

MERRIAM CITY COUNCIL AGENDA

CITY HALL

9001 WEST 62ND STREET

August 10, 2020

7:00 P.M.

This is a virtual meeting.

The public may participate by joining the meeting at:

<https://us02web.zoom.us/j/82424023855?pwd=NWFwZHIhMU41eHRLc25mcy9YY1pzQT09>

Passcode: 569548

Phone: 1 929 205 6099

Webinar ID: 824 2402 3855

Passcode: 569548

If you require any accommodation (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify the Administrative Office at 913-322-5500 no later than 24 hours prior to the beginning of the meeting.

I. CALL TO ORDER - PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. PUBLIC ITEMS

In response to COVID-19, public comment that normally occurs during the City Council meeting has been temporarily suspended. Members of the public are still encouraged to share comments about matters that may or may not appear on the agenda. **Please note: Public Comments will only be taken *via email* to the City Clerk at jpinnick@merriam.org prior to 6:00pm on the date of the meeting**

IV. CONSENT AGENDA

All items listed under the heading are considered to be routine by the City Council and may be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which case that item will be removed from the Consent Agenda and considered separate

1. Consider approval of the minutes of the City Council meeting held July 27, 2020.
2. Consider approval of a bid award to Mayer Specialty Services for 55th St. (east of Switzer) storm drainage repairs.
3. Consider approval of an agreement with Johnson County Nutrition (Meals on Wheels) for 2021.

V. MAYOR'S REPORT

1. Employee Service Awards (2nd Qtr 2020).

VII. COUNCIL ITEMS

A. Finance and Administration

1. 2021 Budget Update.
2. Community Center Update.

B. Community Development/Public Works/CIP

1. CIP Update.
2. Update on Merriam Pointe Redevelopment.

VIII. STAFF ITEMS

IX. NEW BUSINESS

X. EXECUTIVE SESSION

XI. ADJOURNMENT

Respectfully submitted,

Juliana Pinnick

Juliana Pinnick
City Clerk

**MERRIAM CITY COUNCIL MINUTES
MERRIAM CITY HALL
9001 W 62ND STREET
Monday, July 27, 2020
7:00 P.M.**

This was a virtual meeting via zoom.

I. CALL TO ORDER

Mayor Ken Sissom called the meeting to order at 7:00 P.M.

II. ROLL CALL

The following Councilmembers were present via Zoom meeting:

Scott Diebold
Chris Evans Hands
Bruce Kaldahl
Brian Knaff
David Neal
Bob Pape
Jason Silvers
Whitney Yadrich

Staff present via Zoom meeting: Chris Engel, City Administrator; Ryan Denk, City Attorney; Meredith Hauck, Assistant City Administrator; Jim MacDonald, Public Works Director; Jenna Gant, Communication and Public Engagement Manager; Bryan Dyer, Community Development Director; Donna Oliver, Finance Director; and Juli Pinnick, City Clerk.

III. PUBLIC ITEMS

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IV. CONSENT AGENDA

All items listed under the heading are considered to be routine by the City Council and may be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case that item will be removed from the Consent Agenda and considered separate

1. Consider approval of the minutes of the City Council meeting held July 13, 2020.

COUNCILMEMBER PAPE MOVED THAT THE COUNCIL APPROVE THE CONSENT AGENDA. COUNCILMEMBER SILVERS SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

V. MAYOR'S REPORT

1. 2019 Volunteers of the Year.

Tom and Debbie Long- 2019 Volunteers of the Year- Tom and Debbie have lived in the Quail Creek area of Merriam since 2011. They chose Merriam for their home because of the city's clean and well-maintained neighborhoods and its responsive city government. Tom has a degree in photojournalism and several years' experience as a newspaper photographer, and he and Debbie enjoy taking pictures for Merriam's Parks and Recreation Department. Tom now works for a children's health non-profit organization, and Debbie works for another local city government. "We know how important volunteers can be to a community, and we love supporting the City of Merriam".

Greta Berg- 2019 Youth Volunteer of the year- Greta has been volunteering with the Merriam Parks and Recreation for 6 years. She graduated from Shawnee Mission North in 2020 where she was involved in varsity marching band, varsity swimming and was president of National Honor Society – a student volunteer organization. In the fall she will be attending Kansas State University to study horticulture and environmental science. "Volunteering has been very important to me because it allows me to give back to my community which I love so much."

VI. COUNCIL ITEMS

A. Finance and Administration

1. Consider approval of the bid from Denton Excavating for the demolition of 5701 Merriam Drive.

Community Development Director Bryan Dyer presented the background for this item.

Based on the input received from the City Council at the May 18, 2020 study session, staff issued a Request for Bids for Demolition of 5701 Merriam Drive. The Bid Request included bid alternates for retaining and cleaning 40, 60, and 80 cubic yards of exterior stone from the original building and saving the two stone mosaics on the west side. Staff conducted two walkthroughs for potential bidders.

The city received nine valid bids that were opened on July 7, 2020.

The bid results were included in the agenda packet. The low bidder was Denton Excavating, dba Midland Wrecking. Denton Excavating is a local company owned by a Merriam resident. Midland Wrecking has previously done demolition projects for the City, including the Dutch Maid Inn and 6120 Slater Street. Denton Excavating will be responsible for the asbestos remediation and has indicated they intend to use the same remediation company they used for the Dutch Maid Inn project.

Staff recommends accepting bid alternates 22a and 22b for the retaining and cleaning of 40 cubic yards of exterior rock from the original building. The rock will be transported and stored by Public Works. Staff believes that 40 cubic yards is adequate for future repurposing needs and will not strain Public Works' storage capacity. Staff also recommends accepting bid alternate 22g for the removal of one of the stone mosaics on the building's west side, for a total project bid of \$100,475.

Staff has reviewed the bids and recommends awarding the contract to Denton Excavating dba Midland Wrecking. The contract is the city's standard contract for professional services.

Councilmember Silvers asked if there was a contingency cap for this project in the event the asbestos mitigation is more extensive than predicted.

Mr. Dyer responded there is no contingency on this project. It is a one-price bid. The bidders were provided all the information related to the demolition of the building and it is not expected to find anything unusual.

Councilmember Neal asked about the process of this project. The purpose of letting the bid was to figure out the cost to remove the structure from the site. He does not recall making a formal vote to demolish the building or to keep the building. He feels there should be a separate vote on the demolition before the bid is voted on. He asked the City Attorney about disposing of a city asset and if it requires a formal vote.

City Administrator Chris Engel commented that the council has the opportunity tonight to vote to tear the building down by voting to accept the bid, or to not accept the bid if they do not want the building torn down. A vote tonight to accept the bid is a vote to tear the building down. The bid is valid for 90 days so if the council wanted to accept the bid then have a discussion on tearing the building down, that could also happen.

City Attorney Ryan Denk commented that there are some restrictions on disposing of or selling a city asset such as real estate or personal property, such as machinery and equipment, however, that would not apply in this case. This is basically demolition of improvements on real property. The property itself is not be sold or disposed of and the statutes require a particular process when the asset is over a certain dollar amount or if it is real property.

Mayor Sissom commented that the council could take two votes on this issue, one to decide if it will be torn down and the other to accept the bid for demolition.

Councilmember Neal commented that he might vote differently if there were to be two votes and not just the one. He further commented, that he is not sure if residents have been provided enough information to realize the building is being torn down.

Mayor Sissom commented that he believes the public was provided information regarding the community center at 5701 Merriam Dr. that was in such a condition that it could not be reasonably remodeled in a manner that would best serve our residents. The decision was made to build a new community center and the residents voted on that. It was never indicated that the old community center would be repurposed by the city and he believes many understand that the building would be demolished.

Councilmember Kaldahl commented that this has been discussed at the last couple of meetings so it has been out in the public and asked if any councilmember has heard from residents about the demolition of the building.

A few councilmembers indicated that they heard from a couple of residents about saving a portion of the building.

Councilmember Yadrich commented that she heard from a lot of residents while campaigning about the historical significance of the building and she has received a lot of positive comments about re-use of some of the building. Since there was discussion regarding the mosaics on the building, she reached out to some architectural and art history professors that she knows to try to find out the history and significance of the mosaic on the building. So far it has been determined that the mosaic is a depression era quilt square.

Councilmember Neal commented that he feels it is a little premature to decide on demolishing the building at this time and feels it might be a good idea to wait until there is more information about the

current revenue streams. It would cost some money to keep the utilities on in the building if the demo was paused. He feels that a separate vote is important.

Councilmember Pape commented that he is agreeable to making a separate motion for demolition of the building.

The City Clerk read the following public comment submitted regarding this item:

Billy Croan, 6636 Wedd St., commented, what to do with the Irene B French Center? This has been a long and well considered discussion.

As a member of the committee tasked with making a recommendation on the matter, I want to thank you for listening to the community. I've offered my ideas, and I'm grateful to have heard even better ones from the community at large, as part of the 5701 Steering Committee. Not only did we form a recommendation. We inspired awareness, participation, and discussion in the community, and I'm proud of that.

I am confident that all nine of you have followed these ideas and the discussion as well as I have. Probably more so. You've listened to the desires of your constituents, your neighbors, and community; and to facts from experts.

I am ready, for you, as our elected representatives, to decide tonight, the future of the Irene B French building and the site upon which it has rested for over a hundred years. You have my full support. I'm looking forward, to moving forward, in whatever direction you as our elected representatives decide that shall be.

COUNCILMEMBER PAPE MOVED THAT THE COUNCIL MOVE FORWARD WITH DEMOLITION OF THE IRENE B. FRENCH COMMUNITY CENTER LOCATED AT 5701 MERRIAM DRIVE. COUNCILMEMBER HANDS SECONDED AND THE MOTION WAS APPROVED. COUNCILMEMBER NEAL VOTED NAY.

Councilmember Kaldahl suggested pausing the vote on the demo contract until the next meeting. This would give some time to make

it known that the building is going to be torn down and if there are people who want to save the building they can voice their opposition to it. While campaigning he let it be known that he supported tearing down the building and planting grass seed and he stands by that and his intention is to tear it down.

Mayor Sissom commented that the problem with pausing the vote on the demo contract is that it is really too late for people to rally around saving the building at this point. The decision has been made and voted on. A more valuable conversation with the public might be what to do with the site once the building is gone.

Councilmember Neal commented that even though he was opposed to tearing down the building, he will vote in favor of the demo contract. He would have liked to have seen other options presented and feels there should have been more public outreach on the decision to tear it down.

COUNCILMEMBER PAPE MOVED THAT THE COUNCIL ACCEPT THE BID OF \$100,475.00 WHICH INCLUDES BID ALTERNATES 22A, 22B AND 22G FROM DENTON EXCAVATING FOR THE DEMOLITION OF 5701 MERRIAM DRIVE AND AUTHORIZE THE MAYOR TO SIGN THE CONTRACT UPON FINAL APPROVAL FROM THE CITY ATTORNEY. COUNCILMEMBER DIEBOLD SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

2. Consider approval of an agreement with Optum HealthCare Solutions Fitness Passport program.

Parks and Recreation Director Anna Slocum presented the background for this item.

Staff is seeking approval to join United HealthCare (Optum Fitness Advantage) Fitness Passport program. Renew Active™ is for participants 65+ who participate in a specific individual policy plan of United HealthCare Medicare Advantage Plan or an AARP Medicare Supplement Plan.

After confirmation of proper health insurance, participants will receive a membership card to track visits. Participants gain access to the facility at no additional cost. The member will swipe their membership card to gain entry each visit. At the end of each month, staff will produce a reimbursement report. The report will be generated in the existing recreation software utilized for all registrations and memberships. Reimbursements for visits will be

paid via electronic funds transfer by the 23rd day of each month based on the following structure:

Renew Active™ \$3.20/visit Max \$32/month/member

This program expands the opportunity for patron participation. Residents with this benefit will seek out facilities that are participating in this program as there is no additional money out of pocket. The program will begin at Merriam Community center upon completion of program registration procedures.

COUNCILMEMBER SILVERS MOVED THAT THE COUNCIL APPROVE THE AGREEMENT WITH OPTUM HEALTHCARE SOLUTIONS AND AUTHORIZE THE MAYOR TO EXECUTE THE CONTRACT. COUNCILMEMBER PAPE SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

3. Monthly Finance Report.(June)

Finance Director Donna Oliver commented that there was an error on the Finance Report regarding the property tax collected. A corrected page was distributed to the council earlier in the day. In addition, the sales tax collections from May were about 20% down overall than projected. Originally it was estimated that the sales tax collection could be down 80% so the 20% is very encouraging.

B. Community Development/Public Works/CIP

1. 2019 Code Violations/Permit Report.

Community Development Director Bryan Dyer displayed a map depicting the code violations throughout the city for 2019. The points on the map represented only residential properties with violations. There were a total of 558 Notice of Violation letters sent in 2019. Of those 558 notices sent, 245 received a second notice of violation letter, and of those second violation letters sent, 38 resulted in a Notice to Appear in Municipal Court. Typically when a resident receives a Notice of Violation letter they are given time to correct that violation. After the deadline has passed, the codes officers go out and re-check the property to see if the violation has been abated. If it has been abated then the case is closed. If the violation has not been abated, then they receive a second Notice of Violation letter which gives them additional time to abate the violation. Then after that deadline passes, the property is checked again to see if the violation has been abated. If it has not been abated, then they would

receive a Notice to Appear in court. The majority of residents fix the violation within the given time frame and do not have to go to court.

This process applies to all code violations except for tall weeds and grass which is governed by state statute. For tall weeds and grass, if it is not abated by the deadline on the first letter, the city will mow the grass. If the city has to mow the grass, the property owner receives a bill for the mowing service. If the mowing bill is not paid, it will be assessed on their property tax bill. Once a property has received a Notice of Violation for tall weeds and grass in any given year and abate the violation, the next time there is a tall weeds and grass violation, they do not get another notice of violation, we simply have our mowing contractor go out and mow the property. Typically with the properties that the city has to mow multiple times, there are extenuating circumstances such as a property has changed hands and remains vacant for a while or the resident may have passed away and the property has not been transferred to another owner.

The top violations are tall weeds and grass, unauthorized storage of inoperable vehicles and unauthorized storage of boats, trailers and campers.

Councilmember Silvers asked about groupings of houses in a neighborhood with violations and wondered if those are owner occupied or rentals.

Mr. Dyer commented that they really do not track the violations in that manner. It has been his experience that violations on rental properties mostly occur when there is a turnover in the tenant. New tenants come in and will get code violations. Once they are educated on what is allowed, the violations diminish. When the rental inspections are conducted, staff provides the renters with information on the codes in hopes of preventing violations.

Councilmember Silvers asked about the multiple Airbnb's in Merriam and if those typically have code violations.

Mr. Dyer stated that there are not multiple Airbnb's in the city. There are a couple that staff is aware of where the owner does not live on site and for those, staff requires the owners to get a Landlord Rental License.

Councilmember Hands asked anything would be handled differently with code violations this year.

Mr. Dyer indicated that the codes officers are being a bit more lenient this year on chipped and peeling paint violations as those can be a rather expensive project and with many people being affected by the COVID19 pandemic and job loss or income reductions, they are giving residents more time to address those issues.

Councilmember Silvers stated that when he interviewed for the vacant council position he mentioned that he has interested in more code enforcement. Back then he did not realize that Merriam was as on top of code enforcement as they are, but now he sees that we really are working hard on the code violations. He is pleased to learn that they are being more lenient on those expensive repairs such as the painting.

Community Development Director Bryan Dyer presented the building permit statistics for 2019.

2019 Building Permits totaled 582 permits issued. This is the largest number of permits issued. The Building Permit valuation totaled \$52,082,910; this represents the dollar amount of the improvements for those permits. The number of permits issued does not really correlate to the number of permits issues as some years there may be less permits issued but there are very large construction projects with high dollar values, while other years may have a higher number of permits issues but the dollar value is low. When this occurs, typically it is because the permits being issued are for smaller homeowner projects rather than large commercial projects.

With the implementation of the Citizenserve software in 2016, the community development department has a very robust reporting system that provides really good data. In addition, codes enforcement officers have iPads out in the field and can access the Citizenserve database to see if work being done has been permitted. If they find work being done without a permit, they can make contact with the contractor or homeowner doing the work to advise them they need to obtain a permit.

2. Community Development Update.

Community Development Director Bryan Dyer provide the following development updates:

Reed Jeep Chrysler Dodge is making good progress on the dealership the building is up and they should be finishing up soon.

Switzer Senior Villas project is moving along well and anticipate having a couple of units completed in the next 30-60 days.

He reminded the council of the joint City Council/Planning Commission meeting on August 5th which will go over the Comprehensive Plan updates. The consultants will be facilitating the meeting via zoom. The Planning Commission will be holding their meeting at 6pm that evening and the zoom meeting link will be the same as the Planning Commission meeting link, but they should be finished by 7:00 pm.

VIII. STAFF ITEMS

City Administrator Chris Engel commented that there is a brief community center update tonight.

Assistant City Administrator Meredith Hauck commented that there is still good progress being made on the indoor pool and landscaping has been installed. There are a few outstanding items to be completed including the art pieces and a few pieces of furniture that need to be installed.

It is unlikely that the outdoor pool will be open for the remainder of the summer season as the Ad Astra re-opening plan is potentially being rolled back to Phase II next week. The indoor pool is on target to be completed by Labor Day. If all goes well with the COVID 19 numbers, we could potentially have lap swimming and other aquatic programs by October. This would require reservations with specific time slots for those who sign up in advance. This will ensure social distancing and keep the number of participants within the safe levels.

The goal is to also allow open swim by October. With this new schedule, charter memberships will be on sale until October 4th. The charter membership term would then begin on October 5th. Other memberships will be offered at half price until October 1st. After that, all memberships will be sold at full price.

All of the COVID protocols for the facility are on the city's website so people can check on there to see what precautions are being taken and make their own risk analysis to determine if they want to come utilize the facility. This also allows them to understand the expectations for individuals using the facility and equipment.

Mayor Sissom asked City Administrator Chris Engel about the continuation of zoom meetings going forward.

Mr. Engel stated that this has not been decided yet as staff continues to monitor what is going on at the state level. However, it is anticipated that a decision will be made soon and council will be informed when that occurs.



AGENDA ITEM INFORMATION FORM

AGENDA ITEM: Consider bid award to Mayer Specialty Services, LLC for the repairs to damaged corrugated metal pipe (CMP) on 55th St. East of Switzer

SUBMITTED BY: Jim MacDonald, Public Works Director

MEETING DATE: August 10, 2020

PROJECT BACKGROUND/DESCRIPTION:

On July 21st staff opened bids for the 55th Street storm drainage repairs. The scope of this project is to line and/or replace 235 feet of failed 36" CMP and 124 feet of failed 24" CMP. The City was open to alternative means, methods or materials to restore the condition of the existing pipe.

As read bids were as follows:

Mayer Specialty Services	\$55,750.00
Westland Construction	\$59,230.00
Blue Nile Contractors	\$79,839.92
SAK	\$87,575.00
Wiedenmann INC	\$98,717.00
Pyramid Excavating	\$104,132.00

Mayer Specialty Services will use a process called centrifugally cast concrete pipe (CCCP). Where they line the existing pipe with fiber reinforced cement and mortar material to form a waterproof structure that adheres to the inside of the original pipe.

BHC Rhodes Engineering has reviewed all bids for method and means, and recommends the contract be awarded to Mayer Specialty Services.

CITY COUNCIL GOALS AND OBJECTIVES

3.2 Sustain capital improvement efforts.

FINANCIAL IMPACT

Amount of Contract:	\$55,750.00
Amount Budgeted (available):	\$100,000.00
Funding Source/Account #:	Capital Improvement Fund/Drainage Repairs 301-0000-512-45.10, Project No. GM1103

SUPPORTING DOCUMENTS

ACTION NEEDED/STAFF RECOMMENDATION

Council award the 55th Street storm drainage repairs to Mayer Specialty Services in the amount of \$55,750.00



AGENDA ITEM INFORMATION FORM

AGENDA ITEM: Consider Approval of Facility Usage Agreement with Johnson County Nutrition Program

SUBMITTED BY: Anna Slocum, director Parks and Recreation

MEETING DATE: August 10, 2020

PROJECT BACKGROUND/DESCRIPTION:

The City of Merriam has had an agreement with the Johnson County through the Office of the Area Agency on Aging to offer services to seniors in Northeast Johnson County dating to the opening of the original Merriam Community Center, later named Irene B. French Community Center. The program, which started in 1978 through the Older Americans Act, is federally funded. Today, participants receive two choices at the congregate meal sites and breakfast is now delivered three days a week by the Meals on Wheels volunteers to the home bound participants.

The City of Merriam and Johnson County currently have a Facility Use Agreement for the use of a multi-purpose room and the catering kitchen at the Merriam Community Center. The current agreement permits the county to administer a Senior Citizens congregate meal program and Meals on Wheels program from October 1, 2018 through September 30, 2019; which was renewed for an additional year and will expire September 30, 2020. Reimbursement for use of the space is \$125/month.

Johnson County Nutrition Program is requesting renewal of the agreement from October 1, 2020 through September 30, 2021; with an option to renew for an additional year pending release of federal funds.

The City Attorney has reviewed the agreement as to form.

CITY COUNCIL GOALS AND OBJECTIVES

Enhance Community Identity and Connections

FINANCIAL IMPACT

Amount of Request/Contract: Revenue \$1,500

Amount Budgeted: \$1,500

Funding Source/Account #: NA

SUPPORTING DOCUMENTS

Facility Usage Agreement Johnson County Nutrition Program

ACTION NEEDED/STAFF RECOMMENDATION

Staff recommends approval of the agreement with Johnson County through the Office of the Area Agency on Aging and requests authorization for the Mayor to execute the agreement.

**FACILITY USAGE AGREEMENT
JOHNSON COUNTY NUTRITION PROGRAM
(Nutrition Center)**

THIS AGREEMENT made and entered into this _____ day of _____, 2020 by and between the CITY OF MERRIAM, KANSAS, hereinafter referred to as the "City", and JOHNSON COUNTY, KANSAS, by and through the Office of the Area Agency on Aging, hereinafter referred to as the "County".

WITNESSETH:

WHEREAS, the County desires to use a portion of the Merriam Community Center building located at 6040 Slater St., Merriam, Kansas (hereinafter the "Facility") as a Nutrition Center for the purpose of administering to the senior citizen population a Nutrition Program that provides nutritionally balanced meals, socialization, stimulation, and activities that might not otherwise be part of an older person's life; and

WHEREAS, the City has determined that the aforesaid Nutrition Program provides a valuable service to the community and wishes to aid the County by supplying a portion of the Facility in which meals and entertainment can be provided to senior citizens.

NOW, THEREFORE, in consideration of the foregoing recitals, the mutual promises and covenants hereinafter given, and for other good and valuable consideration the parties agree as follows:

1. The County shall have the use of one multipurpose room and adjacent catering kitchen of the Facility, as outlined in this Agreement, for the period beginning October 1, 2020 and ending September 30, 2021 with an automatic renewal pending the award of federal funds to operate the nutrition program for the second succeeding year, in which case the Agreement will end September 30, 2022. The City will have the right to temporarily relocate the Nutrition Program meeting room within the Facility in the event of scheduling conflicts. Such use of the Facility shall include use of the following:
 - a. Tables and chairs, as reasonably needed;
 - b. Access and use of restrooms;

- c. Adequate storage space to keep the Nutrition Program's pre-packaged meals, coffee urns, paper goods, Meals on Wheels hot and cold carriers, and other small equipment;
 - d. Use of refrigerator and other appliances, and equipment in the kitchen, as needed.
- 2. The multipurpose room of the Facility shall be available to the County between the hours of 8:30 am and 2:00 pm, and the adjacent kitchen space shall be available to the County between the hours of 8:00 am and 1:00 pm, Monday through Friday of each week, excluding the following observed holidays for the period covered by this Agreement: Veteran's Day, Thanksgiving Day and the Friday following Thanksgiving, Christmas Day, New Year's Day, Martin Luther King Day, Memorial Day (observed), Independence Day (observed) and Labor Day (observed). On or about December 1 of each year, the County and City shall agree as to the observed holidays for the ensuing year.
- 3. The County shall provide a Nutrition Center Food Assistant to oversee the day-to-day operation of the portion of the Facility utilized for the Nutrition Center and a Kitchen Assistant to oversee the Meals on Wheels portion of the program. The Kitchen Assistant shall be responsible for kitchen space in the Facility during the time the County is using the Facility for its Nutrition Program, including responsibility for the daily cleaning and sanitation of the kitchen. The Nutrition Center Food Assistant shall be responsible for the daily cleaning and sanitation of the dining area in the multipurpose room of the Facility after use by the County.
- 4. The Facility will provide a general set up of the multipurpose room reflecting the average attendance of those participating in the congregate meal. It will be the responsibility of the Nutrition Center Food Assistant to notify the Facility Administrative Assistant by 2:00 pm the day prior if this set up will not adequately accommodate the next day's reservation. It is the responsibility of the Nutrition Center Food Assistant to communicate on a daily basis by 2:00 pm an accurate daily count of participants for Facility use reporting purposes.
- 5. The Nutrition Center Food Assistant and recreation/management staff of the Facility will meet on a regular basis to discuss questions of daily maintenance and any property damage which may occur; to inform each other as to planned programs; and to coordinate the scheduling of those programs so that duplication does not

occur. County shall be responsible for and pay for any and all damage to the Facility due to its use thereof or actions or omissions therein, whether caused by its agents, employees or invitees.

6. The Nutrition Program provided by the County shall include: a home delivery meal program – aka Meals on Wheels, a congregate noon meal and education or entertaining program to follow. Congregate meals will be served to a maximum of 75 people. Any changes to this service that will impact the Facility in anyway such as storage needs, changes to anticipated volume, etc., need to be communicated to administrative staff of the Facility at least 30 days prior to any such change.
7. The County shall pay \$125.00 per month for the services described in Paragraph 10 below. Payments shall be made quarterly on or before the first day of each quarter and shall continue thereafter in like successive quarterly payments, contingent upon the level of funding appropriated and/or made available to the County for the purpose of this Agreement. If funds are exhausted, this Agreement shall be deemed terminated on the last day for which funding is available. This Agreement may, at the option of the City, be terminated upon 30-days written notice in the event the Facility is sold, in the event the Facility and real property thereunder is determined to be subject to ad valorem real property taxes or in the event City does not appropriate and fund sufficient amounts to operate and keep open the Facility on a full-time basis. Compensation provided in this paragraph shall be reviewed annually by the City and County to compensate the City for services provided hereunder, however at no time shall such payment be below \$125.00 per month, and the City agrees to notify the County of any proposed increase on or before April 1 of each year.
8. In the event of emergency, it is the responsibility of the Nutrition Center Food Assistant to notify the Facility Administrative Assistant of the situation in some manner. This will allow Facility staff to offer assistance in directing emergency personnel and possibly providing assistance with the situation as all Facility staff is trained in CPR/AED and first aid.
9. In the event of a disaster where the Central Kitchen located at 11875 S. Sunset, Olathe, KS is deemed non-functional; the Facility kitchen will be available to the County for distribution of prepared meals for the Nutrition Program.

10. The City agrees to provide heat, air conditioning, light, electricity, pest control, and janitorial service at the Facility, including disposal of trash, cleaning of the Facility (except as provided in Paragraph 3 above), snow and ice removal and keeping the sidewalks and parking structure clear for use.
11. All rules for use of the Facility established by the City will be enforced in relation to the County's Nutrition Program. The City shall provide the County with a copy of such rules upon the execution of this Agreement, and amendments thereto and when promulgated.
12. The Facility shall remain the property of the City. The County may not install any fixtures or make physical changes to the premises of the Facility without the express written consent of the City, which consent shall not be unreasonably withheld.
13. Any equipment used by the County will either be owned by the City or the County, as their respective interest indicates. No equipment is to be jointly owned. In the event that this Agreement is terminated, all property shall be returned to the respective owner. All equipment and/or furnishings of County over \$200.00 value shall show owner designation. The maintenance, repair, replacement, and general upkeep of equipment shall be the responsibility of the respective owner except as otherwise provided in this Agreement.
14. The City shall have the right to inspect the portion of the Facility that is occupied by the County at all reasonable times.
15. This Agreement shall not be assigned, transferred, or sold, nor the Facility herein leased or sublet by the County to any other party, agency, or corporation, in whole or part, except with the express written consent of the City, which consent shall not be unreasonably withheld.
16. The County agrees to indemnify the City and to hold it harmless from and against all costs, expenses, claims, and liabilities arising from any accident, injury, or damage to person or property in or about the Facility where such accident, injury, or damage results from any act, omission or negligence on the part of the County, its officers, employees or agents; provided, that in no event shall the County be subjected to any liability greater than found in the Kansas Tort Claims Act, K.S.A. 75-6101 et seq., and amendments hereto.
17. The City shall not be liable or obligated to the County for losses or damages incurred by the County under this Agreement; unless such damage arises from any willful act

or omission, or negligence of the City, its officers, employees or agents, in which event the City shall be liable to the County for such losses or damages sustained therefore; provided, that in no event shall the City be subjected to any liability greater than found in the Kansas Tort Claims Act, K.S.A. 75-6101, et seq., and amendments thereto. The County does hereby agree to comply with all laws of the United States of America and the State of Kansas; all ordinances, or regulations governing the County's operation of its Nutrition Program and to hold the City harmless from any loss or damage occasioned by the County's violation thereof. The County Further agrees to obtain all required licenses and permits and maintain such for the term of this Agreement.

18. It is the intent of the parties hereto in the preparation and execution of this Agreement to avoid a conflict with the applicable law or regulations of the State of Kansas; and if any provision herein is found to be in conflict with any state law or regulation, it is the intent of the parties hereto that such provision shall have no force and effect, and the remainder of the Agreement shall be valid as though such confliction provision had not been written or made a part hereof.
19. It is understood and agreed that the written terms and provisions of this Agreement shall supersede all prior verbal statements of any and every official and/or other representative of the City and County; and such statements shall not be effective or be construed as entering into, forming a part of, or altering in any way whatsoever, this written Agreement. This Agreement shall not be altered, amended, changed, or otherwise modified except in writing signed by all parties to the Agreement.
20. The Agreement may be amended upon mutual written consent of the parties hereto.
21. Unless otherwise terminated pursuant to Section 7 hereof, either party may terminate this Agreement by giving to the other party written notice of such termination 60 days prior to the date upon which said party desires to terminate this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this above and foregoing Agreement as of the day and year first above written.

“City”

CITY OF MERRIAM, KANSAS

By: _____
Ken Sissom, Mayor

Attest:

Juliana Pinnick, City Clerk

Approved as to Form:

Ryan Denk, City Attorney

“County”

JOHNSON COUNTY, KANSAS

Daniel Goodman, AAA Director
Area Agency on Aging

Approved as to Form:

Nicholas Saldan, Deputy County Counselor

2nd Quarter 2020 Employee Service Awards

20 Years of Service

Jason Reynolds - Police Department

CITY OF MERRIAM, KANSAS

Draft Budgets 2021(Final)

as of August 10, 2020

Finance Department



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<p style="text-align: center;">Index 2021 Draft Budgets August 10, 2020</p>

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Memorandum

To: Mayor Sissom, City Council & Department Heads
From: Chris Engel, City Administrator and Donna Oliver, Finance Director
Date: August 10, 2020
Re: 2021 Draft Budgets

On Monday, July 20 staff presented the recommended 2021 budgets for all funds. City Council direction from this meeting was incorporated into the final draft. The public hearing and City Council budget vote are both scheduled for August 24.

The recommended 2021 Budget anticipates a final mill rate of 27.765. Property tax collections for General and Bond Fund uses will rise by \$251k or 5.7%. The increase *falls within the allowance* provided by the “tax lid” statutes. The proposed budget aligns with City Council goals, objectives and initiatives.

Draft Highlights:

1. **Budgeted Revenues – All Funds:** Revenues total \$26.5 million including \$13.8 million from sales and use taxes and \$4.8 million from ad valorem property tax. Budget 2021 reflects \$499k in increased fee revenue from the mid-year opening of the new community center.
2. **Budgeted Expenditures – All Funds:** Expenditures total \$26.5 million including \$5.0 million for capital improvements. \$741K for capital equipment and \$3.2 million for debt service. Non-capital expenditures are up \$999K due to the increased cost of personal and contractual services associated with the new community center and the increased cost of recurring personal services.
3. **Fund Balances – All Funds:** Ending fund balances are projected to be \$20.6 million on December 31, 2021. The General and Risk Management Fund balances as a percent of operating revenue is 34%, which exceeds the target requirement of 30% set forth in City Council Policy #127.
4. **Sales and Use Tax Assumptions:** Estimates for 2020 City and County sales tax of \$9.4 million are 34% less than 2019 actual due to the COVID 19 pandemic. The budget for 2021 projects \$13.8 million or 5.7% less than 2019 actual.
5. **Personnel Changes:** Budget 2021 proposes no additional employees.
6. **Compensation Plan (Salary Structure):** Proposed salary ranges contain an increase of 1.5% to keep pace with the Consumer Price Index for the Midwest region. Employees are eligible for performance-based merit increases that average 3.0%. The fourteen employees “topped out” of their salary ranges may receive a one-time payment of up to \$1,000 for satisfactory performance.

Citywide salary and benefits total \$10.2 million for 2021.

7. **Benefit Rates:** Kansas has set the rates for 2021 pension payments at 22.8% of salary for police and fire (KP&F) and 9.87% of salary for others (KPERs). The City will also contribute to the supplemental retirement plan for non-police employees at 10.0% of salary. The budget provides for a 10.0% increase in employee health insurance premiums.

8. **Fire Services Collaboration:** Contractual Services include \$2.8 million to staff the Merriam fire station with City of Overland Park employees per the terms of our fire services contract. Costs have increased 4.9% or \$135k over the prior year. The City continues to own and maintain the Merriam fire station and Merriam-based fire apparatus.
9. **Education and Training/Travel (Contractual Services):** Budgets include \$116k for training, conferences and associated travel, a 2.8% increase from 2020 Budgeted.
10. **Gasoline Price (Commodities):** Gasoline is estimated at \$3.00 per gallon for regular and \$3.50 for diesel. Budget 2021 includes \$157k for gasoline expenditures.
11. **Health and Welfare:** Budgets include \$291k to fund various grant programs and “no-fee” events like Turkey Creek Festival and Merriam Drive Live. The City will continue its popular home exterior grants with \$50k. Other contributions are consistent with the prior year and include: \$20k to Johnson County’s Alcohol Tax Fund and \$28k to the Home Repair programs. Two new grant programs include \$50K to the Downtown Exterior Grant and \$20K to the Residential Sustainability Grant.
12. **Interfund Transfers – General Fund:** Transfers to other funds include \$600k to Equipment Reserve and \$2.1 million to Capital Improvement. Transfers of City sales tax to the Capital Improvement Fund provide funds for projects per the five-year CIP.
13. **Debt Service:** Principal and interest payments on outstanding general obligation bonds total \$3.2 million for 2021. Payments will be made from the Bond and Interest Fund using the 0.25% City sales tax for recreation facilities and \$1.2 million in interfund transfers from the Capital Improvement Fund.
14. **Capital Improvement Program (CIP):** Sales tax and related interfund transfer projections have been updated but did not impact scheduled projects. Major projects include the rehabilitation of East Frontage Road from 67th Street to 75th Street and funding for the Future of 5701 Merriam Drive in 2021 at \$200k. The 5-year CIP includes \$5.0 million for 2021 expenditures.
15. **Other Details:** See the complete 2021 Budget Draft which follows.

Budget Overview - All Funds Combined

	Actual 2019	Budget 2020	Estimated 2020	Proposed 2021
Beginning Fund Balance	47,842,065	30,819,124	36,208,610	20,648,723
Revenues				
Property Tax	5,023,071	4,554,752	4,432,081	4,813,027
City Sales Tax	12,291,884	11,369,562	7,874,905	11,743,464
County Sales Tax	2,075,515	2,068,000	1,570,966	2,016,304
Other Taxes	1,309,170	1,324,971	1,086,252	1,287,975
Franchise Fees	1,314,459	1,418,000	1,327,734	1,314,459
Licenses/Fees/Permits	588,160	1,282,045	751,331	1,876,644
Fines	758,218	900,000	900,000	900,000
Investment Income	925,236	297,000	361,730	257,151
Miscellaneous	1,854,972	3,330,585	3,413,808	2,274,215
Total Revenues	26,140,685	26,544,915	21,718,807	26,483,239
Transfers In	6,194,987	5,737,706	4,737,208	3,901,544
Total Resources*	80,177,737	63,101,745	62,664,625	51,033,506
EXPENDITURES				
Personal Services	8,411,430	9,927,946	9,339,980	10,187,477
Contractual Fire Services	2,216,129	2,714,947	2,552,050	2,850,694
Contractual Services	2,210,484	2,894,371	2,712,511	3,357,892
Commodities	610,941	803,645	757,828	837,905
Capital Outlay	1,392,349	1,557,020	1,508,748	741,293
Capital Improvements	19,502,824	12,020,264	16,976,168	5,028,635
Debt Service	3,191,150	3,208,125	3,208,125	3,220,475
Health and Welfare	213,854	209,345	198,284	290,895
Total Expenditures	37,749,161	33,335,663	37,253,694	26,515,266
Transfers Out	6,194,988	5,737,706	4,737,208	3,901,544
Contingency	24,978	-	25,000	25,000
Total Uses	43,969,127	39,073,369	42,015,902	30,441,810
Ending Balance	36,208,610	24,028,376	20,648,723	20,591,696
Uses + Ending Fund Balance*	80,177,737	63,101,745	62,664,625	51,033,506

* Appropriations plus ending fund balance equal resources in accordance with state law.

Fund Overview - 2021 Budget

	General Fund	Special Highway	Special Alcohol	Special Parks & Recreation	Transient Guest Tax	Risk Management Reserve	Equipment Reserve	Capital Improvements	Bond and Interest	Totals
Beginning Fund Balance	4,891,398	108,018	10,330	33,826	303,387	1,089,753	1,007,653	13,130,832	73,526	20,648,723
Revenue										
Property Taxes	4,634,960	-							178,067	4,813,027
City Sales/Use Taxes	8,084,662	-						1,829,401	1,829,401	11,743,464
County Sales Taxes	2,016,304	-								2,016,304
Other Taxes	531,169	253,420	27,283	27,283	429,250				19,570	1,287,975
Franchise Fees	1,314,459	-								1,314,459
Licenses/Permits/Fees	1,876,644	-								1,876,644
Fines	900,000	-								900,000
Investment Income	105,166	-				19,985	5,000	125,000	2,000	257,151
Other Revenues	113,765	-			73,500		35,000	2,051,950		2,274,215
Total Revenue	19,577,129	253,420	27,283	27,283	502,750	19,985	40,000	4,006,351	2,029,038	26,483,239
Transfers In	-	-					600,000	2,101,544	1,200,000	3,901,544
Total Resources*	24,468,527	361,438	37,613	61,109	806,137	1,109,738	1,647,653	19,238,727	3,302,564	51,033,506
Expenditures										
Personal Services	9,643,907	-			308,468			235,102		10,187,477
Contractual Services	5,998,250	-			129,225	30,000		51,111		6,208,586
Commodities	794,980	30,000			8,125	-		4,800		837,905
Capital Outlay	21,200	-		60,000			660,093			741,293
Capital Improvements	-	300,000						4,728,635		5,028,635
Debt Service	-	-							3,220,475	3,220,475
Health & Welfare	171,800	-	27,000		92,095					290,895
Total Expenditures	16,630,137	330,000	27,000	60,000	537,913	30,000	660,093	5,019,648	3,220,475	26,515,266
Contingency	25,000	-							-	25,000
Transfers To Other Funds	2,701,544	-						1,200,000	-	3,901,544
Total Uses	19,356,681	330,000	27,000	60,000	537,913	30,000	660,093	6,219,648	3,220,475	30,441,810
Ending Fund Balance	5,111,846	31,438	10,613	1,109	268,224	1,079,738	987,560	13,019,079	82,089	20,591,696
Uses + Ending Fund Balance*	24,468,527	361,438	37,613	61,109	806,137	1,109,738	1,647,653	19,238,727	3,302,564	51,033,506

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CITY OF MERRIAM, KANSAS

General Fund

Finance Department



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General Fund:

Revenues:

Property Tax: No change proposed to the final mill levy of 27.765 (26.727 General; 1.038 Bond). Property tax collections will increase by 5.7% over Budget 2020.

Motor Vehicle Tax: Based on estimates provided by Johnson County. The distribution formula is based upon Merriam's mill rate relative to the overall, average county mill. Motor vehicle tax collections are projected to decrease by 2.9%.

City Sales Tax (1.00%): Estimates for 2020 City sales tax are 37% less than actual 2019 due to the economic impact of the COVID-19 pandemic. The 2021 projection is 3.5% less than 2019 actual including collections from new retail establishments.

City Use Tax (1.50%): Use taxes vary during periods of increased commercial construction.

County Sales Taxes Estimated 2020 for all County sales taxes is projected at 24% less than 2019 actual. The 2021 projections are 2.9% less than 2019 actual.

Alcohol Tax: Based upon estimates provided by the League of Kansas Municipalities (LKM). By statute, the alcohol tax is divided equally between three funds: General, Special Alcohol, and Special Parks and Recreation.

Franchise Fees: Telephone (landlines) and cable services franchise fees have been eroding, but electric and natural gas collections remain solid. Cell phones and water usage are not subject to franchise fees. Merriam residents at certain income levels are eligible for a rebate on franchise fees paid.

Licenses/Fees/Permits: Reflects expected receipts for occupational business licenses and building permits. Fees spike prior to and during active construction periods. Few significant building permits are anticipated for 2021.

Charges for Services: Fees for 2019 were low due to closure of the aquatic center during construction of the recreation facility. Budget 2021 reflects a full year of operation of the new facility.

Miscellaneous: Reflects expected receipts for TIF administration fees, workers compensation dividends, refunds and miscellaneous items.

Expenditures:

Departmental detail may be found on the pages that follow.

General Fund

	Audited 2019	Budget 2020	Estimated 2020	Proposed 2021	Increase Over 2020 Budget	% Change
REVENUES						
Beginning Balance	\$ 6,839,254	\$ 6,309,630	\$ 7,602,654	\$ 4,891,398	\$ (1,418,232)	-22.5%
Property Tax	4,787,407	4,384,441	4,264,256	4,634,960	250,519	5.7%
Motor Vehicle	484,216	518,857	461,412	503,886	(14,971)	-2.9%
City Sales Tax	7,585,601	7,051,412	4,763,632	7,317,604	266,192	3.8%
City Use Tax	767,057	648,000	729,457	767,058	119,058	18.4%
County Sales Tax	2,075,515	2,068,000	1,570,966	2,016,304	(51,696)	-2.5%
Alcohol Tax	25,714	24,000	22,517	27,283	3,283	13.7%
Franchise Fees	1,314,459	1,418,000	1,327,734	1,314,459	(103,541)	-7.3%
Licenses & Permits	467,200	371,500	325,347	467,200	95,700	25.8%
Charges for Service	120,960	910,545	425,984	1,409,444	498,899	54.8%
Court Fines	758,218	900,000	900,000	900,000	-	0.0%
Federal Grants	8,370	4,000	3,074	8,370	4,370	109.3%
Investment Income	105,166	75,000	84,745	105,166	30,166	40.2%
Miscellaneous	105,395	83,000	106,134	105,395	22,395	27.0%
Subtotal Revenues	18,605,278	18,456,755	14,985,258	19,577,129	1,120,374	6.1%
Total Resources	\$ 25,444,532	\$ 24,766,385	\$ 22,587,912	\$ 24,468,527	\$ (297,858)	-1.2%
EXPENDITURES						
Personal Services	\$ 7,832,410	\$ 9,313,769	\$ 8,754,945	\$ 9,643,907	\$ 330,138	3.5%
Contractual Fire Services	2,216,129	2,714,947	2,552,050	2,850,694	135,747	5.0%
Contractual Services	2,024,433	2,667,219	2,507,188	3,147,556	480,337	18.0%
Commodities	574,606	749,470	704,503	794,980	45,510	6.1%
Capital Outlay	19,935	21,200	19,928	21,200	-	0.0%
Health and Welfare	104,399	101,800	95,692	171,800	70,000	68.8%
Subtotal Expenditures	12,771,912	15,568,405	14,634,306	16,630,137	1,061,732	6.8%
Transfers Out	5,044,988	4,537,706	3,037,208	2,701,544	(1,836,162)	0.0%
Contingency	24,978	-	25,000	25,000	25,000	0.0%
Total Uses	\$ 17,841,878	\$ 20,106,111	\$ 17,696,514	\$ 19,356,681	\$ (749,430)	-3.7%
Ending Balance	\$ 7,602,654	\$ 4,660,274	\$ 4,891,398	\$ 5,111,846	\$ 451,572	9.7%

General Fund - Department by Character

Expenditures	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Increase Over 20 Bud.
City Council					
Personal Services	\$ 63,053	\$ 64,782	\$ 60,895	\$ 69,119	6.7%
Contractual Services	12,739	20,875	19,623	31,572	51.2%
Total	75,792	85,657	80,518	100,691	17.6%
Administration					
Personal Services	1,043,029	1,095,628	1,029,890	1,216,130	11.0%
Contractual Services	62,339	67,750	63,685	67,021	-1.1%
Commodities	616	2,650	2,491	3,000	13.2%
Total	1,105,984	1,166,028	1,096,066	1,286,151	10.3%
Municipal Court					
Personal Services	191,303	203,863	191,633	207,077	1.6%
Contractual Services	133,189	173,360	162,959	177,177	2.2%
Commodities	1,884	2,500	2,350	2,100	-16.0%
Total	326,376	379,723	356,942	386,354	1.7%
General Overhead					
Personal Services	19,897	20,150	18,941	25,640	27.2%
Contractual Services	1,097,195	1,457,579	1,370,124	1,831,539	25.7%
Commodities	196,852	255,705	240,363	271,485	6.2%
Capital Outlay	19,935	15,000	14,100	15,000	0.0%
Health and Welfare	104,399	101,800	95,692	171,800	68.8%
Interfund Transfers	5,044,988	4,537,706	3,037,208	2,701,544	-40.5%
Contingency Usage	24,978	-	25,000	25,000	0.0%
Total	6,508,244	6,387,940	4,801,428	5,042,008	-21.1%
Information Services					
Personal Services	146,206	155,648	146,308	157,442	1.2%
Contractual Services	269,023	360,155	338,546	384,824	6.8%
Commodities	17,559	14,500	13,630	14,700	1.4%
Total	432,788	530,303	498,484	556,966	5.0%
Police					
Personal Services	3,576,908	3,846,752	3,615,949	3,923,662	2.0%
Contractual Services	110,745	132,700	124,738	129,400	-2.5%
Commodities	80,197	90,400	84,976	96,900	7.2%
Capital Outlay	-	6,200	5,828	6,200	0.0%
Total	3,767,850	4,076,052	3,831,491	4,156,162	2.0%
Fire					
Contractual Services	2,226,963	2,740,242	2,575,827	2,875,989	5.0%
Commodities	26,007	34,900	32,806	34,900	0.0%
Total	2,252,970	2,775,142	2,608,633	2,910,889	4.9%

Expenditures	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Increase Over 20 Bud.
<i>Public Works</i>					
Personal Services	1,514,351	1,924,577	1,809,102	1,860,251	-3.3%
Contractual Services	129,397	164,010	154,170	165,160	0.7%
Commodities	231,978	264,425	248,560	263,925	-0.2%
Total	1,875,726	2,353,012	2,211,832	2,289,336	-2.7%
<i>Culture and Recreation/Parks</i>					
Personal Services	579,040	-	-	-	0.0%
Contractual Services	160,267	110,080	103,475	52,003	-52.8%
Commodities	18,664	11,870	11,158	-	-100.0%
Total	757,971	121,950	114,633	52,003	-57.4%
<i>Culture and Recreation/Community Center</i>					
Personal Services	-	1,257,551	1,182,098	1,437,761	14.3%
Contractual Services	-	105,015	98,714	232,690	121.6%
Commodities	-	69,870	65,678	105,120	50.5%
Total	-	1,432,436	1,346,490	1,775,571	24.0%
<i>Community Development</i>					
Personal Services	698,623	744,818	700,129	746,825	0.3%
Contractual Services	38,705	50,400	47,377	50,875	0.9%
Commodities	849	2,650	2,491	2,850	7.5%
Total	738,177	797,868	749,997	800,550	0.3%
Total All Departments	\$ 17,841,878	\$ 20,106,111	\$ 17,696,514	\$ 19,356,681	-3.7%

General Fund - Character Breakdown

Expenditures	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Increase Over 20 Bud.
Personal Services	\$ 7,832,410	\$ 9,313,769	\$ 8,754,945	\$ 9,643,907	3.5%
Contractual Services	4,240,562	5,382,166	5,059,238	5,998,250	11.4%
Commodities	574,606	749,470	704,503	794,980	6.1%
Capital Outlay	19,935	21,200	19,928	21,200	0.0%
Health and Welfare	104,399	101,800	95,692	171,800	68.8%
Interfund Transfers	5,044,988	4,537,706	3,037,208	2,701,544	-40.5%
Contingency Usage	24,978	-	25,000	25,000	0.0%
Total Expenditures	\$ 17,841,878	\$ 20,106,111	\$ 17,696,514	\$ 19,356,681	-3.7%

General Fund Department Budget Highlights:

City Council:

1. Budget increased \$15,034 or 17.6% over prior year budget
2. Salaries and Benefits: Council compensation is tied by ordinance to changes in employee salary ranges. In addition, a \$25 per month per councilmember communication stipend was added.
3. Travel Expenses: Increased \$3,037 or 27.5% to fund travel for councilmember participation on an NLC committee and other budgeted conferences.
4. Other Contractual Services: Increased \$7,260 or 154.5%. The 2021 budget includes anticipated costs of an election primary and associated costs of advance voting. The County began to offer advance voting for local elections in 2017. Costs are divided equally among the cities requiring primaries.

General Fund Budget by Line Item: City Council

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ 56,501	\$ 57,490	\$ 54,041	\$ 61,297	\$ 3,807	6.6%
Benefits	6,552	7,292	6,854	7,822	530	7.3%
Total	63,053	64,782	60,895	69,119	4,337	6.7%

Contractual Services						
Conferences and Seminars	2,892	4,650	4,371	5,050	400	8.6%
Dues and Subscriptions	415	500	470	500	-	0.0%
Travel Expenses	5,717	11,025	10,364	14,062	3,037	27.5%
Other Contractual	3,715	4,700	4,418	11,960	7,260	154.5%
Total	12,739	20,875	19,623	31,572	10,697	51.2%

Department Total	\$ 75,792	\$ 85,657	\$ 80,518	\$ 100,691	\$ 15,034	17.6%
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General Fund Department Budget Highlights:

Administration:

1. Budget increased \$120,123 or 10.3% over prior year budget.
2. Salaries and Benefits: Increased by \$120,502 or 11.0% due to two factors.
 - Salary and benefit costs associated with the Assistant City Administrator and the Communication and Public Engagement Manager have been transferred from the Transient Guest Tax Fund to the General Fund. As a result, General Fund expenditures increased by \$72,317 or 6.6%.
 - The remaining increase of \$48,184 or 4.4% is due to salary and benefit increases as outlined in the cover memo.
3. Education and Training: Decreased \$2,465 or 22.6%. Budget includes costs to attend: for City Administrator and Assistant City Administrator - ICMA Annual, KACM Annual, KACM winter, KACM spring; for HR Manager – National Conference; for Finance Director – GFOA Annual, KSGFOA fall, GAAP update webinar; for Accountant – KSGFOA fall and other; for Communications Manager - KS Public Info Officers, 3CMA and other; All staff – KU Women in Public Administration Conference.
4. Other Contractual: Increased by \$1,850 or 29.0% due to credit card processing fees.

General Fund Budget by Line Item: Administration

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ 731,228	\$ 738,217	\$ 693,924	\$ 834,273	\$ 96,056	13.0%
Benefits	311,801	357,411	335,966	381,857	24,446	6.8%
Total	1,043,029	1,095,628	1,029,890	1,216,130	120,502	11.0%
Contractual Services						
Audit Expenses	26,385	28,500	26,790	28,500	-	0.0%
Equipment Rental and Maintenance	2,355	890	837	900	10	1.1%
Education and Training	8,611	10,900	10,246	8,435	(2,465)	-22.6%
Dues and Subscriptions	7,075	8,180	7,689	7,915	(265)	-3.2%
Communications	626	800	752	800	-	0.0%
Travel Expenses	9,965	12,100	11,374	12,241	141	1.2%
Other Contractual	7,322	6,380	5,997	8,230	1,850	29.0%
Total	62,339	67,750	63,685	67,021	(729)	-1.1%
Commodities						
Other Commodities	616	2,650	2,491	3,000	350	13.2%
Total	616	2,650	2,491	3,000	350	13.2%
Department Total	\$ 1,105,984	\$ 1,166,028	\$ 1,096,066	\$ 1,286,151	\$ 120,123	10.3%

General Fund Department Budget Highlights:

Municipal Court:

1. Budget increased by \$6,631 or 1.7% over prior year budget.
2. Salaries and Benefits: Increased by \$3,214 or 1.6% due to salary and benefit increases as outlined in the cover memo.
3. Professional/Technical Service: Increased by \$1,000 or 16.7% due to increased costs related to interpreter services.
4. Prisoner Care: No change. The current incarceration is \$50 a day. Johnson County has announced that rates will increase in 2021 to \$65 a day and in 2022 to \$75 day. The 2021 rate increase can be accommodated without a budget increase.

General Fund Budget by Line Item: Municipal Court

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ 120,234	\$ 122,661	\$ 115,302	\$ 127,109	\$ 4,448	3.6%
Benefits	71,069	81,202	76,331	79,968	(1,234)	-1.5%
Total	191,303	203,863	191,633	207,077	3,214	1.6%
Contractual Services						
Judge Pro Tem	81	250	235	150	(100)	-40.0%
Municipal Judge	45,215	47,025	44,204	48,906	1,881	4.0%
Prosecutor	29,000	30,160	28,350	31,366	1,206	4.0%
Court Appointed Attorneys	16,708	20,000	18,800	20,000	-	0.0%
District Court Appeals	2,321	3,000	2,820	3,000	-	0.0%
Professional/Technical Services	6,980	6,000	5,640	7,000	1,000	16.7%
Prisoner Care	24,080	50,000	47,000	50,000	-	0.0%
Equipment Rental and Maintenance	-	250	235	250	-	0.0%
Education and Training	299	1,385	1,302	1,385	-	0.0%
Dues and Subscriptions	150	200	188	175	(25)	-12.5%
Communications	705	1,200	1,128	1,200	-	0.0%
Printing & Publication	931	2,620	2,463	2,500	(120)	-4.6%
Travel Expenses	1,137	2,395	2,251	2,370	(25)	-1.0%
Other Contractual	5,582	8,875	8,343	8,875	-	0.0%
Total	133,189	173,360	162,959	177,177	3,817	2.2%
Commodities						
Office Supplies	1,822	2,000	1,880	2,000	-	0.0%
Other Commodities	62	500	470	100	(400)	-80.0%
Total	1,884	2,500	2,350	2,100	(400)	-16.0%
Department Total	\$ 326,376	\$ 379,723	\$ 356,942	\$ 386,354	\$ 6,631	1.7%

General Fund Department Budget Highlights:

Information Services:

1. Budget increased by \$26,663 or 5.0% over prior year budget.
2. Salaries and Benefits: Increased by \$1,794 or 1.2% due to salary and benefit increases as outlined in the cover memo.
3. Computer Services: Budget is used to complete specific projects which change from year to year. The 2021 budget includes funding for the City Council chambers video meeting project, phone system consulting, cloud computing and City Hall/Fire Department HVAC controls.
4. Maintenance and Service Contracts: Increased \$38,031 or 19.9%. Budget includes ongoing maintenance costs for the City's financial/purchasing system, laser-fiche, Parks and Recreation software, Human Resources evaluation system, Public Works asset management system, GPS fleet services, air cards for tablet computers, and antivirus programs. Budget 2021 reflects numerous cost increases for existing services and the addition of polling/survey software and G Suite Business fees.
5. Education and Training/Travel Expenses: Decreased \$2,000. Budget provides for citywide info technology training and network administrator training. Cost for 2021 include security awareness training, and attendance at Interop 2020 (IT) Conference.
6. Communications: Decreased \$7,962 or 28.8%. Includes monthly internet service costs for all City facilities (except Visitors' Bureau). The City will be switching to a different service provider with lower costs but same level of service.

General Fund Budget by Line Item: Information Services

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ 99,376	\$ 103,276	\$ 97,079	\$ 105,892	\$ 2,616	2.5%
Benefits	46,830	52,372	49,229	51,550	(822)	-1.6%
Total	146,206	155,648	146,308	157,442	1,794	1.2%
Contractual Services						
Computer Programming	67,381	40,000	37,600	40,000	-	0.0%
Computer Services	6,383	94,500	88,830	90,975	(3,525)	-3.7%
Maintenance & Service Contracts	160,986	190,970	179,512	229,001	38,031	19.9%
Education and Training	6,568	5,200	4,888	3,200	(2,000)	-38.5%
Dues and Subscriptions	199	300	282	350	50	16.7%
Travel Expenses	1,411	1,585	1,490	1,660	75	4.7%
Communications	26,095	27,600	25,944	19,638	(7,962)	-28.8%
Total	269,023	360,155	338,547	384,824	24,669	6.8%
Commodities						
Equipment & Software < \$5,000	17,559	14,500	13,630	14,700	200	1.4%
Total	17,559	14,500	13,630	14,700	200	1.4%
Department Total	\$ 432,788	\$ 530,303	\$ 498,485	\$ 556,966	\$ 26,663	5.0%

General Fund Department Budget Highlights:

General Overhead:

1. Utilities, property maintenance costs and fleet maintenance costs were transferred from all cost centers to the General Overhead budget. To ensure comparability among the years, actual costs and budget for prior years was also transferred.
2. Budget decreased by \$1,345,932 or 21.1% from prior year budget if transfers to other funds are included. Excluding transfers, the budget increased \$490,230 or 26.5%.
3. Plan Administrative Fees: Increased by \$3,090 or 441.4%. The fees cover management of cobra/retiree insurance coverage, health savings account and flexible spending accounts.
4. Other Employee Benefits: Increased by \$2,400 or 12.3%. Includes: employee spring/fall events; flu shots; services awards; wellness incentives; tuition reimbursement. The tuition reimbursement budget was increased based on prior year usage.
5. Professional/Technical Services: Increased \$98,400 or 113.8%. Includes legislative lobbyist to monitor situs issues, investment advisory services, outside payroll processing services, and employee timekeeping. The 2021 budget includes a strategic planning process, ETC Citywide survey and improvements to the human resources software.
6. Education and Training: Increased by \$4,300. Includes cost of citywide training, leadership training, public management training and Northeast Kansas hosting funds.
7. Utilities: Increased by \$86,800 or 23.0% to include funding for a full year of utilities at the new Merriam Community Center.
8. Building and Grounds Maintenance: Increased by \$164,016 largely to provide funding of \$147,000 for Custodial Services at the new Merriam Community Center.
9. Street Light & Traffic Signal Maintenance: Increase by \$20,271 or 12.8%. The City has started converting street lights to LED. Budget will be used to purchase conversion kits and knockdown LED heads.
10. Special Assessments & Taxes: Decreased \$5,000 or 33.3%. Budget includes taxes on non-exempt property owned by the City. Also includes wastewater fees paid via real estate tax bills.
11. Insurance and Bond: Increased by \$34,673 or 17.8% per information obtained from Midwest Public Risk. The new Merriam Community Center has been added to the policy. Casualty and liability claim deductibles are budgeted in the Risk Management Fund.
12. Legal Services: Decreased by \$34,810. Includes billings by City Attorney and other outside attorneys. This does not include billings associated with capital improvement or redevelopment projects charged to the CIP or I-35 TIF Funds.
13. Other Contractual: Includes funding for a Compensation Study which was budgeted in 2020 but deferred until 2021.
14. Franchise Fee Rebate: No Change. This Merriam-administered program provides rebates to low income residents who make application.
15. Other Local Programs: No change. Includes \$50,000 for the Merriam-administered exterior-grant program which offers up to \$2,500 reimbursement on qualified expenditures. Also includes \$3,500 for neighborhood block party grants to reimburse eligible, approved costs.
16. Shawnee Mission Cares Program: No change. The program assists students and their families in times of crisis, minimizing impact on the student and keeping the student in school.
17. Johnson County Homes and Utility Assistance: No change. Budget includes \$8,000 for Johnson County "Major" Home Repair Program, \$20,000 for "Minor" Home Repair Program and \$3,000 for Emergency Utility Assistance. These programs provide assistance to lower income residents.
18. United Community Services: No change. UCS offers local governments a cost-efficient, accountable mechanism to support services that help residents who are facing difficult circumstances.
19. Downtown Exterior Grants: Includes \$50,000 in funding.
20. Residential Sustainability: Includes \$20,000 in funding.
21. Transfer to the Equipment Reserve Fund: Decreased \$300,000 or 33.3%. Provides systematic funding for the 10-year major equipment replacement schedule.
22. Transfer to the Capital Improvement Fund: Decreased \$1,536,162 or 42.2%. The target transfer is calculated as 50% of City Sales Tax plus 33.33% of the City's Use Tax and 100% of proceeds from the county "courthouse" sales tax. For 2021, a reduction of 50% from the target transfer was applied to maintain compliance with City's General Fund Balance Policy.
23. Contingency: Used for unforeseen events, repairs not otherwise budgeted.

General Fund Budget by Line Item: General Overhead

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Employee Benefits						
Plan Administration Fees	\$ 600	\$ 700	\$ 658	\$ 3,790	\$ 3,090	441.4%
Other Employee Benefits	19,297	19,450	18,283	21,850	2,400	12.3%
Total	19,897	20,150	18,941	25,640	5,490	27.2%
Contractual Services						
Professional/Technical Services	77,455	86,500	81,310	184,900	98,400	113.8%
Employment Advertising and Testing	20,316	27,000	25,380	24,000	(3,000)	-11.1%
Equipment Rental and Maintenance	34,872	43,875	41,243	41,600	(2,275)	-5.2%
Motor Vehicle Repair	38,306	26,320	24,741	28,600	2,280	8.7%
Education and Training	3,868	6,500	6,110	10,800	4,300	66.2%
Dues and Subscriptions	21,684	19,920	18,725	21,455	1,535	7.7%
Postage	23,407	31,800	29,892	31,600	(200)	-0.6%
Printing & Publication	19,542	30,450	28,623	30,700	250	0.8%
Utilities-Building	181,199	377,800	355,132	464,600	86,800	23.0%
Street Light & Traffic Signal Electricity	140,596	141,800	133,292	141,800	-	0.0%
Building and Grounds Maintenance	113,555	142,610	134,053	306,626	164,016	115.0%
Street Light & Traffic Signal Maintenance	119,471	158,829	149,299	179,100	20,271	12.8%
Operation Green Light	10,800	12,600	11,844	12,600	-	0.0%
Special Assessments and Taxes	25,098	15,000	14,100	10,000	(5,000)	-33.3%
Insurance and Bond	185,720	195,327	183,607	230,000	34,673	17.8%
Legal Services	61,873	106,710	100,307	71,900	(34,810)	-32.6%
Other Contractual	19,433	34,538	32,466	41,258	6,720	19.5%
Total	1,097,195	1,457,579	1,370,124	1,831,539	373,960	25.7%
Commodities						
Office Supplies	7,757	9,000	8,460	9,000	-	0.0%
Vehicle Supplies (Gas,Oil,Tires,etc.)	183,392	237,405	223,161	253,385	15,980	6.7%
Other Commodities	5,703	9,300	8,742	9,100	(200)	-2.2%
Total	196,852	255,705	240,363	271,485	15,780	6.2%
Capital Outlay						
Vehicle Equipment	19,935	15,000	14,100	15,000	-	0.0%
Total	19,935	15,000	14,100	15,000	-	0.0%

General Fund Budget by Line Item: General Overhead

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Health & Welfare						
Franchise Fee Rebate	3,214	4,000	3,760	4,000	-	0.0%
Other Local Programs	49,585	53,500	50,290	53,500	-	0.0%
Shawnee Mission Cares	5,000	5,000	4,700	5,000	-	0.0%
Jo Co Homes and Utility Assistance	39,000	31,000	29,140	31,000	-	0.0%
United Community Services	7,600	8,300	7,802	8,300	-	0.0%
Downtown Exterior Grant	-	-	-	50,000	50,000	0.0%
Residential Sustainability	-	-	-	20,000	20,000	0.0%
Total	104,399	101,800	95,692	171,800	70,000	68.8%
Transfers						
Transfer to Equipment Reserve	700,000	900,000	900,000	600,000	(300,000)	-33.3%
Transfer to Capital Improvement	4,344,988	3,637,706	2,137,208	2,101,544	(1,536,162)	-42.2%
Total	5,044,988	4,537,706	3,037,208	2,701,544	(1,836,162)	-40.5%
Contingency						
Equipment, Building, Emergency, etc...	24,978	-	25,000	25,000	25,000	0.0%
Total	24,978	-	25,000	25,000	25,000	0.0%
Department Total	\$ 6,508,244	\$ 6,387,940	\$ 4,801,428	\$ 5,042,008	\$ (1,345,932)	-21.1%

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General Fund Department Budget Highlights:

Police:

1. Budget increased by \$80,110 or 2.0% over prior year budget.
2. Salaries and Benefits: Increased by \$76,910 or 2.0% due to salary and benefit increases as outlined in the cover memo.
3. Mental Health Co-Responder: Decreased by \$7,000. The Special Alcohol Fund budget has been increased to cover this decrease.
4. Animal Care: Decreased by \$3,000 due to a change in vendor for animal shelter services.
5. Equipment Rental and Maintenance: Increased by \$4,300 or 20.0%. Budget includes funding for Emergency Siren Maintenance, equipment repairs and maintenance and copier leases.
6. Education and Training/Travel: Increased \$2,000. Includes cost of attendance at the following: FBI National Academy, International Association Chiefs of Police, Metro Chiefs, Johnson County Chiefs, and other staff training.
7. Protective Clothing: Increased by \$2,500. Budget includes funding for vests, helmets, and other protective equipment.
8. Equipment <\$5,000: Increased by \$3,500. Budget includes funding to purchase a radar speed limit sign.

General Fund Budget by Line Item: Police

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ 2,395,703	\$ 2,533,598	\$ 2,381,583	\$ 2,569,302	\$ 35,704	1.4%
Benefits	1,181,205	1,313,154	1,234,366	1,354,360	41,206	3.1%
Total	3,576,908	3,846,752	3,615,949	3,923,662	76,910	2.0%
Contractual Services						
Mental Health Co-Responder	13,273	33,500	31,490	26,500	(7,000)	-20.9%
Animal Care	21,905	19,000	17,860	16,000	(3,000)	-15.8%
Professional/Technical Services	1,283	3,900	3,666	3,900	-	0.0%
Metro Squad	-	2,500	2,350	2,500	-	0.0%
Equipment Rental and Maintenance	13,173	21,500	20,210	25,800	4,300	20.0%
Education and Training	13,514	12,500	11,750	14,500	2,000	16.0%
Dues and Subscriptions	2,826	3,000	2,820	3,000	-	0.0%
Communications	10,719	12,700	11,938	12,700	-	0.0%
Printing & Publication	3,611	4,000	3,760	4,000	-	0.0%
Travel Expenses	2,908	8,600	8,084	8,600	-	0.0%
Other Contractual	27,533	11,500	10,810	11,900	400	3.5%
Total	110,745	132,700	124,738	129,400	(3,300)	-2.5%
Commodities						
Office Supplies	7,535	8,750	8,225	8,750	-	0.0%
Investigation & Crime Prevention Supplies	3,518	5,500	5,170	5,500	-	0.0%
Ammunition	15,732	20,000	18,800	20,000	-	0.0%
Uniforms	18,318	20,000	18,800	20,000	-	0.0%
Equipment < \$5,000	7,961	18,000	16,920	21,500	3,500	19.4%
Protective Clothing	16,457	7,500	7,050	10,000	2,500	33.3%
Investigation & Crime Prevention Equip.	7,055	7,000	6,580	7,000	-	0.0%
Reception and Meals	1,912	1,900	1,786	1,900	-	0.0%
Other Commodities	1,709	1,750	1,645	2,250	500	28.6%
Total	80,197	90,400	84,976	96,900	6,500	7.2%
Capital Outlay						
Furniture & Equipment	-	6,200	5,828	6,200	-	0.0%
Total	-	6,200	5,828	6,200	-	0.0%
Department Total	\$ 3,767,850	\$ 4,076,052	\$ 3,831,491	\$ 4,156,162	\$ 80,110	2.0%

General Fund Department Budget Highlights:

Fire:

1. Budget increased by \$135,747 or 4.9% over prior year budget.
2. Contractual Fire Services: Increased \$135,747 or 5.0% due to increased costs of OP salary and benefits paid for the 21 firefighters serving the Merriam station. Amount as requested by City of OP in accordance with 2015 contract.

General Fund Budget by Line Item: Fire

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Contractual Services						
Physical Examinations	\$ 1,225	\$ -	\$ -	\$ -	\$ -	0.0%
Contractual Fire Services	2,216,129	2,714,947	2,552,050	2,850,694	135,747	5.0%
Equipment Rental and Maintenance	1,812	5,500	5,170	5,500	-	0.0%
Education and Training	-	3,000	2,820	3,000	-	0.0%
Dues and Subscriptions	-	500	470	500	-	0.0%
Communications	548	1,000	940	1,000	-	0.0%
Travel Expenses	-	750	705	750	-	0.0%
Other Contractual	7,249	14,545	13,672	14,545	-	0.0%
Total	2,226,963	2,740,242	2,575,827	2,875,989	135,747	5.0%
Commodities						
Uniforms	8,951	8,850	8,319	8,850	-	0.0%
Operating Supplies	4,483	5,950	5,593	5,950	-	0.0%
Protective Clothing	1,096	2,000	1,880	2,000	-	0.0%
First Aid Supplies	1,585	1,500	1,410	1,500	-	0.0%
Fire Prevention Supplies	-	-	-	-	-	0.0%
Chemicals	253	1,600	1,504	1,600	-	0.0%
Equipment <\$5k & Other Commodities	9,639	15,000	14,100	15,000	-	0.0%
Total	26,007	34,900	32,806	34,900	-	0.0%
Department Total	\$ 2,252,970	\$ 2,775,142	\$ 2,608,633	\$ 2,910,889	\$ 135,747	4.9%

General Fund Department Budget Highlights:

Public Works:

1. Budget decreased \$63,676 or 2.7% over prior year budget.
2. Salaries and Benefits: Decreased \$64,326 or 3.3%. Salary and benefit increases as outlined in the cover memo were applied. However, due to attrition and the hiring of new employees at a lower rate, base salaries were lower. A portion of the director's salary is budgeted in Capital Improvement Administration since he is also responsible for that program.

General Fund Budget by Line Item: Public Works

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ 975,224	\$ 1,188,224	\$ 1,116,931	\$ 1,160,727	\$ (27,497)	-2.3%
Benefits	539,127	736,353	692,171	699,524	(36,829)	-5.0%
Total	1,514,351	1,924,577	1,809,102	1,860,251	(64,326)	-3.3%
Contractual Services						
City-Wide Cleanup	27,568	31,000	29,140	31,000	-	0.0%
Tree Trimming	7,966	10,000	9,400	10,000	-	0.0%
Contractual Weed Control/Mowing	11,610	10,000	9,400	10,000	-	0.0%
Pavement Marking	10,000	10,000	9,400	10,000	-	0.0%
Equipment Rental and Maintenance	28,893	42,000	39,480	41,000	(1,000)	-2.4%
Traffic Signal Maintenance	25,072	40,000	37,600	42,500	2,500	6.3%
Education and Training	11,046	11,830	11,120	11,830	-	0.0%
Dues and Subscriptions	1,144	1,250	1,175	1,250	-	0.0%
Communications	3,573	4,240	3,986	4,240	-	0.0%
Travel Expenses	2,525	3,690	3,469	3,340	(350)	-9.5%
Other Contractual	19,865	22,000	20,680	22,000	-	0.0%
Total	129,397	164,010	154,170	165,160	1,150	0.7%
Commodities						
Office Supplies	1,966	2,350	2,209	2,350	-	0.0%
Uniforms	9,255	12,000	11,280	12,000	-	0.0%
Shop Supplies	9,544	10,600	9,964	10,600	-	0.0%
Chemicals	9,956	10,100	9,494	10,100	-	0.0%
Paint Supplies	2,015	5,000	4,700	4,500	(500)	-10.0%
Tools	11,615	15,750	14,805	15,750	-	0.0%
Salt/Sand/Ice Control	68,447	68,500	64,390	68,500	-	0.0%
Rock/Asphalt/Concrete	65,220	75,500	70,970	75,500	-	0.0%
Landscape Supplies	21,940	25,800	24,252	25,800	-	0.0%
Reforestation	6,697	11,000	10,340	11,000	-	0.0%
Equipment < \$5,000	8,629	10,000	9,400	10,000	-	0.0%
Operating Supplies	16,694	17,825	16,756	17,825	-	0.0%
Total	231,978	264,425	248,560	263,925	(500)	-0.2%
Department Total	\$ 1,875,726	\$ 2,353,012	\$ 2,211,832	\$ 2,289,336	\$ (63,676)	-2.7%

General Fund Department Budget Highlights:

Culture & Recreation - Parks:

1. The existing facility at 5701 Merriam Drive served as a community center until May 2020. During the summer of 2020, the Merriam Community Center will be opening and expenses for it are being tracked in the Culture & Recreation – Merriam Community Center budget. For Budget 2021, the Culture & Recreation Parks department will account only for costs of maintenance specific to 5701 Merriam Drive of \$34,992 plus maintenance of City-owned parks of \$17,011.

**General Fund Budget by Line Item:
Culture & Recreation - Parks**

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ 425,690	\$ -	\$ -	\$ -	\$ -	0.0%
Benefits	153,350	-	-	-	-	0.0%
Total	579,040	-	-	-	-	0.0%
Contractual Services						
Utilities-Building	54,892	59,760	56,174	-	(59,760)	-100.0%
Utilities - IBFCC	-	-	-	29,592	29,592	0.0%
Utilities - Parks	-	-	-	11,601	11,601	0.0%
Building and Grounds Maintenance	18,704	7,000	6,580	-	(7,000)	-100.0%
Building and Grounds Maintenance - IBFCC	-	-	-	2,500	2,500	0.0%
Communications	4,727	2,900	2,726	-	(2,900)	-100.0%
Communications - IBFCC	-	-	-	2,900	2,900	0.0%
Other Contractual	83,993	40,420	37,995	-	(40,420)	-100.0%
Other Contractual - Parks	-	-	-	5,410	5,410	0.0%
Total	162,316	110,080	103,475	52,003	(58,077)	-52.8%
Commodities						
Office Supplies	2,638	1,300	1,222	-	(1,300)	-100.0%
Operating Supplies	6,144	3,150	2,961	-	(3,150)	-100.0%
Recreation Supplies	5,079	4,920	4,625	-	(4,920)	-100.0%
Other Commodities	5,167	2,500	2,350	-	(2,500)	-100.0%
Total	19,028	11,870	11,158	-	(11,870)	-100.0%
Department Total	\$ 760,384	\$ 121,950	\$ 114,633	\$ 52,003	\$ (69,947)	-57.4%

General Fund Department Budget Highlights:

Culture & Recreation – Merriam Community Center:

1. Requested expenditures for 2021 were estimated using financial pro-formas from the 2017 Parks and Recreation Master Plan. The master plan was compiled by Pros Consulting, an expert in the field of parks and recreation. Expenditures reflect a full year of operations.
2. Budget increased by \$343,135 or 24.0%. The 2020 budget anticipated a mid-year opening.
3. Salaries and Benefits: Increased by \$180,210 or 14.3%. Salary and benefit increases as outlined in the cover memo were applied. In addition, the 2021 budget assumes a full year of operations.

**General Fund Budget by Line Item:
Culture & Recreation - Merriam Community Center**

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ -	\$ 915,002	\$ 860,102	\$ 1,105,621	\$ 190,619	20.8%
Benefits	-	342,549	321,996	332,140	(10,409)	-3.0%
Total	-	1,257,551	1,182,098	1,437,761	180,210	14.3%
Contractual Services						
Program Services	-	49,525	46,553	160,020	110,495	223.1%
Building and Grounds Maintenance	-	2,100	1,974	-	(2,100)	-100.0%
Equipment Rental and Maintenance	-	18,700	17,578	28,500	9,800	52.4%
Education and Training	-	5,150	4,841	6,840	1,690	32.8%
Dues and Subscriptions	-	1,375	1,293	1,725	350	25.5%
Communications	-	2,250	2,115	2,250	-	0.0%
Printing & Publication/Advertising	-	9,000	8,460	3,000	(6,000)	-66.7%
Travel Expenses	-	5,715	5,372	5,655	(60)	-1.0%
Other Contractual	-	11,200	10,528	24,700	13,500	120.5%
Total	-	105,015	98,714	232,690	127,675	121.6%
Commodities						
Office Supplies	-	2,600	2,444	2,700	100	4.1%
Operating Supplies	-	8,200	7,708	12,000	3,800	49.3%
Concession Supplies	-	4,400	4,136	10,000	5,600	135.4%
Uniforms	-	6,630	6,232	11,520	4,890	78.5%
Pool Chemicals	-	23,000	21,620	38,000	15,000	69.4%
Recreation Supplies	-	19,700	18,518	27,400	7,700	41.6%
Other Commodities	-	5,340	5,020	3,500	(1,840)	-36.7%
Total	-	69,870	65,678	105,120	35,250	50.5%
Department Total	\$ -	\$ 1,432,436	\$ 1,346,490	\$ 1,775,571	\$ 343,135	24.0%

General Fund Department Budget Highlights:

Community Development:

1. Budget increased \$2,682 or 0.3% over prior year budget.
2. Salaries and Benefits: Increased by \$2,007 or 0.3% due to salary and benefit increases as reflected in the cover memo.

General Fund Budget by Line Item: Community Development

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ 474,425	\$ 481,497	\$ 452,607	\$ 495,969	\$ 14,472	3.0%
Benefits	224,198	263,321	247,522	250,856	(12,465)	-4.7%
Total	698,623	744,818	700,129	746,825	2,007	0.3%
Contractual Services						
Professional/Technical Services	25,205	30,000	28,200	30,000	-	0.0%
Equipment Rental and Maintenance	-	-	-	-	-	0.0%
Education and Training	1,646	3,125	2,938	3,400	275	8.8%
Dues and Subscriptions	3,369	3,100	2,914	3,500	400	12.9%
Communications	548	650	611	650	-	0.0%
Printing & Publication	349	3,100	2,914	2,100	(1,000)	-32.3%
Travel Expenses	3,959	5,425	5,100	6,225	800	14.7%
Other Contractual	3,629	5,000	4,700	5,000	-	0.0%
Total	38,705	50,400	47,377	50,875	475	0.9%
Commodities						
Other Commodities	849	2,650	2,491	2,850	200	7.5%
Total	849	2,650	2,491	2,850	200	7.5%
Department Total	\$ 738,177	\$ 797,868	\$ 749,997	\$ 800,550	\$ 2,682	0.3%

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CITY OF MERRIAM, KANSAS

Other Funds

Finance Department



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Special Highway Fund:

Revenues:

Fuel Tax: Amounts are based upon estimates provided by the League of Kansas Municipalities.

Expenditures:

Commodities: For operating supplies such as street signs and posts, etc.

Annual Overlay/Street Repairs: This amount is the balance of dollars available in this fund after operating supplies and contingency. The remaining amount is dedicated to the City's annual street overlay program and curb replacement.

Special Highway Fund

	Audited 2019		Budget 2020		Estimated 2020		Proposed 2021		Increase Over 2020 Budget		% Change	
REVENUES												
Beginning Balance	\$	362,399	\$	102,269	\$	210,098	\$	108,018	\$	5,749		5.6%
Other Taxes		308,663		305,780		287,920		253,420		(52,360)		-17.1%
Investment Income		211		-		-		-		-		0.0%
Subtotal Revenues		308,874		305,780		287,920		253,420		(52,360)		-17.1%
Total Resources	\$	671,273	\$	408,049	\$	498,018	\$	361,438	\$	(46,611)		-11.4%
EXPENDITURES												
Commodities	\$	27,029	\$	40,000	\$	40,000	\$	30,000	\$	(10,000)		-25.0%
Capital Improvements		434,146		350,000		350,000		300,000		(50,000)		-14.3%
Subtotal Expenditures		461,175		390,000		390,000		330,000		(60,000)		-15.4%
Transfers Out		-		-		-		-		-		0.0%
Total Uses	\$	461,175	\$	390,000	\$	390,000	\$	330,000	\$	(60,000)		-15.4%
Ending Balance	\$	210,098	\$	18,049	\$	108,018	\$	31,438	\$	13,389		74.2%

Special Alcohol Fund:

Revenues:

Alcohol Tax: Amounts are based upon estimates provided by the League of Kansas Municipalities. By statute the Alcohol tax is to be divided equally between three funds: General, Special Alcohol, and Special Parks and Recreation.

Expenditures:

By statute, these funds must be used for alcohol and drug rehabilitation programs. The City contributes to the *United Community Services of Johnson County's Alcohol Tax Fund*. Current participants are Johnson County, Gardner, Leawood, Lenexa, Mission, Olathe, Overland Park, Prairie Village, Shawnee and Merriam. Captain Troy Duvanel is the City's representative to the Alcohol "council" of cities funding the program. The group meets approximately 8 times per year to hear requests for funding and determine grant recipients.

Funds may also be used to support City programs that educate, prevent or treat drug and alcohol abuse.

Special Alcohol Fund

	Audited 2019	Budget 2020	Estimated 2020	Proposed 2021	Increase Over 2020 Budget	% Change
REVENUES						
Beginning Balance	\$ 12,768	\$ 10,712	\$ 10,813	\$ 10,330	\$ (382)	-3.6%
Other Taxes	25,714	24,000	24,517	27,283	3,283	13.7%
Investment Income	13	-	-	-	-	0.0%
Subtotal Revenues	25,727	24,000	24,517	27,283	3,283	13.7%
Total Resources	\$ 38,495	\$ 34,712	\$ 35,330	\$ 37,613	\$ 2,901	8.4%
EXPENDITURES						
Health and Welfare	\$ 27,682	\$ 25,000	\$ 25,000	\$ 27,000	\$ 2,000	8.0%
Subtotal Expenditures	27,682	25,000	25,000	27,000	2,000	8.0%
Total Uses	\$ 27,682	\$ 25,000	\$ 25,000	\$ 27,000	\$ 2,000	8.0%
Ending Balance	\$ 10,813	\$ 9,712	\$ 10,330	\$ 10,613	\$ 901	9.3%

Special Parks and Recreation Fund:

Revenues:

Alcohol Tax: Amounts are based upon estimates provided by the League of Kansas Municipalities. By statute the Alcohol tax is to be divided equally between three funds: General, Special Alcohol, and Special Parks and Recreation.

Expenditures:

Expenditures in this fund have traditionally been used to fund parks and recreation projects and buy parks and recreation equipment.

Special Parks & Recreation Fund

	Audited 2019		Budget 2020		Estimated 2020		Proposed 2021		Increase Over 2020 Budget		% Change	
REVENUES												
Beginning Balance	\$	7,482	\$	26,426	\$	27,309	\$	33,826	\$	7,400		28.0%
Other Taxes		25,714		24,000		24,517		27,283		3,283		13.7%
Investment Income		34		-		-		-		-		0.0%
Subtotal Revenues		25,748		24,000		24,517		27,283		3,283		13.7%
Total Resources	\$	33,230	\$	50,426	\$	51,826	\$	61,109	\$	10,683		21.2%
EXPENDITURES												
Capital Outlay	\$	5,921	\$	49,000	\$	18,000	\$	60,000	\$	11,000		22.4%
Subtotal Expenditures		5,921		49,000		18,000		60,000		11,000		22.4%
Total Uses	\$	5,921	\$	49,000	\$	18,000	\$	60,000	\$	11,000		22.4%
Ending Balance	\$	27,309	\$	1,426	\$	33,826	\$	1,109	\$	(317)		-22.2%

Transient Guest Tax Fund:

Revenues:

Transient Guest Tax: Transient Guest tax of 7.00% is collected from Merriam's 4 hotels.

Rental/Special Event/Miscellaneous Revenues: Revenues received from sponsors and entry fees for the Turkey Creek Festival, Merriam Drive Live, art shows, the car show, Merriam Marketplace stall rentals and various other special events funded by the Transient Guest Tax. Budget is based on recent actual collections.

Expenditures:

Departmental detail may be found on the pages that follow.

Transient Guest Tax Fund

	Audited 2019	Budget 2020	Estimated 2020	Proposed 2021	Increase Over 2020 Budget	% Change
REVENUES						
Beginning Balance	\$ 661,519	\$ 525,198	\$ 604,554	\$ 303,388	\$ (221,810)	-42.2%
Other Taxes	439,149	408,165	245,205	429,250	21,085	5.2%
Investment Income	649	-	-	-	-	0.0%
Miscellaneous	71,740	65,985	42,000	73,500	7,515	11.4%
Subtotal Revenues	511,538	474,150	287,205	502,750	28,600	6.0%
Total Resources	\$ 1,173,057	\$ 999,348	\$ 891,759	\$ 806,138	\$ (193,210)	-19.3%
EXPENDITURES						
Personal Services	\$ 357,167	\$ 387,202	\$ 363,970	\$ 308,468	\$ (78,734)	-20.3%
Contractual Services	121,623	146,905	138,091	129,225	(17,680)	-12.0%
Commodities	7,940	9,275	8,719	8,125	(1,150)	-12.4%
Health and Welfare	81,773	82,545	77,592	92,095	9,550	11.6%
Subtotal Expenditures	568,503	625,927	588,372	537,913	(88,014)	-14.1%
Total Uses	\$ 568,503	\$ 625,927	\$ 588,372	\$ 537,913	\$ (88,014)	-14.1%
Ending Balance	\$ 604,554	\$ 373,421	\$ 303,388	\$ 268,225	\$ (105,196)	-28.2%

Transient Guest Tax Fund - Department by Character

Expenditures	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Increase over 20 Bud
<i>Visitors Bureau</i>					
Personal Services	\$ 215,402	\$ 229,629	\$ 215,852	\$ 208,288	-9.3%
Contractual Services	73,911	89,650	84,271	73,750	-17.7%
Commodities	802	1,900	1,786	1,700	-10.5%
Total	290,115	321,179	301,909	283,738	-11.7%
<i>Special Community Events</i>					
Personal Services	87,215	101,975	95,856	94,452	-7.4%
Commodities	5,718	6,500	6,110	5,500	-15.4%
Health and Welfare	81,773	82,545	77,592	92,095	11.6%
Total	174,706	191,020	179,558	192,047	0.5%
<i>Marketplace</i>					
Personal Services	4,550	5,598	5,262	5,728	2.3%
Contractual Services	23,328	27,125	25,498	25,545	-5.8%
Commodities	1,420	875	823	925	5.7%
Total	29,298	33,598	31,583	32,198	-4.2%
<i>Economic Development</i>					
Personal Services	50,000	50,000	47,000	-	-100.0%
Contractual	24,384	30,130	28,322	29,930	-0.7%
Total	74,384	80,130	75,322	29,930	-62.6%
Total All Departments	\$ 568,503	\$ 625,927	\$ 588,372	\$ 537,913	-14.1%

Expenditures	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Increase over 20 Bud
Personal Services	\$ 357,167	\$ 387,202	\$ 363,970	\$ 308,468	-20.3%
Contractual Services	121,623	146,905	138,091	129,225	-12.0%
Commodities	7,940	9,275	8,719	8,125	-12.4%
Health and Welfare	81,773	82,545	77,592	92,095	11.6%
Contingency Usage	-	-	-	-	0.0%
Total Expenditures	\$ 568,503	\$ 625,927	\$ 588,372	\$ 537,913	-14.1%

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Transient Guest Tax Fund Budget Highlights:

Visitors Bureau: Expenditures include all maintenance and operations of the Merriam Visitor's Bureau plus salary and benefits of personnel responsible for managing the Bureau.

1. Budget decreased by \$37,441 or 11.7% over prior year budget.
2. Salaries and Benefits: Decreased by \$21,341 or 9.3%. Salary and benefit increases as reflected in the cover memo. However, in the past 20% of the Communication and Public Engagement Manager's salary and benefits were paid by the Transient Guest Tax. Due to uncertainty in revenues from COVID-19, these costs were transferred to the General Fund.
3. Advertising: Decreased \$7,400 or 26.4% as a result of a shift in marketing strategy for Merriam.
4. Building Maintenance: Decreased by \$3,900. The 2021 budget includes funding to repair solar panels at the Visitor Bureau.
5. Copier Lease: Decreased by \$1,700. Copier Leases throughout the City have been consolidated into one contract and will be for out of the General Overhead department budget.

**Transient Guest Tax Budget by Line Item:
Visitor's Bureau**

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ 136,434	\$ 142,739	\$ 134,175	\$ 132,013	\$ (10,726)	-7.5%
Benefits	78,968	86,890	81,677	76,275	(10,615)	-12.2%
Total	215,402	229,629	215,852	208,288	(21,341)	-9.3%
Contractual Services						
Utilities	12,689	14,200	13,348	13,700	(500)	-3.5%
Advertising	22,701	28,000	26,320	20,600	(7,400)	-26.4%
Building Maintenance	14,984	20,850	19,599	16,950	(3,900)	-18.7%
Conferences	442	1,500	1,410	1,200	(300)	-20.0%
Travel Expenses	2,135	2,350	2,209	2,400	50	2.1%
Dues and Subscriptions	3,417	4,100	3,854	4,000	(100)	-2.4%
Telephone and Communications	3,573	7,950	7,473	8,100	150	1.9%
Copier Lease	5,981	1,700	1,598	-	(1,700)	-100.0%
Postage	-	2,000	1,880	600	(1,400)	-70.0%
Printing and Binding	7,989	7,000	6,580	6,200	(800)	-11.4%
Total	73,911	89,650	84,271	73,750	(15,900)	-17.7%
Commodities						
Office and Cleaning Supplies	125	700	658	700	-	0.0%
Reception & Meeting Expenses	549	700	658	500	(200)	-30.4%
Equipment < \$5,000	128	500	470	500	-	0.0%
Total	802	1,900	1,786	1,700	(200)	-10.5%
Department Total	\$ 290,115	\$ 321,179	\$ 301,909	\$ 283,738	\$ (37,441)	-11.7%

Transient Guest Tax Fund Budget Highlights:

Special Events: Expenditures are for City-sponsored, no-fee events that bring visitors into Merriam plus salary and benefits of personnel responsible for managing such events.

1. Budget increased by \$1,027 or 0.5% over prior year budget.
2. Salaries and Benefits: Decreased by \$7,523 or 7.4% due to a change in benefit options selected by an employee. In additions, salary and benefit increases as outlined in the cover memo.
3. Merriam Drive Live: Increased by \$10,380 or 98.9%. This increase will be used for improved talent. Sponsorship of the event will offset much of the costs.

**Transient Guest Tax Budget by Line Item:
Special Community Events**

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ 63,914	\$ 64,677	\$ 60,796	\$ 66,942	\$ 2,265	3.5%
Benefits	23,301	37,298	35,060	27,510	(9,788)	-26.2%
Total	87,215	101,975	95,856	94,452	(7,523)	-7.4%
Health and Welfare						
Turkey Creek Festival	35,025	32,500	30,549	29,195	(3,305)	-10.2%
Art Gallery and Shows	12,094	10,700	10,058	12,000	1,300	12.1%
Party in the Park Events	5,089	5,750	5,405	5,750	-	0.0%
Car Show at Merriam Marketplace	12,924	13,920	13,085	14,070	150	1.1%
Merriam Drive Live	-	10,500	9,870	20,880	10,380	98.9%
5K Turkey Creek Run	-	5,675	5,335	5,675	-	0.0%
Other Events	16,641	3,500	3,290	4,525	1,025	29.3%
Total	81,773	82,545	77,592	92,095	9,550	11.6%
Commodities						
Banners, other	5,718	6,500	6,110	5,500	(1,000)	-15.4%
Total	5,718	6,500	6,110	5,500	(1,000)	-15.4%
Department Total	\$ 174,706	\$ 191,020	\$ 179,558	\$ 192,047	\$ 1,027	0.5%

Transient Guest Tax Fund Budget Highlights:

Merriam Marketplace Operations: Expenditures include cost of Marketplace operations plus salary and benefits of personnel responsible for managing this facility. Other expenditures include advertising (billboard rental, media, print ads, etc), printing for posters, and equipment rental.

1. Budget decreased by \$1,400 or 4.2% from prior year budget.
2. Salary and Benefits: Increased by \$130 or 2.3% due to annual merit raises and benefit increases as outlined in the cover memo.

**Transient Guest Tax Fund Budget by Line Item:
Merriam Marketplace**

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ 4,140	\$ 5,072	\$ 4,768	\$ 5,212	\$ 140	2.8%
Benefits	410	526	494	516	(10)	-1.9%
Total	4,550	5,598	5,262	5,728	130	2.3%
Contractual Services						
Utilities	6,506	7,180	6,749	8,800	1,620	22.6%
Program Services	3,904	4,500	4,230	4,400	(100)	-2.2%
Building and Grounds Maintenance	5,675	7,000	6,580	5,100	(1,900)	-27.1%
Equipment Rental and Maintenance	-	400	376	-	(400)	-100.0%
Dues and Subscriptions	41	120	113	120	-	0.0%
Conferences & Training	-	150	141	150	-	0.0%
Advertising	7,025	7,500	7,050	6,700	(800)	-10.7%
Printing & Publication/Other	177	275	259	275	-	0.0%
Total	23,328	27,125	25,498	25,545	(1,580)	-5.8%
Commodities						
Operating & Cleaning Supplies	1,420	875	823	925	50	5.7%
Total	1,420	875	823	925	50	5.7%
Department Total	\$ 29,298	\$ 33,598	\$ 31,583	\$ 32,198	\$ (1,400)	-4.2%

Transient Guest Tax Fund Budget Highlights:

Economic Development: Expenditures include NE Johnson County Chamber of Commerce (NEJCC) dues, subscriptions and events.

1. Budget decreased by \$50,200 or 62.6%.
2. Salaries and Benefits: Decreased by \$50,000. In the past \$50,000 of the Assistant City Administrator's salary was paid out of the Economic Development budget. This expense has been transferred to the General Fund.

**Transient Guest Tax Budget by Line Item:
Economic Development**

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ 50,000	\$ 50,000	\$ 47,000	\$ -	\$ (50,000)	-100.0%
Total	50,000	50,000	47,000	-	(50,000)	-100.0%
Contractual Services						
Dues and Subscriptions	9,582	12,750	11,985	12,730	(20)	-0.2%
Marketing	13,922	15,000	14,100	15,000	-	0.0%
Meals/Receptions/Catering	880	2,380	2,237	2,200	(180)	-7.6%
Total	24,384	30,130	28,322	29,930	(200)	-0.7%
Department Total	\$ 74,384	\$ 80,130	\$ 75,322	\$ 29,930	\$ (50,200)	-62.6%

Risk Management Reserve Fund:

Revenues:

Transfer from the General Fund: No transfers are budgeted.

Expenditures:

Contractual Services: Payments for legal and professional services.

Insurance Claims/Settlements: Includes deductibles and uninsured claims and settlements and associated legal fees. Insurance premiums are budgeted in the General Fund.

Risk Management Reserve: Although the City is fully insured as to casualty and liability losses with reasonable deductibles, this reserve further protects us from breach of contract or employee class actions suits, for which we do not maintain other coverage.

This reserve would also assist the City in managing emergency events or conditions resulting in unanticipated expenditures or revenue fluctuations such as natural disasters or dramatic downturn in economic conditions. Because the City relies heavily on sales and use taxes to support our general and capital fund budgets, maintenance of this reserve is recommended. This reserve is an integral part of the City's Fund Balance Policy #107.

Risk Management Reserve Fund

	Audited 2019	Budget 2020	Estimated 2020	Proposed 2021	Increase Over 2020 Budget	% Change
REVENUES						
Beginning Balance	\$ 1,089,941	\$ 1,074,941	\$ 1,089,768	\$ 1,089,753	\$ 14,812	1.4%
Investment Income	19,922	15,000	19,985	19,985	4,985	33.2%
Subtotal Revenues	19,922	15,000	19,985	19,985	4,985	33.2%
Total Resources	\$ 1,109,863	\$ 1,089,941	\$ 1,109,753	\$ 1,109,738	\$ 19,797	1.8%
EXPENDITURES						
Contractual Services	\$ 20,095	\$ 30,000	\$ 20,000	\$ 30,000	-	0.0%
Subtotal Expenditures	20,095	30,000	20,000	30,000	-	0.0%
Total Uses	\$ 20,095	\$ 30,000	\$ 20,000	\$ 30,000	\$ -	0.0%
Ending Balance	\$ 1,089,768	\$ 1,059,941	\$ 1,089,753	\$ 1,079,738	\$ 19,797	1.9%

Equipment Reserve Fund:

Revenues:

Transfers from General Fund: Transfers provide systematic funding for the 10-year Major Equipment Replacement schedule.

Miscellaneous Revenues: Receipts from the sale of old vehicles and equipment plus grant proceeds associated with major equipment purchases. The City uses an on-line auction service with good results. "Purple Wave" specializes in government disposals and surplus items in several states including Kansas, Missouri, Iowa, Oklahoma, Nebraska, and Texas.

Expenditures:

Capital Outlay: Planned purchases total \$660,093 for equipment and vehicles as detailed on the following page.

Reserves: Reserves are set aside to fund future year equipment replacements, according to the Ten-Year Major Equipment Replacement Schedule.

Equipment Reserve Fund

	Audited 2019	Budget 2020	Estimated 2020	Proposed 2021	Increase Over 2020 Budget	% Change
REVENUES						
Beginning Balance	\$ 2,006,133	\$ 1,161,706	\$ 1,523,473	\$ 1,007,653	\$ (154,053)	-13.3%
Grants	100,972	-	-	-	-	0.0%
Investment Income	32,226	5,000	5,000	5,000	-	0.0%
Miscellaneous	50,635	35,000	50,000	35,000	-	0.0%
Subtotal Revenues	183,833	40,000	55,000	40,000	-	0.0%
Transfers In	700,000	900,000	900,000	600,000	(300,000)	-33.3%
Total Resources	\$ 2,889,966	\$ 2,101,706	\$ 2,478,473	\$ 1,647,653	\$ (454,053)	-21.6%
EXPENDITURES						
Capital Outlay	\$ 1,366,493	\$ 1,486,820	\$ 1,470,820	\$ 660,093	\$ (826,727)	-55.6%
Subtotal Expenditures	1,366,493	1,486,820	1,470,820	660,093	(826,727)	-55.6%
Total Uses	\$ 1,366,493	\$ 1,486,820	\$ 1,470,820	\$ 660,093	\$ (826,727)	-55.6%
Ending Balance	\$ 1,523,473	\$ 614,886	\$ 1,007,653	\$ 987,560	\$ 372,674	60.6%

City of Merriam
Ten-Year Major Equipment Replacement Schedule - For 2021 - 2030

Equipment Description	Year Bought	Cost	Life Expect	Year to Replace	Replace. Value	estimated 2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Public Works																
Unit 0117 - Altec AT41M	2017	143,523	17	2034	144,000											
Unit 2 - Digger Derrick Freightliner(bucket truck)	2004	118,168	15	n/a												
Unit 3 - Water Truck (in-house assembly)	2013	50,000	22	2035	160,000											
Unit 4 - Colorado pickup	2015	21,000	15	2030	21,000											21,000
Unit 0518 - Elgin Pelican (street sweeper)	2018	224,998	10	2028	224,998									225,000		
Unit 6 - 1-Ton Crewcab F350 PU	2016	39,513	11	2027	39,513								50,000			
Unit 7 - 1996 F150	1996			n/a												
Unit 8 - Dump Truck - 2009 Intl 7400 6X4	2009	71,763	16	2025	95,000						95,000					
Unit 8 - Dump Bed	2009	27,272	16	2025	60,000						60,000					
Unit 9 - Dump Truck-2009 Intl 7400 6X4	2009	71,763	16	2025	95,000						95,000					
Unit 9 - Dump Bed	2009	27,272	16	2025	60,000						60,000					
Unit 1017 - Dump Truck-2017 Int'l	2017	89,250	16	2033	90,000											
Unit 1017 - Dump Bed	2017	47,362	16	2033	47,500											
Unit 1117 - Dump Truck-2017 Int'l	2017	89,250	16	2033	90,000											
Unit 1117 - Dump Bed	2017	47,362	16	2033	47,500											
Unit 1218 - Dump Truck 2019 Intl	2018	90,805	16	2034	92,000											
Unit 1218 - Dump Bed	2018	54,095	16	2034	45,000											
Unit 13 - 1 ton Truck- F350	2012	31,388	11	2023	55,500				55,500							
Unit 13 - Service Body	2012	11,607	11	2023	25,000				25,000							
Unit 14 - 2007 Chevy Impala	2002	18,000		n/a												
Unit 15 - 2013 Ford F250	2013	16,283	9	2022	35,374			35,374								
Unit 16 - 2007 Crown Vic	2005	18,084		n/a												
Unit 17 - 40 Yard Claw Truck	2016	209,226	12	2028	210,000									210,000		
Unit 18 - Utility Truck (non replaceable)from Fire Dept	1999	114,000	22	n/a												
Unit 1906 -2006 F250 (from Police dept.)	2006			n/a												
Unit 20 - Loader - John Deere 544k	2015	80,000	14	2029	145,000										145,000	
Unit 21 - Broce Sweeper71	1971	5,914	51	2022	61,384			61,384								
Unit 2216 - John Deere 410L Backhoe	2016	118,578	17	2033	118,578											
Unit 23 - Skid Loader Case	2011	50,665	24	2035	51,000											
Unit 24 - Skid Loader Case	1999	40,308	24	n/a	51,000											
Unit 25 - Mini Excavator	2005	26,000	16	2021	45,000		45,000									
Unit 26 - Gator for PW/Parks	2014	8,000	10	2024	16,000					16,000						
Unit 27 - Kubota Tractor	1999	17,199	24	2023	18,000											
Unit 28 - Kubota Tractor M5140	2011	25,005	25	2036	29,500											
Unit 29 - Kubota Tractor M8560HF	2013	30,821	25	2038	32,000											
Unit 32 - John Deere WHP61A mower	2017	9,091	5	2022	9,364			9,364					9,364			
Unit 34 - John Deere Z930m EFI mower	2017	9,997	5	2022	11,444			11,444					11,444			
Unit 35 - John Deere Z930m EFI mower	2017	9,997	5	2022	11,444			11,444					11,444			
Unit 36 - John Deere Z930m EFI mower	2017	9,997	5	2022	11,444			11,444					11,444			
Unit 37 - John Deere Z930m EFI mower	2017	9,997	5	2022	11,444			11,444					11,444			
Unit 50 - Asphalt Paver Box - Bomag Paver	2010	63,975	20	2030	84,000											84,000
Unit 51 - Air Compressor - Ingersallrand	2002	6,195	20	2022	15,606			15,606								
Unit 53 -Drum Roller (Hamm HD131VV) plus Tilt Trailer	2016	71,542	20	2036	71,542											
Unit 6118 - Snow Plow Unit 12 Henke	2018	7,000	20	2038	7,733											
Unit 63 - Snow Plow	2019	5,127	19	2038	15,000											
Unit 64 - Snow Plow	2019	5,127	19	2038	15,000											
Unit 65 - Snow Plow	2000	3,950	20	2020	13,000	13,000										
Unit 66 - Snow Plow	2001	7,000	19	2020	13,000	13,000										
Unit 67 - Sander - 10y. Warren	2006	15,000	20	2026	15,000							19,000				
Unit 68 - Sander - 10y. Warren	2013	14,704	20	2033	15,500											
Unit 6918 - Sander - Warren	2018	18,924	20	2038	18,924											
Unit 7018 - Sander -Warren	2018	18,924	20	2038	18,924											
Unit 71 - Sander - 10y. Warren	2014	14,575	18	2032	16,500											
Unit 72 - Kimco Salt Conveyor	2013	30,800	15	2028	60,000									60,000		
Unit 74 - Self Propelled Concrete Saw	2012	21,835	10	2022	26,010			26,010								
Unit 90 - 30' Gooseneck trailer 2016 PJ LY302	2016	14,348	17	2033	14,348											

City of Merriam
Ten-Year Major Equipment Replacement Schedule - For 2021 - 2030

Equipment Description	Year Bought	Cost	Life Expect	Year to Replace	Replace. Value	estimated 2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Unit 91 - 2004 Paver trailer	2014	4,895	20	2034	25,000											
Unit 92 - 1982 triple axle trailer	1982	1,045	39	2021	26,000			27,050								
Unit 93 - Concrete trailer	1987	2,500	40	2027	26,000								26,000			
Unit 94 - 1986 Roller trailer	1986	2,500	34	2020	10,000		10,000									
Unit 95 - 1986 Wire trailer	1986	2,600	40	2026	15,000							15,000				
Unit 96 - Arrow Board	2007	5,500	15	2022	16,000			16,000								
Unit 97 - Mower - Rhino Flex Wing FR180	2012	21,698	11	2023	25,000				25,000							
Unit 98 - Mower - Flail Mower RHD88	2012	6,868	11	2023	8,000				8,000							
Unit 99 - Mower - Rhino fm100	2002	3,200	20	2022	5,000											
Unit 110 - Felling tilt trailer	2016	11,016	20	2036	11,000											
1 ton truck w/ plow and dump bed	2019	79,000	15	2034	79,000											
Public Works Roof	1996		50	2046	100,000											
Public Works HVAC System	1996		25	2021	54,000	23,000										
Electric Hoist for PW Shop	2002	15,057	20	2022	20,000			20,000								
Coats Tire Changer	2012	6,145	8	2020	13,500	13,500										
Hunter Wheel Balancer	2016	4,400	12	2028	9,000											
Challenger vehicle lift	2002	4,200	20	2022	5,200			5,200								
Snap on Scan tool	2017	11,754	10	2027	12,000											
Pressure Washer/Car Wash (Hotsy)	2019	8,495	10	2029	9,000											
Summa Cutter for sign shop	2018	6,150	9	2027	6,150								6,150			
GPS device (GEO system/software)	2014	9,700	5	2019	11,150				12,000							
Radio System Replacement	2010	35,000	10	2020	87,000											
Shop Air Compressor	2014	3,704	15	2029	6,000										6,000	
Cable locator/fault locator	2014	5,000	7	2021	6,000			6,000								
Composite vinyl tile floor	2014	13,000	18	2032	14,300											
Heavy truck post lift	2016	50,000	25	2041	50,000											
Facility Maintenance Truck (new)				2020	32,000	32,000										
In-ground large truck lift	1996	46,000	24	2020	46,000	46,000										
Subtotal Public Works						140,500	55,000	267,764	125,500	16,000	310,000	34,000	137,290	504,000	151,000	105,000
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Subtotal Public Works adjusted for inflation						140,500	56,100	278,582	133,182	17,319	342,265	38,290	157,703	590,516	180,459	127,994
Fire																
Pumper E-One Top Mount (Engine 46)	2001	221,000	18	2020	686,000	747,000										
Pumper Pierce	2011	500,000	18	2029	600,000											
Quint (Aerial replacement)	2019	600,000	18	2037	820,000	40,000										
Chevy 4x4 Tahoe	2013	33,000	10	2023	35,000				35,000							
Ford Fusion (Fire Inspector)		19,000	10	2025	19,000											
Imaging Camera	2006	9,000	13	2019	9,000											
Imaging Camera	2019	11,060	10	2029	9,000				9,500							
Breathing Air Compressor	2007	34,000	20	2027	45,000											
Bay Vehicle Exhaust System	2007	33,325	35	2042	36,000											
Radio sytem replacement (new platform required)	2010	125,000	10	2020	135,000											
Protective Clothing	2017	31,355	10	2027	31,500			26,600		50,000						
Self-Contained Breathing Apparatus (2011 Grant appl)	2013	143,000	15	2028	150,000											
Extrication Tool (combi-tool device) for T46	2019	23,000	15	2034	15,000											
Extrication Tool	2012	23,336	10	2022	27,000			27,000								
HVAC replacement	2010	15,000	11	2021	15,000		15,000									
Bunkroom Furnace	2012	5,000	15	2027	7,000											
Large Diameter Hose	2013	10,000	10	2023	10,000				10,000							
Large Diameter Hose	various	10,000	10	2014	10,000											
Large Diameter Hose	various	10,000	10	2015	10,000											
Fire Alarm Panel	2013	5,000	15	2028	5,000											
Fire Alarm Panel (City Hall)	2004	10,000	20	2024	15,000											
Carpeting	2019	8,500	15	2034	11,000											
Overhead Doors (6) plus openers	1998	28,000	20	2016	40,000											
AED Replacements (City-Wide)	2006	22,327	8	2014	26,000											
Reclining Chairs for Night Shifts	2019	10,000	10	2029	26,000											
Bunk Mattress Replacement	2015	5,000	7	2022	8,800			8,800								
Kitchen Appliances	various	10,000	10	2029	10,000		10,000									
Boat/ Motor (motor life may be up to 20 years)	2009	5,511	10	n/a	10,000											
Subtotal Fire Department						787,000	25,000	62,400	54,500	50,000	0	0	0	0	0	0
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Subtotal Fire Department adjusted for Inflation						787,000	25,500	64,921	57,836	54,122	0	0	0	0	0	0

City of Merriam
Ten-Year Major Equipment Replacement Schedule - For 2021 - 2030

Equipment Description	Year Bought	Cost	Life Expect	Year to Replace	Replace. Value	estimated 2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Police																
Unit 1: 2016 Ford Explorer SUV	2016	26,493	6	2022	27,500		21,000				36,000					
Unit 2: 2014 Ford Explorer SUV	2013	25,460	7	2020	27,500	36,000						36,000				
Unit 3: 2017 Ford Explorer SUV	2017	27,147	6	2023	27,500				36,000						36,000	
Unit 4: 2019 Ford Explorer SUV	2019	35,733	7	2026	27,500						36,000					
Unit 5: 2013 Ford Explorer SUV	2016	26,493	6	2022	27,500			36,000						36,000		
Unit 6: 2015 Ford Explorer SUV	2014	22,500	6	2020	27,500		36,000					36,000				
Unit 7: 2015 Ford Explorer SUV	2014	22,500	6	2020	27,500		36,000					36,000				
Unit 8: 2019 Ford Explorer SUV	2019	32,380	6	2025	27,500						36,000					
Unit 9: 2018 Ford Explorer	2018	27,812	8	2026	27,812					36,000						36,000
Unit 10: 2018 Ford Explorer	2018	27,812	8	2026	27,812					36,000						36,000
Unit 11: 2015 Ford Interceptor - unmarked	2015	24,000	10	2025	25,000							36,000				
Unit 12: 2019 Toyota Camry - Investigations	2019	25,300	10	2029	25,000										25,000	
Unit 13: 2009 Toyota Corolla - Investigations	2009	18,000	10	2020	25,000			25,000								
Unit 14: 2017 Chevrolet Impala - Investigations	2017	23,054	10	2027	23,000								25,000			
Unit 15: 2014 Chevrolet Impala - Investigations	2014	18,189	8	2022	25,000			25,000								25,000
Unit 18: 2018 Toyota Camry	2018	25,000	10	2018	25,000									25,000		
Unit 19: 2015 Ford Taurus - unmarked	2015	24,000	10	2025	25,000						25,000					
Unit 20: 2017 Ford F-250 CSO Truck	2017	39,601	10	2027	40,000								40,000			
Electronic Signboard/Trailer	2017	24,595	10	2028	25,000									25,000		
Sunray Radar Trailer	2004	8,833	7	2011	9,000											
Electronic Signboard/Trailer	2018	16,000	10	2029	16,000									25,000		
2008 Doolittle Trailer	2008	5,000	30	2021	10,000		10,000								16,000	
E-Ticketing System (Hardware)	2012		15	2027	75,000								75,000			
Radio System	2010	210,000	10	2020	210,000	417,000										210,000
Station Carpet/Other	2018	50,000		2017	50,000											
Emergency Generator							55,000									
Outdoor Warning System (4 sirens)	2012	60,000	20	2032	70,000											
Handgun Replacement	2017	26,500	8	2025	26,500						26,500					
Rifles	2019	48,000	10	2029	48,000										48,000	
Shotguns	2020	5,000	8	2028	5,000									5,000		
Taser		125,000	8	2021	125,000		25,200	25,200	25,200	25,200	25,200			115,000		
Gas masks	2004	8,000	10	2021	63,000			63,000								
Ballistic Shields	2017	12,000	5	2022	12,000			12,000					12,000			
Automated External Defibrillator					25,000											
Live scan finger print machine	2014	30,000	8	2023	30,000				30,000							
Subtotal Police Department						453,000	183,200	186,200	91,200	97,200	184,700	144,000	152,000	231,000	125,000	307,000
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Subtotal Police Department adjusted for Inflation						453,000	186,864	193,722	96,782	105,212	203,924	162,167	174,600	270,653	149,387	374,231
Com. Dev./CIP																
Chevy Colorado #3 CD #3 - Bldg Inspector (Tony)	2017	24,853	20	2037	25,000											
Chev Colorado p/u - CD #5 Neighborhood Ser Mgr (David)	2015	26,500	20	2035	26,500											
Unit 16: 2007 Ford Crown Victoria - Investigations (Do not)	2007	20,800	n/a	n/a												
Chevy Colorado CD #1- Rental Insp (Doug)	2016	26,500	16	2032	26,500											
Ford F150 CD #4 - Codes Insp (Bob)	2014	26,500	20	2034	26,500											
Subtotal Community Development						0	0	0	0	0	0	0	0	0	0	0
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Subtotal Community Development adjusted for Inflation						0	0	0	0	0	0	0	0	0	0	0
CIP Administration																
Chevrolet Colorado 4x4 (Carl Sanders)	2012	25,000	20	2032	28,000											
Subtotal Community Development						0	0	0	0	0	0	0	0	0	0	0
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Subtotal Community Development adjusted for Inflation						0	0	0	0	0	0	0	0	0	0	0
City Hall/Administration																
HVAC (fire department area)	2014		15	2029												
HVAC (City Hall)	2004		20	2024	100,000					100,000						
City Hall Roof	2004		15	2019			50,000									
Emergency Generator							30,000									
Subtotal City Hall						0	80,000	0	0	100,000	0	0	0	0	0	0
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Subtotal City Hall adjusted for Inflation						0	81,600	0	0	108,243	0	0	0	0	0	0

City of Merriam
Ten-Year Major Equipment Replacement Schedule - For 2021 - 2030

Equipment Description	Year Bought	Cost	Life Expect	Year to Replace	Replace. Value	estimated 2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Software/Hardware																
Replacements per Schedule/Tech Reserve						33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000
(PD) Cameras - Body/in-car plus server (or cloud) storage	2019															
(PD) 11 mobile data terminals/with docking stations	2019															
Camera surveillance upgrades for city facilities	2019					6,970										
License Plate Reader System for PD	2018				30,000											
New Phone System Equipment				2030												
Financial Accounting Software	2009							200,000								
City-Wide WIFI Equipment						10,000	10,000									
Training Room and MVB Presentation System Upgrade							20,000									
City Door Lock System						8,350	8,350	8,350								
Subtotal Software/Hardware						58,320	71,350	241,350	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Subtotal Software/Hardware adjusted for Inflation						58,320	72,777	251,101	35,020	35,720	36,435	37,163	37,907	38,665	39,438	40,227
Parks & Recreation																
Emergency replacements - IBFCC	n/a			various	various											
Relocation of Vavra playground to Waterfall																
Brown Park Playground/Swing Equip. & Surfacing Replace	2014		15	2029	115,000										115,000	
Campbell Park playground equipment replacement	2013		15	2028	47,745									47,745		
Campbell Park swing set replacement	2011		15	2026	32,000							32,000				
Chatlain Park playground equipment replacement	2015		15	2030	87,000											87,000
Nissan Quest van	2008	19,000	12	2020	32,600		32,600									
Quail Creek Park playground equipment replacement	2017		15	2032	75,000											
Quail Creek Park swingset/surface	2012		15	2027	32,960								32,960			
Waterfall Park Picnic Shelter	n/a		30	2025	90,000						90,000					
Waterfall Park Playground/Swing Equip. & Surface Replace	2018		15	2033	105,000											
Chatlain Park swingset replacement	2007		13	2020	32,000	32,000										
Marketplace irrigation system	2018	15,309														
Merriam Community Center																
HVAC units/fans	2020															
Aquatics: play features, slides, diving boards, etc	2020															
Aquatic Mechanical: Heaters, pumps, filters	2020															
Treadmills/Elliptical/bikes	2020		5-10						140,000							
Strength Equipment	2020		25													
Roof	2020		30													
Flooring	2020															
Mechanical Systems for b-ball, volleyball	2020															
Contingency							200,000									
Subtotal Parks/Recreation						32,000	232,600	0	140,000	0	90,000	32,000	32,960	47,745	115,000	87,000
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Subtotal Parks/Recreation adjusted for Inflation						32,000	237,252	0	148,569	0	99,367	36,037	37,861	55,941	137,436	106,053
Grand Totals						1,470,820	647,150	757,714	444,200	296,200	617,700	243,000	355,250	815,745	424,000	532,000
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Total adjusted for Inflation						1,470,820	660,093	788,326	471,389	320,616	681,991	273,657	408,071	955,775	506,719	648,505

Equipment Reserve Fund - Summary

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Beginning Fund Balance	1,523,473	1,007,653	1,007,653	859,327	859,327	1,178,711	1,136,720	1,503,063	1,734,992	1,419,217	1,552,498
Less purchases:											
Equipment replacement from above	1,470,820	660,093	788,326	471,389	320,616	681,991	273,657	408,071	955,775	506,719	648,505
Subtotal	52,653	347,560	219,327	387,939	538,711	496,720	863,063	1,094,992	779,217	912,498	903,993
Plus transfers-in and revenues:											
Interest earnings	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
General Fund transfers	700,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
General Fund transfers for new CC (contingent upon revenue)	200,000										
Proceeds from sales of assets/other	50,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Ending Fund Balance - Projected	1,007,653	987,560	859,327	1,027,939	1,178,711	1,136,720	1,503,063	1,734,992	1,419,217	1,552,498	1,543,993

Bond and Interest Fund:

Revenues:

Property Taxes: No change proposed to the final mill levy of 27.880 (26.837 General; 1.043 Bond). Property tax collections will increase by 4.6% over Budget 2020.

Motor Vehicle Taxes: Based on estimates provided by Johnson County. The distribution formula is based upon Merriam's mill rate relative to the overall, average county mill. Motor vehicle taxes will decrease by 0.3%.

Transfers from CIP Fund: This is the additional amount needed to finance the debt service payments on capital improvement projects.

Expenditures:

Principal and Interest: These amounts are derived from the debt service schedule for the City's outstanding debt of \$19,385,000 (as of June 30, 2020). All existing debt will be extinguished by 2027.

Bond and Interest Fund

	Audited 2019	Budget 2020	Estimated 2020	Proposed 2021	Increase Over 2020 Budget	% Change
REVENUES						
Beginning Balance	\$ 31,745	\$ 61,408	\$ 200,754	\$ 73,526	\$ 12,118	19.7%
Property Taxes	235,664	170,311	167,825	178,067	7,756	4.6%
City Sales/Use Taxes	1,969,613	1,835,075	1,190,908	1,829,401	(5,674)	-0.3%
Other Taxes	-	20,169	20,164	19,570	(599)	-3.0%
Investment Income	4,882	2,000	2,000	2,000	-	0.0%
Subtotal Revenues	2,210,159	2,027,555	1,380,897	2,029,038	1,483	0.1%
Transfers In	1,150,000	1,200,000	1,700,000	1,200,000	-	0.0%
Total Resources	\$ 3,391,904	\$ 3,288,963	\$ 3,281,651	\$ 3,302,564	\$ 13,601	0.4%
EXPENDITURES						
Debt Service	\$ 3,191,150	\$ 3,208,125	\$ 3,208,125	\$ 3,220,475	\$ 12,350	0.4%
Subtotal Expenditures	3,191,150	3,208,125	3,208,125	3,220,475	12,350	0.4%
Total Uses	\$ 3,191,150	\$ 3,208,125	\$ 3,208,125	\$ 3,220,475	\$ 12,350	0.4%
Ending Balance	\$ 200,754	\$ 80,838	\$ 73,526	\$ 82,089	\$ 1,251	1.5%

Capital Improvement Funds:

Revenues:

Transfer from General Fund: The target transfer is calculated as 50% of City Sales Tax plus 20% of the City's Use Tax. Additionally, 100% of the proceeds of the county "courthouse" sales tax are transferred. For 2021, a reduction of 50% from the target transfer was applied to maintain compliance with City's General Fund Balance Policy.

Transfer from I-35 Tax Increment Fund: Tax Increment Financing revenue from the I-35 TIF District less contractual payments to developers is available for eligible TIF projects.

¼ Cent Sales Tax for Streets/Stormwater: Special City sales tax effective from 1/1/21 through 12/31/30 to be used for capital improvements to City streets.

Intergovernmental Grant: Revenues are from various governmental agencies who partner with the City on the capital projects. Budget 2021 includes a Johnson County CARS grant for E. Frontage Road – 67th Street to 75th Street.

Expenditures:

Transfer to Bond and Interest Fund: This is the additional amount needed to finance the debt payments on capital improvement projects, including the new recreational facility.

Reserve for Future Years: This balance will fund future projects scheduled in the 5-year CIP plan.

Project Administration: Budget is increased \$8,560 or 3.2% over prior year budget.

- **Salaries and Benefits:** Increased by \$8,126 or 3.6% due to annual merit raises and benefit increases as outlined in the cover letter.

Capital Improvements: This is the amount of scheduled expenditures (excluding the transfer to General Fund) per the 5-year CIP plan. Expenditure Summary by Project follows the fund budget page.

Capital Improvements Fund

	Audited 2019	Budget 2020	Estimated 2020	Proposed 2021	Increase Over 2020 Budget	% Change
REVENUES						
Beginning Balance	\$ 36,830,824	\$ 21,546,834	\$ 24,939,187	\$ 13,130,832	\$ (8,416,002)	-39.1%
Sales Tax	1,969,613	1,835,075	1,190,908	1,829,401	(5,674)	-0.3%
Miscellaneous	1,517,860	3,142,600	3,212,600	2,051,950	(1,090,650)	-34.7%
Investment Income	762,133	200,000	250,000	125,000	(75,000)	-37.5%
Subtotal Revenues	4,249,606	5,177,675	4,653,508	4,006,351	(1,171,324)	-22.6%
Transfers In	4,344,987	3,637,706	2,137,208	2,101,544	(1,536,162)	-42.2%
Total Resources	\$ 45,425,417	\$ 30,362,215	\$ 31,729,903	\$ 19,238,727	\$ (11,123,488)	-36.6%
EXPENDITURES						
Personal Services	\$ 221,853	\$ 226,975	\$ 221,065	\$ 235,102	\$ 8,127	3.6%
Contractual Services	44,333	50,247	47,232	51,111	864	1.7%
Commodities	1,366	4,900	4,606	4,800	(100)	0.0%
Capital Improvements	19,068,678	11,670,264	16,626,168	4,728,635	(6,941,629)	-59.5%
Subtotal Expenditures	19,336,230	11,952,386	16,899,071	5,019,648	(6,932,738)	-58.0%
Transfers Out	1,150,000	1,200,000	1,700,000	1,200,000	-	0.0%
Total Uses	\$ 20,486,230	\$ 13,152,386	\$ 18,599,071	\$ 6,219,648	\$ (6,932,738)	-52.7%
Ending Balance	\$ 24,939,187	\$ 17,209,829	\$ 13,130,832	\$ 13,019,079	\$ (4,190,750)	-24.4%

**Capital Improvements Fund Budget by Line Item:
CIP Administration**

	Actual 2019	Budget 2020	Estimated 2020	Budget 2021	Amount Over/Under	% Over/Under
Personal Services						
Salaries	\$ 151,241	\$ 149,318	\$ 148,067	\$ 158,412	\$ 9,094	6.1%
Benefits	70,612	77,657	72,998	76,690	(967)	-1.2%
Total	221,853	226,975	221,065	235,102	8,127	3.6%
Contractual Services						
Outsourced & Special Engineering	32,863	45,000	42,300	45,000	-	0.0%
Motor Vehicle Repair	-	200	188	500	300	150.0%
Education and Training	275	900	846	900	-	0.0%
Dues and Subscriptions	2,973	2,647	2,488	3,500	853	32.2%
Printing and Publishing	-	-	-	111	111	0.0%
Communications	313	600	564	400	(200)	-33.3%
Travel Expenses	-	200	188	200	-	0.0%
Other Contractual	7,909	700	658	500	(200)	-28.6%
Total	44,333	50,247	47,232	51,111	864	1.7%
Commodities						
Office Supplies & Other	382	1,000	940	500	(500)	-50.0%
Meals, Receptions, Catering	210	1,000	940	1,000	-	0.0%
Uniforms, Books, Other Supplies	69	300	282	300	-	0.0%
Gasoline, Tires & Vehicle Supplies	705	2,600	2,444	3,000	400	15.4%
Total	1,366	4,900	4,606	4,800	(100)	-2.0%
Department Total	\$ 267,552	\$ 282,122	\$ 272,903	\$ 291,013	\$ 8,891	3.2%

Capital Improvement Program - Five Year Plan Expense Summary by Project

Project Name	City Project Number	Total through 2019	Total Project Estimate	Remaining Anticipated Expenditures					
				2020	2021	2022	2023	2024	2025
General Projects									
City Hall Exterior Improvements	TBA	-	300,000	-	300,000				
Comprehensive Plan Revision/Update	GM1901	52,000	250,000	198,000					
Future of 5701 Merriam Dr.	GM1902	30,000	680,000	150,000	200,000	300,000			
Project Administration	GMMY99	-	1,817,931	272,903	291,013	299,743	308,736	317,998	327,538
Residential Streetlight Program	GM0403	-	775,000	175,000	150,000	150,000	150,000	150,000	
Sidewalk Program - Citywide in-fill	GM1704	639,860	834,860	195,000					
Streamway Trail Ext (Brown Park)	GM1705	-	264,000		264,000				
Streetlight LED Conversion Program	TBA	-	150,000						150,000
Upper Turkey Creek Drainage Improvement	GM0204	-	5,046,250				1,046,250	2,000,000	2,000,000
Contingency	GMGNPR	-	686,025		91,400	45,000	119,625	215,000	215,000
Total General Projects		721,860	10,804,066	990,903	1,296,413	794,743	1,624,611	2,682,998	2,692,538
I-35 Redevelopment District Projects									
W. Frontage Rd Curb/Gutter	TBA	-	1,220,000		100,000	1,120,000			
Contingency	GMGNRD	-	112,000			112,000			
Total I-35 Redevelopment District Projects		-	1,332,000	-	100,000	1,232,000	-	-	-
Special Sales Tax Projects - Stormwater/Streets									
Special Sales Tax Stormwater/Street exp 12/2030	GM1105	-	-						
2025 Street & Drainage Improvements	TBA	-	1,948,900					165,000	1,783,900
49th St - Antioch to Switzer	GC2401	-	2,786,510				290,810	2,495,700	
50th Terr/England St to Kessler Lane Drainage	TBA	-	1,515,104			117,092	1,398,012		
55th St - Merriam Dr to W. City Limit	GC2301	-	2,166,480			241,780	1,924,700		
E. Frontage Road - 67th Street to 75th Street	TBA	-	1,945,760	216,860	1,728,900				
Johnson Dr - Kessler to Mackey	GC2001	45,950	2,237,981	2,192,031					
Merriam Dr - 55th St to Antioch	GC2101	-	2,470,000					291,600	2,178,400
Merriam Dr - Johnson Drive to 55th Street	GC2201	-	3,066,250		364,950	2,701,300			
W. Vernon Place PES	TBA	-	50,000		50,000				
Contingency	GM1105	-	1,573,214		214,385	306,017	361,352	295,230	396,230
Total Special Sales Tax Projects - Stormwater/Streets		45,950	19,760,199	2,408,891	2,358,235	3,366,189	3,974,874	3,247,530	4,358,530
Maintenance Program									
Mastin Street/SMP Frontage/65th Street	TBA	-	971,277	971,277					
Goodman Street, 55th Street, 51st Terrace	TBA	-	650,000		650,000				
Slater Street, 60th Street	TBA	-	630,000			630,000			
Sherwood Forest, Farley Street, 57th Street	TBA	-	620,000				620,000		
Benson Street, 50th Terrace, Booker Drive	TBA	-	605,000					605,000	
49th Ter, Grant Street, Englad Street, Grandview Ave.	TBA	-	630,000						630,000
Small Drainage Projects - Replacement/Rehabilitation	GM1103	-	1,823,000	100,000	350,000	350,000	350,000	350,000	323,000
Sidewalk Maintenance/Repair Program	GM2002	-	942,000	50,000	150,000	170,000	180,000	195,000	197,000
Contingency	GM0303	-	575,000		115,000	115,000	115,000	115,000	115,000
Total Maintenance Program		-	3,135,000	1,121,277	1,265,000	1,265,000	1,265,000	1,265,000	1,265,000
Rec Facility Construction									
Rec Facility Construction	BM1802	24,222,000	36,600,000	12,378,000					
Total Recreation Facility		24,222,000	36,600,000	12,378,000	-	-	-	-	-
Totals All Projects		24,989,810	71,631,265	16,899,071	5,019,648	6,657,933	6,864,485	7,195,528	8,316,068
Transfer to Bond & Interest Fund				1,700,000	1,200,000	975,000	1,000,000	350,000	325,000
Total Expenditures & Transfers				18,599,071	6,219,648	7,632,933	7,864,485	7,545,528	8,641,068

Proposed
Compensation Plan

FULL TIME POSITIONS
EFFECTIVE JANUARY 1, 2021

Position	Range Bottom	Range Top
City Administrator	108,210	162,314
Assistant City Administrator	95,404	143,106
Police Chief	95,404	143,106
Police Major	84,114	126,171
Police Captain	69,628	104,442
Sergeant	57,646	86,469
Corporal	54,128	81,192
Master Police Officer	47,722	71,583
Police Officer	44,810	67,214
Police Officer Trainee	42,677	42,677
Crime Analyst	44,810	67,214
Community Service Officer	34,832	52,247
Records Clerk	32,706	49,059
Community Development Director	89,581	134,372
Building Inspector	44,810	67,214
Neighborhood Services Manager	54,128	81,192
Code Compliance Officer/Part-Time Code Compliance Planner I	39,507	59,260
Administrative Coordinator	47,722	71,583
Management Intern	37,096	55,644
	32,724	49,064
Director of Capital Improvements	89,581	134,372
Project Coordinator	44,821	67,221
Administrative Assistant	32,706	49,059
Finance Director	89,581	134,372
Accountant	50,824	76,236
Accounting Clerk	34,832	52,247
Network and Communication Administrator	84,114	126,171
Human Resources/Risk Manager	69,628	104,442
Communication and Public Engagement Manager	57,646	86,469
City Clerk	50,824	76,236
Administrative Assistant	32,706	49,059
Administrative Coordinator	37,096	55,644
Visitors' Bureau Director	50,824	76,236
Graphic Designer/Communication Specialist	42,075	63,112
Court Administrator	50,824	76,236
Court Clerk/Part Time Court Clerk	32,706	49,059

Proposed
Compensation Plan

FULL TIME POSITIONS (continued)
EFFECTIVE JANUARY 1, 2021

Position	Range Bottom	Range Top
Public Works Director	95,404	143,106
Public Works Superintendent	57,646	86,469
Facilities Superintendent	57,646	86,469
Foreman	44,810	67,214
Asset Management Technician	44,810	67,214
Public Works Technician	42,075	63,112
Mechanic	39,507	59,261
Maintenance Worker III	37,096	55,644
Maintenance Worker II	32,705	49,059
Maintenance Worker I/Part Time Maintenance Worker I	30,710	46,066
Facility Operations Supervisor	44,810	67,214
Facility Maintenance Worker III	36,548	54,822
Facility Maintenance Worker II	32,705	49,059
Facility Maintenance Worker I/Part Time Facility Maintenance Worker I	30,256	45,385
Administrative Assistant	32,706	49,059
Parks & Recreation Director	89,581	134,372
Assistant Parks & Recreation Director	65,384	98,076
Recreation Supervisor	50,825	76,236
Aquatics Supervisor	50,825	76,237
Administrative Coordinator	37,096	55,644
Aquatics Coordinator	37,096	55,644
Fitness Coordinator	37,096	55,644
Recreation Coordinator	37,096	55,644
Customer Service Rep	32,705	49,059

ELECTED POSITIONS
EFFECTIVE JANUARY 1, 2021

Position	Range Bottom	Range Top
Mayor	12,612	12,612
City Councilmembers	5,718	5,718

Proposed
Compensation Plan

PART TIME & SEASONAL POSITIONS
EFFECTIVE JANUARY 1, 2021

Position	Range Bottom	Range Top
Crossing Guard	12.40	18.34
Seasonal Laborer	11.58	18.34
Landscape Technician	13.62	20.79
Intern PT	11.25	18.34
Seasonal Construction Inspector	19.03	29.12
Part Time Farmers Marketplace Assistant Coordinator	12.23	18.34
Part Time Farmers Marketplace Coordinator	13.86	20.79
Facility Attendant	12.22	18.34
Child Watch Attendant	12.23	18.33
Fitness Attendant	12.23	18.33
Program Assistant	13.02	19.52
Head Lifeguard	12.23	18.34
Lifeguard	10.28	15.42
Slide Attendant	8.74	13.11

Proposed

Authorized Paid Positions

Department	Position	Budget 2019	Budget 2020	Budget 2021
City Council	Mayor	1.00	1.00	1.00
	Councilmember	8.00	8.00	8.00
	Total	9.00	9.00	9.00
Administration	City Administrator	1.00	1.00	1.00
	Assistant City Administrator	1.00	1.00	1.00
	Finance Director	1.00	1.00	1.00
	City Clerk	1.00	1.00	1.00
	Accountant	1.00	1.00	1.00
	Human Resources/Risk Manager	1.00	1.00	1.00
	Communication/Public Engagement Mgr.	1.00	1.00	1.00
	Accounting Clerk	1.00	1.00	1.00
	Administrative Coordinator	0.00	1.00	1.00
	Administrative Clerk	1.00	0.00	0.00
	Management Intern	1.00	1.00	1.00
	Total	10.00	10.00	10.00
Information Services	Network and Comm. Administrator	1.00	1.00	1.00
	Total	1.00	1.00	1.00
Municipal Court	Court Administrator	1.00	1.00	1.00
	Court Clerk	1.75	1.75	1.75
	Total	2.75	2.75	2.75
Police Department	Police Chief	1.00	1.00	1.00
	Police Major	1.00	1.00	1.00
	Captain	2.00	2.00	2.00
	Sergeant	3.00	3.00	3.00
	Corporal	4.00	4.00	4.00
	Master Police Officer	11.00	11.00	11.00
	Police Officer*	8.00	8.00	8.00
	Crime Analyst	1.00	1.00	1.00
	Records Clerk	2.00	2.00	2.00
	Community Service Officer	2.00	2.00	2.00
	Crossing Guard	0.75	0.75	0.00
	Total	35.75	35.75	35.00
Fire Department	(Services through City of Overland Park after 2014)			
	Total	0.00	0.00	0.00
Public Works	Public Works Director	1.00	1.00	1.00
	Public Works Superintendent	1.00	1.00	1.00
	Facility Supervisor	1.00	1.00	1.00
	Foreman	2.00	2.00	2.00
	Asset Management Technician	1.00	1.00	0.00
	Public Works Technician	1.00	1.00	1.00
	Mechanic	1.00	1.00	1.00
	Maintenance Worker III	1.00	1.00	1.00
	Maintenance Worker II	5.00	5.00	5.00
	Maintenance Worker I	3.00	3.00	3.00
	Facility Maintenance Worker III	0.00	0.00	0.00
	Facility Maintenance Worker II	1.00	1.00	2.00
	Facility Maintenance Worker I	0.00	1.72	0.00
	Landscape Technician	0.00	0.25	0.25
	Administrative Assistant	1.00	1.00	1.00
	Seasonal Labor	3.96	3.96	3.96
	Total	22.96	24.93	23.21

Proposed

Authorized Paid Positions				
Culture and Recreation** and Special Events	Parks & Recreation Director	1.00	1.00	1.00
	Assistant Parks & Rec. Director	1.00	1.00	1.00
	Recreation Supervisor	1.00	1.00	1.00
	Administrative Clerk	1.00	1.00	1.00
	Facility Maintenance Worker I	1.00	0.00	1.00
	Facility Supervisor	2.47	0.00	0.00
	Fitness Specialist	0.23	0.00	0.00
	Landscape Technician	0.25	0.00	0.00
	Programs Coordinator	0.41	0.00	0.00
	Customer Service Rep	0.00	1.00	1.00
	Facility Attendant	0.00	2.00	2.00
	Child Watch Attendant	0.00	2.00	2.00
	Fitness Attendant	0.00	1.50	1.50
	Program Assistant	1.00	0.50	0.50
	Recreation Coordinator	0.00	1.00	1.00
	Fitness Coordinator	1.00	1.00	1.00
	Aquatics Supervisor	1.00	1.00	1.00
	Aquatics Coordinator	0.00	1.00	1.00
	Head Lifeguard	0.00	1.50	1.50
	Lifeguard	0.00	10.00	10.00
	Slide & Concessions Attendant	0.00	2.50	2.50
Total		11.36	29.00	30.00
Visitor's Bureau	Visitor's Bureau Director	1.00	1.00	1.00
	Graphic Designer/Communication Specialist	1.00	1.00	1.00
	Total	2.00	2.00	2.00
Marketplace	Marketplace Coordinator	0.16	0.16	0.16
	Marketplace Asst. Coordinator	0.16	0.16	0.16
	Total	0.32	0.32	0.32
CIP Administration	Project Coordinator	1.00	1.00	1.00
	Administrative Assistant	0.40	0.40	0.40
	Total	1.40	1.40	1.40
Community Development	Director of Community Development	1.00	1.00	1.00
	Building Inspector/Official	1.00	1.00	1.00
	Neighborhood Services Manager	1.00	1.00	1.00
	Code Compliance Officer	2.00	2.00	2.00
	Planner I	1.00	1.00	1.00
	Administrative Clerk	1.00	1.00	1.00
	Total	7.00	7.00	7.00
City Total		103.54	123.15	121.68

Proposed

Authorized Paid Positions

Classification By Category				
	Full Time	84.00	85.00	86.00
	Part Time	15.01	33.62	31.15
	Seasonal	4.53	4.53	4.53
	Total	103.54	123.15	121.68

Note: All numbers given in full time equivalents (FTE). For instance, a part time employee working 10 hours per week (out of a possible 40 hours) would be counted as .25 FTE. Estimated reflects positions filled for some or all of the year.

* To facilitate training and to manage attrition, Council approved "over-hiring" by up to 2 FTE's when qualified candidates are available.

Many Culture and Recreation positions have been retitled to correspond to responsibilities associated with the new community center.

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CITY OF MERRIAM, KANSAS

Capital Improvement 5-Year Program

FINAL
8/2020



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City of Merriam

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Five Year Capital Improvement Program – Introduction

Purpose of the Program

Cities continually face the need to repair and replace worn out and antiquated facilities and infrastructure and to build new ones that keep pace with citizen needs and community growth. To determine what, when, and where future improvements are to be made, the City Council adopts a Five Year Capital Improvement Plan which is reviewed and updated on an annual basis. The plan helps the City Council and staff better prepare for the future needs of the community while ensuring that adequate resources are available to finance those needs. Without this long range planning, public improvements may be given the wrong priorities, be poorly located, or unrealistic due to lack of available financial resources.

To formulate the Five Year Capital Improvement Plan, it is necessary to forecast funds available each year in the plan. The forecast is based upon facts and assumptions including actual trends and forecasted trends for revenues and construction costs. Typically, the forecast will demonstrate that the City does not have unlimited funds and that priorities must be established. With suggestions and input from City staff and the citizens of the community, the Council must undertake the task of prioritizing numerous projects and allocating them to the future years as funds are available.

This Five Year Capital Improvement Plan represents a schedule of major public improvement projects and expenditures which will guide budget development. It is the result of the Council's study and deliberation of the City's capital improvement needs.

Typical Projects

"Capital improvements" refer to infrastructure additions and improvements, rather than repairs. Typically, such improvements have a useful life of twenty years or more and a cost of greater than \$100,000. Merriam's Capital Improvement Program, consists of street improvements, drainage improvements, park improvements and facility improvements. Examples include:

Street Improvements

- Arterial streets safety improvements
- Curb and gutter construction
- Storm drain construction
- Residential street lighting
- Sidewalk construction
- Traffic signal installation and coordination
- Bridge repair and rehabilitation

Drainage Improvements

- Bank stabilization
- Culverts
- Channel/creek improvements
- Flood mitigation projects
- Reconstruction/rehabilitation of old storm drain systems

Building Construction and Improvements

- Community Center construction
- Police Facility/City Hall
- Visitor's Bureau

Park Acquisition and Development

- Land acquisition
- Parkland amenities
- Streamway Park trail construction
- Waterfall Park development

Funding the Program

Merriam's share of the program costs is financed chiefly from sales tax collections. City Council Policy No. 116 permits the use of up to one-half of the City's 1.0% sales tax for the Capital Improvement Program. Additionally, Merriam voters have authorized a special 0.25% City sales tax dedicated to stormwater drainage and street improvements to be collected from January 2011 through December 2020. In January 2020, Merriam City voters extended the sales tax through December 2030. This tax provides funding to complete the street reconstruction program as well as drainage improvement projects identified in the Northeast Johnson County Watershed Study.

In September 2017, Merriam voters approved the issuance of \$24 million in bonds and implementation of a special 0.25% City sales tax to pay for a recreational facility at Vavra Park. This sales tax will be collected from January 2018 through December 2027.

City Council has further directed that the City's share of the Johnson County "courthouse" sales tax (effective April 2017 through March 2027) be used to support the Capital Improvement Program.

Many projects can be undertaken only with the assistance of outside funds including:

- CARS County Assisted Road System (Johnson County)
- SMAC Stormwater Management Advisory Council (Johnson County)
- KDOT Kansas Department of Transportation (State)
- CDBG Community Development Block Grant (Federal)

Impact of Projects on the Operating Budget

Maintenance of road and drainage improvements is an ongoing expense that is a normal part of the City's operating budget. Many of the road and drainage projects included in the plan are improvements to existing infrastructure. The anticipated impact of a project (if any) on the operating budget is described on individual project pages.

Program Development

The development process of the Capital Improvement Program involves input from various groups within the City. Following suggestions/requests from citizens, staff identifies and ranks the project based on criteria including:

- Safety concerns
- Property value/loss of property
- Availability of outside funding sources
- Community-wide benefit

After review and consideration, staff recommends appropriate projects to City Council along with project impact and approximate cost of improvement. Council reviews the capital improvement program each spring as part of the City's budget process and provides guidance as to priorities.

City Council's Role

City Council is the decision making body of the City and approves all project budgets. The Capital Improvement Program is prioritized and authorized by the Council each year. Once a project is part of the five-year Capital Improvement Program, City Council approves various milestones during the project including:

- Selection of engineer or architect
- Review of concept studies and designs
- Approve designs and concurrence to bid
- Acceptance of construction bid
- Approval of change orders during construction
- Acceptance of certificate of completion

Five Year Capital Improvement Program – Highlights

The Highlights summarize the facts, assumptions, and projections that were used to formulate this Capital Improvement Program (CIP) which continues efforts to upgrade and maintain City streets, improve stormwater/drainage infrastructure, and rehabilitate bridges.

Description of the Capital Project Funds

Capital Improvement funds are comprised of four separate categories, described below. Except for General Projects, restrictions apply to the use of project funds.

1. *General CIP Projects* – Funding is provided by the City Council's Capital Improvements Funding Policy (#116). The policy allows for transfers up to 50% of the 1.0% City Sales Tax plus 0.25% of the City Use tax. There are no restrictions on the type or location of projects using these funds.
2. *2018 Bond Issue – Recreational Facilities* – Voters approved the issuance of general obligation bonds that generated \$24.0 million in net proceeds for construction of a new recreational facility. The project fund will also track use of the non-bonded contribution from General CIP Projects.
3. *Special Sales Tax Projects – Stormwater/Streets* – Merriam voters approved a 0.25% City Sales tax dedicated to stormwater drainage and street improvements, to be collected for ten years from January 2011 through December 2020. In January 2020, Merriam votes extend the City Sales tax through December 2030. Revenues are supplemented with external grants whenever possible. Projects may be supported by transfers from General Projects if needed.
4. *I-35 Redevelopment District Projects* – Revenue consists of property taxes from the tax increment generated by the I-35 Redevelopment District less contractual payments to developers. Eligible projects must be located within the boundaries of the I-35 Redevelopment TIF District. Balances have grown due to completion of obligations under TIF agreements with some developers. Additionally, TIF increment has risen with property values. Funds may be used for economic development or projects in accordance with approved project development plans.

Fund Balances

- *2019 Balances (Unaudited)* – Overall CIP balances decreased by \$16.3 million, to \$29.6 million, due primarily to the construction of the Merriam Community Center. The 2018 GO Bond project fund balance had a 2019 ending fund balance of \$5.2 million and should be fully expended by the end of 2020. The Restricted Tax Increment Financing (TIF) fund balance had an ending balance of \$4.7 million. The General and Special Sales Tax Project funds totaled \$19.7 million, with sales tax collections exceeding project and debt service expenses.
- *2019 Actual Expenditures* – Project expenditures for 2019 totaled \$25.0 million, including: Recreational Facility; Vavra Parking; 67th Street Reconstruction; and SMP Bridge over Turkey Creek.
- *2020 Balances (Projected)* – Projected CIP balances at December 31, 2020 are \$13.1 million after estimated expenditures and transfers of \$18.7 million. Expenditures for 2020 include \$12.4 million for the recreational facility and parking structure and \$2.2 million for Johnson Drive Reconstruction. Estimated revenues are \$6.8 million.
- *2021 (Projected)* – Projected CIP balances at December 31, 2021 are \$17.7 million including \$6.0 million restricted TIF funds. Estimated 2021 CIP expenditures are \$6.2 million. Estimated 2020 revenues are \$6.1 million including \$2.1 million from General Fund sales tax transfers, \$1.8 million from

the 0.25% Street/Stormwater City Sales Tax collections, and \$1.0 million from various federal and county grants.

- *Sales Tax Estimates* — Fund Balance projections depend heavily on the accuracy of sales tax estimates. City Sales Tax collections for 2019 were 1.5% more than 2019 as a result of new retail. Due to Covid 19 and the uncertainty with projecting revenues, collections for 2020 are projected to decline by 34%. Collections for 2021 are projected to decline 4.2% in comparison to 2019 collections. Future collections will be reviewed closely to assess the need for changes to the program.

Connection between the Bond Fund and the CIP Program

Outstanding general obligation (GO) bonds will total \$17,087,000 at December 31, 2020. Related debt service is funded from the Bond Fund mill levy and a special 0.25% cent City sales tax dedicated to the recreational facility bonds. However, these sources do not fully fund the annual debt service.

Transfers from the Capital Improvement Fund to the Bond Fund make up the difference. The necessary transfers for this five-year period average \$770,000 million per year. If collections for the special 0.25% Recreational Facilities City sales tax fall below projections, increased transfers from the Capital Improvement Fund will be needed, reducing funds available for projects.

Project Summaries

The summaries below are for significant, upcoming projects. More information on all programmed projects may be found on the individual project pages which follow.

General Projects

- **City Hall Exterior Improvements** – In partnership with the Public Art Committee, this project makes a series of exterior improvements to City Hall. In addition to creating more inspired public space, the project incorporates elements designed to assist with wayfinding and safety for visitors to City Hall. Available budget from the Public Art project will assist with funding the improvements.
- **Future of 5701 Merriam Drive** – The City will facilitate an open process with several public meetings to determine how to honor the location's past while aiming to make it an asset for future generations.
- **Residential Streetlight Program** – The City Council implemented this streetlight program to use available dollars as streets and neighborhoods are improved through the capital improvements program. The program also includes retrofitting new decorative lighting into the neighborhoods improved before the program was implemented. The program should be completed in 2024.
- **Sidewalk Maintenance/Repair Program** – City Council provided direction to assess the condition of existing sidewalks throughout the City and to conduct repairs and maintenance as needed. This program is to supplement the Public Works efforts in addressing these repairs.
- **Upper Turkey Creek Feasibility Study/Construction** – This is a complex, long-term project that requires cooperation from multiple jurisdictions at the local, county, state and federal levels. The U. S. Army Corps of Engineers (USACE) began a feasibility study in 2002 to address flooding concerns in the Upper Turkey Creek basin. The draft feasibility study was completed in spring 2010. In October of 2011, USACE, City of Merriam and the consulting engineers hosted a public open meeting to discuss the feasibility study and get public feedback. Alternative Formulation Briefing meeting was held in January 2013 to receive comments from other Federal reviewing agencies and to finalize the report. In May 2015, the KC Regional Corps Engineers and City Staff presented the project to the Civil Works Review Board in Washington D.C. At this meeting, the project competed with other flood mitigation projects nationwide for funding. It was moved forward for Agency Review. Project construction is not anticipated to occur before 2023 and has an estimated cost of approximately \$37.5 million, with the

local entities' share at approximately \$13.0 million. Merriam's potential share is estimated at \$5.0 million plus approximately \$2.0 million in-kind for easement acquisition.

Special Sales Tax Projects (Stormwater/Streets) - effective January 2011 thru December 2030

- Johnson Drive-Kessler to Mackey – The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, new pavement markings, and streetlight improvements. The project is eligible for Johnson County CARS funding.
- East Frontage Road, 67th to 75th – The project includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, storm drain improvements and new pavement markings. The City of Merriam will be requesting funding from Johnson County Cars funds.
- Other CARS-eligible projects – Four additional projects will be submitted for Johnson County CARS funds: 49th Street/Antioch to Switzer; 55th Street/ Merriam Dr. to west City limit; Merriam Dr./Johnson Dr. to 55th Street; and Merriam Dr./ 55th to Antioch Rd.

I-35 Redevelopment District Projects

- W. Frontage Road Curb/Gutter Improvement – This project is scheduled for 2022, following development of the remaining vacant parcels at Merriam Pointe. TIF funds are available if City Council determines that the improvements support the amended Merriam Pointe TIF Project Plan. West Frontage Road between the Merriam Pointe auto dealers and 75th Street has curb/gutter only on the east side. Street run-off drains directly to the grassy area and down the slopes to the businesses below the street level. Staff proposes to install curb/gutter, sidewalk, drainage improvements and mill/overlay of pavement. Adjustments of existing decorative streetlights are part of the project. This corridor is substantially developed. The completion of the street will make this commercial corridor more attractive and safer for businesses.

Maintenance Program

The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on inspections, staff has developed a 5-year Maintenance Program. The Maintenance Program is typically funded from the Special Highway Fund and general projects.

The 2020 maintenance project entails the rehabilitation of Mastin Street, Frontage Road, 59th Terrace and 65th Street. The scope of the work includes the replacement of curb/gutters/sidewalk/ADA ramps, 2-inch mill/overlay, replacement of some storm drains, new pavement markings and street light improvements as needed. The project includes constructing a new right turn lane from southbound Mastin to Merriam Park Elementary School.

The 2021 maintenance project includes Goodman Street - North City limit to Johnson Drive; 55th Street – Antioch Road to Hadley Street; and 51st Terrace – West of Knox.

Individual project pages for planned maintenance projects are included in the “Maintenance Program” section of this document.

Five Year Capital Improvement Fund Forecast

	Estimated 2020	Budget 2021	Budget 2022	Budget 2023	Budget 2024	Budget 2025
Revenue						
Investment Income	250,000	125,000	125,000	125,000	125,000	125,000
CARS	992,600	851,950	1,338,150	949,850	1,230,350	1,069,200
CDBG	70,000	-	-	-	-	-
Watershed Funding	-	-	-	585,460	-	524,000
S&SW Sales Tax	1,190,908	1,829,401	2,071,400	2,090,364	2,109,518	2,128,863
Transfer from General Fund - Sales Tax	2,137,208	2,101,544	2,347,493	2,369,218	2,391,161	2,413,323
Transfer from Special Street	350,000	300,000	300,000	300,000	300,000	300,000
Transfer from I-35 TIF Fund	1,800,000	900,000	900,000	2,000,000	3,100,000	3,240,000
Total Revenue	6,790,716	6,107,895	7,082,043	8,419,892	9,256,029	9,800,386
Expenditures						
Special Sales Tax	2,408,891	2,358,235	3,366,189	3,974,874	3,247,530	4,358,530
General Projects	718,000	1,005,400	495,000	1,315,875	2,365,000	2,365,000
I-35 Redevelopment Projects	-	100,000	1,232,000	-	-	-
Rec Facility	12,378,000	-	-	-	-	-
Maintenance Program	1,121,277	1,265,000	1,265,000	1,265,000	1,265,000	1,265,000
CIP Administration	272,903	291,013	293,269	308,736	317,998	327,538
Transfer to Bond & Interest	1,700,000	1,200,000	975,000	1,000,000	350,000	325,000
Estimated Capital Project Expenditures	18,599,071	6,219,648	7,626,458	7,864,485	7,545,528	8,641,068
Revenues Less Expenditures	(11,808,355)	(111,753)	(544,415)	555,407	1,710,501	1,159,318
Beginning Fund Balance	29,636,281	17,827,926	17,716,173	17,171,759	17,727,166	19,437,667
Ending Fund Balance	17,827,926	17,716,173	17,171,759	17,727,166	19,437,667	20,596,985

Capital Improvement Program - Five Year Plan Expense Summary by Project

Project Name	City Project Number	Total through 2019	Total Project Estimate	Remaining Anticipated Expenditures					
				2020	2021	2022	2023	2024	2025
General Projects									
City Hall Exterior Improvements	TBA	-	300,000	-	300,000				
Comprehensive Plan Revision/Update	GM1901	52,000	250,000	198,000					
Future of 5701 Merriam Dr.	GM1902	30,000	680,000	150,000	200,000	300,000			
Project Administration	GMMY99	-	1,817,931	272,903	291,013	299,743	308,736	317,998	327,538
Residential Streetlight Program	GM0403	-	775,000	175,000	150,000	150,000	150,000	150,000	
Sidewalk Program - Citywide in-fill	GM1704	639,860	834,860	195,000					
Streamway Trail Ext (Brown Park)	GM1705	-	264,000		264,000				
Streetlight LED Conversion Program	TBA	-	150,000						150,000
Upper Turkey Creek Drainage Improvement	GM0204	-	5,046,250				1,046,250	2,000,000	2,000,000
Contingency	GMGNPR	-	686,025		91,400	45,000	119,625	215,000	215,000
Total General Projects		721,860	10,804,066	990,903	1,296,413	794,743	1,624,611	2,682,998	2,692,538
I-35 Redevelopment District Projects									
W. Frontage Rd Curb/Gutter	TBA	-	1,220,000		100,000	1,120,000			
Contingency	GMGNRD	-	112,000			112,000			
Total I-35 Redevelopment District Projects		-	1,332,000	-	100,000	1,232,000	-	-	-
Special Sales Tax Projects - Stormwater/Streets									
Special Sales Tax Stormwater/Street exp 12/2030	GM1105	-	-						
2025 Street & Drainage Improvements	TBA	-	1,948,900					165,000	1,783,900
49th St - Antioch to Switzer	GC2401	-	2,786,510				290,810	2,495,700	
50th Terr/England St to Kessler Lane Drainage	TBA	-	1,515,104			117,092	1,398,012		
55th St - Merriam Dr to W. City Limit	GC2301	-	2,166,480			241,780	1,924,700		
E. Frontage Road - 67th Street to 75th Street	TBA	-	1,945,760	216,860	1,728,900				
Johnson Dr - Kessler to Mackey	GC2001	45,950	2,237,981	2,192,031					
Merriam Dr - 55th St to Antioch	GC2101	-	2,470,000					291,600	2,178,400
Merriam Dr - Johnson Drive to 55th Street	GC2201	-	3,066,250		364,950	2,701,300			
W. Vernon Place PES	TBA	-	50,000		50,000				
Contingency	GM1105	-	1,573,214		214,385	306,017	361,352	295,230	396,230
Total Special Sales Tax Projects - Stormwater/Streets		45,950	19,760,199	2,408,891	2,358,235	3,366,189	3,974,874	3,247,530	4,358,530
Maintenance Program									
Mastin Street/SMP Frontage/65th Street	TBA	-	971,277	971,277					
Goodman Street, 55th Street, 51st Terrace	TBA	-	650,000		650,000				
Slater Street, 60th Street	TBA	-	630,000			630,000			
Sherwood Forest, Farley Street, 57th Street	TBA	-	620,000				620,000		
Benson Street, 50th Terrace, Booker Drive	TBA	-	605,000					605,000	
49th Ter, Grant Street, Englad Street, Grandview Ave.	TBA	-	630,000						630,000
Small Drainage Projects - Replacement/Rehabilitation	GM1103	-	1,823,000	100,000	350,000	350,000	350,000	350,000	323,000
Sidewalk Maintenance/Repair Program	GM2002	-	942,000	50,000	150,000	170,000	180,000	195,000	197,000
Contingency	GM0303	-	575,000		115,000	115,000	115,000	115,000	115,000
Total Maintenance Program		-	3,135,000	1,121,277	1,265,000	1,265,000	1,265,000	1,265,000	1,265,000
Rec Facility Construction									
Rec Facility Construction	BM1802	24,222,000	36,600,000	12,378,000					
Total Recreation Facility		24,222,000	36,600,000	12,378,000	-	-	-	-	-
Totals All Projects		24,989,810	71,631,265	16,899,071	5,019,648	6,657,933	6,864,485	7,195,528	8,316,068
Transfer to Bond & Interest Fund				1,700,000	1,200,000	975,000	1,000,000	350,000	325,000
Total Expenditures & Transfers				18,599,071	6,219,648	7,632,933	7,864,485	7,545,528	8,641,068

Capital Improvement Program - Five Year Plan Revenue Summary by Project

Project Source	Revenue Source	Remaining Projected Revenues by Year					
		2020	2021	2022	2023	2024	2025
Residential Streetlight Program	CDBG	70,000					
Transfer from I-35 TIF	Increment per KSA 12-1771	1,800,000	900,000	900,000	2,000,000	3,100,000	3,240,000
Special Sales Tax Stormwater/Street exp 12/2020	1/4 cent Sales Tax	1,190,908	1,829,401	2,071,400	2,090,364	2,109,518	2,128,863
2025 Street & Drainage Improvements	SMAC						524,000
50th Terr/England St to Kessler Lane Drainage	SMAC				585,460		
49th St - Antioch to Switzer	CARS					1,230,350	
55th St - Merriam Dr to W. City Limit	CARS				949,850		
E. Frontage Road - 67th Street to 75th Street	CARS		851,950				
Johnson Dr - Kessler to Mackey	CARS	992,600					
Merriam Dr - 55th St to Antioch	CARS						1,069,200
Merriam Dr - Johnson Drive to 55th Street	CARS			1,338,150			
Mastin Street/SMP Frontage/65th Street	Sp Street & Highway Fund	350,000					
Goodman Street, 55th Street, 51st Terrace	Sp Street & Highway Fund		300,000				
Slater Street, 60th Street	Sp Street & Highway Fund			300,000			
Sherwood Forest, Farley Street, 57th Street	Sp Street & Highway Fund				300,000		
Benson Street, 50th Terrace, Booker Drive	Sp Street & Highway Fund					300,000	
49th Terr., Grant St, England St, Grandview Ave.	Sp Street & Highway Fund						300,000
Transfer from General Fund	Council Policy	2,137,208	2,101,544	2,347,493	2,369,218	2,391,161	2,413,323
Interest	Interest	250,000	125,000	125,000	125,000	125,000	125,000
Total All Projects		<u>\$ 6,790,716</u>	<u>\$ 6,107,895</u>	<u>\$ 7,082,043</u>	<u>\$ 8,419,892</u>	<u>\$ 9,256,029</u>	<u>\$ 9,800,386</u>

Abbreviations

CARS County Assisted Road System
CDBG Community Development Block Grant
SMAC Stormwater Mangement Advisory Committee

Project Index Listing

Page	Project	Description	Anticipated Construction Year
General Projects			
13	City Hall Exterior Improvements	City Hall	2021
14	Comprehensive Plan Revision/Update	Update Comprehensive Land Use Plan	2019-2020
15	Future of 5701 Merriam Drive	5701 Merriam Drive	2019-2022
16	Residential Streetlight Program	City-wide	2020-2024
17	Sidewalk Program	City-wide / Sidewalk In-Fill	2019-2020
18	Streamway Trail Ext (Brown Park)	Merriam Dr. to Brown Park/Brown Park to Knox	2021
19	Streetlight LED Conversion	City-wide	2025
20	Upper Turkey Creek Improvement	Entire Channel Through Merriam	2023-2025
I-35 Redevelopment District Project			
23	W. Frontage Road Curb/Gutter Improvement	Turkey Creek Dr (Merriam Pointe) to 75th St	2021-2022
Special Sales Tax Projects - Stormwater/Streets			
25	2025 Street & Drainage Improvements	59 Ter, 60th St, 61st Street East to City Limits	2024-2025
26	49th Street Improvement	Antioch to Switzer	2023-2024
27	50th Terr/England to Kessler Ln Drainage Improvements	50th Terr/England St to Kessler Lane	2022-2023
28	55th Street Improvement	Merriam Dr to W City Limit	2022-2023
29	67th Street Reconstruction/Improvement	From West City Limits to Antioch Road	2020-2021
30	Johnson Drive Rehabilitation	Kessler to Mackey St/East to City Limit	2019-2020
31	Merriam Drive Improvements	55th St to Antioch	2024-2025
32	Merriam Drive Improvements	Johnson Dr to 55th St	2021-2022
33	West Vernon Place Preliminary Eng. Study	West Vernon Subdivision	2021
Public Works Maintenance Program			
35	2020 Street & Drainage Improvements	Mastin (Jo Drive to SMP), 59th Ter (West of Mastin), Frontage Rd (East & West of Mastin), 65th St (East of E. Frontage Rd)	2019-2020
36	2021 Mill & Overlay Program	Goodman (N. City Limit to Jo Drive), 55 St (Antioch to Hadley), 51 Ter (West of Knox), 51 Pl (West of Knox), Perry Ln (S. of 51st St), Craig Rd (SMP to 61st St)	2021
37	2022 Mill & Overlay Program	Slater (Johnson Drive to 62nd St), 60th St (Slater St to Antioch Rd)	2022
38	2023 Mill & Overlay Program	Sherwood Forest - Farley (55 St to 57 St), 57th St (Perry Ln to Farley St)	2023
39	2024 Mill & Overlay Program	Merriam Dr), Booker Dr/51st St (50th Ter to Merriam Dr)	2024
40	2025 Mill & Overlay Program	Ter to 50th Ter), England St (49th to 50th Ter), Grandview Ave (49th St to 51st Ter)	2025
41	Small Drainage Projects	Various Pipes Replacement/Rehabilitation	2020-2025
42	Sidewalk Maintenance Program	City-wide	2020-2025
2018 Bond Issue - Recreational Facilities			
44	Recreational Facilities Improvements	New Recreational Facility at Vavra Park	2018-2020

GENERAL PROJECTS



City Hall Exterior Improvements



Project Information

Project #: GM2001
Development Year: 2021
Project Status: Design
Project Engineer: Clark Enersen Partners
Project Manager: TBD
Funding Source: General CIP
Contractor: TBD

Project Description

In partnership with the Public Art Committee, this project makes a series of exterior improvements to City Hall. In addition to creating more inspired public space, this project incorporates elements designed to assist with wayfinding and safety for visitors to City Hall.

Project Costs

	<u>2021</u>
DESIGN / CONSTRUCTION	\$300,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

COMPREHENSIVE PLAN REVISION / UPDATE



Project Information

Project #: GM1901
Construction Year: 2019-2020
Project Status: Implementation
Project Manager: Community Dev Director
Consultant: Confluence
Funding Source: General CIP

Project Description

The City of Merriam's Comprehensive Land Use Plan was adopted in 2001. The plan's lifespan is 20 years and the city is undertaking an extensive revision/update of the plan. This process will involve a substantial outreach effort to residents, property owners, businesses, and people who work in Merriam. The revision/update process will involve assistance from consultants and occur in the years of 2019 and 2020.

Project Costs

	<u>2019</u>	<u>2020</u>	<u>Total</u>
TOTAL PROJECT COST	\$52,000	\$198,000	\$250,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Future of 5701 Merriam Drive



Project Information

Project #: GM1902
Development Year: 2019
Project Status: Preliminary Studies
Project Manager: Department Director
Funding Source: General CIP

Project Description

In the summer of 2020 the Merriam Parks Department vacated the Irene B French Community Center to occupy the new Merriam Community Center in Vavra Park. Throughout 2018 & 2019 a resident Steering Committee conducted a public process to determine the best options for the building and site. At the conclusion of that process they made a recommendation to the City Council to add several new amenities to the location such as destination, multi-generational playgrounds and an amphitheater and requested the City Council investigate saving the original 1911 school building. In 2020, a firm was hired to conduct a structural analysis of the 1911 section of the building. That study concluded the 1911 building could be salvaged at an estimated cost of \$4.7 - \$5.2 million dollars. Due to the extraordinary cost of saving the facility and the lack of a future use, the City Council may decide to remove the entire structure to allow for future public reuse of the property. The City has applied for MARC funding to conduct a comprehensive study of downtown Merriam. If awarded, the City match would be funded from this budget. This budget will also be used for any preliminary design or additional studies needed to develop this site or the adjacent downtown area to include any additional streetscape work related to the projected 2022 CARS project of Merriam Drive between Johnson Drive and 55th Street.

Project Costs

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>Total</u>
CONSULTANT, PUBLIC MEETINGS	\$30,000				\$30,000
DESIGN & OTHER		\$150,000	\$200,000	\$300,000	\$650,000
TOTAL PROJECT COST:					\$680,000

Impact on Operating Budget

Budget impact will depend upon the choices made for future development.

Residential Streetlight Program



Residential Street light on Goodman north of Johnson Drive

Project Information

Project #:	GM0403
Construction Year:	2020 – 2024
Project Status:	Ongoing
Project Manager:	Public Works Director
Funding Source:	General CIP
Contractor:	Generally Public Works

Project Description

City Council instituted a residential streetlight program to begin installation of standard residential streetlights with all of the upcoming residential street projects. In addition, City Council directed staff to infill street lights in previously improved residential areas. This project dedicates available dollars each year to add new lighting to existing residential neighborhoods in addition to lighting that will be installed as streets are improved. The new systems are installed and maintained by Public Works crews.

Project Costs

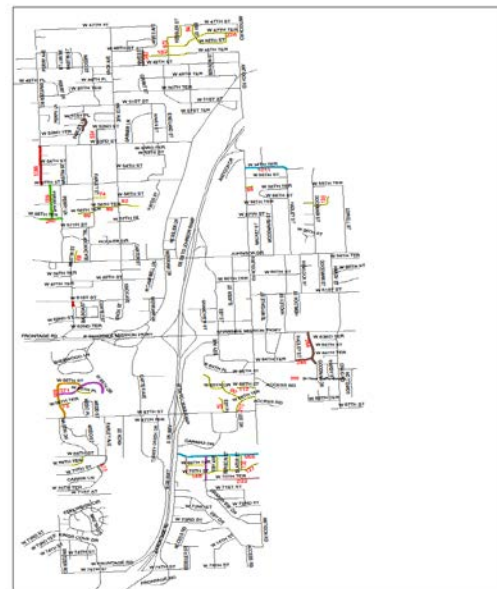
	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
TOTAL PROJECT COST:	\$175,000	\$150,000	\$150,000	\$150,000	\$150,000

Impact on Operating Budget

The new decorative streetlights will be metered and maintained by the City's Public Works department. The streetlights currently in place are not metered, and are maintained through a service contract with an outside provider. The Public Works department will experience increased costs as more and more City-maintained lights are installed. The City expects to offset much of this additional cost by gradually reducing the number of lights serviced contractually, as well as the increased efficiency of the metered lights over non-metered lights. All future projects will be utilizing LED technology, reducing power consumption at a projected rate of 50%.

Sidewalk Program

City Wide – Sidewalk In-Fill



Project Information

Project #: GM1704
Construction Year: 2017-2020
Project Status: Construction
Project Engineer: GBA
Funding Source: General CIP
Contractor: Phoenix Concrete

Project Description

Fill in approximately 27,053 linear feet of sidewalk in areas that either have no sidewalk or have partial sidewalks that need to be connected. It is proposed to break this project into multiple phases so that it can be properly managed and constructed with lower impact on the residents. It has become necessary to complete the program in 2020.

Project Costs

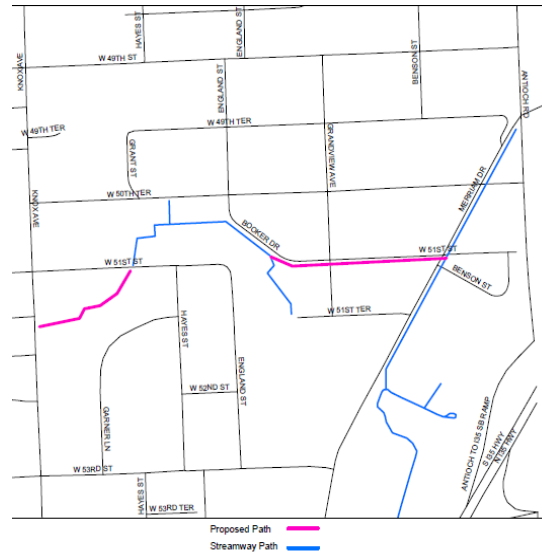
	<u>2019</u>	<u>2020</u>
ENGINEERING	\$74,860	
CONSTRUCTION	\$500,000	\$170,000
LEGAL	\$5,000	
EASEMENT/ROW ACQUISITION	\$10,000	
CONTINGENCY	\$50,000	\$25,000
TOTAL PROJECT COST:	\$639,860	\$195,000

Impact on Operating Budget

This project is not expected to have a significant effect on operating budget. However, with the addition of new infrastructure, future costs of repairs may need to be adjusted to maintain a safe walkway for pedestrians.

Streamway Trail Extension

Merriam Dr. to Brown Park and Brown Park to Knox Ave. (Brown Park)



Project Information

Project #: GM1705
Construction Year: 2021
Project Status: Design
Project Engineer: N/A
Funding Source: General CIP
Contractor: Public Works

Project Description

Turkey Creek Streamway Trail is identified in the MetroGreen Program in Mid America Regional Council's (MARC) effort to connect trail and non-motorized form of recreation and means of transportation in the metropolitan areas surrounding the Kansas Cities. A six party Turkey Creek Coalition was formed to support the cooperative efforts to extend this trail system into surrounding participating cities which include Merriam, Overland Park, Kansas City, Ks, Mission, and Roeland Park. The project was submitted to MARC's Transportation Outlook 2040 for review and planning. Our current proposal is to extend the trail as shown on the map. This Project cost estimate includes a pedestrian activated traffic signal for the Merriam Dr. crosswalk. One of the links starts at Merriam Dr. via 51st St. to Brown Park; the other starts at Brown Park and extends southwest along the creek to Knox Ave. City of Overland Park has constructed the trail on the south side of I-35 and east of Antioch Rd.

Project Costs

	<u>2021</u>
SURVEYING/ENGINEERING	\$10,000
CONSTRUCTION	\$125,000
HAWK SIGNAL	\$75,000
EASEMENT/ROW ACQUISITION	\$30,000
LEGAL	\$5,000
CONTINGENCY	\$19,000
TOTAL PROJECT COST:	\$264,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.
Anticipated annual increase in maintenance cost: Minimal.

Streetlight LED Conversion



Project Information

Project #: TBA
Construction Year: 2025
Project Status: Conceptual
Project Manager: Public Works Director
Funding Source: General CIP
Contractor: Generally Public Works

Project Description

With the City Council goal to encourage energy-reducing & recycling efforts, this program is to transition from HPS to LED street lighting fixtures. This program dedicates available dollars each year to add LED fixtures to existing streetlights. These new fixtures will be installed and maintained by the City’s Public Works department.

Project Costs

	<u>2025</u>
TOTAL PROJECT COST:	\$150,000

Impact on Operating Budget

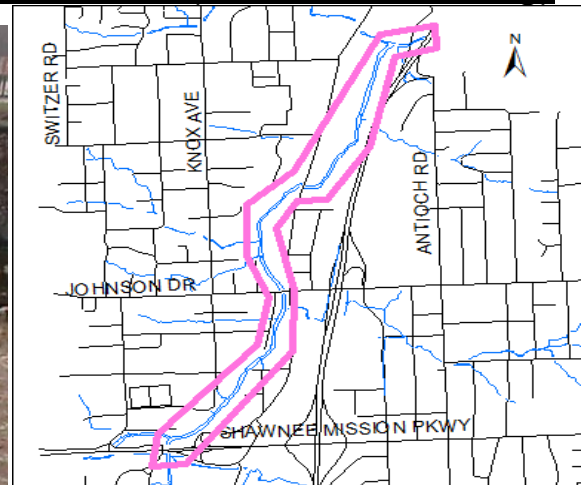
The new LED streetlights will continue to be metered and maintained by the City’s Public Works department. The Public Works department will experience a reduction of power consumption at a projected rate of 50% by utilizing LED technology.

Upper Turkey Creek Improvement

From Shawnee Mission Pkwy to Waterfall Park (Railroad Crossing)



Turkey Creek



Project Information

Project #:	TBA
Construction Year:	Unknown (2023 - 2025)
Project Status:	Preliminary Engineering Phase
Project Engineer:	US Army Corp of Engineers (Lead agency)
Funding Source:	Federal/General CIP/SMAC Funding
Contractor:	TBD

Project Description

In May of 2002, the City entered into an agreement with the USACE to assist in funding of the Feasibility Phase Study in an effort to define flood mitigation options. In January 2013, USACE hosted an Alternative Formulation Briefing with the Federal Agencies as a final step to finalize the Feasibility Study Report. In February 2013, the USACE requested the City to sign a non-binding Letter of Intent and financial certification in support for the project. In May 2015, the KC Regional Corps Engineers and City Staff presented the project to the Civil Works Review Board in Washington D.C. At this meeting, the project competed with other flood mitigation projects nationwide for funding. It was moved forward for Agency Review. It is anticipated that final engineering will take additional two years after study/preliminary engineering phase. Staff received verbal support for funding from SMAC/JOCO for construction when the project is ready to move forward. The easement acquisition that is subject to Federal Uniform Act (for property acquisition for construction) is not a SMAC eligible expense.

In spring, 2013, National Oceanic Atmospheric Administration (NOAA) released a new rainfall study for the Midwest region identified as Atlas 14. The USACE received comments from other Federal reviewing authority to address the higher rainfall rate in the Feasibility Study. This may affect the latest cost estimates.

Next page is the latest estimated budget and is subject to change. It is hoped that following the upcoming Civil Works Review Board in May that a more distinct project schedule with a definitive budget is developed.

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget. Merriam Drainage District has maintenance jurisdiction along Turkey Creek and its banks.

Upper Turkey Creek Improvement**

From Shawnee Mission Pkwy to Waterfall Park (Railroad Crossing)

Final Engineering and Construction Expenditures by Year

	<u>Total</u>
<u>Cost Category</u>	
Engineering	\$ 3,066,000
Easement Acquisition	4,854,000
Utility Relocations	5,268,000
Construction	22,565,000
Construction Engineering/Other	1,826,000
Project Total	<u>\$ 37,579,000</u>

Federal vs. Local Cost Apportionment

Federal Share	\$ 24,426,000
Local Share	13,153,000
Total	<u>\$ 37,579,000</u>

Local Share Funding Source

Johnson County Stormwater Mgmt	\$ 6,106,750
In Kind Contributions (Easements)	2,000,000
City of Merriam	5,046,250
	<u>\$ 13,153,000</u>

**Estimated costs represent the best available information as of April 20, 2015. Staff is awaiting further information from the US Army Corps of Engineers as to construction schedule. The current CIP plan includes \$5,046,250 of Merriam net costs.

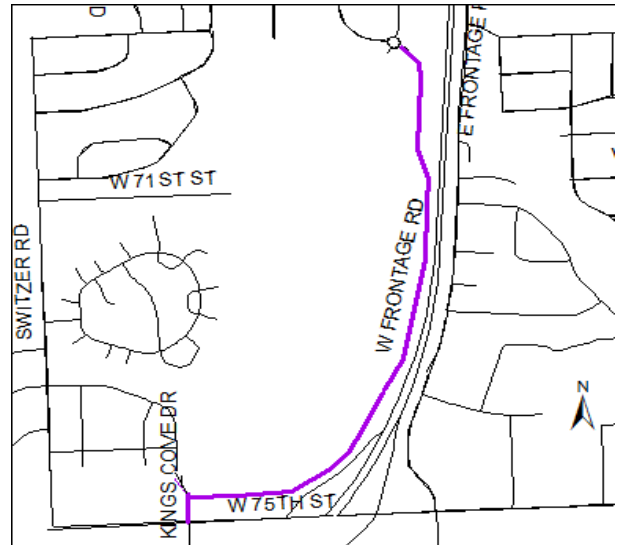
I-35 Redevelopment District Projects



W. Frontage Road Curb/Gutter Improvement

From Turkey Creek Drive (Merriam Pointe) to 75th Street

W. Frontage Road



Project Information

Project #: TBA
Design Year: 2021
Construction Year: 2022
Project Status: Preliminary
Project Engineer: TBD
Funding Source: I-35 TIF
Contractor: TBD

Project Description

West Frontage Road between the new Merriam Pointe auto dealerships to south of 75th Street has curb/gutter only on the east side. Street run-off drains directly to the grassy area and down the slopes to the businesses below the street level. Staff proposes to install curb/gutter, sidewalk, drainage improvements and mill/overlay of pavement. Existing decorative street lights need adjustments as part of the project.

Project Costs

	<u>2021</u>	<u>2022</u>	<u>Total</u>
ENGINEERING	\$100,000		\$100,000
EASEMENT		\$10,000	\$10,000
LEGAL		\$10,000	\$10,000
CONSTRUCTION		\$1,000,000	\$1,000,000
CONTINGENCY		\$100,000	\$100,000
TOTAL PROJECT COST:	\$100,000	\$1,120,000	\$1,220,000

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

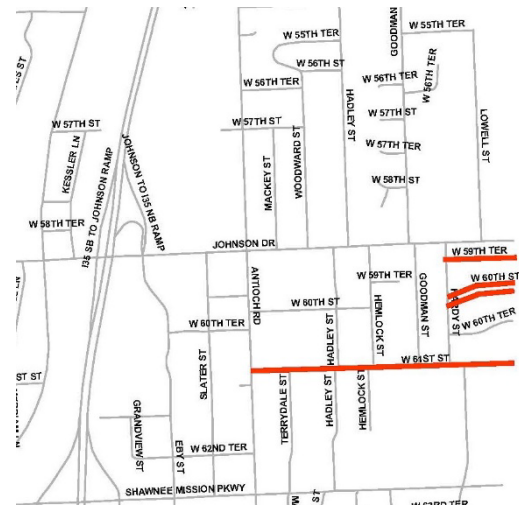
SPECIAL SALES TAX PROJECTS



2025 Street & Drainage Improvements

61st Street – Antioch Rd. to E.C.L.
59th Terrace - Hardy St. to E.C.L.

60th Street – Hardy St. to E.C.L.



Project Information

Project #:	TBD
Design:	2024
Construction Year:	2025
Project Status:	Preliminary
Project Engineer:	TBD
Project Status:	Design
Funding Source:	Special Sales Tax
Contractor:	TBD

Project Description

This project entails the rehabilitation of 61st Street from Antioch Rd., 60th Street from Hardy St. to East City Limit, and 59th Terrace to East City Limit. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings, and replace deteriorated storm drains. The City of Merriam will be submitting a funding from Johnson County Watershed Organization for the replacement of storm drain on this project.

Project Costs

	<u>2024</u>	<u>2025</u>	<u>Total</u>
ENGINEERING	\$165,000		\$165,000
MILL/OVERLAY/SIDEWALKS		\$471,000	\$471,000
STORM DRAINS		\$1,048,000	\$1,048,000
ROW/EASEMENT		\$100,000	\$100,000
UTILITY RELOCATION		\$10,000	\$10,000
CONSTRUCTION ENGINEERING		\$154,900	\$154,900
TOTAL PROJECT COST:	\$165,000	\$1,783,900	\$1,948,900
*STORMWATER MANAGE ADVISORY COMMITTEE (50%)		\$524,000	\$524,000
NET MERRIAM COST:	\$165,000	\$1,259,900	\$1,424,900

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

49th Street – Antioch Rd. to Switzer Rd.



Project Information

Project #: GC2401
Design: 2023
Construction Year: 2024
Project Status: Preliminary
Project Engineer: TBD
Funding Source: CARS/Special Sales Tax
Contractor: TBD

Project Description

This project entails the rehabilitation of 49th Street – Antioch Road to Switzer Road. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings. Street light improvements as needed. The City of Merriam plans to request funding from Johnson County CARS.

Project Costs

	<u>2023</u>	<u>2024</u>	<u>TOTAL</u>
ENGINEERING	\$290,810		\$290,810
CONSTRUCTION*		\$2,237,000	\$2,237,000
ROW/EASEMENT		\$20,000	\$20,000
UTILITY RELOCATION		\$15,000	\$15,000
CONSTRUCTION ENGINEERING*		\$223,700	\$223,700
TOTAL PROJECT COST:	\$290,810	\$2,495,700	\$2,786,510
*CARS ELIGIBLE FUNDING (50%)		\$1,230,350	\$1,230,350
NET MERRIAM COST:	\$290,810	\$1,265,350	\$1,556,160

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

50th Ter/England St. to Kessler Ln. Drainage Improvement

South Park and Silverwood Subdivisions



Project Information

Project #: TBA
Construction Year: 2023
Project Status: Preliminary
Project Engineer: TBD
Contractor: TBD

Project Description

These subdivisions were developed in phases without any comprehensive drainage system improvements. This system begins on 47th Ter., flows south and outlets in the side/back yard of 9224 50th Ter. The water leaving the storm drain then crosses properties to an inlet/catch basin near England St. and 50th Ter. Our current storm drain design criteria is to design for a 10-year rain event, and this current system is experiencing issues during 2-year rain events. Staff has submitted a request to the Johnson County Watershed Organization for partial funding.

Project Costs

	<u>2022</u>	<u>2023</u>	<u>TOTAL</u>
ENGINEERING	\$117,092		\$117,092
CONSTRUCTION*		\$1,170,920	\$1,170,920
ROW/EASEMENT		\$100,000	\$100,000
UTILITY RELOCATION		\$10,000	\$10,000
CONSTRUCTION ENGINEERING		\$117,092	\$117,092
TOTAL PROJECT COST:	\$117,092	\$1,398,012	\$1,515,104
STORMWATER MANAGE ADVISORY COMMITTEE*			
NET MERRIAM COST:	\$117,092	\$1,398,012	\$1,515,104

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of repairing a deteriorated drain system. This will allow Public Works crews to focus on maintaining current system infrastructure.

55th Street – Merriam Dr. to W. City Limits



Project Information

Project #:	GC2301
Design:	2022
Construction Year:	2023
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	CARS/Special Sales Tax
Contractor:	TBD

Project Description

The project entails the rehabilitation of 55th Street – Merriam Drive to W. City Limits. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings. Street light improvements as needed. The City of Merriam plans to request funding from Johnson County CARS.

Project Costs

	<u>2022</u>	<u>2023</u>	<u>TOTAL</u>
ENGINEERING	\$241,780		\$241,780
CONSTRUCTION*		\$1,727,000	\$1,727,000
ROW/EASEMENT		\$15,000	\$15,000
UTILITY RELOCATION		\$10,000	\$10,000
CONSTRUCTION ENGINEERING*		\$172,700	\$172,700
TOTAL PROJECT COST:	\$241,780	\$1,924,700	\$2,166,480
*CARS ELIGIBLE FUNDING (50%)		\$949,850	\$949,850
NET MERRIAM COST:	\$241,780	\$974,850	\$1,216,630

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

East Frontage Road Improvements

67th Street to 75th Street



Project Information

Project #:	TBA
Design Year:	2020
Construction Year:	2021
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	CARS/Special Sales Tax
Contractor:	TBD

Project Description

This project entails the rehabilitation of East Frontage Road between 67th Street and 75th Street. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, storm drain improvements, and new pavement markings. Street light improvements as needed. The City of Merriam will be requesting funding from Johnson County CARS.

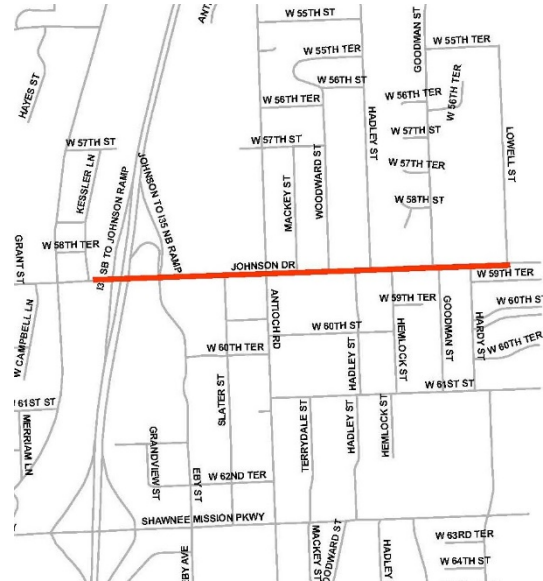
Project Costs

	<u>2020</u>	<u>2021</u>	<u>Total</u>
ENGINEERING	\$216,860		\$216,860
CONSTRUCTION*		\$1,549,000	\$1,549,000
ROW/EASEMENT		\$15,000	\$15,000
UTILITY RELOCATION		\$10,000	\$10,000
CONSTRUCTION ENGINEERING*		\$154,900	\$154,900
TOTAL PROJECT COST:	\$216,860	\$1,728,900	\$1,945,760
*CARS ELIGIBLE FUNDING (50%)		\$851,950	\$851,950
NET MERRIAM COST:	\$216,860	\$876,950	\$1,093,810

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

A wide-angle photograph of a multi-lane asphalt road with a concrete sidewalk on the left. In the background, there are commercial buildings, including a large red and white structure, and traffic lights. A date stamp '01/09/2018' is visible in the bottom right corner.



Project #:	GC2001
Design:	2019
Construction Year:	2020
Project Status:	Construction
Project Engineer:	Affinis
Funding Source:	CARS/Special Sales Tax, General CIP, & PW Street Overlay/Paving
Contractor:	Kansas Heavy Construction

This project entails the rehabilitation of Johnson Drive. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, 2-inch mill/overlay, new pavement markings, and street light improvements as needed. The City of Merriam will be receiving funding from Johnson County CARS for the Johnson Drive portion of this project.

	<u>2019</u>	<u>2020</u>	<u>Total</u>
ENGINEERING	\$45,950	\$181,831	\$227,781
CONSTRUCTION*		\$1,804,728	\$1,804,728
ROW/EASEMENT		\$15,000	\$15,000
UTILITY RELOCATION		\$10,000	\$10,000
CONSTRUCTION ENGINEERING*		\$180,472	\$180,472
TOTAL PROJECT COST:	\$45,950	\$2,192,031	\$2,237,981
*CARS ELIGIBLE FUNDING (50%)		\$992,600	\$992,600
NET MERRIAM COST:		\$1,199,431	\$1,245,381

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

Merriam Dr. – 55th St. to Antioch



Project Information

Project #:	GC2101
Design:	2024
Construction Year:	2025
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	CARS/Special Sales Tax
Contractor:	TBD

Project Description

This project entails the rehabilitation of Merriam Drive from 55th Street to Antioch. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings. Street light improvements as needed. The City of Merriam plans to request funding from Johnson County CARS.

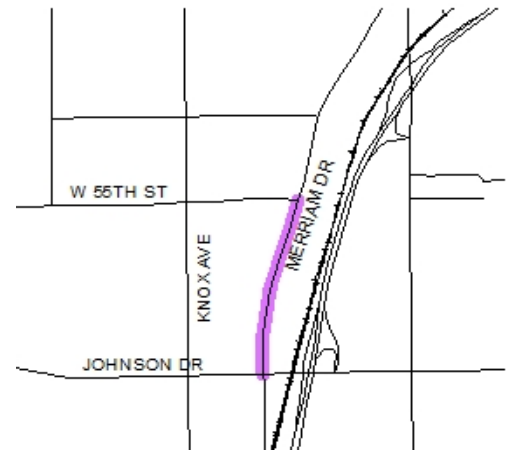
Project Costs

	<u>2024</u>	<u>2025</u>	<u>Total</u>
ENGINEERING	\$291,600		\$291,600
CONSTRUCTION*		\$1,944,000	\$1,944,000
ROW/EASEMENT		\$20,000	\$20,000
UTILITY RELOCATION		\$20,000	\$20,000
CONSTRUCTION ENGINEERING*		\$194,400	\$194,400
TOTAL PROJECT COST:	\$291,600	\$2,178,400	\$2,470,000
*CARS ELIGIBLE FUNDING (50%)		\$1,069,200	\$1,069,200
NET MERRIAM COST:	\$291,600	\$1,109,200	\$1,400,800

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

Merriam Dr. – Johnson Dr. to 55th St.



Project Information

Project #:	GC2201
Design:	2021
Construction Year:	2022
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	CARS/Special Sales Tax
Contractor:	TBD

Project Description

The project entails the rehabilitation of Merriam Drive from Johnson Drive to 55th Street. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings. Streetlights and traffic signal improvements as needed. The City of Merriam plans to request funding from Johnson County CARS.

Project Costs

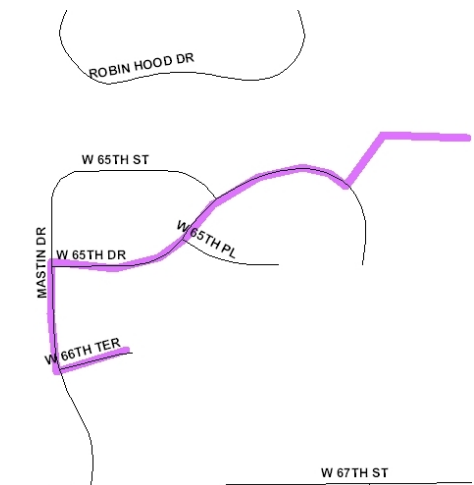
	<u>2021</u>	<u>2022</u>	<u>Total</u>
ENGINEERING	\$364,950		\$364,950
CONSTRUCTION*		\$2,433,000	\$2,433,000
ROW/EASEMENT		\$15,000	\$15,000
UTILITY RELOCATION		\$10,000	\$10,000
CONSTRUCTION ENGINEERING*		\$243,300	\$243,300
TOTAL PROJECT COST:	\$364,950	\$2,701,300	\$3,066,250
*CARS ELIGIBLE FUNDING (50%)		\$1,338,150	\$1,338,150
NET MERRIAM COST:	\$364,950	\$1,363,150	\$1,728,100

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

West Vernon Place Preliminary Engineering Study

West Vernon Place Subdivision



Project Information

Project #: TBA
PES Year: 2021
Project Status: Conceptual
Project Engineer: TBD

Project Description

This subdivision is quite steep and drains very well on top. There is cross drainage across property lines from higher elevation properties to the lower elevation properties. Locally yard flooding has been reported in the past. A Preliminary Engineering Study was done in 2012 and this subdivision does not currently qualify for SMAC funding. However, after receiving many inquiries and requests for the City to install storm drains in this neighborhood, the City will have another Preliminary Engineering Study done. This new Preliminary Engineering Study will provide us with several options as to how the stormwater cross drainage can be better controlled and at what cost.

Project Costs

	<u>2021</u>
PRELIMINARY ENGINEERING STUDY	\$50,000

Impact on Operating Budget

This project is not expected to have a significant effect on operating budget. Construction impact will be determined after this Preliminary Engineering Study is completed.

Public Works Maintenance Program



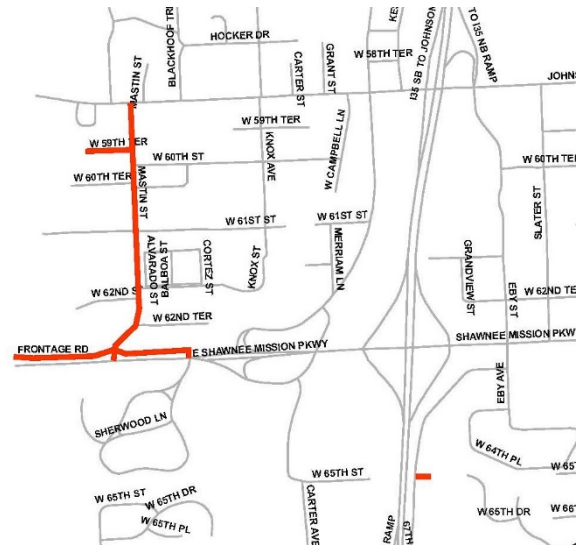
2020 Street & Drainage Improvements

Mastin St. – Johnson Dr. to Shawnee Mission Parkway

59th Ter. - West of Mastin St.

Frontage Rd – East & West of Mastin St.

65th Street – East of East Frontage Rd.



Project Information

Project #:	GC2001
Design:	2019
Construction Year:	2020
Project Status:	Construction
Project Engineer:	Affinis
Funding Source:	Special Sales Tax, General CIP, & PW Street Overlay/Paving
Contractor:	Kansas Heavy Construction

Project Description

This project entails the rehabilitation of Mastin Street, Frontage Road, 59th Terrace, and 65th Street. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, 2-inch mill/overlay, including replacing some storm drains, new pavement markings, and street light improvements as needed. This project includes constructing a new right turn lane from southbound Mastin to Merriam Park Elementary School.

Project Costs

	<u>2020</u>	<u>Total</u>
2020 STREETS OVERLAY/PAVING	\$350,000	\$350,000
2020 OVERLAY SUPPLEMENT	\$200,000	\$200,000
2020 SMALL DRAINAGE	\$200,000	\$200,000
2019 UNSPENT FUNDS (contingency)	\$221,277	\$221,277
NET MERRIAM COST:	\$971,277	\$971,277

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

Mill and Overlay Program

Goodman St. (North City Limit to Jo. Dr.)
 55th St. (Antioch Rd. to Hadley St.)
 51st Ter. (West of Knox)

51st Pl. (West of Knox)
 Perry Ln. (South of 51st Street)
 Craig Rd. (SMP to 61st St.)



Project Information

Construction Year: 2021
Project Status: Design
Project Engineer: City of Merriam
Funding Source: Various
Contractor: TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2025. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	<u>Total</u>
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$50,000
TOTAL PROJECT COST:	\$650,000

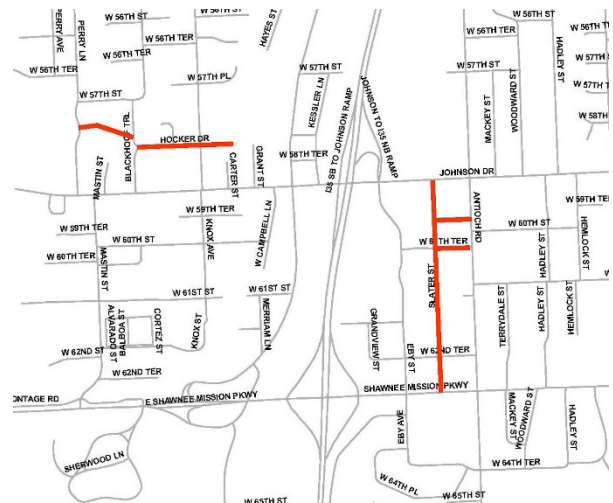
Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Mill and Overlay Program

Slater St. (Johnson Dr. to 62nd St.)
60th St. (Slater St. to Antioch Rd.)

Hocker Drive (Perry Ln. to E. of Knox Ave.)
60th Ter. (Slater St. to Antioch Rd.)



Project Information

Construction Year: 2022
Project Status: Design
Project Engineer: City of Merriam
Funding Source: Various
Contractor: TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2025. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

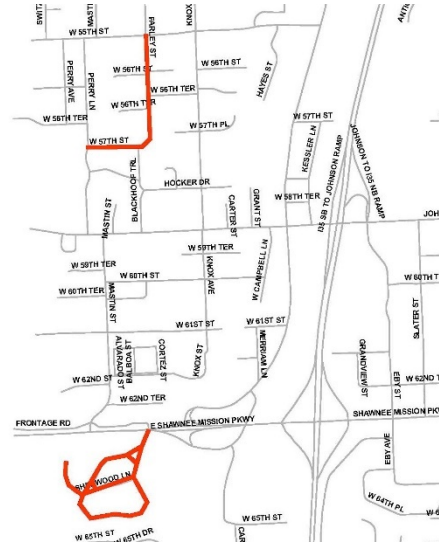
Project Costs

	Total
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$30,000
TOTAL PROJECT COST:	\$630,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Sherwood Forest
Farley Street (55th St. to 57th St.)
57th Street (Perry Ln. to Farley St.)



Project Information

Construction Year:	2023
Project Status:	Design
Project Engineer:	City of Merriam
Funding Source:	Various
Contractor:	TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2025. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	<u>Total</u>
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$20,000
TOTAL PROJECT COST:	\$620,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Mill and Overlay Program

Benson St. (49th St to 49th Ter,)

50th Ter. (Knox Ave. to Merriam Dr.)

Booker Dr./51st St. (50th Ter. to Merriam Dr.)



Project Information

Construction Year: 2024
Project Status: Design
Project Engineer: City of Merriam
Funding Source: Various
Contractor: TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2025. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	<u>Total</u>
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$5,000
TOTAL PROJECT COST:	\$605,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Mill and Overlay Program

49th Ter. (Merriam Dr. to Grant St.)

Grant St. (49th Ter. to 50th Ter.)

England St. (49th St. to 50th Ter.)

Grandview Ave. (49th St. to 51st Ter.)



Project Information

Construction Year: 2025
Project Status: Design
Project Engineer: City of Merriam
Funding Source: Various
Contractor: TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2025. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	Total
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$3,560
SMALL DRAINAGE PROJECTS	\$26,440
TOTAL PROJECT COST:	\$630,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Small Drainage Projects

Various Pipes Replacement/Rehabilitation



Small storm drain outlet

Project Information

Project #:	GM1103
Construction Year:	Ongoing
Project Status:	Varies
Project Engineer:	City Engineer
Funding Source:	General CIP
Contractor:	Public Works for spot repairs

Project Description

City of Merriam has aging drainage infrastructures including Corrugated Metal Pipes (CMP) and Reinforced Concrete Pipe (RCP) that are at risk of failure. Various trenchless technologies are available and have been widely used throughout North America. Such trenchless pipe installation technologies include Cured-In-Place-Pipe (CIPP), thermo-formed Ultra-Liner and Pipe Bursting, which all utilize existing pipe cavity and line the pipe instead of trenching across street sections. The cost of these technologies is becoming very competitive and in many cases can be more economical due to savings in logistics and cost of traffic control over busy streets and reconstruction of street over the trench. Another benefit to the trenchless technology is the significant reduction in risk of liability and safety in trenching adjacent to homes and yards. If trenchless technology is not feasible, City Staff will collaborate to find best option including in-house work with the Public Works crews.

Project Costs

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
CONSTRUCTION	\$100,000	\$350,000	\$350,000	\$350,000	\$350,000	\$323,000

Impact on Operating Budget

After recent citywide inspections, Public Works has begun the process of prioritizing repairs to the storm sewer pipes. This program will allow many sections of pipe that have been rated with a poor condition to be reconstructed within that years' designated budget amount. Public Works crews will have the opportunity to schedule and make necessary repairs to other failing storm sewer infrastructure by utilizing the current operating budget.

Sidewalk Maintenance Program

City Wide



Project Information

Project #: GM2002
Construction Year: 2020-2025
Project Status: Construction
Project Engineer: Merriam Public Works
Funding Source: General CIP
Contractor: TBD

Project Description

City Council provided direction to assess the condition of existing sidewalks throughout the City and to conduct repairs and maintenance as needed. This program is to supplement the Public Works efforts in addressing these types of repairs.

Project Costs

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
TOTAL PROJECT COST:	\$50,000	\$150,000	\$170,000	\$180,000	\$195,000	\$197,000

Impact on Operating Budget

Sidewalk repairs currently resides within the operating budget as its sole funding source. This supplement will not only allow more aging and potentially hazardous sections of sidewalk to be replaced, but also create more opportunities for Public Works crews to address other maintenance tasks as needed.

PARKS AND RECREATION BOND PROJECTS



New Recreational Facility



Project Information

Project #: BM1802 (bonded); GM102 (non-bonded); GT1801 (TIF)
Development Year: 2018-2020
Project Status: Construction
Project Manager: CBC Real Estate Group, LLC
Contractor: McCarthy Building Companies
Funding Source: General CIP, Debt Issuance

Project Description

In September 2017, voters approved the issuance of \$24 million in bonds to build a new \$30 million community center and a new 10-year 0.25% sales tax to pay for the bonds. The facility will include an indoor/outdoor pool, walking/jogging track, a full-sized gym, and a child watch area, among other amenities.

In addition, the site will feature a 200-car parking structure paid for using \$6.6 million in TIF funding. Merriam City Council and Johnson County Library Board have each approved a Memorandum of Understanding confirming the library's intent to relocate the Antioch Branch to a site adjacent to the new facility. Completion is expected for summer 2020.

Project Costs

	<u>2019</u>	<u>2020</u>	<u>Total</u>
BM1802 (bonded)	\$13,469,000	\$10,531,000	\$24,000,000
GM1802 (non-bonded)		\$6,000,000	\$6,000,000
GT1801 (TIF)	\$5,296,000	\$1,304,000	\$6,600,000
TOTAL :	\$18,765,000	\$17,835,000	\$36,600,000

Impact on Operating Budget

Any budget impact will depend on the type, size, and operational expectations of the facilities. Staff anticipates that improvements will reduce operating expenditures and increase revenues as the building is updated and modernized.

Program History 1998-2019

	Approx. Date Completed	Total Cost	Merriam Net Cost
General Projects			
(thru 12/31/2019)			
Completed			
Aquatic Center - Phase I	May-98	\$ 327,400	\$ 327,400
63rd Street Buyout	June-98	375,305	91,993
65th Street/Lowell to Craig	June-99	152,162	117,147
Quail Creek Buyout	October-99	4,205,600	1,338,738
Brown Park Drainage (Phases I and II)	October-99	1,350,750	458,743
Antioch Park Creek Drainage	April-00	637,407	205,018
75th Street Traffic Signal	January-01	158,644	-
Community Center Repairs	April-01	907,816	907,816
50th Terrace/Antioch to Merriam Drive	May-01	104,305	104,305
Farley-Blackhoof	July-01	966,029	766,029
Quaker Creek Channel Improvements	September-01	65,867	65,717
59th Terrace/60th Street	October-01	413,206	413,206
62nd & Antioch Retaining Wall	July-01	66,932	29,506
Turkey Creek - Vicinity of BNSF Bridge	May-01	3,146,037	218,249
Merriam Drive Buildings	August-02	337,511	337,511
Quail Creek Drainage	November-02	1,531,274	1,051,577
Kessler Lane/57th Street	May-03	745,631	546,631
South Quaker Creek	May-05	182,093	182,093
Hocker Grove Street and Drainage Improvements	July-05	1,217,863	1,017,863
Campbell Street and Drainage Improvements	July-05	740,896	740,896
Hadley Street and Drainage Improvements	July-05	1,748,190	1,748,190
Hickory Creek Drainage	April-06	1,247,832	335,991
Hardy Street and Drainage Improvements	May-06	689,227	689,227
Switzer Drainage/W. Antioch	November-06	97,538	97,538
CDBG 2009: Switzer Streetlights	December-09	71,070	-
CDBG-R 2009: Mastin Streetlights	December-09	74,552	-
Bridge Repair Study - Johnson Dr. over Turkey Creek	July-10	16,438	16,438
47th Street	August-10	2,582,405	716,033
47th & Switzer Curb/Gutter Project	August-10	52,913	52,913
Economic Stimulus Overlays - Merriam Drive	August-10	69,585	59,964
Shawnee Creek Preliminary Engineering Study	December-10	50,418	12,745
SM Pkwy Bridge at Mastin	January-11	339,711	339,711
Upper Turkey Creek Feasibility Study	September-11	623,244	313,864
Bridge Repairs -Shawnee Mission Pkwy/Turkey Creek	November-11	75,807	39,807
Traffic Signal ILA's with Overland Park	August-12	249,320	249,320
Cure-in-Place Pipe Projects	September-12	129,850	129,850
55th Terrace/56th Terrace Drainage	September-12	250,184	195,946
Public Works Bridge over Quail Creek Culvert	December-12	202,544	12,803
Bridge Repairs - Merriam Dr/Turkey Creek	December-13	152,456	111,206
Dutch Maid Hotel Demolition	December-13	71,213	71,213
Gymnasium Floor Rehabilitation	April-13	27,686	27,686
Shawnee Mission Parkway Median Replacements	December-13	353,790	109,482
Shawnee Mission Pkwy Corridor Plan	December-13	157,638	30,638
Knox Court Cure-In-Place Pipe	August-14	151,306	151,306
CDBG Streetlights-Forest Park	October-14	79,522	-
City Parking Lot Repairs (Comm Center & Marketplace)	December-14	111,908	111,908
Community Center Upgrades	December-14	2,500	2,500
Community Center Architectural Review	December-14	10,000	10,000
Farley/Knox Drainage Improvements	December-14	13,247	13,247
CDBG Streetlights Switzer/Knox	September-15	114,009	44,009
E. Frontage Streetlights (72nd to 75th)	August-15	75,521	75,521
Streetlight Metering SMPK (I-35 to west limits)	December-15	42,479	42,479
Slater Property Purchase	March-17	313,429	313,429
CDBG Streetlights 2016 (Grandview/73rd St to 70th Terr)	August-16	145,723	45,723
Police Department Space Needs Study	August-16	28,972	28,972
Streamway Trail Fence Repl	September-16	54,560	54,560
Brown Park Pavilion	October-16	90,000	90,000
Antioch Rd Streetlights (54th Terr to Jo Dr)	October-16	234,693	234,693
Recreational Facilities Needs Assessment	December-16	155,908	155,908
Park Land Acquisition and Development	various	534,879	358,292
CIP/Public Works Information/Asset Mgmt System	June-17	92,075	92,075

Program History 1998-2019

	Approx. Date Completed	Total Cost	Merriam Net Cost
6120 Slater Purchase	July-17	332,152	332,152
CDBG Streetlights 2017	August-17	105,731	56,876
Waterfall Park Development	August-17	424,196	424,196
Park Signage	October-17	69,841	69,841
Reforestation Projects (Meyer Creek)	December-17	46,335	46,335
Wayside Horns	December-17	62,905	62,905
Storm Drain Condition Assessment	December-17	266,217	266,217
Corrugated Metal Pipe Repl (Owen Heights)	November-18	929,561	929,561
Police Department Facility Improvements	January-19	2,400,000	2,400,000
CDBG 2018 Streetlights	September-19	97,012	97,012

General Projects

Under Construction/On-going

Overlay Supplement	3,943,657	\$	3,508,295
Residential Street Lights	883,843		851,983
Small Drainage Improvements	553,351		553,351
Public Art	345,961		345,961
Sidewalk Program - Citywide In-Fill	1,551,550		1,551,550
City Hall Exterior Improvements	20,942		20,942
Comprehensive Plan Update	52,420		52,420
Future of 5701 Merriam Drive	30,000		30,000

SPECIAL SALES TAX PROJECTS:

1/8 & 1/4 Cent Sales Tax Projects - Streets (2001-2010)

Completed

Sherwood Forest	January-04	1,081,850	\$	1,081,850
Vernon Place Street/Drainage Improvements	October-06	1,363,507		1,363,507
Merriam Hills Street and Drainage	November-06	1,966,842		1,966,842
Farley Street (53rd to 55th)	May-07	511,293		322,664
Lowell Road	November-07	1,127,178		720,659
61st Street	November-08	334,435		237,897
Residential Street Group I	November-08	1,153,651		1,147,543
54th Terrace	September-09	73,129		73,129
Residential Street Group II (excluding Carter/Grant)	December-09	1,050,939		1,050,939
Farley Avenue St. Feasibility Study	November-11	29,676		29,676
Residential Street Group III - North & South	September-12	1,670,777		1,670,777
Residential Street Group IV (w/ Carter/Grant)	October-15	2,275,639		2,275,639

1/8 Cent Sales Tax Projects - Merriam Dr. (2001-2005)

Completed

Finish Merriam Marketplace	October-01	224,149	\$	224,149
Merriam Drive Fences	April-03	18,598		18,598
Streamway Park Phase III	March-05	40,682		40,682
Downtown Merriam Improvements	April-05	2,467,337		2,467,337
Streamway Trail Extension to Overland Park via Merriam Dr.	October-10	60,008		60,008
Marketplace Signage/Sound System	March-11	33,299		33,299
Johnson Dr/BNSF Railroad Crossing Improvements	November-11	91,600		91,600
Johnson Dr. Bridge/Turkey Creek	August-14	141,899		141,899

Economic Development Grant (School SalesTax)

Completed

Dutch Maid Annex Expenditures	June-06	431,812	\$	431,811.96
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1/4 Cent Sales Tax Projects - Stormwater/Streets (2010-2020)

Completed

70th Terrace Drainage Box	October-11	1,647,001	\$	420,592
75th St - Antioch to Frontage Rd	December-13	312,595		166,595
Shawnee Mission Pkwy/Antioch Intersection	June-14	71,624		71,624
Shawnee Creek Drainage - West (Switzer to Farley)	July-14	1,610,719		415,791
Shawnee Creek Drainage - East (Farley to Knox)	July-14	1,343,007		399,475
Johnson Dr Bridge over Turkey Creek	August-14	1,942,634		557,634
Comprehensive Engineering Study/PES	December-14	134,639		42,378
55th St Drainage Improvement	December-14	490,552		490,552
75th St - E. Frontage Rd to Switzer	December-14	2,580,429		1,473,869
75th St Streetlights (Antioch to E. Frontage Rd.)	September-15	79,114		79,114

Program History 1998-2019

	Approx. Date Completed	Total Cost	Merriam Net Cost
Antioch Park Creek Drainage	September-15	149,154	149,154
Meyer Creek Drainage	November-15	2,896,238	987,009
Sherwood Forest Drainage Outlet Repair	November-15	65,835	65,835
Antioch Overlay (67th to 75th)	November-15	488,392	488,392
Antioch Rd Streetlights (67th to 75th)	December-15	165,231	165,231
Antioch Rd Reconstruction (Johnson Dr. to 67th)	October-16	1,915,890	1,025,067
Farley Avenue Reconstruction	December-16	1,917,068	1,917,068
Residential Street Group V	November-17	1,297,522	1,297,522
Shawnee Mission Parkway Bridge over BNSF Rail	December-17	3,039,940	520,177
54th St/54th Terr Drainage Improvements (Remi Caenen)	December-17	214,035	214,035
Antioch Rd Mill/Overlay/Curb/Gutter (47th St to 54th Ter)	March-18	510,553	302,623
Ground Penetrating Radar Street Evaluation	March-18	36,729	36,729
Johnson Dr Reconstruction (Kessler Ln to west limit)	December-18	1,532,172	905,828

Under Construction/On-going

Shawnee Mission Pkwy/Turkey Creek Bridge Study/Rehab		219,153	\$ 219,153
67th St Reconstruction (west limit to Antioch Rd)		2,603,540	1,532,540
67th/E. Frontage Rd Intersection Study		33,857	33,857
Johnson Drive- Kessler to Mackey		47,690	47,690

BONDED PROJECTS:

1994 Internal Improvement Bond Projects

Completed

70th Street Drainage -Phase II	November-98	501,561	\$ 120,416
Perry Lane - Johnson Drive to 55th	July-99	844,899	754,899
57th & Knox (Hocker Creek) Drainage - Phase II	August-99	43,782	10,946
53rd - Knox to Farley	December-99	520,622	440,622
E Frontage Road - 67th to 75th	September-01	2,017,224	2,017,224
Shawnee Mission Parkway Sidewalk	September-02	47,853	47,853

1997 Internal Improvement GO Bond Projects

Completed

Antioch I-35 Bridge/Interchange	November-00	17,309,618	\$ 3,197,852
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1998 Minibond Project

Completed

Aquatic Center - Phase II	May-99	864,546	\$ 864,546
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1998 Internal Improvement GO Bond Projects

Completed

City Hall Renovation/Expansion	November-00	713,909	\$ 713,909
Merriam Drive Improvements (Concept Design)	September-00	76,031	76,031
Merriam Marketplace	October-01	2,064,826	2,064,826

2002 Bond Projects

Completed

City Hall/Public Safety Building	September-04	4,866,697	\$ 4,866,697
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2003 Bond Projects

Completed

SMP Bridge Repairs	October-03	163,430	\$ 163,430
Brown Park Drainage Slump Repairs	January-04	967,639	217,639
Forest Park Drainage	May-04	871,607	871,607
Goodman Street	December-04	750,217	724,767
Johnson Drive Railroad Tracks	April-05	50,000	50,000
Brown Creek Erosion Project	September-05	433,426	433,426
Antioch/Shawnee Mission Pkwy	November-05	3,571,833	2,414,833
73rd and Switzer Drainage	June-06	321,057	321,057

2004 Bond Projects

Completed

West Frontage Road Reconfiguration - Merriam Pointe	December-08	6,192,719	\$ 6,192,719
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Program History 1998-2019

	Approx. Date Completed	Total Cost	Merriam Net Cost
<u>2005 Bond Projects</u>			
Completed			
Eby Street/Quaker Cr. Realignment - Merriam Village	October-08	5,640,058	\$ 5,640,058
<u>2018 Bond Projects</u>			
Completed			
2018 GO Bond Issuance Costs	February-18	100,149	\$ 100,149
Under Construction			
Rec Facility Construction		18,921,948	\$ 18,921,948
<u>I-35 Redevelopment TIF District</u>			
Completed			
West Frontage Road	November-01	62,206	\$ 62,206
75th Street Bridge Repairs	October-03	13,247	13,247
Carter Avenue	October-04	23,212	23,212
Carter Avenue Streetlights	October-04	91,440	91,440
Merriam Historic Plaza	September-06	1,836,549	1,337,049
W. Frontage Road Overlay	September-08	91,851	91,851
Quiet Zone on West Frontage Road	October-08	20,109	20,109
Merriam Police Department parking lot/lighting	October-08	91,674	91,674
Vavra Park Enhancements	June-09	921,682	671,682
Merriam Fire Department driveway	November-09	51,227	51,227
West Frontage Road Streetlights	August-11	81,792	81,792
Reconfigure Upper Parking Lot - City Hall	August-11	51,637	51,637
Johnson Drive Streetlights (South)	June-12	60,613	60,613
67th St/Carter Intersection Drainage Improvement	December-13	122,866	122,866
Slater/Eby/62nd Terr Overlay	August-13	139,975	139,975
Slater West Streetlights	November-13	85,223	85,223
W. Frontage Rd Roundabout	June-15	174,694	174,694
City Hall Parking Lot Overlay	June-15	82,329	82,329
IKEA Way Overlay	June-15	78,015	78,015
Under Construction			
Vavra Parking Project (Rec Facility)		5,688,098	5,688,098
<u>Merriam Town Center TIF District</u>			
Completed			
Johnson Dr. Curbing/Storm Drain Rehab	October-11	521,633	\$ 521,633
Johnson Dr. Streetlights (North)	June-12	59,782	59,782
Antioch Overlay - 54th Terr to Johnson Dr	June-15	371,470	371,470
Traffic Signal Upgrades (Antioch/Johnson Dr)	October-15	142,813	142,813
		<u>\$ 163,546,144</u>	<u>\$ 118,523,351</u>

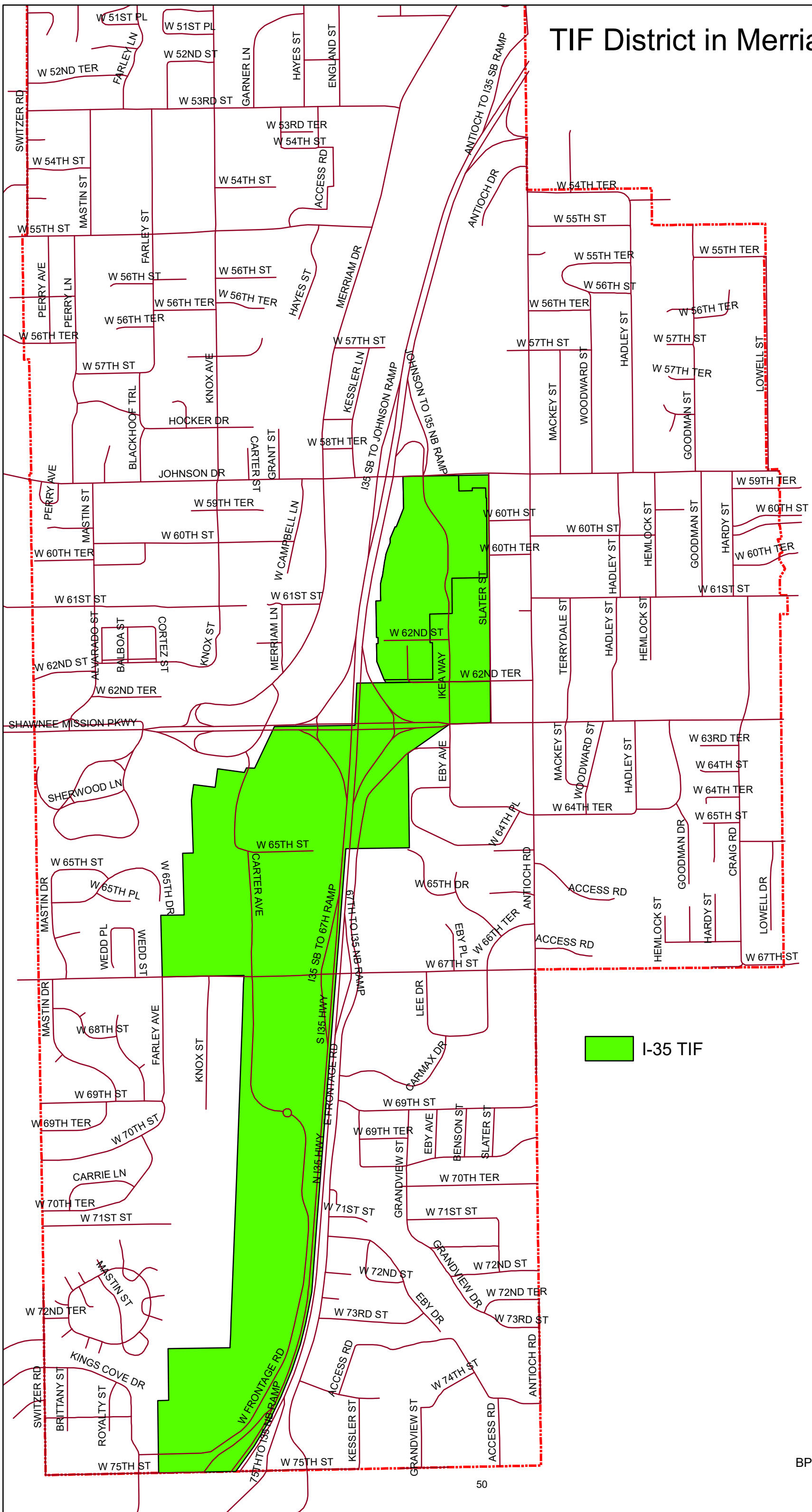


2020 Streetlight Projects

- 34 -- CARS (Johnson Dr)
- 44 -- CDBG (South Park)



TIF District in Merriam





INTEROFFICE MEMORANDUM

TO: MAYOR AND CITY COUNCIL
FROM: JIM MACDONALD, PUBLIC WORKS DIRECTOR
SUBJECT: AUGUST UPDATE
DATE: AUGUST 10, 2020

HIGHLIGHTS

2020 Street & Storm Drainage - Johnson Dr. (BNSF to East City Limits) Mastin St. Improvements (Johnson Drive to Shawnee Mission Parkway)

- Mastin Street is substantially complete, all curbs, sidewalks, storm drainage repairs, new asphalt surface, and pavement markings have been completed.
- Weather permitting sod on Mastin is scheduled to be placed after September 1st
- Johnson Dr. westbound east of Antioch Rd. all substandard curbs, ADA ramps, and driveway approaches have been replaced.
- Contractor has started replacing sidewalks, ADA ramps, curbs, and driveway approaches eastbound Johnson Dr. starting at East City Limits.
- On August 3rd Johnson Dr. was closed at the RR crossing to allow for BNSF to raise the east tracks, and to allow our contractor to match the grade of the crossing. Signal upgrades and curbs also were completed during this time.
- Johnson Dr contract completion date is October 15th

55th Street Drainage Improvements

- Bids were opened scheduled July 21st, with Mayer Specialty Services, LLC being the low bidder.
- A start date for this work has yet been scheduled.

Capital Improvement Active Project List

Last Updated 8/5/2020

PROJECT NAME	FUNDING SOURCES	BUDGETED CONSTRUCTION COST	ACTUAL CONSTRUCTION COST	STATUS	DESIGN CONSULTANT	PUBLIC MEETING #1	PUBLIC MEETING #2	PUBLIC MEETING #3	ENGINEER'S ESTIMATE	BID OPENING	AWARD AT COUNCIL	CONTRACTOR	CONTRACT AMOUNT	NOTICE TO PROCEED	PROJECTED SUBSTANT COMPLETION DATE
2020															
2020 Street & Storm Drainage Jo. Dr. (BNSF to East City Limits) Mastin St. (Jo. Dr. to SMP)	CARS/Sp. Sales Tax Street/Stormwater General CIP PW Mill & Overlay	\$2,654,728		Construction	Affinis BHC Rhodes	1/22/20	3/11/20		\$2,840,162.50	2/19/20	3/9/20	Kansas Heavy Construction, LLC	\$2,425,180.00	4/13/20	10/15/20
55th Street Drainage Improvements	General CIP	\$100,000		Design	BHC Rhodes				\$90,000.00	7/21/20		Mayer Specility Services, LLC	\$55,750.00	TBD	12/31/20



CIP

Capital Improvement Program

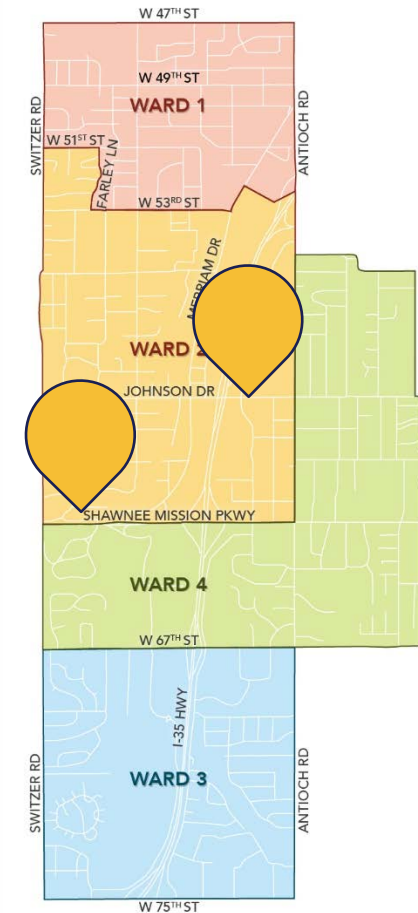


2020 CARS Johnson Drive/Mastin St.

TIMELINE 2020

UPDATES

- ▶ Mastin St. is substantially complete – curbs, sidewalks, storm drainage repairs, new asphalt surface, and pavement markings done.
 - ▶ Sod on Mastin St. is scheduled to be placed after Sept. 1, weather permitting.
- ▶ Curbs, ADA ramps, and driveway approaches are complete on WB Johnson Dr. east of Antioch Rd.
- ▶ KHC began replacing sidewalks, ADA ramps, curbs, and driveway approaches EB Johnson Dr. starting at East City Limits.

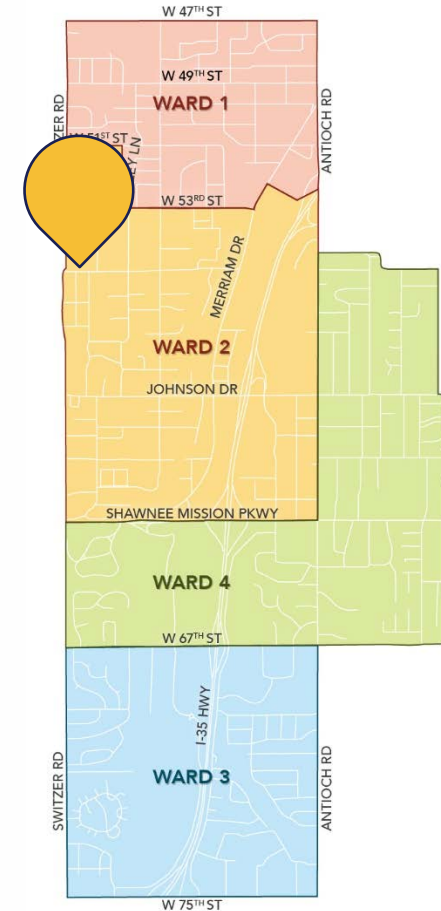


55th Street Drainage Project

TIMELINE 2020

UPDATES

- ▶ Bids opened July 21.
- ▶ Mayer Specialty Services, LLC was low bidder.
- ▶ Start date to replace deteriorated corrugated metal pipe not yet scheduled.



Questions?

Staff Contact:

Carl Sanders

913-322-5521

csanders@merriam.org



CITY COUNCIL SUGGESTED MOTIONS FOR YOUR CONSIDERATION

CONSENT AGENDA

1. Move that the council approve Consent Agenda items 1-3.

MAYOR'S REPORT

1. No motion.

FINANCE AND ADMINISTRATION

1. No motion.

2. No motion.

COMMUNITY DEVELOPMENT/PUBLIC WORKS

1. No motion.

2. No motion.

STAFF ITEMS