



2023 BLOCK PARTY GRANT APPLICATION

CITY OF MERRIAM - COMMUNITY DEVELOPMENT DEPARTMENT
 9001 W. 62nd St., Merriam, Kansas 66202-2815
 Phone: 913-322-5520 Fax: 913-322-5505

Date:			
Applicant's Name:		Phone Number:	
Address:			
City/State/Zip:			
Email Address:			
Neighborhood:		Party Date:	

Briefly describe the activity event, date, location and the item(s) you would like to have funded:

REIMBURSEMENT REQUIREMENTS

- A Block Party Notification application has been approved by the City Clerk**
<https://www.merriam.org/files/sharedassets/public/comdev/grants/block-party-grant/block-party-fillable-pdf.pdf>
- This application must be approved by the city prior to the block party occurring
- The block party must occur in a residential neighborhood and be organized by a resident in that respective neighborhood
- Maximum reimbursement is \$300
- Reimbursement will cover reasonable expenses for consumable goods necessary to facilitate a block party including, but not limited to: food, performers, paper goods, door prizes
- Expenses for alcohol, tent rental, play equipment, gift cards, stages and/or risers are **NOT** eligible for reimbursement
- Paid receipt(s) for materials and an explanation of how those materials were used for the block party are required for reimbursement with applicant's name attached
- One (1) reimbursement per block party
- A total of two (2) block parties per neighborhood per year can qualify for reimbursement
- All activity must comply with Merriam Code
- Host/sponsor of block party assumes full responsibility for cleanup
- Host or sponsor agrees to allow all residents in neighborhood to participate in block party
- The City of Merriam reserves the right to deny any block party application

Applications can be submitted at City Hall, emailed, or mailed to:

City of Merriam
 Attn: David Easley
 9001 W. 62nd Street
 Merriam, KS 66202
 deasley@merriam.org

X SIGNATURE	X PRINT NAME	DATE
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Neighborhood Block Party Grant Guidelines:

- Approved Block Party Notification Application must be in place
- Maximum of \$300.00 reimbursement will be granted
- Reimbursement to cover reasonable expenses to facilitate a block party including but not limited to; food, paper goods, performers, tent rental
- All reimbursement expenses must be pre-approved by project coordinator
- Alcohol expense will not be reimbursed
- Paid receipt(s) of materials utilized for event or party are required for reimbursement
- 1 reimbursement per event or party
- A total of 2 events or parties per year can qualify for reimbursement
- All residents whose properties will be affected by event must be notified
- All activity must comply with Merriam's Code of Ordinances
- Host or sponsor of event or party assumes full responsibility for clean-up.
- The City of Merriam reserves the right to deny any event or party application
- Host or sponsor agrees to allow all residents in neighborhood to participate in event or party