

MERRIAM CITY COUNCIL AGENDA
CITY HALL
9001 WEST 62ND STREET
July 26, 2021
7:00 P.M.

<p>If you require any accommodation (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify the Administrative Office at 913-322-5500 no later than 24 hours prior to the beginning of the meeting.</p>
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I. CALL TO ORDER - PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. PUBLIC ITEMS

Members of the public are encouraged to use this time to make comments about matters that do not appear on the agenda. Comments about items on the regular agenda will be taken as each item is considered. ***Please note: individuals making Public Comments will be limited to 5 minutes.*** In accordance with the *Governing Body Rules of Procedure*, the City reserves the right to refuse Public Comments that are personal, impertinent or slanderous.

IV. CONSENT AGENDA

All items listed under the heading are considered to be routine by the City Council and may be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which case that item will be removed from the Consent Agenda and considered separate.

1. Consider approval of the minutes of the City Council meeting held July 12, 2021.

V. MAYOR'S REPORT

1. Presentation - MARC Climate Action Plan Presentation.

VI. COUNCIL ITEMS

1. Consider approval of a resolution approving the 2022-2026 CARS application.
2. Monthly Finance Report.
3. 2020 Building Permit Report.

4. Community Development Update.

VII. STAFF ITEMS

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

Respectfully submitted,

Juliana Pinnick

City Clerk

MERRIAM CITY COUNCIL MINUTES
CITY HALL
9001 WEST 62ND STREET
July 12, 2021
7:00 P.M.

I. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mayor Ken Sissom called the meeting to order at 7:00 PM.

II. ROLL CALL

Scott Diebold
Chris Evans Hands
Bruce Kaldahl
Brian Knaff
David Neal
Bob Pape
Jason Silvers
Whitney Yadrich

Staff present: Chris Engel, City Administrator; Ryan Denk, City Attorney; Jennifer Jones-Lacy, Assistant City Administrator; Donna Oliver, Finance Director; Jenna Gant, Communication and Public Engagement Manager; Bryan Dyer, Community Development Director; Anna Slocum, Parks and Recreation Director; Darren McLaughlin, Police Chief and Juli Pinnick, City Clerk.

III. PUBLIC ITEMS

Members of the public are encouraged to use this time to make comments about matters that do not appear on the agenda. Comments about items on the regular agenda will be taken as each item is considered. ***Please note: individuals making Public Comments will be limited to 5 minutes.*** In accordance with the *Governing Body Rules of Procedure*, the City reserves the right to refuse Public Comments that are personal, impertinent or slanderous.

Nancy Hammond, 5845 Perry Ln., commented that she is so pleased with the we-go swing recently installed at Chatlain Park. Her nephew has been able to use it and swing for the first time in 28 years. He has muscular dystrophy and he is inviting all his friends to come use the swing. They also notified Children's Mercy Hospital about the swing. Many of her neighbors feel there is a problem with speeding in their neighborhood. Some neighbors have suggested having speed bumps installed on Perry Ln., Knox, and 55th St. they would like to request a stop sign on Perry Ln. at Hocker Dr. She further commented about a home on 56th Ter.

that is in disrepair and yesterday she observed a couple of juveniles inside the property smoking marijuana.

IV. CONSENT AGENDA

All items listed under the heading are considered to be routine by the City Council and may be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which case that item will be removed from the Consent Agenda and considered separate.

1. Consider approval of the minutes of the City Council meeting held June 28, 2021.

COUNCILMEMBER PAPE MOVED THAT THE COUNCIL APPROVE CONSENT AGENDA ITEM 1. COUNCILMEMBER SILVERS SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

V. MAYOR'S REPORT

1. Employee Service Awards – 2nd Quarter 2021.

Mayor Sissom presented the following Employee Service Awards:

20 Years of Service

Chris Brokaw - Police Department

15 Years of Service

Halen Covell - Public Works

5 Years of Service

Trey Daniels - Police Department

Mayor Sissom commented that another staff member present is retiring after 44 years of service to the City of Merriam. Charlie Yocum started his career with the City of Merriam as a police officer. He retired from that position, after 32 years as a police officer but, returned to the city to accept a position as a civilian employee with the Merriam Police Department as a Community Services Officer. His last day will be Wednesday. Mayor Sissom indicated that Mr. Yocum is the only employee in the history of the city to have a 44-year tenure. Mayor Sissom thanked Charlie for his many years of service and dedication and wished him well on his final retirement with the City of Merriam.

2. Proclamation declaring July 2021 Parks and Recreation Month.

Mayor Sissom read the proclamation declaring July 2021 Parks and Recreation Month. Mayor Sissom thanked Parks and Recreation Director Anna Slocum and staff members present for the great work they do.

VI. COUNCIL ITEMS

1. CIP Update.

Public Works Director Jim MacDonald provided the following CIP updates:

2021 Street Improvement Program is moving along very well and the overlay program portion is substantially complete with the exception of a few pavement markings on Goodman and manhole adjustments. Sod is scheduled to be installed in September. 95% of the substandard curb and sidewalk has been replaced on East Frontage Rd. from 67th St. to 75th St. Three streetlights have been relocated between 74th St. to 75th St. On Carmax Dr. all the substandard curb has been replaced. Along 60th St. all the substandard curb and sidewalk sections have been removed.

The engineer, for the West Vernon Place Preliminary Engineering Study has a completed exiting condition evaluation and next they will start on the proposal options.

VII. STAFF ITEMS

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER HANDS MOVED TO ADJOURN AT 7:23 PM COUNCILMEMBER PAPE SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.

Respectfully submitted,

Juliana Pinnick

City Clerk

MEMO:

To: City Council

From: Jennifer Jones-Lacy, Assistant City

Administrator Date: July 26, 2021

Re: Climate Action Plan Presentation

Karen Clawson, Planner with Air Quality & Rideshare KC Program Manager at MARC, will present an overview of [the Regional Climate Action Plan](#) to Council. The plan provides a voluntary framework to guide and align local action in ways that make a difference for the entire Kansas City region. It provides a comprehensive set of strategies that can be tailored to meet local community needs and priorities. The Plan is different from the Climate Action Playbook in that it presents a broader set of strategies and actions that meet an ambitious 2050 net zero greenhouse gas reduction target within an integrated systems-based understanding. If so desired, the Council can adopt the plan via resolution at a future meeting.



AGENDA ITEM INFORMATION FORM

AGENDA ITEM: Resolution approving the 2022-2026 County Assisted Road System application to Johnson County.

SUBMITTED BY: Jim MacDonald, Public Works Director

MEETING DATE: July 26, 2021

PROJECT BACKGROUND/DESCRIPTION:

The Johnson County Board of Commissioners recognized that one of the keys to the success of Johnson County is in its major transportation corridors that connect the cities of Johnson County. In response to the need of constructing and maintaining these major corridors, the Board created the County Assistance Road System (CARS) program.

The CARS program provides funds to the cities of Johnson County to construct and maintain their major arterials. Each year the cities submit a 5-year road improvement program to Johnson County. Using a scoring system, Johnson County selects projects and allocates funds. The County pays 50% of the project's construction and construction inspection costs. Cities are responsible for design, right-of-way, and utility relocation costs.

Staff plans to submit the following projects for Merriam's 2022-2026 road improvement program:

2022

55th Street between West City Limits to Merriam Drive. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, 2" Mill/Overlay, new pavement markings, storm drainage improvements, and streetlights improvements as needed.

2023

Merriam Drive between Johnson Drive to 55th Street. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, 2" Mill/Overlay, streetscape improvements, storm drainage improvements, and new pavement markings

2024

49th Street between Switzer Road to Antioch Road. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, 2" Mill/Overlay, storm drainage improvements and new pavement markings.

2025

Merriam Drive between 55th Street to Antioch Road. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, 2" Mill/Overlay, storm drainage improvements and new pavement markings.

2026

Johnson Drive - Mackey Street to East City Limits. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, 2" Mill/Overlay, new pavement markings.

CITY COUNCIL GOALS AND OBJECTIVES

3.2 Sustain capital improvement efforts.

FINANCIAL IMPACT

Amount of Contract: N/A

Amount Budgeted: N/A

Funding Source/Account #: N/A

SUPPORTING DOCUMENTS

2022-2026 CARS Resolution

ACTION NEEDED/STAFF RECOMMENDATION

Staff recommends the Council approve the 2022-2026 CARS Resolution.

RESOLUTION NO._____

A RESOLUTION APPROVING THE 2022-2026 COUNTY ASSISTED ROAD SYSTEM APPLICATION OF THE CITY OF MERRIAM, KANSAS

WHEREAS, Johnson County, Kansas provides funds to cities through the County Assisted Road System (CARS) Program; and

WHEREAS, the City of Merriam, Kansas desires to obtain County funding assistance for its Five-Year Street Improvement Program; and

WHEREAS, the governing body certifies its intent and funding authority to proceed with the capital improvement projects as listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MERRIAM, KANSAS:

1. The Five-Year Road Improvement Program for the City of Merriam is as follows:

Program Year	Priority	Project	CARS Eligible Costs
2022	1	55 th Street-Merriam Drive to West City Limits	\$2,346,943
2023	1	Merriam Drive-Johnson Drive to 55 th Street	\$3,593,979
2024	1	49 th Street-Antioch Road to Switzer Road	\$2,287,405
2025	1	Merriam Drive- 55 th Street to Antioch Road	\$2,957,011
2026	1	Johnson Drive - Mackey Street to East City Limits	\$639,408

2. This Program has been reviewed and approved for submittal to the Johnson County Board of Commissioners.

ADOPTED, by the Governing Body of the City of Merriam, Kansas, this _____ day of _____, 2021.

Ken Sissom, Mayor

(SEAL)

ATTEST:

Juliana Pinnick, City Clerk

CITY OF MERRIAM, KANSAS

MONTHLY FINANCIAL REPORT

Finance Department



City of Merriam, KS
Monthly Financial Report - Executive Summary
June 2021

Revenues

	Current Month Actual	YTD Actual	YTD Budget	Over/(Under) YTD Budget
Various Funds:				
1% City Sales Tax	\$ 842,392	\$ 3,220,407	\$ 2,439,201	\$ 781,206
1/4% City Sales Tax-Storm/Street	210,598	731,525	609,800	121,725
1/4% City Sales Tax-Rec. Facilities	210,598	731,525	609,800	121,725
City Use Tax	91,144	381,761	255,686	126,075
County Sales Taxes - All	197,500	733,418	672,101	61,317
Real Property Taxes - Gen Fund	\$ 1,870,056	\$ 4,744,878	\$ 4,634,960	\$ 109,918
Transient Guest Tax	-	64,399	107,313	(42,914)
Franchise Fees	142,369	632,985	657,230	(24,244)
Court Fines	98,283	519,183	450,000	69,183

Expenditures

<i>General Fund - only:</i>	Current Mo. Actual	Monthly Budget	Over/(Under) Budget	Year to Date Actual	Year to Date Budget	Over/(Under) YTD Budget
Salaries and Benefits	\$ 718,363	\$ 803,650	\$ (85,288)	\$ 4,133,850	\$ 4,821,903	\$ (688,052)
Contractual Services:						
OP Fire Services	562,939	237,558	325,381	528,664	1,425,347	(896,683)
Utilities	51,778	53,758	(1,980)	293,896	322,547	(28,650)
Legal	1,394	5,500	(4,106)	11,799	33,000	(21,202)
Property Maint	76,343	77,798	(1,455)	333,049	466,791	(133,741)
Specific Contractual*	38,637	37,554	1,083	150,777	225,324	(74,547)
Other Contractual	38,833	90,549	(51,716)	256,221	543,293	(287,072)
Commodities:						
Gasoline/Diesel Fuel	9,526	12,954	(3,428)	42,023	77,725	(35,702)
Other Commodities	47,269	54,544	(7,275)	227,764	327,265	(99,501)

*Specific Contractual includes: specific ongoing outside contractors (Judge, Prosecutor, Auditor, prisoner care, Information Services, legislative monitor, payroll processing, and animal care). The City Attorney is included under the Legal line item.

Comments:

- April 2021 1% and ¼% City sales tax collections are 106.90% (+\$699,961) more than the prior year.
 - Auto sales are 153.86% more than prior year actual.
 - Merriam Town Center/Johnson Drive sales are 117.62% more than prior year actual
 - Other categories are 42.59% more than prior year actual.
- Year-to-date 2021 1% and ¼% City sales tax collections are 38.47% (+\$1,301,049) more than prior year.
 - Auto sales are 53.28% more than prior year actual.
 - Merriam Town Center/Johnson Drive sales are 25.90% more than prior year actual
 - Other categories are 21.48% more than prior year actual.
- Overland Park Fire Services for 1st quarter 2021 were paid in June.

City of Merriam, KS
Monthly Financial Report - Executive Summary
June 2021

Equipment Purchases >\$5,000

Month	Description	Amount
January	Police – trailer	\$7,595
February	Police – thirty-five tasers	\$20,753
March	None	\$0
April	Parks – park swing structure	\$31,650
May	Parks – We Go swing at Chatlain Park	\$46,091
	Admin – new payroll software launch fees	\$14,250
June	Public Works – excavator	\$31,231

Cash and Investment Balances

FHLB = Federal Home Loan Bank	\$	5,335,000	14%
FHLMC = Federal Home Loan Mortgage Corp.		4,750,000	13%
FNMA = Federal National Mortgage Assn.		3,000,000	8%
FFCB = Federal Farm Credit Bank		9,250,000	25%
US Treasury Bills		3,140,000	9%
Municipal Bonds		2,625,000	8%
TD Ameritrade MMA		4,556,788	13%
Total Investments		32,656,788	90%
US Bank Cash Account		4,087,326	10%
Total Cash plus Investments	\$	36,744,114	100%

City of Merriam, KS
Monthly Financial Report - Executive Summary
June 2021

FAQ's

Question: What is the City Sales Tax rate effective January 1, 2021?

Answer: **9.475%** (6.500% to the State of Kansas; 1.475% to Johnson County; 1.50% to Merriam)

Question: How much does the City owe for general obligation bonds?

Answer: **\$1,685,000** is the current balance for the Series 2012 and **\$15,390,000** for Series 2018.

Question: What is the City's bond rating?

Answer: S & P Global Ratings rates the City's debt as "**AAA (Stable)**"

Question: What is the City's current mill levy?

Answer: **27.558 mills** (2020 levy supporting 2021 budgets)

Question: What is the City's assessed property valuation?

Answer: **\$226 million** per Johnson County Clerk as of June 15, 2021

Question: How much of the City's assessed property valuation is for Residential, Commercial, and Other?

Answer: **\$101 million** or 45% for Residential (including apartments);

\$118 million or 52% for Commercial;

\$7 million or 3% for Other (including vacant land, personal property, utilities)

Question: How many households are in the City?

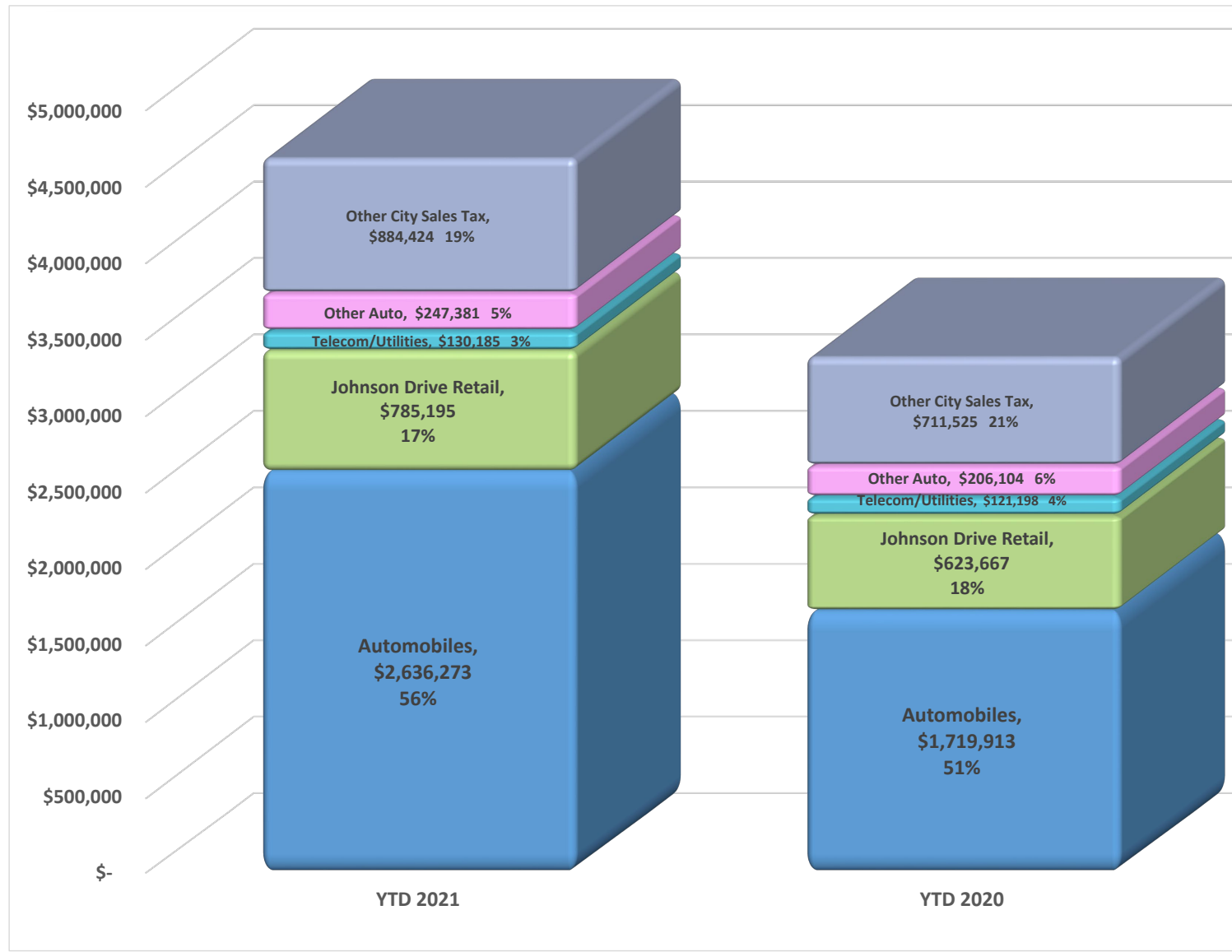
Answer: **5,224 households** (homes and apartments) per the 2010 U.S. Census Bureau

Question: What is the City's "pull factor" and what does this mean?

Answer: **4.49** is the City's pull factor per the Kansas Department of Revenue (December 2020 report). The term refers to how many non-residents a community "pulls" for shopping purposes. A pull factor greater than 1.00 indicates the community attracts more retail sales than it loses when residents shop outside the city. Merriam's is currently the highest in the State of Kansas.

City of Merriam Sales Tax Comparison - 1.50%

YTD 2021 vs 2020



CITY SALES & USE TAXES *
(Regular 1.50% effective Jan. 1, 2018, 1.25% prior years)

Through: June 2021

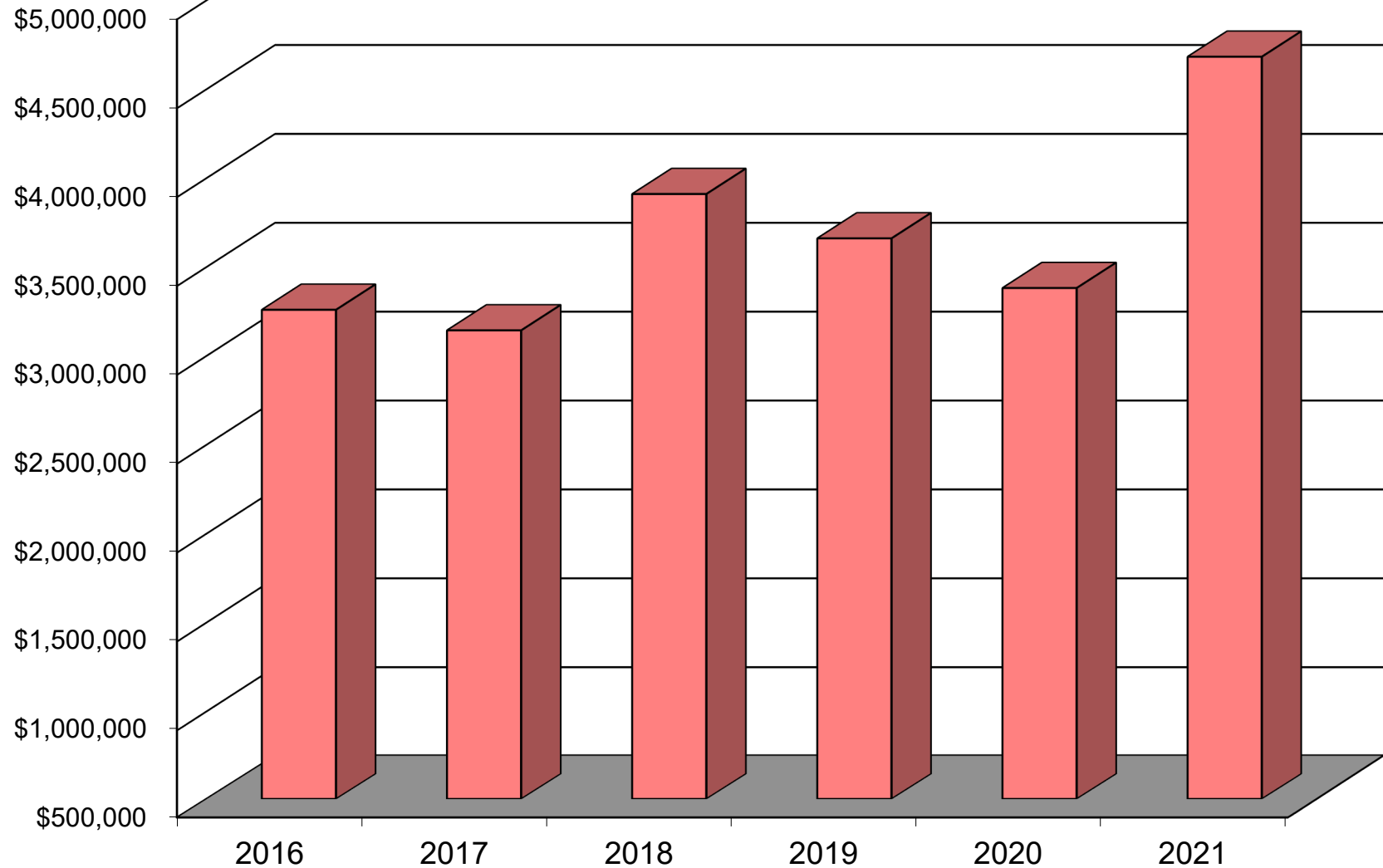
Month Collected/Received	2016	2017	2018	2019	2020	2021	Comparison 2020 and 2021	Average 2016-2020
Jan/Mar	831,320	786,301	849,645	852,037	929,937	1,087,169	157,232	849,848.23
Feb/Apr	773,150	738,462	984,697	815,595	994,443	969,981	(24,462)	861,269.54
Mar/May	858,854	868,780	997,674	1,014,294	803,256	1,293,467	490,212	908,571.46
Apr/Jun	796,692	750,690	1,079,168	979,825	654,772	1,332,840	678,068	852,229.23
May/Jul	931,163	858,245	1,025,175	1,127,238	914,993			971,362.79
Jun/Aug	865,511	895,143	1,088,415	981,803	1,246,100			1,015,394.31
Jul/Sep	927,803	911,673	1,028,566	1,156,685	1,066,462			1,018,237.78
Aug/Oct	923,896	909,599	1,093,553	1,156,528	1,143,388			1,045,392.50
Sep/Nov	863,243	829,752	898,941	1,092,707	1,013,232			939,575.13
Oct/Dec	819,791	887,153	978,915	1,030,482	1,095,142			962,296.84
Nov/Jan	844,545	815,416	947,857	1,041,482	1,027,139			935,287.94
Dec/Feb	943,732	868,102	966,502	1,043,210	1,146,167			993,542.34
Total	10,379,700	10,119,316	11,939,108	12,291,885	12,035,031	4,683,457	1,301,049	11,353,008
YTD	2016	2017	2018	2019	2020	2021		
June 2021	3,260,016	3,144,234	3,911,184	3,661,751	3,382,408	4,683,457		

Average Collections Between 2016-2020	\$ 11,353,008
Budgeted 2021	11,743,464
Estimate Based on Current Collection Rate	14,050,370
Over/(Under) at Current Collection Rate	\$ 2,306,906

* Kansas imposes a use tax on items purchased outside of Kansas for use in Kansas. The rate is identical to the sales tax rate in effect where the customer takes delivery.

1.50% City Sales & Use Tax Year to Date Comparison 2016-2021

(1.50% effective Jan. 1, 2018, 1.25% prior years)



JOHNSON COUNTY SALES/USE TAX AND PUBLIC SAFETY TAXES *
(Total City Share is 1.25%)

Through: June 2021

Month Collected/Received	2016	2017	2018	2019	2020	2021	Comparison 2020 and 2021	Average 2016-2020
Jan/Mar	130,730	132,558	164,426	147,949	152,833	181,820	28,986	145,699
Feb/Apr	129,905	136,333	149,591	148,168	156,265	159,569	3,304	144,052
Mar/May	145,445	148,999	178,476	167,514	150,945	194,529	43,584	158,276
Apr/Jun	141,130	157,071	171,127	165,807	153,599	197,500	43,901	157,747
May/Jul	136,074	168,652	179,056	182,514	164,589			166,177
Jun/Aug	150,786	181,983	185,132	176,338	192,327			177,313
Jul/Sep	150,089	172,667	166,088	181,055	168,081			167,596
Aug/Oct	148,762	176,915	175,932	178,013	187,229			173,370
Sep/Nov	152,714	180,671	164,596	178,770	177,905			170,931
Oct/Dec	140,607	165,159	163,132	176,796	182,813			165,701
Nov/Jan	142,131	171,494	183,409	177,798	180,092			170,985
Dec/Feb	172,005	196,607	189,838	194,792	179,184			186,485
Total	1,740,379	1,989,108	2,070,804	2,075,514	2,045,862	733,418	119,776	1,984,333
YTD	2016	2017	2018	2019	2020	2021		
June 2021	547,210	574,961	663,620	629,438	613,642	733,418		

Average Collections Between 2016-2020	\$ 1,984,333
Budgeted 2021	2,016,304
Estimate Based on Current Collection Rate	2,200,253
Over/(Under) at Current Collection Rate	\$ 183,949

* The County special "courthouse" 0.25% tax, effective April 1, 2017, will expire March 31, 2027. All other County taxes have no sunset date.

June 2021
REVENUE SUMMARY BY FUND

Fund Number	Revenues	Budget/Est.	YTD Actual	Monthly Collections	Balance	YTD % Budget/Est.
001	General Fund	\$ 19,577,129	\$ 10,355,709	\$ 3,339,805	\$ 9,221,420	52.90%
201	Special Highway Fund	253,420	91,967	24,335	161,453	36.29%
202	Special Alcohol Fund	27,283	10,538	5,239	16,745	38.62%
203	Special Park & Rec	27,283	10,558	5,216	16,725	38.70%
204	Transient Guest Tax	502,750	89,916	2,769	412,834	17.88%
221	Risk Management Reserve	19,985	2,965	(685)	17,020	14.84%
222	Equipment Reserve Fund	640,000	320,459	54,958	319,541	50.07%
301	Capital Improvement Fund		3,239,640	677,214		
303	I-35 District CIP Fund		5,695	5,197		
401	Bond and Interest Fund	3,229,038	917,586	283,404	2,311,452	28.42%
403	TIFB-I35 District		4,334,987	1,825,864		
702	Special Law Enforcement-State/Local		-	-		
703	Property Forfeiture Fund		10,425	-		
704	Grant Fund		-	-		
TOTAL		\$ 24,276,888	\$ 19,390,445	\$ 6,223,315	\$ 12,477,190	

Average Rate of Sales Tax Collections Should Be:	33.33%
Average Rate of Other Collections Should Be:	50.00%

June 2021
EXPENDITURE SUMMARY BY FUND

Fund Number	Expenditures	Budget/Est. *	YTD Actual	Monthly Expenditures	Encumbrances	Balance	YTD % Budget/Est.
001	General Fund	\$ 19,390,930	\$ 8,778,529	\$ 2,070,927	\$ 651,514	\$ 9,960,888	48.63%
201	Special Highway Fund	330,000	3,994	-	2,439	323,567	1.95%
202	Special Alcohol Fund	27,000	20,000	-	-	7,000	74.07%
203	Special Park & Rec	60,000	55,678	2,159	-	4,322	92.80%
204	Transient Guest Tax	537,913	205,760	38,157	14,198	317,955	40.89%
221	Risk Management Reserve	30,000	(37,746)	3,234	31,715	36,031	-20.10%
222	Equipment Reserve Fund	691,093	116,770	35,326	62,150	512,173	25.89%
301	Capital Improvement Fund		678,471	377,537	1,876,223		
303	I-35 District CIP Fund		53,471	-	239,670		
401	Bond and Interest Fund	3,220,475	400,238	-	-	2,820,238	12.43%
403	TIFB-I35 District		646,032	-	-		
702	Special Law Enforcement-State/Local		7,132	-	-		
703	Property Forfeiture Fund		-	-	-		
704	Grant Fund		1,403	-	-		
TOTAL		\$ 24,287,411	\$ 10,929,731	\$ 2,527,339	\$ 2,877,909	\$ 13,982,172	

Average Expenditure Rate Should Be:	50.00%
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* Excludes budgeted reserves and contingencies

June 2021
EXPENDITURE SUMMARY BY DEPARTMENT
GENERAL FUND - YEAR-TO-DATE

<u>Department</u>	<u>2021</u>			<u>2020</u>	<u>Actual 2021 Over/(Under) Actual 2020</u>
	<u>Annual Budget/Est.</u>	<u>Year-to-date Actual</u>	<u>% of Budget Used</u>	<u>Year-to-date Actual</u>	
City Council	\$ 100,691	\$ 34,284	34.05%	\$ 42,202	\$ (7,918)
Administration	1,286,151	595,059	46.27%	610,980	(15,921)
Municipal Court	386,354	157,792	40.84%	158,326	(534)
Info Services	556,966	251,349	45.13%	244,147	7,202
General Overhead					
General	496,955	194,109	39.06%	134,773	59,336
Utilities	608,200	295,160	48.53%	105,672	189,488
Property Maintenance	549,784	197,025	35.84%	99,264	97,762
Risk Management	230,000	-	0.00%	177,960	(177,960)
Legal	71,900	13,249	18.43%	28,171	(14,923)
Employee Benefits	61,640	13,715	22.25%	12,135	1,580
Fleet Maintenance	296,985	72,693	24.48%	n/a	n/a
Interfund Transfers	2,701,544	2,719,969	100.68%	2,383,734	336,235
Contingency Usage *	25,000	-	0.00%	-	-
Police	4,156,162	1,877,947	45.18%	1,930,156	(52,209)
Fire	2,910,889	541,602	18.61%	555,669	(14,067)
Public Works	2,289,336	899,260	39.28%	902,490	(3,231)
Culture & Rec - Parks	52,003	6,038	11.61%	54,696	(48,658)
Culture & Rec - Comm Ctr	1,775,571	567,018	31.93%	417,663	149,355
Community Dev	800,550	342,261	42.75%	378,365	(36,104)
Total General Fund	<u>\$ 19,356,681</u>	<u>\$ 8,778,529</u>	<u>45.35%</u>	<u>\$ 8,236,405</u>	<u>\$ 469,431</u>

Average Expenditure Rate Should Be:	50.00%
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* Excludes budgeted reserves and contingencies



INVESTMENT REPORT

**Investment Listing by Maturity Date
6/30/2021**

Fund	Type	Location	Purchase Date	Par Amount	Maturity Date	Yield	Monthly Subtotal
301/901	Treasury MMA	TD Ameritrade	09/01/16	1,808,228	N/A	0.010%	\$ 4,556,788
301	AGENCY-FHLB	TD Ameritrade	08/05/20	3,000,000	07/07/21	0.112%	\$ 3,000,000
301	AGENCY-FHLMC	TD Ameritrade	07/08/20	3,000,000	08/12/21	0.167%	
222/303	TBILL	Country Club	06/29/21	650,000	08/12/21	0.048%	
301	AGENCY-FNMA	TD Ameritrade	08/06/20	1,000,000	08/17/21	0.126%	
301	AGENCY-FNMA	Country Club	07/29/19	500,000	08/17/21	1.797%	\$ 5,150,000
901	MUNICIPAL BOND	TD Ameritrade	02/23/21	200,000	09/01/21	0.220%	
901	MUNICIPAL BOND	TD Ameritrade	03/25/21	175,000	09/01/21	0.185%	
301	AGENCY-FNMA	Country Club	07/29/19	500,000	09/08/21	1.862%	\$ 875,000
301	AGENCY-FNMA	TD Ameritrade	10/28/20	1,000,000	10/07/21	0.122%	
301	MUNICIPAL BOND	TD Ameritrade	11/05/20	250,000	10/15/21	0.221%	\$ 1,250,000
303	AGENCY-FHLB	TD Ameritrade	02/18/20	340,000	12/10/21	1.400%	
301	AGENCY-FHLB	TD Ameritrade	02/18/20	245,000	12/10/21	1.400%	
301	AGENCY-FHLB	TD Ameritrade	12/16/20	1,000,000	12/16/21	0.092%	
301	TBILL	Country Club	03/31/21	290,000	12/30/21	0.039%	
222	TBILL	Country Club	12/23/20	300,000	12/31/21	0.095%	\$ 2,175,000
301	AGENCY-FFCB	TD Ameritrade	04/30/21	500,000	01/12/22	0.055%	\$ 500,000
222/301	TBILL	Country Club	04/21/21	1,150,000	03/24/22	0.054%	\$ 1,150,000
301	AGENCY-FFCB	TD Ameritrade	04/14/21	250,000	04/13/22	0.120%	
301	TBILL	TD Ameritrade	04/30/21	750,000	04/15/22	0.050%	
901	AGENCY-FFCB	TD Ameritrade	02/03/21	1,000,000	04/27/22	0.100%	\$ 2,000,000
301	AGENCY-FHLB	TD Ameritrade	06/11/21	750,000	06/10/22	0.070%	\$ 750,000
901	MUNICIPAL BOND	TD Ameritrade	02/23/21	290,000	09/01/22	0.220%	
901	MUNICIPAL BOND	TD Ameritrade	02/25/21	530,000	09/01/22	0.230%	
901	MUNICIPAL BOND	TD Ameritrade	03/04/21	500,000	09/01/22	0.370%	
901	MUNICIPAL BOND	TD Ameritrade	03/31/21	185,000	09/01/22	0.270%	
901	MUNICIPAL BOND	TD Ameritrade	03/31/21	260,000	09/01/22	0.245%	
901	AGENCY-FFCB	TD Ameritrade	06/16/21	1,000,000	09/16/22	0.082%	
301	AGENCY-FFCB	TD Ameritrade	12/22/20	1,000,000	09/22/22	0.120%	\$ 3,765,000
301	MUNICIPAL BOND	TD Ameritrade	05/07/20	235,000	12/01/22	1.050%	\$ 235,000
901	AGENCY-FFCB	TD Ameritrade	01/13/21	500,000	01/13/23	0.160%	
221	AGENCY-FFCB	Country Club	01/30/20	350,000	01/23/23	1.441%	
301	AGENCY-FFCB	Country Club	01/30/20	150,000	01/23/23	1.441%	
301	AGENCY-FHLMC	TD Ameritrade	03/16/21	1,000,000	01/27/23	0.100%	\$ 2,000,000
901	AGENCY-FFCB	TD Ameritrade	02/10/21	2,000,000	02/10/23	0.135%	\$ 2,000,000
301/303	AGENCY-FFCB	TD Ameritrade	03/03/21	1,000,000	03/01/23	0.158%	
901	AGENCY-FFCB	TD Ameritrade	03/10/21	500,000	03/10/23	0.160%	
301	AGENCY-FFCB	TD Ameritrade	06/23/21	1,000,000	03/23/23	0.180%	\$ 2,500,000
301	AGENCY-FHLMC	TD Ameritrade	06/30/21	750,000	04/20/23	0.197%	\$ 750,000
Weighted Yield						0.215%	<u><u>\$ 32,656,788</u></u>

2020 Building Permit Report

City Council
July 26, 2021



2003-2020 Building Permits

- Issued 482 Building Permits in 2020
- Second largest number of permits issued
- \$16,780,817 Building Permit Valuation in 2020
- Generated \$152,726 in permit fees

2003-2020 Building Permits

	Pemits	Building	Adjusted for
Year	Issued	Valuation	Inflation Valuation
2003	313	\$ 11,850,736	\$ 16,145,791
2004	236	\$ 23,644,904	\$ 31,554,890
2005	299	\$ 29,005,424	\$ 37,747,750
2006	311	\$ 32,706,443	\$ 41,489,525
2007	291	\$ 58,562,405	\$ 72,616,190
2008	351	\$ 34,869,063	\$ 41,803,005
2009	276	\$ 6,985,079	\$ 8,382,067
2010	274	\$ 18,360,643	\$ 21,558,634
2011	290	\$ 57,348,742	\$ 64,775,874
2012	326	\$ 42,237,321	\$ 46,615,271
2013	375	\$ 73,549,686	\$ 80,034,054
2014	346	\$ 18,117,221	\$ 19,622,053
2015	372	\$ 46,519,392	\$ 50,469,013
2016	474	\$ 11,282,680	\$ 12,143,312
2017	456	\$ 21,789,792	\$ 23,024,210
2018	466	\$ 82,688,061	\$ 85,412,476
2019	582	\$ 52,082,910	\$ 52,580,038
2020	482	\$ 16,780,817	\$ 16,780,817

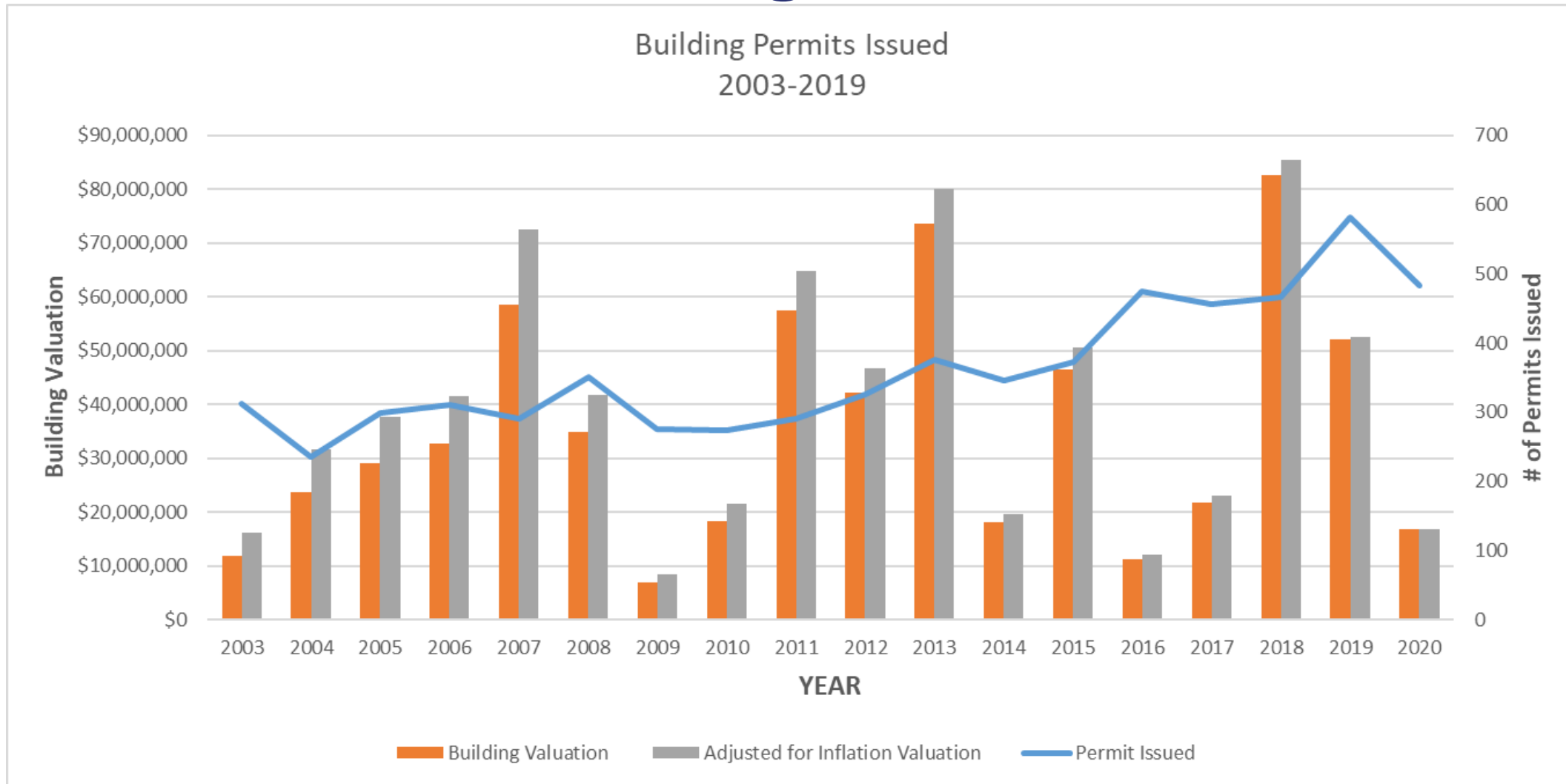
2003-2020 Building Permits

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2003	313	\$ 11,850,736	\$ 16,145,791
2004	236	\$ 23,644,904	\$ 31,554,890
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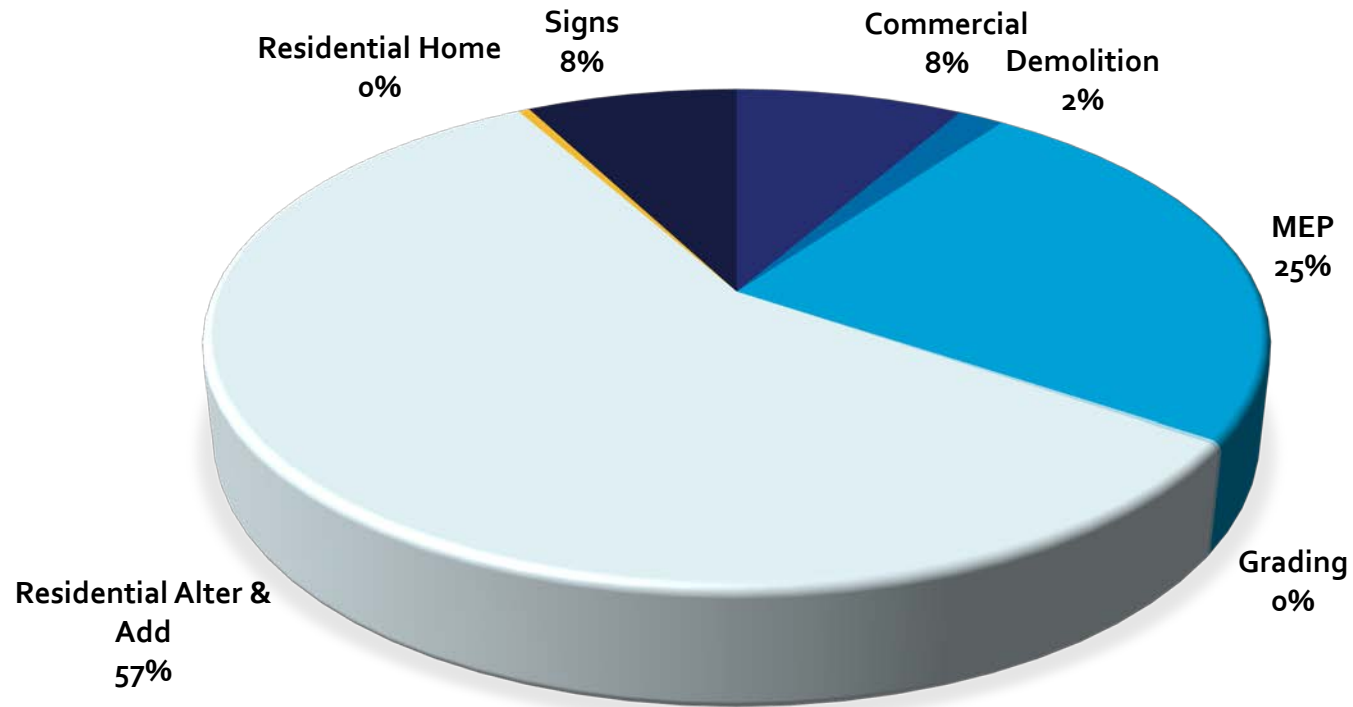
2003-2020 Building Permits

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Year	Issued	Valuation	Inflation Valuation
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2003-2020 Building Permits

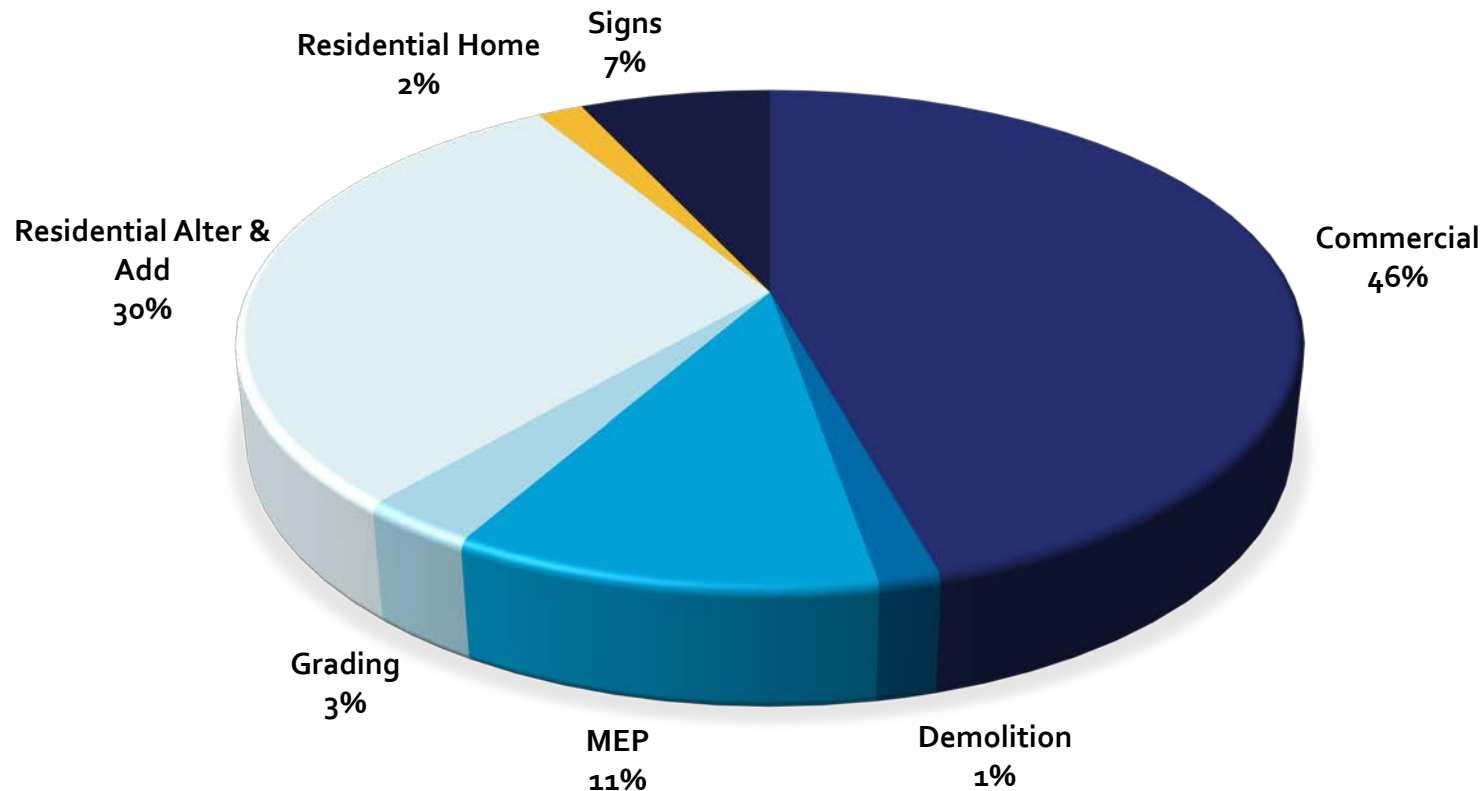


2020 Number of Permits Issued



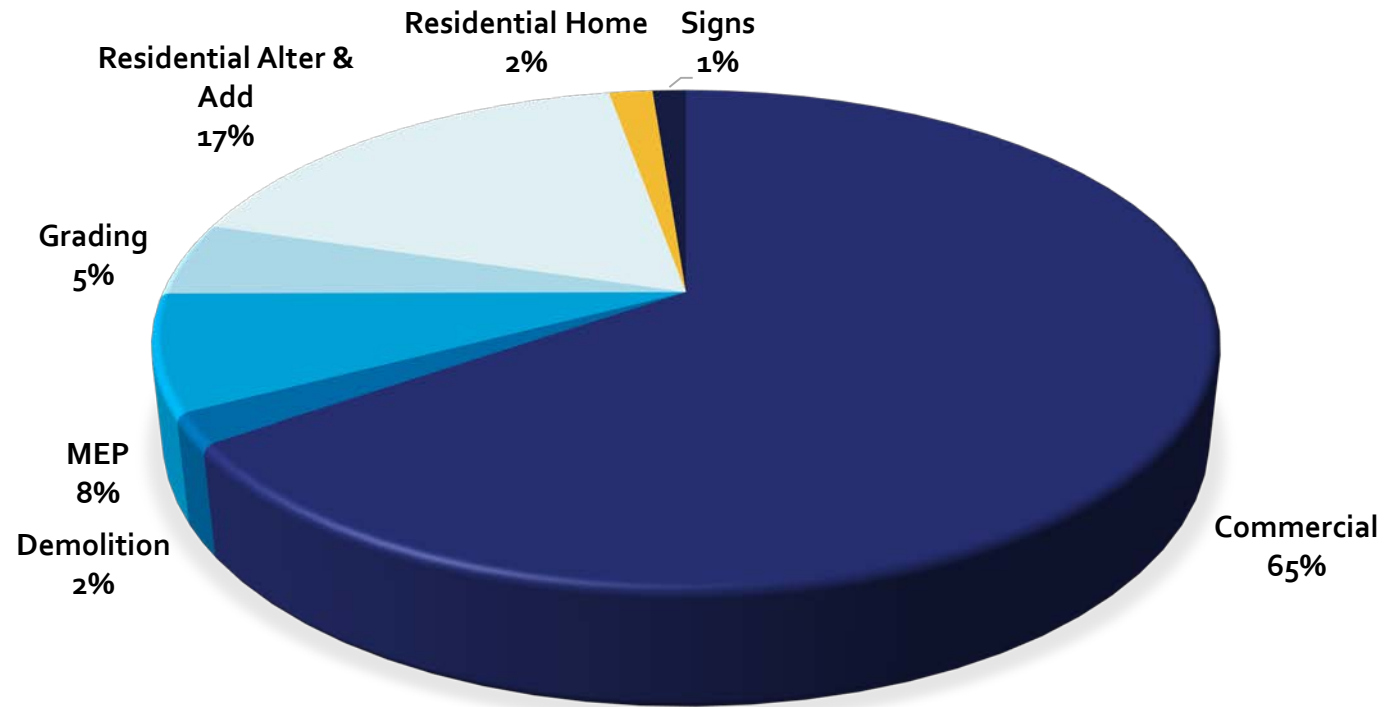
	Permits Issued
Commercial	40
Demolition	8
Mechanical, Electrical, Plumbing (MEP)	118
Grading	1
Residential Alter & Add	276
Residential Home	2
Signs	37
Total	482

2020 Building Permit Fees



	Permit Fees (\$)
Commercial	69,797
Demolition	2,430
Mechanical, Electrical, Plumbing (MEP)	16,747
Grading	4,659
Residential Alter & Add	45,968
Residential Home	2,555
Signs	10,600
Total	\$152,726

2020 Building Valuation



	Building Valuation (\$)
Commercial	10,967,559
Demolition	329,365
Mechanical, Electrical, Plumbing (MEP)	1,273,491
Grading	800,000
Residential Alter & Add	2,941,547
Residential Home	265,000
Signs	203,855
Total	\$16,780,817

CITY COUNCIL SUGGESTED MOTIONS FOR YOUR CONSIDERATION

CONSENT AGENDA

1. Move that the council approve Consent Agenda Item 1.

MAYOR'S REPORT

1. No motion.

COUNCIL ITEMS

1. Move that the council approve a resolution approving the 2022-2026 CARS application.
2. No motion.
3. No motion.
4. No motion.

EXECUTIVE SESSION

CITY OF MERRIAM PARK AND RECREATION ADVISORY BOARD MEETING MINUTES

Tuesday, June 22, 2021

6:00PM

Roll Call

The June meeting of the Merriam Parks & Recreation Advisory Board was called to order at 6:00 p.m. by Chairperson Staci Chivetta. Board members in attendance included: Billy Croan, Kathy Stull, Evan Quinley, Christopher Leitch, Katie Leary and Tony Scott. Staff members in attendance were Anna Slocum, Director and Dave Smothers, Assistant Director. Public in attendance included: Nancy Hupp and Jacob Slobodzian.

Public Comments

There were no public comments.

Approval of Meeting Minutes

Christopher Leitch made a motion to approve the May minutes. Billy Croan seconded the motion. Motion passed unanimously.

Staff Reports

Director's Report

Community Center Update

A detailed memo was included in the packet. Highlights and updates included: emergency exit lights are now off during the day with the exception of one. There was one faulty photo cell that prevented the task from being completed. The last remaining light is located on the north side of the building and will be repaired soon. Abby Hall has started as the new Customer Service Representative and will begin her duties of meeting scribe in July. Child Watch operation will begin on Tuesday, July 6. There will be limited day hours due to staffing issues. This will allow for a soft opening to work out any operational concerns. Birthday Party applications will begin on July 13 for parties to occur on or after Friday, July 23.

In coming months there will be several new departmental policies discussed to include: public use for private gain, geocaching and metal detecting. These questions have been recently asked. To ensure a consistent response and approach an official policy is best practice. There was a question regarding public use for private gain. Recently, a member was offering private swim lessons not associated through our program. There is City Code that prohibits solicitation which what was cited but the member did challenge staff requesting proof. The email sent to him was requested by the board. All instructors with the City of Merriam are paid hourly or there is a contractual agreement for revenue sharing. Billy Croan questioned that since he is a member and a tax-payer does he not have a right to utilize the facilities. Family members can teach family members to swim but once money is exchanged it is a business and to profit off the back of the tax-payers is not acceptable. Included in the policy will be a non-compete clause. This is why when rooms are rented staff question if fees will

be collected as this automatically changes the rate to commercial fee which is significantly higher.

Christopher Leitch asked if there would be a “cross pollination” of the public areas when the library is on site. There will be and there is language included in the agreement to ensure that the space is reserved properly to avoid conflicts. The City manages the reservation of space on the campus.

Membership / Visit Reports

Included in the packet were the monthly reports. There is still growth occurring in memberships with 133 annual memberships added in May. To date there have been a total of 612 memberships sold in 2021 which is 59 less than all of 2020. There are 879 active memberships which is approximately 75% of the pro-forma. In the coming months, staff will analyze the membership statistics to start building better revenue projections for future budgets based on the type of memberships sold. Due to the cold start of May, summer memberships were slow to start. There have been a total of 76 sold.

As of May 31, there have been a total of 22,851 pass visits and 395 tours. This is an average of 152 visits per day as compared to 72 visits per day in 2020. Insurance visits continue to hold steady, down 10 compared to April.

Discussion involved the outcome of tours. The majority of tours have already made up their mind to purchase a membership there are some that are curious or just beginning their investigation of services. There has been an influx of Silver Sneaker inquiries that mention they are comparing services to Sylvester Powell.

Recreation Report

Included in the packet for the first time in over a year is a summary of programs and services provided from January – May. This report tracks enrollment and participation for each program offered. Over time, this tool helps identify programs that are not successful, those that are growing and those that have matured in participation. There will be a report created for each season of Highlights. In future seasons there will be historical data to compare.

Assistant Director Report

Tim Murphy Art Gallery

Invitation for the July 1 reception was included in the packet. Beverages will once again be served.

Farmers' Market Update

The June 2021 update was provided in the packet. As with past years, attendance is starting to increase in the bell curve fashion as the season for peak produce is here.

Family Fun Fridays

Included in the packet is the flyer for the first outdoor special events in over a year! Staff is excited to be able to offer these events. The pool events are free to members; \$10 for non-members.

Program Evaluation

Included in the packet is program evaluation for the Adult DIY Porch Welcome sign class. This class sold-out! Staff will be exploring more of these types of classes – crafting with wine is quite popular!

New Business

Municipal Parking Lot Ordinance

Managing parking in municipal lots has continued to be a challenge. The ordinance associated with parking lots does not mirror the rules of the park itself. This spring, several inoperable cars were left on the south end of the Merriam Marketplace. While there is code that deals with inoperable vehicles in zoning for residences, the code for municipal parking is very specific. Staff from various departments have met and will be drafting a change in code that provides for easier enforcement. Parking for areas defined as a municipal park will be allowed from dawn to dusk. The municipal campus will be defined as city operated facilities during hours of operation with exception for “allowable” vehicles to include city vehicles, staff and those with permission. Once approved, signs will be posted at all locations. Park Board will see a proposed draft of the ordinance prior to City Council approval for feedback.

Discussion of this topic related to enforcement. Cars left after dusk will be subject to tow. Typically, the police will ask staff what they want done when a car is identified as being “abandoned”. There was a question asked about the possibility of renting spaces as that has been a practice in the past. This has been done with a local business but the parking was for employees for a short term solution during an inventory crunch. This solution would cause more issues as the majority of the cars belong to local auto repair shops and would be an ongoing issue with little control of the condition or length of time the car would occupy the space.

Eagle Scout Project – Quail Creek

Christian Ryan’s proposal was included in the packet. Park Board members did have a concern about trees with fruit / debris and recommend that Christian work closely with his mentor and Public Works to avoid these types of trees. Katie Leary made a motion to approve the proposal with this direction. Kathy Stull seconded, motion passed unanimously.

Staff will reach out to Christian so he can begin his fundraising campaign in order to plant the trees in September.

Other Business

Finalization of Meeting Procedures and Rules of Order

Included in the packet was the final version for members.

Tim Murphy Art Gallery Fundraiser

Included in the packet was the final flyer with recommendations from the Board. Christopher Leitch recommended sharing the opportunity with Johnson County Community College and Kansas City Christian School as former tenants of the building.

Adjournment

Billy Croan called for a motion to adjourn. Katie Leary seconded. The meeting adjourned at 7:05 p.m.