



**City of Merriam Kansas
2023 Residential City Property Tax
Rebate Program Application**

Property Owner:

Address:

City/State/Zip: **Merriam, KS**

Email Address:

Phone #:

The Property Tax Assistance Program helps reduce the tax burden on income-qualified Merriam Households by returning the **city portion of property taxes** that are collected. This is a city-funded project and is designed to assist residents whose **2022** income falls within the guideline for Low Income as established by the U.S. Department of Housing and Urban Development (HUD).

In order to be eligible for the Residential City Property Tax Rebate Program your Household (all persons living at the residence) must meet the following criteria:

- You must be a current owner/occupant of the Merriam residence
- Your property must have no code violations
- You must be current on all property taxes and special assessments
- Your household income must be at or below HUD Low Income Guidelines for **2022**:

1 person	\$54,250	5 persons	\$83,650
2 persons	\$62,000	6 persons	\$89,850
3 persons	\$69,750	7 persons	\$96,050
4 persons	\$77,450	8 persons	\$102,250

Household members must provide their 2022 Federal Tax return as proof of income. For Household members that are not required to file a Federal Income Tax return, proof of social security, veteran, or other benefit payments will be accepted.

Applications will be accepted from **February 1, 2023 to October 31, 2023**. Assistance will be provided on a first-come basis until the program funds are allocated.

See Attachment for additional information.

Total Income \$:

I have read, understand, and agree to the terms and conditions of this rebate program.

Property Owner Signature: _____ Date: _____

FOR CITY STAFF ONLY

Received by:

Date:

All documents enclosed- Yes or No

City Portion of Property Tax \$:

Amount Approved \$:

Authorized By:

Date:

2023 Merriam Residential City Property Tax Program

Goal: Rebate the city's portion of income eligible household's **2022** property tax

- Total annual program amount - \$45,000
- Approved applications will be allocated funding until all program funds are expended
- **Applications will be accepted prior to both property tax payments being made**

Eligibility:

- Household must be at or below Low Income (80% of median income) as established by U.S. Department of Housing and Urban Development (HUD) for Johnson County
- Income eligibility will be based on the Household's (all persons living at the residence) 2022 income
- Household's must provide their 2022 Federal Tax return as proof of income. For household members that are not required to file a Federal Income Tax return, proof of social security, veteran, or other benefit payments will be accepted.
- Applicant must be the owner and occupant of the residence
- Property owner must be current on all property taxes in Merriam

Note: Most residents will pay their 2022 property taxes in TWO installments. The first installment is in December 2022. The second installment is in May 2023. Both payments must be paid prior to the city mailing the rebate check.

- Program property must be code complaint
- All other properties owned by the applicant in Merriam must be code complaint

Process:

- Community Development manages the program
- **Program applications will be accepted between February 1, 2023 to October 31, 2023 or until funding is depleted**
- Property owner submits an application to Community Development
- Applications are reviewed in the order they are received
- City staff will review Johnson County Property Tax records to determine the amount of City of Merriam Property Tax (rebate amount)
- City staff will review Johnson County Property Tax records to assure that all taxes on property owned by the applicant have been paid in full
- Following verification of the property owner making their May property tax payment, in full, the city will begin processing the application

Note: The city will not process a rebate check until all of 2022 property taxes are paid in full

The city at any time, without prior notice, and at its sole discretion, may modify or eliminate this program.