

**MERRIAM CITY COUNCIL AGENDA
CITY HALL
9001 WEST 62ND STREET
August 23, 2021
7:00 P.M.**

If you require any accommodation (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify the Administrative Office at 913-322-5500 no later than 24 hours prior to the beginning of the meeting.

I. CALL TO ORDER - PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. PUBLIC ITEMS

Members of the public are encouraged to use this time to make comments about matters that do not appear on the agenda. Comments about items on the regular agenda will be taken as each item is considered. ***Please note: individuals making Public Comments will be limited to 5 minutes.*** In accordance with the *Governing Body Rules of Procedure*, the City reserves the right to refuse Public Comments that are personal, impertinent or slanderous.

IV. CONSENT AGENDA

All items listed under the heading are considered to be routine by the City Council and may be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which case that item will be removed from the Consent Agenda and considered separate.

1. Consider approval of the minutes of the City Council meeting held August 9, 2021.

V. MAYOR'S REPORT

1. Consider approval of a resolution endorsing the Climate Action Plan.

VI. PUBLIC HEARING - Public Hearing to receive comments regarding the City exceeding the revenue neutral mill rate.

1. Consider approval of a resolution acknowledging the City's intent to exceed the revenue neutral rate.

VII. PUBLIC HEARING – Public Hearing for 2022 Budget

1. Consider approval of a resolution adopting the 2022 Budget.

VIII. COUNCIL ITEMS

1. Agenda Management Software Presentation.
2. Consider approval of a supplemental agreement with BHC for additional sidewalk design.
3. Monthly Finance Report.
4. Community Development Update.

IX. STAFF ITEMS

1. Sale of Fire truck to Overland Park Fire Department.

X. EXECUTIVE SESSION

XI. ADJOURNMENT

Respectfully submitted,

Juliana Pinnick

City Clerk

**MERRIAM CITY COUNCIL MINUTES
CITY HALL
9001 WEST 62ND STREET
August 9, 2021
7:00 P.M.**

I. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mayor Ken Sissom called the meeting to order at 7:00 pm.

II. ROLL CALL

Scott Diebold
Chris Evans Hands
Bruce Kaldahl
Brian Knaff
David Neal
Bob Pape
Jason Silvers
Whitney Yadrich

III. Staff present: Chris Engel, City Administrator; Ryan Denk, City Attorney; Jennifer Jones-Lacy, Assistant City Administrator; Jim MacDonald, Public Works Director; Jenna Gant, Communication and Public Engagement Manager; Bryan Dyer, Community Development Director; Donna Oliver, Finance Director; Anna Slocum, Parks & Recreation Director; Bryan Dehner, Fire Chief; Darren McLaughlin, Police Chief and Juli Pinnick, City Clerk.

IV. PUBLIC ITEMS

Members of the public are encouraged to use this time to make comments about matters that do not appear on the agenda. Comments about items on the regular agenda will be taken as each item is considered. **Please note: individuals making Public Comments will be limited to 5 minutes.** In accordance with the *Governing Body Rules of Procedure*, the City reserves the right to refuse Public Comments that are personal, impertinent or slanderous.

Nancy Hammond, 5845 Perry Ln., commented that longtime resident Mary Cashman was inducted to the Teachers Hall of Fame. She provided a news article about her induction.

V. CONSENT AGENDA

All items listed under the heading are considered to be routine by the City Council and may be enacted by one motion. There will be no separate discussion of these

items unless a Councilmember so requests, in which case that item will be removed from the Consent Agenda and considered separate.

1. Consider approval of the minutes of the City Council meeting held July 26, 2021.

COUNCILMEMBER PAPE MOVED THAT THE COUNCIL APPROVE CONSENT AGENDA ITEM 1. COUNCILMEMBER HANDS SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

VI. MAYOR'S REPORT

1. Presentation - MARC Community for All Ages.

Cathy Boyer-Shesol, Project Manager presented information regarding the KC Communities for All Ages.

2. Consider approval of a Resolution supporting and promoting the Mid-America Regional Council's Community for All Ages Program.

COUNCILMEMBER HANDS MOVED THAT THE COUNCIL APPROVE A RESOLUTION SUPPORTING AND PROMOTING THE MID-AMERICA REGIONAL COUNCIL'S COMMUNITY FOR ALL AGES PROGRAM. COUNCILMEMBER YADRICH SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

3. Presentation - United Community Services Housing Study.

Kristy Baughman, Director of Education and Planning, United Community Services presented the Johnson County Housing Study as it relates to Merriam.

VII. COUNCIL ITEMS

1. Consider approval of an ordinance adopting the 2021 Uniform Public Offense Code (UPOC). (recommend waving first reading)

Police Chief Darren McLaughlin provided the background for this item.

Each year the Kansas League of Municipalities publishes an updated version of the Uniform Public Offense Code (UPOC) for Kansas Cities. The 2021 edition is available and should be "incorporated by reference". Passing and

publishing this ordinance will bring our ordinances into compliance with any changes made by the latest Kansas Legislative session. These regulations went into effect as of July 1st. Staff is recommending waiving the first reading of the ordinance. Chief McLaughlin provided a brief overview of the changes to the 2021 edition.

COUNCILMEMBER PAPE MOVED THAT THE COUNCIL WAIVE THE CUSTOMARY FIRST READING OF AN ORDINANCE ADOPTING THE 2021 UPOC. COUNCILMEMBER HANDS SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

COUNCILMEMBER PAPE MOVED THAT THE COUNCIL APPROVE AN ORDINANCE ADOPTING THE 2021 UPOC. COUNCILMEMBER HANDS SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

2. Consider approval of the 2021 Standard Traffic Ordinance (STO). (recommend waiving the first reading)

Police Chief Darren McLaughlin provided the background for this item.

Each year the Kansas League of Municipalities publishes an updated version of the Standard Traffic Ordinance (STO) for Kansas Cities. The 2021 edition is available and should be “incorporated by reference”. Passing and publishing this ordinance will bring our traffic ordinance into compliance with any changes made by the latest Kansas Legislative session. These regulations went into effect as of July 1st. Staff is recommending waiving the first reading of the ordinance. Chief McLaughlin provided a brief overview of the changes to the 2021 edition of the STO.

COUNCILMEMBER HANDS MOVED THAT THE COUNCIL WAIVE THE CUSTOMARY FIRST READING OF AN ORDINANCE ADOPTING THE 2021 STO. COUNCILMEMBER PAPE SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

COUNCILMEMBER HANDS MOVED THAT THE COUNCIL APPROVE AN ORDINANCE ADOPTING THE 2021 STO. COUNCILMEMBER PAPE SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

3. CIP Update.

Public Works Director Jim MacDonald provided the following CIP Updates:

The 2021 Mill and overlay program is substantially complete; sod is scheduled to be completed in September.

Sidewalk maintenance and repairs along 61st Street, 60th Terrace, Knox and 60th Street are complete. Seeding along those areas will be completed in September.

2021 Street Improvements on Carmax Drive and East Frontage Road are complete with new curbs and sidewalks. The mill and overlay component was completed last Monday with pavement markings being finished this week. Tree planting and sodding will occur in September. A new signal mast will be installed in October at 67th St.

The West Vernon Place Preliminary engineering study has been completed by BHC and they are currently working on ways to potentially improve that area.

The City Tree sale will be wrapping up this week. Residents can purchase 14 different varieties of trees and are given a discount on the first two trees purchased. Pickup of the trees will be at Public Works on September 11th.

Mayor Sissom stated that Councilmember Yadrich requested the council have a discussion regarding masking rules for the city.

Councilmember Yadrich commented that COVID cases among unvaccinated people are rapidly increasing, and several area counties have implemented mask mandates for students K-12th grade. Businesses have been imposing mask requirements, and some area cities are discussing mask mandates. The discussion tonight is merely to understand where the City is at with our masking policy and to explore if there is a need for additional regulations and where those regulations would stand as far as enforcement and authority to impose additional policies.

City Administrator Chris Engel stated that the City's current policy requires city employees to wear a mask when indoors and unable to socially distance, when interacting with the public, and when more than one person is in a City vehicle. For visitors in City buildings, masks are strongly encouraged in accordance with CDC guidelines.

Councilmember Diebold commented that he will not vote to support a mask mandate. The City has a mask policy for employees but feels implementing a policy for the public in our facilities would be over stepping our authority. He feels people need to take personal responsibility for protecting themselves and others.

Councilmember Neal asked if staff has received any information about what the County may do in light of the Delta variant being so prevalent. He feels that

any public health order should come from the County as they have additional resources that the city does not.

Mr. Engel commented that he is not aware of any potential action or discussions from the County in regard to a mask mandate.

City Attorney Ryan Denk commented that the County recently implemented a mask order for school children up to the sixth grade level, but that is the only action they have taken at this point. Regarding enforcement of public health orders, that jurisdiction falls under the County to adopt and enforce public health orders. Recently an area city approved a mask mandate, however, there may be potential litigation arising from that action, as cities do not have clear authority to impose or enforce that type of mandate.

City Administrator Chris Engel commented that Governor Kelly vetoed a bill from the last legislative session that would hold governments accountable for lost revenue due to public health orders imposed. The bill would use ARPA funds to confidentially reimburse businesses that claim a revenue loss from a public health order issued by a government entity. While this legislation was vetoed, it does not mean it couldn't come back at the next session. If this were to have passed, counties and cities could have lost out on ARPA funds if businesses filed a claim for lost revenue. This legislation was to be retroactive from when the first public health order was issued.

Police Chief Darren McLaughlin commented that enforcing such an order would be difficult. He does not have adequate staff to enforce a mask mandate and the department has many higher priority calls that have to be handled. During the last public health order on masking, the department addressed those types of calls from an education perspective and the county did the enforcing of that mandate. These types of situations can really alienate a community against the police department. Alienating residents against the police department is never good for a community.

Councilmember Silvers commented that he has concerns about what it would do to our police department if they had to enforce a mask mandate. He also feels that people have to take personal responsibility for keeping themselves and others safe.

Councilmember Pape commented that as an individual city, it would be difficult for folks to know what the rules are on masking, depending on what city they are in. He would like to see more of a focus on promoting education about getting vaccinated, and providing free masks for anyone coming in to our city

facilities as this would further encourage them to mask. The majority (95%) of folks in the hospital with COVID are unvaccinated.

Councilmember Kaldahl commented that masking does not appear to be the solution. The solution is getting people vaccinated. The rise in COVID cases now is because people chose not to get vaccinated. He feels spending time and energy on education and encouraging people to get vaccinated is more valuable than a masking mandate.

Councilmember Neal commented that it does not appear that the City is the proper authority to address public health matters. That lies with the County. He feels that getting people vaccinated needs to be the solution. Initially there was a mask mandate because there was no alternative to protect yourself against the virus. Now there is a vaccine to protect yourself.

Councilmember Yadrich agreed that it does not appear that the City has the authority to implement or enforce a mask mandate without the county implementing something, as this rises to a higher level of government. She asked if the council felt there was value in the City providing more educational information to residents.

City Administrator Chris Engel commented that during the past year, the City's COVID page was the most visited page on our website. Staff can update the COVID information with current CDC recommendations and more information on vaccination opportunities.

Mayor Sissom commented that now businesses are able to implement masking rules for their businesses. If people refuse to mask at a business requiring masks, the business can ask them to leave. If they refuse to leave, then that would be trespassing and a business can call the police for trespassing. The police will come and make them leave. There will likely be more businesses that will implement their own masking rules. Giving that power to the businesses allows them to run their business as they desire, and this is probably a better solution than government imposing rules on the businesses.

VIII. STAFF ITEMS

IX. EXECUTIVE SESSION

X. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER HANDS MOVED TO ADJOURN AT 8:41 PM. COUNCILMEMBER PAPE SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

Respectfully submitted,
Juliana Pinnick
City Clerk

DRAFT



AGENDA ITEM INFORMATION FORM

AGENDA ITEM: Resolution No 912 Endorsing the Regional Climate Action Plan

SUBMITTED BY: Jennifer Jones-Lacy, Assistant City Administrator

MEETING DATE: August 23, 2021

PROJECT BACKGROUND/DESCRIPTION:

At the Council meeting on July 26th, Karen Clawson with MARC's Environmental Program presented the Regional Climate Action Plan which provides a voluntary framework to guide and align local climate action in ways that make a difference for the entire region.

The Plan provides a set of strategies that have a goal of net zero greenhouse gas emissions by 2050. The attached resolution endorses the plan and states that the City will work to review and implement the solutions outlined in the plan as appropriate for our community.

The plan will be reviewed and discussed as a possible roadmap for action as part of Merriam's new Green Team initiative.

CITY COUNCIL GOALS AND OBJECTIVES

1.3 – Encourage participation in sustaining initiatives including economic, environmental and social sustainability.

FINANCIAL IMPACT

Amount of Contract: N/A

Amount Budgeted: N/A

Funding Source/Account #: N/A

SUPPORTING DOCUMENTS

Resolution No. 912

ACTION NEEDED/STAFF RECOMMENDATION

Staff recommends the Council approve Resolution 912 endorsing the Regional Climate Action Plan.

RESOLUTION NO. 912

A RESOLUTION ENDORSING THE REGIONAL CLIMATE ACTION PLAN

WHEREAS Climate Action KC is a regional nonprofit that promotes solutions that drawdown greenhouse emissions and promotes economic opportunity and quality of life; and

WHEREAS CAKC and MARC partnered together to complete a Regional Climate Action Plan containing a regional emissions inventory and climate risk and vulnerability assessment; and

WHEREAS The Climate Action Plan creates a voluntary framework to guide and align local action in ways that make a difference for the entire Kansas City region; and

WHEREAS The Climate Action Plan contains a comprehensive set of goals and strategies that can be tailored to meet local community needs and priorities; and

WHEREAS the strategies in the Climate Action Plan build stronger, healthier, more vibrant and economically vital communities; and

WHEREAS The Climate Action Plan serves 10 counties, 123 municipalities in two states, with a population of 2.14 million; and

WHEREAS Over 1,000 regional residents participated in the planning, prioritization, and drafting of the Climate Action Plan; and

WHEREAS success will only be achieved if there is equitable access to the benefits among the entire population of the metropolitan area without regard to race, gender, ethnicity, religion, nationality, sexual orientation, income, age, disability or any other classification;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MERRIAM, KANSAS:

Section 1. The City Council hereby expresses its support for and endorses the Kansas City Regional Climate Action Plan.

Section 2. City staff is hereby directed to review and implement, as appropriate, the solutions and strategies enumerated therein.

PASSED BY THE City Council this ____ day of _____, 2021.

APPROVED BY THE Mayor this ____ day of _____, 2021.

Ken Sissom, Mayor

Resolution No. _____

Page 2 of 2

(SEAL)

ATTEST:

Juliana Pinnick, City Clerk

2022

**Revenue Neutral Rate &
Budget Public Hearing**

August 23, 2021



Revenue Neutral Rate Public Hearing



2022 Property Tax Revenue

General/Bond Property Tax: \$6,237,672

General/Bond increase: \$332,278 or 5.6%

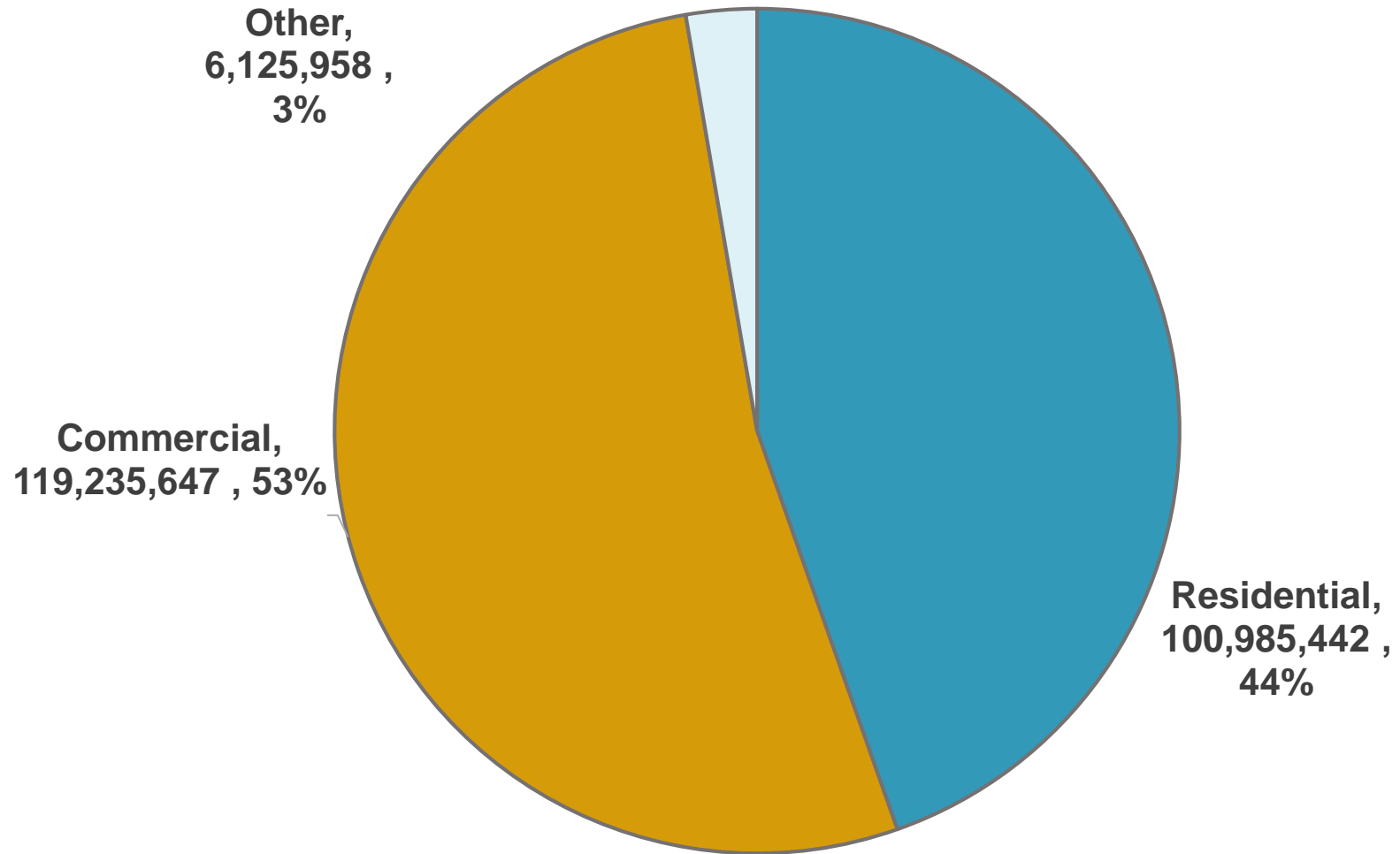
City Mill Rate: no change, 27.558*

Assessed Valuation:
\$226,300,763

*projected final rate



Assessed Property Values*



* As of June 15, 2021

2021 Kansas Senate Bill 13

- Repealed Tax Lid and replaced with a Revenue Neutral Rate (RNR)
- The Revenue Neutral Rate is defined as the tax rate for the current tax year that would generate the same property tax revenue as levied the previous tax year using the current tax year's total assessed valuation.
 - No allowance for CPI growth
 - No allowance for New Construction
- If City intends to exceed RNR
 - Must notify County by July 20 of intent
 - Must hold public hearing to consider exceeding RNR
 - Must pass resolution to exceed RNR

Revenue Neutral Rate for 2021/22

2020/21 Assessed Valuation	\$214,304,483
Mill Levy	27.558
Total Property Tax Levy	\$5,905,803
2021/22 Assessed Valuation	\$226,347,047
Revenue Neutral Rate	26.090
Total Property Tax Levy	\$5,905,394

Proposed Property Tax

2021/22 Assessed Valuation	\$226,347,047
Rate	27.558
Total Property Tax Levy	\$6,237,672

2022 Tax Lid Calculations

Tax Lid Allowances for Merriam:

Police/Fire Cost Increases	\$ 241,851
CPI of 1.60%	94,492
New construction/changed use	87,779
Debt service	12,454
Allowable Under Tax Lid	<u>\$ 436,576</u>

Amount in Excess of Revenue Neutral Rate

General & Bond Fund	\$ 332,278
---------------------	------------



Johnson County Cities

City	Intent to Exceed RNR
Edgerton	Yes
Fairway	Yes
Lake Quivira	Yes
Leawood	Yes
Lenexa	Yes
Mission	Yes
Olathe	Yes
Overland Park	Yes
Prairie Village	Yes
Roeland Park	Yes
Shawnee	Yes
Westwood	Yes

Budget Hearing



Fund Overview - 2022 Budget

				Special	Transient	Risk				
	General Fund	Special Highway	Special Alcohol	Special Parks & Recreation	Transient Guest Tax	Risk Management Reserve	Equipment Reserve	Capital Improvements	Bond and Interest	Totals
Beginning Fund Balance	\$ 6,200,602	\$ 213,598	\$ 7,145	\$ 3,776	\$ 286,619	\$ 1,090,112	\$ 1,042,091	\$ 19,964,561	\$ 24,530	\$ 28,833,034
Revenue										
Property Taxes	4,912,563	-	-	-	-	-	-	-	190,322	5,102,885
City Sales/Use Taxes	8,825,000	-	-	-	-	-	-	1,976,250	1,976,250	12,777,500
County Sales Taxes	2,046,000	-	-	-	-	-	-	-	-	2,046,000
Other Taxes	527,356	284,950	21,263	21,263	300,000	-	-	-	19,808	1,174,640
Franchise Fees	1,303,000	-	-	-	-	-	-	-	-	1,303,000
Licenses/Permits/Fees	1,807,700	-	-	-	-	-	-	-	-	1,807,700
Fines	900,000	-	-	-	-	-	-	-	-	900,000
Investment Income	50,000	-	-	-	-	19,985	5,000	125,000	2,000	201,985
Other Revenues	125,000	-	-	-	73,500	-	35,000	1,173,472	-	1,406,972
Total Revenue	20,496,619	284,950	21,263	21,263	373,500	19,985	40,000	3,274,722	2,188,380	26,720,682
Transfers In	-	-	-	-	-	-	700,000	3,413,375	1,050,000	5,163,375
Total Resources*	\$ 26,697,221	\$ 498,548	\$ 28,408	\$ 25,039	\$ 660,119	\$ 1,110,097	\$ 1,782,091	\$ 26,652,658	\$ 3,262,910	\$ 60,717,091
Expenditures										
Personal Services	\$ 9,975,092	\$ -	\$ -	\$ -	\$ 321,945	\$ -	\$ -	\$ 234,810	\$ -	\$ 10,531,847
Contractual Services	6,310,178	-	-	-	139,605	30,000	-	53,600	-	6,533,383
Commodities	828,210	30,000	-	-	15,425	-	-	4,800	-	878,435
Capital Outlay	23,000	-	-	25,000	-	-	877,251	-	-	925,251
Capital Improvements	-	300,000	-	-	-	-	-	5,295,096	-	5,595,096
Debt Service	-	-	-	-	-	-	-	-	3,241,700	3,241,700
Health & Welfare	294,000	-	20,000	-	102,205	-	-	-	-	416,205
Total Expenditures	17,430,480	330,000	20,000	25,000	579,180	30,000	877,251	5,588,306	3,241,700	28,121,917
Contingency	-	-	-	-	-	-	-	-	-	-
Transfers To Other Funds	4,113,375	-	-	-	-	-	-	1,050,000	-	5,163,375
Total Uses	\$ 21,543,855	\$ 330,000	\$ 20,000	\$ 25,000	\$ 579,180	\$ 30,000	\$ 877,251	\$ 6,638,306	\$ 3,241,700	\$ 33,285,292
Ending Fund Balance	\$ 5,153,366	\$ 168,548	\$ 8,408	\$ 39	\$ 80,939	\$ 1,080,097	\$ 904,840	\$ 20,014,352	\$ 21,210	\$ 27,431,799
Uses + Ending Fund Balance*	\$ 26,697,221	\$ 498,548	\$ 28,408	\$ 25,039	\$ 660,119	\$ 1,110,097	\$ 1,782,091	\$ 26,652,658	\$ 3,262,910	\$ 60,717,091

CITY OF MERRIAM, KANSAS

BUDGET SUMMARY

2022

Budget Highlights Citywide

\$9,762,047

CAPITAL
EXPENDITURES

\$18,359,870

NON-CAPITAL
EXPENDITURES

\$26,721,931

OPERATING
REVENUES



CITY MILL
27.558



CITYWIDE REVENUE SOURCES

SALES/USE TAX

OTHER SOURCES

56%

19% 25%

PROPERTY TAX



CITY
EMPLOYEES
122



LARGEST SINGLE REVENUE SOURCE

1% CITY SALES TAX

\$7,905,000



POPULATION
11,128



2022 BUDGET OVERVIEW

ALL FUNDS COMBINED

BEGINNING FUND BALANCE \$28,826,579

REVENUES

Property Taxes	5,104,134
City Sales/Use Taxes	12,777,500
County Sales Taxes	2,046,000
Other Taxes	1,174,640
Franchise Fees	1,303,000
Licenses/Permits/Fees	1,807,700
Fines	900,000
Interest Income	201,985
Miscellaneous	1,406,972

TOTAL REVENUES 26,721,931

TRANSFERS IN 5,163,375

TOTAL RESOURCES \$60,711,885

EXPENDITURES

Personal Services	\$10,531,847
Contractual Services	6,533,383
Commodities	878,435
Capital Outlay	925,251
Capital Improvements	5,595,096
Debt Service	3,241,700
Health & Welfare	416,205

TOTAL EXPENDITURES 28,121,917

TRANSFERS OUT 5,163,375

RESERVES (Ending Fund Balance) 27,426,593

TOTAL APPROPRIATIONS \$60,711,885

Property Tax

Property taxes are levied by six entities:

State of Kansas
 Johnson County
 Johnson County Community College
 Shawnee Mission School District
 Merriam Drainage Board
 City of Merriam

MERRIAM'S SHARE OF TOTAL PROPERTY TAX



23% City of Merriam

77% Schools, County, Other

CITY PROPERTY TAX CALCULATION EXAMPLE

MARKET VALUE OF HOME

\$226,000

CITY MILL RATE

27.558

Assessed Valuation: \$25,990

To determine assessed valuation, multiply market value by 11.5%

$$226,000 \times 11.5\% = \$25,990$$

Annual Tax Liability for City Services: \$716.23

To calculate the annual tax bill, multiply the assessed valuation by the mill rate and divide the result by 1,000.

$$\$25,990 \times 27.558 = \$716,232$$

$$\$716,232 / 1,000 = \$716.23$$

Monthly Expenses for City Services: \$59.69

To determine the monthly tax expenses for City services, divide the tax liability by 12.

$$\$716.23 / 12 = \$59.69$$

2022 Capital Improvement Plan

All proposed public improvements through 2022:

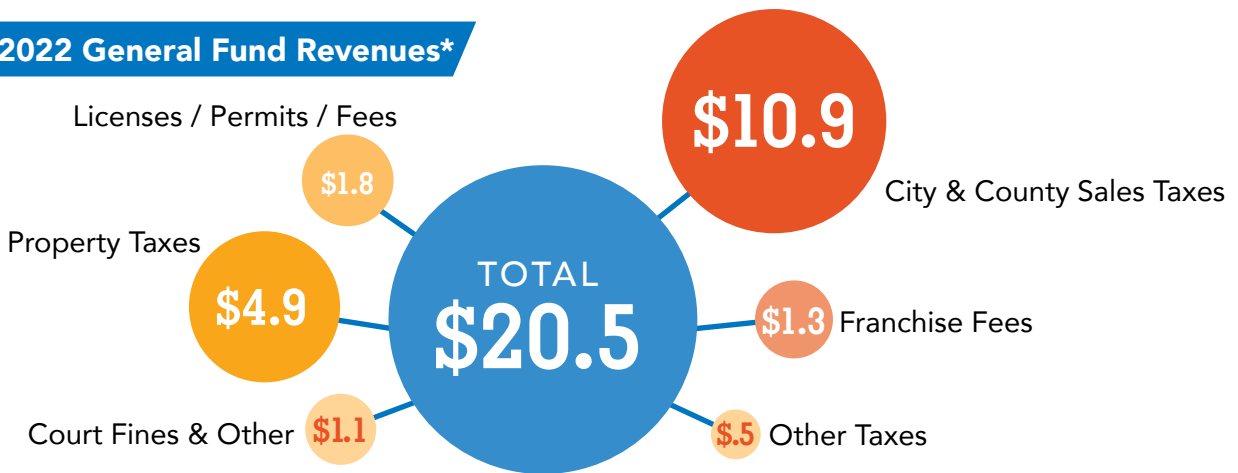
\$8.3
million



HIGHLIGHTS

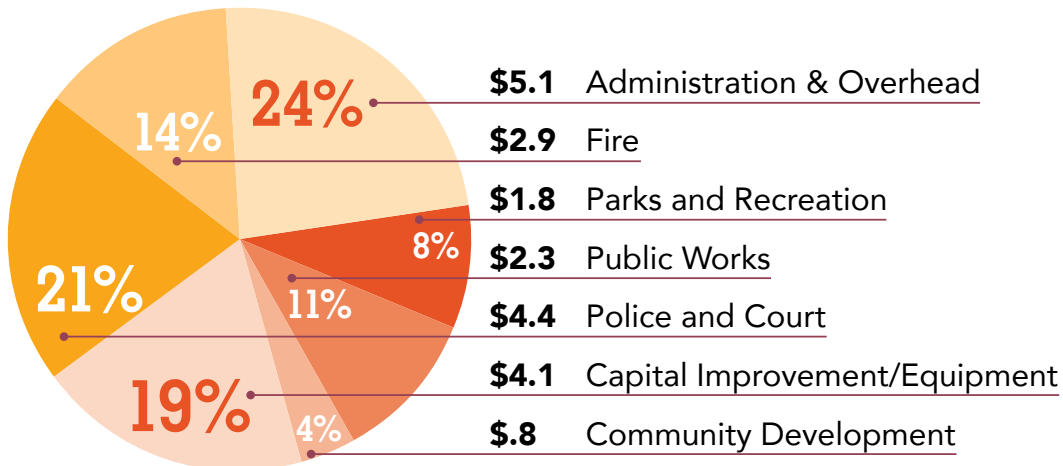
- » 55th St.: Merriam Drive to west City limits
- » W. Frontage Road (curb/gutter)

2022 General Fund Revenues*



*in millions

2022 General Fund Expenditures*



*in millions

Governing Body



KEN SISSOM
MAYOR
913-523-5357



SCOTT DIEBOLD
WARD 1
913-293-8457



WHITNEY YADRICH
WARD 2
913-303-1017



CHRIS HANDS
WARD 3
913-384-5340



DAVID NEAL
WARD 4
913-908-5072



JASON SILVERS
WARD 1
913-370-9910



BRIAN KNAFF
WARD 2
913-362-9496



BRUCE KALDAHL
WARD 3
913-383-9681



BOB PAPE
WARD 4
913-384-0746

Staff Leadership

Chris Engel, CITY ADMINISTRATOR
Jennifer Jones-Lacy, ASSISTANT CITY ADMINISTRATOR
Darren McLaughlin, POLICE
Jim MacDonald, PUBLIC WORKS
Juliana Pinnick, CITY CLERK

Donna Oliver, FINANCE, CITY TREASURER
Bryan Dyer, COMMUNITY DEVELOPMENT
Anna Slocum, PARKS & RECREATION
Ryan Denk, CITY ATTORNEY



Presented by the City of Merriam Finance Department

9001 W. 62ND ST.; MERRIAM, KS 66202 // 913-322-5500 // merriam.org

Resolution No. _____

A RESOLUTION OF THE CITY OF MERRIAM, KANSAS TO LEVY A PROPERTY TAX RATE EXCEEDING THE REVENUE NEUTRAL RATE;

WHEREAS, the Revenue Neutral Rate for the City of Merriam, KS was calculated as 26.090 mills by the Johnson County Clerk; and

WHEREAS, the budget proposed by the Governing Body of the City of Merriam, KS will require the levy of a property tax rate exceeding the Revenue Neutral Rate; and

WHEREAS, the Governing Body held a hearing on August 23, 2021 allowing all interested taxpayers desiring to be heard an opportunity to give oral testimony; and

WHEREAS, the Governing Body of the City of Merriam, KS, having heard testimony, still finds it necessary to exceed the Revenue Neutral Rate.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MERRIAM, KS:

The City of Merriam, KS shall levy a property tax rate exceeding the Revenue Neutral Rate of 26.090 mills.

This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

ADOPTED this 23rd day of August 2021 and **SIGNED** by the Mayor.

Mayor

Attest:

City Clerk

CITY OF MERRIAM, KANSAS

Draft Budgets 2022 (Final)

as of August 23, 2021

Finance Department



Index 2022 Draft Budgets August 23, 2021

<u>Description</u>	<u>Page</u>
Index	1
Transmittal Memo	2
Budget Overview - Summary	4
Fund Overview	5
<u>General Fund</u>	7
General Fund Departmental Summary	12
General Fund Departments by Line Item	14
<u>Other Funds</u>	37
Special Highway Fund	40
Special Alcohol Fund	42
Special Parks & Recreation Fund	44
Transient Guest Tax Fund Budget	46
Transient Guest Departmental Summary	48
Transient Guest Departments by Line Item	50
Risk Management Fund	58
Equipment Reserve Fund	60
10-year Major Equipment Replacement	62
Bond Fund	68
CIP Fund Budget	70
CIP Fund Admin Department by Line Item	72
CIP Expense Summary by Project	73
Compensation Plan (Salary Ranges)	74
Staffing - Authorized Positions	77

Memorandum

To: Mayor Sissom, City Council & Department Heads
From: Chris Engel, City Administrator and Donna Oliver, Finance Director
Date: August 23, 2021
Re: 2022 Draft Budgets

We are pleased to submit the FY 2022 recommended budget for your review and consideration. As required by law and by sound fiscal management, the recommended budget is balanced. We believe it communicates staff's ideas on how to allocate resources to best meet the City Council's stated goals and objectives for the City.

Draft Highlights:

1. **Budgeted Revenues – All Funds:** Revenues total \$26.7 million including \$14.8 million from sales and use taxes and \$5.1 million from ad valorem property tax.
2. **Budgeted Expenditures – All Funds:** Expenditures total \$28.1 million including \$5.6 million for capital improvements, \$925K for capital equipment and \$3.2 million for debt service. Non-capital expenditures are up \$835K due to the increased cost of recurring personal services, addition of mental health resources and increased grant funding.
3. **Fund Balances – All Funds:** Ending fund balances are projected to be \$27.4 million on December 31, 2022. The General and Risk Management Fund balances as a percent of operating revenue is 33%, which exceeds the target requirement of 30% set forth in City Council Policy #127.
4. **Property Tax Assumptions:** The recommended 2022 Budget anticipates no increase to the mill rate of 27.558. Property tax collections for the General and Bond Funds will rise by \$291,107 and in the TIF fund by \$40,762.

In March 2021, legislation was passed repealing the Property Tax Lid, which allowed adjustment for CPI, growth from new construction and other exemptions. The legislation instead establishes a base levy limit, and adds an additional hearing requirement for ad valorem property tax revenue increases due to growth in assessed valuation. It requires the County Clerk to calculate and provide a Revenue Neutral Rate ("RNR") to cities by June 15 along with their most current assessed valuation. The RNR is the rate for the current tax year that would generate the same property tax revenue as levied the previous tax year using the current tax year's total assessed valuation. The City is required to notify the County Clerk by July 20 of intent to levy above the RNR and hold a RNR Hearing between the dates of August 20 – September 20. In addition to City-required notifications regarding the RNR Hearing, for tax years commencing after 2021, the County Clerk will notify all taxpayers of intent to levy above RNR. If a RNR Hearing is held, budgets are due to the County by October 1.

As stated above, the proposed 2022 Budget includes additional revenue generated by the 5.6% increase in assessed valuation. This budget, which does not carry an increase in the property tax rate, still requires a RNR Hearing. Thus, staff recommends that the City Council provide notification to Johnson County Department of Records and Tax Administration (County Clerk) of its intent to hold a RNR Hearing. The RNR Hearing is in addition to the required budget hearing.

5. **Sales and Use Tax Assumptions:** 2020 actual City and County sales tax of \$14.0 million were 2% less than 2019 actual due to the COVID 19 pandemic. The 2021 estimate of \$14.7 million is 5% more than 2020 actual due to the addition of a new retailer and recovery from the pandemic.
6. **Personnel Changes:** Budget 2022 proposes no additional employees.
7. **Compensation Plan (Salary Structure):** Proposed salary ranges contain an increase of 1.5% to keep pace with the Consumer Price Index for the Midwest region. Employees are eligible for an increase of 3.0%. The twelve employees “topped out” of their salary ranges may receive a one-time payment for satisfactory performance.

Citywide salary and benefits total \$10.5 million for 2022.

8. **Benefit Rates:** Kansas has set the rates for 2021 pension payments at 22.99% of salary for police and fire (KP&F) and 9.90% of salary for others (KPERs). The City will also contribute to the supplemental retirement plan for non-police employees at 10.0% of salary. The budget provides for a 10.0% increase in employee health insurance premiums.
9. **Fire Services Collaboration:** Contractual Services include \$2.9 million to staff the Merriam fire station with City of Overland Park employees per the terms of our fire services contract. Costs have increased 0.9% over the prior year. The City continues to own and maintain the Merriam fire station and Merriam-based fire apparatus.
10. **Education and Training/Travel (Contractual Services):** Budgets include \$115k for training, conferences and associated travel, no change from 2021 Budgeted.
11. **Health and Welfare:** Budgets include \$416k to fund various grant programs and “no-fee” events like Turkey Creek Festival and Merriam Drive Live. The City will increase funding for its popular home exterior grants from \$50K to \$70K and the residential sustainability grants from \$20k and \$30K. Other contributions are consistent with the prior year and include: \$20k to Johnson County’s Alcohol Tax Fund and \$28k to the Home Repair programs. New grant programs include \$30K for property tax rebates, \$50K for driveway repair and replacements, \$5K for rental assistance and \$3.5K for compost bin rebates.
12. **Interfund Transfers – General Fund:** Transfers to other funds include \$700k to Equipment Reserve and \$3.4 million to Capital Improvement. Transfers of City sales tax to the Capital Improvement Fund provide funds for projects per the five-year CIP.
13. **Debt Service:** Principal and interest payments on outstanding general obligation bonds total \$3.2 million for 2022. Payments will be made from the Bond and Interest Fund using the 0.25% City sales tax for recreation facilities debt service property tax levy and \$1.05 million in interfund transfers from the Capital Improvement Fund.
14. **Capital Improvement Program (CIP):** Sales tax and related interfund transfer projections have been updated but did not impact scheduled projects. Major projects include the rehabilitation of 55th Street, Merriam Drive to the west City Limits and funding for the W. Frontage Road project. The 5-year CIP includes \$8.3 million in 2022 expenditures.
15. **Other Details:** See the complete 2022 Budget Draft which follows.

Budget Overview - All Funds Combined

	Actual 2020	Budget 2021	Estimated 2021	Proposed 2022
Beginning Fund Balance	36,246,162	20,642,974	27,519,844	28,826,579
Revenues				
Property Tax	4,432,241	4,813,027	4,778,851	5,104,134
City Sales Tax	12,002,152	11,743,464	12,657,500	12,777,500
County Sales Tax	2,045,863	2,016,304	2,046,000	2,046,000
Other Taxes	1,140,956	1,287,975	1,163,745	1,174,640
Franchise Fees	1,297,965	1,314,459	1,303,000	1,303,000
Licenses/Fees/Permits	589,162	1,876,644	1,107,700	1,807,700
Fines	825,906	900,000	900,000	900,000
Investment Income	364,582	257,151	213,485	201,985
Miscellaneous	1,037,648	2,274,215	1,109,736	1,406,972
Total Revenues	23,736,475	26,483,239	25,280,017	26,721,931
Transfers In	6,341,802	3,901,544	6,211,167	5,163,375
Total Resources*	66,324,439	51,027,757	59,011,028	60,711,885
EXPENDITURES				
Personal Services	8,586,549	10,187,476	9,576,227	10,531,847
Contractual Fire Services	2,408,822	2,850,694	2,679,652	2,875,000
Contractual Services	2,029,781	3,355,692	3,146,154	3,658,383
Commodities	450,786	840,105	791,500	878,435
Capital Outlay	1,438,393	741,293	695,144	925,251
Capital Improvements	14,210,567	5,028,635	3,889,069	5,595,096
Debt Service	3,208,125	3,220,475	3,220,475	3,241,700
Health and Welfare	129,770	290,895	275,061	416,205
Total Expenditures	32,462,793	26,515,265	24,273,282	28,121,917
Transfers Out	6,341,802	3,926,544	5,911,167	5,163,375
Contingency	-	-	-	-
Total Uses	38,804,595	30,441,809	30,184,449	33,285,292
Ending Balance	27,519,844	20,585,948	28,826,579	27,426,593
Uses + Ending Fund Balance*	66,324,439	51,027,757	59,011,028	60,711,885

* Appropriations plus ending fund balance equal resources in accordance with state law.

Fund Overview - 2022 Budget

	General Fund	Special Highway	Special Alcohol	Special Parks & Recreation	Transient Guest Tax	Risk Management Reserve	Equipment Reserve	Capital Improvements	Bond and Interest	Totals
Beginning Fund Balance	\$ 6,200,602	\$ 213,598	\$ 7,145	\$ 3,776	\$ 286,619	\$ 1,090,112	\$ 1,042,091	\$ 19,958,106	\$ 24,530	\$ 28,826,579
Revenue										
Property Taxes	4,913,765	-	-	-	-	-	-	-	190,369	5,104,134
City Sales/Use Taxes	8,825,000	-	-	-	-	-	-	1,976,250	1,976,250	12,777,500
County Sales Taxes	2,046,000	-	-	-	-	-	-	-	-	2,046,000
Other Taxes	527,356	284,950	21,263	21,263	300,000	-	-	-	19,808	1,174,640
Franchise Fees	1,303,000	-	-	-	-	-	-	-	-	1,303,000
Licenses/Permits/Fees	1,807,700	-	-	-	-	-	-	-	-	1,807,700
Fines	900,000	-	-	-	-	-	-	-	-	900,000
Investment Income	50,000	-	-	-	-	19,985	5,000	125,000	2,000	201,985
Other Revenues	125,000	-	-	-	73,500	-	35,000	1,173,472	-	1,406,972
Total Revenue	20,497,821	284,950	21,263	21,263	373,500	19,985	40,000	3,274,722	2,188,427	26,721,931
Transfers In	-	-	-	-	-	-	700,000	3,413,375	1,050,000	5,163,375
Total Resources*	\$ 26,698,423	\$ 498,548	\$ 28,408	\$ 25,039	\$ 660,119	\$ 1,110,097	\$ 1,782,091	\$ 26,646,203	\$ 3,262,957	\$ 60,711,885
Expenditures										
Personal Services	\$ 9,975,092	\$ -	\$ -	\$ -	\$ 321,945	\$ -	\$ -	\$ 234,810	\$ -	\$ 10,531,847
Contractual Services	6,310,178	-	-	-	139,605	30,000	-	53,600	-	6,533,383
Commodities	828,210	30,000	-	-	15,425	-	-	4,800	-	878,435
Capital Outlay	23,000	-	-	25,000	-	-	877,251	-	-	925,251
Capital Improvements	-	300,000	-	-	-	-	-	5,295,096	-	5,595,096
Debt Service	-	-	-	-	-	-	-	-	3,241,700	3,241,700
Health & Welfare	294,000	-	20,000	-	102,205	-	-	-	-	416,205
Total Expenditures	17,430,480	330,000	20,000	25,000	579,180	30,000	877,251	5,588,306	3,241,700	28,121,917
Contingency	-	-	-	-	-	-	-	-	-	-
Transfers To Other Funds	4,113,375	-	-	-	-	-	-	1,050,000	-	5,163,375
Total Uses	\$ 21,543,855	\$ 330,000	\$ 20,000	\$ 25,000	\$ 579,180	\$ 30,000	\$ 877,251	\$ 6,638,306	\$ 3,241,700	\$ 33,285,292
Ending Fund Balance	\$ 5,154,568	\$ 168,548	\$ 8,408	\$ 39	\$ 80,939	\$ 1,080,097	\$ 904,840	\$ 20,007,897	\$ 21,257	\$ 27,426,593
Uses + Ending Fund Balance	\$ 26,698,423	\$ 498,548	\$ 28,408	\$ 25,039	\$ 660,119	\$ 1,110,097	\$ 1,782,091	\$ 26,646,203	\$ 3,262,957	\$ 60,711,885

* Appropriations plus ending fund balance equal resources in accordance with state law.

This page intentionally blank

CITY OF MERRIAM, KANSAS

General Fund

Finance Department



This page intentionally blank

This page intentionally blank

General Fund:

Revenues:

Property Tax: No change proposed to the final mill levy of 27.558 (26.520 General; 1.038 Bond)).

In March 2021, legislation was passed repealing the Property Tax Lid, which allowed adjustment for CPI, growth from new construction and other exemptions. The legislation instead establishes a base levy limit, and adds an additional hearing requirement for ad valorem property tax revenue increases due to growth in assessed valuation. It requires the County Clerk to calculate and provide a Revenue Neutral Rate ("RNR") to cities by June 15 along with their most current assessed valuation. The RNR is the rate for the current tax year that would generate the same property tax revenue as levied the previous tax year using the current tax year's total assessed valuation. The City is required to notify the County Clerk by July 20 of intent to levy above the RNR and hold a RNR Hearing between the dates of August 20 – September 20. In addition to City-required notifications regarding the RNR Hearing, for tax years commencing after 2021, the County Clerk will notify all taxpayers of intent to levy above RNR. If a RNR Hearing is held, budgets are due to the County by October 1.

As stated above, the proposed 2022 Budget includes additional revenue generated by the 5.6% increase in assessed valuation. This budget, which does not carry an increase in the property tax rate, still requires a RNR Hearing. Thus, staff recommends that the City Council provide notification to Johnson County Department of Records and Tax Administration (County Clerk) of its intent to hold a RNR Hearing. The RNR Hearing is in addition to the required budget hearing.

Motor Vehicle Tax: Based on estimates provided by Johnson County. The distribution formula is based upon Merriam's mill rate relative to the overall, average county mill. Motor vehicle tax collections are projected to increase by 0.4%.

City Sales Tax (1.00%): Estimates for 2021 City sales tax are higher than actual 2020 due to increased automobile sales and a new dealership. The 2022 projection is 1.0% higher than 2021 estimates.

City Use Tax (1.50%): Use taxes vary during periods of increased commercial construction.

County Sales Taxes Estimated 2021 and 2022 County sales taxes are projected to remain level at 2020 collections.

Alcohol Tax: Based upon estimates provided by the League of Kansas Municipalities (LKM). By statute, the alcohol tax is divided equally between three funds: General, Special Alcohol, and Special Parks and Recreation.

Franchise Fees: Telephone (landlines) and cable services franchise fees have been eroding, but electric and natural gas collections remain solid. Cell phones and water usage are not subject to franchise fees. Merriam residents at certain income levels are eligible for a rebate on franchise fees paid.

Licenses/Fees/Permits: Reflects expected receipts for occupational business licenses and building permits. Fees spike prior to and during active construction periods.

Charges for Services: In 2020, memberships and fees at the new Merriam Community Center were low due to the mid-year opening and the impact of the COVID-19 pandemic. Activity in 2021 has been significantly better. Budget 2022 reflects a full year of normal operations.

Miscellaneous: Reflects expected receipts for TIF administration fees, workers compensation dividends, refunds and miscellaneous items.

Expenditures:

Departmental detail may be found on the pages that follow.

General Fund

	Audited 2020	Budget 2021	Estimated 2021	Proposed 2022	Increase Over 2021 Budget	% Change
REVENUES						
Beginning Balance	\$ 7,640,204	\$ 4,891,398	\$ 7,530,019	\$ 6,200,602	\$ 1,309,204	26.8%
Property Tax	4,266,353	4,634,960	4,600,734	4,913,765	278,805	6.0%
Motor Vehicle	485,600	503,886	503,886	506,093	2,207	0.4%
City Sales Tax	7,287,875	7,317,604	7,825,000	7,905,000	587,396	8.0%
City Use Tax	916,799	767,058	920,000	920,000	152,942	19.9%
County Sales Tax	2,045,863	2,016,304	2,046,000	2,046,000	29,696	1.5%
Alcohol Tax	22,237	27,283	21,263	21,263	(6,020)	-22.1%
Franchise Fees	1,297,965	1,314,459	1,303,000	1,303,000	(11,459)	-0.9%
Licenses & Permits	390,265	467,200	405,000	405,000	(62,200)	-13.3%
Charges for Service	198,897	1,409,444	702,700	1,402,700	(6,744)	-0.5%
Court Fines	825,906	900,000	900,000	900,000	-	0.0%
Federal Grants	6,986	8,370	5,000	5,000	(3,370)	-40.3%
Investment Income	58,765	105,166	61,500	50,000	(55,166)	-52.5%
Miscellaneous	115,392	105,395	120,000	120,000	14,605	13.9%
Subtotal Revenues	17,918,903	19,577,129	19,414,083	20,497,821	920,692	4.7%
Total Resources	\$ 25,559,107	\$ 24,468,527	\$ 26,944,102	\$ 26,698,423	\$ 2,229,896	9.1%
EXPENDITURES						
Personal Services	\$ 8,021,129	\$ 9,643,907	\$ 9,065,273	\$ 9,975,092	\$ 331,185	3.4%
Contractual Fire Services	2,408,822	2,850,694	2,679,652	2,875,000	24,306	0.9%
Contractual Services	1,909,106	3,147,556	2,958,706	3,435,178	287,622	9.1%
Commodities	442,643	794,980	747,282	828,210	33,230	4.2%
Capital Outlay	13,024	21,200	19,928	23,000	1,800	8.5%
Health and Welfare	92,562	171,800	161,492	294,000	122,200	71.1%
Subtotal Expenditures	12,887,286	16,630,137	15,632,333	17,430,480	800,343	4.8%
Transfers Out	5,141,802	2,726,544	5,111,167	4,113,375	1,386,831	50.9%
Total Uses	\$ 18,029,088	\$ 19,356,681	\$ 20,743,500	\$ 21,543,855	\$ 2,187,174	11.3%
Ending Balance	\$ 7,530,019	\$ 5,111,846	\$ 6,200,602	\$ 5,154,568	\$ 42,722	0.8%

General Fund - Department by Character

Expenditures	Actual 2020	Budget 2021	Estimated 2021	Budget 2022	Increase Over 21 Bud.
City Council					
Personal Services	\$ 67,114	\$ 69,119	\$ 64,972	\$ 72,871	5.4%
Contractual Services	10,917	31,572	29,677	18,322	-42.0%
Total	78,031	100,691	94,649	91,193	-9.4%
Administration					
Personal Services	1,092,266	1,216,130	1,143,164	1,258,064	3.4%
Contractual Services	44,577	67,021	63,000	77,155	15.1%
Commodities	2,890	3,000	2,820	9,500	216.7%
Total	1,139,733	1,286,151	1,208,984	1,344,719	4.6%
Municipal Court					
Personal Services	197,874	207,077	194,651	210,670	1.7%
Contractual Services	114,204	177,177	166,548	193,767	9.4%
Commodities	1,990	2,100	1,974	4,100	95.2%
Total	314,068	386,354	363,173	408,537	5.7%
General Overhead					
Personal Services	16,654	25,640	24,102	22,950	-10.5%
Contractual Services	1,220,757	1,831,539	1,721,647	2,042,549	11.5%
Commodities	145,555	271,485	255,196	292,885	7.9%
Capital Outlay	13,024	15,000	14,100	23,000	53.3%
Health and Welfare	92,562	171,800	161,492	294,000	71.1%
Total	1,488,552	2,315,464	2,176,537	2,675,384	15.5%
Information Services					
Personal Services	151,995	157,442	147,996	163,144	3.6%
Contractual Services	254,281	384,824	361,735	365,600	-5.0%
Commodities	11,560	14,700	13,818	27,400	86.4%
Total	417,836	556,966	523,549	556,144	-0.1%
Police					
Personal Services	3,481,383	3,923,662	3,688,242	4,102,523	4.6%
Contractual Services	81,327	129,400	121,636	251,400	94.3%
Commodities	67,053	96,900	91,086	95,150	-1.8%
Capital Outlay	-	6,200	5,828	-	-100.0%
Total	3,629,763	4,156,162	3,906,792	4,449,073	7.0%
Fire					
Contractual Services	2,419,628	2,875,989	2,703,429	2,900,295	0.8%
Commodities	24,806	34,900	32,806	34,900	0.0%
Total	2,444,434	2,910,889	2,736,235	2,935,195	0.8%

Expenditures	Actual 2020	Budget 2021	Estimated 2021	Budget 2022	Increase Over 21 Bud.
Public Works					
Personal Services	1,451,923	1,860,252	1,748,637	1,915,645	3.0%
Contractual Services	71,473	165,160	155,251	171,320	3.7%
Commodities	156,052	263,925	248,090	252,425	-4.4%
Total	1,679,448	2,289,337	2,151,978	2,339,390	2.2%
Culture and Recreation/Community Center					
Personal Services	871,943	1,437,760	1,351,495	1,480,370	3.0%
Contractual Services	77,390	284,693	267,612	238,845	-16.1%
Commodities	31,642	105,120	98,813	109,500	4.2%
Total	980,975	1,827,573	1,717,920	1,828,715	0.1%
Community Development					
Personal Services	689,977	746,825	702,014	748,855	0.3%
Contractual Services	23,374	50,875	47,823	50,925	0.1%
Commodities	1,095	2,850	2,679	2,350	-17.5%
Total	714,446	800,550	752,516	802,130	0.2%
Total Before Transfers	12,887,286	16,630,137	15,632,333	17,430,480	4.8%
Transfers to Other Funds					
Interfund Transfers	5,141,802	2,726,544	5,111,167	4,113,375	50.9%
Total	5,141,802	2,726,544	5,111,167	4,113,375	50.9%
Total All Departments	\$ 18,029,088	\$ 19,356,681	\$ 20,743,500	\$ 21,543,855	11.3%

General Fund - Character Breakdown

Expenditures	Actual 2020	Budget 2021	Estimated 2021	Budget 2022	Increase Over 21 Bud.
Personal Services	\$ 8,021,129	\$ 9,643,907	\$ 9,065,273	\$ 9,975,092	3.4%
Contractual Services	4,317,928	5,998,250	5,638,358	6,310,178	5.2%
Commodities	442,643	794,980	747,282	828,210	4.2%
Capital Outlay	13,024	21,200	19,928	23,000	8.5%
Health and Welfare	92,562	171,800	161,492	294,000	71.1%
Interfund Transfers	5,141,802	2,726,544	5,111,167	4,113,375	50.9%
Total Expenditures	\$ 18,029,088	\$ 19,356,681	\$ 20,743,500	\$ 21,543,855	11.3%

General Fund Department Budget Highlights:

City Council:

1. Budget decreased \$9,498 or (9.4%) over prior year budget
2. Salaries and Benefits: Council compensation is tied by ordinance to changes in employee salary ranges.
3. Travel Expenses: Decreased \$4,500 or (59.2%). The NLC conference in 2022 will be held in Kansas City reducing travel expenditures.
4. Other Contractual Services: Decreased \$7,000 or (90.9%). The 2021 budget included anticipated costs of an election primary and associated costs of advance voting.

General Fund Budget by Line Item: City Council

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 59,228	\$ 61,297	\$ 57,619	\$ 61,933
Benefits	7,886	7,822	7,353	10,938
Total	67,114	69,119	64,972	72,871
Contractual Services				
Conferences and Seminars	3,567	5,050	4,747	5,050
Dues and Subscriptions	(1,585)	500	470	500
Travel Expenses	1,727	14,062	13,218	7,812
Other Contractual	7,208	11,960	11,242	4,960
Total	10,917	31,572	29,677	18,322
Department Total	\$ 78,031	\$ 100,691	\$ 94,649	\$ 91,193

General Fund Department Budget Highlights:

Administration:

1. Budget increased \$58,568 or 4.6% over prior year budget.
2. Salaries and Benefits: Increased by \$41,934 or 3.4% due to salary and benefit increases as outlined in the cover memo.
3. Accounting and Auditing Services: Increased by \$8,400 or 29.5%. When a City receives Federal grant funds in excess of \$750,000 a single audit is required by the Federal government.

General Fund Budget by Line Item: Administration

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 753,294	\$ 834,273	\$ 784,217	\$ 855,099
Benefits	338,972	381,857	358,947	402,965
Total	1,092,266	1,216,130	1,143,164	1,258,064
Contractual Services				
Audit Expenses	27,175	28,500	26,790	36,900
Equipment Rental and Maintenance	207	900	846	900
Education and Training	2,624	8,435	7,929	8,090
Dues and Subscriptions	6,816	7,915	7,440	8,120
Communications	652	800	752	800
Travel Expenses	82	12,241	11,507	13,915
Other Contractual	7,021	8,230	7,736	8,430
Total	44,577	67,021	63,000	77,155
Commodities				
Other Commodities	2,890	3,000	2,820	9,500
Total	2,890	3,000	2,820	9,500
Department Total	\$ 1,139,733	\$ 1,286,151	\$ 1,208,984	\$ 1,344,719

General Fund Department Budget Highlights:

Municipal Court:

1. Budget increased by \$22,183 or 5.7% over prior year budget.
2. Salaries and Benefits: Increased by \$3,593 or 1.7% due to salary and benefit increases as outlined in the cover memo.
3. Prisoner Care: Increased by \$15,000 or 30.0%. Johnson County increased rates in 2021 from \$50 to \$65 a day and in 2022 to \$75 day.

General Fund Budget by Line Item: Municipal Court

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 126,809	\$ 127,109	\$ 119,483	\$ 134,262
Benefits	71,065	79,968	75,168	76,408
Total	197,874	207,077	194,651	210,670
Contractual Services				
Judge Pro Tem	130	150	141	150
Municipal Judge	46,722	48,906	45,972	50,862
Prosecutor	29,440	31,366	29,484	26,000
Court Appointed Attorneys	11,785	20,000	18,800	25,000
District Court Appeals	-	3,000	2,820	3,000
Professional/Technical Services	5,367	7,000	6,580	7,000
Prisoner Care	11,300	50,000	47,000	65,000
Equipment Rental and Maintenance	1,657	250	235	250
Education and Training	-	1,385	1,302	1,385
Dues and Subscriptions	175	175	165	175
Communications	733	1,200	1,128	1,200
Printing & Publication	1,982	2,500	2,350	2,500
Travel Expenses	-	2,370	2,228	2,370
Other Contractual	4,913	8,875	8,343	8,875
Total	114,204	177,177	166,548	193,767
Commodities				
Office Supplies	1,990	2,000	1,880	2,000
Other Commodities	-	100	94	2,100
Total	1,990	2,100	1,974	4,100
Department Total	\$ 314,068	\$ 386,354	\$ 363,173	\$ 408,537

General Fund Department Budget Highlights:

Information Services:

1. Budget decreased by \$822 or (0.1%) from prior year budget.
2. Salaries and Benefits: Increased by \$5,702 or 3.6% due to salary and benefit increases as outlined in the cover memo.
3. Computer Services: Budget is used to complete specific projects which change from year to year. The 2022 budget includes funding for document imaging, Public Works Fleet GPS software and penetration testing.
4. Maintenance and Service Contracts: Budget includes ongoing maintenance costs for the City's financial/purchasing system, laser-fiche, Parks and Recreation software, Human Resources evaluation system, Public Works asset management system, GPS fleet services, air cards for tablet computers, and antivirus programs.

General Fund Budget by Line Item: Information Services

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 104,046	\$ 105,892	\$ 99,538	\$ 109,059
Benefits	47,949	51,550	48,458	54,085
Total	151,995	157,442	147,996	163,144
Contractual Services				
Computer Programming	37,430	40,000	37,600	45,600
Computer Services	17,557	90,975	85,517	52,500
Maintenance & Service Contracts	172,813	229,001	215,261	235,800
Education and Training	2,286	3,200	3,008	3,250
Dues and Subscriptions	199	350	329	1,250
Travel Expenses	-	1,660	1,560	2,200
Communications	23,996	19,638	18,460	25,000
Total	254,281	384,824	361,735	365,600
Commodities				
Equipment & Software < \$5,000	11,560	14,700	13,818	27,400
Total	11,560	14,700	13,818	27,400
Department Total	\$ 417,836	\$ 556,966	\$ 523,549	\$ 556,144

General Fund Department Budget Highlights:

General Overhead:

1. Excluding transfers to other funds, budget increased by \$359,920 or 15.5% from prior year budget.
2. Professional/Technical Services: Decreased \$22,500 or (12.0%). Includes legislative lobbyist to monitor situs issues, investment advisory services, outside payroll processing services, and employee timekeeping. The 2021 budget included ETC Citywide survey and improvements to the human resources software.
3. Utilities: Increased by \$166,800 or 27.4%. Utility budgets for the new Merriam Community Center were adjusted to actual usage now that the facility has been open for a year.
4. Risk Management: Increased by \$45,000 or 19.6% per information obtained from Midwest Public Risk. Casualty and liability claim deductibles are budgeted in the Risk Management Fund.
5. Employment Advertising and Testing: Includes funding for a Compensation Study which was budgeted in 2020 but deferred until 2022.
6. Health & Welfare: Increased by \$122,200 as the City added grants to citizens for Rental Assistance, Property Tax Rebates, Compost Bin Rebates and Driveway Replacements.
7. Franchise Fee Rebate: Increased by \$1,000. This Merriam-administered program provides rebates to low income residents who make application.
8. Rental Assistance: Provides \$3,000 in funding to provide assistance to low income residents who make application.
9. Property Tax Rebate: Provides \$30,000 in funding to provide property tax rebates to low income residents.
10. Compost Bin Rebate: Provides \$3,500 in funding to provide rebates for compost bin construction.
11. Driveway Replacement: Provides \$50,000 in funding to assist with driveway replacements.
12. Exterior Home Grant: Increased by \$20,000. The Merriam-administered exterior-grant program offers up to \$2,500 reimbursement on qualified expenditures.
13. Other Local Programs: Provides \$3,500 for neighborhood block party grants to reimburse eligible, approved costs.
14. Shawnee Mission Cares Program: No change. The program assists students and their families in times of crisis, minimizing impact on the student and keeping the student in school.
15. Johnson County Homes: No change. Budget includes \$8,000 for Johnson County "Major" Home Repair Program, \$20,000 for "Minor" Home Repair Program. These programs provide assistance to lower income residents.
16. Utility Assistance: Increased by \$4,000. Provides utility assistance to lower income residents.
17. United Community Services: Increased by \$1,700. UCS offers local governments a cost-efficient, accountable mechanism to support services that help residents who are facing difficult circumstances.
18. Downtown Exterior Grants: No Change. Provides 20% reimbursement for outdoor improvements to business properties.
19. Residential Sustainability: Increased by \$10,000. Provides 20% reimbursement for energy saving improvements to properties within Merriam.
20. Transfer to the Equipment Reserve Fund: Provides systematic funding for the 10-year major equipment replacement schedule.
21. Transfer to the Capital Improvement Fund: Transfer is calculated as 50% of City Sales Tax plus 33.33% of the City's Use Tax and 100% of proceeds from the county "courthouse" sales tax. For 2022, a reduction of 25% was applied to maintain compliance with City's General Fund Balance Policy.

General Fund Budget by Line Item: General Overhead

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Employee Benefits				
Plan Administration Fees	\$ 955	\$ 3,790	\$ 3,563	\$ 1,200
Other Employee Benefits	15,699	21,850	20,539	21,750
Total	16,654	25,640	24,102	22,950
Contractual Services				
Professional/Technical Services	81,727	187,000	175,780	164,500
Equipment Rental and Maintenance	15,136	32,500	30,550	32,700
Education and Training	650	10,800	10,152	10,800
Dues and Subscriptions	18,947	21,455	20,168	21,455
Postage	18,076	31,600	29,704	33,600
Printing & Publication	20,045	30,700	28,858	31,800
Utilities	436,146	608,200	571,708	775,000
Property Maintenance	338,966	542,784	510,217	539,194
Risk Management	182,760	230,000	216,200	275,000
Legal Services	44,819	71,900	67,586	70,000
Employment Advertising and Testing	18,036	36,000	33,840	55,500
Fleet Maintenance	45,449	28,600	26,884	33,000
Total	1,220,757	1,831,539	1,721,647	2,042,549
Commodities				
Office Supplies	10,882	11,100	10,434	14,625
Vehicle Supplies (Gas,Oil,Tires,etc.)	127,881	253,385	238,182	266,260
Property Maintenance	6,792	7,000	6,580	12,000
Total	145,555	271,485	255,196	292,885
Capital Outlay				
Vehicle Equipment	13,024	15,000	14,100	23,000
Total	13,024	15,000	14,100	23,000

General Fund Budget by Line Item: General Overhead

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Health & Welfare				
Franchise Fee Rebate	2,915	4,000	3,760	5,000
Rental Assistance	-		-	3,000
Property Tax Rebate	-		-	30,000
Compost Bin Rebate	-		-	3,500
Driveway Replacement	-			50,000
Exterior Home Grant	49,971	50,000	47,000	70,000
Other Local Programs	376	3,500	3,290	2,500
Shawnee Mission Cares	-	5,000	4,700	5,000
Jo Co Homes	28,000	28,000	26,320	28,000
Utility Assistance	3,000	3,000	2,820	7,000
United Community Services	8,300	8,300	7,802	10,000
Downtown Exterior Grant	-	50,000	47,000	50,000
Residential Sustainability	-	20,000	18,800	30,000
Total	92,562	171,800	161,492	294,000
Total Before Transfers				
	\$ 1,488,552	\$ 2,315,464	\$ 2,176,537	\$ 2,675,384
Transfers				
Transfer to Equipment Reserve	900,000	600,000	600,000	700,000
Transfer to Capital Improvement	4,241,802	2,126,544	4,511,167	3,413,375
Total	5,141,802	2,726,544	5,111,167	4,113,375
Department Total				
	\$ 6,630,354	\$ 5,042,008	\$ 7,287,704	\$ 6,788,759

This page intentionally blank

General Fund Department Budget Highlights:

Police:

1. Budget increased by \$292,911 or 7.0% over prior year budget.
2. Salaries and Benefits: Increased by \$178,861 or 4.6% due to salary and benefit increases as outlined in the cover memo.
3. Other Professional Services: Increased by \$121,000. Provides additional mental health resources.
4. Animal Care: Decreased by \$3,000 due to lower than anticipated costs.
5. Equipment Rental and Maintenance: Budget was combined with vehicle equipment and remained the same. Budget includes funding for Emergency Siren Maintenance, equipment repairs and maintenance and copier leases.

General Fund Budget by Line Item: Police

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 2,290,793	\$ 2,569,302	\$ 2,415,144	\$ 2,621,515
Benefits	1,190,590	1,354,360	1,273,098	1,481,008
Total	3,481,383	3,923,662	3,688,242	4,102,523
Contractual Services				
Mental Health Co-Responder	29,308	26,500	24,910	147,500
Animal Care	6,734	16,000	15,040	13,000
Professional/Technical Services	1,003	3,900	3,666	3,400
Metro Squad	-	2,500	2,350	2,500
Equipment Rental and Maintenance	8,693	25,800	24,252	31,000
Education and Training	10,672	14,500	13,630	14,500
Dues and Subscriptions	2,121	3,000	2,820	3,000
Communications	10,776	12,700	11,938	11,700
Printing & Publication	2,714	4,000	3,760	4,000
Travel Expenses	444	8,600	8,084	8,850
Other Contractual	8,862	11,900	11,186	11,950
Total	81,327	129,400	121,636	251,400
Commodities				
Office Supplies	7,816	8,750	8,225	8,750
Investigation & Crime Prevention Supplies	3,962	5,500	5,170	6,500
Ammunition	12,963	20,000	18,800	20,000
Uniforms	17,091	20,000	18,800	20,000
Equipment < \$5,000	15,440	21,500	20,210	18,000
Protective Clothing	4,614	10,000	9,400	10,000
Investigation & Crime Prevention Equip.	2,871	7,000	6,580	7,000
Reception and Meals	969	1,900	1,786	1,900
Other Commodities	1,327	2,250	2,115	3,000
Total	67,053	96,900	91,086	95,150
Capital Outlay				
Furniture & Equipment	-	6,200	5,828	-
Total	-	6,200	5,828	-
Department Total	\$ 3,629,763	\$ 4,156,162	\$ 3,906,792	\$ 4,449,073

General Fund Department Budget Highlights:

Fire:

1. Budget increased by \$24,306 or 0.8% over prior year budget.
2. Contractual Fire Services: Budget covers costs of OP salary and benefits paid for the 21 firefighters serving the Merriam station. Amount as requested by City of OP in accordance with 2015 contract.

General Fund Budget by Line Item: Fire

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Contractual Services				
Physical Examinations	\$ -	\$ -	\$ -	\$ -
Contractual Fire Services	2,408,822	2,850,694	2,679,652	2,875,000
Equipment Rental and Maintenance	1,760	5,500	5,170	5,500
Education and Training	-	3,000	2,820	3,000
Dues and Subscriptions	-	500	470	500
Communications	733	1,000	940	1,000
Travel Expenses	-	750	705	750
Other Contractual	8,313	14,545	13,672	14,545
Total	2,419,628	2,875,989	2,703,429	2,900,295
Commodities				
Uniforms	2,228	8,850	8,319	8,850
Operating Supplies	5,813	5,950	5,593	5,950
Protective Clothing	1,358	2,000	1,880	2,000
First Aid Supplies	1,026	1,500	1,410	1,500
Fire Prevention Supplies	-	-	-	-
Chemicals	-	1,600	1,504	1,600
Equipment <\$5k & Other Commodities	14,381	15,000	14,100	15,000
Total	24,806	34,900	32,806	34,900
Department Total	\$ 2,444,434	\$ 2,910,889	\$ 2,736,235	\$ 2,935,195

General Fund Department Budget Highlights:

Public Works:

1. Budget increased \$50,053 or 2.2% over prior year budget.
2. Salaries and Benefits: Increased \$55,393 or 3.0%. Salary and benefit increases as outlined in the cover memo were applied. A portion of the director's salary is budgeted in Capital Improvement Administration since he is also responsible for that program.
3. Equipment < \$5,000: Decreased \$10,000. In 2021, replacement of 2 traffic signal cabinets was budgeted.

General Fund Budget by Line Item: Public Works

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 951,617	\$ 1,160,728	1,091,085	\$ 1,190,792
Benefits	500,306	699,524	657,552	724,853
Total	1,451,923	1,860,252	1,748,637	1,915,645
Contractual Services				
City-Wide Cleanup	2,390	31,000	29,140	31,000
Tree Trimming	1,463	10,000	9,400	10,000
Contractual Weed Control/Mowing	9,489	10,000	9,400	10,000
Pavement Marking	-	10,000	9,400	10,000
Equipment Rental and Maintenance	22,359	41,000	38,540	41,000
Traffic Signal Maintenance	27,798	42,500	39,950	48,000
Education and Training	3,356	11,830	11,120	11,830
Dues and Subscriptions	1,248	1,250	1,175	1,250
Communications	3,037	4,240	3,986	3,900
Travel Expenses	333	3,340	3,140	4,340
Other Contractual	17,271	22,000	20,680	22,000
Total	71,473	165,160	155,251	171,320
Commodities				
Office Supplies	1,232	2,350	2,209	2,350
Uniforms	8,023	12,000	11,280	12,000
Shop Supplies	6,571	10,600	9,964	10,600
Chemicals	4,566	10,100	9,494	10,100
Paint Supplies	1,134	4,500	4,230	4,000
Tools	16,689	15,750	14,805	15,750
Salt/Sand/Ice Control	44,509	68,500	64,390	68,500
Rock/Asphalt/Concrete	24,175	75,500	70,970	75,500
Landscape Supplies	21,216	25,800	24,252	25,800
Reforestation	7,763	11,000	10,340	10,000
Equipment < \$5,000	8,729	10,000	9,400	-
Operating Supplies	11,445	17,825	16,756	17,825
Total	156,052	263,925	248,090	252,425
Department Total	\$ 1,679,448	\$ 2,289,337	2,151,978	\$ 2,339,390

General Fund Department Budget Highlights:

Culture & Recreation – Merriam Community Center:

1. Requested expenditures for 2022 were estimated using financial pro-formas from the 2017 Parks and Recreation Master Plan along with experience gained since the facility opened in July 2020. The master plan was compiled by Pros Consulting, an expert in the field of parks and recreation. Expenditures reflect a full year of operations.
2. Budget increased by \$1,142 or 0.1%.
3. Salaries and Benefits: Increased by \$42,610 or 3.0%. Salary and benefit increases as outlined in the cover memo were applied.
4. Parks/IBFCC: Decreased by \$40,278 or (77.5%). The Irene B. French Community Center was demolished in late 2020. Budget for utilities and maintenance of the facility has been removed.

**General Fund Budget by Line Item:
Culture & Recreation - Merriam Community Center**

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 626,611	\$ 1,105,620	\$ 1,039,283	\$ 1,118,446
Benefits	245,332	332,140	312,212	361,924
Total	871,943	1,437,760	1,351,495	1,480,370
Contractual Services				
Program Services	5,037	160,020	150,419	160,020
Building and Grounds Maintenance	-	-	-	-
Equipment Rental and Maintenance	173	28,500	26,790	26,000
Education and Training	4,382	6,840	6,430	8,390
Dues and Subscriptions	1,429	1,725	1,622	1,625
Communications	579	2,250	2,115	1,500
Printing & Publication/Advertising	1,052	3,000	2,820	3,800
Travel Expenses	1,574	5,655	5,315	6,940
Parks/IBFCC	56,132	52,003	48,883	11,725
Other Contractual	7,032	24,700	23,218	18,845
Total	77,390	284,693	267,612	238,845
Commodities				
Office Supplies	1,300	2,700	2,538	3,900
Operating Supplies	3,753	12,000	11,280	12,000
Concession Supplies	-	10,000	9,400	11,000
Uniforms	6,630	11,520	10,829	10,000
Pool Chemicals	12,292	38,000	35,720	40,000
Recreation Supplies	2,070	27,400	25,756	29,100
Parks	4,247	-	-	-
Other Commodities	1,350	3,500	3,290	3,500
Total	31,642	105,120	98,813	109,500
Department Total	\$ 980,975	\$ 1,827,573	\$ 1,717,920	\$ 1,828,715

General Fund Department Budget Highlights:

Community Development:

1. Budget increased \$1,280 or 0.2% over prior year budget.
2. Salaries and Benefits: Increased by \$2,030 or 0.3% due to salary and benefit increases as reflected in the cover memo.

General Fund Budget by Line Item: Community Development

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 478,045	\$ 495,969	\$ 466,211	\$ 492,113
Benefits	211,932	250,856	235,803	256,742
Total	689,977	746,825	702,014	748,855
Contractual Services				
Professional/Technical Services	14,680	30,000	28,200	30,000
Education and Training	630	3,400	3,196	3,850
Dues and Subscriptions	2,184	3,500	3,290	3,500
Communications	570	650	611	650
Printing & Publication	431	2,100	1,974	700
Travel Expenses	326	6,225	5,852	6,225
Other Contractual	4,553	5,000	4,700	6,000
Total	23,374	50,875	47,823	50,925
Commodities				
Other Commodities	1,095	2,850	2,679	2,350
Total	1,095	2,850	2,679	2,350
Department Total	\$ 714,446	\$ 800,550	\$ 752,516	\$ 802,130

This page intentionally blank

CITY OF MERRIAM, KANSAS

Other Funds

Finance Department



This page intentionally blank

This page intentionally blank

Special Highway Fund:

Revenues:

Fuel Tax: Amounts are based upon estimates provided by the League of Kansas Municipalities.

Expenditures:

Commodities: For operating supplies such as street signs and posts, etc.

Annual Overlay/Street Repairs: This amount is the balance of dollars available in this fund after operating supplies and contingency. The remaining amount is dedicated to the City's annual street overlay program and curb replacement.

Special Highway Fund

	Audited 2020	Budget 2021	Estimated 2021	Proposed 2022	Increase Over 2021 Budget	% Change
REVENUES						
Beginning Balance	\$ 210,098	\$ 102,269	\$ 257,098	\$ 213,598	\$ 111,329	108.9%
Other Taxes	283,936	253,420	286,500	284,950	31,530	12.4%
Investment Income	2,468	-	-	-	-	0.0%
Subtotal Revenues	286,404	253,420	286,500	284,950	31,530	12.4%
Total Resources	\$ 496,502	\$ 355,689	\$ 543,598	\$ 498,548	\$ 142,859	40.2%
EXPENDITURES						
Commodities	\$ 6,509	\$ 30,000	\$ 30,000	\$ 30,000	-	0.0%
Capital Improvements	232,895	300,000	300,000	300,000	-	0.0%
Subtotal Expenditures	239,404	330,000	330,000	330,000	-	0.0%
Total Uses	\$ 239,404	\$ 330,000	\$ 330,000	\$ 330,000	-	0.0%
Ending Balance	\$ 257,098	\$ 25,689	\$ 213,598	\$ 168,548	\$ 142,859	556.1%

Special Alcohol Fund:

Revenues:

Alcohol Tax: Amounts are based upon estimates provided by the League of Kansas Municipalities. By statute the Alcohol tax is to be divided equally between three funds: General, Special Alcohol, and Special Parks and Recreation.

Expenditures:

By statute, these funds must be used for alcohol and drug rehabilitation programs. The City contributes to the *United Community Services of Johnson County's Alcohol Tax Fund*. Current participants are Johnson County, Gardner, Leawood, Lenexa, Mission, Olathe, Overland Park, Prairie Village, Shawnee and Merriam. Captain Troy Duvanel is the City's representative to the Alcohol "council" of cities funding the program. The group meets approximately 8 times per year to hear requests for funding and determine grant recipients.

Funds may also be used to support City programs that educate, prevent or treat drug and alcohol abuse.

Special Alcohol Fund

	Audited 2020	Budget 2021	Estimated 2021	Proposed 2022	Increase Over 2021 Budget	% Change
REVENUES						
Beginning Balance	\$ 10,813	\$ 10,330	\$ 12,882	\$ 7,145	\$ (3,185)	-30.8%
Other Taxes	22,237	27,283	21,263	21,263	(6,020)	-22.1%
Investment Income	(168)	-	-	-	-	0.0%
Subtotal Revenues	22,069	27,283	21,263	21,263	(6,020)	-22.1%
Total Resources	\$ 32,882	\$ 37,613	\$ 34,145	\$ 28,408	\$ (9,205)	-24.5%
EXPENDITURES						
Health and Welfare	\$ 20,000	\$ 27,000	\$ 27,000	\$ 20,000	\$ (7,000)	-25.9%
Subtotal Expenditures	20,000	27,000	27,000	20,000	(7,000)	-25.9%
Total Uses	\$ 20,000	\$ 27,000	\$ 27,000	\$ 20,000	\$ (7,000)	-25.9%
Ending Balance	\$ 12,882	\$ 10,613	\$ 7,145	\$ 8,408	\$ (2,205)	-20.8%

Special Parks and Recreation Fund:

Revenues:

Alcohol Tax: Amounts are based upon estimates provided by the League of Kansas Municipalities. By statute the Alcohol tax is to be divided equally between three funds: General, Special Alcohol, and Special Parks and Recreation.

Expenditures:

Expenditures in this fund have traditionally been used to fund parks and recreation projects and buy parks and recreation equipment.

Special Parks & Recreation Fund

	Audited 2020	Budget 2021	Estimated 2021	Proposed 2022	Increase Over 2021 Budget	% Change
REVENUES						
Beginning Balance	\$ 27,309	\$ 33,826	\$ 37,513	\$ 3,776	\$ (30,050)	-88.8%
Other Taxes	22,237	27,283	21,263	21,263	(6,020)	-22.1%
Investment Income	246	-	-	-	-	0.0%
Subtotal Revenues	22,483	27,283	21,263	21,263	(6,020)	-22.1%
Total Resources	\$ 49,792	\$ 61,109	\$ 58,776	\$ 25,039	\$ (36,070)	-59.0%
EXPENDITURES						
Capital Outlay	\$ 12,279	\$ 60,000	\$ 55,000	\$ 25,000	\$ (35,000)	-58.3%
Subtotal Expenditures	12,279	60,000	55,000	25,000	(35,000)	-58.3%
Total Uses	\$ 12,279	\$ 60,000	\$ 55,000	\$ 25,000	\$ (35,000)	-58.3%
Ending Balance	\$ 37,513	\$ 1,109	\$ 3,776	\$ 39	\$ (1,070)	-96.5%

Transient Guest Tax Fund:

Revenues:

Transient Guest Tax: Transient Guest tax of 7.00% is collected from Merriam's 4 hotels.

Rental/Special Event/Miscellaneous Revenues: Revenues received from sponsors and entry fees for the Turkey Creek Festival, Merriam Drive Live, art shows, the car show, Merriam Marketplace stall rentals and various other special events funded by the Transient Guest Tax. Budget is based on recent actual collections.

Expenditures:

Departmental detail may be found on the pages that follow.

Transient Guest Tax Fund

	Audited 2020	Budget 2021	Estimated 2021	Proposed 2022	Increase Over 2021 Budget	% Change
REVENUES						
Beginning Balance	\$ 604,556	\$ 303,387	\$ 460,257	\$ 286,619	\$ (16,768)	-5.5%
Other Taxes	285,734	429,250	290,000	300,000	(129,250)	-30.1%
Investment Income	3,496	-	-	-	-	0.0%
Miscellaneous	29,128	73,500	42,000	73,500	-	0.0%
Subtotal Revenues	318,358	502,750	332,000	373,500	(129,250)	-25.7%
Total Resources	\$ 922,914	\$ 806,137	\$ 792,257	\$ 660,119	\$ (146,018)	-18.1%
EXPENDITURES						
Personal Services	\$ 368,265	\$ 308,468	\$ 289,959	\$ 321,945	\$ 13,477	4.4%
Contractual Services	76,492	127,025	119,404	139,605	12,580	9.9%
Commodities	692	10,325	9,706	15,425	5,100	49.4%
Health and Welfare	17,208	92,095	86,569	102,205	10,110	11.0%
Subtotal Expenditures	462,657	537,913	505,638	579,180	41,267	7.7%
Total Uses	\$ 462,657	\$ 537,913	\$ 505,638	\$ 579,180	\$ 41,267	7.7%
Ending Balance	\$ 460,257	\$ 268,224	\$ 286,619	\$ 80,939	\$ (187,285)	-69.8%

Transient Guest Tax Fund - Department by Character

Expenditures	Actual 2020	Budget 2021	Estimated 2021	Budget 2022	Increase over 21 Bud
Visitors Bureau					
Personal Services	\$ 226,131	\$ 208,288	\$ 195,791	\$ 216,681	4.0%
Contractual Services	50,565	73,750	69,325	89,250	21.0%
Commodities	174	1,700	1,598	1,600	-5.9%
Total	276,870	283,738	266,714	307,531	8.4%
Special Community Events					
Personal Services	89,159	94,452	88,784	99,514	5.4%
Commodities	4	5,500	5,170	10,750	95.5%
Health and Welfare	17,208	92,095	86,569	102,205	11.0%
Total	106,371	192,047	180,523	212,469	10.6%
Marketplace					
Personal Services	2,975	5,728	5,384	5,750	0.4%
Contractual Services	11,373	25,545	24,013	22,625	-11.4%
Commodities	178	925	870	875	-5.4%
Total	14,526	32,198	30,267	29,250	-9.2%
Economic Development					
Personal Services	50,000	-	-	-	0.0%
Contractual	14,554	27,730	26,066	27,730	0.0%
Commodities	336	2,200	2,068	2,200	0.0%
Total	64,890	29,930	28,134	29,930	0.0%
Total All Departments	\$ 462,657	\$ 537,913	\$ 505,638	\$ 579,180	7.7%

Expenditures	Actual 2020	Budget 2021	Estimated 2021	Budget 2022	Increase over 21 Bud
Personal Services	\$ 368,265	\$ 308,468	\$ 289,959	\$ 321,945	4.4%
Contractual Services	76,492	127,025	119,404	139,605	9.9%
Commodities	692	10,325	9,706	15,425	49.4%
Health and Welfare	17,208	92,095	86,569	102,205	11.0%
Contingency Usage	-	-	-	-	0.0%
Total Expenditures	\$ 462,657	\$ 537,913	\$ 505,638	\$ 579,180	7.7%

This page intentionally blank

Transient Guest Tax Fund Budget Highlights:

Visitors Bureau: Expenditures include all maintenance and operations of the Merriam Visitor's Bureau plus salary and benefits of personnel responsible for managing the Bureau.

1. Budget increased by \$23,793 or 8.4% over prior year budget.
2. Salaries and Benefits: Increased by \$8,393 or 4.0%. Salary and benefit increases as reflected in the cover memo.
3. Building Maintenance: Increased \$15,650 or 92.3% as a result of improvements planned including solar panel repair and resealing the flooring.
4. Other Contractual: Decreased \$5,100 or (-100.0%). Software maintenance fees were transferred to the Information Services budget.
5. Postage: Increased \$3,900 or 650.0%. Additional postage will allow for mailing of Visitor's Guide to residents.

Transient Guest Tax Budget by Line Item: Visitor's Bureau

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 144,412	\$ 132,013	\$ 124,092	\$ 135,988
Benefits	81,719	76,275	71,699	80,693
Total	226,131	208,288	195,791	216,681
Contractual Services				
Utilities	11,658	13,700	12,878	15,250
Advertising	15,520	20,600	19,364	19,800
Building Maintenance	8,887	16,950	15,933	32,600
Conferences	-	1,200	1,128	1,200
Travel Expenses	503	2,400	2,256	2,400
Dues and Subscriptions	1,649	4,000	3,760	4,000
Telephone and Communications	2,949	3,000	2,820	3,000
Other Contractual	3,375	5,100	4,794	-
Postage	1,308	600	564	4,500
Printing and Binding	4,716	6,200	5,828	6,500
Total	50,565	73,750	69,325	89,250
Commodities				
Office and Cleaning Supplies	47	700	658	600
Reception & Meeting Expenses	127	500	470	500
Equipment < \$5,000	-	500	470	500
Total	174	1,700	1,598	1,600
Department Total	\$ 276,870	\$ 283,738	\$ 266,714	\$ 307,531

Transient Guest Tax Fund Budget Highlights:

Special Community Events: Expenditures are for City-sponsored, no-fee events that bring visitors into Merriam plus salary and benefits of personnel responsible for managing such events.

1. Budget increased by \$20,422 or 10.6% over prior year budget.
2. Salaries and Benefits: Increased by \$5,062 or 5.4%. Salary and benefit increases as reflected in the cover memo.
3. Health and Welfare: Increased by \$10,110 or 11.0%. Increases in costs of City-sponsored events will be partially offset by sponsorships.
4. Banners, other: Increased by \$5,250 or 95.5%. Increase in funding to be used for replacement and rebranding of 150 Turkey Creek Festival banners.

Transient Guest Tax Budget by Line Item: Special Community Events

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
<i>Personal Services</i>				
Salaries	\$ 64,503	\$ 66,942	\$ 62,925	\$ 68,803
Benefits	24,656	27,510	25,859	30,711
Total	89,159	94,452	88,784	99,514
<i>Health and Welfare</i>				
Turkey Creek Festival	7,469	29,195	27,442	32,790
Art Gallery and Shows	6,907	12,000	11,280	11,550
Party in the Park Events	100	5,750	5,405	5,775
Car Show at Merriam Marketplace	793	14,070	13,226	14,070
Merriam Drive Live	1,306	20,880	19,627	23,595
5K Turkey Creek Run	633	5,675	5,335	5,515
Other Events	-	4,525	4,254	8,910
Total	17,208	92,095	86,569	102,205
<i>Commodities</i>				
Banners, other	4	5,500	5,170	10,750
Total	4	5,500	5,170	10,750
<i>Department Total</i>	\$ 106,371	\$ 192,047	\$ 180,523	\$ 212,469

Transient Guest Tax Fund Budget Highlights:

Merriam Marketplace Operations: Expenditures include cost of Marketplace operations plus salary and benefits of personnel responsible for managing this facility. Other expenditures include advertising (billboard rental, media, print ads, etc), printing for posters, and equipment rental.

1. Budget decreased by \$2,948 or (-9.2%) from prior year budget.
2. Salary and Benefits: Increased by \$22.

**Transient Guest Tax Fund Budget by Line Item:
Merriam Marketplace**

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 2,708	\$ 5,212	\$ 4,899	\$ 5,152
Benefits	267	516	485	598
Total	2,975	5,728	5,384	5,750
Contractual Services				
Utilities	6,127	8,800	8,272	8,205
Program Services	161	2,400	2,256	2,600
Building and Grounds Maintenance	617	7,525	7,074	6,000
Equipment Rental and Maintenance	-	-	-	-
Dues and Subscriptions	-	120	113	120
Conferences & Training	-	-	-	-
Advertising	4,468	6,700	6,298	5,500
Printing & Publication/Other	-	-	-	200
Total	11,373	25,545	24,013	22,625
Commodities				
Operating & Cleaning Supplies	178	925	870	875
Total	178	925	870	875
Department Total	\$ 14,526	\$ 32,198	\$ 30,267	\$ 29,250

Transient Guest Tax Fund Budget Highlights:

Economic Development: Expenditures include NE Johnson County Chamber of Commerce (NEJCC) dues, subscriptions and events.

1. Budget remained same.

Transient Guest Tax Budget by Line Item: Economic Development

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
<i>Personal Services</i>				
Salaries	\$ 50,000	\$ -	\$ -	\$ -
Total	50,000	-	-	-
<i>Contractual Services</i>				
Dues and Subscriptions	8,625	12,730	11,966	12,730
Marketing	5,929	15,000	14,100	15,000
Total	14,554	27,730	26,066	27,730
<i>Commodities</i>				
Meals/Receptions/Catering	336	2,200	2,068	2,200
Total	336	2,200	2,068	2,200
<i>Department Total</i>	\$ 64,890	\$ 29,930	\$ 28,134	\$ 29,930

Risk Management Reserve Fund:

Revenues:

Transfer from the General Fund: No transfers are budgeted.

Expenditures:

Contractual Services: Payments for legal and professional services.

Insurance Claims/Settlements: Includes deductibles and uninsured claims and settlements and associated legal fees. Insurance premiums are budgeted in the General Fund.

Risk Management Reserve: Although the City is fully insured as to casualty and liability losses with reasonable deductibles, this reserve further protects us from breach of contract or employee class actions suits, for which we do not maintain other coverage.

This reserve would also assist the City in managing emergency events or conditions resulting in unanticipated expenditures or revenue fluctuations such as natural disasters or dramatic downturn in economic conditions. Because the City relies heavily on sales and use taxes to support our general and capital fund budgets, maintenance of this reserve is recommended. This reserve is an integral part of the City's Fund Balance Policy #107.

Risk Management Reserve Fund

	Audited 2020	Budget 2021	Estimated 2021	Proposed 2022	Increase Over 2021 Budget	% Change
REVENUES						
Beginning Balance	\$ 1,089,768	\$ 1,089,753	\$ 1,090,127	\$ 1,090,112	\$ 359	0.0%
Investment Income	25,658	19,985	19,985	19,985	-	0.0%
Subtotal Revenues	25,658	19,985	19,985	19,985	-	0.0%
Transfers In	-	-	-	-	-	100.0%
Total Resources	\$ 1,115,426	\$ 1,109,738	\$ 1,110,112	\$ 1,110,097	\$ 359	0.0%
EXPENDITURES						
Contractual Services	\$ 25,299	\$ 30,000	\$ 20,000	\$ 30,000	\$ -	0.0%
Subtotal Expenditures	25,299	30,000	20,000	30,000	-	0.0%
Total Uses	\$ 25,299	\$ 30,000	\$ 20,000	\$ 30,000	\$ -	0.0%
Ending Balance	\$ 1,090,127	\$ 1,079,738	\$ 1,090,112	\$ 1,080,097	\$ 359	0.0%

Equipment Reserve Fund:

Revenues:

Transfers from General Fund: Transfers provide systematic funding for the 10-year Major Equipment Replacement schedule.

Miscellaneous Revenues: Receipts from the sale of old vehicles and equipment plus grant proceeds associated with major equipment purchases. The City uses an on-line auction service with good results. "Purple Wave" specializes in government disposals and surplus items in several states including Kansas, Missouri, Iowa, Oklahoma, Nebraska, and Texas.

Expenditures:

Capital Outlay: Planned purchases total \$877,251 for equipment and vehicles as detailed on the following page.

Reserves: Reserves are set aside to fund future year equipment replacements, according to the Ten-Year Major Equipment Replacement Schedule.

Equipment Reserve Fund

	Audited 2020	Budget 2021	Estimated 2021	Proposed 2022	Increase Over 2021 Budget	% Change
REVENUES						
Beginning Balance	\$ 1,523,473	\$ 1,007,653	\$ 1,022,307	\$ 1,042,091	\$ 34,438	3.4%
Grants	-	-	-	-	-	0.0%
Investment Income	(6,414)	5,000	5,000	5,000	-	0.0%
Miscellaneous	18,338	35,000	35,000	35,000	-	0.0%
Subtotal Revenues	11,924	40,000	40,000	40,000	-	0.0%
Transfers In	900,000	600,000	600,000	700,000	100,000	16.7%
Total Resources	\$ 2,435,397	\$ 1,647,653	\$ 1,662,307	\$ 1,782,091	\$ 134,438	8.2%
EXPENDITURES						
Capital Outlay	\$ 1,413,090	\$ 660,093	\$ 620,216	\$ 877,251	\$ 217,158	32.9%
Subtotal Expenditures	1,413,090	660,093	620,216	877,251	217,158	32.9%
Total Uses	\$ 1,413,090	\$ 660,093	\$ 620,216	\$ 877,251	\$ 217,158	32.9%
Ending Balance	\$ 1,022,307	\$ 987,560	\$ 1,042,091	\$ 904,840	\$ (82,720)	-8.4%

City of Merriam

Ten-Year Major Equipment Replacement Schedule - For 2022 - 2031

Equipment Description	Year Bought	Cost	Life Expect	Year to Replace	Replace. Value	estimated										
						2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Public Works																
Unit 0117 - Altec AT41M	2017	143,523	17	2034	144,000											
Unit 2 - Digger Derrick Freightliner(bucket truck)	2004	118,168	15	n/a												
Unit 3 - Water Truck (in-house assembly)	2013	50,000	22	2035	160,000											
Unit 0419 Dump Truck 2019 F550 4x4	2019	7,900	15	2034	79,000											
Unit 0518 - Elgin Pelican (street sweeper)	2018	224,998	10	2028	224,998								225,000			
Unit 6 - 1-Ton Crewcab F350 PU	2016	39,513	11	2027	39,513							50,000				
Unit 7																
Unit 8 - Dump Truck - 2009 Intl 7400 6X4	2009	71,763	16	2025	95,000					95,000						
Unit 8 - Dump Bed	2009	27,272	16	2025	60,000					60,000						
Unit 9 - Dump Truck-2009 Intl 7400 6X4	2009	71,763	16	2025	95,000					95,000						
Unit 9 - Dump Bed	2009	27,272	16	2025	60,000					60,000						
Unit 1017 - Dump Truck-2017 Int'l	2017	89,250	16	2033	90,000											
Unit 1017 - Dump Bed	2017	47,362	16	2033	47,500											
Unit 1117 - Dump Truck-2017 Int'l	2017	89,250	16	2033	90,000											
Unit 1117 - Dump Bed	2017	47,362	16	2033	47,500											
Unit 1218 - Dump Truck 2019 Intl	2018	90,805	16	2034	92,000											
Unit 1218 - Dump Bed	2018	54,095	16	2034	45,000											
Unit 13 - 1 ton Truck- F350	2012	31,388	11	2023	55,500			55,500								
Unit 13 - Service Body	2012	11,607	11	2023	25,000			25,000								
Unit 14 - 2007 Chevy Impala	2002	18,000		n/a												
Unit 15																
Unit 16 - 2007 Crown Vic	2005	18,084		n/a												
Unit 17 - 40 Yard Claw Truck	2016	209,226	12	2028	210,000								210,000			
Unit 18 - Utility Truck (non replaceable)from Fire Dept	1999	114,000	22	n/a												
Unit 1906 -2006 F250 (from Police dept.)	2006			n/a												
Unit 20 - Loader - John Deere 544k	2015	80,000	14	2029	145,000									145,000		
Unit 21 - Broce Sweeper 71	1971	5,914	53	2024	61,384				61,384							
Unit 2216 - John Deere 410L Backhoe	2016	118,578	17	2033	118,578											
Unit 23 - Skid Loader Case	2011	50,665	23	2034	51,000											
Unit 24 - Skid Loader Case	1999	40,308	23	2022	72,000		72,000									
Unit 25 - Mini Excavator	2005	26,000	16	2021	45,000	45,000										
Unit 26 - Gator for PW/Parks	2014	8,000	10	2024	16,000				16,000							
Unit 27 - Kubota Tractor	1999	17,199	26	2025	18,000					18,000						
Unit 28 - Kubota Tractor M5140	2011	25,005	25	2036	29,500											
Unit 29 - Kubota Tractor M8560HF	2013	30,821	25	2038	32,000											
Unit 3217 - John Deere WHP61A mower	2017	9,091		N/A	9,500											
Unit 3317 - John Deere Z930m EFI mower	2017	9,997	5	2022	10,000		10,000					10,000				
Unit 3417 - John Deere Z930m EFI mower	2017	9,997	5	2022	10,000		10,000					10,000				
Unit 3521 - Hustler Super S	2021	8,666	5	2026	10,000	8,666						10,000				
Unit 3617 - John Deere Z930m EFI mower	2017	9,997	5	2022	10,000		10,000					10,000				
Unit 3717 - John Deere Z930m EFI mower	2017	9,997	5	2022	18,000		18,000					18,000				
Unit 50 - Asphalt Paver Box - Bomag Paver	2010	63,975	20	2030	84,000										84,000	
Unit 51 - Air Compressor - Ingersallrand	2002	6,195	22	2024	23,000				23,000							
Unit 53 -Drum Roller (Hamm HD131VV) plus Tilt Trailer	2016	71,542	20	2036	71,542											
Unit 6118 - Snow Plow Unit 12 Henke	2018	7,000	20	2038	7,733											
Unit 63 - Snow Plow	2019	5,127	19	2038	15,000											
Unit 64 - Snow Plow	2019	5,127	19	2038	15,000											
Unit 65 - Snow Plow	2020	3,950	20	2040	13,000											
Unit 66 - Snow Plow	2020	7,000	20	2040	13,000											
Unit 67 - Sander - 10y. Warren	2006	15,000	20	2026	19,000						19,000					
Unit 68 - Sander - 10y. Warren	2013	14,704	20	2033	15,500											
Unit 6918 - Sander - Warren	2018	18,924	20	2038	18,924											
Unit 7018 - Sander -Warren	2018	18,924	20	2038	18,924											
Unit 71 - Sander - 10y. Warren	2014	14,575	18	2032	16,500											
Unit 72 - Kimco Salt Conveyor	2013	30,800	15	2028	60,000								60,000			
Unit 74 - Self Propelled Concrete Saw	2012	21,835	12	2024	26,010				26,010							
Unit 90 - 30' Gooseneck trailer 2016 PJ LY302	2016	14,348	17	2033	14,348											
Unit 91 - 2004 Paver trailer	2014	4,895	20	2034	25,000											
Unit 92 - 1982 triple axle trailer	1982	1,045	43	2025	27,050					27,050						
Unit 93 - Concrete trailer	1987	2,500	40	2027	26,000							26,000				
Unit 94 - 1986 Roller trailer	1986	2,500	34	2020	10,000	10,000										

City of Merriam Ten-Year Major Equipment Replacement Schedule - For 2022 - 2031

Equipment Description	Year Bought	Cost	Life Expect	Year to Replace	Replace. Value	estimated 2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Unit 95 - 1986 Wire trailer	1986	2,600	40	2026	15,000						15,000					
Unit 96 - Arrow Board	2007	5,500	15	2022	17,000		17,000									
Unit 97 - Mower - Rhino Flex Wing FR180	2012	21,698	11	2023	25,000			25,000								
Unit 98 - Mower - Flail Mower RHD88	2012	6,868	11	2023	8,000			8,000								
Unit 99 - Mower - Rhino fm100	2002	3,200	20	2022	5,000											
Unit 105 - Cold planer	2010		12	2022	29,000		29,000									
Unit 110 - Felling tilt trailer	2016	11,016	20	2036	11,000											
Unit FM0116 - Colorado pickup	2015	21,000	15	2030	21,000										21,000	
Unit FM0220 2020 Ram 1500	2020	32,000	11	2031	32,000											
Unit FM0312 Chevrolet Colorado 4x4	2012	25,000	20	2032	28,000											
Snap on Scan tool	2017	11,754	10	2027	12,000							12,000				
Summa Cutter for sign shop	2018	6,150	9	2027	6,150							6,150				
GPS device (GEO system/software)	2014	9,700	9	2023	8,000			8,000								
Radio System Replacement	2020	35,000	10	2030	87,000										87,000	
Cable locator/fault locator	2014	5,000	12	2026	6,000						6,000					
Heavy truck post lift	2016	50,000	25	2041	50,000											
Heavy truck post lift	2020	46,000	24	2044	46,000											
Liquid Calcium tank and pump	2015	4,000	16	2031	8,000											8,000
Subtotal Public Works						63,666	166,000	121,500	126,394	355,050	40,000	152,150	495,000	145,000	192,000	8,000
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Subtotal Public Works adjusted for inflation						63,666	169,320	126,409	134,130	384,318	44,163	171,346	568,599	169,891	229,458	9,752
Fire																
Pumper E-One Top Mount (Engine 46)	2020	750,000	18	2038	686,000											
Pumper Pierce	2011	500,000	18	2029	600,000									600,000		
Quint (Aerial replacement)	2019	600,000	18	2037	820,000											
Chevy 4x4 Tahoe	2013	33,000	10	2023	35,000			35,000								
Ford Fusion (Fire Inspector)		19,000	10	2025	19,000					19,000						
Imaging Camera	2006	9,000	13	2019	9,000	5,000										9,500
Imaging Camera	2019	11,060	10	2029	9,000								9,500			
Breathing Air Compressor	2007	34,000	20	2027	45,000							45,000				
Radio sytem replacement	2020	125,000	10	2030	135,000										135,000	
Protective Clothing	2017	31,355	10	2027	31,500		26,600		50,000							
Self-Contained Breathing Apparatus	2013	143,000	15	2028	150,000	115,000										
Extrication Tool (combi-tool device) for T46	2019	23,000	15	2034	15,000											
Extrication Tool	2012	23,336	10	2022	32,000				32,000							
Large Diameter Hose	2013	10,000	10	2023	10,000			10,000								
Large Diameter Hose	various	10,000	10	2014	10,000											
Large Diameter Hose	various	10,000	10	2015	10,000											
AED Replacements (City-Wide)	2006	22,327	8	2014	26,000											
Reclining Chairs for Night Shifts	2019	10,000	10	2029	26,000										26,000	
Bunk Mattress Replacement	2015	5,000	7	2022	8,800		8,800								8,000	
Boat/ Motor (motor life may be up to 20 years)	2009	5,511	10	n/a	10,000										10,000	
Subtotal Fire Department						120,000	35,400	45,000	82,000	19,000	0	45,000	0	653,500	135,000	9,500
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Subtotal Fire Department adjusted for Inflation						120,000	36,108	46,818	87,019	20,566	0	50,677	0	765,679	161,337	11,580
Police																
Unit 1: 2021 Ford Explorer - Hybrid	2021	36,000	6	2027	36,000	36,000										
Unit 2: 2021 Dodge Durango	2021	36,000	6	2027	36,000	36,000										
Unit 3: 2017 Ford Explorer SUV	2017	27,147	6	2023	36,000			36,000							36,000	
Unit 4: 2020 Ford Explorer SUV	2020	36,000	6	2026	36,000						36,000					
Unit 5: 2016 Ford Explorer SUV	2016	26,493	6	2022	36,000		36,000							36,000		
Unit 6: 2015 Ford Explorer SUV	2015	22,500	6	2022	36,000		36,000							36,000		
Unit 7: 2015 Ford Explorer SUV	2015	22,500	6	2021	36,000	36,000								36,000		
Unit 8: 2021 Ford Explorer SUV	2021	32,380	6	2027	36,000	36,000								36,000		
Unit 9: 2018 Ford Explorer	2018	27,812	6	2024	36,000				36,000							36,000
Unit 10: 2018 Ford Explorer	2018	27,812	6	2024	36,000				36,000							36,000
Unit 11: 2015 Ford Taurus - blue Inv/admin	2015	24,000	10	2025	25,000					25,000						
Unit 12: 2018 Toyota Camry - Investigations	2018	25,300	10	2028	25,000									25,000		
Unit 13: 2009 Toyota Corolla - Investigations	2009	18,000	10	2022	25,000		25,000									
Unit 15: 2015 Chevrolet Impala - Investigations	2015	18,189	10	2025	23,000					25,000						

City of Merriam Ten-Year Major Equipment Replacement Schedule - For 2022 - 2031

Equipment Description	Year Bought	Cost	Life Expect	Year to Replace	Replace. Value	estimated											
						2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
Unit 16: 2018 Chevrolet Impala - Investigations	2018	23,054	10	2028	25,000									25,000			
Unit 17: 2014 Ford Explorer SUV- ACO Vehicle	2014	32,380	10	2024	36,000				36,000								
Unit 18: 2019 Toyota Camry	2019	25,000	10	2029	25,000										25,000		
Unit 19: 2015 Ford Taurus - unmarked	2015	24,000	10	2025	25,000					25,000							
Unit 20: 2017 Ford F-250 CSO Truck	2017	39,601	10	2027	40,000							40,000					
Electronic Signboard/Trailer	2017	24,595	11	2028	25,000								25,000				
Electronic Signboard/Trailer	2018	16,000	11	2029	25,000									25,000			
2021 Arising 16' Trailer - sliver	2021	7,500	10	2031	10,000												10,000
Sunray Radar Trailer	2004	8,833	7	2011	9,000												
E-Ticketing System (Hardware)	2012		15	2027	75,000							75,000					
Radio System	2020	417,000	10	2027	417,000											417,000	
Outdoor Warning System (4 sirens)	2012	60,000	20	2032	70,000												
Handgun Replacment	2017	26,500	8	2025	26,500					26,500							
Rifles	2019	48,000	10	2029	48,000		20,000								48,000		
Shotguns	2020	5,000	8	2028	5,000								5,000				
Taser		125,000	8	2021	125,000	25,200	25,200	25,200	25,200	25,200			115,000				
Gasmasks	2004	8,000	10	2022	25,000		25,000										
Balistic Shields	2017	12,000	5	2023	23,000			12,000					12,000				
Automated External Defibrillator					25,000												
Subtotal Police Department						169,200	167,200	73,200	133,200	126,700	36,000	259,000	279,000	134,000	489,000	10,000	
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%	
Subtotal Police Department adjusted for Inflation						169,200	170,544	76,157	141,353	137,144	39,747	291,676	320,483	157,002	584,400	12,190	
Com. Dev./CIP																	
Chevy Colorado #3 CD #3 - Bldg Inspector (Tony)	2017	24,853	20	2037	25,000												
Chev Colorado p/u - CD #5 Neighborhood Ser Mgr (Davik)	2015	26,500	20	2035	26,500												
Unit 16: 2007 Ford Crown Victoria - Investigations (Do not	2007	20,800	n/a	n/a													
Chevy Colorado CD #1- Rental Insp (Doug)	2016	26,500	16	2032	26,500												
Ford F150 CD #4 - Codes Insp (Bob)	2014	26,500	20	2034	26,500												
Subtotal Community Development						0	0	0	0	0	0	0	0	0	0	0	0
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%	
Subtotal Community Development adjusted for Inflation						0	0	0	0	0	0	0	0	0	0	0	0
CIP Administration																	
Subtotal Community Development						0	0	0	0	0	0	0	0	0	0	0	0
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%	
Subtotal Community Development adjusted for Inflation						0	0	0	0	0	0	0	0	0	0	0	0
City Hall/Administration																	
Bear Fountain "repatina"																	
City Hall Vehicle - to be considered in the future																	
Subtotal City Hall						0	0	0	0	0	0	0	0	0	0	0	0
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%	
Subtotal City Hall adjusted for Inflation						0	0	0	0	0	0	0	0	0	0	0	0
Software/Hardware																	
Full Court Software	2012																
Telephone Upgrade							133,000										
Agenda Software							8,500										
Replacements per Schedule/Tech Reserve						33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000
(PD) Cameras - Body/in-car plus server (or cloud) storage	2019																
(PD) 11 mobile data terminals/with docking stations	2019																
Camera surveillance upgrades for city facilities	2019																
License Plate Reader System for PD	2018				30,000												
New Phone System Equipment				2030													
Financial Accounting Software	2009					30,000	250,000										
City-Wide WIFI Equipment						10,000											

City of Merriam

Ten-Year Major Equipment Replacement Schedule - For 2022 - 2031

Equipment Description	Year Bought	Life Cost	Expect	Year to Replace	Replace. Value	estimated											
						2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
Training Room and MVB Presentation System Upgrade						20,000											
City Door Lock System						8,350	8,350										
Subtotal Software/Hardware						101,350	432,850	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%	
Subtotal Software/Hardware adjusted for Inflation						101,350	441,507	34,333	35,020	35,720	36,435	37,163	37,907	38,665	39,438	40,227	

Parks & Recreation

Brown Park Playground/Swing Equip. & Surfacing Replac	2014		15	2029	115,000												115,000
Campbell Park playground equipment replacement	2013		15	2028	47,745												47,745
Campbell Park swing set replacement	2011		15	2026	32,000						32,000						
Chatlain Park playground equipment replacement	2015		15	2030	87,000												87,000
Nissan Quest van	2008	19,000	12	2020	32,600		32,600										
Quail Creek Park playground equipment replacement	2017		15	2032	75,000												
Quail Creek Park swingset/surface	2012		15	2027	32,960							32,960					
Waterfall Park Picnic Shelter	n/a		30	2025	90,000					90,000							
Waterfall Park Playground/Swing Equip. & Surface Replac	2018		15	2033	105,000												
Chatlain Park swingset replacement	2007		13	2020	32,000	86,000											
Marketplace Digital Sign		30,000		2023					30,000								
Disc Golf Course Install- 9 hole @ Waterfall		9,000															

Merriam Community Center

Aquatics

Pool Lifts (3)	2020	15,000	10															15,000
Depth Charges w/ activator (3)	2020	18,500																
Shimmer sheet	2020	22,000																
Waterfall #3 (water table)	2020	18,000																
Daisy Raindrop	2020	23,000																
River Boost Pump Activity #4	2020	7,000																
Recirculation Activity Pump #2	2020	6,500																
Slide Boost Pump #5	2020	5,000																
Sand Filter (Activity Pool) (2)	2020	26,000	15															
Heater (Activity Pool)	2020	55,000																
Heater (Therapy Pool)	2020	15,000																
Chemical Controller (Therapy)	2020	6,500																
Chemical Controller (Activity)	2020	8,900																
Waterslide (42" open body)	2020	85,000																
Water Slide (8' open family)	2020	60,000																
Main Drains (6)	2020	31,530	10															31,530
Syblade Fans (2)	2020	6,200																
Underwater lights (17)	2020	13,600																
Starting Platforms (8)	2020	20,000																
Lifeguard Chair (2)	2020	6,200	10															6,200
Dive Stands (2)	2020	23,000																
Diving Boards (2)	2020	11,400																
Aqua Zip'N	2020	18,000																
Spill Mix	2020	22,000																
Aneth Bloom	2020	14,000																
Recirculation Pump (Outdoor)	2020	7,500																
Sand Filters (Outdoor Pool) (5)	2020	75,000	15															
Chemical Controller (Outdoor)	2020	8,900																
Deck Showers (2)	2020	9,400																
USA Shade and Fabric Structure	2020	41,000																
Concession Cart w/Cover	2020	19,000																
Deck Furniture	2020	42,000																
Equipment / Furniture																		
Art Gallery Display Material	2020	5,000																
Swim Suite Dryers (SUITMATE - 4)	2020	7,040																
Strength Equipment	2020	60,000																
Pedestal Showcases - Art Gallery	2020	12,000																
Classroom Tables (36)	2020	10,800																
25' Garland Tree w/Lights	2020	6,500																

City of Merriam Ten-Year Major Equipment Replacement Schedule - For 2022 - 2031

Equipment Description	Year Bought	Cost	Life Expect	Year to Replace	Replace. Value	estimated										
						2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Leased Cardio Equipment	2020	112,000	2023					112,000								
Childwatch Chairs (18)	2020	5,450														
Art Gallery Chairs (6)	2020	9,070														
Conference Table	2020	8,100														
60" Round Tables (Mitylite - 28)	2020	15,210														
Event Chairs (Mitylite -224)	2020	48,500														
Conference Chairs - (12)	2020	8,100														
Adirondack Chairs	2020	15,300														
Umbrella Table / Chairs (3 / 10)	2020	18,100														
Fitness Bench (Yoga 2)	2020	7,800														
Boomerng Benches (7)	2020	13,800														
Lounge Chairs (5)	2020	7,500														
Party Room Chairs (46)	2020	10,000														
Watson Tables (4 - party room)	2020	6,250														
Open Work Stations	2020	11,300														
Private Office Desk Units (3)	2020	18,400														
Contingency																
Subtotal Parks/Recreation						86,000	32,600	142,000	0	90,000	32,000	32,960	47,745	115,000	139,730	0
Inflationary Factor(Adjusted by 2.0% Annually)						100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Subtotal Parks/Recreation adjusted for Inflation						86,000	33,252	147,737	0	97,419	35,331	37,118	54,844	134,741	166,990	0

Facilities																
Flooring/Carpet - PD	2018	50,000		2017	50,000											
Flooring/Carpet - City Hall	2020															
Flooring/Carpet - Fire	2019	8,500	15	2034	11,000											
Flooring/Carpet - MCC	2020															
Flooring - Luxury Vinyl Tile MCC	2020															
Flooring/Carpet - Public Works	2014	13,000	18	2032	14,300											
Flooring - Tile Carpting - Walk Off Mats MCC	2020															
Flooring - Rubber Fitness Flooring CC	2020															
Emergency Generator - City Hall						30,000										
Emergency Generator - PD						70,000		70,000								
Fire Overhead Doors (6) plus openers	1998	28,000	20	2016	40,000											
HVAC - City Hall	2004		20	2024	100,000				100,000							
HVAC - Fire	2014		15	2029												
Conference Rooms Technology				2016												
Community Training Room Upgrades	2016															
HVAC - MVB																
HVAC - Public Works	2020		25	2045	54,000											
HVAC - Trane IntelliPack Rooftop Air Conditioners (3) MCC	2020		25													
Roof - City Hall	2004		15	2019		50,000										
Roof - MVB																
Roof - Public Works	1996		50	2046	100,000											
Roof - Firestone Roofing MCC	2020		30													
Other -Electric Hoist PW	2002	15,057	20	2022	20,000		20,000									
Other - Coats Tire Changer PW	2020	13,500	8	2028	13,500									13,500		
Other - Hunter Wheel Balancer PW	2016	4,400	12	2028	9,000									9,000		
Other - Challenger vehicle lift PW	2002	4,200	21	2023	7,500			7,500								
Other - Pressure Washer/Car Wash (Hotsy) PW	2019	8,495	10	2029	9,000										9,000	
Other - Shop Air Compressor PW	2014	3,704	15	2029	6,000										6,000	
Other - Bay Vehicle Exhaust System Fire	2007	33,325	35	2042	36,000											
Other - Bunkroom Furnace Fire	2012	5,000	15	2027	7,000							7,000				
Other - Fire Alarm Panel Fire	2013	5,000	15	2028	5,000									5,000		
Other - Fire Alarm Panel (City Hall)	2004	10,000	20	2024	15,000				15,000							
Other - Kitchen Appliances Fire	various	10,000	10	2029	10,000			6,000							10,000	
Other - Irrigation system Marketplace	2018	15,309														
Other - Water Coolers (3) MCC	2020	5,400														
Other - Courtyard Drinking Fountain MCC	2020	9,200														
Other - Long Knight Backed Bench (3) MCC	2020	11,700														
Other - Gas Water Heater MCC	2020	7,300														

City of Merriam Ten-Year Major Equipment Replacement Schedule - For 2022 - 2031

Equipment Description	Year Bought	Life Expect	Year to Replace	Replace. Value	estimated 2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Other - Irrigation Pumping Station MCC	2020	27,100													
Other - Thermostatic Mixing Valve MCC	2020	6,400													
Other - Folding Panel Partitions (2) MCC	2020														
Other - Glass Marker Boards (19) MCC	2020														
Other - Haiku Remote Ceiling Fans (6) MCC	2020														
Other - Partitions (Restrooms, LockerRooms, Change Room) MCC	2020														
Other - Height Adjustable Basketball Goals MCC	2020														
Other - Divider Curtain MCC	2020														
Other - Automatic Volleyball Goal MCC	2020														
Other - Omni Sports Resilient Athletic Surface MCC	2020														
Other - Fire Alarm System MCC	2020														
Other - Kone Elevator (2) MCC	2020														
Other - Koala Care Changing Stations (6) MCC	2020	7,400													
Other - Lockers (98) MCC	2020														
Other - Omnideck Wash Bars (4) MCC	2020	56,400													
Other - Roller Window Shades MCC	2020														
Other - Blck Echelon Ornamental Fencing MCC	2020														
Other - Desert Aire Select Aire Plus MCC	2020														
Other - Walk-in Refrigerator MCC	2020	10,800													
Other - Hoshizaki Ice Machine (2) MCC	2020	10,800													
Other - Scissor Lift w/ Harness MCC	2020	11,000													
Other - Whirlpool Refrigerator (3) MCC	2020	15,660													

Subtotal Facilities	80,000	26,000	77,500	115,000	0	0	7,000	27,500	25,000	0	0
Inflationary Factor(Adjusted by 2.0% Annually)	100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Subtotal Parks/Recreation adjusted for Inflation	80,000	26,520	80,631	122,039	0	0	7,883	31,589	29,291	0	0

Grand Totals	620,216	860,050	492,200	489,594	623,750	141,000	529,110	882,245	1,105,500	988,730	60,500
Inflationary Factor(Adjusted by 2.0% Annually)	100%	102%	104%	106%	108%	110%	113%	115%	117%	120%	122%
Total adjusted for Inflation	620,216	877,251	512,085	519,561	675,167	155,675	595,864	1,013,422	1,295,269	1,181,624	73,749

Equipment Reserve Fund - Summary

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Beginning Fund Balance	1,022,307	1,042,091	904,840	1,132,755	1,353,194	1,418,027	2,002,352	2,146,488	1,873,066	1,317,796	876,172
Less purchases:											
Equipment replacement from above	620,216	877,251	512,085	519,561	675,167	155,675	595,864	1,013,422	1,295,269	1,181,624	73,749
Subtotal	402,091	164,840	392,755	613,194	678,027	1,262,352	1,406,488	1,133,066	577,796	136,172	802,423
Plus transfers-in and revenues:											
Interest earnings	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
General Fund transfers	600,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000
General Fund transfers for new CC (contingent upon revenue)											
Proceeds from sales of assets/other	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Ending Fund Balance - Projected	1,042,091	904,840	1,132,755	1,353,194	1,418,027	2,002,352	2,146,488	1,873,066	1,317,796	876,172	1,542,423

Bond and Interest Fund:

Revenues:

Property Tax: No change proposed to the final mill levy of 27.558 (26.520 General; 1.038 Bond).

Motor Vehicle Tax: Based on estimates provided by Johnson County. The distribution formula is based upon Merriam's mill rate relative to the overall, average county mill. Motor vehicle tax collections are projected to increase by 0.4%.

Transfers from CIP Fund: This is the additional amount needed to finance the debt service payments on capital improvement projects.

Expenditures:

Principal and Interest: These amounts are derived from the debt service schedule for the City's outstanding debt of \$17,075,000 (as of June 30, 2021). All existing debt will be extinguished by 2027.

Bond and Interest Fund

	Audited 2020	Budget 2021	Estimated 2021	Proposed 2022	Increase Over 2021 Budget	% Change
REVENUES						
Beginning Balance	\$ 200,754	\$ 73,526	\$ 289,068	\$ 24,530	\$ (48,996)	-66.6%
Property Taxes	165,888	178,067	178,117	190,369	12,302	6.9%
City Sales/Use Taxes	1,898,739	1,829,401	1,956,250	1,976,250	146,849	8.0%
Other Taxes	18,975	19,570	19,570	19,808	238	1.2%
Investment Income	12,837	2,000	2,000	2,000	-	0.0%
Subtotal Revenues	2,096,439	2,029,038	2,155,937	2,188,427	159,389	7.9%
Transfers In	1,200,000	1,200,000	800,000	1,050,000	(150,000)	-12.5%
Total Resources	\$ 3,497,193	\$ 3,302,564	\$ 3,245,005	\$ 3,262,957	\$ (39,607)	-1.2%
EXPENDITURES						
Debt Service	\$ 3,208,125	\$ 3,220,475	\$ 3,220,475	\$ 3,241,700	\$ 21,225	0.7%
Subtotal Expenditures	3,208,125	3,220,475	3,220,475	3,241,700	21,225	0.7%
Total Uses	\$ 3,208,125	\$ 3,220,475	\$ 3,220,475	\$ 3,241,700	\$ 21,225	0.7%
Ending Balance	\$ 289,068	\$ 82,089	\$ 24,530	\$ 21,257	\$ (60,832)	-74.1%

Capital Improvement Funds:

Revenues:

Transfer from General Fund: The target transfer is calculated as 50% of City Sales Tax plus 20% of the City's Use Tax. Additionally, 100% of the proceeds of the county "courthouse" sales tax are transferred. For 2022 a reduction of 25% from the target transfer was applied to maintain compliance with City's General Fund Balance Policy.

Transfer from I-35 Tax Increment Fund: Tax Increment Financing revenue from the I-35 TIF District less contractual payments to developers is available for eligible TIF projects.

¼ Cent Sales Tax for Streets/Stormwater: Special City sales tax effective from 1/1/21 through 12/31/30 to be used for capital improvements to City streets.

Intergovernmental Grant: Revenues are from various governmental agencies who partner with the City on the capital projects. Budget 2022 includes a Johnson County CARS grant for 55th Street; Merriam Drive to West City Limits.

Expenditures:

Transfer to Bond and Interest Fund: This is the additional amount needed to finance the debt payments on capital improvement projects, including the new recreational facility.

Reserve for Future Years: This balance will fund future projects scheduled in the 5-year CIP plan.

Project Administration: Budget is increased \$2,198 or 0.8% over prior year budget.

- **Salaries and Benefits:** Decreased by \$291 or (-0.1%) due to annual merit raises and benefit increases as outlined in the cover letter. In addition, a long-time employee retired in late 2020.

Capital Improvements: This is the amount of scheduled expenditures (excluding the transfer to General Fund) per the 5-year CIP plan. Expenditure Summary by Project follows the fund budget page.

Capital Improvements Fund

	Audited 2020	Budget 2021	Estimated 2021	Proposed 2022	Increase Over 2021 Budget	% Change
REVENUES						
Beginning Balance	\$ 24,939,187	\$ 13,130,832	\$ 16,820,573	\$ 19,958,106	\$ 6,827,274	52.0%
Sales Tax	1,898,739	1,829,401	1,956,250	1,976,250	146,849	8.0%
Miscellaneous	867,804	2,051,950	907,736	1,173,472	(878,478)	-42.8%
Investment Income	267,694	125,000	125,000	125,000	-	0.0%
Subtotal Revenues	3,034,237	4,006,351	2,988,986	3,274,722	(731,629)	-18.3%
Transfers In	4,241,802	2,101,544	4,811,167	3,413,375	1,311,831	62.4%
Total Resources	\$ 32,215,226	\$ 19,238,727	\$ 24,620,726	\$ 26,646,203	\$ 7,407,476	38.5%
EXPENDITURES						
Personal Services	\$ 197,155	\$ 235,101	\$ 220,995	\$ 234,810	\$ (291)	-0.1%
Contractual Services	18,884	51,111	48,044	53,600	2,489	4.9%
Commodities	942	4,800	4,512	4,800	-	0.0%
Capital Improvements	13,977,672	4,728,635	3,589,069	5,295,096	566,461	12.0%
Subtotal Expenditures	14,194,653	5,019,647	3,862,620	5,588,306	568,659	11.3%
Transfers Out	1,200,000	1,200,000	800,000	1,050,000	(150,000)	0.0%
Total Uses	\$ 15,394,653	\$ 6,219,647	\$ 4,662,620	\$ 6,638,306	\$ 418,659	6.7%
Ending Balance	\$ 16,820,573	\$ 13,019,080	\$ 19,958,106	\$ 20,007,897	\$ 6,988,817	53.7%

**Capital Improvements Fund Budget by Line Item:
CIP Administration**

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 135,429	\$ 158,411	\$ 148,906	\$ 153,165
Benefits	61,726	76,690	72,089	81,645
Total	197,155	235,101	220,995	234,810
Contractual Services				
Outsourced & Special Engineering	15,484	45,000	42,300	45,000
Motor Vehicle Repair	-	500	470	500
Education and Training	-	900	846	900
Dues and Subscriptions	3,074	3,500	3,290	6,500
Printing and Publishing	-	111	104	-
Communications	326	400	376	400
Travel Expenses	-	200	188	200
Other Contractual	-	500	470	100
Total	18,884	51,111	48,044	53,600
Commodities				
Office Supplies & Other	381	500	470	500
Meals, Receptions, Catering	-	1,000	940	1,000
Uniforms, Books, Other Supplies	-	300	282	300
Gasoline, Tires & Vehicle Supplies	561	3,000	2,820	3,000
Total	942	4,800	4,512	4,800
Department Total	\$ 216,981	\$ 291,012	\$ 273,551	\$ 293,210

**Capital Improvement Program - Five Year Plan
Expense Summary by Project**

Project Name	City Project Number	Total through 2020	Total Project Estimate	2021	2022	2023	2024	2025	2026
General Projects									
City Hall Exterior Improvements	GM2001	44,742	344,742		300,000				
Comprehensive Plan Revision/Update	GM1901	221,754	251,754	30,000					
Downtown Revitalization	GM1902	162,914	1,787,914	75,000	250,000	250,000	800,000	250,000	
Project Administration	GMMY99	-	1,872,276	291,013	292,685	303,871	315,634	328,015	341,058
Residential Streetlight Program	GM0403	-	600,000	150,000	150,000	150,000	150,000		
Sidewalk Program - Citywide in-fill	GM1704	639,860	639,860						
Comprehensive Bike & Trail Plan Study	GM2104	-	405,000	30,000	75,000	75,000	75,000	75,000	75,000
Streetlight LED Conversion Program	TBA	-	300,000					150,000	150,000
Upper Turkey Creek Drainage Improvement	GM0204	-	5,914,000				1,914,000	2,000,000	2,000,000
Contingency	GMGNPR	-	888,900		77,500	47,500	293,900	247,500	222,500
Total General Projects		1,069,270	10,215,888	576,013	1,145,185	826,371	3,548,534	3,050,515	2,788,558
I-35 Redevelopment District Projects									
W. Frontage Rd Curb/Gutter	GT1701	-	2,409,021	245,158	2,163,863				
Contingency	GMGNRD	-	216,386		216,386				
Total I-35 Redevelopment District Projects		-	2,625,407	245,158	2,380,249	-	-	-	-
Special Sales Tax Projects - Stormwater/Streets									
Special Sales Tax Stormwater/Street exp 12/2030									
Traffic Signal Upgrades	TBA		175,000		35,000	35,000	35,000	35,000	35,000
W. Vernon Place PES	GM2101	-	50,000	50,000					
E. Frontage Road - 67th Street to 75th Street	GC2102	216,860	1,945,760	1,728,900					
55th St - Merriam Dr to W. City Limit	GC2301	-	2,649,309	277,366	2,371,943	-			
Lowell Street - Johnson Dr to 55th Terr	TBA		30,000		30,000				
Merriam Dr - Johnson Drive to 55th Street	GC2201	-	4,091,395		457,416	3,633,979			
50th Terr/England St to Kessler Lane Drainage	TBA	-	1,515,104		117,092	1,398,012			
49th St - Antioch to Switzer	GC2401	-	2,592,735			270,330	2,322,405		
Merriam Dr - 55th St to Antioch	GC2101	-	3,373,358				376,347	2,997,011	
2025 Street & Drainage Improvements	TBA	-	1,948,900				165,000	1,783,900	
Johnson Dr - Mackey to Lowell (E. City Limits)	TBA		760,787					81,379	679,408
Contingency	GM1105	-	1,685,922		301,145	533,732	289,875	489,729	71,441
Total Special Sales Tax Projects - Stormwater/Streets		216,860	20,818,270	2,056,266	3,312,596	5,871,053	3,188,627	5,387,019	785,849
Maintenance Program									
Goodman Street, 55th Street, 51st Terrace	TBA	-	650,000	650,000					
Farley Street, 57th Street, Hocker Drive	TBA	-	630,000		630,000				
Sherwood Forest, Farley Street, 60th St. & 60th Terr	TBA	-	625,000			625,000			
Benson Street, 50th Terrace, Booker Drive	TBA	-	667,000				667,000		
49th Ter, Grant Street, England Street, Grandview Ave.	TBA	-	658,000					658,000	
57th St., 58th St., 58th Terr., Hocker Dr., Kessler Ln	TBA	-	646,000						646,000
Small Drainage Projects - Replacement/Rehabilitation	GM1103	-	2,816,000	350,000	500,000	500,000	500,000	500,000	466,000
Sidewalk Maintenance/Repair Program	GM2002	-	958,000	150,000	170,000	175,000	133,000	142,000	188,000
Contingency	GM0303	-	650,000		130,000	130,000	130,000	130,000	130,000
Total Maintenance Program		-	3,230,000	1,150,000	1,430,000	1,430,000	1,430,000	1,430,000	1,430,000
Rec Facility Construction									
Rec Facility Construction	BM1802	36,490,955	36,590,955	100,000					
Total Recreation Facility		36,490,955	36,590,955	100,000	-	-	-	-	-
Totals		37,777,085	77,409,799	4,127,437	8,268,030	8,127,424	8,167,161	9,867,534	5,004,407

Compensation Plan

FULL TIME POSITIONS EFFECTIVE JANUARY 1, 2022

Position	Range Bottom	Range Top
City Administrator	109,833	164,749
Assistant City Administrator	96,835	145,253
Police Chief	96,835	145,253
Police Captain	70,672	106,009
Sergeant	58,511	87,766
Master Police Officer	48,438	72,657
Police Officer	45,482	68,223
Crime Analyst	45,482	68,222
Community Service Officer	35,354	53,031
Records Clerk	33,196	49,794
Community Development Director	90,925	136,387
Building Inspector	45,482	68,223
Neighborhood Services Manager	54,940	82,410
Code Compliance Officer/Part-Time Code Compliance Planner I	40,099	60,149
Administrative Coordinator	48,438	72,657
Project Coordinator	37,652	56,479
Administrative Coordinator	45,493	68,229
Finance Director	37,652	56,479
Accountant	90,925	136,387
Accounting Clerk	51,587	77,380
Network and Communication Administrator	35,354	53,031
Human Resources/Risk Manager	85,376	128,063
Communication and Public Engagement Manager	70,672	106,009
City Clerk	58,511	87,766
Administrative Assistant	51,587	77,380
Administrative Coordinator	33,196	49,794
Visitors' Bureau Director	37,652	56,479
Graphic Designer/Communication Specialist	51,587	77,380
Court Administrator	42,706	64,059
Court Clerk/Part Time Court Clerk	51,587	77,380
	33,196	49,794

Compensation Plan

FULL TIME POSITIONS (continued) EFFECTIVE JANUARY 1, 2022

Position	Range Bottom	Range Top
Public Works Director	96,835	145,252
Public Works Superintendent	58,511	87,766
Facilities Superintendent	58,511	87,766
Foreman	45,482	68,222
Public Works Technician	42,706	64,059
Mechanic II	45,482	68,222
Mechanic I	40,099	60,149
Maintenance Worker III	37,652	56,479
Maintenance Worker II	33,196	49,795
Maintenance Worker I/Part Time Maintenance Worker I	31,171	46,757
Facility Maintenance Worker III	37,652	54,822
Facility Maintenance Worker II	33,196	49,795
Facility Maintenance Worker I/Part Time Facility Maintenance Worker I	31,171	46,757
Administrative Coordinator	37,652	56,479
Parks & Recreation Director	90,925	136,387
Assistant Parks & Recreation Director	66,365	99,547
Recreation Supervisor	51,587	77,380
Aquatics Supervisor	51,587	77,380
Administrative Supervisor	50,824	76,236
Aquatics Coordinator	37,653	56,479
Fitness Coordinator	37,653	56,479
Recreation Coordinator	37,653	56,479
Customer Service Rep	33,195	49,795
Porter	31,171	46,757

ELECTED POSITIONS EFFECTIVE JANUARY 1, 2022

Position	Range Bottom	Range Top
Mayor	12,801	12,801
City Councilmembers	5,804	5,804

Compensation Plan

PART TIME & SEASONAL POSITIONS EFFECTIVE JANUARY 1, 2022

Position	Range Bottom	Range Top
Seasonal Laborer	11.75	18.62
Landscape Technician	13.82	21.10
Part Time Farmers Marketplace Assistant Coordinator	12.40	18.62
Part Time Farmers Marketplace Coordinator	14.07	21.10
Facility Attendant	12.40	18.62
Child Watch Attendant	12.40	18.62
Fitness Attendant	12.40	18.62
Program Assistant	13.22	19.81
Head Lifeguard	12.40	18.62
Lifeguard	10.43	15.65
Slide/Concessions Attendant	8.87	13.31

Proposed

Authorized Paid Positions

Department	Position	Budget 2020	Budget 2021	Budget 2022
City Council	Mayor	1.00	1.00	1.00
	Councilmember	8.00	8.00	8.00
	Total	9.00	9.00	9.00
Administration	City Administrator	1.00	1.00	1.00
	Assistant City Administrator	1.00	1.00	1.00
	Finance Director	1.00	1.00	1.00
	City Clerk	1.00	1.00	1.00
	Accountant	1.00	1.00	1.00
	Human Resources/Risk Manager	1.00	1.00	1.00
	Communication/Public Engagement Mgr.	1.00	1.00	1.00
	Accounting Clerk	1.00	1.00	1.00
	Administrative Coordinator	1.00	1.00	1.00
	Management Intern	1.00	1.00	1.00
Total	10.00	10.00	10.00	
Information Services	Network and Comm. Administrator	1.00	1.00	1.00
	Total	1.00	1.00	1.00
Municipal Court	Court Administrator	1.00	1.00	1.00
	Court Clerk	1.75	1.75	1.75
	Total	2.75	2.75	2.75
Police Department	Police Chief	1.00	1.00	1.00
	Police Major	1.00	1.00	0.00
	Captain	2.00	2.00	3.00
	Sergeant	3.00	3.00	8.00
	Corporal	4.00	4.00	0.00
	Master Police Officer	11.00	11.00	9.00
	Police Officer*	8.00	8.00	9.00
	Crime Analyst	1.00	1.00	1.00
	Records Clerk	2.00	2.00	2.00
	Community Service Officer	2.00	2.00	2.00
	Crossing Guard	0.75	0.00	0.00
Total	35.75	35.00	35.00	
Fire Department	(Services through City of Overland Park after 2014)	Total	0.00	0.00
Total		0.00	0.00	0.00
Public Works	Public Works Director	1.00	1.00	1.00
	Public Works Superintendent	1.00	1.00	1.00
	Facilities Superintendent	1.00	1.00	1.00
	Foreman	2.00	2.00	2.00
	Asset Management Technician	1.00	0.00	0.00
	Public Works Technician	1.00	1.00	0.00
	Mechanic II	1.00	1.00	1.00
	Mechanic I	0.00	0.00	1.00
	Maintenance Worker III	1.00	1.00	1.00
	Maintenance Worker II	5.00	5.00	3.00
	Maintenance Worker I	3.00	3.00	5.00
	Facility Maintenance Worker II	1.00	2.00	2.00
	Facility Maintenance Worker I	1.72	0.00	0.00
	Landscape Technician	0.25	0.25	0.25
	Administrative Assistant	1.00	1.00	0.00
	Administrative Coordinator	0.00	0.00	1.00
	Seasonal Labor	3.96	3.96	3.96
Total	24.93	23.21	23.21	

Proposed

Authorized Paid Positions				
Culture and Recreation** and Special Events	Parks & Recreation Director	1.00	1.00	1.00
	Assistant Parks & Rec. Director	1.00	1.00	1.00
	Recreation Supervisor	1.00	1.00	1.00
	Administrative Clerk	1.00	1.00	1.00
	Porter	0.00	1.00	1.00
	Customer Service Rep	1.00	1.00	1.00
	Facility Attendant	2.00	2.00	2.00
	Child Watch Attendant	2.00	2.00	2.00
	Fitness Attendant	1.50	1.50	1.50
	Program Assistant	0.50	0.50	0.50
	Recreation Coordinator	1.00	1.00	1.00
	Fitness Coordinator	1.00	1.00	1.00
	Aquatics Supervisor	1.00	1.00	1.00
	Aquatics Coordinator	1.00	1.00	1.00
	Head Lifeguard	1.50	1.50	1.50
	Lifeguard	10.00	10.00	10.00
	Slide & Concessions Attendant	2.50	2.50	2.50
Total	29.00	30.00	30.00	
Visitor's Bureau	Visitor's Bureau Director	1.00	1.00	1.00
	Graphic Designer/Communication Specialist	1.00	1.00	1.00
	Total	2.00	2.00	2.00
Marketplace	Marketplace Coordinator	0.16	0.16	0.16
	Marketplace Asst. Coordinator	0.16	0.16	0.16
	Total	0.32	0.32	0.32
CIP Administration	Project Coordinator	1.00	1.00	1.00
	Administrative Assistant	0.40	0.40	0.40
	Total	1.40	1.40	1.40
Community Development	Director of Community Development	1.00	1.00	1.00
	Building Inspector/Official	1.00	1.00	1.00
	Neighborhood Services Manager	1.00	1.00	1.00
	Code Compliance Officer	2.00	2.00	2.00
	Planner I	1.00	1.00	1.00
	Administrative Clerk	1.00	1.00	1.00
Total	7.00	7.00	7.00	
City Total		123.15	121.68	121.68

Proposed

Authorized Paid Positions

Classification By Category				
	Full Time	85.00	86.00	86.00
	Part Time	33.62	31.15	31.15
	Seasonal	4.53	4.53	4.53
	Total	123.15	121.68	121.68

Note: All numbers given in full time equivalents (FTE). For instance, a part time employee working 10 hours per week (out of a possible 40 hours) would be counted as .25 FTE. Estimated reflects positions filled for some or all of the year.

* To facilitate training and to manage attrition, Council approved "over-hiring" by up to 2 FTE's when qualified candidates are available.

This page intentionally blank

CITY OF MERRIAM, KANSAS

Capital Improvement 5-Year Program

FINAL
8/2021



Table of Contents

City of Merriam 2022-2026 Capital Improvement Program

Introduction	Page #
Introduction to the Capital Improvement Program	3
Program Overview	
Five Year Capital Improvement Program Highlights	5
Five Year Capital Improvement Fund Forecast	8
CIP Expense Summary by Project	9
CIP Revenue Summary by Project	11
CIP Project Details	
Project Index	12
CIP Individual Project Pages	13
Maintenance Program	
Maintenance Program Project Pages	35
Additional Information	
Program History 1998-2020	44
Streetlight Program Map	48
TIF District Map	49

Five Year Capital Improvement Program – Introduction

Purpose of the Program

Cities continually face the need to repair and replace worn out and antiquated facilities and infrastructure and to build new ones that keep pace with citizen needs and community growth. To determine what, when, and where future improvements are to be made, the City Council adopts a Five Year Capital Improvement Plan which is reviewed and updated on an annual basis. The plan helps the City Council and staff better prepare for the future needs of the community while ensuring that adequate resources are available to finance those needs. Without this long range planning, public improvements may be given the wrong priorities, be poorly located, or unrealistic due to lack of available financial resources.

To formulate the Five Year Capital Improvement Plan, it is necessary to forecast funds available each year in the plan. The forecast is based upon facts and assumptions including actual trends and forecasted trends for revenues and construction costs. Typically, the forecast will demonstrate that the City does not have unlimited funds and that priorities must be established. With suggestions and input from City staff and the citizens of the community, the Council must undertake the task of prioritizing numerous projects and allocating them to the future years as funds are available.

This Five Year Capital Improvement Plan represents a schedule of major public improvement projects and expenditures which will guide budget development. It is the result of the Council's study and deliberation of the City's capital improvement needs.

Typical Projects

"Capital improvements" refer to infrastructure additions and improvements, rather than repairs. Typically, such improvements have a useful life of twenty years or more and a cost of greater than \$100,000. Merriam's Capital Improvement Program, consists of street improvements, drainage improvements, park improvements and facility improvements. Examples include:

Street Improvements

- Arterial streets safety improvements
- Curb, gutter, sidewalk, and storm drain construction
- Residential street lighting
- Traffic signal installation and coordination
- Bridge repair and rehabilitation

Drainage Improvements

- Bank stabilization
- Culverts
- Channel/creek improvements
- Flood mitigation projects
- Reconstruction/rehabilitation of old storm drain systems

Building Construction and Improvements

- Community Center
- Police Facility
- City Hall
- Visitor's Bureau
- Public Works

Park Acquisition and Development

- Land acquisition
- Parkland development & amenities
- Trail construction

Funding the Program

Merriam's share of the program costs is financed chiefly from sales tax collections. City Council Policy No. 116 permits the use of up to one-half of the City's 1.0% sales tax for the Capital Improvement Program. Additionally, Merriam voters have authorized a special 0.25% City sales tax dedicated to stormwater drainage and street improvements to be collected from January 2011 through December 2020. In January 2020, Merriam City voters extended the sales tax through December 2030. This tax provides funding to complete the street reconstruction program as well as drainage improvement projects identified in the Northeast Johnson County Watershed Study.

In September 2017, Merriam voters approved the issuance of \$24 million in bonds and implementation of a special 0.25% City sales tax to pay for a recreational facility at Vavra Park. This sales tax will be collected from January 2018 through December 2027.

City Council has further directed that the City's share of the Johnson County "courthouse" sales tax (effective April 2017 through March 2027) be used to support the Capital Improvement Program.

Many projects can be undertaken only with the assistance of outside funds including:

- CARS County Assisted Road System (Johnson County)
- SMAC Stormwater Management Advisory Council (Johnson County)
- KDOT Kansas Department of Transportation (State)
- CDBG Community Development Block Grant (Federal)

Impact of Projects on the Operating Budget

Maintenance of road and drainage improvements is an ongoing expense that is a normal part of the City's operating budget. Many of the road and drainage projects included in the plan are improvements to existing infrastructure. The anticipated impact of a project (if any) on the operating budget is described on individual project pages.

Program Development

The development process of the Capital Improvement Program involves input from various groups within the City. Following suggestions/requests from citizens, staff identifies and ranks the project based on criteria including:

- Safety concerns
- Property value/loss of property
- Availability of outside funding sources
- Community-wide benefit

After review and consideration, staff recommends appropriate projects to City Council along with project impact and approximate cost of improvement. Council reviews the capital improvement program each spring as part of the City's budget process and provides guidance as to priorities.

City Council's Role

City Council is the decision making body of the City and approves all project budgets. The Capital Improvement Program is prioritized and authorized by the Council each year. Once a project is part of the five-year Capital Improvement Program, City Council approves various milestones during the project including:

- Selection of engineer or architect
- Review of concept studies and designs
- Approve designs and concurrence to bid
- Acceptance of construction bid
- Approval of change orders during construction
- Acceptance of certificate of completion

Five Year Capital Improvement Program – Highlights

The Highlights summarize the facts, assumptions, and projections that were used to formulate this Capital Improvement Program (CIP) which continues efforts to upgrade and maintain City streets, improve stormwater/drainage infrastructure, and rehabilitate bridges.

Description of the Capital Project Funds

Capital Improvement funds are comprised of three separate categories, described below. Except for General Projects, restrictions apply to the use of project funds.

1. *General CIP Projects* – Funding is provided by the City Council's Capital Improvements Funding Policy (#116). The policy allows for transfers up to 50% of the 1.0% City Sales Tax plus 0.25% of the City Use tax. There are no restrictions on the type or location of projects using these funds.
2. *Special Sales Tax Projects – Stormwater/Streets* – Merriam voters approved a 0.25% City Sales tax dedicated to stormwater drainage and street improvements, to be collected for ten years from January 2011 through December 2020. In January 2020, Merriam votes extend the City Sales tax through December 2030. Revenues are supplemented with external grants whenever possible. Projects may be supported by transfers from General Projects if needed.
3. *I-35 Redevelopment District Projects* – Revenue consists of property taxes from the tax increment generated by the I-35 Redevelopment District less contractual payments to developers. Eligible projects must be located within the boundaries of the I-35 Redevelopment TIF District. Balances have grown due to completion of obligations under TIF agreements with some developers. Additionally, TIF increment has risen with property values. Funds may be used for economic development or projects in accordance with approved project development plans.

Fund Balances

- *2020 Balances (Unaudited)* – Overall CIP balances decreased by \$12.0 million, to \$17.6 million, due primarily to the construction of the Merriam Community Center and the Vavra Parking Structure. The Restricted Tax Increment Financing (TIF) fund balance had an ending balance of \$800 thousand. The General and Special Sales Tax Project funds totaled \$16.8 million, with sales tax collections exceeding project and debt service expenses.
- *2020 Actual Expenditures* – Project expenditures for 2020 totaled \$15.1 million, including: Recreational Facility; Vavra Parking; and Johnson Drive, Kessler to Mackey project.
- *2021 Balances (Projected)* – Projected CIP balances at December 31, 2021 are \$23.4 million after estimated expenditures and transfers of \$4.9 million. Expenditures for 2021 include \$1.7 million for the East Frontage Road 67th Street to 75th Street Reconstruction and \$1.2 million for infrastructure maintenance. Estimated revenues and transfers are \$10.7 million.
- *2022 (Projected)* – Projected CIP balances at December 31, 2022 are \$23.9 million including \$3.9 million restricted TIF funds. Estimated 2022 CIP expenditures are \$9.3 million. Estimated 2022 revenues are \$9.8 million including \$3.4 million from General Fund sales tax transfers, \$2.0 million from the 0.25% Street/Stormwater City Sales Tax collections, and \$1.1 million from various federal and county grants.
- *Sales Tax Estimates* – Fund Balance projections depend heavily on the accuracy of sales tax estimates. City Sales Tax collections for 2020 were 3.6% less than 2019 as a result of the Covid 19 pandemic. Collections for 2021 are projected to increase by 7.8% due to strong automobile sales.

Collections for 2022 are projected to increase 1.0%. Future collections will be reviewed closely to assess the need for changes to the program.

Connection between the Bond Fund and the CIP Program

Outstanding general obligation (GO) bonds will total \$14,655,000 at December 31, 2021. Related debt service is funded from the Bond Fund mill levy and a special 0.25% cent City sales tax dedicated to the recreational facility bonds. However, these sources do not fully fund the annual debt service.

Transfers from the Capital Improvement Fund to the Bond Fund make up the difference. The necessary transfers for this five-year period average \$720,000 per year. If collections for the special 0.25% Recreational Facilities City sales tax fall below projections, increased transfers from the Capital Improvement Fund will be needed, reducing funds available for projects.

Project Summaries

The summaries below are for significant, upcoming projects. More information on all programmed projects may be found on the individual project pages which follow.

General Projects

- City Hall Exterior Improvements – In partnership with the Public Art Committee, this project makes a series of exterior improvements to City Hall. In addition to creating more inspired public space, the project incorporates elements designed to assist with wayfinding and safety for visitors to City Hall. Available budget from the Public Art project will assist with funding the improvements.
- Downtown Revitalization – The plan includes funding to facilitate two Planning Sustainable Places grants that will take a Complete Streets approach to redeveloping Merriam Drive between Johnson Drive and Antioch. The design of the 2023 and 2025 CARS funded street projects will be based on these studies.
- Residential Streetlight Program – The City Council implemented this streetlight program to use available dollars as streets and neighborhoods are improved through the capital improvements program. The program also includes retrofitting new decorative lighting into the neighborhoods improved before the program was implemented. The program should be completed in 2024.
- Comprehensive Bike and Trail Plan Study – The Comprehensive Plan 2040 identified pedestrian and bicycle mobility as a top concern. This study will provide a strategic plan to implement planned roadway and trail way improvements.
- Streetlight LED Conversion – This program is to transition from HPS to LED street light fixtures.
- Upper Turkey Creek Feasibility Study/Construction – This is a complex, long-term project that requires cooperation from multiple jurisdictions at the local, county, state and federal levels. The U. S. Army Corps of Engineers (USACE) began a feasibility study in 2002 to address flooding concerns in the Upper Turkey Creek basin. The draft feasibility study was completed in spring 2010. In October of 2011, USACE, City of Merriam and the consulting engineers hosted a public open meeting to discuss the feasibility study and get public feedback. Alternative Formulation Briefing meeting was held in January 2013 to receive comments from other Federal reviewing agencies and to finalize the report. In May 2015, the KC Regional Corps Engineers and City Staff presented the project to the Civil Works Review Board in Washington D.C. At this meeting, the project competed with other flood mitigation projects nationwide for funding. It was moved forward for Agency Review. Project construction is not anticipated to occur before 2024 and has an estimated cost of approximately \$37.5 million, with the local entities' share at approximately \$13.0 million. Merriam's potential share is estimated at \$5.0 million plus approximately \$2.0 million in-kind for easement acquisition.

Special Sales Tax Projects (Stormwater/Streets) - effective January 2011 thru December 2030

- Traffic Signal Protective-Permissive Left-Turn Phasing – Whenever possible convert existing traffic signals to allow Protective-Permissive Left-Turn Phasing, which allow motorists to turn left when there is a solid green light and there are adequate gaps in opposing traffic.
- 55th Street, Merriam Dr. to W. City Limits – The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, new pavement markings. The project is eligible for Johnson County CARS funding.
- Lowell Street, Johnson Dr. to 55th Ter. – The project includes a partnership with Overland Park and includes Ultra-Thin Bonded Asphalt Surface (UBAS) paving.
- Other CARS-eligible projects – Four additional projects will be submitted for Johnson County CARS funds: 49th Street/Antioch to Switzer; Merriam Dr./Johnson Dr. to 55th Street; and Merriam Dr./ 55th to Antioch Rd.
- Street & Drainage Projects – Includes improvement to 50th Terrace, England Street to Kessler Lane; 61st Street, Antioch Road to East City Limits; 60th Street, Hardy to East City Limits; 59th Terrace, Hardy Street to East City Limits; and Johnson Drive, Mackey to East City Limits. In addition, a preliminary engineering Study will be done for West Vernon Place Subdivision.

I-35 Redevelopment District Projects

- W. Frontage Road Curb/Gutter Improvement – This project includes installing curb/gutter on the west side of street, sidewalk, drainage improvements and mill/overlay of pavement.

Maintenance Program

The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on inspections, staff has developed a 5-year Maintenance Program. The Maintenance Program is typically funded from the Special Highway Fund and general projects.

The 2021 maintenance project includes Goodman Street, North City limit to Johnson Drive; 55th Street, Antioch Road to Hadley Street; Perry Ln., South of 51st Street; Craig Road, SMP to 61st Street and 51st Terrace, West of Knox. The scope of the work includes the replacement of curb/gutters/sidewalk/ADA ramps, 2-inch mill/overlay, replacement of some storm drains, new pavement markings and street light improvements as needed.

The 2022 maintenance project includes Farley Street, 55th Street to 57th Street; and Hocker Drive, Perry Lane to East of Knox Avenue.

Individual project pages for planned maintenance projects are included in the “Maintenance Program” section of this document.

Five Year Capital Improvement Plan Forecast

	Estimated 2021	Budget 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026
Revenue						
Investment Income	135,000	135,000	135,000	135,000	135,000	135,000
CARS	851,950	1,173,472	1,796,990	1,143,703	1,478,506	319,704
CDBG	55,786	-	-	-	-	-
Watershed Funding/SMAC	-	-	303,325	-	524,000	
S&SW Sales Tax	1,956,250	1,976,250	1,950,213	1,969,365	1,988,709	2,008,246
Transfer from Special Highway Fund	300,000	300,000	300,000	300,000	300,000	300,000
Transfer from General Fund - Sales Tax	4,511,167	3,413,375	2,252,539	2,274,714	1,378,267	1,159,866
Transfer from I-35 TIF Fund	2,900,000	2,825,000	2,850,000	2,900,000	2,950,000	3,450,000
Total Revenue	10,710,153	9,823,097	9,588,067	8,722,782	8,754,482	7,372,816
Expenditures						
Special Sales Tax	2,056,266	3,312,596	5,871,053	3,188,627	5,387,019	785,849
General Projects	282,803	852,500	522,500	3,232,900	2,722,500	2,447,500
I-35 Redevelopment Projects	245,158	2,380,249	-	-	-	-
Rec Facility	100,000	-	-	-	-	-
Maintenance Program	1,150,000	1,430,000	1,430,000	1,430,000	1,430,000	1,430,000
CIP Administration	293,210	292,685	303,871	315,634	328,015	341,058
Transfer to Bond & Interest	800,000	1,050,000	1,100,000	475,000	450,000	425,000
Estimated Capital Project Expenditures	4,927,437	9,318,030	9,227,424	8,642,161	10,317,534	5,429,407
Revenues Less Expenditures	5,782,716	505,067	360,643	80,621	(1,563,053)	1,943,409
Beginning Fund Balance	17,630,100	23,412,816	23,917,883	24,278,525	24,359,146	22,796,093
Ending Fund Balance	23,412,816	23,917,883	24,278,525	24,359,146	22,796,093	24,739,502

Capital Improvement Program - Five Year Plan
Expense Summary by Project

Project Name	City Project Number	Total through 2020	Total Project Estimate	Remaining Anticipated Expenditures					
				2021	2022	2023	2024	2025	2026
General Projects									
City Hall Exterior Improvements	GM2001	44,742	344,742		300,000				
Comprehensive Plan Revision/Update	GM1901	221,754	251,754	30,000					
Downtown Revitalization	GM1902	162,914	1,787,914	75,000	250,000	250,000	800,000	250,000	
Project Administration	GMMY99	-	1,872,276	291,013	292,685	303,871	315,634	328,015	341,058
Residential Streetlight Program	GM0403	-	600,000	150,000	150,000	150,000	150,000		
Sidewalk Program - Citywide in-fill	GM1704	639,860	639,860						
Comprehensive Bike & Trail Plan Study	GM2104	-	405,000	30,000	75,000	75,000	75,000	75,000	75,000
Streetlight LED Conversion Program	TBA	-	300,000					150,000	150,000
Upper Turkey Creek Drainage Improvement	GM0204	-	5,914,000				1,914,000	2,000,000	2,000,000
Contingency	GMGNPR	-	888,900		77,500	47,500	293,900	247,500	222,500
Total General Projects		1,069,270	10,215,888	576,013	1,145,185	826,371	3,548,534	3,050,515	2,788,558
I-35 Redevelopment District Projects									
W. Frontage Rd Curb/Gutter	GT1701	-	2,409,021	245,158	2,163,863				
Contingency	GMGNRD	-	216,386		216,386				
Total I-35 Redevelopment District Projects		-	2,625,407	245,158	2,380,249	-	-	-	-
Special Sales Tax Projects - Stormwater/Streets									
Special Sales Tax Stormwater/Street exp 12/2030									
Traffic Signal Upgrades	TBA		175,000		35,000	35,000	35,000	35,000	35,000
W. Vernon Place PES	GM2101	-	50,000	50,000					
E. Frontage Road - 67th Street to 75th Street	GC2102	216,860	1,945,760	1,728,900					
55th St - Merriam Dr to W. City Limit	GC2301	-	2,649,309	277,366	2,371,943	-			
Lowell Street - Johnson Dr to 55th Terr	TBA		30,000		30,000				
Merriam Dr - Johnson Drive to 55th Street	GC2201	-	4,091,395		457,416	3,633,979			
50th Terr/England St to Kessler Lane Drainage	TBA	-	1,515,104		117,092	1,398,012			
49th St - Antioch to Switzer	GC2401	-	2,592,735			270,330	2,322,405		
Merriam Dr - 55th St to Antioch	GC2101	-	3,373,358				376,347	2,997,011	
2025 Street & Drainage Improvements	TBA	-	1,948,900				165,000	1,783,900	
Johnson Dr - Mackey to Lowell (E. City Limits)	TBA		760,787					81,379	679,408
Contingency	GM1105	-	1,685,922		301,145	533,732	289,875	489,729	71,441
Total Special Sales Tax Projects - Stormwater/Streets		216,860	20,818,270	2,056,266	3,312,596	5,871,053	3,188,627	5,387,019	785,849
Maintenance Program									
Goodman Street, 55th Street, 51st Terrace	TBA	-	650,000	650,000					
Farley Street, 57th Street, Hocker Drive	TBA	-	630,000		630,000				
Sherwood Forest, Farley Street, 60th St. & 60th Terr	TBA	-	625,000			625,000			
Benson Street, 50th Terrace, Booker Drive	TBA	-	667,000				667,000		
49th Ter, Grant Street, England Street, Grandview Ave.	TBA	-	658,000					658,000	
57th St., 58th St., 58th Terr., Hocker Dr., Kessler Ln	TBA	-	646,000						646,000
Small Drainage Projects - Replacement/Rehabilitation	GM1103	-	2,816,000	350,000	500,000	500,000	500,000	500,000	466,000
Sidewalk Maintenance/Repair Program	GM2002	-	958,000	150,000	170,000	175,000	133,000	142,000	188,000
Contingency	GM0303	-	650,000		130,000	130,000	130,000	130,000	130,000
Total Maintenance Program		-	3,230,000	1,150,000	1,430,000	1,430,000	1,430,000	1,430,000	1,430,000
Rec Facility Construction									
Rec Facility Construction	BM1802	36,490,955	36,590,955	100,000					
Total Recreation Facility		36,490,955	36,590,955	100,000	-	-	-	-	-
Totals		37,777,085	77,409,799	4,127,437	8,268,030	8,127,424	8,167,161	9,867,534	5,004,407

**Capital Improvement Program - Five Year Plan
Revenue Summary by Project**

Project Name	Revenue Source	City Project Number	Total through 2020	Total Project Estimate	Remaining Projected Revenues					
					2021	2022	2023	2024	2025	2026
General Projects										
City Hall Exterior Improvements	General	GM2001	44,742	344,742		300,000				
Comprehensive Plan Revision/Update	General	GM1901	221,754	251,754	30,000					
Downtown Revitalization	General	GM1902	162,914	1,787,914	75,000	250,000	250,000	800,000	250,000	
Project Administration	General	GMMY99	-	1,872,276	291,013	292,685	303,871	315,634	328,015	341,058
Residential Streetlight Program	General	GM0403	-	600,000	150,000	150,000	150,000	150,000		
Sidewalk Program - Citywide in-fill	General	GM1704	639,860	639,860						
Bike and Trail Enhancements	General	GM2104	-	405,000	30,000	75,000	75,000	75,000	75,000	75,000
Streetlight LED Conversion Program	General	TBA	-	300,000					150,000	150,000
Upper Turkey Creek Drainage Improvement	General	GM0204	-	5,914,000				1,914,000	2,000,000	2,000,000
Contingency	General	GMGNPR	-	888,900	-	77,500	47,500	293,900	247,500	222,500
Total General Projects			1,069,270	13,004,446	576,013	1,145,185	826,371	3,548,534	3,050,515	2,788,558
I-35 Redevelopment District Projects										
W. Frontage Rd Curb/Gutter	I-35 TIF	GT1701		2,409,021	245,158	2,163,863				
Contingency	I-35 TIF	GMGNRD		216,386	-	216,386	-	-	-	-
Total I-35 Redevelopment District Projects			-	2,625,407	245,158	2,380,249	-	-	-	-
Special Sales Tax Projects - Stormwater/Streets										
Special Sales Tax Stormwater/Street exp 12/2030										
Traffic Signal Upgrades	Street & Stormwater	TBA		175,000		35,000	35,000	35,000	35,000	35,000
W. Vernon Place PES	Street & Stormwater	GM2101	-	50,000	50,000					
E. Frontage Road - 67th Street to 75th Street	Street & Stormwater	GC2102	216,860	1,093,810	876,950					
	CARS			851,950	851,950					
55th St - Merriam Dr to W. City Limit	Street & Stormwater	GC2301		1,475,837	277,366	1,198,471				
	CARS			1,173,472		1,173,472				
Lowell Street - Johnson Dr to 55th Terr	Street & Stormwater	TBA		30,000		30,000				
Merriam Dr - Johnson Drive to 55th Street	Street & Stormwater	GC2201	-	2,294,405		457,416	1,836,989			
	CARS			1,796,990			1,796,990			
50th Terr/England St to Kessler Lane Drainage	Street & Stormwater	TBA	-	1,515,104		117,092	1,398,012			
49th St - Antioch to Switzer	Street & Stormwater	GC2401	-	1,449,032			270,330	1,178,702		
	CARS			1,143,703				1,143,703		
Merriam Dr - 55th St to Antioch	Street & Stormwater	GC2101	-	1,894,852				376,347	1,518,505	
	CARS			1,478,506					1,478,506	
2025 Street & Drainage Improvements	Street & Stormwater	TBA	-	1,424,900				165,000	1,259,900	
	Watershed Funding			524,000					524,000	
Johnson Dr - Mackey to Lowell (E. City Limits)	Street & Stormwater	TBA	-	441,083					81,379	359,704
	CARS			319,704						319,704
Contingency	Street & Stormwater	GM1105		1,685,922		301,145	533,732	289,875	489,729	71,441
Total Special Sales Tax Projects - Stormwater/Streets			216,860	20,818,269	2,056,266	3,312,596	5,871,053	3,188,627	5,387,019	785,849
Maintenance Program										
Goodman Street, 55th Street, 51st Terrace	Sp Street & Highway Fund	TBA	-	300,000	300,000					
	General Overlay Supplement		-	300,000	300,000					
	General Sidewalk Maintenance		-	50,000	50,000					
Farley Street, 57th Street, Hocker Drive	Sp Street & Highway Fund	TBA	-	300,000		300,000				
	General Overlay Supplement		-	300,000		300,000				
	General Sidewalk Maintenance		-	30,000		30,000				
Sherwood Forest, Slater Street, 60th Street	Sp Street & Highway Fund	TBA	-	300,000			300,000			
	General Overlay Supplement		-	300,000			300,000			
	General Sidewalk Maintenance		-	25,000			25,000			
Benson Street, 50th Terrace, Booker Drive	Sp Street & Highway Fund	TBA	10	300,000				300,000		

**Capital Improvement Program - Five Year Plan
Revenue Summary by Project**

Project Name	Revenue Source	City Project Number	Total through 2020	Total Project Estimate	Remaining Projected Revenues					
					2021	2022	2023	2024	2025	2026
	General Overlay Supplement		-	300,000				300,000		
	General Sidewalk Maintenance		-	67,000				67,000		
49th Ter, Grant Street, England Street, Grandview A	Sp Street & Highway Fund	TBA	-	300,000					300,000	
	General Overlay Supplement		-	300,000					300,000	
	General Sidewalk Maintenance		-	58,000					58,000	
57th St., 58th St., 58th Terr., Hocker Dr., Kessler Ln	Sp Street & Highway Fund	-	-	300,000						300,000
	General Overlay Supplement									300,000
	General Sidewalk Maintenance									12,000
	General Small Drainage									34,000
Small Drainage - Replacement/Rehabilitation	General	GM1103	-	2,816,000	350,000	500,000	500,000	500,000	500,000	466,000
Sidewalk Maintenance/Repair Program	General	GM2002	-	958,000	150,000	170,000	175,000	133,000	142,000	188,000
Contingency	General	GM0303	-	650,000		130,000	130,000	130,000	130,000	130,000
Total Maintenance Program			-	7,954,000	1,150,000	1,430,000	1,430,000	1,430,000	1,430,000	1,430,000
Recreation Facility Construction										
Recreation Facility Construction	Bonded	BM1802	24,135,255	24,135,255	-					
	General	GM1802	5,756,411	5,856,411	100,000					
	I-35 TIF	GT1801	6,599,289	6,599,289	-					
Total Recreation Facility Construction			36,490,955	36,590,955	100,000	-	-	-	-	-
Total All Projects			37,777,085	80,993,077	4,127,437	8,268,030	8,127,424	8,167,161	9,867,534	5,004,407

Abbreviations

- CARS County Assisted Road System
- CDBG Community Development Block Grant
- SMAC Stormwater Management Advisory Committee

Project Index Listing

Page #	Project	Description	Anticipated Construction Year
General Projects			
14	City Hall Exterior Improvements	City Hall	2022
15	Downtown Revitalization	Improvements to the Historic Downtown Corridor	2022-2025
16	Residential Streetlight Program	City-wide	2022-2024
17	Comprehensive Bike and Trail Plan Study	Strategic Plan for Roadway and Trail Improvements	2021-2026
18	Streetlight LED Conversion	City-wide	2025-2026
19	Upper Turkey Creek Improvement	Entire Channel Through Merriam	2023-2025
I-35 Redevelopment District Project			
22	W. Frontage Road Curb/Gutter Improvement	Turkey Creek Dr (Merriam Pointe) to 75th St	2021-2022
Special Sales Tax Projects - Stormwater/Streets			
24	Traffic Signal Protective-Permissive Left-Turn Phasing	City-wide	2022-2026
25	West Vernon Place Preliminary Eng. Study	West Vernon Subdivision	2021
26	East Frontage Road Improvements	67th Street to 75th Street	2020-2021
27	55th Street Improvement	Merriam Dr to W City Limit	2021-2022
28	Lowell Street	Johnson Drive to 55th Terr	2022
29	Merriam Drive Improvements	Johnson Dr to 55th St	2022-2023
30	50th Terr/England to Kessler Ln Drainage Improvements	South Park and Silverwood Subdivisions	2022-2023
31	49th Street Improvement	Antioch to Switzer	2023-2024
32	Merriam Drive Improvements	55th St to Antioch	2024-2025
33	2025 Street & Drainage Improvements	59 Ter, 60th St, 61st Street East to City Limits	2024-2025
34	Johnson Drive	Mackey Street to East City Limits	2025-2026
Public Works Maintenance Program			
36	2021 Mill & Overlay Program	Goodman (N. City Limit to Jo Drive), 55 St (Antioch to Hadley), 51 Ter (West of Knox), 51 Pl (West of Knox), Perry Ln (S. of 51st St), Craig Rd (SMP to 61st St)	2021
37	2022 Mill & Overlay Program	Farley Street (55th St. to 57th St.), 57th St. (Perry Lane to Farley St.) Hocker Diver (Perry Lane to E. of Knox Ave.)	2022
38	2023 Mill & Overlay Program	Sherwood Forest, Slater (Johnson Drive to 62nd St), 60th St (Slater St to Antioch Rd), 60th Terr (Slater St. to Antioch Rd.)	2023
39	2024 Mill & Overlay Program	Benson (49th St to 49th Ter), 50th Ter (Knox to Merriam Dr), Booker Dr/51st St (50th Ter to Merriam Dr)	2024
40	2025 Mill & Overlay Program	49th Ter (Merriam Dr to Grant), Grant St (49th Ter to 50th Ter), England St (49th to 50th Ter), Grandview Ave (49th St to 51st Ter)	2025
41	2026 Mill & Overlay Program	57th St. (Merriam Dr. to End of Pavement), 58th St. (Merriam Dr. to Kessler Ln.), 58th Ter. (Merriam Dr. to Kessler Ln.), Hocker Dr. (Merriam Dr. to End of Pavement), Kessler Ln. (Johnson Dr. to 57th St.)	2026
42	Small Drainage Projects	Various Pipes Replacement/Rehabilitation	2022-2026
43	Sidewalk Maintenance Program	City-wide	2022-2026

* Street and stormwater projects have been estimated to reduce rather than increase costs. Additionally, most projects are not estimated to have a material impact on future maintenance costs.

GENERAL PROJECTS



City Hall Exterior Improvements



Project Information

Project #: GM2001
Development Year: 2022
Project Status: Design
Project Engineer: Clark Enersen Partners
Project Manager: TBD
Funding Source: General CIP
Contractor: TBD

Project Description

In partnership with the Public Art Committee, this project makes a series of exterior improvements to City Hall. In addition to creating more inspired public space, this project incorporates elements designed to assist with wayfinding and safety for visitors to City Hall.

Project Costs

	<u>2022</u>
DESIGN / CONSTRUCTION	\$300,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Downtown Revitalization



Project Information

- Project #:** TBA
- Development Year:** 2022-2025
- Project Status:** Preliminary Studies
- Project Manager:** Department Director
- Funding Source:** General CIP

Project Description

Recent studies and resident surveys indicate a desire to update the Historic Downtown Corridor along Merriam Drive. Over the last several years the City has had residents and consultants investigate possible future scenarios for Historic Downtown and the City-owned property at 5701 Merriam Drive. In 2021, the City is partnering with the Mid-American Regional Council (MARC) to facilitate two Planning Sustainable Places (PSP) grants that will take a Complete Streets approach to redeveloping Merriam Drive between Johnson Drive and Antioch. Those PSP studies will inform the design of both the 2023 CARS-funded street project on Merriam Drive between Johnson Drive and 55th Street and the subsequent CARS-funded project in 2025 to replace Merriam Drive between 55th Street and Antioch. Then, in 2026 the City will complete a mill & overlay project of all remaining streets in Historic Downtown. This project funding will be used to implement the recommendations of these studies, including the 5701 Merriam Drive enhancements in 2024, as well as to fund any additional required enhancements along the Merriam Drive corridor.

Project Costs

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>Total</u>
DESIGN & OTHER	\$250,000	\$250,000	\$800,000	\$250,000	\$1,550,000
TOTAL PROJECT COST:					\$1,550,000

Impact on Operating Budget

Budget impact will depend upon the choices made for future development.

Residential Streetlight Program



Residential Street light on Goodman north of Johnson Drive

Project Information

Project #: GM0403
Construction Year: 2022 – 2024
Project Status: Ongoing
Project Manager: Public Works Director
Funding Source: General CIP
Contractor: Generally Public Works

Project Description

City Council instituted a residential streetlight program to begin installation of standard residential streetlights with all of the upcoming residential street projects. In addition, City Council directed staff to infill street lights in previously improved residential areas. This project dedicates available dollars each year to add new lighting to existing residential neighborhoods in addition to lighting that will be installed as streets are improved. The new systems are installed and maintained by Public Works crews.

Project Costs

	<u>2022</u>	<u>2023</u>	<u>2024</u>
TOTAL PROJECT COST:	\$150,000	\$150,000	\$150,000

Impact on Operating Budget

The new decorative streetlights will be metered and maintained by the City's Public Works department. The streetlights currently in place are not metered, and are maintained through a service contract with an outside provider. The Public Works department will experience increased costs as more and more City-maintained lights are installed. The City expects to offset much of this additional cost by gradually reducing the number of lights serviced contractually, as well as the increased efficiency of the metered lights over non-metered lights. All future projects will be utilizing LED technology, reducing power consumption at a projected rate of 50%.

Comprehensive Bike and Trail Plan Study



Project Information

Project #: TBA
PES Year: 2021
Project Status: Conceptual
Project Engineer: TBD

Project Description

The Comprehensive Plan 2040 identified pedestrian and bicycle mobility as a top concern. Merriam currently has no on-street bike lanes or shared use lanes. Once this study is complete we will have a strategic plan to implement planned roadway and trail way improvements. This effort will be focused on generating a map and street/trail profiles of identified/classified key bike/trail routes (i.e. residential “shared the road”, bike corridors with dedicated on-street bike lanes, routes with off-street facilities within ROW, and bike/trail routes that are not along streets, etc.).

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
BIKE / TRAIL STUDY & IMPLIMENTATION	\$30,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000

Impact on Operating Budget

This project is not expected to have a significant effect on operating budget. Construction impact will be determined after this Engineering Study is completed.

Streetlight LED Conversion



Project Information

Project #: TBA
Construction Year: 2025-2029
Project Status: Conceptual
Project Manager: Public Works Director
Funding Source: General CIP
Contractor: Generally Public Works

Project Description

With the City Council goal to encourage energy-reducing & recycling efforts, this program is to transition from HPS to LED street lighting fixtures. This program dedicates available dollars each year to add LED fixtures to existing streetlights. These new fixtures will be installed and maintained by the City's Public Works department.

Project Costs

	<u>2025</u>	<u>2026</u>
TOTAL PROJECT COST:	\$150,000	\$150,000

Impact on Operating Budget

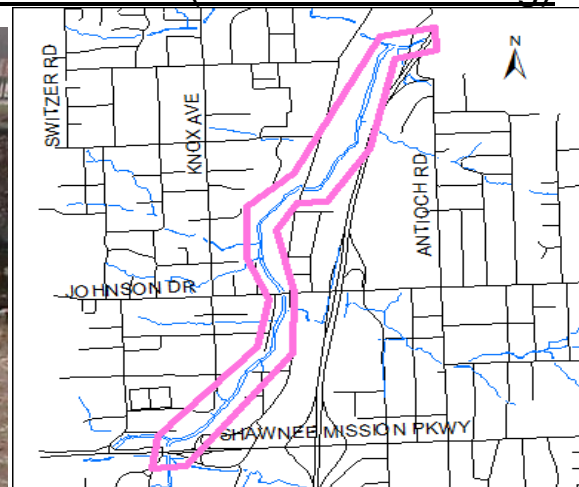
The new LED streetlights will continue to be metered and maintained by the City's Public Works department. The Public Works department will experience a reduction of power consumption at a projected rate of 50% by utilizing LED technology.

Upper Turkey Creek Improvement

From Shawnee Mission Pkwy to Waterfall Park (Railroad Crossing)



Turkey Creek



Project Information

Project #:	TBA
Construction Year:	Unknown (2023 - 2025)
Project Status:	Preliminary Engineering Phase
Project Engineer:	US Army Corp of Engineers (Lead agency)
Funding Source:	Federal/General CIP/SMAC Funding
Contractor:	TBD

Project Description

In May of 2002, the City entered into an agreement with the USACE to assist in funding of the Feasibility Phase Study in an effort to define flood mitigation options. In January 2013, USACE hosted an Alternative Formulation Briefing with the Federal Agencies as a final step to finalize the Feasibility Study Report. In February 2013, the USACE requested the City to sign a non-binding Letter of Intent and financial certification in support for the project. In May 2015, the KC Regional Corps Engineers and City Staff presented the project to the Civil Works Review Board in Washington D.C. At this meeting, the project competed with other flood mitigation projects nationwide for funding. It was moved forward for Agency Review. It is anticipated that final engineering will take additional two years after study/preliminary engineering phase. Staff received verbal support for funding from SMAC/JOCO for construction when the project is ready to move forward. The easement acquisition that is subject to Federal Uniform Act (for property acquisition for construction) is not a SMAC eligible expense.

In spring, 2013, National Oceanic Atmospheric Administration (NOAA) released a new rainfall study for the Midwest region identified as Atlas 14. The USACE received comments from other Federal reviewing authority to address the higher rainfall rate in the Feasibility Study. This may affect the latest cost estimates.

Next page is the latest estimated budget and is subject to change. It is hoped that following the upcoming Civil Works Review Board in May that a more distinct project schedule with a definitive budget is developed.

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget. Merriam Drainage District has maintenance jurisdiction along Turkey Creek and its banks.

Upper Turkey Creek Improvement**

From Shawnee Mission Pkwy to Waterfall Park (Railroad Crossing) Final Engineering and Construction Expenditures by Year

	<u>Total</u>
<u>Cost Category</u>	
Engineering	\$ 3,513,185
Easement Acquisition	5,561,969
Utility Relocations	6,036,352
Construction	25,856,167
Construction Engineering/Other	<u>2,092,327</u>
Project Total	<u>\$ 43,060,000</u>

Federal vs. Local Cost Apportionment

Federal Share	\$ 27,989,000
Local Share	<u>15,071,000</u>
Total	<u>\$ 43,060,000</u>

Local Share Funding Source

Johnson County Stormwater Mgmt	\$ 7,157,000
In Kind Contributions (Easements)	2,000,000
City of Merriam	<u>5,914,000</u>
	<u>\$ 15,071,000</u>

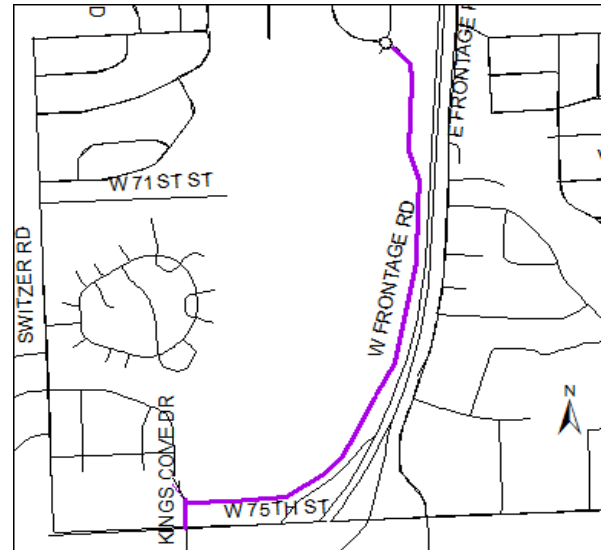
**Estimated costs represent the best available information as of April 15, 2021. Staff is awaiting further information from the US Army Corps of Engineers as to construction schedule. The current CIP plan includes \$5,914,000 of Merriam net costs.

I-35 Redevelopment District Projects



W. Frontage Road Curb/Gutter Improvement

From Turkey Creek Drive (Merriam Pointe) to 75th Street



Project Information

Project #: GT1701
Design Year: 2021
Construction Year: 2022
Project Status: Design
Project Engineer: TBD
Funding Source: I-35 TIF
Contractor: TBD

Project Description

West Frontage Road between the new Merriam Pointe auto dealerships to south of 75th Street has curb/gutter only on the east side. Street run-off drains directly to the grassy area and down the slopes to the businesses below the street level. Staff proposes to install curb/gutter, sidewalk, drainage improvements and mill/overlay of pavement. Existing decorative street lights need adjustments as part of the project. The bridge deck will receive repairs along with a polymer overlay, the superstructure has some exposed rebar and cracking that will be addressed along slop and footing protection. The installation of a pedestrian bridge will allow the pedestrians safe access to the Turkey Creek Trail system.

Project Costs

	<u>2021</u>	<u>2022</u>	<u>Total</u>
ENGINEERING	\$245,158		\$245,158
EASEMENT		\$30,000	\$30,000
UTILITY RELOCATION		\$15,000	\$15,000
CONSTRUCTION		\$1,926,239	\$1,926,239
CONTINGENCY		\$192,624	\$192,624
TOTAL PROJECT COST:	\$245,158	\$2,163,863	\$2,409,021

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

SPECIAL SALES TAX PROJECTS



Traffic Signal Protective-Permissive Left-Turn Phasing City Wide



Project Information

Project #: TBA
Construction Year: Ongoing
Project Status: Varies
Project Engineer: Merriam Public Works
Funding Source: General CIP
Contractor: TBD

Project Description

Whenever possible convert existing traffic signals to allow Protective-Permissive Left-Turn Phasing to aid in the movement of traffic and reduce unnecessary idling. The cost will cover traffic signal study and if warranted the modifications necessary allow Protective-Permissive Left-Turn Phasing. We will look at one intersection a year.

Project Costs

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
TOTAL PROJECT COST:	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000

Impact on Operating Budget

This project is not expected to have a significant effect on operating budget

West Vernon Place Preliminary Engineering Study

West Vernon Place Subdivision



Project Information

Project #: GM2101
PES Year: 2021
Project Status: In Process
Project Engineer: BHC Rhodes

Project Description

This subdivision is quite steep and drains very well on top. There is cross drainage across property lines from higher elevation properties to the lower elevation properties. Locally yard flooding has been reported in the past. A Preliminary Engineering Study was done in 2012 and this subdivision does not currently qualify for SMAC funding. However, after receiving many inquiries and requests for the City to install storm drains in this neighborhood, the City will have another Preliminary Engineering Study done. This new Preliminary Engineering Study will provide us with several options as to how the stormwater cross drainage can be better controlled and at what cost.

Project Costs

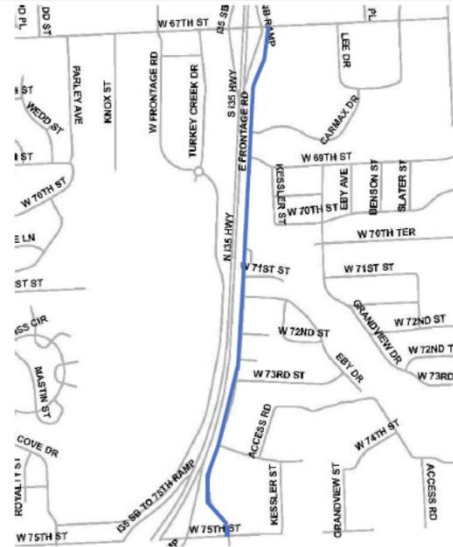
	<u>2021</u>
PRELIMINARY ENGINEERING STUDY	\$50,000

Impact on Operating Budget

This project is not expected to have a significant effect on operating budget. Construction impact will be determined after this Preliminary Engineering Study is completed.

East Frontage Road Improvements

67th Street to 75th Street



Project Information

Project #: GC2102
Design Year: 2020
Construction Year: 2021
Project Status: Construction
Project Engineer: Affinis
Funding Source: CARS/Special Sales Tax
Contractor: J.M. Fahey

Project Description

This project entails the rehabilitation of East Frontage Road between 67th Street and 75th Street. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, storm drain improvements, and new pavement markings. Street light improvements as needed. The City of Merriam will be requesting funding from Johnson County CARS.

Project Costs

	<u>2020</u>	<u>2021</u>	<u>Total</u>
ENGINEERING	\$216,860		\$216,860
CONSTRUCTION*		\$1,549,000	\$1,549,000
ROW/EASEMENT		\$15,000	\$15,000
UTILITY RELOCATION		\$10,000	\$10,000
CONSTRUCTION ENGINEERING*		\$154,900	\$154,900
TOTAL PROJECT COST:	\$216,860	\$1,728,900	\$1,945,760
*CARS ELIGIBLE FUNDING (50%)		\$851,950	\$851,950
NET MERRIAM COST:	\$216,860	\$876,950	\$1,093,810

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

55th Street – Merriam Dr. to W. City Limits



Project Information

Project #:	GC2301
Design:	2021
Construction Year:	2022
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	CARS/Special Sales Tax
Contractor:	TBD

Project Description

The project entails the rehabilitation of 55th Street – Merriam Drive to W. City Limits. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings. Street light improvements as needed. The City of Merriam plans to request funding from Johnson County CARS.

Project Costs

	<u>2021</u>	<u>2022</u>	<u>TOTAL</u>
ENGINEERING	\$277,366		\$277,366
CONSTRUCTION*		\$2,133,585	\$2,133,585
ROW/EASEMENT		\$15,000	\$15,000
UTILITY RELOCATION		\$10,000	\$10,000
CONSTRUCTION ENGINEERING*		\$213,358	\$213,358
TOTAL PROJECT COST:	\$277,366	\$2,371,943	\$2,649,309
*CARS ELIGIBLE FUNDING (50%)		\$1,173,472	\$1,173,472
NET MERRIAM COST:	\$277,366	\$1,198,472	\$1,475,838

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

Lowell St. – Johnson Dr. to 55th Ter. W/Overland Park 2022 Street Maintenance



Project Information

Project #: TBA
Design:
Construction Year: 2022
Project Status: Preliminary
Project Engineer: City of Overland Park
Funding Source: General CIP
Contractor: TBD

Project Description

City of Overland Park approached the City of Merriam seeking partnership in preserving Lowell Street from Johnson Drive to 55th Terrace. The scope of work includes Ultra-Thin Bonded Asphalt Surface (UBAS) paving; a process for preventative maintenance that helps pavement last longer and the special membrane helps prevent water leakage by forming a superior bond to the old asphalt or concrete.

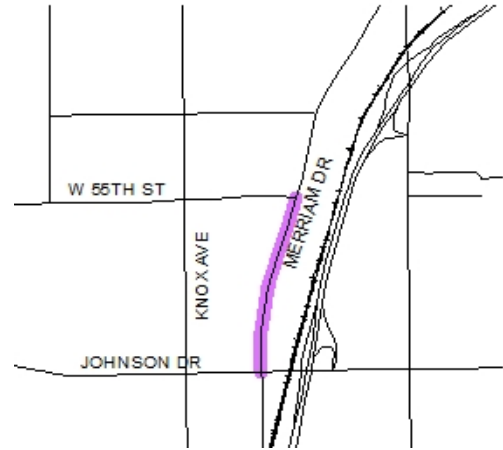
Project Costs

	<u>2022</u>
ENGINEERING	
CONSTRUCTION	\$60,000
TOTAL PROJECT COST:	\$60,000
OVERLAND PARK/MERRIAM (50% OF COSTS)	\$30,000
NET MERRIAM COST:	\$30,000

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Merriam Dr. – Johnson Dr. to 55th St.



Project Information

Project #:	GC2201
Design:	2022
Construction Year:	2023
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	CARS/Special Sales Tax
Contractor:	TBD

Project Description

The project entails the rehabilitation of Merriam Drive from Johnson Drive to 55th Street. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings. Streetlights and traffic signal improvements as needed. The City of Merriam plans to request funding from Johnson County CARS.

Project Costs

	<u>2022</u>	<u>2023</u>	<u>Total</u>
ENGINEERING	\$457,416		\$457,416
CONSTRUCTION*		\$3,267,254	\$3,267,254
ROW/EASEMENT		\$15,000	\$15,000
UTILITY RELOCATION		\$25,000	\$25,000
CONSTRUCTION ENGINEERING*		\$326,725	\$326,725
TOTAL PROJECT COST:	\$457,416	\$3,633,979	\$4,091,395
*CARS ELIGIBLE FUNDING (50%)		\$1,796,990	\$1,796,990
NET MERRIAM COST:	\$457,416	\$1,836,990	\$2,294,405

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

50th Ter/England St. to Kessler Ln. Drainage Improvement South Park and Silverwood Subdivisions



Project Information

Project #: TBA
Construction Year: 2023
Project Status: Preliminary
Project Engineer: TBD
Funding Source: Special Sales Tax
Contractor: TBD

Project Description

These subdivisions were developed in phases without any comprehensive drainage system improvements. This system begins on 47th Ter., flows south and outlets in the side/back yard of 9224 50th Ter. The water leaving the storm drain then crosses properties to an inlet/catch basin near England St. and 50th Ter. Our current storm drain design criteria is to design for a 10-year rain event, and this current system is experiencing issues during 2-year rain events. Staff has submitted a request to the Johnson County Watershed Organization for partial funding.

Project Costs

	<u>2022</u>	<u>2023</u>	<u>TOTAL</u>
ENGINEERING	\$117,092		\$117,092
CONSTRUCTION*		\$1,170,920	\$1,170,920
ROW/EASEMENT		\$100,000	\$100,000
UTILITY RELOCATION		\$10,000	\$10,000
CONSTRUCTION ENGINEERING		\$117,092	\$117,092
TOTAL PROJECT COST:	\$117,092	\$1,398,012	\$1,515,104
WATERSHED ORG. FUNDING*		\$303,325	\$303,325
NET MERRIAM COST:	\$117,092	\$1,094,687	\$1,211,779

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of repairing a deteriorated drain system. This will allow Public Works crews to focus on maintaining current system infrastructure.

49th Street – Antioch Rd. to Switzer Rd.



Project Information

Project #: GC2401
Design: 2023
Construction Year: 2024
Project Status: Preliminary
Project Engineer: TBD
Funding Source: CARS/Special Sales Tax
Contractor: TBD

Project Description

This project entails the rehabilitation of 49th Street – Antioch Road to Switzer Road. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings. Street light improvements as needed. The City of Merriam plans to request funding from Johnson County CARS.

Project Costs

	<u>2023</u>	<u>2024</u>	<u>TOTAL</u>
ENGINEERING	\$270,330		\$270,330
CONSTRUCTION*		\$2,079,459	\$2,079,459
ROW/EASEMENT		\$20,000	\$20,000
UTILITY RELOCATION		\$15,000	\$15,000
CONSTRUCTION ENGINEERING*		\$207,946	\$207,946
TOTAL PROJECT COST:	\$270,330	\$2,322,405	\$2,592,734
*CARS ELIGIBLE FUNDING (50%)		\$1,143,702	\$1,143,702
NET MERRIAM COST:	\$270,330	\$1,178,702	\$1,449,032

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

Merriam Dr. – 55th St. to Antioch



Project Information

Project #:	GC2101
Design:	2024
Construction Year:	2025
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	CARS/Special Sales Tax
Contractor:	TBD

Project Description

This project entails the rehabilitation of Merriam Drive from 55th Street to Antioch. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings. Street light improvements as needed. The City of Merriam plans to request funding from Johnson County CARS.

Project Costs

	<u>2024</u>	<u>2025</u>	<u>Total</u>
ENGINEERING	\$376,347		\$376,347
CONSTRUCTION*		\$2,688,192	\$2,688,192
ROW/EASEMENT		\$20,000	\$20,000
UTILITY RELOCATION		\$20,000	\$20,000
CONSTRUCTION ENGINEERING*		\$268,819	\$268,819
TOTAL PROJECT COST:	\$376,347	\$2,997,011	\$3,373,358
*CARS ELIGIBLE FUNDING (50%)		\$1,478,506	\$1,478,506
NET MERRIAM COST:	\$376,347	\$1,518,506	\$1,894,852

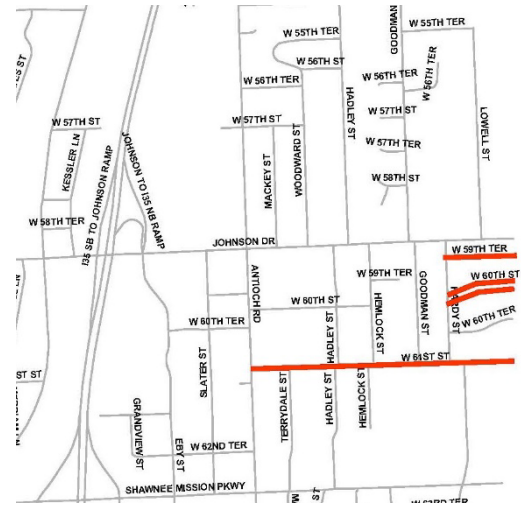
Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

2025 Street & Drainage Improvements

61st Street – Antioch Rd. to E.C.L.
59th Terrace - Hardy St. to E.C.L.

60th Street – Hardy St. to E.C.L.



Project Information

Project #:	TBD
Design:	2024
Construction Year:	2025
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	Special Sales Tax
Contractor:	TBD

Project Description

This project entails the rehabilitation of 61st Street from Antioch Rd., 60th Street from Hardy St. to East City Limit, and 59th Terrace to East City Limit. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings, and replace deteriorated storm drains. The City of Merriam plans to request funding from Johnson County Watershed Organization for the replacement of storm drain on this project.

Project Costs

	<u>2024</u>	<u>2025</u>	<u>Total</u>
ENGINEERING	\$165,000		\$165,000
MILL/OVERLAY/SIDEWALKS		\$471,000	\$471,000
STORM DRAINS*		\$1,048,000	\$1,048,000
ROW/EASEMENT		\$100,000	\$100,000
UTILITY RELOCATION		\$10,000	\$10,000
CONSTRUCTION ENGINEERING		\$154,900	\$154,900
TOTAL PROJECT COST:	\$165,000	\$1,783,900	\$1,948,900
*WATERSHED ELIGIBLE FUNDING (50%)		\$524,000	\$524,000
NET MERRIAM COST:	\$165,000	\$1,259,900	\$1,424,900

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

Johnson Drive (CARS) –Mackey St. to East City Limits 2026 Street Improvements



Project Information

Project #:	TBA
Design:	2025
Construction Year:	2026
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	CARS/Special Sales Tax, General CIP
Contractor:	

Project Description

This project entails the rehabilitation of Johnson Drive. The scope of work includes the replacement of curb/gutters as required, 2-inch mill/overlay, new pavement markings. The City of Merriam will be requesting funding from Johnson County CARS for the Johnson Drive portion of this project.

Project Costs

	<u>2025</u>	<u>2026</u>	<u>Total</u>
ENGINEERING	\$81,379		\$81,379
CONSTRUCTION*		\$581,280	\$581,280
ROW/EASEMENT		\$20,000	\$20,000
UTILITY RELOCATION		\$20,000	\$20,000
CONSTRUCTION ENGINEERING*		\$58,128	\$58,128
TOTAL PROJECT COST:	\$81,379	\$679,408	\$760,787
*CARS ELIGIBLE FUNDING (50%)		\$319,704	\$319,704
NET MERRIAM COST:		\$359,704	\$441,083

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

Public Works Maintenance Program



Mill and Overlay Program

Goodman St. (North City Limit to Jo. Dr.)
 55th St. (Antioch Rd. to Hadley St.)
 51st Ter. (West of Knox)

51st Pl. (West of Knox)
 Perry Ln. (South of 51st Street)
 Craig Rd. (SMP to 61st St.)



Project Information

Construction Year: 2021
Project Status: Construction
Project Engineer: City of Merriam
Funding Source: Various
Contractor: J.M. Fahey

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2026. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	<u>Total</u>
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$50,000
TOTAL PROJECT COST:	\$650,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Mill and Overlay Program

Farley St. (55th St. to 57th St.) 57th St. (Perry Ln. to Farley St.)
 Hocker Drive (Perry Ln. to E. of Knox Ave.)



Project Information

Construction Year: 2022
Project Status: Preliminary
Project Engineer: City of Merriam
Funding Source: Various
Contractor: TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2026. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	<u>Total</u>
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$30,000
TOTAL PROJECT COST:	\$630,000

Impact on Operating Budget

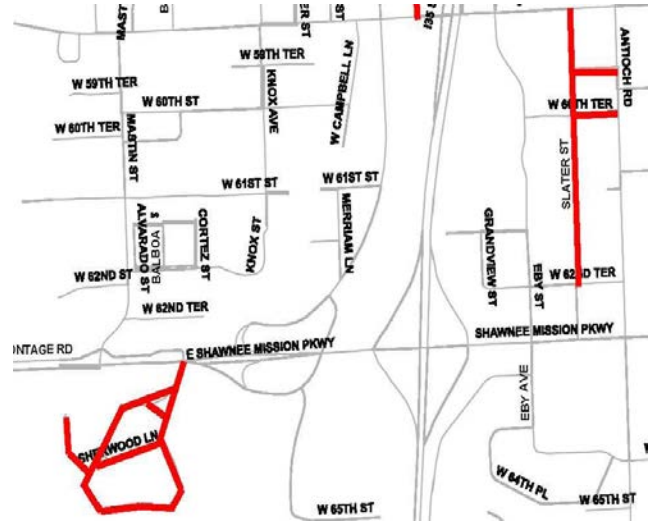
Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Mill and Overlay Program

Sherwood Forest

Slater St. (Johnson Dr. to 62nd Ter.)

60th St. (Slater St to Antioch Rd.) 60th Ter. (Slater St. to Antioch Rd.)



Project Information

Construction Year: 2023
Project Status: Preliminary
Project Engineer: City of Merriam
Funding Source: Various
Contractor: TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2026. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	Total
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$25,000
TOTAL PROJECT COST:	\$625,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Mill and Overlay Program

Benson St. (49th St to 49th Ter.)
 50th Ter. (Knox Ave. to Merriam Dr.)
 Booker Dr./51st St. (50th Ter. to Merriam Dr.)



Project Information

Construction Year: 2024
Project Status: Preliminary
Project Engineer: City of Merriam
Funding Source: Various
Contractor: TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2026. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	Total
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$67,000
TOTAL PROJECT COST:	\$667,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Mill and Overlay Program

49th Ter. (Merriam Dr. to Grant St.), Grant St. (49th Ter. to 50th Ter.)
 England St. (49th St. to 50th Ter.), Grandview Ave. (49th St. to 51st Ter.)



Project Information

Construction Year: 2025
Project Status: Preliminary
Project Engineer: City of Merriam
Funding Source: Various
Contractor: TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2026. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

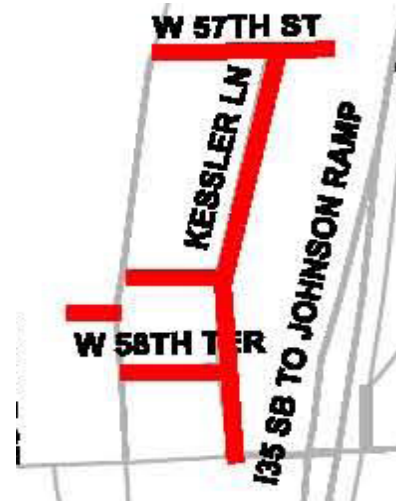
	<u>Total</u>
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$58,000
TOTAL PROJECT COST:	\$658,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Mill and Overlay Program

57th St. (Merriam Dr. to End of Pavement), 58th St. (Merriam Dr. to Kessler Ln.)
 58th Ter. (Merriam Dr. to Kessler Ln.), Hocker Dr. (Merriam Dr. to End of Pavement)
 Kessler Ln. (Johnson Dr. to 57th St.)



Project Information

Construction Year: 2026
Project Status: Preliminary
Project Engineer: City of Merriam
Funding Source: Various
Contractor: TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2026. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	<u>Total</u>
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$12,000
SMALL DRAINAGE PROJECTS	\$34,000
TOTAL PROJECT COST:	\$646,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Small Drainage Projects

Various Pipes Replacement/Rehabilitation



Small storm drain outlet

Project Information

Project #: GM1103
Construction Year: Ongoing
Project Status: Varies
Project Engineer: City Engineer
Funding Source: General CIP
Contractor: Public Works for spot repairs

Project Description

City of Merriam has aging drainage infrastructures including Corrugated Metal Pipes (CMP) and Reinforced Concrete Pipe (RCP) that are at risk of failure. Various trenchless technologies are available and have been widely used throughout North America. Such trenchless pipe installation technologies include Cured-In-Place-Pipe (CIPP), thermo-formed Ultra-Liner and Pipe Bursting, which all utilize existing pipe cavity and line the pipe instead of trenching across street sections. The cost of these technologies is becoming very competitive and in many cases can be more economical due to savings in logistics and cost of traffic control over busy streets and reconstruction of street over the trench. Another benefit to the trenchless technology is the significant reduction in risk of liability and safety in trenching adjacent to homes and yards. If trenchless technology is not feasible, City Staff will collaborate to find best option including in-house work with the Public Works crews.

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
CONSTRUCTION	\$500,000	\$500,000	\$500,000	\$500,000	\$466,000

Impact on Operating Budget

After recent citywide inspections, Public Works has begun the process of prioritizing repairs to the storm sewer pipes. This program will allow many sections of pipe that have been rated with a poor condition to be reconstructed within that years' designated budget amount. Public Works crews will have the opportunity to schedule and make necessary repairs to other failing storm sewer infrastructure by utilizing the current operating budget.

Sidewalk Maintenance Program

City Wide



Project Information

Project #: GM2002
Construction Year: Ongoing
Project Status: Construction
Project Engineer: Merriam Public Works
Funding Source: General CIP
Contractor: TBD

Project Description

City Council provided direction to assess the condition of existing sidewalks throughout the City and to conduct repairs and maintenance as needed. This program is to supplement the Public Works efforts in addressing these types of repairs.

Project Costs

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
TOTAL PROJECT COST:	\$170,000	\$175,000	\$133,000	\$142,000	\$188,000

Impact on Operating Budget

Sidewalk repairs currently resides within the operating budget as its sole funding source. This supplement will not only allow more aging and potentially hazardous sections of sidewalk to be replaced, but also create more opportunities for Public Works crews to address other maintenance tasks as needed.

Program History 1998-2020

	Approx. Date Completed	Total Cost	Merriam Net Cost
General Projects			(thru 12/31/2020)
Completed			
Aquatic Center - Phase I	May-98	\$ 327,400	\$ 327,400
63rd Street Buyout	June-98	375,305	91,993
65th Street/Lowell to Craig	June-99	152,162	117,147
Quail Creek Buyout	October-99	4,205,600	1,338,738
Brown Park Drainage (Phases I and II)	October-99	1,350,750	458,743
Antioch Park Creek Drainage	April-00	637,407	205,018
75th Street Traffic Signal	January-01	158,644	-
Community Center Repairs	April-01	907,816	907,816
50th Terrace/Antioch to Merriam Drive	May-01	104,305	104,305
Farley-Blackhoof	July-01	966,029	766,029
Quaker Creek Channel Improvements	September-01	65,867	65,717
59th Terrace/60th Street	October-01	413,206	413,206
62nd & Antioch Retaining Wall	July-01	66,932	29,506
Turkey Creek - Vicinity of BNSF Bridge	May-01	3,146,037	218,249
Merriam Drive Buildings	August-02	337,511	337,511
Quail Creek Drainage	November-02	1,531,274	1,051,577
Kessler Lane/57th Street	May-03	745,631	546,631
South Quaker Creek	May-05	182,093	182,093
Hocker Grove Street and Drainage Improvements	July-05	1,217,863	1,017,863
Campbell Street and Drainage Improvements	July-05	740,896	740,896
Hadley Street and Drainage Improvements	July-05	1,748,190	1,748,190
Hickory Creek Drainage	April-06	1,247,832	335,991
Hardy Street and Drainage Improvements	May-06	689,227	689,227
Switzer Drainage/W. Antioch	November-06	97,538	97,538
CDBG 2009: Switzer Streetlights	December-09	71,070	-
CDBG-R 2009: Mastin Streetlights	December-09	74,552	-
Bridge Repair Study - Johnson Dr. over Turkey Creek	July-10	16,438	16,438
47th Street	August-10	2,582,405	716,033
47th & Switzer Curb/Gutter Project	August-10	52,913	52,913
Economic Stimulus Overlays - Merriam Drive	August-10	69,585	59,964
Shawnee Creek Preliminary Engineering Study	December-10	50,418	12,745
SM Pkwy Bridge at Mastin	January-11	339,711	339,711
Upper Turkey Creek Feasibility Study	September-11	623,244	313,864
Bridge Repairs -Shawnee Mission Pkwy/Turkey Creek	November-11	75,807	39,807
Traffic Signal ILA's with Overland Park	August-12	249,320	249,320
Cure-in-Place Pipe Projects	September-12	129,850	129,850
55th Terrace/56th Terrace Drainage	September-12	250,184	195,946
Public Works Bridge over Quail Creek Culvert	December-12	202,544	12,803
Bridge Repairs - Merriam Dr/Turkey Creek	December-13	152,456	111,206
Dutch Maid Hotel Demolition	December-13	71,213	71,213
Gymnasium Floor Rehabilitation	April-13	27,686	27,686
Shawnee Mission Parkway Median Replacements	December-13	353,790	109,482
Shawnee Mission Pkwy Corridor Plan	December-13	157,638	30,638
Knox Court Cure-In-Place Pipe	August-14	151,306	151,306
CDBG Streetlights-Forest Park	October-14	79,522	-
City Parking Lot Repairs (Comm Center & Marketplace)	December-14	111,908	111,908
Community Center Upgrades	December-14	2,500	2,500
Community Center Architectural Review	December-14	10,000	10,000
Farley/Knox Drainage Improvements	December-14	13,247	13,247
CDBG Streetlights Switzer/Knox	September-15	114,009	44,009
E. Frontage Streetlights (72nd to 75th)	August-15	75,521	75,521
Streetlight Metering SMPK (I-35 to west limits)	December-15	42,479	42,479
Slater Property Purchase	March-17	313,429	313,429
CDBG Streetlights 2016 (Grandview/73rd St to 70th Terr)	August-16	145,723	45,723
Police Department Space Needs Study	August-16	28,972	28,972
Streamway Trail Fence Repl	September-16	54,560	54,560
Brown Park Pavilion	October-16	90,000	90,000
Antioch Rd Streetlights (54th Terr to Jo Dr)	October-16	234,693	234,693
Recreational Facilities Needs Assessment	December-16	155,908	155,908
Park Land Acquisition and Development	various	534,879	358,292
CIP/Public Works Information/Asset Mgmt System	June-17	92,075	92,075

Program History 1998-2020

	Approx. Date Completed	Total Cost	Merriam Net Cost
6120 Slater Purchase	July-17	332,152	332,152
CDBG Streetlights 2017	August-17	105,731	56,876
Waterfall Park Development	August-17	424,196	424,196
Park Signage	October-17	69,841	69,841
Reforestation Projects (Meyer Creek)	December-17	46,335	46,335
Wayside Horns	December-17	62,905	62,905
Storm Drain Condition Assessment	December-17	266,217	266,217
Corrugated Metal Pipe Repl (Owen Heights)	November-18	929,561	929,561
Police Department Facility Improvements	January-19	2,400,000	2,400,000
CDBG 2018 Streetlights	September-19	97,012	97,012
Rec. Facility Construction	March-21	5,756,411	5,756,411
Future of 5701 Merriam Drive	March-21	162,914	162,914

General Projects

Under Construction/On-going

Overlay Supplement		\$ 3,943,657	\$ 3,508,295
Residential Street Lights		1,246,333	1,156,771
Small Drainage Improvements		1,042,739	999,800
Public Art		345,961	345,961
Sidewalk Program - Citywide In-Fill		1,767,491	1,767,491
City Hall Exterior Improvements		44,742	44,742
Comprehensive Plan Update		221,754	221,754
Sidewalk Maintenance		44,685	44,685

SPECIAL SALES TAX PROJECTS:

1/8 & 1/4 Cent Sales Tax Projects - Streets (2001-2010)

Completed

Sherwood Forest	January-04	\$ 1,081,850	\$ 1,081,850
Vernon Place Street/Drainage Improvements	October-06	1,363,507	1,363,507
Merriam Hills Street and Drainage	November-06	1,966,842	1,966,842
Farley Street (53rd to 55th)	May-07	511,293	322,664
Lowell Road	November-07	1,127,178	720,659
61st Street	November-08	334,435	237,897
Residential Street Group I	November-08	1,153,651	1,147,543
54th Terrace	September-09	73,129	73,129
Residential Street Group II (excluding Carter/Grant)	December-09	1,050,939	1,050,939
Farley Avenue St. Feasibility Study	November-11	29,676	29,676
Residential Street Group III - North & South	September-12	1,670,777	1,670,777
Residential Street Group IV (w/ Carter/Grant)	October-15	2,275,639	2,275,639

1/8 Cent Sales Tax Projects - Merriam Dr. (2001-2005)

Completed

Finish Merriam Marketplace	October-01	\$ 224,149	\$ 224,149
Merriam Drive Fences	April-03	18,598	18,598
Streamway Park Phase III	March-05	40,682	40,682
Downtown Merriam Improvements	April-05	2,467,337	2,467,337
Streamway Trail Extension to Overland Park via Merriam Dr.	October-10	60,008	60,008
Marketplace Signage/Sound System	March-11	33,299	33,299
Johnson Dr/BNSF Railroad Crossing Improvements	November-11	91,600	91,600
Johnson Dr. Bridge/Turkey Creek	August-14	141,899	141,899

Economic Development Grant (School SalesTax)

Completed

Dutch Maid Annex Expenditures	June-06	\$ 431,812	\$ 431,811.96
-------------------------------	---------	------------	---------------

1/4 Cent Sales Tax Projects - Stormwater/Streets (2010-2020)

Completed

70th Terrace Drainage Box	October-11	\$ 1,647,001	\$ 420,592
75th St - Antioch to Frontage Rd	December-13	312,595	166,595
Shawnee Mission Pkwy/Antioch Intersection	June-14	71,624	71,624
Shawnee Creek Drainage - West (Switzer to Farley)	July-14	1,610,719	415,791
Shawnee Creek Drainage - East (Farley to Knox)	July-14	1,343,007	399,475
Johnson Dr Bridge over Turkey Creek	August-14	1,942,634	557,634
Comprehensive Engineering Study/PES	December-14	134,639	42,378
55th St Drainage Improvement	December-14	490,552	490,552

Program History 1998-2020

	Approx. Date Completed	Total Cost	Merriam Net Cost
75th St - E. Frontage Rd to Switzer	December-14	2,580,429	1,473,869
75th St Streetlights (Antioch to E. Frontage Rd.)	September-15	79,114	79,114
Antioch Park Creek Drainage	September-15	149,154	149,154
Meyer Creek Drainage	November-15	2,896,238	987,009
Sherwood Forest Drainage Outlet Repair	November-15	65,835	65,835
Antioch Overlay (67th to 75th)	November-15	488,392	488,392
Antioch Rd Streetlights (67th to 75th)	December-15	165,231	165,231
Antioch Rd Reconstruction (Johnson Dr. to 67th)	October-16	1,915,890	1,025,067
Farley Avenue Reconstruction	December-16	1,917,068	1,917,068
Residential Street Group V	November-17	1,297,522	1,297,522
Shawnee Mission Parkway Bridge over BNSF Rail	December-17	3,039,940	520,177
54th St/54th Terr Drainage Improvements (Remi Caenen)	December-17	214,035	214,035
Antioch Rd Mill/Overlay/Curb/Gutter (47th St to 54th Ter)	March-18	510,553	302,623
Ground Penetrating Radar Street Evaluation	March-18	36,729	36,729
Johnson Dr Reconstruction (Kessler Ln to west limit)	December-18	1,532,172	905,828
67th St Reconstruction (west limit to Antioch Rd)		2,603,540	1,532,540
Shawnee Mission Pkwy/Turkey Creek Bridge Study/Rehab		219,153	219,153
67th/E. Frontage Rd Intersection Study		33,857	33,857

Under Construction/On-going

Johnson Drive- Kessler to Mackey		\$ 1,536,236	\$ 769,938
East Frontage Road; 67th to 75th		69,408	69,408

BONDED PROJECTS:

1994 Internal Improvement Bond Projects

Completed

70th Street Drainage -Phase II	November-98	\$ 501,561	\$ 120,416
Perry Lane - Johnson Drive to 55th	July-99	844,899	754,899
57th & Knox (Hocker Creek) Drainage - Phase II	August-99	43,782	10,946
53rd - Knox to Farley	December-99	520,622	440,622
E Frontage Road - 67th to 75th	September-01	2,017,224	2,017,224
Shawnee Mission Parkway Sidewalk	September-02	47,853	47,853

1997 Internal Improvement GO Bond Projects

Completed

Antioch I-35 Bridge/Interchange	November-00	\$ 17,309,618	\$ 3,197,852
---------------------------------	-------------	---------------	--------------

1998 Minibond Project

Completed

Aquatic Center - Phase II	May-99	\$ 864,546	\$ 864,546
---------------------------	--------	------------	------------

1998 Internal Improvement GO Bond Projects

Completed

City Hall Renovation/Expansion	November-00	\$ 713,909	\$ 713,909
Merriam Drive Improvements (Concept Design)	September-00	76,031	76,031
Merriam Marketplace	October-01	2,064,826	2,064,826

2002 Bond Projects

Completed

City Hall/Public Safety Building	September-04	\$ 4,866,697	\$ 4,866,697
----------------------------------	--------------	--------------	--------------

2003 Bond Projects

Completed

SMP Bridge Repairs	October-03	\$ 163,430	\$ 163,430
Brown Park Drainage Slump Repairs	January-04	967,639	217,639
Forest Park Drainage	May-04	871,607	871,607
Goodman Street	December-04	750,217	724,767
Johnson Drive Railroad Tracks	April-05	50,000	50,000
Brown Creek Erosion Project	September-05	433,426	433,426
Antioch/Shawnee Mission Pkwy	November-05	3,571,833	2,414,833
73rd and Switzer Drainage	June-06	321,057	321,057

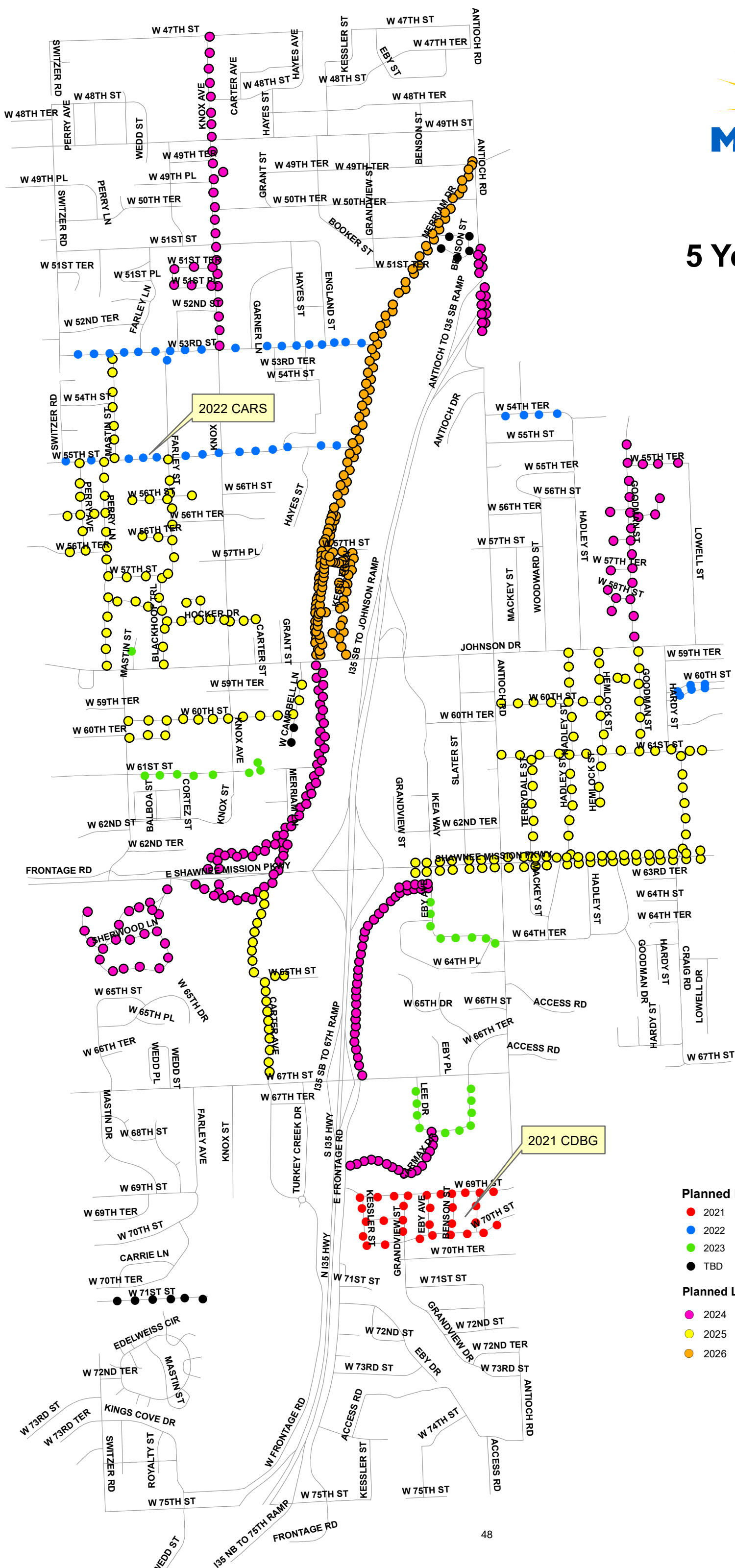
Program History 1998-2020

	<u>Approx. Date Completed</u>	<u>Total Cost</u>	<u>Merriam Net Cost</u>
<u>2004 Bond Projects</u>			
Completed			
West Frontage Road Reconfiguration - Merriam Pointe	December-08	\$ 6,192,719	\$ 6,192,719
<u>2005 Bond Projects</u>			
Completed			
Eby Street/Quaker Cr. Realignment - Merriam Village	October-08	\$ 5,640,058	\$ 5,640,058
<u>2018 Bond Projects</u>			
Completed			
2018 GO Bond Issuance Costs	February-18	\$ 100,149	\$ 100,149
Rec Facility Construction	March-21	\$ 24,123,942	\$ 24,123,942
<u>I-35 Redevelopment TIF District</u>			
Completed			
West Frontage Road	November-01	\$ 62,206	\$ 62,206
75th Street Bridge Repairs	October-03	13,247	13,247
Carter Avenue	October-04	23,212	23,212
Carter Avenue Streetlights	October-04	91,440	91,440
Merriam Historic Plaza	September-06	1,836,549	1,337,049
W. Frontage Road Overlay	September-08	91,851	91,851
Quiet Zone on West Frontage Road	October-08	20,109	20,109
Merriam Police Department parking lot/lighting	October-08	91,674	91,674
Vavra Park Enhancements	June-09	921,682	671,682
Merriam Fire Department driveway	November-09	51,227	51,227
West Frontage Road Streetlights	August-11	81,792	81,792
Reconfigure Upper Parking Lot - City Hall	August-11	51,637	51,637
Johnson Drive Streetlights (South)	June-12	60,613	60,613
67th St/Carter Intersection Drainage Improvement	December-13	122,866	122,866
Slater/Eby/62nd Terr Overlay	August-13	139,975	139,975
Slater West Streetlights	November-13	85,223	85,223
W. Frontage Rd Roundabout	June-15	174,694	174,694
City Hall Parking Lot Overlay	June-15	82,329	82,329
IKEA Way Overlay	June-15	78,015	78,015
Vavra Parking Project (Rec Facility)	March-21	\$ 6,599,288	\$ 6,599,288
<u>Merriam Town Center TIF District</u>			
Completed			
Johnson Dr. Curbing/Storm Drain Rehab	October-11	\$ 521,633	\$ 521,633
Johnson Dr. Streetlights (North)	June-12	59,782	59,782
Antioch Overlay - 54th Terr to Johnson Dr	June-15	371,470	371,470
Traffic Signal Upgrades (Antioch/Johnson Dr)	October-15	142,813	142,813
		<u>\$ 178,412,245</u>	<u>\$ 132,522,513</u>



Just right.

5 Year Streetlight Program



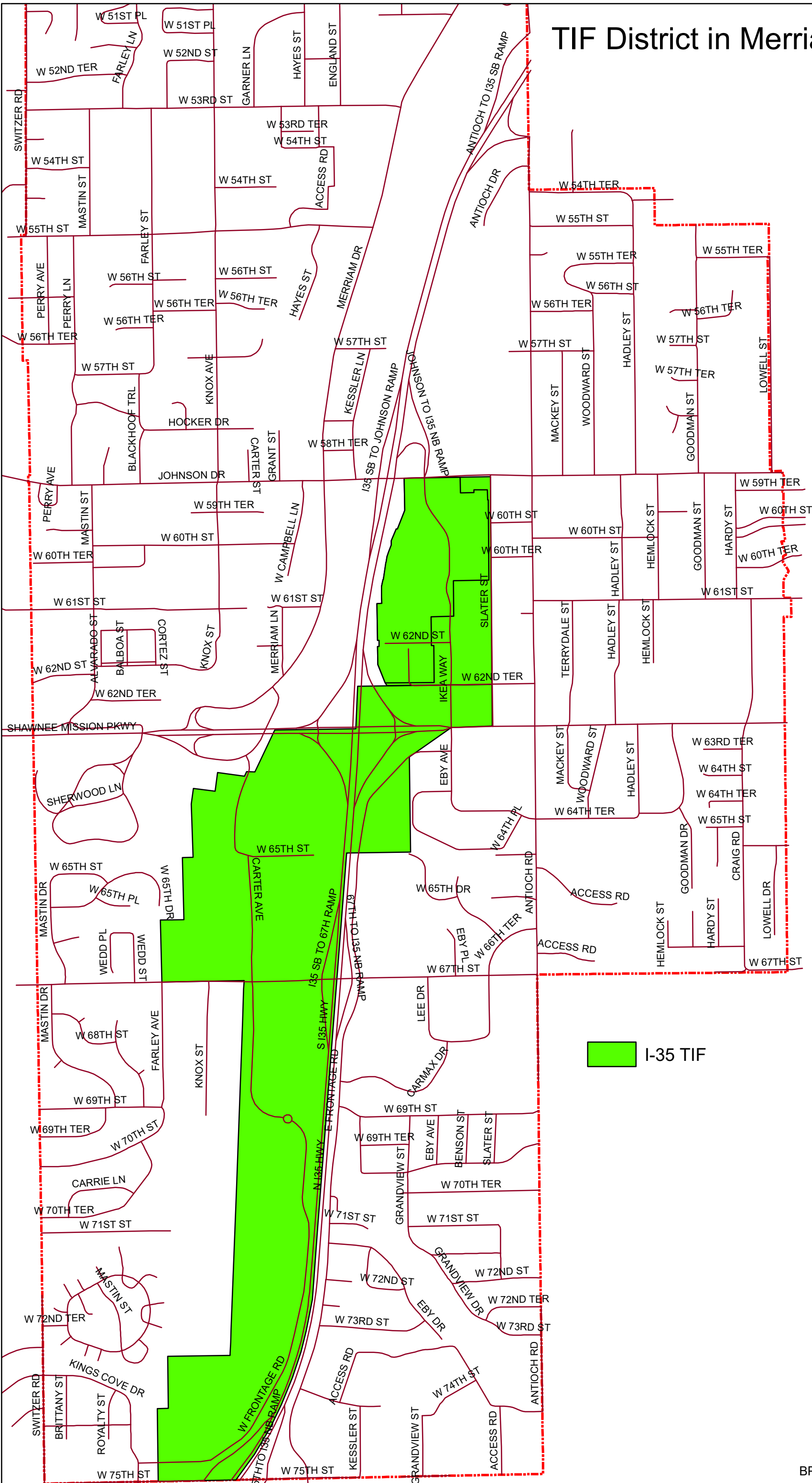
Planned Decorative Lights

- 2021
- 2022
- 2023
- TBD

Planned LED Conversions

- 2024
- 2025
- 2026

TIF District in Merriam



RESOLUTION NO.

A RESOLUTION ADOPTING THE 2022 BUDGET OF THE CITY OF MERRIAM, KANSAS.

WHEREAS, following proper notice as prescribed by law, the Governing Body of the City of Merriam, Kansas held a public hearing for the purpose of answering questions, hearing objections and receiving feedback regarding the City's proposed 2022 budget; and

WHEREAS, said public hearing was properly held before the Governing Body on August 23, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MERRIAM, KANSAS THAT:

SECTION 1. Adoption of Budget. The City of Merriam hereby adopts its budget for the year 2022, as presented at the August 23, 2021, City Council meeting. Copies of said budget shall be open for inspection in the office of the City Clerk during business hours. Upon filing of the budget with the County Clerk of Johnson County, Kansas, said budget shall constitute an appropriation for each fund, and the appropriation thus made shall not be used for any other purpose, pursuant to K.S.A. 79-2934.

SECTION 2. Take Effect. This Resolution shall take effect and be in full force and effect after adoption of such by the Governing Body.

ADOPTED BY THE Governing Body this 23rd day of August, 2021.

Ken Sissom, Mayor

(SEAL)

ATTEST:

Juliana Pinnick, City Clerk

Agenda Management Software Overview

Why Agenda Management Software?



1. Increase efficiency and ease for staff
2. Simplify minute generation through an automated process
3. Create a user-friendly platform for Council
4. Build an easily searchable database of prior agenda items and council minutes which can be duplicated and referenced in future years
5. Cloud-based storage that is transferrable if we discontinue use

Products we reviewed

- iCompass by Diligent
- Municode Meetings
- CivicClerk by CivicPlus
- Peak by Granicus

iCompass Features

Customizable landing page on the City's website

Home
Calendar
Meetings
Search


HOME Share

The City of Overland Park is committed to maintaining open communication with citizens in order to achieve a positively engaged community by keeping citizens well informed about the decisions of the Council. Use this portal to find information from the City Council, committees, and citizen advisory boards and commissions.


- ["Sign up for Notifications"](#) to receive email notifications when agendas are posted. Select all or a few meeting types you would like to receive email notifications.
- Watch select meetings via [Livestream](#) or listen to recorded meetings.

Cannot find what you are looking for? Please see our city's main [website](#) or contact the City Clerk's Office at 913-895-6150. Access [Help](#) for tutorials on using and navigating our portal.


Meet your Mayor and Council




Meeting Archives




Watch Live & Video Archive



Search




Sign Up for Notifications



Schedule of Meetings

July 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Connect To Us



Today's Meetings

No Meetings Today

Upcoming Meetings

- Mayor and Council - August 2, 2021
- Community Development - August 4, 2021
- Site Plan Review Committee - August 4, 2021
- Legacy of Greenery Committee - August 5, 2021
- [Planning Commission - August 9, 2021](#)
- Board of Zoning Appeals - August 10 2021

[More](#)

Recent Meetings

- [Public Works - July 28, 2021](#)
- [Parks & Recreation Advisory Council - July 27, 2021](#)
- [Mayor and Council - July 26, 2021](#)
- Independent Citizen Advisory Board on Racial Profiling and Non-Biased Policing - Jul 26 2021

MORE INFORMATION

City Hall
8500 Santa Fe Dr
Overland Park, KS 66212

Telephone: 913-895-6000
Hours: Monday to Friday, 8:00 a.m. – 5:00 p.m.
www.opkansas.org

iCompass Features: Workflow features for the item author to route for approval

- A. Approval/Workflow tab
- B. Select Workflow
- C. Meeting Type
- D. Heading
- E. Submit for Approval

The screenshot displays the 'Approval/Workflow' tab in the iCompass system. The interface includes a navigation bar with tabs for 'Staff Report Details', 'Attachments (2)', 'Output Document', 'Approval/Workflow', 'Permissions', 'Relationships', and 'History'. The 'Approval/Workflow' tab is active, indicated by a green arrow labeled 'A'. Below the navigation bar, the status is 'None'. A 'Submit For Approval' button is located in the top right corner, with a green arrow labeled 'E' pointing to it. On the left side, there is a 'General Government' section with a 'Print' button and a workflow list. The workflow list includes '1. Mary' (Ordered) and '2. City Admin' (Unordered). A green arrow labeled 'B' points to the '1. Mary' item. Below the workflow list, there are sections for '2. City Admin' and '3. City Attorney' (Unordered). In the center, the 'Export To' section contains three dropdown menus: 'Meeting Types' (set to 'City Council'), 'Meetings' (set to 'City Council - October 17, 2017'), and 'Headings' (set to '-Choose Heading-'). Green arrows labeled 'C' and 'D' point to the 'Meeting Types' and 'Headings' dropdowns, respectively. Below the 'Export To' section, there is an 'Approver Notifications' section with a 'Subject' field containing the text 'Pending Approval of Item: Consider a Resolution authorizing the renewal of agreement # 13-20 Offici' and a 'Body' field containing the text 'You have Pending Approvals This is an automated message from the City of Duncanville. Please do not respond to this message. Sender: Kristin Downs - Admin, Assistant to City Secretary'.

iCompass Features: Minutes Builder

CivicWeb | Action Tracking | Meeting Manager | FilePro | Records Manager | Links | Admin | Help | iCompass Administrator | Log Out

The City of South Morrisette

Overview » Document Setup Security Approvals Signatures

Build Format Publish Notify Match Agenda Order

Minutes: Regular Council Meeting - 07 Jan 2014

Roll Call

Minutes - Quick Menu

Save Spell Check Numbering Drag Add: Heading Item Motion Follow-Up

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
 - 2.1 Adoption of the Agenda

RES-12-100 2013-133
Moved by Councillor McRae
Seconded by Councillor Taylor
THAT the Council adopt the Agenda as presented
MOTION CARRIED
- 3. ADOPTION OF MINUTES**
 - 3.1 Adoption of Minutes from previous meeting.

RES-12-101 Moved by Councillor Taylor
Seconded by Councillor Schuster
THAT the Council adopt the minutes from the previous Regular Council meeting as presented in the Council agenda package.
MOTION CARRIED
- 4. REPORTS**
 - 4.1 Transit Monthly Progress Report

RES-12-102 Moved by Councillor Reid
Seconded by Councillor Wallace
THAT the Council approve the report as presented
MOTION CARRIED

53 / 15:14 

iCompass Features: Detailed search for the public

Home Calendar Meetings Search

Search Share

To search agendas and minutes use the **Advanced Search** button to search agendas.

Quick search:

1. Type a **keyword** into the search box.
2. Click **Search**.
 - o Your results will display at the bottom of the page.
 - o Any matching search results will include a short description of the document as well as the document title.
3. Click on the search results to view the documents.
 - o Refine your search results using the advanced search options.
 - o If you wish to just browse through our documents, click the **browse** button below.

ADVANCED SEARCH Browse

Search

Key Words

Advanced Search

Exact keyword or phrase (use * for wildcard search)

Containing **all** these words

Containing **one or more** of these words

Containing **each of these words** in close proximity

Not containing any of these words

Order Results By

Order By

Order Type

Select Location (Optional)

Search

iCompass Features: User- Friendly Interface and App for Board Members



iCompass Features: Shows the agenda and item in a split screen w/ annotation

The screenshot shows an iPad interface with a split-screen view. The left pane displays an agenda item, and the right pane shows a document with handwritten annotations.

Agenda Item (Left Pane):

- BACK** (top left)
- Special (Open) Council - 21 Oct 2014** (top center)
- LOGOUT** (top right)
- Agenda** (top right of content area)
- a. OCP Amendment, Rezoning, Development Permit and Soil Deposit Permit**
 - Applications; 3215 Island View Road (Koski)
 - Report from the Director of Planning and Building Services dated August 25, 2014.
 - Recommendation:**
 - That Council reject the current application for OCP amendment, rezoning, Development Permit and Soil Deposit Permit to facilitate an eight-lot subdivision of the property at 3215 Island View Road.**
 - Transportation Report
- b. Request to Insure the Hatch Car-barn at Heritage Acres** Pg.

Document (Right Pane):

- Write or draw with your finger.** (top)
- Color, Undo, Redo, Erase, Select (top right)
- Done** (top right)
- Color, Undo, Redo, Erase, Select (middle)
- Done (middle right)
- Motor vehicle use peaked about the year 2000 in most OECD countries and has since declined slightly, as illustrated in Figure 1.
- Figure 1 International Vehicle Travel Trends (Litman 2006)**
- | Country | 1970 | 1980 | 1990 | 2000 |
|-------------|---------|---------|---------|---------|
| U.S. | ~10,000 | ~15,000 | ~18,000 | ~20,000 |
| Belgium | ~5,000 | ~6,000 | ~7,000 | ~8,000 |
| Denmark | ~4,000 | ~5,000 | ~6,000 | ~7,000 |
| France | ~3,000 | ~4,000 | ~5,000 | ~6,000 |
| Germany | ~3,000 | ~4,000 | ~5,000 | ~6,000 |
| Italy | ~3,000 | ~4,000 | ~5,000 | ~6,000 |
| Japan | ~2,000 | ~3,000 | ~4,000 | ~5,000 |
| Spain | ~2,000 | ~3,000 | ~4,000 | ~5,000 |
| Sweden | ~2,000 | ~3,000 | ~4,000 | ~5,000 |
| Switzerland | ~2,000 | ~3,000 | ~4,000 | ~5,000 |
| U.K. | ~2,000 | ~3,000 | ~4,000 | ~5,000 |
- Annual Person-kilometers per Capita (y-axis)
- Year (x-axis)
- Legend: U.S., Belgium, Denmark, France, Germany, Italy, Japan, Spain, Sweden, Switzerland, U.K.
- Per capita vehicle travel grew rapidly between 1970 and 1990, but has since leveled off in most OECD countries, and is much lower in European countries than in the U.S.*
- EMAIL** (bottom right)
- PRINT** (bottom right)

Bonus Features

- Includes Laserfiche Integration – we can attach items from Laserfiche databases and save items from the agenda directly to Laserfiche
- Option for digital voting and hand raising through the portal
- Includes Contract and Agreement tracker
- Includes a Public Records Request tracker
- Unlimited user training
- 24-7 customer support
- Access to tutorial videos

Total Annual Cost - \$7,500

Add-On Features

- Video time stamping – link video to specific agenda items - \$5,600
- Board Manager – tracking board terms, rosters and applications via a dashboard - \$2,000
- Agenda and minutes migration - \$1,000 (one-time)

Questions?





AGENDA ITEM INFORMATION FORM

AGENDA ITEM: Approve Supplemental Agreement for Professional Services with BHC Engineering for design, surveying and ROW easements for additional sidewalk on 55th street

SUBMITTED BY: Jim MacDonald, Public Works Director

MEETING DATE: August 23, 2021

PROJECT BACKGROUND/DESCRIPTION:

On May 10, 2021 the City entered into an agreement with BHC to provide professional services for the design and engineering of the 55th Street improvements scheduled to be constructed in 2022. City Council previously approved \$230,979 for the original agreement.

After the site-walk through and design meeting it was determined the original scope of work did not include the five or six foot sidewalks on the south side of 55th Street per the recommendation of the 2040 Comprehensive Plan that was adopted on March 22, 2021 by City Council.

The south side of 55th Street from Switzer to Merriam Drive has many challenges, there are utility conflicts, limited ROW, and various elevations that may include retaining walls. This will require additional surveys, engineering, ROW and easement tract maps. The approval of this agreement in the amount of \$40,116 will bring our total 55th street design and engineering contract to \$271,095.

The original construction budget did not include these changes therefore; additional construction funds may be needed to cover these changes.

CITY COUNCIL GOALS AND OBJECTIVES

3.2 Sustain capital improvement efforts.

FINANCIAL IMPACT

Amount of Contract:	\$40,116 for Supplemental # 1 + \$230,979 previously approved
Amount Budgeted:	\$277,366
Funding Source/Account #:	CARS/Special Sales Tax fund – Acct #301-0000-511-33.10 GC2301

SUPPORTING DOCUMENTS

Professional Service Agreement executed by BHC Engineering.

ACTION NEEDED/STAFF RECOMMENDATION

Recommend that the Council authorize the Mayor to execute the Supplemental Agreement No. 1 with BHC Engineering for 55th Street from Merriam Drive west to Switzer, for an amount to not exceed \$40,116.

Task No.	Scope of Services 55th Street - Additional Services Merriam, Kansas Prepared By: BHC (July 30, 2021)	Phase	Task	2021 Labor (Hours) / Rate									Labor		Reimbursable Expenses	Total Task Fee
				Public Works					Surveying							
				Prin. Prog. Man. Randy Gorton	Project Manager Nolte	Sr. Traffic Eng. David Smailing	Project Eng. Katie Bushong	Design Eng. Collin Schmidt	Sr. Eng. Tech. Drummond	Proj. Surveyor	Crew Chief	Crew Member	Hours	Cost		
				\$200	\$185	\$180	\$145	\$117	\$130	\$130	\$110	\$85				
1.	Data Collection (Dates: X/X/XX to X/X/XX)															
A.	Attend a pre-design meeting to establish the City's design criteria for the project.	71	782											\$0		\$0
B.	Develop design criteria for the project and prepare a design memorandum that is to be submitted to the City.	71	780											\$0		\$0
C.	Develop a detailed design schedule. Submit a copy to the City and provide digital updates at scheduled progress meetings. The schedule should include the following milestones: Data Collection, Survey and Basemapping, Field Check Plans to the City, Approximate Utility Coordination Meeting Dates, Right-of-way / Easements to the City, Approximate Public Meeting / Individual Stakeholder Meeting Dates, Final Plans to the City.	71	780											\$0		\$0
D.	Contact utility companies to determine the location of existing facilities, collect as-built plans and determine location of planned improvements.	71	770											\$0		\$0
E.	Calculate the total area of disturbance to determine whether a Stormwater Pollution Prevention Plan (SWPPP) is required. A total area of disturbance of over one (1) acre triggers the NPDES permit requirement.	71	748											\$0		\$0
	Task 1 Subtotal											0	\$0	\$0		\$0
2.	Surveys and Basemapping (Dates: X/X/XX to X/X/XX)															
A.	Perform field surveys to obtain sufficient detail for the project design. For all work within the right-of-way, the surveyor shall install and maintain traffic control in accordance with the latest edition of the Manual on Uniform Traffic Control Devices (MUTCD) prior to and during the work. The surveyor shall also notify all property owners along the project of the topographic survey prior to any work being done.	71	772								24	24	48	\$4,680	\$0	\$4,680
B.	Obtain ownership certification information from the title company to determine right-of-way lines, property lines, easement limits and ownership information. It is anticipated that information for xxx (x) tracts will be obtained. Establish plats for the purpose of determining sidewalk easements or additional right-of-way acquisition.		772							20				\$2,600	\$0	\$2,600
C.	Compile and process survey data to create basemapping and produce Digital Terrain Model (DTM). Include existing property lines and easements using legal descriptions, tract plots and Title Reports. Field check project base maps for existing features.	71	720							8			8	\$1,040		\$1,040
	Task 2 Subtotal									28	24	24	56	\$8,320	\$0	\$8,320

Task No.	Scope of Services 55th Street - Additional Services Merriam, Kansas Prepared By: BHC (July 30, 2021)	Phase	Task	2021 Labor (Hours) / Rate									Labor		Reimbursable Expenses	Total Task Fee
				Public Works					Surveying							
				Prin. Prog. Man. Randy Gorton	Project Manager Nolite	Sr. Traffic Eng. David Smailing	Project Eng. Katie Bushong	Design Eng. Collin Schmidt	Sr. Eng. Tech. Drummond	Proj. Surveyor	Crew Chief	Crew Member	Hours	Cost		
				\$200	\$185	\$180	\$145	\$117	\$130	\$130	\$110	\$85				
3.	Field Check Plans (Dates: X/X/XX to X/X/XX)															
A.	Prepare the following field check plan sheets.															
	Title Sheet.	72	730											\$0	\$0	
	General Notes and Legend.	72	730											\$0	\$0	
	Quantities.	72	732					4				4	\$468	\$468		
	General Layout and Survey Data Sheet.	72	730											\$0	\$0	
	Typical Sections.	72	734					4				4	\$468	\$468		
	Plan & Profiles.	72	736											\$0	\$0	
	Intersection Details.	72	738											\$0	\$0	
	Roadway Details/Driveway Profiles -20 on north; 26 on south	72	744					16	60			76	\$9,672	\$9,672		
	Storm Sewer Profiles & Details.	72	740											\$0	\$0	
	Erosion Control Plan & Details.	72	748											\$0	\$0	
	Street Lighting Plan & Details.	72	750											\$0	\$0	
	Traffic Signal Plan & Details.	72	752											\$0	\$0	
	Pavement Marking and Signing Plan & Details.	72	754											\$0	\$0	
	Construction Phasing Plan.	72	756											\$0	\$0	
	Traffic Control Details.	72	756											\$0	\$0	
	Drainage Area Map and Calculations.	72	740											\$0	\$0	
	Cross Sections.	72	758											\$0	\$0	
B.	Submit xxx (x) sets of field check plans to the City for review and comment. In addition, submit a copy of the field check plans to the City in electronic format.	72	780											\$0	\$0	
C.	Prepare a cost estimate.	72	732											\$0	\$0	
D.	Meet with City staff and perform a field check of the site to compare the plans with the actual field conditions.	72	782											\$0	\$0	
E.	Revise the field check plans as per City plan review comments and field check comments.	72	780											\$0	\$0	
F.	Submit a field check plan set to each utility company along with a list identifying potential conflicts. Also included in the submittal to the utility companies will be a notification indicating a tentative project letting date which has been established by the Project Manager.	72	780											\$0	\$0	
G.	Field Check Plans status meeting with the City. The consultant shall prepare and submit meeting minutes to the City within two days following the meeting.	72	782											\$0	\$0	
H.	Conduct a utility coordination meeting.	72	770											\$0	\$0	
I.	Provide Quality Assurance and Quality Control.	72	784											\$0	\$0	
	Task 3 Subtotal							24	60			84	\$10,608	\$0	\$10,608	

Task No.	Scope of Services 55th Street - Additional Services Merriam, Kansas Prepared By: BHC (July 30, 2021)	Phase	Task	2021 Labor (Hours) / Rate									Labor		Reimbursable Expenses	Total Task Fee
				Public Works					Surveying							
				Prin. Prog. Man. Randy Gorton	Project Manager Nolte	Sr. Traffic Eng. David Smailing	Project Eng. Katie Bushong	Design Eng. Collin Schmidt	Sr. Eng. Tech. Drummond	Proj. Surveyor	Crew Chief	Crew Member	Hours	Cost		
				\$200	\$185	\$180	\$145	\$117	\$130	\$130	\$110	\$85				
4.	Right-of-Way, Easements and Tract Maps (Dates: X/X/XX to X/X/XX)															
A.	Prepare individual tract maps. Submit one (1) set of colored preliminary right-of-way plans and separate tract maps to the City for review. A separate drawing will be submitted for each type of taking (right-of-way, temporary construction easement, utility easement, and sidewalk easement) for each parcel. It is anticipated that takings will be needed from twelve (12) tracts .	72	772							12	48		60	\$6,840	\$0	\$6,840
B.	Prepare legal descriptions of each taking for each tract on separate sheets. Each legal description shall be in the following format: Heading: EXHIBIT "A" Heading Information: Tract # (Line 1), Owner (Line 2), Type of Taking (Line 3) Body: Legal Description & R.L.S. Seal, with signature and date It is anticipated that takings will be needed from twelve (12) tracts . A hard copy as well as an electronic copy of the legal descriptions shall be submitted to the City.	72	772							12	48		60	\$6,840	\$0	\$6,840
C.	Provide field stakes at each property to delineate the temporary and permanent easements and the right-of-way within two (2) weeks after providing the tract maps. Provide field stakes at each property listed in a condemnation action should condemnation be required.	72	772											\$0		\$0
D.	Incorporate City review comments.	72	772											\$0		\$0
E.	Prior to submitting the legal descriptions to the City, the consultant will perform an additional title search and provide copies of the deeds and easements to the City.	72	772											\$0		\$0
F.	When property is being acquired, the consultant shall obtain an Ownership, Encumbrance and Easement Report (O&E&E). With regards to Ownership & Encumbrance Reports (O&E) as well as O&E&E reports, reports must be prepared by a Title Company. Estimated 12 tracts	72	772											\$0	\$6,000	\$6,000
G.	Provide Quality Assurance and Quality Control.	72	784											\$0		\$0
Task 4 Subtotal										24	96		120	\$13,680	\$6,000	\$19,680

Scope of Services 55th Street - Additional Services Merriam, Kansas Prepared By: BHC (July 30, 2021)		Phase	Task	2021 Labor (Hours) / Rate									Labor Hours Cost		Reimbursable Expenses	Total Task Fee
				Public Works					Surveying							
				Prin. Prog. Man. Randy Gorton	Project Manager Nolite	Sr. Traffic Eng. David Smailing	Project Eng. Katie Bushong	Design Eng. Collin Schmidt	Sr. Eng. Tech. Drummond	Proj. Surveyor	Crew Chief	Crew Member				
				\$200	\$185	\$180	\$145	\$117	\$130	\$130	\$110	\$85				
5.	Final Plans (Date: X/X/XX to X/X/XX)															
A.	Prepare the following final plan sheets.															
	Title Sheet.	73	730											\$0		\$0
	General Notes and Legend.	73	730											\$0		\$0
	Quantities.	73	732						2			2	\$260		\$260	
	General Layout and Survey Data Sheet.	73	730											\$0		\$0
	Typical Sections.	73	734											\$0		\$0
	Plan & Profiles.	73	736											\$0		\$0
	Intersection Details.	73	738											\$0		\$0
	Roadway Details/Driveway Profiles -20 on north; 26 on south	73	744					4	6			10	\$1,248		\$1,248	
	Storm Sewer Profiles & Details.	73	740											\$0		\$0
	Erosion Control Plan & Details.	73	748											\$0		\$0
	Street Lighting Plan & Details.	73	750											\$0		\$0
	Traffic Signal Plan & Details.	73	752											\$0		\$0
	Pavement Marking and Signing Plan & Details.	73	754											\$0		\$0
	Construction Phasing Plan.	73	756											\$0		\$0
	Traffic Control Details.	73	756											\$0		\$0
	Drainage Area Map and Calculations.	73	740											\$0		\$0
	Cross Sections.	73	758											\$0		\$0
	B. Submit xxx (x) sets of final plans to the City for review and comment. In addition, submit a copy of the final plans to the City in electronic format.	73	780											\$0	\$0	\$0
	C. Revise plans as per City plan review comments.	73	780											\$0		\$0
	D. Prepare a revised cost estimate.	73	732											\$0		\$0
	E. Submit Final Plans to the City. Once all comments have been addressed and the plans have been finalized, submit a copy of the final plans to the City. In addition, submit a copy of the final plans to the City in electronic format. The PDF document shall be bookmarked to reflect the index of the cover/title sheet.	73	780											\$0		\$0
	F. Bidding services such as attending the pre-bid conference, answering contractor questions during advertisement, preparing written addenda to the bidding documents, attending the bid opening and evaluating the bids.	73	786											\$0		\$0
	G. Final Plans status meeting with the City. The consultant shall prepare and submit meeting minutes to the City within two days following the meeting.	73	782											\$0		\$0
	H. Conduct a utility coordination meeting.	73	770											\$0		\$0
	I. Provide Quality Assurance and Quality Control.	73	784											\$0		\$0
Task 5 Subtotal								4	8			12	\$1,508	\$0	\$1,508	

Task No.	Scope of Services 55th Street - Additional Services Merriam, Kansas Prepared By: BHC (July 30, 2021)	Phase	Task	2021 Labor (Hours) / Rate									Labor		Reimbursable Expenses	Total Task Fee		
				Public Works					Surveying									
				Prin. Prog. Man. Randy Gorton \$200	Project Manager Nolte \$185	Sr. Traffic Eng. David Smalling \$180	Project Eng. Katie Bushong \$145	Design Eng. Collin Schmidt \$117	Sr. Eng. Tech. Drummond \$130	Proj. Surveyor \$130	Crew Chief \$110	Crew Member \$85	Hours	Cost				
6.	Construction Administration (Dates: X/X/XX to X/X/XX)																	
A.	Provide technical assistance during construction. Technical assistance includes but is not limited to answering questions during the bidding process and/or during construction, reviewing shop drawings and catalog cuts, attending a preconstruction meeting if requested by the Project Manager.	74	790											\$0	\$0	\$0		
Task 6 Subtotal																		
Project Total						0	0	0	0	28	68	52	120	24	272	\$34,116	\$6,000	\$40,116

Additional Services

The services provided for this project are limited to those listed in the Scope of Services. Any additional services will be performed at an hourly rate or a lump sum basis as agreed to prior to initiating the additional service. Additional services may include but are not limited to the following:

1. Concept Study.
2. Right-of-Way Plans.
3. Office Check Plans.
4. "Open House" Public Meetings.
5. Provide a two-person survey team to survey new utility locations (horizontal and vertical).
6. Permitting (i.e. KDWR, KHS, KDFW, KDHE, KDOT, USACE 404, NPDES).
7. Specifications, other than Special Provisions not already written by the City.
8. "As-Built" Plans.
9. Utility Design.
10. Waterline Design.
11. Environmental Studies / Reports / Mitigation.
12. Geotechnical Analysis / Reports.
13. Construction Staking.
14. Inspection - Construction Observation & Documentation.
15. Testing Services.

CITY OF MERRIAM, KANSAS

MONTHLY FINANCIAL REPORT

Finance Department



City of Merriam, KS
Monthly Financial Report - Executive Summary
July 2021

Revenues

	Current Month Actual	YTD Actual	YTD Budget	Over/(Under) YTD Budget
Various Funds:				
1% City Sales Tax	\$ 772,330	\$ 3,610,976	\$ 3,049,002	\$ 561,974
1/4% City Sales Tax-Storm/Street	199,550	931,075	762,250	168,825
1/4% City Sales Tax-Rec. Facilities	199,550	931,075	762,250	168,825
City Use Tax	83,569	465,330	319,608	145,722
County Sales Taxes - All	200,519	933,937	840,127	93,811
Real Property Taxes - Gen Fund	\$ -	\$ 4,744,878	\$ 4,634,960	\$ 109,918
Transient Guest Tax	100,271	164,669	214,625	(49,956)
Franchise Fees	104,254	737,239	766,768	(29,529)
Court Fines	89,177	608,360	525,000	83,360

Expenditures

<i>General Fund - only:</i>	Current Mo. Actual	Monthly Budget	Over/(Under) Budget	Year to Date Actual	Year to Date Budget	Over/(Under) YTD Budget
Salaries and Benefits	\$ 1,006,053	\$ 803,650	\$ 202,403	\$ 5,139,903	\$ 5,625,553	\$ (485,650)
Contractual Services:						
OP Fire Services	-	237,558	(237,558)	528,664	1,662,905	(1,134,240)
Utilities	51,850	53,758	(1,908)	345,746	376,304	(30,559)
Legal	2,637	5,500	(2,863)	14,436	38,500	(24,065)
Property Maint	73,178	77,798	(4,621)	406,227	544,589	(138,362)
Specific Contractual*	20,141	37,554	(17,413)	170,918	262,877	(91,960)
Other Contractual	37,181	90,549	(53,368)	293,402	633,842	(340,440)
Commodities:						
Gasoline/Diesel Fuel	8,155	12,954	(4,799)	50,178	90,679	(40,501)
Other Commodities	31,556	54,544	(22,988)	259,320	381,809	(122,489)

*Specific Contractual includes: specific ongoing outside contractors (Judge, Prosecutor, Auditor, prisoner care, Information Services, legislative monitor, payroll processing, and animal care). The City Attorney is included under the Legal line item.

Comments:

- May 2021 1% and ¼% City sales tax collections are 39.58% (+\$363,224) more than the prior year.
 - Auto sales are 41.39% more than prior year actual.
 - Merriam Town Center/Johnson Drive sales are 55.66% more than prior year actual
 - Other categories are 26.29% more than prior year actual.

- Year-to-date 2021 1% and ¼% City sales tax collections are 38.19% (+\$1,641,055) more than prior year.
 - Auto sales are 50.57% more than prior year actual.
 - Merriam Town Center/Johnson Drive sales are 28.49% more than prior year actual
 - Other categories are 22.69% more than prior year actual.

- Salaries and Benefits expenditures are over budget for the month due to three payrolls being processed in July.

City of Merriam, KS
Monthly Financial Report - Executive Summary
July 2021

Equipment Purchases >\$5,000

Month	Description	Amount
January	Police – trailer	\$7,595
February	Police – thirty-five tasers	\$20,753
March	None	\$0
April	Parks – park swing structure	\$31,650
May	Parks – We Go swing at Chatlain Park	\$46,091
	Admin – new payroll software launch fees	\$14,250
June	Public Works – excavator	\$31,231
July	Police – 2021 Dodge Durango SUV	\$31,715

Cash and Investment Balances

FHLB = Federal Home Loan Bank	\$ 2,335,000	5%
FHLMC = Federal Home Loan Mortgage Corp.	5,750,000	16%
FNMA = Federal National Mortgage Assn.	3,000,000	8%
FFCB = Federal Farm Credit Bank	12,250,000	33%
US Treasury Bills	3,140,000	8%
Municipal Bonds	2,625,000	8%
TD Ameritrade MMA	3,563,452	11%
Total Investments	<u>32,663,452</u>	<u>89%</u>
US Bank Cash Account	4,310,404	11%
Total Cash plus Investments	<u>\$ 36,973,856</u>	<u>100%</u>

City of Merriam, KS
Monthly Financial Report - Executive Summary
July 2021

FAQ's

Question: What is the City Sales Tax rate effective January 1, 2021?

Answer: **9.475%** (6.500% to the State of Kansas; 1.475% to Johnson County; 1.50% to Merriam)

Question: How much does the City owe for general obligation bonds?

Answer: **\$1,685,000** is the current balance for the Series 2012 and **\$15,390,000** for Series 2018.

Question: What is the City's bond rating?

Answer: S & P Global Ratings rates the City's debt as "**AAA (Stable)**"

Question: What is the City's current mill levy?

Answer: **27.558 mills** (2020 levy supporting 2021 budgets)

Question: What is the City's assessed property valuation?

Answer: **\$226 million** per Johnson County Clerk as of June 15, 2021

Question: How much of the City's assessed property valuation is for Residential, Commercial, and Other?

Answer: **\$101 million** or 45% for Residential (including apartments);

\$118 million or 52% for Commercial;

\$7 million or 3% for Other (including vacant land, personal property, utilities)

Question: How many households are in the City?

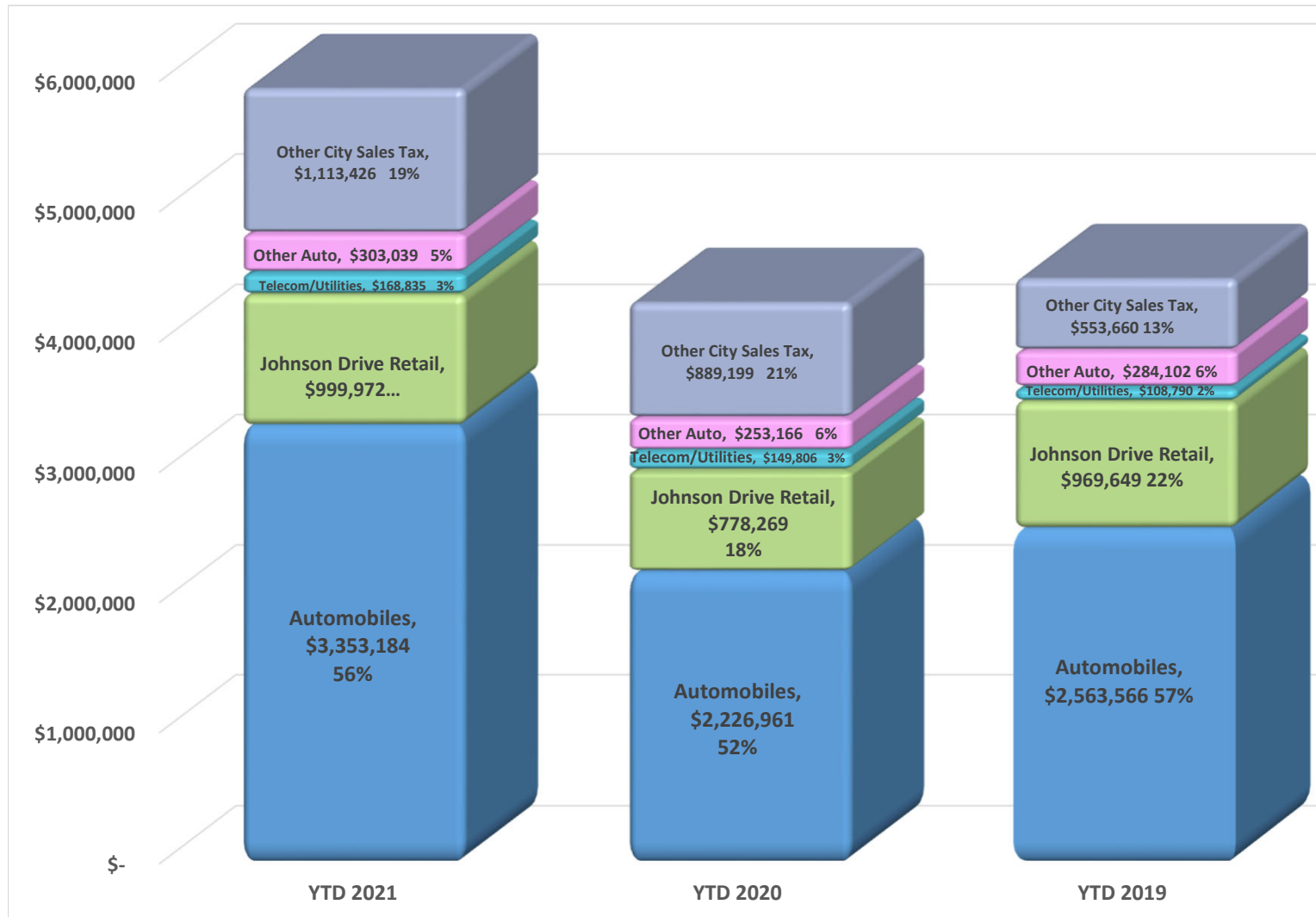
Answer: **5,224 households** (homes and apartments) per the 2010 U.S. Census Bureau

Question: What is the City's "pull factor" and what does this mean?

Answer: **4.49** is the City's pull factor per the Kansas Department of Revenue (December 2020 report). The term refers to how many non-residents a community "pulls" for shopping purposes. A pull factor greater than 1.00 indicates the community attracts more retail sales than it loses when residents shop outside the city. Merriam's is currently the highest in the State of Kansas.

City of Merriam Sales Tax Comparison - 1.50%

YTD 2021 vs 2020 vs 2019



CITY SALES & USE TAXES *
(Regular 1.50% effective Jan. 1, 2018, 1.25% prior years)

Through: July 2021

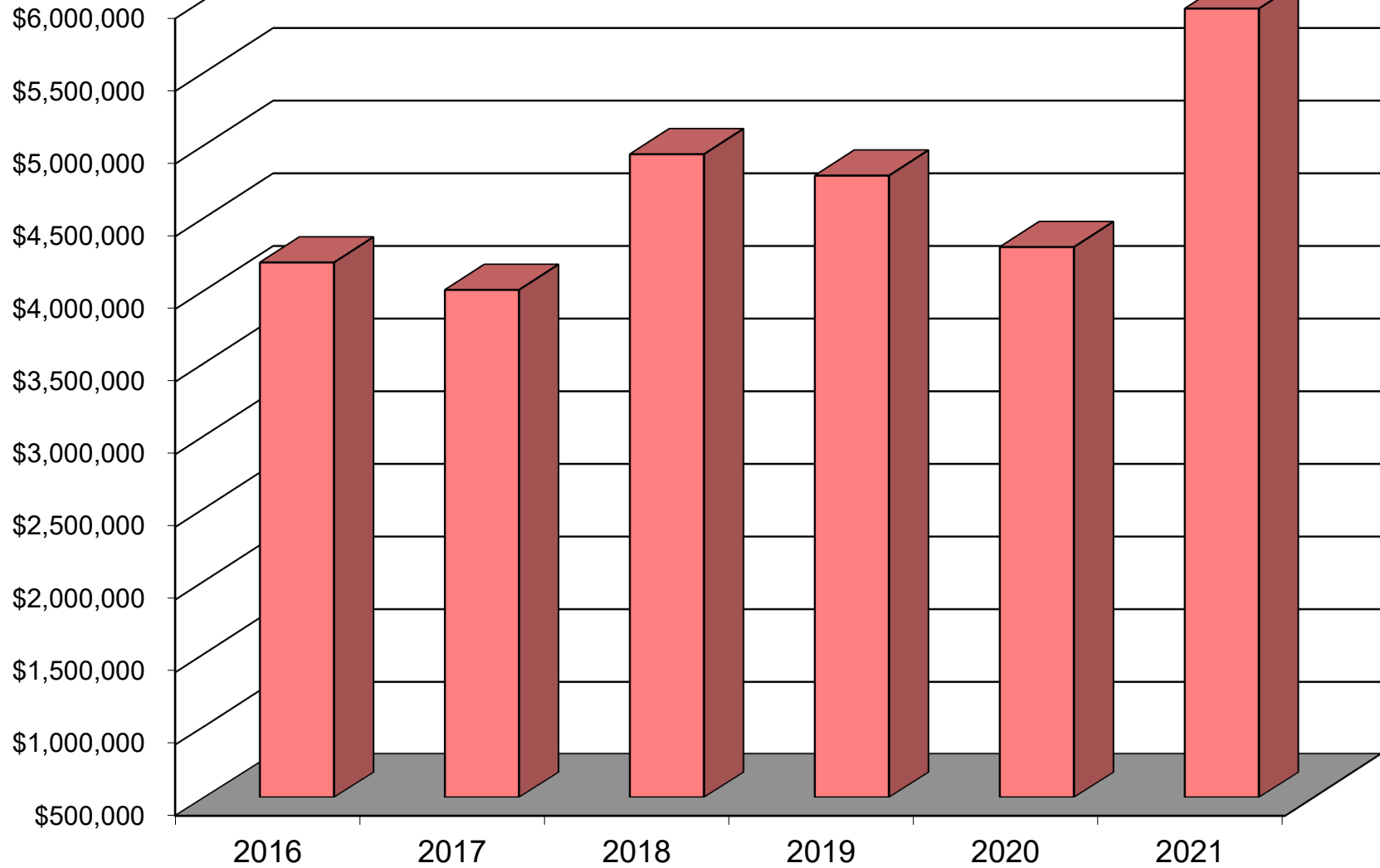
Month Collected/Received	2016	2017	2018	2019	2020	2021	Comparison 2020 and 2021	Average 2016-2020
Jan/Mar	831,320	786,301	849,645	852,037	929,937	1,087,169	157,232	849,848.23
Feb/Apr	773,150	738,462	984,697	815,595	994,443	969,981	(24,462)	861,269.54
Mar/May	858,854	868,780	997,674	1,014,294	803,256	1,293,467	490,212	908,571.46
Apr/Jun	796,692	750,690	1,079,168	979,825	654,772	1,332,840	678,068	852,229.23
May/Jul	931,163	858,245	1,025,175	1,127,238	914,993	1,255,000	340,007	971,362.79
Jun/Aug	865,511	895,143	1,088,415	981,803	1,246,100			1,015,394.31
Jul/Sep	927,803	911,673	1,028,566	1,156,685	1,066,462			1,018,237.78
Aug/Oct	923,896	909,599	1,093,553	1,156,528	1,143,388			1,045,392.50
Sep/Nov	863,243	829,752	898,941	1,092,707	1,013,232			939,575.13
Oct/Dec	819,791	887,153	978,915	1,030,482	1,095,142			962,296.84
Nov/Jan	844,545	815,416	947,857	1,041,482	1,027,139			935,287.94
Dec/Feb	943,732	868,102	966,502	1,043,210	1,146,167			993,542.34
Total	10,379,700	10,119,316	11,939,108	12,291,885	12,035,031	5,938,456	1,641,055	11,353,008
YTD	2016	2017	2018	2019	2020	2021		
July 2021	4,191,179	4,002,478	4,936,358	4,788,989	4,297,401	5,938,456		

Average Collections Between 2016-2020	\$ 11,353,008
Budgeted 2021	11,743,464
Estimate Based on Current Collection Rate	14,252,295
Over/(Under) at Current Collection Rate	\$ 2,508,831

* Kansas imposes a use tax on items purchased outside of Kansas for use in Kansas. The rate is identical to the sales tax rate in effect where the customer takes delivery.

1.50% City Sales & Use Tax Year to Date Comparison 2016-2021

(1.50% effective Jan. 1, 2018, 1.25% prior years)



JOHNSON COUNTY SALES/USE TAX AND PUBLIC SAFETY TAXES *
(Total City Share is 1.25%)

Through: July 2021

Month Collected/Received	2016	2017	2018	2019	2020	2021	Comparison 2020 and 2021	Average 2016-2020
Jan/Mar	130,730	132,558	164,426	147,949	152,833	181,820	28,986	145,699
Feb/Apr	129,905	136,333	149,591	148,168	156,265	159,569	3,304	144,052
Mar/May	145,445	148,999	178,476	167,514	150,945	194,529	43,584	158,276
Apr/Jun	141,130	157,071	171,127	165,807	153,599	197,500	43,901	157,747
May/Jul	136,074	168,652	179,056	182,514	164,589	200,519	35,930	166,177
Jun/Aug	150,786	181,983	185,132	176,338	192,327			177,313
Jul/Sep	150,089	172,667	166,088	181,055	168,081			167,596
Aug/Oct	148,762	176,915	175,932	178,013	187,229			173,370
Sep/Nov	152,714	180,671	164,596	178,770	177,905			170,931
Oct/Dec	140,607	165,159	163,132	176,796	182,813			165,701
Nov/Jan	142,131	171,494	183,409	177,798	180,092			170,985
Dec/Feb	172,005	196,607	189,838	194,792	179,184			186,485
Total	1,740,379	1,989,108	2,070,804	2,075,514	2,045,862	933,937	155,706	1,984,333
YTD	2016	2017	2018	2019	2020	2021		
July 2021	683,284	743,612	842,676	811,953	778,231	933,937		

Average Collections Between 2016-2020	\$ 1,984,333
Budgeted 2021	2,016,304
Estimate Based on Current Collection Rate	2,241,449
Over/(Under) at Current Collection Rate	\$ 225,145

* The County special "courthouse" 0.25% tax, effective April 1, 2017, will expire March 31, 2027. All other County taxes have no sunset date.

**July 2021
REVENUE SUMMARY BY FUND**

Fund Number	Revenues	Budget/Est.	YTD Actual	Monthly Collections	Balance	YTD % Budget/Est.
001	General Fund	\$ 19,577,129	\$ 11,701,536	\$ 1,345,827	\$ 7,875,593	59.77%
201	Special Highway Fund	253,420	170,387	78,420	83,033	67.24%
202	Special Alcohol Fund	27,283	10,538	(0)	16,745	38.62%
203	Special Park & Rec	27,283	10,558	1	16,725	38.70%
204	Transient Guest Tax	502,750	196,619	106,703	306,131	39.11%
221	Risk Management Reserve	19,985	5,791	2,826	14,194	28.98%
222	Equipment Reserve Fund	640,000	370,457	49,998	269,543	57.88%
301	Capital Improvement Fund		3,889,574	649,934		
303	I-35 District CIP Fund		5,697	2		
401	Bond and Interest Fund	3,229,038	1,117,156	199,570	2,111,882	34.60%
403	TIFB-I35 District		4,334,987	-		
702	Special Law Enforcement-State/Local		-	-		
703	Property Forfeiture Fund		10,425	-		
704	Grant Fund		-	-		
TOTAL		\$ 24,276,888	\$ 21,823,726	\$ 2,433,281	\$ 10,693,845	

Average Rate of Sales Tax Collections Should Be:	41.67%
Average Rate of Other Collections Should Be:	58.33%

**July 2021
EXPENDITURE SUMMARY BY FUND**

Fund Number	Expenditures	Budget/Est. *	YTD Actual	Monthly Expenditures	Encumbrances	Balance	YTD % Budget/Est.
001	General Fund	\$ 19,390,930	\$ 10,523,354	\$ 1,744,825	\$ 580,295	\$ 8,287,281	57.26%
201	Special Highway Fund	330,000	3,994	-	2,439	323,567	1.95%
202	Special Alcohol Fund	27,000	20,000	-	-	7,000	74.07%
203	Special Park & Rec	60,000	59,503	3,825	-	497	99.17%
204	Transient Guest Tax	537,913	249,284	43,524	12,530	276,098	48.67%
221	Risk Management Reserve	30,000	(37,746)	-	31,715	36,031	-20.10%
222	Equipment Reserve Fund	691,093	148,695	31,925	26,130	516,268	25.30%
301	Capital Improvement Fund		1,246,818	568,346	1,323,615		
303	I-35 District CIP Fund		75,212	21,741	217,928		
401	Bond and Interest Fund	3,220,475	400,238	-	-	2,820,238	12.43%
403	TIFB-I35 District		1,292,064	646,032	-		
702	Special Law Enforcement-State/Local		7,132	-	-		
703	Property Forfeiture Fund		-	-	-		
704	Grant Fund		1,403	-	-		
TOTAL		\$ 24,287,411	\$ 13,989,951	\$ 3,060,219	\$ 2,194,653	\$ 12,266,979	

Average Expenditure Rate Should Be:	58.33%
--	---------------

* Excludes budgeted reserves and contingencies

July 2021
EXPENDITURE SUMMARY BY DEPARTMENT
GENERAL FUND - YEAR-TO-DATE

<u>Department</u>	<u>2021</u>			<u>2020</u>	<u>Actual 2021</u>
	<u>Annual Budget/Est.</u>	<u>Year-to-date Actual</u>	<u>% of Budget Used</u>	<u>Year-to-date Actual</u>	<u>Over/(Under) Actual 2020</u>
City Council	\$ 100,691	\$ 40,165	39.89%	\$ 50,689	\$ (10,524)
Administration	1,286,151	732,132	56.92%	744,279	(12,147)
Municipal Court	386,354	197,162	51.03%	183,645	13,517
Info Services	556,966	309,759	55.62%	332,656	(22,897)
General Overhead					
General	496,955	218,245	43.92%	149,302	68,943
Utilities	608,200	345,131	56.75%	126,766	218,365
Property Maintenance	549,784	225,832	41.08%	128,683	97,149
Risk Management	230,000	-	0.00%	177,960	(177,960)
Legal	71,900	16,161	22.48%	31,955	(15,794)
Employee Benefits	61,640	15,214	24.68%	15,584	(370)
Fleet Maintenance	296,985	86,415	29.10%	n/a	n/a
Interfund Transfers	2,701,544	3,214,625	118.99%	2,786,802	427,823
Contingency Usage *	25,000	-	0.00%	-	-
Police	4,156,162	2,309,949	55.58%	2,353,695	(43,746)
Fire	2,910,889	541,748	18.61%	567,297	(25,548)
Public Works	2,289,336	1,085,890	47.43%	1,113,387	(27,497)
Culture & Rec - Parks	52,003	9,355	17.99%	57,838	(48,483)
Culture & Rec - Comm Ctr	1,775,571	757,303	42.65%	521,922	235,381
Community Dev	800,550	418,267	52.25%	457,142	(38,875)
Total General Fund	<u>\$ 19,356,681</u>	<u>\$ 10,523,354</u>	<u>54.37%</u>	<u>\$ 9,799,603</u>	<u>\$ 637,336</u>

Average Expenditure Rate Should Be:	58.33%
--	---------------

* Excludes budgeted reserves and contingencies

A large, stylized number '7' is the central graphic. The top and bottom strokes are light yellow. A horizontal blue bar crosses the middle, containing the text 'INVESTMENT REPORT'. Below the blue bar is a decorative horizontal band with a repeating pattern of triangles in shades of orange and yellow. The right side of the '7' tapers to a point.

INVESTMENT REPORT

**Investment Listing by Maturity Date
7/31/2021**

Fund	Type	Location	Purchase Date	Par Amount	Maturity Date	Yield	Monthly Subtotal
301/901	Treasury MMA	TD Ameritrade	09/01/16	1,808,228	N/A	0.010%	\$ 3,563,452
301	AGENCY-FHLMC	TD Ameritrade	07/08/20	3,000,000	08/12/21	0.167%	
222/303	TBILL	Country Club	06/29/21	650,000	08/12/21	0.048%	
301	AGENCY-FNMA	TD Ameritrade	08/06/20	1,000,000	08/17/21	0.126%	
301	AGENCY-FNMA	Country Club	07/29/19	500,000	08/17/21	1.797%	\$ 5,150,000
901	MUNICIPAL BOND	TD Ameritrade	02/23/21	200,000	09/01/21	0.220%	
901	MUNICIPAL BOND	TD Ameritrade	03/25/21	175,000	09/01/21	0.185%	
301	AGENCY-FNMA	Country Club	07/29/19	500,000	09/08/21	1.862%	\$ 875,000
301	AGENCY-FNMA	TD Ameritrade	10/28/20	1,000,000	10/07/21	0.122%	
301	MUNICIPAL BOND	TD Ameritrade	11/05/20	250,000	10/15/21	0.221%	\$ 1,250,000
303	AGENCY-FHLB	TD Ameritrade	02/18/20	340,000	12/10/21	1.400%	
301	AGENCY-FHLB	TD Ameritrade	02/18/20	245,000	12/10/21	1.400%	
301	AGENCY-FHLB	TD Ameritrade	12/16/20	1,000,000	12/16/21	0.092%	
301	TBILL	Country Club	03/31/21	290,000	12/30/21	0.039%	
222	TBILL	Country Club	12/23/20	300,000	12/31/21	0.095%	\$ 2,175,000
301	AGENCY-FFCB	TD Ameritrade	04/30/21	500,000	01/12/22	0.055%	
301	AGENCY-FHLMC	TD Ameritrade	07/28/21	2,000,000	01/13/22	0.046%	\$ 2,500,000
222/301	TBILL	Country Club	04/21/21	1,150,000	03/24/22	0.054%	\$ 1,150,000
301	AGENCY-FFCB	TD Ameritrade	04/14/21	250,000	04/13/22	0.120%	
301	TBILL	TD Ameritrade	04/30/21	750,000	04/15/22	0.050%	
901	AGENCY-FFCB	TD Ameritrade	02/03/21	1,000,000	04/27/22	0.100%	\$ 2,000,000
301	AGENCY-FFCB	TD Ameritrade	07/28/21	2,000,000	05/16/22	0.066%	\$ 2,000,000
301	AGENCY-FHLB	TD Ameritrade	06/11/21	750,000	06/10/22	0.070%	\$ 750,000
901	MUNICIPAL BOND	TD Ameritrade	02/23/21	290,000	09/01/22	0.220%	
901	MUNICIPAL BOND	TD Ameritrade	02/25/21	530,000	09/01/22	0.230%	
901	MUNICIPAL BOND	TD Ameritrade	03/04/21	500,000	09/01/22	0.370%	
901	MUNICIPAL BOND	TD Ameritrade	03/31/21	185,000	09/01/22	0.270%	
901	MUNICIPAL BOND	TD Ameritrade	03/31/21	260,000	09/01/22	0.245%	
901	AGENCY-FFCB	TD Ameritrade	06/16/21	1,000,000	09/16/22	0.082%	
301	AGENCY-FFCB	TD Ameritrade	12/22/20	1,000,000	09/22/22	0.120%	\$ 3,765,000
301	MUNICIPAL BOND	TD Ameritrade	05/07/20	235,000	12/01/22	1.050%	\$ 235,000
901	AGENCY-FFCB	TD Ameritrade	01/13/21	500,000	01/13/23	0.160%	
301	AGENCY-FFCB	TD Ameritrade	07/23/21	1,000,000	01/23/23	0.155%	
221	AGENCY-FFCB	Country Club	01/30/20	350,000	01/23/23	1.441%	
301	AGENCY-FFCB	Country Club	01/30/20	150,000	01/23/23	1.441%	\$ 2,000,000
901	AGENCY-FFCB	TD Ameritrade	02/10/21	2,000,000	02/10/23	0.135%	\$ 2,000,000
301/303	AGENCY-FFCB	TD Ameritrade	03/03/21	1,000,000	03/01/23	0.158%	
901	AGENCY-FFCB	TD Ameritrade	03/10/21	500,000	03/10/23	0.160%	
301	AGENCY-FFCB	TD Ameritrade	06/23/21	1,000,000	03/23/23	0.180%	\$ 2,500,000
301	AGENCY-FHLMC	TD Ameritrade	06/30/21	750,000	04/20/23	0.197%	\$ 750,000
					Weighted Yield	0.213%	<u>\$ 32,663,452</u>



CITY COUNCIL MEMO

SUBJECT: Sale of Fire Engine E426 to the City of Overland Park
FROM: Chris Engel, City Administrator
DATE: August 23, 2021

PROJECT BACKGROUND/DESCRIPTION:

In 2021 the City took delivery of a new Pierce Fire Engine that replaced the 20-yr old Engine E426. As a result, Engine E426 is no longer required for Merriam fire operations and considered “surplus property” in need of disposal. As the City was determining how to best dispose of the Engine, OPFD approached the City and asked if we would consider negotiating a sale of the Engine directly to Overland Park for training purposes. Due to its age, E426 lacks many of the technological “bells and whistles” of modern fire apparatus which makes it perfect for training purposes.

OPFD has long been a regional leader in their commitment to training current and future firefighters. They maintain a world-class training facility, had a long relationship with the Fire Academy at Johnson County Community College and currently facilitate a Fire Sciences Program within the Blue Valley School District. This dedication to a well-trained and professional staff was one of the key drivers of the Merriam-OPFD merger; well-trained OPFD staff directly benefit Merriam residents.

After market research into the resale value of similarly aged and equipped apparatus, staff has been advised by a national reseller of used fire trucks that \$20,000 is a baseline fair market value.

Administrative Regulation No. 5 – Disposal of Surplus Property (attached) governs how city staff should dispose of such property and requires City property with a value greater than \$5,000 be sold via competitive bid. However, the Policy also lists transfer of surplus property to another department as “the best method of disposition.”

The City Administrator is authorizing the waiver of the Administrative Policy and intends to proceed with the sale after appropriate paperwork and documentation is drafted.

CITY COUNCIL GOALS AND OBJECTIVES

2.0 – Provide Exceptional Service Delivery

FINANCIAL IMPACT

Amount of Request/Contract: \$20,000

SUPPORTING DOCUMENTS

- Administrative Regulation No. 5 – Disposal of Surplus property

ACTION NEEDED/STAFF RECOMMENDATION

None – memo for informational purposes only.

**City of Merriam, Kansas
Administrative Regulations**

**Administrative Regulation No. 5
Policy for Disposal of Surplus Property**

Section I	Guidelines for Disposal
Section II	Methods of Disposition
Section III	Terms and Conditions of Sale
Section IV	Report of Disposition and Allocation of Proceeds
Section V	Sales to Employees

Section I: Guidelines for Disposal of Surplus, Abandoned, or Confiscated Property

A. Departments may transfer, sell, exchange, or destroy any surplus, abandoned, or confiscated property without competitive bidding if such property has a value believed to be \$5,000 or less. Such property may be disposed by negotiated sales to other governmental entities, non-profit organizations, or as-is in the best interest of the City.

B. No property shall be sold without receiving competitive bids if the value is believed to be greater than \$5,000.

C. Departments disposing of surplus property shall work with the Finance Department to collect sales tax on the sale, as appropriate.

D. This policy does not address disposal of real property.

Section II: Methods of Disposition

A. Transfer: Transferring to another department with use for the item is the best method of disposition. Departments should notify the City Clerk and other Department Heads when surplus property is available.

B. Sales: Methods include:

a) Auctions - The City may contract with an auctioning service or auction via on-line internet service (such as "Purple Wave") to sell items to the highest bidder.

b) Sealed Bids - The department may determine that items shall be sold at sealed bid sale. Public notice of the sale may be made satisfied by publication in the City's official newspaper, other appropriate publications, and/or by posting on the City's website.

c) Sale of Scrap - Many items that are no longer usable may have a residual value. The department may arrange for the sale of scrap items.

e) Posted Prices - From time to time, where there is no regular market and demand is erratic, an item may be marked with a pre-established price and sold to the public on a first-come basis. Public notice of the sale may be satisfied by publication in the City's official newspaper, other appropriate publications, and/or by posting on the City's website.

C. Destruction: Surplus property of no or minimal monetary value may be destroyed or disposed as trash. Care shall be taken to destroy or dispose of items with regard to environmental impact and cost. The City's Fire Chief shall direct disposal of hazardous materials. Departments shall contact the Fire Chief before moving, transferring or selling any hazardous materials.

D. Other methods:

a) Trade-in - The department may determine that it is advantageous to the City to seek bids on replacement items with the Vendors allowing/offering trade allowances.

b) Cannibalization - Disassembling an item to use its components for repair or maintenance of a similar item is permitted only if cannibalization is expected to create greater value than disposal or trade-in of the item.

c) Donation - Donation of items believed to have a value of more than \$5,000 must be approved by the Governing Body. Donation of items believed to have a value of \$5,000 or less shall be approved by the City Administrator.

Section III: Terms and Conditions of Sale

Surplus equipment is sold without warranty or guarantee. It is sold "as is", "where at", and "without recourse". The buyer will be required at their own risk and expense to remove any items purchased. The City reserves the right to accept or reject any or all offers of purchase.

Section IV: Report of Disposition and Allocation of Proceeds

The Finance Department must be advised of the disposition of all items with an original value of \$5,000 or more in order to update general fixed asset records.

All proceeds resulting from the sale of surplus, abandoned, or confiscated property shall be deposited in the appropriate fund from which it was purchased. If the original fund cannot be identified, the proceeds will be deposited in the General Fund.

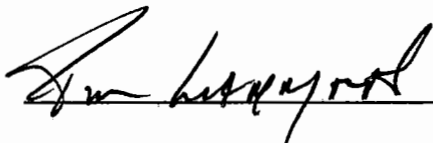
Section V: Sales to Employees

To avoid the appearance of impropriety, employees of the City may not purchase items unless the sale is to the highest bidder at a public or on-line auction, or by sealed bid after appropriate

notification of the sale. This section does not apply to technology transferred to elected officials in accordance with Administrative Regulation #6.

7-16-13

Effective Date



Phil Lammers, City Administrator

CITY COUNCIL SUGGESTED MOTIONS FOR YOUR CONSIDERATION

CONSENT AGENDA

- 1. Move that the council approve Consent Agenda Item 1.**

MAYOR'S REPORT

- 1. Move that the council approve a resolution endorsing the Regional Climate Action Plan.**

PUBLIC HEARING

- 1. Move that the council approve a resolution to levy a property tax rate exceeding the revenue neutral rate.**
- 2. Move that the council approve a resolution adopting the 2022 Budget.**

COUNCIL ITEMS

- 1. No motion.**
- 2. Move that the council approve a supplemental agreement with BHC Engineering for 55th St from Merriam Dr. to Switzer in an amount not to exceed \$40,116.**
- 3. No motion.**
- 4. No motion.**

STAFF ITEMS

- 1. No motion.**

EXECUTIVE SESSION