



City of Merriam, Kansas
 Community Development Department
 9001 W. 62nd. St., Merriam, KS 66202
 Phone 913-322-5520 Fax 913-322-5505

Sign Permit Application

PROJECT INFORMATION			
Project Address			
Name of Business			
OWNER INFORMATION			
Property Owner Name			
Street Address			
City/State/Zip			
Phone			
SIGN CONTRACTOR			
Contractor Name			
Address			
City/State/Zip			
Phone			
Email Address			
Merriam Occ. License #			
SIGN INFORMATION			
SIGN #1			
Wall sign <input type="checkbox"/>	Ground Sign <input type="checkbox"/>	Project Sign <input type="checkbox"/>	Temporary Sign <input type="checkbox"/>
Sign Height	Sign Width	Wall Height	Wall Width
Will this be an Illuminated Sign? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Description of Sign. Include the size and color for all text and graphics, and the color(s) for the background:			
SIGN #2			
Wall sign <input type="checkbox"/>	Ground Sign <input type="checkbox"/>	Project Sign <input type="checkbox"/>	Temporary Sign <input type="checkbox"/>
Sign Height	Sign Width	Wall Height	Wall Width
Will this be an Illuminated Sign? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Description of Sign. Include the size and color for all text and graphics, and the color(s) for the background:			

Sign #3			
Wall sign <input type="checkbox"/>	Ground Sign <input type="checkbox"/>	Project Sign <input type="checkbox"/>	Temporary Sign <input type="checkbox"/>
Sign Height	Sign Width	Wall Height	Wall Width
Will this be an Illuminated Sign? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Description of Sign. Include the size and color for all text and graphics, and the color(s) for the background:			
ADDITIONAL INFORMATION			
<ul style="list-style-type: none"> • Please attach drawings and/or plans which illustrate all signs and their location on the building or property • Describe all existing signs on the property of the same business which will remain. Include location and size for each such sign: 			
Valuation of the Sign(s) included in this permit			\$

Signature of Owner or Authorized Agent

Date

Printed Name of Owner/Agent

FOR OFFICE USE ONLY	
Permit Number:	
Zoning Classification:	
Permanent Sign \$25.00 + 5% of valuation	Permit Fee \$
Issued By:	Date: