**

The DAC recommends the De Soto School District be awarded $16,079 which combined with district's 2019 savings from AlcoholEdu and other ATF carry-over, will result in an ATF budget of $26,479. ATF supports implementation of *Too Good for Drugs* (elementary school students), and two high school prevention clubs. Additionally, ATF funding will support the district's coordinator for substance abuse programming, district social workers (.25 FTE divided between two social workers; 30-35% of their work is around substance abuse), staff development training related to substance abuse prevention and education, and student substance abuse evaluations.

Results Projected: Parents/family members will learn more about prevention and resources, both of which will help build protective factors within the family, and when applicable address substance use. Students who participate in *Too Good for Drugs* will demonstrate increased knowledge about their ability to make good choices. Students who use social work services will demonstrate an improved ability to resist using substances to cope and instead use other coping strategies/skills, thus deterring use of substances. During the 2019-20 school year, the district anticipates serving approximately 11,023 parents, 587 staff and 7,347 students through ATF supported programs.

Outcomes Achieved During 2018: During SY 2018, 10,921 adults and 7,280 youth were served. The district achieved its goal that 100 percent of students would be exposed to prevention messages and parents would have an opportunity to learn more about prevention messages and resources. In SY 2018 freshman students who participated in *AlcoholEdu* took a pre and post-assessment which indicated student knowledge increased by an average of 22 percent. The district reported that following exposure to substance abuse programs, students stated strategies for making good decisions, resisting peer pressure, and activities to help reduce stress (alternatives to substance use).

Olathe School District

Request: $9,440 **Recommendation: $9,440**

The DAC recommends the Olathe School District be awarded $9,440 which combined with district's 2019 savings from AlcoholEdu, will result in an ATF budget of $18,940. (Note: Prior to 2020, Olathe School District included First Call's services in its ATF request. In 2020 both organizations agreed

the district would not include First Call and that First Call would incorporate Olathe Schools into its request.) ATF support is requested for student substance abuse assessments, parent education through *Guiding Good Choices* (provided in English and Spanish for parents of students who are identified by school), ASIST and safeTalk. This is the district's first request for funding of ASIST and safeTALK. Both are suicide prevention programs which the district will provide to high school coaches and sponsors.

Results Projected: As a result of all its drug/alcohol interventions, the district's goal is to reduce the percentage of students who have a perceived risk of drug use. The district also strives to decrease the number of students who report binge drinking and cigarette use (30-day prevalence), and increase the age of first use of alcohol, tobacco and other substances. Parents who participate in *Guiding Good Choices* will report they are prepared to implement family meetings to review boundaries about alcohol and drug use and refusal skills. The district plans to train 100 coaches and sponsors in safeTALK and ASIST. The goal is to reduce/prevent suicide. During the 2019-20 school year the district anticipates serving 2,552 students through ATF supported programs.

Outcomes Achieved During 2018: During SY 2018, 36 adults and 9,668 youth were served. Results of *AlcoholEdu* pre and post-assessments showed student knowledge about alcohol increased by an average of 25 percent. Students in *Life Skills* at Project HOPE increased knowledge and attitudes pertaining to substance use by 13 percent. Attendance at sobriety sessions increased especially at one high school. During SY 2018 using ATF support, approximately 100 alcohol/drug assessments were provided to students, and 19 were provided between July-December 31, 2018. Assessments led to counseling sessions and other interventions. The district reported the number of alcohol/tobacco and other drug incidents significantly declined during last six months of 2018 due in part to students making better decisions about vaping.

Spring Hill School District

Request: $16,060 **Recommendation: $16,060**

The DAC recommends the Spring Hill School District be awarded $16,060 to support two evidence-based programs: *Project Alert* (7th grade) and *Peer Assistance and Leadership* (high school). Funding also includes support of *Students Against Destructive Decisions* (SADD – high school), and partial funding for the district's Mental Health Clinical Social Worker who provides support to students in grades 6-12. In SY 2019, 51% of students who met with the Social Worker had a substance abuse issue (self or family member).

Results Projected: Upon return from the *Peer Assistance and Leadership* retreat, students will be better equipped to talk with their peers about plaguing teen issues. Monthly surveys will track the impact of *Peer Assistance and Leadership.* SADD sponsors will collect student data on the impact of SADD programs. Pre and post surveys will be used to determine impact of Project Alert. Project Alert is designed to help motivate youth to avoid using drugs and to teach them skills needed to understand and resist pro-drug social influences. The Mental Health Social Worker will provide data to the Director of Special Services regarding each of the student participants and how meeting with the Social Worker impacted them. The Social Worker will continue to have a positive impact on students' lives. During the 2019-20 school year the district anticipates serving 2,710 individuals through ATF supported programs.

Outcomes Achieved During 2018: During SY 2018, 168 adults and 2,423 youth were served. All freshman completed *AlcoholEdu,* however, the survey which measures knowledge gain and other outcomes was not given due to a technical issue with EverFi, the company that provides the program. Therefore, the district was unable to report an outcome for *AlcoholEdu*. The district positively impacted students' lives through services provided by the Mental Health Social Worker. The social worker provided evaluation, referral and counseling. During SY 2018, the Social Worker met with 39 middle school students and 41 high school students. Fourteen middle school students and 20 high school students were dealing with substance abuse issues (themselves or family members). Many students were referred to outside therapy to further reduce their risk of future substance abuse, or to counseling or treatment for substance abuse or dual diagnosis. Students involved in PAL report alcohol and drug use are a high concern.

Note: Gardner Edgerton School District and Shawnee Mission School District did not apply for 2020 ATF support. In 2020 the Shawnee Mission District will use its 2019 savings from AlcoholEdu for purchasing Signs of Suicide and on-site training in Signs of Suicide. The district plans to implement the program at all high schools and middle schools, impacting approximately 12,000 students during the 2020-2021 school-year. Gardner Edgerton has not applied for ATF funding since 2015.

Community-Based Programs

Artists Helping the Homeless

Request: $50,000 **Recommendation: $35,000**

The DAC recommends Artists Helping the Homeless (AHH) be awarded $35,000 for implementation of *Be The Change,* the organization's primary program which helps homeless people access services to meet their needs and address underlying conditions. ATF supports services for individuals who are dealing with substance abuse issues, and either identify as Johnson County residents or are homeless in Johnson County (referred by Johnson County source). Funds pay for staff who assess an individual's needs, and when appropriate advocate, transport, and provide follow-up as client progresses from agency to agency. ATF support also funds services, direct assistance and housing to facilitate recovery/reintegration. Sober living housing is available through AHH's Bodhi House and Finnegan Place. Referrals to AHH come from hospitals, homeless and recovery agencies, law enforcement including New Century Detention, JoCo Mental Health including Detox, state mental health and aging services, and the homeless themselves. The program draws upon practices such as "Housing First," Recovery Oriented Systems of Care (ROSC) and Strengths-Based Approach.

Results Projected: AHH will assess, place in services and assist 250 Johnson County individuals who have issues with the use of drugs and/or alcohol, and who would otherwise be discharged from services and be, or revert to being, homeless and likely relapse. The second projected result is to provide extensive care coordination services to 30 individuals, with a targeted progress rate of 85% (goal is to reduce substance use). These clients are typically alienated young adults who would likely fall back into the treatment-relapse-homeless cycle and potentially become the next generation of chronic homeless and heavy users of drugs and alcohol. The third projected result is that previously homeless individuals who have used drugs and alcohol in past, successfully reintegrate into society and remain clean/sober.

Outcomes Achieved During 2018: AHH assisted 206 individuals who were homeless and identified as Johnson County residents or were homeless in Johnson County, with progressing through

substance use recovery and reintegration. AHH provided 5,315 nights of housing which 1) prevents the need for people to return to the streets when gaps in service develop, 2) supports and facilitates recovery by providing a clean and sober environment with peer support and access to services, and 3) reduces recidivism and negative interaction with law enforcement and the judicial system. Of clients who lived at Bodhi House or Finnegan Place and left the program, over 90 percent moved to other recovery programs, independent living or returned to families.

Boys and Girls Club

Request: $15,000 **Recommendation: $15,000**

The DAC recommends the Boys and Girls Club be awarded $15,000 for implementation of *SMART Moves (Skill Mastery and Resistance Training)* at the Boys and Girls Club in Olathe. *SMART Moves* teaches Olathe club members (ages 5-18) to recognize and resist media and peer pressure to engage in tobacco/alcohol/drug use, and other risky behavior. Olathe School District provides transportation to the Club from Central Elementary, Oregon Trail Middle School, Washington Elementary, and Olathe North High School.

***Results Projected*:** The overall objective is to prevent or delay the onset of alcohol and drug use. Program participants will demonstrate an increase in knowledge of the dangers of alcohol and drug use, and the use of tools and strategies to resist peer pressure and media influence. Youth will self-report abstinence from alcohol and drug use. The organization anticipates serving 350 Olathe youth during 2020.

Outcomes Achieved During 2018: During 2018, 330 youth were served. As indicated by pre- and post-tests, 92 percent of program participants demonstrated an increase in knowledge of the dangers of alcohol and drug use. Ninety-two percent also increased their knowledge of the use of tools and strategies to resist peer pressure and media influence, 91 percent demonstrated an increase in knowledge about how to resolve conflict non-violently.

Cornerstones of Care

Request: $75,000 **Recommendation: $75,000**

The DAC recommends Cornerstones of Care be awarded $75,000 for the implementation of Functional Family Therapy (FFT), an evidence-based in-home family intervention program which addresses a variety of problems facing at-risk youth and their families. ATF supports FFT for Johnson County youth who have an identified problem with substance abuse (identified by family or referral source such as the Juvenile Intake and Assessment Center, Court Services, District Court and the Johnson County Department of Corrections).

Results Projected: Following the completion of *Functional Family Therapy*, families will report improved family relationships (reduced levels of conflict and improved communication), and youth will demonstrate a decrease in delinquent behavior (not be adjudicated on a violation of the law or charges related to drugs and/or alcohol). During 2020 Cornerstones anticipates serving 95 Johnson County residents whose problems are related to substance abuse.

Outcomes Achieved During 2018: During 2018, 33 youth and 37 adults were served. Following each family's completion of *Functional Family Therapy*, all the youth and their parents who completing the Client Outcome Measure reported improved family relationships (reduced levels of conflict and

improved communication). Of 30 youth who completed *Functional Family Therapy* during 2017, 83 percent had no subsequent charges related to drugs and/or alcohol from the Johnson County Office of District Attorney in 2018 (this outcome measurement considers charges that occurred one year after completion).

First Call Alcohol/Drug Prevention & Recovery

Request: $68,000 **Recommendation: $68,000**

The DAC recommends First Call be awarded $68,000 to deliver Family Prevention Services in 12 Johnson County sites, and to Johnson County residents at First Call. Services include the *How to Cope* program at First Call; *Caring for Kids* program at First Call and Rushton Elementary; a sobriety group at Olathe South High School; *Life Skills Training* at two Olathe High Schools, Olathe Schools Project Hope, and three Shawnee Mission District elementary schools and one middle school; *Say It Straight* (SIS) at Olathe Schools Project Choices, and Olathe Youth Court. The *How to Cope* program helps adult family members who are living with someone who has a substance use disorder. Children and adolescents in the *Caring for Kids* program attend psycho-educational groups which teach them about the effects of substance abuse disorder in the family and help them to regain a healthy lifestyle. ATF support is also recommended for First Call's education presentations which reach school-aged youth and the general community. (Note: Prior to 2020, Olathe School District included First Call's services in its ATF request. In 2020 both organizations agreed the district would not include First Call and that First Call would incorporate Olathe Schools into its request.)

Results Projected: The overall goal is that participants lead safe, healthy lives and avoid substance use, misuse and addiction. Participants in *How to Cope, Caring for Kids,* and prevention/education presentations will increase their knowledge of the harmful effects of alcohol, tobacco, and other drugs. Participants in the *Caring for Kids* and *How to Cope* will complete a plan of action to promote healthy relationships and resistance to abusing substances. Participants in *Life Skills Training* will demonstrate positive change in knowledge and attitudes related to alcohol, tobacco, drugs and protective life skills. Participants in *Say It Straight* and Sobriety Group will engage in and contribute to group activities. First Call anticipates serving 2,480 Johnson County residents during 2020.

Outcomes Achieved During 2018: During 2018, 1,412 adults and 1,020 youth were served. All surveyed participants in *How to Cope* increased their knowledge of the harmful impact of alcohol, tobacco, and other drugs. Ninety-five percent of participants in *Caring for Kids* who completed the course reported an increase also. One-hundred thirty-one students across three schools participated in *Life Skills Training.* Overall, students' post-tests reflected nine percent growth in knowledge of harmful effects of drugs, alcohol, tobacco and other drugs.

Heartland Regional Alcohol & Drug Assessment Center (RADAC)

Request: $159,734 **Recommendation: $159,734**

The DAC recommends that Heartland RADAC be awarded $159,734 to support its recovery coaching, intensive case management (ICM) and care coordination for Johnson County individuals who have co-occurring substance use disorders and mental health issues, and are homeless or at-risk of homelessness and need treatment or treatment-related services. Recovery coaching helps clients engage in the recovery community and is provided in conjunction with case management and care coordination services. The program also purchases services and items needed to secure

safe housing, access treatment, promote recovery and eliminate barriers to success. When clinically appropriate, HRADAC assists clients in accessing Medication Assisted Treatment (MAT).

Results Projected: When clients begin ICM typically they are homeless and experiencing un-treated mental health and substance abuse issues. Therefore, results focus on accessing services and maintaining conditions in three areas of improvement – housing, substance use, and mental health services. Housing includes accessing safe temporary, transitional, permanent or permanent supportive housing. Substance use includes accessing treatment, accessing a recovery group, and engaging in Recovery Oriented Systems of Care with a Recovery Coach. Mental health services focus is on accessing services. During 2020 Heartland RADAC anticipates serving 100 Johnson County clients.

Outcomes Achieved During 2018: During 2018, 98 adults were served. Eighty-two percent of clients obtained permanent or transitional housing. All ICM clients engaged in recovery activities after initiating intensive case management services. Those recovery activities included accessing substance abuse treatment (81 percent), accessing 12-Step or other recovery support groups (82 percent), engagement in *Recovery Oriented Systems of Care* with a recovery coach (94 percent), and Medication Assisted Treatment (32 percent). Of the ICM clients who had a mental health diagnosis, 83 percent engaged in mental health services and 95 percent accessed mental health medication.

Johnson County Court Services: Juvenile Drug Court and Minor-In-Possession, Drug and Alcohol Diversion

Request: $173,247 **Recommendation: $160,000**

The DAC recommends Johnson County Court Services be awarded $160,000, an increase of $18,623 from 2019. ATF will support the salary and benefits of two Court Service Officers who supervise clients in the Juvenile Drug Court, the Minor-In-Possession (MIP) program, and other clients who have drug/alcohol contract cases. An increase was requested for the Officers' increase in benefit costs, cost of living adjustments and performance increases. Given limited ATF resources, the full request is not recommended for funding; this is not a reflection on the Officers' quality of work or the program. The Juvenile Drug Court targets first-time offenders applying for diversion who present with serious drug and/or alcohol issues. The MIP program is a non-Court resolution of a police report when a juvenile has been in possession of alcohol. Both programs increase youths' motivation to remain drug/alcohol free. Drug and Alcohol contract cases are an Immediate Intervention with offenders who have a drug and/or alcohol problem that requires education, intervention, and/or completing random drug screens in addition to the requirements of the standard contract. These juvenile cases with drug/alcohol contracts do not reach the higher level of drug court, nor the lower level of MIP.

Results Projected: Youth will remain drug free and crime free. Youth will increase involvement in pro-social activities and improve their school grades. Parents will rate their child's compliance as increasing. During 2020, Court Services anticipates serving 565 Johnson County youth in these programs.

Outcomes Achieved During 2018: During 2018, 566 youth were served. Increase in motivation to remain drug free was measured by increase in school grades, involvement in pro-social activities, drug screens and parental feedback. The average semester GPA of a Drug Court client at the start of Drug Court was 2.7, and at the completion of Drug Court, the average semester GPA was 3.1.

Surveys completed by parents indicated youths' increase in motivation in treatment and following court orders, and improved family relationships. Eighty-three percent of youths' drug screens were negative for all substances and 61 youth received incentives ($10 gift card) for 90 days of clean drug screens and improved grades.

Johnson County Department of Corrections: Voucher Assistance
Request: $15,725 **Recommendation: $15,725**

The DAC recommends the Department of Corrections be awarded $15,725, an increase of $3,425 from 2019, for the Voucher Assistance program which supports substance use disorder evaluations and treatment for adult offenders who face financial barriers to obtaining those services. Voucher assistance will be provided to adults in the Adult Residential Center (ARC), and adults who are under Intensive Supervised Probation, House Arrest or Bond Supervision. Evaluation and treatment services will be provided by providers who maintain licensure pursuant to the Kansas Behavioral Sciences Regulatory Board and who have demonstrated success in keeping clients engaged.

Results Projected: Adults who receive vouchers will obtain an evaluation within 30 days and initiate recommended treatment within 60 days post evaluation, and successfully complete treatment. Corrections anticipates serving 47 Johnson County clients during 2020.

Outcomes Achieved During 2018: During 2018, 37 Johnson County adults were served. Of 85 vouchers approved, 55 percent (47) were for evaluation and 45 percent (38) were for treatment. Of 38 referrals for treatment, 31 were unduplicated. Of those 31, 17 successfully completed treatment, four were engaged in treatment at the time of their discharge from probation, and five were still engaged at year-end. Four of the 31 individuals were re-assessed with the LSI-R (Level of Service Inventory- Revised, an assessment given every 12 months). Two decreased their alcohol/drug domain score and one maintained the same score. The timeliness of connecting offenders to services is important. Ninety-eight percent of offenders referred for an evaluation, received it within 45 days of approval. Eighteen of 44 evaluations (three were approved and not paid out) recommended treatment. Eighty-three percent of treatment intake appointments were scheduled within 60 days of receiving the evaluation.

Johnson County Department of Corrections: Changing Lives Through Literature
Request: $9,000 **Recommendation: $7,250**

The DAC recommends the Department of Corrections be awarded $7,250 for the *Changing Lives Through Literature program (CLTL)*. This is the same amount the program is receiving in its 2019 ATF grant. This alternative intervention program targets moderate risk criminal defendants. Participants are under court-ordered supervision (probation) or contracts of diversion, and frequently have histories of drug and/or alcohol use (70% of those referred to program in first six months of 2019). For those on diversion, a criminal conviction is likely averted with completion of *CLTL* and meeting other diversion conditions. The program uses literature to impact the lives of clients through reading and group discussion. The program is free of charge and offered outside of traditional work hours. *CLTL* defendant participants, judges, and probation officers read literature and participate in facilitated discussion which help to promote behavioral change. Some of the reading material used during the program relates to drug and alcohol addiction and abuse. With ATF support, *CLTL* was offered by the Johnson County Library from 2001 through June 2015, and by the District Attorney's Office from 2016 through 2018. The District Attorney's Office chose not to continue the program in 2019 and it came under the auspices of the Department of Corrections.

***Results Projected*:** Participants will successfully complete the program and not be arrested for new charges or show evidence of drug or alcohol use. Corrections anticipates serving 28 Johnson County participants during 2020.

Outcomes Achieved During 2018: During 2018, when this program was under the auspices of the District Attorney, 28 Johnson County adults were served, and the following outcomes were reported. Ninety-eight percent of participants had no new known arrests. Forty-four participants (28 from Johnson County and 21 from outside of Johnson County) completed the program. Of those, 90 percent showed no use of drugs or alcohol during the year.

Johnson County Mental Health Center, Prevention Services

Request: $170,000 **Recommendation: $170,000**

The DAC recommends Prevention Services be awarded $170,000, an increase of $50,000 from its 2019 ATF grant. The increase is attributed to the cost of AlcoholEdu, which in past has been borne by individual school districts. ATF supports staff (1.5 FTE) who provide prevention services in three areas: youth mobilization, education/training, and community engagement; and, other expenses associated with the Youth Leadership Summit and the End the Trend Campaign (use of social media for public service announcements about vaping). During the annual Youth Leadership Summit middle school and high school student leaders are trained on effective prevention strategies and action planning for implementation of those strategies. Action plans created at the Summit focus on adolescent problem behaviors prioritized by each school. Prevention Services consults with school districts, facilitates the Prevention Roundtable, and provides training and technical assistance to cohorts of Strengthening Families, an evidence-based prevention program for parents and children in high-risk families.

Results Projected: Youth Leadership Summit and Teen Task Force student participants will increase their knowledge of effective prevention strategies for impacting adolescent problem behaviors, and increase confidence in their abilities to implement strategies. Teen Task Force members will contribute towards planning and implementing strategies and initiatives around drug and alcohol prevention. Participants in *Strengthening Families* will indicate an increase in knowledge and confidence. End the Trend will earn 8,000 impressions across social media platforms. Participants in the school prevention roundtable will indicate an increased level of knowledge and confidence. Technical assistance to school districts will help increase the participation rate of students taking the KS Communities That Care Survey. Students who use AlcoholEdu will increase their knowledge across the five modules of the program. During 2020 Prevention Services anticipates serving 4,120 Johnson County residents, and that at least 10,000 public school students will use AlcoholEdu.

Outcomes Achieved During 2018: During 2018, 2,957 adults and 1,923 youth were served. Participants in the *Youth Leadership Summit* included over 160 youth leaders and 40 advisors, presenting 26 schools from throughout Johnson County. Nearly 100 percent of *Youth Leadership Summit* student participants indicated an increased level of knowledge and confidence in their abilities. As result of Summit, project activities took place throughout the 2018-19 school year. During 2018 there were three webinars and three face-to-face meetings of the School Prevention Roundtable. All participants who completed an evaluation of the meetings, reported an increase in knowledge and awareness, and stated they would recommend the Roundtable to other school professionals. Participants in two of the *Strengthening Families* cohorts which graduated families,

indicated an increase in knowledge and confidence as a result of being in the program (88 percent in Overland Park cohort and 100 percent in Gardner cohort).

Safehome

Request: $24, 424 **Recommendation: $24,424**

Safehome provides shelter and support services to victims of domestic violence in Johnson County and the greater metropolitan area. The DAC recommends Safehome be awarded $24,424 to continue its substance abuse support program for shelter residents. This program includes on-site substance abuse assessment (informal and SASSI-4, if applicable), education, in-depth assessment as needed (provided by Heartland RADAC), clinical therapy sessions that address substance abuse issues, and referrals as needed to intervention or treatment programs, with help making connection to services. ATF dollars support a portion of salary and benefits for the Adult Shelter Therapist who spends approximately 30% of his time on completing the assessment (SASSI-4) and making referrals to community partners, supplies, assistance to clients (such as transportation vouchers for travel to treatment), drug testing, bio waste disposal, and professional conferences/training.

Results Projected: Individuals identified as abusing substances will receive a referral to a substance abuse resource and help making a connection if needed. The Adult Shelter Therapist will help substance abusers identify healthy coping strategies which they can implement in place of unhealthy coping strategies. Identified substance abusers will indicate they feel supported by Safehome staff. The organization anticipates serving 92 Johnson County participants during 2020.

Outcomes Achieved During 2018: During 2018, 85 Johnson County residents were served. All clients who were identified as abusing substances received an appropriate referral to substance abuse services and followed-up on the referral. All clients who responded to a questionnaire indicated the Safehome therapist helped them to understand their need for a referral, and they felt supported and respected.

The Family Conservancy

Request: $40,000 **Recommendation: $40,000**

The DAC recommends the Family Conservancy be awarded $40,000 to implement *Conscious Discipline* programming in four Johnson County childcare centers that serve families who are living at or below the Federal Poverty Level, and for substance abuse screening and education for Johnson County clients served by Family Conservancy's counseling programs. Those who screen positive for substance misuse receive substance use education as needed and are referred to community resources when appropriate. *Conscious Discipline* is an evidence-based self-regulation program that integrates social-emotional learning and discipline, fostering healthy development to prevent future risk of substance abuse.

Results Projected: Parents and teachers completing the *Conscious Discipline* program will maintain or show an increase in four of the seven "Powers/Beliefs" which Conscious Discipline utilizes to help teach self-regulation (override impulsive and reactive tendencies), and which results in positive child guidance and responsiveness to needs of child. Further, parents and teachers will use multiple applications of the strategies they learn. Clients in counseling programs will successfully complete their counseling treatment plan and report increased knowledge of harmful effects of misuse of substances. Clients who report they have a family member with substance misuse problems will

report improved knowledge or experience attitude changes to support family health. During 2020 the agency anticipates serving 631 Johnson County residents.

Outcomes Achieved During 2018: During 2018, 210 adults and 528 children/youth were served. Among centers implementing *Conscious Discipline*, 98 percent of children showed an improvement by either increasing at least one protective factor or a decrease in problem behaviors. Eighty-one percent of parents who completed pre and post tests indicated an increase in positive parenting practices. Of teachers who received training, 85 percent increased use of positive guidance and prevention practices. Of clients who reported they had a family member with substance misuse problems, 82 percent increased knowledge or experienced an attitude change that supported the family's health. Of clients who had a substance misuse concern, 84 percent increased their knowledge of the harmful effects of alcohol, tobacco and other drugs.

Treatment and Recovery

Alcohol Tax Funds are recommended to support nine treatment and recovery programs delivered by community-based organizations and Johnson County Mental Health Center. In general, treatment programs help to reduce substance abuse, lead to positive individual change and productivity, reduce mental and physical healthcare costs, improve public safety, and reduce law enforcement and court costs. Funding recommendations are based upon a review of each proposal and take into consideration the type of programming, outcome achievement and accountability.

Friends of Recovery Association
Request: $60,000 **Recommendation: $60,000**
The DAC recommends that Friends of Recovery (FORA) be awarded $60,000, an increase of $2,000 from 2019, for its program which serves individuals seeking to sustain their recovery from substance abuse while living in Oxford Houses. Oxford Houses are self-sustaining, democratically run, transitional homes. Participants include adults who are homeless, near-homeless, those with mental health issues, and individuals recently released from incarceration. FORA's program includes case management (education, mediation, mentorship, crisis intervention and advocacy) which is intended to reduce effects of trauma, including PTSD, among substance using individuals. FORA also utilizes a peer mentorship model (alumni or current residents) to help newly-recovering residents. Friends of Recovery operates 37 Oxford Houses in Johnson County.

Results Projected: Two new houses will be opened in Johnson County, which will result in more individuals being served. The number of individuals leaving the houses in good standing will increase; more residents will be employed, and fewer will relapse. FORA will train all houses on the use of Narcan and have it available in each house. During 2020 FORA anticipates serving approximately 433 Johnson County participants***.***

***Outcomes Achieved During 2018*:** During 2018, 399 adults were served. One new Oxford House opened in 2018 (for seven men). Compared to 2016, in 2018 the rate of relapse decreased (from 53 percent to 35 percent) and rate of successful reintegration increased (from 47 percent to 61 percent). FORA attributes the success to more personnel, continuing new member orientations that include trauma-informed care, and workshops given by alumni.

Johnson County Mental Health Center, Adolescent Center for Treatment (ACT)
Request: $385,510 **Recommendation: $321,373**

The DAC recommends that the Johnson County Mental Health Center's Adolescent Center for Treatment be awarded $321,373, an increase of $67,863 from 2019. ATF support is recommended for the 21-bed residential treatment program for youth ages 12-18, and for a new outpatient program for adolescents. The ACT is the only specialized youth residential program for treatment of substance use disorders in the state of Kansas. Most residential patients are court-ordered; some are from the foster care system. ACT offers a sliding fee scale to ensure that no clients are turned away due to financial reasons. At the request of juvenile court judges, ACT conducts screenings of incarcerated youth for residential treatment. The outpatient program will serve youth with a primary substance use disorder, who may or may not have a co-occurring mental health diagnosis. The program will serve youth who were in ACT's residential program, as well as other youth in the community.

Results Projected: Residential Treatment: Clients remain in treatment for a minimum therapeutic length of stay and receive a "successful completion" upon discharge. On discharge surveys, clients will rate the program favorably in areas of program quality and staff performance. Outpatient Treatment: Clients admitted to the outpatient program will remain in treatment for at least six sessions, and youth discharged from the outpatient program will remain drug/alcohol free during past 30 days. During 2020 ACT anticipates serving 33 Johnson County youth in the residential program and 100 in the outpatient program.

Outcomes Achieved During 2018: During 2018, 46 Johnson County youth were served. Seventy-three percent of clients admitted to ACT remained in treatment for the recommended amount of time (21 days for first-time admissions and 14 days for re-admissions). Fifty-seven percent of clients' families participated in at least two sessions of family counseling. On client satisfaction surveys at discharge, the program received an average rating of 4.3 on a 5-point scale point (rates program quality and staff performance).

Johnson County Mental Health Center, Adult Detoxification Unit (ADU)
Request: $289,922 **Recommendation: $289,922**

The DAC recommends the Johnson County Mental Health Center Adult Detoxification Unit be awarded $289,922. The Adult Detox Unit is a 14-bed social detoxification center which delivers services at no cost to adult Kansas residents 24 hours a day, seven days a week. Admissions primarily come through hospitals and law enforcement. The ADU is the only social detoxification program located in Johnson County and is a cost-effective alternative to hospital emergency rooms or incarceration.

Results Projected: Clients will successfully complete detoxification as evidenced by remaining in detox until staff recommend discharge. Clients who successfully complete detox will have a written discharge plan documenting a referral for ongoing services. At time of discharge, clients will rate the program favorably in areas of program quality and staff performance. During 2020 the Mental Health Center ADU anticipates serving 412 clients from Johnson County.

Outcomes Achieved During 2018: During 2018, 411 adults were served. Ninety percent of clients successfully completed detoxification as evidenced by remaining in detox until staff recommended discharge. Of all clients, not just those who successfully completed detox, 74 percent had a written

discharge plan that documented a referral for ongoing services. Reasons for not receiving a plan include leaving against staff advice, transfer to hospital, and refusal of further treatment. On satisfaction surveys of six areas of program quality and staff performance, the average rating was 4.7 on a 5-point scale.

Johnson County Mental Health Center, Dual Diagnosis Adult Outpatient Program
Request: $165,000 **Recommendation: $165,000**
The DAC recommends that the Johnson County Mental Health Center's Dual Diagnosis Adult Outpatient Program be awarded $165,000 to offer integrated outpatient treatment to adults who have co-occurring substance use disorders and mental health disorders, and to provide Medication Assisted Treatment (MAT) on a limited basis for clients who are appropriate for this treatment, but have no means to pay for it. The dual-diagnosis program uses a sliding fee scale to assure access for low-income residents. No one is turned away for inability to pay fees.

Results Projected: Clients with dual-diagnosis will remain alcohol/drug free while participating in the program. Clients will complete at least eight hours of treatment before discharge (excluding "evaluation only" individuals). Clients will not engage in new criminal activity while participating in the program. In 2020, 628 Johnson County residents are anticipated to be served through the Dual Diagnosis program. In 2019 the Mental Health Center transitioned this program to incorporate mental health primary clients (with substance use secondary) as well as substance use disorder primary clients, and the team acquired additional case managers. These changes resulted in more clients being served during 2019 and projected for 2020, than in 2018.

Outcomes Achieved During 2018: During 2018, 270 Johnson County residents were served. Eighty-seven percent of all clients with dual-diagnosis remained alcohol/drug free while participating in the program, and 87 percent of MAT participants remained abstinent free during the program. Sixty-three percent of all clients completed at least eight hours of treatment before discharge. Ninety-seven percent of clients did not incur new legal charges while participating in treatment.

KidsTLC
Request: $46,571 **Recommendation: $46,571**
KidsTLC is licensed by the State of Kansas as a Psychiatric Residential Treatment Facility (PRTF). The DAC recommends KidsTLC be awarded $46,571 to support substance abuse screening/assessment, evaluation, prevention/education, and clinical treatment for youth ages 13-18 (and younger youth as needed) who reside within the agency's PRTF. Clinical treatment is provided to youth who are dually diagnosed with substance use disorder and mental health issues. The evidence-based *Seeking Safety* curriculum is utilized in treatment. Relapse prevention sessions are provided to PRTF residents who are maintaining sobriety. Prevention education, which utilizes the evidence-based program *Positive Action,* is provided to all youth in the PRTF.

Results Projected: Youth will remain abstinent from drugs and alcohol during their treatment (evidenced by a urine analysis after youth returns from a pass outside the PRTF). Youth will feel they have sufficient access to substance abuse services and supports. At discharge youth will report overall improvement due to services received, and an increase in hopefulness and functioning. The program will help sustain the youth's recovery and provide linkages to community support. During 2020 the agency projects serving 48 Johnson County youth.

Outcomes Achieved During 2018: During 2018, 35 Johnson County youth were served. At discharge, youth reported overall improvement due to services received. Indicators of this outcome were: 83 percent of youth were at least "somewhat confident that things will improve in their life regarding substance abuse;" 89 percent reported having a good or very good outlook at time of discharge, compared to 27 percent at admission; and, 72 percent of youth who had a planned discharge and a comparative score on the Ohio Scales (measures outcomes for youth who receive mental health services) at admission and discharge reported a decrease in problem severity. At discharge, 96 percent of youth with a planned discharge had at least one community support follow-up recommended (community supports help sustain recovery); two of three youth who left the program without a community follow-up left with an unplanned discharge. Of youth with comparative Ohio scales, 65 percent increased hopefulness and 77 percent increased functioning.

KVC Behavioral HealthCare

Request: $70,000 **Recommendation: $35,000**

The DAC recommends KVC Behavioral HealthCare be awarded $35,000 for Family Substance Abuse Recovery Services, level funding with 2019. This program serves Johnson County families who have had children removed from their home (children are in foster care) and have been assessed by a KVC case manager or therapist; or, are referred by Kansas Department of Children and Families (DCF). During the family assessment, family members are screened for indication of substance abuse. If there is an indication, a referral is made to KVC's Licensed Addiction Counselor (LAC) for the KS Client Placement Criteria (KCPC) to be administered. If need for treatment is determined as result of the KCPC, KVC provides outpatient in-home treatment for families willing to participate. Other options include referring families to local support groups and in-patient therapy.

This program began in 2018 with ATF as the only source of funding. KVC encountered unexpected barriers which resulted in start-up delays and lag in participation. The DAC recommends level funding due to other priority funding choices and encourages KVC to diversify funding for this program and seek increased funding from the state.

***Results Projected*:** Outpatient services will be provided in-home and families/individuals will report an increase in striving to improve family stability through lifestyle changes. Individuals/families coming into the program will complete intake within 10 days of being referred and assigned to a KVC LAC. KVC will assess program participants after completion to monitor their ongoing success in maintaining the outcome goals that were originally established. If fully funded during 2020, KVC anticipates serving 55 Johnson County adults.

Outcomes Achieved During 2018: During 2018, 24 adults and six youth were served. All families coming into the program were contacted and offered an intake appointment within 10 days of the referral. All the outpatient services and treatment sessions were completed in the clients' home. KVC anticipated that 80 percent of discharged families would report an increase in striving to improve family relations through lifestyle changes, however no clients were discharged from treatment during 2018. As the client base grows and successfully completes and discharges from the program, KVC will conduct follow-up sessions to determine if that outcome is achieved.

Lorraine's House

Request: $50,000 **Recommendation: $25,000**

The DAC recommends Lorraine's House be awarded $25,000, level funding with 2019. Lorraine's House is a structured transitional living program for women recovering from addiction. Founded in

2016, Lorraine's House is comprised of three homes located in Johnson County and serves women who are transitioning from residential treatment, incarceration, unhealthy living environments or detox. Lorraine's House is considered a non-therapeutic milieu. Residents are expected to follow house rules, pay rent, be employed (or actively seeking employment), remain abstinent, and participate in recovery-oriented groups. Referral sources include Heartland Regional Alcohol and Drug Assessment Center, Johnson County Mental Health, hospitals, crisis centers, prison ministries and former residents.

***Results Projected*:** Clients achieve their goal of living a sober, self-sufficient life in recovery. Results include stable housing, attendance in a community-based support group (positive social connectedness), and sustained employment. If fully funded during 2020, Lorraine's House anticipates serving 110 Johnson County residents.

Outcomes Achieved During 2018: During 2018, 74 Johnson County adults were served. Stable housing and employment are key factors in support of recovery. Seventy percent of residents maintained stable housing in Lorraine's House or successfully transitioned to housing in the community. Approximately 30 percent of residents were employed at admission, and upon program completion, 85 percent were employed. At the end of 2018, all residents were engaged in community recovery groups and a large percentage of residents were either seeking or had obtained a sponsor.

Mirror, Inc.

Request: $176,000 **Recommendation: $176,000**

The DAC recommends Mirror be awarded $176,000 to support its residential treatment component for Johnson County adults with co-occurring disorders (co-occurring disorder of substance use disorder and mental health disorder). Mirror is a statewide organization which has provided substance abuse services in Johnson County for 20 years. Located in Shawnee, this program addresses the needs of clients who fall below 200 percent of poverty and cannot access services in a timely manner due to limited state block grant funding. Mirror's 34-bed facility is the only residential program located in Johnson County that serves this population.

***Results Projected*:** The goal of the program is to provide quicker access to treatment services for Johnson County residents who have no resources to pay for treatment, and to aid them in accessing support services after treatment completion and discharge. Results include that time on Mirror's wait list for Johnson County clients will be reduced (less than average wait time for Block Grant funded client). Discharged clients will remain in compliance with all discharge recommendations 30 days following treatment. Recommendations may include continued mental health care, substance abuse aftercare, stable housing and use of support systems. Clients' confidence level in handling high risk situations that could lead to substance use will increase from the time of admission to discharge. During 2020 with its ATF grant, Mirror anticipates serving 152 Johnson County residents who have co-occurring disorders.

Outcomes Achieved During 2018: During 2018, 120 Johnson County adults were served. Of clients who were discharged, 77 percent were compliant with discharge recommendations. Those recommendations included continued mental health care, substance abuse aftercare, stable housing and use of support systems. Based upon a questionnaire, clients' confidence level in handling high risk situations that could lead to substance use increased from 55 percent at

admission to 80 percent at discharge. The cumulative average that clients entering the co-occurring disorder (COD) program spent on a waiting list was 12 days, compared to an average wait list time of 37 days for clients funded by the state block grant. Mirror's experience is that the longer a person waits for treatment, the more likely they are to not follow through with the treatment when an opening is available.

Preferred Family Healthcare, Inc.

Request: $120,000 **Recommendation: $120,000**

The DAC recommends Preferred Family Healthcare (PFH) be awarded $120,000. ATF supports the delivery of outpatient substance abuse treatment and treatment for co-occurring disorders of substance abuse and mental health disorders to Johnson County residents with limited or no resources to pay for services (e.g. uninsured, indigent and low-income residents). Preferred Family Healthcare (PFH) provides services in four states and is comprised of 200 sites. In 2012 Cypress Recovery, an ATF grant recipient located in Olathe, was acquired by PFH. Within its Olathe site, services meet state licensing standards of Level 1 Outpatient Treatment and Level II Intensive Outpatient Treatment, and include assessment, individual and group counseling, and drug testing. Treatment interventions include Cognitive Behavioral Therapy, Trauma-Focused Cognitive Behavioral Therapy, Motivational Interviewing, Motivational Enhancement Therapy and Eye Movement Desensitization and Reprocessing Therapy. Preferred Family Healthcare is a Johnson County Court approved provider for substance abuse services and offers services on an income-based sliding fee scale. With approval of the clinical supervisor, individuals with extenuating circumstances who are unable to pay the fee based upon the sliding scale, are not assessed any fees, except for drug/alcohol testing. ATF support in 2020 is contingent upon Preferred Family Healthcare maintaining an affordable sliding fee scale. During 2020 Preferred Family Healthcare projects serving 813 Johnson County residents.

Results Projected: Clients will successfully complete treatment. Clients who are not disabled or retired will obtain or maintain employment or involvement in educational activities. Clients will have no arrests while in treatment. Clients who are in treatment will remain abstinent from substance use. Clients will obtain and/or maintain housing.

Outcomes Achieved During 2018: During 2018, 576 adults and 96 youth were served. Eighty-six percent of clients who were randomly tested while in treatment, tested negative for substance use. Eight-one percent of clients who were not disabled or retired reported they were employed or involved in educational activities. Seventy percent of clients successfully completed treatment.

2020 Alcohol Tax Fund
Participating Jurisdictions

Jurisdiction	Amount
Johnson County Government	$153,671
City of Gardner	$19,200
City of Leawood	$350,000
City of Lenexa	$135,000
City of Merriam	$20,000
City of Mission	$50,000
City of Olathe	$215,000
City of Overland Park	$1,118,000
City of Prairie Village	$40,000
City of Shawnee	$86,353
Total Alcohol Tax Fund	$2,187,224

The recommended grant awards represent the maximum ATF award for the calendar year and are based upon an estimate from local jurisdictions of local liquor tax revenue. Awards will only be made if jurisdictions receive adequate revenue. Actual dollars disbursed are dependent upon local liquor tax revenue received by participating jurisdictions. Neither United Community Services (UCS) nor the Drug and Alcoholism Council is responsible for a reduction in ATF fund awards payable by participating jurisdictions.

APPENDIX A
DRUG & ALCOHOLISM COUNCIL of JOHNSON COUNTY FUNDING PRIORITIES

ATF Funding Priorities 2020

By legislative mandate, ATF dollars must be used to fund programs "whose principal purpose is alcoholism and drug abuse prevention and education, alcohol and drug detoxification, intervention in alcohol and drug abuse or treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers." KSA §79-41a04 (as amended).

For the purpose of the ATF application, these programs are generally defined as follows:

- Education and Prevention programs are designed to promote awareness and self-efficacy, and provide information, activities, and skill building to prevent problems with, or addiction to, alcohol and/or drugs.
- Intervention programs are designed to interrupt alcohol and/or drug use, and may include activities applied during early stages of drug use which encompass preventing the transition from drug use to abuse.
- Substance Abuse Treatment programs are licensed by the State of Kansas to provide substance abuse treatment services and are designed to assist clients with stopping use of alcohol and drugs and avoiding relapse.

Following numbering of priorities does not indicate one is more important than another.

Overall priority is given to:

1. Programs that target populations who are at-risk for substance use or abuse such as individuals who have mental health issues, individuals who are homeless and/or have other co-occurring issues, and individuals involved in the child welfare or criminal justice system.
2. Programs that address barriers to service including hours of operation, transportation, lack of care for children of parents seeking services, and physical location.
3. If fees are charged for services, there are accommodations for those clients with no ability, or limited ability, to pay the fees (such as a sliding fee scale based upon income).
4. Programs that demonstrate competency in addressing language and cultural barriers, and provide bi-lingual services in high demand languages, such as Spanish.
5. Programs that provide services to meet a current community need (defined through indicator data or *Kansas Communities That Care* survey trends).
6. Programs that demonstrate an awareness of the role of trauma in prevention and treatment of substance use and utilize a trauma informed care approach in delivery of services.
7. Programs that are evidence-based or reflect a best or promising practice, and include measures to ensure fidelity.
8. Programs that utilize measurable outcome data to improve service delivery.
9. Strategies and services that involve families, parents, guardians, and/or other support systems.
10. Programs that demonstrate through service delivery, competency in addressing the interrelationship between substance use/abuse and other risk factors as defined above in priority number one.

Priorities for Education and Prevention Programs include:

1. Strategies that seek to delay onset of first use of substances.
2. Programs that target use of gateway drugs and address new trends in drug use across all age groups.
3. Programs that utilize *Risk and Protective Factors* strategies.

Priorities for Treatment and Intervention Programs include:

1. Programs that provide effective treatment strategies for individuals with co-occurring substance use and mental health disorders.
2. Programs that serve targeted populations with early intervention strategies.
3. Programs that collaborate with other organizations and sectors, and provide linkage to community supports.
4. Programs that incorporate Recovery Oriented Systems of Care (ROSC) which sustain and support recovery, including but not limited to providing peer support, housing, case management, and/or to linkages to recovery communities and activities.

Applications are evaluated according to these criteria:

- Community Need
    - How the program addresses a clearly-stated community need, or opportunity to address a community need.
    - Does the program coordinate with other community services to maximize the impact of available resources and meet needs of population?
    - How the program benefits local jurisdictions.
    - The purpose of proposed program or services is consistent with ATF funding priorities.

- Responsiveness of Proposed Program Activities: A detailed description of program activities proposed for funding, including a clear exposition of:
    - the targeted population, strategies for reaching the target population, and access to services (e.g. are barriers to activities/services reduced or eliminated). If applying for substance abuse prevention and education programming for youth, how program addresses risk and protective factors of target population.
    - services/activities that are responsive to needs of population.
    - the evidence base for the effectiveness of the prevention or treatment program or services with the targeted population.
    - the ability to accommodate for cultural differences within the population.
    - the use of trauma informed practices.
- Measurable Outcomes
    - The program includes clear and measurable outcomes, and includes a plan for related data collection in order to evaluate success in achieving those outcomes. Outcome data reflecting on abstinence, housing, employment, criminal activity, access to and/or retention in services are preferred.
    - The program demonstrates clear linkage between program activities and outcomes.
    - The program provides reasonable evidence of the achievement of previously identified outcome(s).
    - Reasonable levels of service are provided for resources expended.
- Organizational Capacity and Funding
    - The organization is stable (financial position, legal issues, etc.)

- The program has attracted sufficient community resources from public, private, and volunteer sources, to produce proposed outcomes.
- The program budget is realistic and reasonable considering the proposed activities.
- The application demonstrates that ATF funding is critical to achieving the stated outcomes.
- The application and program comply with grant conditions.

- Qualifications, Licensing and Accreditation
  - If applicable, the agency is licensed/accredited.
  - Employees are qualified to provide services (accredited/licensed, if applicable)

APPENDIX B

2019 DRUG and ALCOHOLISM COUNCIL of JOHNSON COUNTY
2020 ATF GRANT REVIEW COMMITTEE MEMBERS

Chief David Brown, Chair, Fairway Police Department, City of Lenexa Representative
Liana Riesinger, Vice Chair, Francis Family Foundation, City of Mission Representative
Jen Jordan-Spence, *Secretary*, City of Gardner, City of Gardner Representative
Afam Akamelu, INTRUST Bank
Judge Jenifer Ashford, 10th Judicial District Court ♦
Michelle Decker, City of Olathe Prosecutor's Office, City of Olathe Representative
Captain Troy Duvanel, Merriam Police Department, City of Merriam Representative
Jill Grube, City of Lenexa*,* City of Shawnee Representative
Bradford Hart, Health Forward Foundation, Grant Review Committee Vice-Chair
Stefanie Kelley, Shawnee Mission School District, City of Leawood Representative♦
Martha LaPietra, M.D., IPC-The Hospitalist Company
Emily Meissen-Sebelius, Children's Mercy Hospital, City of Prairie Village Representative, Grant Review Committee Vice-Chair
Jaime Murphy, Overland Park Municipal Court, City of Overland Park Representative, Grant Review Committee Chair
Chris Oliver, Shawnee Mission School District ♦
Bureau Chief Daryl Reece, Johnson County Sheriff's Office
Pastor Kevin Schutte, Pathway Community Church*,* Johnson County Board of County Commissioners Representative, Grant Review Committee Chair
Catherine Triplett, Boothe Walsh Law and Mediation*****
Charlene Whitney, Community Volunteer♦

♦ Denotes Non-Voting Member
*****DAC member, not member of a grant review committee

Staff Support:
Marya Schott, UCS Director of Resource Allocation

2020 ATF Distribution **MERRIAM $20,000**

UCS administration	$956
Prefered Family Healthcare	$1,116
Friends of Recovery	$585
The Family Conservancy	$390
Heartland Regional Alcohol & Drug Assessment Center	$1,558
Cornerstones of Care	$732
Jo. Co. Mental Health Center Adolescent Center for Treatment	$3,135
Johnson County Mental Health Center Adult Detoxification Unit	$2,829
Johnson County Mental Health Center Adult Dual Diagnosis	$1,624
Johnson County Mental Health Center Prevention Services	$1,604
Johnson County Court Services	$1,506
First Call	$663
SAFEHOME	$238
Johnson County Dept. of Corrections - Voucher Assistance	$140
Johnson County Dept. of Corrections - Changing Lives	$71
KidsTLC	$454
KVC	$341
Mirror, Inc.	$1,717
Artists Helping the Homeless	$341
Total	**$20,000**

Source: United Community Services of Johnson County 913-438-4764

Board, Commission and Committee Volunteer Application

Date: 11/12/19

Board/Commission (Check All that Apply)

☐ Planning Commission ☐ Board of Zoning Appeals ☐ Board of Structure Appeals ■ Parks & Recreation Board ☐ Tree Board

☐ Public Art Committee ☐ Other Committee: _____

Contact Information

Name: Staci Chivetta

Address: 5541 Goodman St

Email: skchivetta@gmail.com

Home Phone: n/a

Mobile Phone: _____

Employment Information

■ Employed ☐ Retired ☐ Other

Name of Employer: Scott Rice Office Works

Position: Education Project Manager

Product or Service Rendered by Employer: commercial furniture

Phone: _____

Please provided a brief description of work duties/responsibilities: coordinate project meetings, timelines + budgets with end users, construction time lines and internal team to provide a turn key project for our schools.

Related Experience

Related Education/Certification/Licenses/Other: Masters of Interior Architecture + Product Design, National Council for Interior Design Qualification (Interior Design License)

Past Related Work/Experience/Skills: people person, great listener and communicator!

Other

Why do you wish to serve on this board or commission? I want to stay as involved in Merriam as possible and help foster the wonderful community that we all live in.

Please list any previous volunteer experience: Merriam Public Art Committee, 5701 Merriam Dr Steering Committee, city council candidate, Director of Women in Design - KC, Girl Scouts Cookie Construction Mentor,

Please return to: Juli Pinnick, City Clerk

Merriam City Hall, 9001 W. 62nd Street, Merriam, KS 66202
jpinnick@merriam.org
(913) 322-5500

Board, Commission and Committee Volunteer Application

MERRIAM
just right.

Date: 11/13/19

Board/Commission (Check All that Apply)

☐ Planning Commission ☒ Board of Zoning Appeals ☐ Board of Structure Appeals ☐ Parks & Recreation Board ☐ Tree Board

☐ Public Art Committee ☐ Other Committee: _____

Contact Information

Name: Todd Boyer

Address: 6300 Mackey

Email: tallboyers@gmail.com

Home Phone: _____

Mobile Phone: _____

Employment Information

☒ Employed ☐ Retired ☐ Other

Name of Employer: City of Olathe

Position: Police Officer

Product or Service Rendered by Employer: Public Safety

Phone: _____

Please provided a brief description of work duties/responsibilities:

-Serve, protect, and work with Olathe community through dedicated traffic enforcement and general policing as needed

Related Experience

Related Education/Certification/Licenses/Other: _____

Past Related Work/Experience/Skills: -Current Vernon Place Homes Association Board President

-Previous BZA Member, Previous Planning Commissioner, Previous City Council Member

Other

Why do you wish to serve on this board or commission?

Desire to give back to City of Merriam by offering reasonable and immediate solutions to zoning conflicts/questions

Please list any previous volunteer experience: -Heart of America Cub/Boy Scouts

-Previous Flags for Freedom, Previous Crossroads Mentor

Please return to: Juli Pinnick, City Clerk

Merriam City Hall, 9001 W. 62nd Street, Merriam, KS 66202
jpinnick@merriam.org
(913) 322-5500

2019 Exterior Grant Program
Final Report

City Council
November 25, 2019

MERRIAM

Review

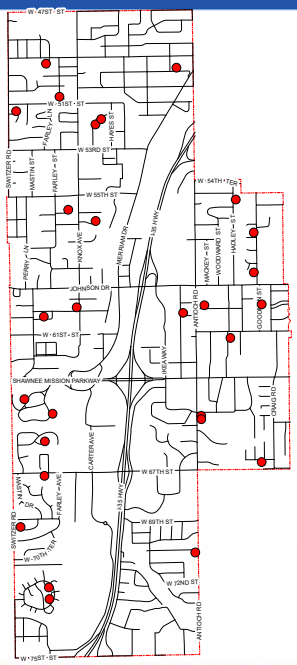
Spur revitalization of and private investment in Merriam's housing stock

- All non-apartment residential buildings in Merriam are potentially eligible
- For exterior improvements
- Minimum private investment - $3,000
- City reimbursed 20% of the cost of improvements up to $2,500
- $50,000 program

MERRIAM

MERRIAM

Grant Locations



MERRIAM

Type of Improvements

- Roof/siding/painting/windows **21**
- Landscaping/drainage **4**
- Driveway/sidewalk **2**
- Solar Panels **1**

Program Summary

28	Homes in program
28	Homeowners reimbursed
41	Applications
$47,483	Reimbursed
$1,696	Average reimbursement
$335,649	Total improvements
$11,987	Average improvement amount
Leveraged	$7.07 of private funds for $1 of city funds

Before

MERRIAM

After

MERRIAM

Before

MERRIAM

After

MERRIAM

Before

MERRIAM

After

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Before

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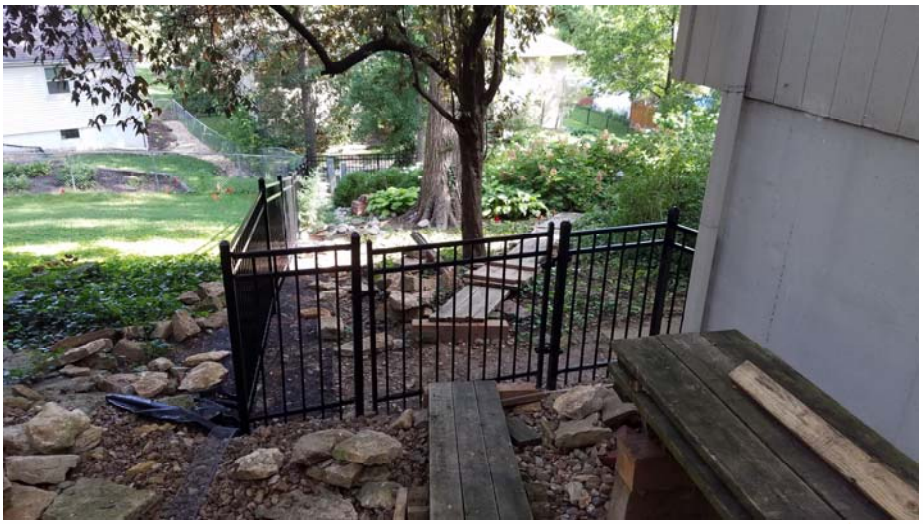


MERRIAM

Before

MERRIAM

After

MERRIAM

Before

MERRIAM

After

MERRIAM

Before

MERRIAM

After

MERRIAM

2020 Exterior Grant Program

- Reduced minimum property owner investment to $2,500
- $50,000 allocated to the program
- Directly promoted to property owners
- Application completion information
- Revised eligible improvements
- Applications excepted starting January 2, 2020

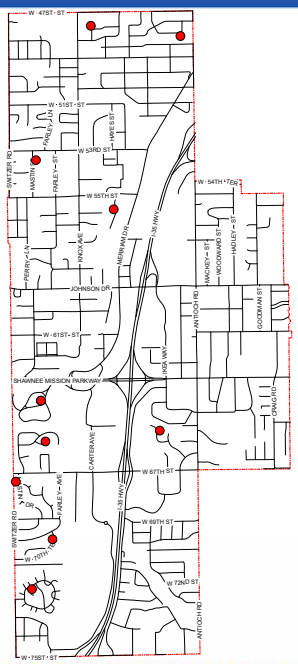
MERRIAM

2019 Neighborhood/Block Party Grant Program
Final Report

City Council
November 25, 2019

MERRIAM

Gatherings



MERRIAM

2019 Neighborhood/Block Party Program

- 16 Applications
- 11 Parties supported
- $2,141 funded
- Minor changes for 2020

MERRIAM

MERRIAM

MERRIAM

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MERRIAM

MERRIAM

MERRIAM

MERRIAM

2019 Landscape Island Grant
Final Report

City Council
November 25, 2019

MERRIAM

2019 Landscape Island Grant

- Funded two Landscape Island grants
- West Vernon Place subdivision
- $707.16 Funded
- No changes for 2020

MERRIAM

Before

W. 66th Terrace cul-da-sac east of Mastin Drive

MERRIAM

After

W. 66th Terrace cul-da-sac east of Mastin Drive

MERRIAM

Before

W. 65th Place cul-da-sac east of W. 65th Drive

MERRIAM

After

W. 65th Place cul-da-sac east of W. 65th Drive

MERRIAM

Questions/Comments

MERRIAM

CITY COUNCIL SUGGESTED MOTIONS FOR YOUR CONSIDERATION

CONSENT AGENDA

1. **Move that the council approve Consent Agenda items 1-8.**

MAYOR'S REPORT

1. **Move that the council confirm the appointment of Staci Chivetta to the Parks and Recreation Advisory Board for the term expiring December 31 2021.**

2. **Move that the council confirm the appointment of Todd Boyer to the Board of Zoning Appeals for the term expiring December 31, 2020.**

FINANCE AND ADMINISTRATION

1. **No motion.**

COMMUNITY DEVELOPMENT/PUBLIC WORKS

1. **No motion.**

2. **No motion.**

STAFF ITEMS

WORK SESSION
MERRIAM CITY HALL
Community Training Room
9001 WEST 62nd STREET
Monday, November 25, 2019
IMMEDIATELY FOLLOWING REGULAR CITY COUNCIL MEETING

If you require any accommodation (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify the Administrative Office at 913-322-5500 no later than 24 hours prior to the beginning of the meeting.

1. Discussion regarding 2020 Superpass program.

CITY OF MERRIAM PARK AND RECREATION
ADVISORY BOARD MEETING MINUTES
Tuesday, August 27th, 2019
6:00PM

Roll Call

The August meeting of the Merriam Parks & Recreation Advisory Board was called to order at 6:00 pm, by Chairperson Billy Crook. Board members in attendance included: Kathy Stull, LaVera Howard, Christopher Leitch, Kyle Cooper, Thelma Fowler and Grant Getzlow. Staff members in attendance included: Anna Slocum, Director; Dave Smothers, Assistant Director; Renee Nagle, Recreation Supervisor, and Ingrid Berg, Assistant Program Coordinator.

Public Comments

There was no one present for public comments.

Approval of Meeting Minutes

Billy Crook stated that in the July meeting minutes the motion for the motion made recommending membership fees for the Merriam Community Center was noted incorrectly. The motion passed four to two not five to one. In addition, he noted a few typographical errors. Christopher Leitch made a motion to accept the minutes with corrections and LaVera Howard seconded the motion; motion was approved unanimously.

Staff Reports

Director's Report

Park Board Member Appointment Update

Members welcomed newest member Kyle Cooper from Ward 1.

Community Center Update

Staff thanked members that attended the site visit on Monday, August 19th. Current work includes setting steel. Once the steel is in place in the natatorium walls the next milestone will be excavating the pools. The last piece of structural steel will be celebrated as a "Topping Out" ceremony scheduled for Wednesday, September 18th at 11:00 am on the new community center site. Currently, the project is on time and on budget. In preparing for opening the new facility, staff is anticipating not planning for classes to begin at the new location until September 2020.

Turkey Creek Car and Motorcycle Show Update

Included in the packet was a flyer used to promote the event. Board members were provided the 2019 dash plaques that will be part of the "swag" for car show entries. As of today there are 100 entries for the event on September 14 which is more than average compared to past years. There have been $6,200 in monetary sponsorships and $1,300 in kind donations. The goal with sponsorships is the cover the $4,000 grand prize and $500 Young Guns award. The financial goal of this event is to for registrations and sponsorships to cover the direct costs.

New Staff Update

A new Aquatics Supervisor, Recreation Coordinator and Maintenance 1 worker have been hired. Staff has scheduled second interviews with two applicants for the Facilities Operations Supervisor position and are still reviewing applications/resumes for a Fitness Coordinator.

Assistant Director's Report

Reports

Farmers' Market Monthly Update

There were 640 shoppers at the market last weekend (8/24) which beat the same weekend last year. This is high season for the market, as harvests usually start to drop off about this time. There was a question about whether the lighting problems on the "Planting the Seed" sculpture has been fixed. Staff stated that there were two issues: one being that water tripped the circuit and the other that the daylight savings time impacted the timer schedule.

Upcoming Events

Tim Murphy Art Gallery

The opening reception for "To See...Photographic Perspective" is scheduled for Thursday, September 5th from 7 - 8:30 pm. This show features artists Roger Cissner and Steve Hauck. The third artist stepped down due to family health reasons. Staff is thinking of a possible art "Hall of Fame" show to kick off the gallery at the new community center.

Recreation Supervisor's Report

Reports

Party in YOUR Park Report-Campbell Park

There were 115 people in attendance at this event which is low and most likely due to the heat. The band, Nick Nave was a hit as were the food, inflatable, yard games and face painting.

National Night Out/Party in YOUR Park-Waterfall Park

There were 256 people in attendance at this event. In addition to MPRD and the Merriam police department being on site, there was Girls on the Run, Natural Grocers, artist-Blessing Hancock, Madman's ice cream, Sister Act Face painting and musician Erica McKenzie. There was a dedication for the art piece "Hmmm" and Home Depot donated a Ring doorbell for the giveaway drawing. There was a question about whether MPRD owns or rents the stage. The stage is a new addition to these events and increases the professionalism to the event. The stage rented is bulky and very heavy. It takes a professional crew approximately 20 minutes to set it and the rental company holds the liability when constructed. A stage of this size would cost upwards of several thousand dollars but then would require staff and equipment to haul and set it up, in addition to finding storage space. Fold up stages cost upwards of tens of thousands of dollars to purchase and have the same liability when assembling as well as the storage and hauling requirements. At this time, rental is the most feasible option but as with all events, this will be an opportunity to evaluate on an annual basis. There was a discussion about the various art pieces remaining to be installed. Kathy Stull shared the process the Art Committee uses in selecting new art pieces and the location of the remaining pieces.

Upcoming Events

MDL

This event is scheduled for Saturday, October 5th from 11 am-6 pm. Embrace the Grape will be on site for beer and wine. Musical entertainment throughout the day will be from: Four Fried Chickens and a Coke, Red Guitar, The Stolen Winnebagos, Fast Times and Noe Palma. Kids activities, a Cornhole Tournament, food trucks and a beer garden round out the event.

New Business

SuperPass Participation Discussion

The SuperPass allows members from six cities, Merriam, Roeland Park, Mission, Fairway, Prairie Village and Leawood, to utilize each other's outdoor pools. This is for outdoor pools only which puts Merriam in a unique situation at the new facility. Staff shared data regarding the Superpass program. In 2017, 37 superpasses were purchased, of which 29 were

purchased by Merriam Residents. In addition, visits to Merriam from other cities garnered an additional 1,901 visits from the other five cities. Since other cities have completed renovations recently, staff provided insight to how their superpass visits were impacted the first years after project completion. Mission has seen their participation almost double from 2,676 to 4,371 and 4,329 the first two years after completion. Fairway experienced a 150% increase the first year from 3,263 visits to 8,031 visits! The second year experienced an additional the increase of 21%. Their superpass visit count has remained over 10,000 in subsequent years. Fairway accounts for approximately 40% of all superpass visits. Discussion from Park Board members included:

- It may be a good way to draw people to the new center.
- There was concern about keeping track of where they are going once in the door. It was suggested to try an arm band indicating access was only allowed to the outdoor pool use only.
- Concern was expressed that if Merriam did not participate in Superpass, residents that are already unhappy about the size of the new outdoor pool now do not have an option to participate in a true outdoor pool experience without having to purchase a non-resident pass at different pool. This would then make them ineligible to purchase a superpass for an additional year due to the restrictions of the pass.
- Considering the foot traffic the first year of people wanting to check out the facility, the uncertainty of grand-opening coupled the nuances of a new facility, it might be better to skip one summer to allow staff time to do more research and evaluate how this program could work moving forward.

Kathy Stull made a motion to not participate in the SuperPass program for summer 2020. and Kyle Cooper seconded; motion passed four (yes) to two (no).

Boards and Commissions Membership Fee Discussion

Currently, there is a city code that states members of Boards and Commissions are eligible to receive a free membership for their household to the Irene B. French Community Center and Merriam Aquatic Center as service to their community. As with all items associated with the fees and existing facilities, evaluation of program fees is required. Staff estimates there are approximately 30 people serving in various roles eligible for this benefit. If all participate in a free household membership based on recommended fees the cost of the benefit would be $19,800. Discussion included:

- Should there be "buy-in" into the department similar to what other boards and organizations ask of their members?
- Serving is a civic duty, volunteers should not look for a benefit or appreciation for time served.
- There is an expectation that board members regularly use facilities, talk to patrons, this benefit eliminates the barriers to making recommendations.
- Would it be possible to "donate" the benefit as part of the scholarship program if not used?
- Is this really a recommendation that Park Board should be making to City Council? This feels as it is more a Council benefit and mandate.

LaVera Howard moved to leave this benefit as is and Christopher Leitch seconded; motion passed five (yes) to one (no).

Rental Fees

The proposed room rental rate is included in the packet. In preparing the recommendation, staff reviewed and evaluated the current fee structure and processes as well as researched neighboring cities of Mission, Overland Park and Shawnee as comparison. The comparison was based on banquet seating occupancy. The discussion of proposed rates focused on the difference between small, medium and large room rental rates. The small room at $35 with a medium room at $60 does not carry the same differentiation to the large room at $95. Based on the difference between small and medium, the large room rate is too high. Yet when the large room is compared to the neighboring cities that is the market rate. Although occupancy doubles between the spaces, adding the third room with occupancy of 224 people, is

going to be a higher profile event and the additional 112 people will place more strain on resources and staffing. The proposed discount for larger events is for one-time events, not recurring rentals. Since we have groups that like to rent the gymnasium for weekly practices, this discount would not apply in those cases. There was a question regarding the rate associated to the whole gymnasium versus half. It is staff's intent that the whole gym would only be available after hours thus adding staff fees into the rate. At this time, staff feels it is imperative that there always be one court available for open court times. Pool rentals would also only occur after hours. There will be a schedule associated to the pool for lap swimming, open swimming and program time. Kathy Stull moved to accept proposed room rental fees as listed and LaVera Howard seconded; motion passed unanimously.

Corporate Membership Discussion

As a continuation of the Revenue Guideline discussed in previous meetings, staff researched various corporate membership programs. There were numerous types of programs but the general theme included three basic types: a discount to the corporation based on the number memberships sold, a buy in program that required the corporation to pay a fee with employees then provided a discount membership, or employees of resident businesses treated as residents. While reviewing the programs it became evident that administration of a program needed to remain easy which immediately eliminated the first type of program. The second program, it was difficult to determine the corporate buy in rate based on the number of employees. Since Merriam has a variety of small businesses, there was no clear formulate to determine tiers. The last option, of allowing Merriam business to sign an agreement to promote the opportunity to their employees to purchase a membership at the resident rate allowed for the easiest to administer eliminating the concern that someone would be paying less than a Merriam resident. In order to be eligible, the business would sign an agreement with the city, recognizing the benefits of promoting health and wellness with their employees. Once the agreement is signed, employees would need to provide proof of employment through a paystub or letter from the company representative on letterhead. This opportunity also provides for a partnership between the city and businesses and opens the door for other opportunities such as sponsorship. If the business chose to take the benefit further internally by assisting to pay for a portion would be between them and their employee. Through this discuss it was also recommended that staff investigate Pure Fit and Silver Sneakers for the new community center. This will be a task assigned to the new Fitness Coordinator once hired. Christopher moved to accept the above corporate membership policy and Kyle Cooper seconded; motion passed five (yes) and one (abstained).

Other Business

September Meeting Conflict

Anna will be at the NRPA conference for the September, 24th meeting. It was asked if board members would like to go ahead with the meeting as scheduled with Dave Smothers serving in Anna's absence or if they would prefer to reschedule to the week prior. Thelma Fowler made a motion to keep the September Park Advisory Board meeting on Tuesday the 24th and LaVera Howard seconded; motion passed unanimously.

Adjournment

Kathy Stull moved to adjourn the meeting at 8:15 pm and LaVera Howard seconded; motion was approved unanimously.

CITY OF MERRIAM PARK AND RECREATION
ADVISORY BOARD MEETING MINUTES
Tuesday, September 24th, 2019
6:00PM

Roll Call

The September meeting of the Merriam Parks & Recreation Advisory Board was called to order at 6P, by Chairperson Billy Crook. Board members in attendance included: Kathy Stull, LaVera Howard, Christopher Leitch, Thelma Fowler, Katie Leary and Grant Getzlow. Kyle Cooper was absent. Staff members in attendance included: Dave Smothers, Assistant Director; Renee Nagle, Recreation Supervisor, Cole Surber, Aquatic Supervisor and Nicole Ritter, Facility Supervisor. Anna Slocum, Director joined the meeting by phone.

Public Comments

There was no one present for public comments.

Approval of Meeting Minutes

Billy Crook stated that the wristband issue was not correctly represented in the super pass discussion. It would be better stated as "the decision was primarily based on operations, logistics, and staffing." Katie Leary recommended adding, "Considering the foot traffic, the logistics of managing the super pass visitors would be difficult in addition to managing the nuances of a new facility" should be added to the last bullet point. Kathy Stull made a motion to approve the minutes with the recommended changes, Billy Crook seconded motion; motion passed unanimously.

Staff Reports

Director's Report

Community Center Update

Staff shared several videos on the progress of construction. One was a time lapse video of still photos from the start of the project to present day, the other was the monthly recap video created by McCarthy. Staff provided a power point update with views of the new courtyard design showing the placement of the art work to be included in the area.

2019 Summer Rec Report

Overall, summer season 2019 enrollment and participation is significantly lower than 2018. There are many factors that contributed to the decrease. Youth programs fell 60%. This can be contributed to the loss of swim lessons due to construction. Adult fitness saw a 3% increase with more participation in belly-dancing. Senior programs experienced a slight decrease of 4.5%, the difference seen in the JOCO meal program. Special events saw a decrease of 11.6% due to streamlining events and extremely hot weather. Park shelter rentals are down 47% due to the loss of the Vavra shelter.

New Staff Update

Cole Surber has started as Aquatics Supervisor, Ingrid Berg has started as Recreation Coordinator and Ray Volavongsa has started as evening maintenance worker. Harley Mostaffa is the full time Facility Operations Supervisor, overseeing maintenance of all city facilities. Staff is still reviewing applications/resumes for a Fitness Coordinator.

DRAFT

Assistant Director's Report

Reports

Farmers' Market Monthly Update

Staff has seen steady shopper numbers the last nine weeks. During the car show the market is relocated to the southeast parking lot of the community center. This year, 22 vendors participated, setting a new record for this week. Weather permitting; Public Works will be planting three new trees next week. Two will be replacing the trees that were removed in the spring because their roots were causing issues to the concrete pad of the pavilion. The other tree will replace one that died. There is also a need for gutter repair on the northwest corner of the pavilion. The end of the season vendor meeting is scheduled for Thursday, November 14 at the Community Center. Billy Crook commented that staff should evaluate high attendance days and try to replicate the events that occurred to recreate attendance.

Upcoming Events

Tim Murphy Art Gallery

The opening reception for "Aldridge Studio Painters" is scheduled for Thursday, October 3rd from 7 - 8:30 pm.

Recreation Supervisor's Report

Reports

Cruise Night

This event was one of the largest in history of Cruise Night with 575 people in attendance. There were four gift cards donated as door prizes to be distributed during the event. Big thanks to John Freeman for assistance in promoting the event helping to improve attendance. This event is one month before the car show.

Upcoming Events

MDL

This event is scheduled for Saturday, October 5th from 11 am-6 pm. A volunteer signup sheet was passed around with two hour blocks. The VIP area this year will be called "The Sound Booth". This will be an area designated for the major sponsors of the event.

Halloween Happenings

Ingrid Berg will be coordinating this event in 2019. It will be held on Saturday, October 26 from 2 pm-3:30 pm. there will be 10 volunteer slots available for this event.

New Business

Community Center Hours of Operation Recommendation

Included in the packet is a memo that outlines the operating hours of other area community centers. To begin the conversation for the new community center, staff has made a recommendation of hours based upon what is occurring in the market. One item of note, is that although Sylvester Powell and Matt Ross do remain open later on the weekends, they charge a premium for rentals that occur during this time. This was not discussed as an option in rental fees as the goal was to keep fees simple and straight forward. The recommended hours are:

Regular Season
Monday – Thursday 5A – 9P
Friday 5A – 8P
Saturday 8A – 6P
Sunday 10A – 6P

Summer Season Outdoor Pool
Monday – Friday 12P – 8P
Saturday and Sunday 11A – 6P

Holiday Hours
Easter / Thanksgiving / Christmas – Closed
Christmas and New Year's Eve – close at 4P
New Year's Day / Memorial Day/ Independence Day/ Labor Day 9A – 5P

Discussion included:

- Concern that closing outdoor pool at 6pm is too early on weekends.
- Understanding the operating hours of other area outdoor pools as a comparison.
- Concern of not having super pass and the perceived reduction of outdoor pool hours.

Katie Leary suggested that everyone discuss hours of operation with their neighbors to get a sense of what citizens want. Staff will survey the other community outdoor pools for operating hours and bring that information forward at the next meeting. The goal is to make a recommendation of hours at the October 22 meeting.

Included in the discussion was the operating hours of Child Watch. The goal of this program is to provide a drop-in child watch with hours that align with fitness class time. A survey of area community centers was included as a comparison. The recommended hours are:

Monday – Friday 8A – 12P
Monday – Thursday 4:30 – 8P*
Saturday 8A – 12P*
*close 30 minutes early if no one is using the service

Christopher Leitch made a motion to approve child watch hours as stated in the memo. LaVera Howard seconded motion; motion passed unanimously.

Scholarship Assistance Draft Policy

A formalized scholarship policy was included in the packet outlining the three available scholarships options. The Dolphin Fund and KanCare are programs that are outlined are provided by outside organizations. The Merriam Parks and Recreation Community Center Membership Scholarship is new. This scholarship would allow for qualifying Merriam residents to receive an annual household membership for $20/month. If the household chose to only apply for a summer membership, the same fee would apply. Discussion followed. Kathy Stull made a motion to accept the scholarship policy as presented by staff. LaVera seconded the motion; motion passed unanimously.

Donation Draft Policy

Included in the packet was a formalized Donation Policy outlining what is currently occurring when the Department is approached by outside organizations to make a donation toward a fundraiser. Having a written policy provides staff a formal document in which to provide organizations making requests that justify why or why not a donation was made. There was discussion regarding timing of donations and what items the Department would provide upon request. Historically, the donation has been a summer pool pass. This will likely remain the same moving forward. Katie Leary made a motion to accept the Donation Policy. Kathy Stull seconded the motion; motion passed unanimously.

2020 Operating schedule Merriam Farmers' Market

In preparation for the fee discussion at City Council, staff has been evaluating the operation of the Farmers' Market. For the 2020 season, staff is recommending that season's operating schedule remain the same, first Saturday in May until the last Saturday in September, with no change to the season rate, $370/stall. The change recommended is with the

daily season vendor fee. Staff evaluated the fee after a vendor, wanting to attend the Market, commented on the expense compared to our neighbors. Wanting to be in line with what other markets charge, staff provided a comparison of daily rates to five area markets. Merriam charges $30/day for early/late season and $45/day prime season for each stall. The range of the five other cities is between $15 and $25/day/stall. Staff is recommending that the daily fee be reduced to $25/day/stall for the entire season. Katie Leary made a motion to recommend the change to the daily vendor fee for 2020. Kathy Stull seconded the motion; motion passed unanimously.

Other Business

Super Pass Evaluation

With Park Board making a recommendation to pause super pass for 2020, several board members wanted to understand what criteria will be used to evaluate the viability of returning to the program. Discussion of ways to evaluate included:

- Consider asking new members what they think about not offering the supper pass when they sign up?
- Track feedback from citizens who contact staff regarding not participating in the program.
- Create a feedback portal or comment card at the front desk. "Did we meet your expectations? What can we do better?"
- Use a survey tool, like survey monkey, to solicit feedback to members on a regular basis.
- Ask the super pass committee if there are ways to allow our residents to purchase a super pass?

There was interest in continuing the super pass discussion in October by a few members of the Park Board. It was pointed out and discussed by other members that the Park Board is a recommending body and a recommendation was made and approved by the majority of the members present at the August meeting (4 – 2). To revisit the agenda item and decision undermines those present at the meeting. It is now a City Council decision.

Adjournment

Katie Leary motioned to adjourn at 7:55P; motion approved unanimously.

DRAFT

Excerpt of October 28, 2019 City Council Minutes

1. Consider participation in the 2020 Superpass program.

Parks and Recreation Director Anna Slocum provided the background for this item.

The cities of Fairway, Leawood, Roeland Park, Mission and Merriam began the Superpass program in 2009 to allow residents of each City the option to use all of the pool facilities with the purchase of a special pass. At the time of the agreement, all cities were operating a seasonal outdoor pool with similar amenities and operating schedules. Each city retained half of revenue received from the sale of this special pass with the additional monies held for shared revenue. The shared revenue was distributed proportionately to each City based on the visits from Superpass holders.

In 2019, Merriam created a separate agreement with each of the cities, in which Merriam residents were able to purchase a pass to the "Merriam Aquatic Center" and the city provided them with a free Superpass to visit area pools. Total visits to the five area pools was 3,976 with Mission Family Aquatic Center receiving the most at 1,708 and Prairie Village second with 1,127.

In preparation for operating the new Merriam Community Center, participation in the Superpass program needs to be determined. Merriam will have the only facility with indoor/outdoor aquatics; fitness center, walking track and gymnasium. The membership structure is such that one fee provides access to all amenities so once past the front desk, Superpass visitors now have access to the entire facility not just outdoor aquatics which was not the intent of the agreement in 2009.

Participation in the Superpass program by Merriam residents in 2017 was 23. In 2018 only 24 Merriam household participated in the Superpass program. Those same years there were 374 and 368 resident season passes sold, resulting in only 6.1 and 6.5% participation in the Superpass program for 2017 and 2018.

This issue was discussed at the August Park and Recreation Advisory Board meeting. Although this opportunity was thought to be a good way to bring people to the new center there were many more concerns from an operational standpoint that currently are difficult to address since the building is still under construction. Ultimately, the board determined that due to the uncertainty of grand-opening; logistics of managing Superpass visitors coupled with nuances of a new facility, it might be in the best interest of Merriam residents to opt out of participating in 2020 and evaluate how the program might work moving forward.

Park Board recommended with a four to two vote to not participate in Superpass for 2020.

Councilmembers expressed several concerns about non-participation in the Superpass program. Those concerns included non-participation in Superpass may prohibit Merriam residents from going to other pools to experience amenities that the new outdoor will not have such as a high dive; the Superpass is a way to attract non-residents to the new facility, and it being unfair to the other Superpass cities that allowed Meriam to participate in Superpass last year when there was no outdoor pool but now that there will be a new outdoor pool in Merriam we don't want to participate.

Director Slocum commented that the only Superpass city that has a high dive is Prairie Village and anyone can utilize their pool by purchasing a daily pass or a non-resident season pass for the Prairie Village pool. She further commented that typically when a new facility opens there is no problem attracting visitors. The facility is brand new and folks really want to experience a new facility. Last year the City of Merriam had a separate agreement to participate in Superpass because we did not have an outdoor pool. In order to make the Superpass equitable last year, Merriam had to reimburse the other Superpass cities $3.74; previous years that reimbursement rate was only $1 per visit.

The Park Board had a discussion about Superpass visits being equitable. Their concern was a Superpass holder can visit the new Merriam outdoor pool at a cost of approximately $1-$1.25 per visit and a daily visit fee for Merriam residents may be between $7-$9, therefore non-residents with a Superpass would get to use the new pool for less than a Merriam resident. The fees have not been set for the new Community Center and pool, so trying to make an accurate comparison at this point is difficult. She added that the other participating Superpass cities recognize that Merriam's new outdoor pool and facility is nothing like the old outdoor pool and regulating the Superpass users to only the outdoor portion of the facility will be a challenge, as once you enter the new community center, folks have access to all areas of the facility such as the walking track, indoor pool, weight rooms etc.

Ms. Slocum commented that discussion at Park Board included reimbursement rates for Superpass visits, as well as the experience of pool

patrons if there is a huge influx of Superpass pool visitors from other cities and our own residents may not have an enjoyable experience due to so many visitors at the outdoor pool. The city of Fairway had 3,263 Superpass visits in 2014, after opening their new outdoor pool in 2015, they had 8,000 Superpass visits and average about 10,000 Superpass visits each year since. In 2017, the Merriam pool had 1,900 visitors, in 2018 there were 1,748 visitors. These numbers are a pretty clear indication that a new facility attracts new visitors.

There was some discussion about regulating the Superpass visitors to only the use of the outdoor pool at the new community center. Suggestions included hand stamping and wristbands to identify Superpass users. There was some discussion regarding the fees for residents vs. non-residents and access to the outdoor pool using the suggested wristband system, including logistics and the pool experience in a facility that has not been operational.

City Administrator Chris Engel commented that it is not an issue that staff is unsupportive of a Superpass program, it is more of an issue of managing the facility the first year with all the new amenities of the new community center and the outdoor pool combined, which has never occurred. Once the facility has been operational for a year, and there is data on the number of visitors that are using the facility, staff will have a better understanding of how a Superpass program could work at the new facility. Currently there is no experience or data to base that on.

There was some discussion over concerns that the pool may not open by Memorial Day next year and there would be no outdoor pool experience offered to our residents. The Superpass would provide an outdoor pool option in that case.

Assistant City Administrator Meredith Hauck commented that the community center project is on schedule currently, and there has been no indication that the center or pool would not be open on time.

Some councilmembers expressed concern that it might seem that the city is taking away a service from our residents by not offering the Superpass. They felt it would be better to offer the Superpass program the first year the new center is open to see if it would work. If a Superpass program does

not work well in the new facility, then it could be eliminated the next pool season.

There was also support from some councilmembers to wait until the new community center is open for a year to give staff the opportunity to work through the logistics and see the visitation numbers of the outdoor pool. This would give staff solid data to better understand if the Superpass program would work for the outdoor pool portion of the new community center. Not having established fees for the new community center makes finding the equity of the Superpass program difficult.

Billy Crook, 6636 Wedd St., commented that the council can use this opportunity to come up with a different option as they don't just have to say yes or no to this item. The Park Board's official recommendation was to not participate in Superpass for 2020. He feels that just because the Park Board vote was not unanimous, the City Council should not negate the Board's recommendation. He feels that not participating in the Superpass this year might further alienate some residents who are unhappy about the changes to the outdoor pool with the design of the new community center.

Brian Shapley, 8904 W. 49th Ter., commented that his family was a Superpass member last year. They had not previously purchased the Suprepass add on until last year when it was offered at no charge. He plans to utilize the outdoor pool at the new community center next year and will not be purchasing the Superpass option. He has concerns that the new outdoor pool may not be open at the beginning of the outdoor pool season.

Because there was not a consensus from the council, there was discussion regarding tabling this item until the new community center fees have been set and to give the council more time to think about the options and have staff provide some options to possibly make the Superpass program work for the first year.

COUNCILMEMBER NEAL MOVED TO CONTINUE THIS ITEM UNTIL THE NOVEMBER 25, 2019 CITY COUNCIL MEETING. COUNCILMEMBER PAPE SECONDED AND THE MOTION WAS APPROVED. COUNCILMEMBER HUPP VOTED NAY.