



**City of Merriam Kansas  
2023 Residential Driveway Grant  
Program Application**

Property Owner:	
Address:	
City/State/Zip: <b>Merriam, KS</b>	
Email Address:	Phone #:

The Driveway Assistance Program is for income-qualified Merriam Households with gravel driveways or driveways that are in need of repair or replacement.

This is a city-funded project and is designed to assist Households whose **2021** income falls within the guidelines for low Income as established by the U.S. Department of Housing and Urban Development (HUD). Qualified homeowners are eligible for a 100% assistance for a new driveway.

The City of Merriam will coordinate with a licensed contractor to perform the repair/replacement of your driveway.

In order to be eligible for the Driveway Assistance Program your Household (all person living at the residence) must meet the following criteria:

- You must be the current owner/occupant a Merriam single family or duplex residence.
- You must be current on all property taxes and special assessments.
- Your household income must be at or below the following HUD Income Guidelines for **2021**:

1 person	\$48,550	5 persons	\$74,850
2 persons	\$55,450	6 persons	\$80,400
3 persons	\$62,400	7 persons	\$85,950
4 persons	\$69,300	8 persons	\$91,500

Household members must provide their **2021** Federal Tax return as proof of income. For Household members that are not required to file a Federal Income Tax return, proof of social security, veteran, or other benefit payments will be accepted.

Applications will be accepted from **October 3, 2022 to December 30, 2022**. Assistance will be provided on a first-come basis until the program funds are allocated.

See Attachment for additional information.

Total Income \$:

I have read, understand, and agree to the terms and conditions of this rebate program.

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR CITY STAFF ONLY**

Received by:	Date:
Authorized By:	Date:

## **2023 Merriam Residential Driveway Grant Program**

**Goal:** Assist income eligible Households with bringing the driveway into code compliance or eliminating their gravel driveway

### **Program:**

- Repair or replace driveways of Low Income Households at no cost
- Total annual program amount - \$90,000
- Approved applications will be allocated funding until all program funds are expended

### **Eligibility:**

- Household income must be at or below Low Income (80% of area median income) as established by U.S. Department of Housing and Urban Development (HUD) for Johnson County
- Income eligibility will be based on the Household's (all persons living at the residence) 2021 income
- Household's must provide their 2021 Federal Tax return as proof of income. For household members that are not required to file a Federal Income Tax return, proof of social security, veteran, or other benefit payments will be accepted.
- Must be the owner occupant of the residence
- The property must have a driveway that is in need of repair or replacement.
- After receiving the application and determining income eligibility, city staff will inspect and determine if the driveway qualifies for the program and the extent of the driveway repair/replacement.
- Gravel driveways are eligible
  - All gravel will be removed when the driveway is replaced
  - All vehicle parking will occur on a hard surface after the driveway is installed.
- The city will determine the layout and design of the driveway
- All improvements will conform to Merriam Codes
- Property owner must be current on all property taxes in Merriam
- Program property must be code complaint with the exception of the driveway
- All other properties owned by the applicant in Merriam must be code complaint
- Property owner must provide proof of adequate property insurance

### **Process:**

- Community Development manages the program
- **Program applications will be accepted between October 3, 2022 to December 30, 2022**
- Property owner submits an application to Community Development
- Applications are reviewed in the order they are received
- The city will put participating driveways out to bid in one package
- The property owner must approve the driveway design prior to it going out for bid
- The city will engage and manage the driveway contractor
- The city will attempt to give the property owner reasonable notice of when the work will begin
- Before and after photos of the project will be taken by city staff

Applications can be submitted at City Hall, emailed, or mailed to:

City of Merriam  
Attn: David Easley  
9001 W 62<sup>nd</sup> Street  
Merriam, KS 66202

deasley@merriam.org

The city at any time, without prior notice, and at its sole discretion, may modify or eliminate this program.