

CITY OF MERRIAM, KANSAS

ANNUAL BUDGET

2022



Merriam installed the world's first inclusive We-Go-Swing at Chatlain Park.



9001 W. 62ND ST.; MERRIAM, KS 66202 // 913-322-5500 // merriam.org

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MISSION STATEMENT
CITY OF MERRIAM, KANSAS

To serve the public with transparent government focused on progress.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Merriam
Kansas**

For the Fiscal Year Beginning

January 01, 2021

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Merriam, Kansas for its annual budget for the fiscal year beginning January 1, 2021. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

GOVERNING BODY



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PRINCIPAL OFFICIALS

Mayor

Ken Sissom

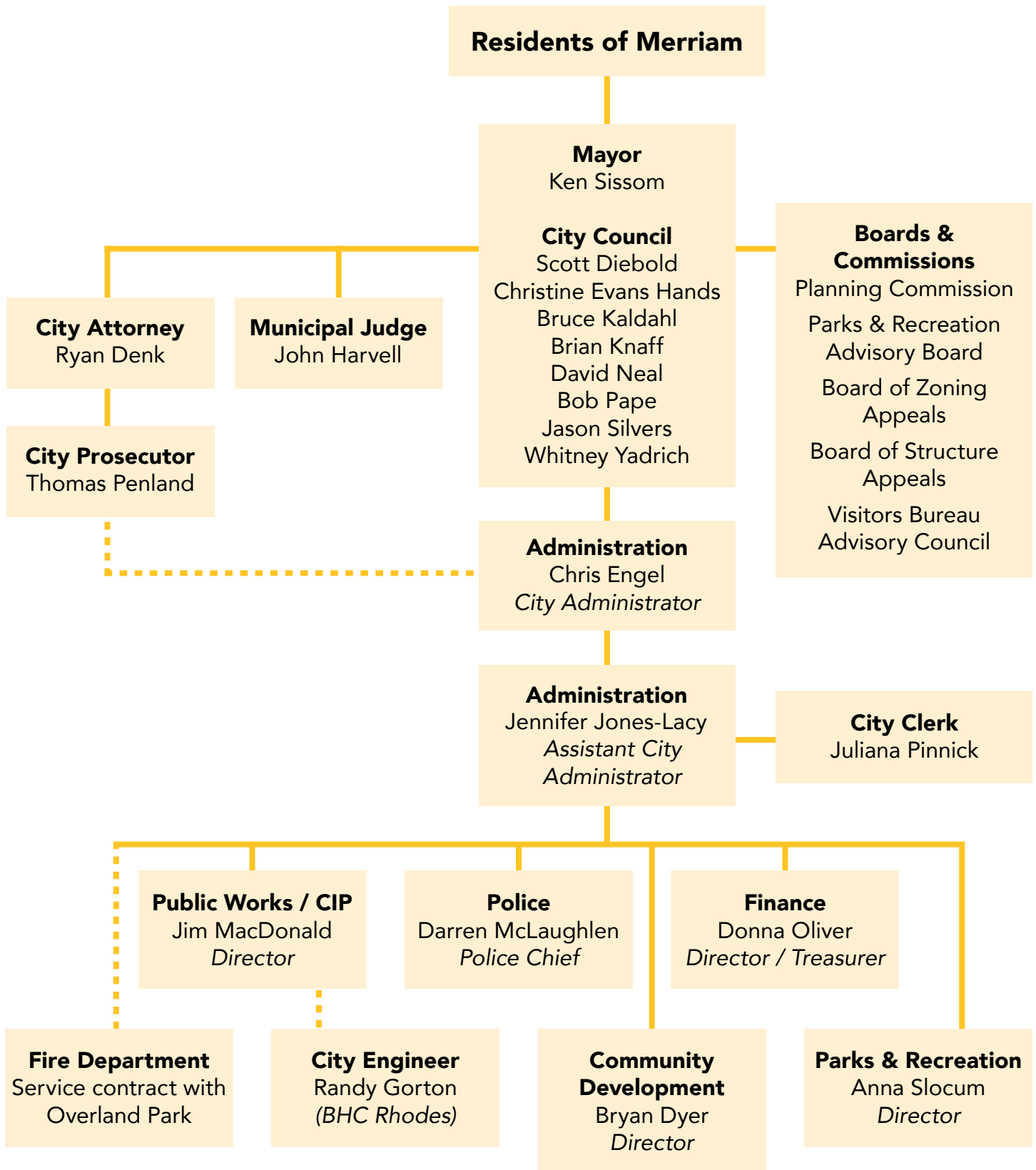
City Council

Jason Silvers, Ward 1
Scott Diebold, Ward 1
Whitney Yadrich, Ward 2
Brian Knaff, Ward 2
Bruce Kaldahl, Ward 3
Christine Evans Hands, Ward 3
Bob Pape, Ward 4
David Neal, Ward 4

Appointed Officials

Chris Engel, City Administrator
Jennifer Jones-Lacy, Assistant City Administrator
Darren McLaughlin, Police Chief
Jim MacDonald, Public Works / CIP Director
Ryan Denk, City Attorney
Juli Pinnick, City Clerk
Donna Oliver, Finance Director / City Treasurer
Bryan Dyer, Community Development Director
Anna Slocum, Parks & Recreation Director

CITY ORGANIZATIONAL CHART



CITY OF MERRIAM, KANSAS

EXECUTIVE SUMMARY

ANNUAL BUDGET
2022



Merriam Public Works crews and elementary students plant a new tree for Arbor Day.

November 10, 2021

The Honorable Mayor and City Council of the City of Merriam, Kansas:

The City of Merriam is pleased to present the 2022 Budget.

The budget cycle commenced on March 8, 2021, when City Council adopted the goals and objectives representing current priorities (included on page 29). The primary City goals for the 2022 Budget are:

- Enhance Community Identity and Connections
- Provide Exceptional Service Delivery
- Improve Physical Conditions and Property Values
- Maintain Economic Vitality

Using these as a guide, City staff developed departmental and capital budgets that align with these goals and objectives and sustain current programs, service levels, and staffing. This work was presented to the City Council in several work sessions for consideration, and the public had the opportunity to provide input during a public hearing in August, as well.

2022 Budget Considerations and Approach

In 2021, the City experienced a strong recovery in sales taxes from the heights of the Covid-19 crisis last year. Multiple federal relief efforts and the development of a vaccine have helped stimulate the economy. With lingering concerns about the impact of variants of the virus and worldwide supply chain issues, the City is still cautious in projecting revenues for the next fiscal year.

Sales taxes are an important driver for Merriam's budget, providing 56% of citywide revenue. With 10 major automobile dealerships, the City has become a hub for car sales. While automobile sales have been very strong in 2021, supply chain issues continue to persist and experts are predicting cooling demand beginning in 2022. Sales tax estimates for 2021 are up 4.5%. Sales taxes are budgeted to increase \$120,000 in 2022 due to new retail opening in late 2021.

Overall property values increased 5.6% in 2021 due to new construction and property revaluations. The increase will generate an additional \$332,278 in property taxes. Kansas law mandates that if a property tax levy will result in collections above the previous year's collections that a public hearing be held. On August 23, 2021, the City held a public hearing and the City Council voted to exceed the "Revenue Neutral Rate".

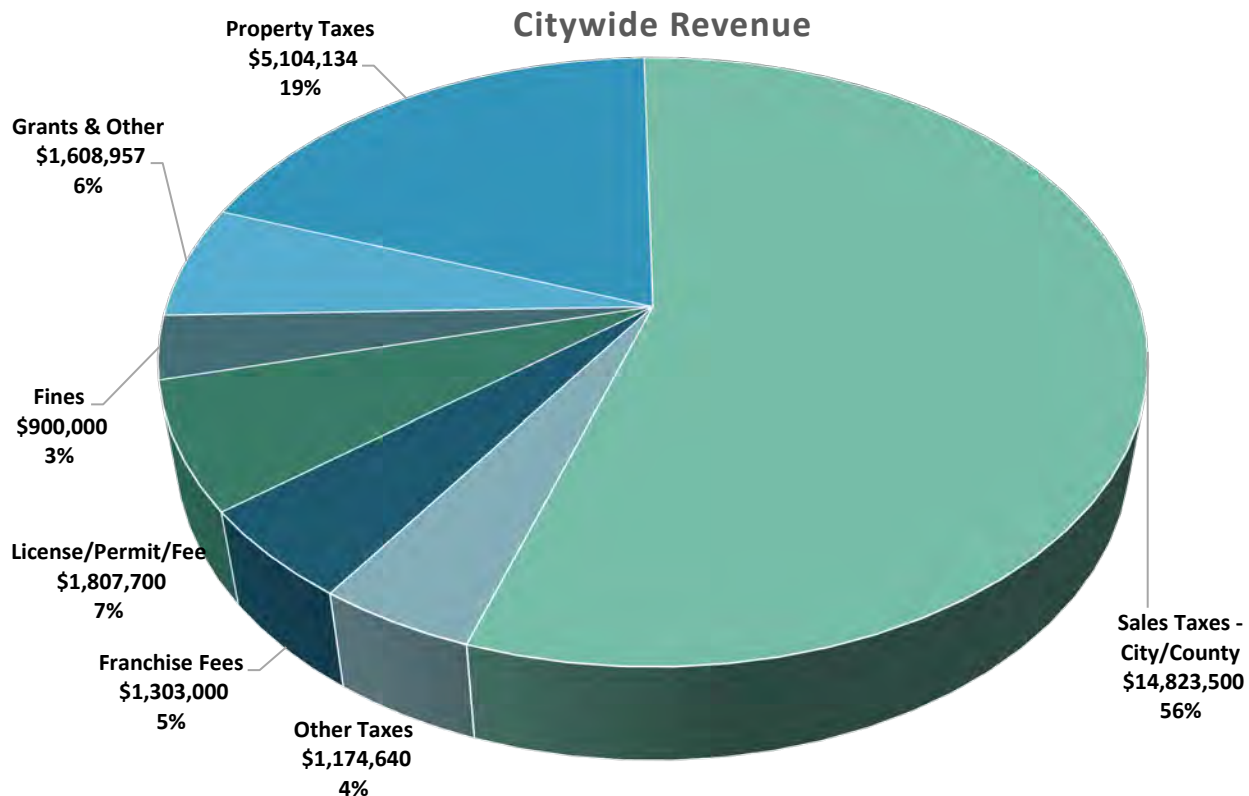
The budget provides for salaries and benefits for the City's 122 full-time equivalent employees (FTE's). The City budgeted for a 3% overall increase in salaries and a 10% overall increase in benefits. The salary ranges were also lifted by 1.5% to keep pace with the higher Consumer Price Index. The Governing Body has identified funding competitive compensation packages as a key initiative.

The 2022–2026 Capital Improvement Program (CIP) estimates \$8.3 million in spending for 2022 projects, including \$2.3 million for the W. Frontage Road reconstruction project and \$2.4 million for the 55st Street; Merriam Drive to West City Limits project. The CIP will receive support from \$851,000 in local grant assistance and \$2.1 million from General Fund transfers.

The 2022 Budget encompasses the stated priorities:

- Combined reserves for General Fund and Risk Management Fund are projected to remain at the policy level of 30% to 35% for the current five-year forecast.
- Public safety and other services continue at existing high levels with 122 full time equivalent employees.
- The five-year CIP is fully-funded based upon priorities established by residents, City Council and staff.

Revenue Highlights



Overall: Operating revenues for 2021 total \$26,721,931, an increase of \$238,692 or 0.9% from Budgeted 2021.

Property Taxes and the Mill Levy: The final mill levy obtained from Johnson County is 27.665, an increase of 0.107 from the 2021 level. The annual bill for City real estate taxes on the average home valued at \$226,000 will be \$719, or \$60 per month. Property tax receipts are budgeted at \$5,104,134 for the General Fund and Bond Funds, an increase of 6.0%. Property taxes comprise 19% of citywide revenue.

Sales and Use Taxes: Budget 2022 includes \$14,823,500 in sales and use tax revenue, the largest category of citywide revenues at 52.0%. Receipts include \$7,905,000 from the 1% City sales tax, \$1,976,250 from the 0.25% City sales tax for streets/stormwater improvements, \$1,976,250 from the 0.25% City sales tax for recreational facilities, \$920,000 from City use tax, and \$2,046,000 from County sales taxes. Budget 2022 is \$950,397 or 6.3% more than Budgeted 2021 due to stronger sales in 2021 than expected and new retail establishments opening in 4th quarter of 2022.

Grants and Other Revenues: Budget 2022 includes \$1,173,472 from an intergovernmental grant on the 55th Street, Merriam Drive to West City Limits Road Reconstruction project. Revenues vary from year-to-year based upon availability of grant funds.

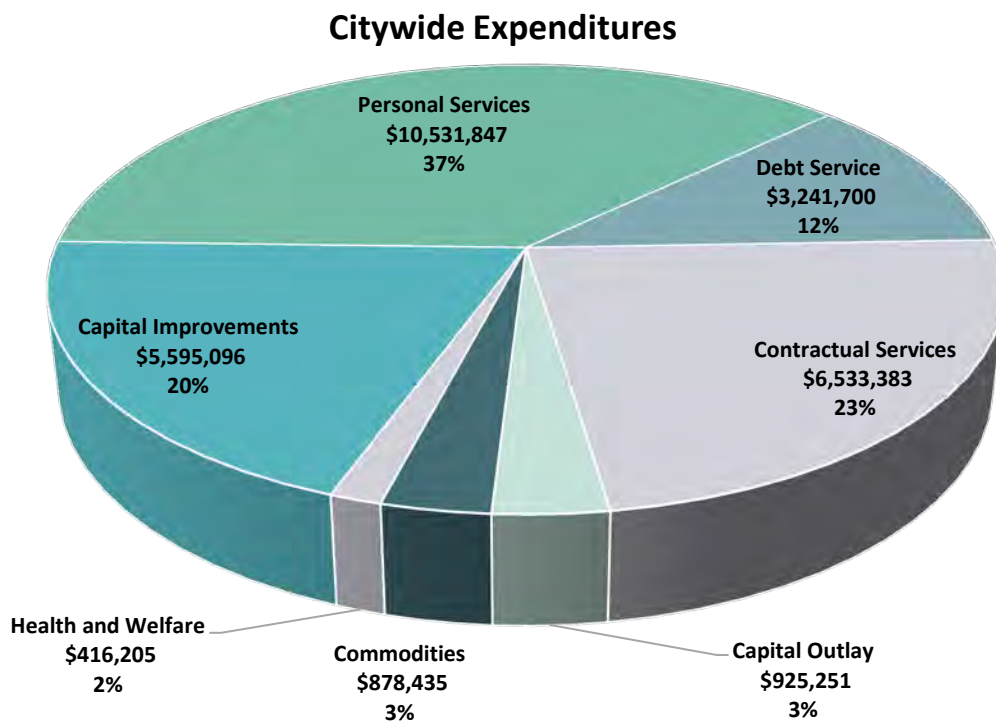
Franchise Fees: Budget 2022 includes \$1,303,000, or 4.9% of city-wide revenue, from franchise fees on electricity, natural gas, cable television, trash, and some telephone services. Water, internet service, and cellular phones are not subject to franchise fees. Unseasonably hot or cold weather can impact collections associated with electricity and natural gas usage.

Licenses/Permits/Fees: Budget 2022 includes \$1,807,700, or 6.8% of citywide revenue from occupational licenses, building permits, and community center user fees.

Court Fines: Budget 2022 includes \$900,000 or 3.4% of citywide revenue. Collections can vary due to the availability of police officers for traffic duty.

Transfers: Budget 2022 includes \$5,163,375 for transfers both to and from funds. Most activity occurs between the General, Capital Improvement, Bond, and Equipment Reserve Funds. While interfund transfers are not operating revenues they provide resources where needed. Amounts vary according to the needs of the five-year CIP and the ten-year Major Equipment Replacement Schedule. Transfers from the General Fund consider the City Council's fund balance policy and do not reduce the fund balances below the 30% to 35% target level.

Expenditure Highlights



Overall: Operating expenditures for 2022 total \$28,121,917, including \$6,520,347 for capital outlay and improvements. Budget 2022 is \$1,606,652 or 6.1% more than Budgeted 2021, primarily due to increased capital improvements and outlays. While overall expenditures exceed revenues for 2022, this is due to planned spending of fund balances and is not due to a structural imbalance of the budget.

Personal Services: Citywide employee salary and benefits comprise 37.5% of operating expenditures. Budget 2022 includes \$6,946,327,286 for salaries and \$3,585,520 for benefits, a combined increase of \$344,371 or 2.1% more than Budgeted 2021. Pension costs remain significant at 19% of salaries.

Contractual Services: Expenditures for 2022 are budgeted at \$6,533,383, which is \$326,997 or 5.3% over Budgeted 2021. The increase is due to additional mental health resources for the Police Department and utilities at the community center.

Commodities: Expenditures for 2021 are budgeted at \$878,435, which is \$38,330 or 463% over Budgeted 2021.

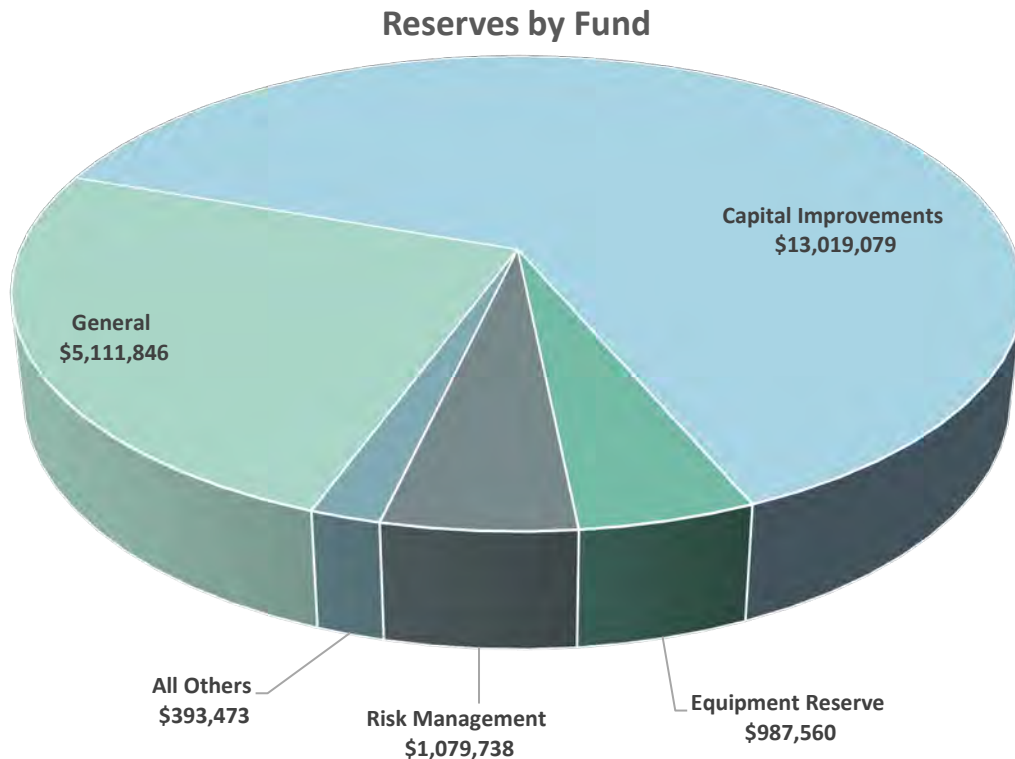
Capital Equipment: Expenditures for 2022 are budgeted at \$925,251 or 3.3% of operating expenditures. Purchases will include three police vehicles; new van for parks and recreation; new mowers and an excavator for public works; financial accounting software, and computer equipment upgrades and replacements.

Capital Improvements: Expenditures for 2022 are budgeted at \$5,595,096, \$566,461 more than Budgeted 2021. Budget 2022 includes \$2.3 million for the W. Frontage Road reconstruction project and \$2.4 million for the 55th Street reconstruction. The projects support city-wide goals to sustain capital improvement efforts.

Debt Service: Principal and interest payments are budgeted at \$3,241,700 or 11.5% of operating expenditures. As of October 1, 2021, outstanding general obligation debt is \$14,655,000, down \$2,420,000 from the prior year. Debt service for the 2018 General Obligation Bond issue is supported by a ten-year special 0.25% sales tax for recreational facilities.

Health & Welfare: Budget 2022 includes \$416,205 for health and welfare programs and special community events. The City continues its commitment to the Franchise Fee Rebate Program, Johnson County Human Resources Emergency Assistance Program, Johnson County HOME Program, Residential Sustainability Grants, Exterior Home Grants, and Johnson County's Drug and Alcoholism Council. In addition, the City added \$50,000 for a Driveway Repair and Replacement Grant Program and \$30,000 for a Property Tax Rebate Program.

Reserves and Contingency



Maintaining adequate reserve funds (fund balance) is vital to the City's ability to mitigate risks and ensure stable tax rates. Reserves provide funding for unexpected operating or capital expenditures and cover unanticipated revenue shortfalls or sales tax fluctuations. Furthermore, rating agencies monitor fund balance levels to evaluate a government's continued credit worthiness. Ending 2022 reserves for General Fund plus Risk Management Fund are projected at 33% of General Fund revenues, which meets the City's fund balance policy target of 30% to 35%.

Future Budget Considerations

The Kansas Board of Tax Appeals (BOTA) recently sided with Walmart on a Johnson County property valuation appeal that could have a far-reaching impact on property tax collections. The "dark store" theory allows for valuation of a fully-operational retail store at the same value as a vacant retail store. The ruling will be appealed by Johnson County with final results unknown for two or three years. The county indicates that Merriam could lose \$350,000+ on pending cases.

In March 2021, legislation was passed repealing the Property Tax Lid, which allowed adjustment for CPI, growth from new construction and other exemptions. The legislation instead establishes a base levy limit, and adds an additional hearing requirement for ad valorem property tax revenue increases due to growth in assessed valuation. It requires the County Clerk to calculate and provide a Revenue Neutral Rate ("RNR") to cities by June 15 along with their most current assessed valuation. The RNR is the rate for the current tax year that would generate the same property tax revenue as levied the previous tax year using the current tax year's total assessed valuation. The city is required to notify the County Clerk by July 20 of intent to levy above the RNR and hold a RNR Hearing between the dates of August 20 – September 20. In addition to city required notifications regarding the RNR Hearing, for tax years commencing after 2021, the County Clerk will notify all taxpayers of intent to levy above RNR. If a RNR Hearing is held, budgets are due to the County by October 1.

If sales taxes or property taxes should falter, “General Projects” in the City’s 5-year Capital Improvement Plan would be subject to cancellation or postponement in order to protect General Fund reserves and maintain the City’s core services.

Conclusion

The 2022 Budget encompasses the stated priorities:

- Combined reserves for General Fund and Risk Management Fund are projected to remain at the policy level of 30% to 35% for the current five-year forecast
- The mill levy is set for 27.665
- Public safety and other services continue at existing high levels with 122 full time equivalent employees
- The five-year CIP is fully-funded based upon priorities established by residents, City Council, and staff

Strong fund balance reserves, better than expected revenues in 2021 and cost saving measures have allowed the City to take a steady, measured approach in the budget. Going forward, it will be important to monitor the changing economic landscape and make necessary corrections to the City’s strategy.

New retail openings and conservative budgeting will preserve the City’s reserves and provide a cushion against economic “surprises”. Five-year projections indicate the City can sustain current programs and projects while maintaining reserves at the target level.

We wish to thank Mayor Ken Sissom and City Councilmembers for providing a positive vision and direction for preparation of the 2022 Budget. Also, we wish to acknowledge the department directors, Accountant Trish Wertz, and Communication Specialist Lauren Bunch for their contributions and commitment to this process.

Respectfully Submitted,



Christopher Engel
City Administrator



Donna Oliver
Finance Director

Budget Overview - All Funds Combined

	Actual 2020	Budget 2021	Estimated 2021	Proposed 2022
Beginning Fund Balance	\$ 7,698,385	\$ 4,959,011	\$ 8,476,323	\$ 7,153,453
Revenues				
Property Tax	4,266,353	4,634,960	4,600,734	4,913,765
City Sales Tax	8,204,674	8,084,662	8,745,000	8,825,000
County Sales Tax	2,045,863	2,016,304	2,046,000	2,046,000
Other Taxes	766,955	558,879	740,768	697,926
Franchise Fees	1,297,965	1,314,459	1,303,000	1,303,000
Licenses/Fees/Permits	589,162	1,876,644	1,107,700	1,807,700
Fines	825,906	900,000	900,000	900,000
Investment Income	1,471,855	765,259	681,716	927,251
Miscellaneous	607,518	678,961	651,901	725,443
Total Revenues	20,076,251	20,830,128	20,776,819	22,146,085
Transfers In	-	-	-	-
Total Resources*	27,774,636	25,789,139	29,253,142	29,299,538
Expenditures				
Personal Services	8,021,129	9,643,907	9,065,273	9,975,092
Contractual Fire Services	2,408,822	2,850,694	2,679,652	2,875,000
Contractual Services	1,925,926	3,202,556	2,988,706	3,490,178
Commodities	652,741	897,249	1,004,380	1,041,808
Capital Outlay	33,024	48,200	46,928	43,000
Capital Improvements	-	-	-	-
Debt Service	1,022,307	987,560	1,042,091	904,840
Health and Welfare	92,562	171,800	161,492	294,000
Total Expenditures	14,156,511	17,801,966	16,988,522	18,623,918
Transfers Out	5,141,802	2,726,544	5,111,167	4,113,375
Contingency	-	-	-	-
Total Uses	19,298,313	20,528,510	22,099,689	22,737,293
Ending Balance	8,476,323	5,260,629	7,153,453	6,562,245
Uses + Ending Fund Balance*	\$ 27,774,636	\$ 25,789,139	\$ 29,253,142	\$ 29,299,538

* Appropriations plus ending fund balance equal resources in accordance with state law.

Fund Overview - 2022 Budget

	General Fund	Special Highway	Special Alcohol	Special Parks & Recreation	Transient Guest Tax	Risk Management Reserve	Equipment Reserve	Capital Improvements	Bond and Interest	Totals
Beginning Fund Balance	\$ 6,200,602	\$ 213,598	\$ 7,145	\$ 3,776	\$ 286,619	\$ 1,090,112	\$ 1,042,091	\$ 19,958,106	\$ 24,530	\$ 28,826,579
Revenue										
Property Taxes	4,913,765	-	-	-	-	-	-	-	190,369	5,104,134
City Sales/Use Taxes	8,825,000	-	-	-	-	-	-	1,976,250	1,976,250	12,777,500
County Sales Taxes	2,046,000	-	-	-	-	-	-	-	-	2,046,000
Other Taxes	527,356	284,950	21,263	21,263	300,000	-	-	-	19,808	1,174,640
Franchise Fees	1,303,000	-	-	-	-	-	-	-	-	1,303,000
Licenses/Permits/Fees	1,807,700	-	-	-	-	-	-	-	-	1,807,700
Fines	900,000	-	-	-	-	-	-	-	-	900,000
Investment Income	50,000	-	-	-	-	19,985	5,000	125,000	2,000	201,985
Other Revenues	125,000	-	-	-	73,500	-	35,000	1,173,472	-	1,406,972
Total Revenue	20,497,821	284,950	21,263	21,263	373,500	19,985	40,000	3,274,722	2,188,427	26,721,931
Transfers In	-	-	-	-	-	-	700,000	3,413,375	1,050,000	5,163,375
Total Resources*	\$ 26,698,423	\$ 498,548	\$ 28,408	\$ 25,039	\$ 660,119	\$ 1,110,097	\$ 1,782,091	\$ 26,646,203	\$ 3,262,957	\$ 60,711,885
Expenditures										
Personal Services	\$ 9,975,092	\$ -	\$ -	\$ -	\$ 321,945	\$ -	\$ -	\$ 234,810	\$ -	\$ 10,531,847
Contractual Services	6,310,178	-	-	-	139,605	30,000	-	53,600	-	6,533,383
Commodities	828,210	30,000	-	-	15,425	-	-	4,800	-	878,435
Capital Outlay	23,000	-	-	25,000	-	-	877,251	-	-	925,251
Capital Improvements	-	300,000	-	-	-	-	-	5,295,096	-	5,595,096
Debt Service	-	-	-	-	-	-	-	-	3,241,700	3,241,700
Health & Welfare	294,000	-	20,000	-	102,205	-	-	-	-	416,205
Total Expenditures	17,430,480	330,000	20,000	25,000	579,180	30,000	877,251	5,588,306	3,241,700	28,121,917
Contingency	-	-	-	-	-	-	-	-	-	-
Transfers To Other Funds	4,113,375	-	-	-	-	-	-	1,050,000	-	5,163,375
Total Uses	\$ 21,543,855	\$ 330,000	\$ 20,000	\$ 25,000	\$ 579,180	\$ 30,000	\$ 877,251	\$ 6,638,306	\$ 3,241,700	\$ 33,285,292
Ending Fund Balance	\$ 5,154,568	\$ 168,548	\$ 8,408	\$ 39	\$ 80,939	\$ 1,080,097	\$ 904,840	\$ 20,007,897	\$ 21,257	\$ 27,426,593
Uses + Ending Fund Balance*	\$ 26,698,423	\$ 498,548	\$ 28,408	\$ 25,039	\$ 660,119	\$ 1,110,097	\$ 1,782,091	\$ 26,646,203	\$ 3,262,957	\$ 60,711,885

* Appropriations plus ending fund balance equal resources in accordance with state law.

2022 Revenue Overview - By Fund and Source

	General	Special Highway	Special Alcohol	Special Parks and Recreation	Transient Guest Tax	Risk Management Reserve	Equipment Reserve	Capital Improvements	Bond and Interest	Totals
Beginning Fund Balance	\$ 6,200,602	\$ 213,598	\$ 7,145	\$ 3,776	\$ 286,619	\$ 1,090,112	\$ 1,042,091	\$ 19,958,106	\$ 24,530	\$ 28,826,579
Revenues										
Taxes:										
Property	4,913,765	-	-	-	-	-	-	-	190,369	5,104,134
City Sales/Use	8,825,000	-	-	-	-	-	-	1,976,250	1,976,250	12,777,500
County Sales	2,046,000	-	-	-	-	-	-	-	-	2,046,000
Motor Vehicle	506,093	-	-	-	-	-	-	-	19,808	525,901
Alcohol	21,263	-	21,263	21,263	-	-	-	-	-	63,789
Transient Guest	-	-	-	-	300,000	-	-	-	-	300,000
Fuel	-	284,950	-	-	-	-	-	-	-	284,950
Total Taxes	16,312,121	284,950	21,263	21,263	300,000	-	-	1,976,250	2,186,427	21,102,274
Franchise Fees:										
Electric	865,000	-	-	-	-	-	-	-	-	865,000
Gas	195,000	-	-	-	-	-	-	-	-	195,000
Phone	31,000	-	-	-	-	-	-	-	-	31,000
Cable	111,000	-	-	-	-	-	-	-	-	111,000
Waste haulers	101,000	-	-	-	-	-	-	-	-	101,000
Total Franchise Fees	1,303,000	-	-	-	-	-	-	-	-	1,303,000
Lic/Pmts/Fees:										
Occ. & Prof. Licenses	205,000	-	-	-	-	-	-	-	-	205,000
Construction Permits	200,000	-	-	-	-	-	-	-	-	200,000
Community Center Fees	1,395,200	-	-	-	-	-	-	-	-	1,395,200
Other Fees	7,500	-	-	-	-	-	-	-	-	7,500
Total Lic/Pmts/Fees	1,807,700	-	-	-	-	-	-	-	-	1,807,700
Fines	900,000	-	-	-	-	-	-	-	-	900,000
Intergovernmental	5,000	-	-	-	-	-	-	1,173,472	-	1,178,472
Interest Income	50,000	-	-	-	-	19,985	5,000	125,000	2,000	201,985
Miscellaneous	120,000	-	-	-	73,500	-	35,000	-	-	228,500
Total Revenues	20,497,821	284,950	21,263	21,263	373,500	19,985	40,000	3,274,722	2,188,427	26,721,931
Transfers In	-	-	-	-	-	-	700,000	3,413,375	1,050,000	5,163,375
Total Resources	\$ 26,698,423	\$ 498,548	\$ 28,408	\$ 25,039	\$ 660,119	\$ 1,110,097	\$ 1,782,091	\$ 26,646,203	\$ 3,262,957	\$ 60,711,885

BUDGET QUICK FACTS

- Total Adopted Budget: \$60,711,885
- Total General Fund Budget: \$26,698,423
- Major Source of Revenue: 1% Regular City Sales Tax \$7,905,000
- Real and Personal Property Tax provides 26.44% of the operating revenues in the General Fund (excluding transfers in)
- City and County Sales and Use Tax provides 53.03% of the operating revenues in the General Fund (excluding transfers in)
- Total Budget Reserves in the General Fund: \$5,154,568
- Assessed Valuation for the City of Merriam in 2021 is \$225,468,897
- The 2021 Mill Rate for the City of Merriam is 27.665 an increase of 0.107 over last year
- The largest General Fund department budget is Police: \$4,449,073
- The smallest General Fund department budget is City Council: \$91,193

Value of Your City of Merriam Tax Dollars (Average Merriam Home)

Example:

Market Value of Home: \$226,000
Current Mill Rate: 27.665

Assessed Valuation: \$23,000
To determine assessed valuation multiply market value by 11.5%:
 $226,000 \times 11.5\% = \$25,990$

Annual Tax Liability for City Services: \$719.01

To calculate the annual tax bill, multiply the assessed valuation by the mill rate and divide the result by 1,000.
 $25,990 \times 27.665 = 719,013$; $719,013 \div 1,000 = \$719.01$

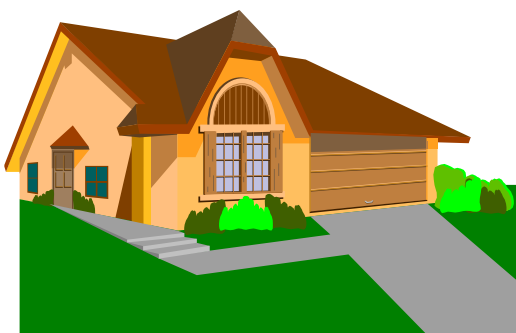
Monthly Expenses for City Services: \$59.92

To determine the monthly tax expenses for City services, divide the tax liability by 12 months:
 $\$719.01 \div 12 = \59.92

VALUE OF YOUR CITY OF MERRIAM TAX DOLLARS

The following list is a representative sampling of the City Services provided for \$59.92 per month.

- ✓ Police Protection
- ✓ Municipal Court
- ✓ Snow Removal
- ✓ Street Repairs
- ✓ Community Center and Indoor/outdoor Pools



- ✓ Fire Protection
- ✓ Animal Control
- ✓ Code Enforcement
- ✓ Parks, Playgrounds
- ✓ Capital Improvements

For comparative purposes, the following are common monthly expenses for a Merriam Family:

One twelve-gallon tank of unleaded self-service fuel at \$3.00 per gallon would cost \$36.00.

A family of four could eat one large pizza twice a month at \$16.00 for about \$32.00.

Monthly basic cable service costs about \$49.99.

Standard monthly internet service costs about \$29.99.

Basic cellular telephone service fee with unlimited minutes is about \$40.00, excluding taxes and long-distance charges.

A family could purchase a 24-pack of Coke/Pepsi once each week at \$6.99 or \$27.96 per month.

A homeowner could receive weekly lawn mowing service at \$30.00 per visit or \$120.00 per month.

Effective Tax Rate - Residential Property

Fair Market Value Of Home	Assessed Value 11.50%	Annual City Tax With Mill of 27.665	Total Overlapping Ad Valorem Tax With Mill of 117.217
\$80,000	\$9,200	\$254.52	\$1,078.40
90,000	10,350	286.33	1,213.20
100,000	11,500	318.15	1,348.00
110,000	12,650	349.96	1,482.80
120,000	13,800	381.78	1,617.59
130,000	14,950	413.59	1,752.39
140,000	16,100	445.41	1,887.19
150,000	17,250	477.22	2,021.99
160,000	18,400	509.04	2,156.79
170,000	19,550	540.85	2,291.59
180,000	20,700	572.67	2,426.39
190,000	21,850	604.48	2,561.19
200,000	23,000	636.30	2,695.99
210,000	24,150	668.11	2,830.79
220,000	25,300	699.92	2,965.59
230,000	26,450	731.74	3,100.39
240,000	27,600	763.55	3,235.19
250,000	28,750	795.37	3,369.99

Each tax bill reflects a tax per \$1,000 of fair market value of \$3.18 city tax and \$13.48 total overlapping ad valorem property tax

11.50% is the rate of assessment of residential property in Kansas.

27.665 is the mill levy rate for the city portion of the real estate tax bill.

117.217 is the total overlapping mill levy rate for city, county, state board of education, community college, and drainage board ad valorem real estate tax bill.

About Merriam



Size and Location

The City covers 4 1/2 square miles and is located in northeast Johnson County, Kansas, approximately eight miles from downtown Kansas City, Missouri. Along with six other Kansas counties and eight Missouri counties, we comprise the metropolitan Kansas City region with a population of approximately 2 million. The City is a prime middle class community with a sound business basis in the center of the metropolitan region.

History

The history of this community began between 1826 and 1833 when the Shawnee Indians were moved into the region from their settlements in Ohio and Missouri. They established themselves along the banks of the Kansas River and surrounding tributaries, including Turkey Creek in Merriam. Railroad development played a major role in the settlement of this area with a route from Kansas City through the Turkey Creek basin to Olathe. In 1870, the first station was built and the town was named Merriam, in honor of Charles Merriam, a one-time secretary/treasurer of the railway.

With Kansas City becoming the focal point of trade, communication and transportation, and with a population of over 75,000, railroad executives saw a need for a large, well-planned amusement park and purchased 40 acres in Merriam because of the country atmosphere and quick means of transportation. Costing 25 cents to enter, the park attracted more than 20,000 visitors per day.

Perhaps one of the most recognizable historic movements in education was the 1949 Webb v. School District 90, a lawsuit on behalf of 39 families whose children were rejected from the white-only school, known as South Park Elementary. Corinthian Nutter, a true pioneer in desegregation, was the key witness in the lawsuit and helped create history when the Webb case paved the way for the 1954 Brown v. the Board of Education decision to remove segregation in the public system.

Demographics

The estimated population of Merriam is 11,098. Further population details are presented as follows (estimated from the 2020 US Census):

Merriam Population by Age	Percent	Merriam Population by Race	Percent
Age 19 and under	19.8%	Caucasian	78.8%
Age 20 - 44 years	38.7%	Hispanic	9.9%
Age 45 - 64 years	23.8%	Black	6.1%
Age 65 and above	17.7%	Asian	2.6%
		All other	2.6%

Median household income is \$63,806 and the median value of owner-occupied homes is \$169,400. The City has 5,132 housing units with the rate of homeownership at 60.2%. A language other than English is spoken in 8.1% of Merriam homes. Bachelor's degrees or higher are held by 34.7% of residents; high school diplomas are held by 91.8% of residents. (All information estimated by the U.S. Census Bureau)

Government and Organization of the City

Merriam was incorporated as a third class city on October 23, 1950, and was made a second class city on January 16, 1957.

The City operates under a non-partisan Mayor/Council form of government with the addition of a City Administrator. The Mayor is elected on an at-large basis and serves a four-year term. The eight Councilmembers are elected by ward (two representing each of four wards) and serve four year terms of office. An election for Councilmembers is held every odd-numbered year with one representative from each of the four wards being chosen each election. The City Administrator is appointed by the Mayor and City Council as the chief administrative officer of the City and is charged with the efficient and effective administration of the City.

The City's formal relationship with its employees is excellent. The City has adopted an Employee Handbook and a pay scale system. The City uses a cafeteria-style benefit plan and contributes from 98% to 100% of health insurance premiums for full-time employees, depending on the plan selected. The City also contributes from 77% to 85% of dental and vision insurance premiums for full-time employees, dependent upon the selected plan. The City pays a prorated amount of premiums for part-time regular employees depending upon the number of hours worked. The City does not recognize any unions for the purpose of collective bargaining.

Educational Facilities

The City is included in Shawnee Mission School District No. 512, which is divided into five attendance areas. Residents of Merriam are in the Shawnee Mission North attendance district. District enrollment is approximately 27,000. There are five high schools, five middle schools, two specialized schools and thirty-four elementary schools. Its reputation is among the top in the United States. Nearly 90% of Shawnee Mission students graduate from high school.

The Johnson County Community College (JCCC) is located near the center of Johnson County. With an enrollment of approximately 13,891, JCCC is the largest of the twenty-five community colleges in Kansas. JCCC is also a board member of the League for Innovation in the Community College and is accredited by The Higher Learning Commission.

The University of Kansas Edwards Campus, with approximate enrollment of 2,000, is located within Johnson County. It offers a variety of undergraduate and master's degree programs. The main campus of the University of Kansas is located in Lawrence, just 35 miles from the City and is one of the country's major state universities. The University of Kansas Schools of Medicine, Nursing and Health Professions are

located in Kansas City, Kansas, approximately seven miles from the City limits. The University of Saint Mary has one location in Johnson County, one location in Leavenworth County and on-line classes, with a total approximate enrollment of 1,240 students. Kansas State University has a Johnson County location in Olathe, approximately 13 miles south of Merriam. K-State Olathe offers courses for graduate level students preparing for careers in bioscience and biotechnology and is part of the Johnson County Research Triangle.

Medical and Health Facilities

Advent Health-Shawnee Mission, located in the City, is a 504 bed not-for-profit full-service hospital with all ancillary and out-patient departments and a 24-hour emergency service. Services include a Birth Center, B.E. Smith Family Center, Orthopedic and Spine Care, Holistic Care, Hand Specialty Center, Women's Health Center, Heart & Vascular Center, Wound Care Center, Sleep Center, Home Care and a Diagnostic Imaging Center. Additionally, Trinity Lutheran Manor, a 120 bed nursing home facility, is located in the City.

Public Utilities

Electrical power is supplied under franchise by Evergy of Kansas City, Missouri. Local gas service is provided by Kansas Gas Service. Local phone, cable/fiber and internet service is provided by AT&T Telephone Company, Consolidated Communications, Inc., Spectrum and Google. Water One, a quasi-municipal corporation, provides water service to the City. Sewer service is supplied by the Johnson County Unified Wastewater District, a separate governmental agency organized and governed by the County's Board of County Commissioners.

Recreational and Cultural

Merriam is part of the Greater Kansas City Metropolitan Area, which abounds with cultural and recreational amenities that include the Kauffman Center for the Performing Arts, National World War I Museum, Kansas City Museum, Nelson-Atkins Museum of Art, Nerman Museum of Contemporary Art, Harry S. Truman Library and Museum, the Kansas City Symphony, the Starlight Theater, the Kansas City Repertory Theatre, the Lyric Opera, the Folly Theater, the New Theater, Theater in the Park and the Kansas City Zoo. Oceans of Fun and Worlds of Fun are theme parks geared to family entertainment. Legoland Discovery Center and Sea Life Aquarium are both located inside the Crown Center shopping center in Kansas City Missouri and offer an educational experience for the whole family. The T-Mobile Center is a world-class facility hosting sports and entertainment events and is located in downtown Kansas City, Missouri. Cable Dahmer Arena is a 5,800 seat multi-purpose arena for sporting and entertainment events and is located in Independence, Missouri.

Kansas City is the home of the Kansas City Chiefs, an NFL football team; the Kansas City Royals, a Major League Baseball team; Sporting KC, a Major Soccer League; the Kansas City Comets, a Major League indoor soccer team; the Kansas City Mavericks, a professional ice hockey team of the ECHL; the Kansas City NWSL, a professional women's soccer team of the National Women's Soccer League; the Monarchs, a member of the American Association of Professional Baseball; and the Kansas City Tornadoes, a minor league basketball team. The Kansas Speedway hosts NASCAR Sprint Cup series as well as other races.

The City has eight municipal parks. The Esther Brown Memorial Park is 3.68 acres, has tennis courts, basketball courts, a pavilion, picnic tables, playground equipment, and access to the Streamway Trail. Campbell Park is located at 61st & Turkey Creek and has picnic tables and playground equipment. Streamway Park offers a paved 3.68-mile nature trail running north along Turkey Creek from 75th Street to Antioch Road. Chatlain Park is 5.25 acres and is equipped with a pavilion, walking path, picnic tables, world's first inclusive We-Go-Swing, and playground equipment. Quail Creek Park is 5.25 acres and includes playground equipment and an exercise trail. Roger Werner Park includes 2.1 acres along Turkey Creek, a walking path, and is connected by a pedestrian bridge to the Merriam Marketplace pavilion. Merriam Historic Plaza serves as a gateway to the City and home of the Merriam Visitors Bureau. The Plaza features a paved walking path, historical signs, an original sculpture by artist Kwan Wu, fountains, a rain garden and native Kansas plantings. Waterfall Park contains 15 acres that includes 4 multi-purpose soccer fields, picnic tables, playground equipment and a walking path for visitors to enjoy. Also located within the City is the 44-acre Antioch Park, which is maintained by the Johnson County Parks and

Recreation District. Antioch Park provides picnic shelters, tennis and basketball courts, a rose garden, two small fishing lakes, and a Vietnam War veteran memorial.

Shawnee Mission Park, located seven miles west of Merriam, is a 1,600 acre park with a 120 acre lake for boating, fishing, sailing, and paddle boating; eleven picnic shelters; an archery range; an 18 hole disc golf course; a 44 acre dog off-leash area; mountain biking and several nature trails. It also features an outdoor Theater in the Park.

Community Events

The City sponsors numerous local events that bring residents together and attract visitors. Here are a few of them.



The Farmers Market operates each Saturday from April to October offering delicious local produce and other products.



Merriam's Turkey Creek Festival is a favorite for all ages.



Neighbors gather for food and fun at a Party in Your Park event.



The Turkey Creek Auto and Motorcycle Show attracts enthusiasts from the region.

Transportation

The City of Merriam is very accessible to all forms of transportation. I-35 runs through the middle of the City. Merriam is 26.2 miles from Kansas City International Airport which serves as Mid-America's link to the world. Amtrak and Greyhound are located in downtown Kansas City, a mere 9 miles from Merriam via I-35. Johnson County Transit (RideKC), KC Streetcar and other various taxi services provide visitors with ways to navigate the Kansas City metro area.

Economic Information

Retail and Office

The City is a commercial center in Johnson County featuring many commercial and retail businesses including IKEA, a popular “destination retail” store; Marshalls, a chain department store; Home Depot, a large retail home improvement and construction supply center; and Hobby Lobby, a retail home decor store. "Downtown" Merriam features a music store, small restaurants, a garden center, a feed store, a motorcycle dealership, auto parts stores, and other miscellaneous shops.

The Merriam Town Center strip mall includes more than 60 acres of land, containing approximately 500,000 square feet of store floor area. It contains a sporting goods store, a home improvement store, a pet supply store, three restaurants, a theater complex, and several other retail stores and employs approximately 1,000 people. Tenants include:

Home Depot	Dick's Sporting Goods	PetSmart
Office Max	Party City	Game Stop
GNC	IHOP	Chili's
Great Clips	Cinemark Theater	Marshall's
Old Navy	Famous Footwear	Visionworks
Cute Nails	China Garden Buffet	Phenix Salon Suites
Lake Shore Learning	Verizon Wireless Store	

Several automobile dealerships are located in the City including Hendrick Chevrolet/Nissan, Hendrick Toyota, Hendrick Lexus, Infiniti of Kansas, Aristocrat Motors, Baron BMW/Baron Mini, Carmax, Shawnee Mission Kia, Reed Hyundai, Reed Chrysler Dodge Jeep and Ram, and Audi Shawnee Mission. The four hotels located in the City are Drury Inn, Homestead Village, Quality Inn and Hampton Inn. Many offices are located in the City such as doctors' offices associated with Advent Health-Shawnee Mission, corporate headquarters, and smaller offices. Merriam is home to the Seaboard Allied Milling Corporation, one of the largest producers and sellers of agriculture products in the world. Genesis Health Club, a Wichita health club, now has a Merriam location, which just completed a multi-million dollar renovation this year.

While a breakdown of retail sales is not available, in 2020 the City collected \$7,287,875 in sales tax from the City's one-percent sales tax (excluding use taxes). This would indicate that over \$728,787,500 worth of retail sales occurred in the City. (Note: Out-of-state sales of automobiles are not included in this sales tax figure.)

Financial and Banking Institutions

Residents of the City have easy access to the substantial financial and banking institutions located in the greater metropolitan area. US Bank has a branch located in Merriam and has assets in excess of \$559 billion, making it the fourth largest financial services holding company in the United States.

Employment

The City has more than 560 businesses and employers with total employment estimated at 13,583 jobs. Total employment for Johnson County is estimated at 339,575 jobs while the average 2021 to-date unemployment rate in Johnson County is 3.4%. The labor force has a strong work-ethic orientation, and the Kansas Constitution contains a "right-to-work" provision.

The following is a sample of businesses and employers located in Merriam:

<u>Major Employers</u>	<u>Business</u>	<u># Employees</u>
Advent Health Shawnee Mission	Hospital	3,095
Synchrony Financial	Credit Services	800
Seaboard Allied Milling	Agri-business & Transportation	336
DS Bus Lines	School Bus Service	310
IKEA Property, Inc.	Home Furnishings	190
Shawnee Mission School District	Education	195
Carmax	Automobile Dealer	176
Aristocrat Motors	Automobile Dealer	171
Baron BMW/Shawnee Mission Kia	Automobile Dealer	157
Home Depot	Home Improvement Store	142
Hendrick Chevrolet	Automobile Dealer	129
Industrial Bearing (IBT)	Industrial Equipment	110
Hendrick Toyota	Automobile Dealer	108
Reed Jeep/Chrysler/Dodge/Ram	Automobile Dealer	98
<u>Other Employers</u>	<u>Business</u>	
Cinemark Theater	Movie Theater Multiplex	
Genesis Health Club	Health/Racquet Club	
Johnson County Library	Public Library	
Officemax	Office Supply Store	
Shawnee Steel & Welding	Steel Fabrication	
US Bank	Bank	

Tax Increment Financing Districts

The Tax Increment Financing Act (K.S.A. 12-1770 *et seq.*) authorizes cities to help redevelop blighted property and potentially blighted property through private investment which may be aided by the issuance of special obligation city bonds or other “pay as you go” reimbursements. Such obligations are retired by the increased property tax payments (increment) caused by the higher assessments on the redeveloped property or by increased sales tax. TIF is based on the concept of a partnership between the City and the private sector by providing public capital for private economic ventures which serve a public purpose (i.e. redevelopment of blighted or potentially blighted areas which are known in the TIF law as conservation areas).

The I-35 Redevelopment District, encompasses significant underdeveloped area along both sides of I-35. This district was formerly known as the Enterprise Zone Redevelopment District. The City makes contractual “pay as you go” TIF payments to several developers per the terms of various redevelopment agreements. The district includes several successful projects, including Merriam Pointe and Merriam Village projects.

The 33-acre Merriam Village project is home to a 359,000 square foot IKEA home furnishings store, a Hobby Lobby craft store, and numerous other retail outlets. The City has two redevelopment agreements outstanding. In 2014, a redevelopment agreement was signed with IKEA that grants them \$19.9 million in property and sales TIF assistance over 20 years. In 2005, the City signed a redevelopment agreement with Developers Diversified Realty in property TIF assistance. The Merriam Village is located on the southeast corner of Johnson Drive and I-35.

Financial Policies and Provisions

General Provisions

The City of Merriam financial policies and provisions, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council and the Administration. These policies provide guidelines for evaluating both current activities and proposals for future programs and budgets. Some policies are covered by formally adopted City Council policies, others are covered by administrative policy only.

Financial policies aid the City by improving financial management, improving financial position, and improving the creditworthiness of the City. They also serve to ensure that all financial transactions conducted by or on behalf of the City, its agencies, departments, officials, and authorized agents, shall be made in a manner and method which provides for the most proficient and effective management of the financial resources and funds of the City. These policies provide for the maximum protection of the City taxpayer, in accordance with and utilizing established financial management practices, accounting standards, and auditing requirements. Included in these are specific policies related to operations, accounting and auditing, reserves, capital projects, cash management, debt, and budget.

The City Council is responsible for establishing and authorizing policies and procedures for the management of all financial resources and transactions of the City. The City Administrator, Finance Director, and other City officials are responsible for adopting administrative procedures necessary to implement the financial policies.

It is the policy of the City to maintain sound financial practices and policies which are viable and current according to generally accepted accounting principles, auditing standards and best financial management practices, and which are consistent and comply with all applicable state and federal laws. The City shall regularly review its policies and procedures and reserves its right to change and supplement them as necessary.

Revenue Provisions

The City will attempt to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.

The City will attempt to obtain additional revenue sources as a way of ensuring a stable balanced budget.

The City will establish user charges and fees at a level relative to the cost of providing the service.

The City will annually review its user charges and fees. The City will consider market rates and charges levied by other public and private organizations for similar services.

The City acknowledges the fact that property values have historically increased in this area of the country. Increasing property values will consequently increase the taxes that citizens pay unless the mill levy is reduced by a comparable level. The City will annually review the effect of increasing property values and will take that into consideration when establishing the mill levy rate. The 2021 final mill levy (supporting the 2022 Budget) increased by 0.107 from the prior year, compared to a decrease of 0.207 for the prior year levy.

The Council has adopted a policy that dictates the use of sales tax revenues. The City's local sales tax is initially deposited into the General Fund. After ensuring the General Fund reserve policy is followed, up to 50% of sales tax receipts is transferred to the Capital Improvement Fund. The 0.25% special streets and stormwater sales tax, which was renewed in January 2020 and will be collected through 2030, is utilized for applicable capital improvement projects. The 0.25% special sales tax for Parks and Recreation, which will be collected through 2027, partially funds the debt service on the new community center. A transfer of 25% of sales tax receipts into the CIP Fund is budgeted for 2022.

Expenditure Provisions

The City will manage expenditures to assure that service will be efficient and cost effective in carrying out the public policy directives established by the Council.

The City will actively participate in risk management pools with other local area governments as long as the pools continue to outperform the market rates for these same services.

The City will continue to support a scheduled level of maintenance and replacement of its infrastructure, fleet, and other equipment and facilities.

Reserve Provisions

The City maintains a reserve and fund balance policy which sets a target of 30% to 35% of General Fund revenue for the combined General Fund and Risk Management Fund balances. If projected fund balances fall below the target range, the policy requires the City Administrator to submit a plan to restore the balances within range of the next five-year General Fund balance projection. The Risk Management Reserve Fund provides security from uninsured losses including emergency events or lawsuits, and conditions resulting in unanticipated expenditure requirements or revenue fluctuations.

The 2022 Budget satisfies the policy regarding General Fund reserves.

Capital Project Provisions

The City will annually develop a five-year plan for capital improvements in accordance with City policies.

The City will adopt an annual capital budget based on the five-year capital improvement plan.

Cash Management/Investment Provisions

The City will deposit all funds the day following receipt. Cash and checks will be secured overnight in a locked safe.

The City will collect revenues aggressively, including past due bills of any type.

The Council has adopted a formal investment policy to guide the investment of idle funds. The policy emphasizes the preservation of principal, while seeking to obtain the best available rate of return. The policy fully complies with statutes concerning the investment of funds by municipalities in Kansas.

Debt Financing Provisions

The City maintains a debt financing policy to ensure that debt is managed in a fiscally prudent manner and complies with state/federal laws, minimizes taxpayer costs, does not adversely impact future generations, and will not harm the City's credit rating.

When general obligation debt is issued, the City will seek to obtain interest costs that are the lowest attainable in the market, preferably through competitive sale. The City will seek to maintain good financial policies and financial reporting to aid in the acquisition of the best market rates. The City will comply with the legal debt margin established by the statutes. The State of Kansas limits bonded debt to 30% of assessed valuation (excluding: revenue bonds, storm drainage or sanitary sewer improvement bonds and refunding bonds).

Accounting, Auditing, and Financial Reporting Provisions

The City will follow the Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) for budget preparation and financial reporting.

The City will submit to an annual audit by an independent certified public accountant with the goal of attaining an unqualified opinion.

The City will prepare an Annual Comprehensive Financial Report (ACFR) and submit it for consideration to the Government Finance Officers Association for their Certificate of Achievement for Excellence in Financial Reporting.

The City will prepare a Popular Annual Financial Report (PAFR) and submit it for consideration to the Government Finance Officers Association for their Award of Outstanding Achievement in Popular Annual Financial Reporting.

The City will follow the standards of full disclosure in all financial reporting and bond offering statements.

Budget Policies

The City Council must adopt a balanced budget, where total resources equal total obligations in accordance with K.S.A. 79-2927. Total resources include beginning fund balances and total obligations include contingency and ending fund balances. The budget adoption and amendment process is described further on pages 33 and 34.

This budget complies with all relevant state laws and City financial policies.

Planning and Goal Setting

The City of Merriam has changed dramatically since its incorporation in 1950. Merriam is a “first suburb” in the Kansas City metro area, with most housing stock dating from the 1950’s and 1960’s. In the early to mid-1990’s, the City began to focus on extensive infrastructure improvements and redevelopment. In addition, the City completed several extensive drainage projects to alleviate the area’s history of stormwater flooding.

Following completion of the successful Merriam Town Center shops in 1998, the City enjoyed robust sales and property tax revenues. During these years, City Council was able to roll back the mill levy and keep property tax collections fairly constant. However, in 2002 as the national and state economy began to falter, the State of Kansas experienced budget difficulties and discontinued statutory demand transfers to cities. Additionally, the City struggled with stagnate sales tax collections and rising operating costs. Then in 2008, the City Council increased the mill in order to maintain quality public safety and other services just as the economy entered the Great Recession. The recession stalled two key redevelopment projects but development resumed in 2011.

Since 2011, six additional auto dealerships and the IKEA home furnishing store have opened in Merriam ushering in higher sales tax collections and assessed valuations. A stable financial forecast allows greater focus on desired goals with continued emphasis on efficiency. Governing Body and City staff will continue efforts in goal setting and establishing plans to achieve them.

Mission Statement and Values – The Governing Body conducted work sessions to update their mission statement and identify what they value most highly about the City. Citizen input was obtained via an on-line survey and was incorporated into their discussions. Values identified were: quality service, convenient location, public safety, and diversity. “To serve the public with transparent government focused on progress” is the City’s new mission statement.

Planning and Goal Setting by Governing Body – Citywide goals and objectives are reviewed and updated annually by the Governing Body. The four goals below reflect the long-range goals of the Governing Body. Additions and updates to specific initiatives were made as part of the review process. Goals are followed by specific objectives that will gauge progress toward the goal.

Goal #1: Enhance Community Identity and Connections

Objective: Facilitate better communication between City and its citizens.

Objective: Gain insight into public sentiment on community issues and services.

Objective: Encourage participation in sustainability initiatives including economics, environmental, and social sustainability.

Goal #2: Provide Exceptional Service Delivery

Objective: Improve the utilization of technology to increase efficiency.

Objective: Recruit and retain the best talent available within Northeast Johnson County.

Objective: Investigate and develop pilot programs to explore new ways to deliver services.

Goal #3: Improve Physical Conditions and Property Values

Objective: Reduce the number of repeat code offenders.

Objective: Sustain capital improvement efforts.

Objective: Partner with neighborhoods to improve maintenance of common areas.

Objective: Improve safety for all modes of travel throughout the community.

Goal #4: Maintain Economic Vitality

Objective: Provide support to existing businesses.

Objective: Expand the commercial tax base.

Objective: Facilitate a public discussion about future development possibilities in Downtown Merriam.

Integration with Other Long-Term Planning Processes

The Council and staff utilize several processes and documents to help develop long-term goals and objectives, including the following:

Citizen surveys - Surveys will be used on a periodic basis (typically every three years) to help the Council set long-term goals and objectives and serve as a benchmark on how well the City meets its long-term objectives and goals. The most recent survey was conducted in spring 2020 using a professional survey firm. Results were obtained from a statistically random sample with a precision of +/- 4.9% at the 95% confidence level.

Key findings are listed below.

- 90% were satisfied with quality of life in the City
- 88% were satisfied with overall quality of City services
- 89% were satisfied with the maintenance of City parks
- 91% were satisfied with maintenance of major City streets
- 87% were satisfied with the quality of City police and fire protection
- 78% were satisfied with the overall condition of housing
- 73% were satisfied with the overall value received for City tax dollars and fees
- 74% were satisfied with the overall image of the City
- 64% were satisfied with City leadership and elected officials

Preliminary Budget Work Sessions – City staff and Council meet several times from February through July each year prior to discuss the operating budget and the CIP Five-year Plan. These preliminary work sessions provide an opportunity to discuss the financial outlook and short-term priorities for the upcoming budget year.

Five-year Capital Improvement Plan - The Council considers staff and citizen input on the prioritization of capital improvement needs. The Council also conducts periodic “bus tours” where they visit recently completed capital improvement projects; planned projects; and proposed or possible projects. After receiving this input, the Council meets in work sessions to discuss priorities. These discussions serve as a guide as the City develops the new Five-year Capital Improvement Plan (the Plan) each year. The Plan forms the basis for the current year’s capital improvement budget which is funded by a 0.25% special street/stormwater sales tax and General Fund transfers per City Council policy. Per the policy, up to half of the City’s 1% general sales tax may be used to fund the Five-year capital improvement plan. Additionally, City use taxes associated with the special sales tax are also dedicated to the Plan. In fall, 2017, voters approved a new 0.25% special sales tax for parks and recreation to partially fund a new community center. These dedicated revenues provide resources to ensure that the City can continue to enhance and maintain its infrastructure over the long term.

Twenty-year Comprehensive Plan – The Comprehensive Plan is an official long-range policy statement adopted and amended by formal resolution of the Planning Commission and City Council. It is a major component of the planning process for the City as it guides the long-range, comprehensive decision making process involving primarily physical development and those City actions expected to influence development in the long-term. The Comprehensive Plan is an explicit statement of future goals for the community, and serves as a formal vision for the Planning Commission, elected officials, residents, private organizations, and individuals.

In addition, the Comprehensive Plan is a measuring tool for evaluating specific development proposals and their impact on the general public welfare. The plan is supplemented and implemented by other policy documents and ordinances including the Zoning Ordinance, Subdivision Regulations, Flood Hazard Ordinance, Stormwater Management Ordinance, Building Codes and the Capital Improvements Program.

The City of Merriam’s Comprehensive Plan was adopted in March of 2021. It is updated on a regular basis to ensure that it reflects current activities and community goals and needs. Amendments will be considered when required to reflect changes to the future land use map and zoning updates.

The vision for the future of Merriam is described in the Comprehensive Plan:

“The City of Merriam embodies a **dynamic, friendly, and family-oriented culture** that **celebrates our history** as a hub of mobility. We are a linkage point for shared **amenities**, not just for our **diverse residents**, but also for our neighboring communities.

We recognize and embrace our unique history as an **inclusive and well-maintained** first-tier suburban community. The City of Merriam enjoys **great visibility and convenient access** along the I-35 Corridor through its strategic location between other metro communities and Downtown Kansas City.

Merriam offers **convenient access to shopping and services**, an **eclectic downtown area**, **quality civic facilities**, **diverse and affordable neighborhoods**, and an **enhanced parks and trails** network that attracts a **wide range of ages and demographics**.”

The long-term goals outlined in the 2021 Comprehensive Plan include:

- Housing Choice & Diversity – Merriam offers residents a variety of housing types and sizes that meet the needs of residents from different economic groups, ability levels, stages of life and age groups.
- Neighborhood Reinvestment – Merriam strategically targets neighborhoods for improvement by incentivizing investment and maintenance of the community’s housing stock.

- **Quality Public Services** – People are attracted to Merriam because of the continued investment in the quality of medical and social services, educational, recreation, public safety and infrastructure, all of which help improve the health and wellness of residents.
- **Identity & Character** – Merriam, and its many neighborhoods, have distinct identities that create a sense of place to foster pride and belonging among residents and attract young families to settle and make their long-term home in Merriam.
- **Mixed-Use and Commercial Activity Centers** – Merriam contains a thoughtful mix of commercial and mixed-use activity centers that are visually appealing, connected and of appropriate scale for the community with necessary transitional buffers to protect existing residential areas.
- **Sustainable Growth** – Merriam uses future-oriented decision-making to support sustainable growth and development through a diversified tax and employment base to promote prosperity, sensible environmental regulation to protect natural resources and durable development made with quality materials and thoughtful design that allow for flexibility and resiliency.
- **Transportation Safety & Mobility** – Merriam's transportation system is a safe space that supports various modes of transportation balancing access, parking, mobility and congestion minimization while expanding access to sidewalks, bike lanes, charging stations and public transit.

Economic Development – Merriam enjoys a unique location that combines quiet, almost rural neighborhoods with the excellent commercial opportunities afforded by proximity to Interstate-35. City staff and Council work to identify potential areas for redevelopment. Merriam is a land-locked city, so there is little undeveloped land available. Due to the extraordinary costs of infill redevelopment projects compared to green field development, the City expects to partner with private developers in an effort to compete with cities that can offer undeveloped tracts. More on such partnerships may be found in the Tax Increment Financing section under Economic Information. The City Administrator leads economic development activities for the City.

Parkland Development - The City sets funds aside in the Five-year capital improvement plan when needed to purchase and develop parkland. As a city that is land-locked and completely developed, parkland is not readily available. For that reason, the City must plan to acquire parkland as appropriate properties become available. In recent years, the City has acquired more than 80 additional acres of parkland.

Downtown Enhancements – The City has facilitated the enhancement and revitalization of the downtown retail district. In 2001, the City completed construction of Merriam Marketplace, a pavilion that is home to the farmer's market each Saturday from April through October. Additionally, Merriam Marketplace is host to a variety of community events including the annual Turkey Creek Car and Motorcycle Show, and musical performances held throughout the summer. Extensive street improvements to Merriam Drive, the main street running through this downtown area, were completed in 2005. These improvements include expanded sidewalks with tree wells, decorative streetlights, and monument signs at each end of the downtown district and in other locations to direct shoppers to the area. The City's Public Works department grows and maintains hanging flower baskets along Merriam Drive during the summer.

Infrastructure maintenance - The City has a long-term street overlay program to maintain all streets in the City. The program calls for a major overlay and curb repair to every street on a nine-year schedule. The City has dedicated its share of the State fuel tax to fund the annual street overlay program. Additionally, the 2022 budget includes \$300,000 from the Capital Improvement Fund to supplement the fuel tax dollars.

As an older, "first suburb", the City must be committed to infrastructure and property maintenance to maintain property values and curb the creep of blight. To facilitate this, the Council has developed an aggressive long-term approach to code enforcement, including having a staff of three professional code enforcement officers and a summer weed enforcement program.

Ten-year Major Equipment Replacement Schedule - The City maintains a ten-year major equipment replacement schedule to provide for systematic replacement of equipment items over \$5,000 for each department. The replacement schedule is used to forecast the amount of transfers needed from the General Fund to the Equipment Reserve Fund, where equipment purchases for each year are budgeted.

Five-year General Fund Balance Projections – City staff forecasts General Fund balances using current information and trends for revenues and expenditures to assess areas of concern for current and future budgets. Fund balances satisfy the reserve policy during the forecast period. Sales tax revenues can vary depending upon general economic conditions and so projections are regularly reviewed and updated. Significant variations in revenue estimates could necessitate changes to program priorities, particularly to the capital improvement program.

Five-Year General Fund Balance Projection					
	<i>in millions</i>				
	2022	2023	2024	2025	2026
Beginning Fund Balance	\$ 7.259	\$ 6.204	\$ 6.258	\$ 7.051	\$ 7.169
Revenues	\$ 20.518	\$ 20.559	\$ 20.794	\$ 21.031	\$ 21.272
Operating Expenditures	\$ 17.460	\$ 17.542	\$ 18.174	\$ 18.835	\$ 19.528
Interfund Transfers/Contingency	\$ 4.113	\$ 2.953	\$ 1.837	\$ 2.078	\$ 1.860
Subtotal Expenditures	\$ 21.573	\$ 20.495	\$ 20.011	\$ 20.913	\$ 21.388
Projected Fund Balance	\$ 6.204	\$ 6.258	\$ 7.051	\$ 7.169	\$ 7.053

Major assumptions for the five-year General Fund Balance projection are based on current policies and expected economic conditions. Assumptions include:

- Property tax revenues increase 2.0% per year
- City sales taxes increase by 1.0% per year, with adjustments for expected new retail
- County sales taxes increase by 1.0% per year
- User fees for the community center are based on estimates in the recreation facility master plan
- Personal services increase by 3.0% per year
- Health insurance increase by 10.0% per year
- Contractual services and commodities rise by 3.0% per year
- Transfers to Equipment Reserve Fund support the 10-year equipment replacement schedule
- Transfers to the Capital Improvement Fund support the 5-year CIP.

Annual Budget Adoption

Policy

It is the policy of the City Council to plan for the orderly operation of the City by the adoption of an annual budget of all anticipated revenues and expenditures according to K.S.A. 79-2927 et. seq. Total resources include beginning fund balances and total obligations include contingency and ending fund balances.

Responsibilities

Citizens are encouraged to share ideas and provide input concerning City operations as well as budgetary issues. Citizens may provide input at council meetings, public hearings, and through surveys and other forms of communication.

The City Council is responsible for reviewing and adopting an annual budget for all funds for which the City is responsible. Council must also approve large purchases, change orders to existing contractual agreements, and budget transfers between funds.

The City Administrator is responsible for recommending a balanced budget to the Council for adoption. In addition, the City Administrator provides general guidelines for budget preparation as well as overseeing budget implementation during the fiscal year.

The Finance Director is responsible for establishing the budget schedule; evaluating department requests; estimating revenues, expenses, and financial impacts of budget proposals; ensuring compliance with applicable state budget laws; providing the Council with the information necessary to make responsible decisions; and administering the policy and procedures.

Budget Development Process

During the first quarter of each year, the Finance Director and the City Administrator establish the calendar for adoption of the annual operating budget for the following year. The calendar is designed to allow sufficient time for preparation of budget requests, public comment, staff and City Administrator review, Council consideration, and publication and submission deadlines established by statute. All dates are to be considered mandatory deadlines unless otherwise modified by the City Administrator.

The Finance Director issues budget forms and instructions to departments in March. All departments shall submit their budget requests according to the schedule and instructions. The Finance Director reviews and evaluates the budget requests, and assists the City Administrator in formulating the budget to be recommended to the Council. Departments are prepared to fully explain and justify their requests to the City Administrator.

The City Administrator formulates a recommended budget and submits it to the Council for consideration in June. The Council will meet in work sessions to consider and discuss the budget. The Council may invite officials, departments, and agencies to present additional information or justifications concerning their requests. Copies of the proposed budget summary are available to the public at City Hall and on the website by mid-July.

By June 15, the County Clerk will calculate and provide to the City the Revenue Neutral Rate (RNR) along with the most current assess valuation. The RNR is the rate for the current tax year that would generate the same property tax revenue as levied the previous tax year using the current tax year's total assessed valuation. The city is required to notify the County Clerk by July 20 of its intent to levy above the RNR.

The Finance Director publishes the proposed budget, intent to exceed the RNR and notice of a public hearing in the local newspaper. The public hearing shall be scheduled at least 10 days later than the date of the publication and between August 20 and September 20. In addition to city required notifications regarding the RNR Hearing, for tax years commencing after 2021, the County Clerk will notify all taxpayers of intent to levy above RNR.

The Council will then hold a public hearing on the date and time specified in the publication for the purposes of hearing taxpayer questions and comments concerning the intent to exceed the RNR and the proposed budget. Copies of the Budget in Brief are available at this meeting. The Council adopts an annual budget and the Finance Director files it with the County Clerk. Copies of the expanded budget document are available to the public at City Hall and on the website in late fall.

The process of amending the City's budget is outlined and authorized by K.S.A. 79-2929a. Amendments to the City's budget are allowed only in the event of an increase in the original budget for previously unbudgeted increases in revenues other than ad valorem property taxes. To amend the budget the City is required to publish a "Notice of Hearing" 10 days prior to the hearing. The City then must hold a public hearing and forward amended budget forms to the County Clerk for certification.

2021 Calendar for 2022 Budget

Date	Task/Event	Responsibility
January 12	Solicit Goals/Objectives updates from Council	City Administrator
February 08	Distribute updated report for Council Goals	City Administrator
March 8	Accept new Goals/Objectives	Council
March 9	Review and discuss update of Council Goals with Department Heads	City Administrator
April 1	Staff meeting/discussion of 5-Year CIP updates	CA, PW, Fin Director, CE
April 2	Department Budget Requests due to	Department Heads
April 5 - April 23	Review of Department Budget requests. Discussion with Department Heads.	CA, Finance Director
April 23	CIP Tour/Lunch for proposed CIP updates	Council, CA, ACA, PW, FD
May 10	Preliminary Budget and CIP Discussion	Council, CA, Fin Director
May 11 - June 14	Develop Recommended Budgets	City Adm, Finance Director
June 15	Revenue Neutral Rate and Tax Valuations Available	Johnson County Clerk
July 12	Review Detailed Draft Budgets and Determine Intent to Exceed RNR	Council, CA, Fin Director
If City Does Not Intend to Exceed Revenue Neutral Rate		
July 20	Notify County Clerk of Intent to NOT Exceed RNR	Finance Director
July 27	Publication of Public Hearing Notice for Budget	Finance Director
August 9	Public Hearing for 2022 Budget Consider Resolution to Adopt Budget	Council
August 25	Certify Budget to County Clerk	Finance Director
If City Does Intend to Exceed Revenue Neutral Rate		
July 20	Notify County Clerk of Intent to Exceed RNR	Finance Director
August 10	Publication of Public Hearing Notice to Exceed RNR and to Adopt Budget	Finance Director
August 23	Public Hearing to Consider Exceeding RNR Consider Resolution to Exceed RNR Public Hearing for 2022 Budget Consider Resolution to Adopt Budget	Council
August 30	Certify Budget to County Clerk	Finance Director

Financial Structure

Basis of Presentation

In determining the agencies or entities which comprise the City for financial reporting purposes, the criteria of oversight responsibility over such agencies or entities, special financing relationships and scope of public service provided by the agencies or entities are used. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, and the ability to significantly influence operations and accountability for fiscal matters. Based on these criteria, there are no other agencies or entities which should be included in the financial statements of the City.

The accounts of the City are organized on the basis of funds and groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, equities, revenues, and expenditures. The various funds are grouped by type in the financial statements. Within each fund type exists one or more funds. The following fund types and account groups are used by the City.

Fund Structure

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position. The following are the City's governmental fund types:

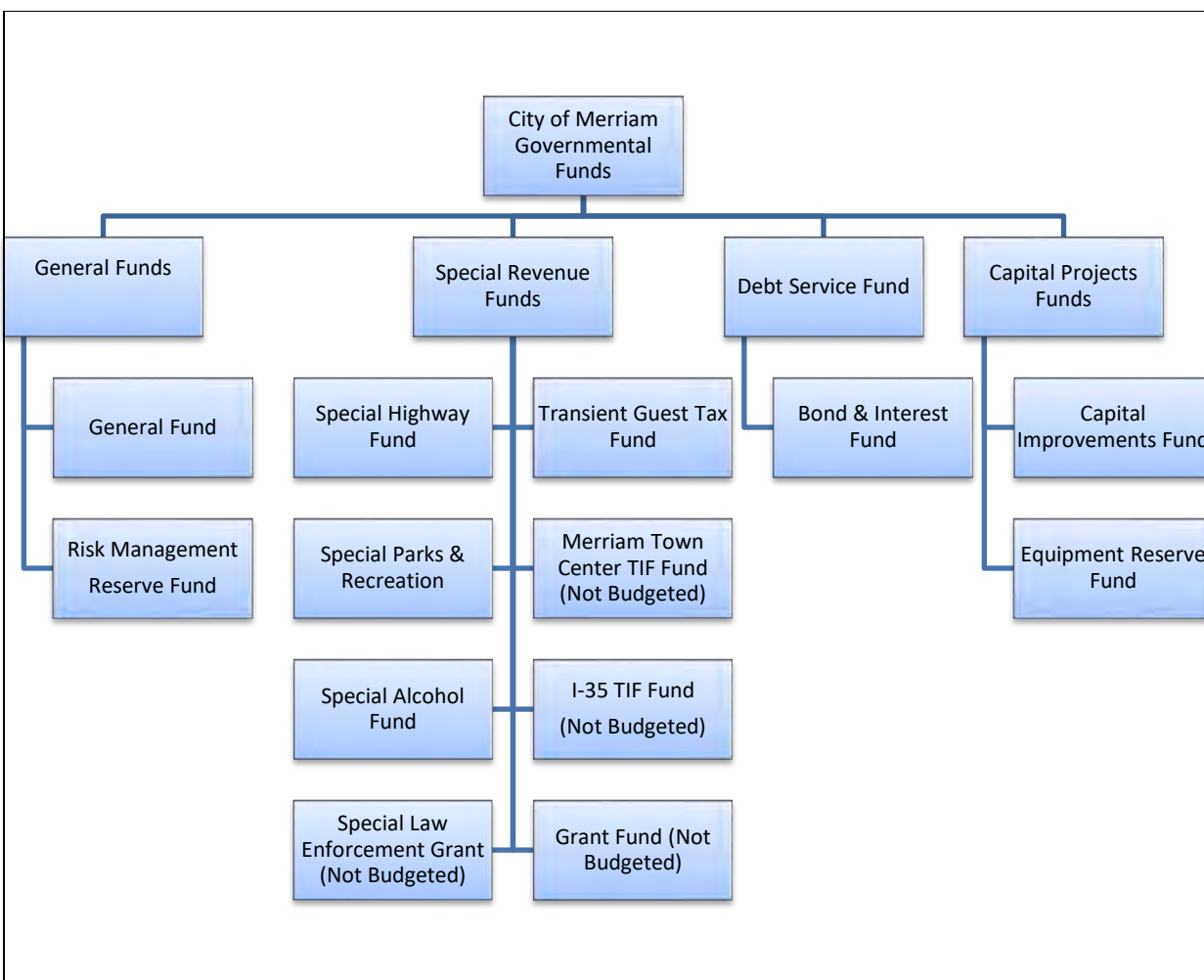
- **The General Fund** is the principal fund of the City and accounts for all financial transactions not accounted for in other funds. The general operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are financed through revenues received by the General Fund. The General Fund is used to pay for the expenditures of various departments throughout the City, with a few exceptions as noted below under Special Revenue Funds. The Risk Management Reserve Fund accounts for transfers from the General Fund and is used for the payment of risk management related expenses. For financial reporting purposes, the City's Risk Management Reserve Fund, which has its own legally adopted budget, is reported with the General Fund. Revenue sources include property and sales taxes.
- **Special Revenue Funds** are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designated to finance particular functions or activities of the City as identified below.
 - *Special Highway Fund* accounts for Motor Fuel tax receipts and is used for construction, maintenance and repairs of City roads.
 - *Special Parks and Recreation Fund* accounts for one third of the Special Alcohol tax receipts and is used to purchase and maintain City parks and recreational services and facilities.
 - *Special Alcohol Fund* accounts for one third of the Special Alcohol tax receipts and is used to support the Johnson County Alcohol Tax Fund programs and the City's own programs to prevent and manage substance abuse.
 - *Transient Guest Tax Fund* accounts for Transient Guest tax receipts and is used to enhance the community in ways that attract visitors and economic development.
- **Bond and Interest Fund** is used to account for the accumulation of resources for and the payment of principal, interest and other related costs of the City's general obligation bonds. Resources include a dedicated mill levy and transfers from the Capital Improvement Fund.

- **Capital Projects Funds** are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays including acquisition or construction of capital facilities and other capital assets.
 - *The Capital Improvement Fund* is used to account for monies derived from General Fund transfers, special sales taxes for streets, grants and contributions of outside agencies used to finance infrastructure improvements in the City. This fund also accounts for monies tax incremental financing (TIF) revenues not committed to developers.
 - *Equipment Reserve Fund* accounts for transfers from the General Fund and is used to finance the acquisition of major equipment purchases.

Wastewater services are provided by Johnson County and water services are provided by Water One, a quasi-governmental agency not associated with the City, and so Merriam has no enterprise fund.

The City has additional funds that are audited, but not included in the budget. The special law enforcement fund accounts for monies derived from property seizures related to illegal drug arrests and prosecution as well as the disbursement of monies for drug enforcement purposes. The tax increment financing funds, while consisting of major expenditures are considered outside everyday operations.

The following fund structure diagram of City budgeted and unbudgeted funds provide a graphic overview of the City's fund structure.



Use of Funds by City Departments

The following table lists City departments and the funds they use.

	Percent of Expenditures Associated with Funds (approximate)*							
Department	General	Special Highway	Special Alcohol	Special Parks	Transient Guest	Risk Mgmt	Equip. Reserve	Capital Improv.
City Council	100							
Administration	93				5	2		
Municipal Court	100							
General Overhead	99						1	
Information Services	94						6	
Police	89		1				10	
Fire	77						23	
Public Works	74	11					6	9
Culture Recreation	88			1	11			
Merriam Marketplace					100			
Visitors Bureau					100			
Community Develop.	100							
CIP Administration								100
* excludes Bond Fund								

The Special Highway Fund is used by the Public Works department for street overlay, paving and other street expenditures. The Special Alcohol Fund is used by the Police department to fund alcohol and drug education and prevention programs. The Special Parks & Recreation Fund is used by the Culture & Recreation department to supplement purchases for City parks. The Transient Guest Tax Fund supports community events (i.e.: Turkey Creek Festival, Turkey Creek Car Show), the Farmers' Market operations, and the Visitor's Bureau operations. The Risk Management Fund is used by the Administration department for risk management consulting fees or uninsured insurance claims. The Equipment Reserve Fund is used by all departments to fund large equipment purchases.

Several General Fund programs generate revenues that are not sufficient to sustain the operational costs for the associated department. Such departments are supported and supplemented by the collection of sales, property taxes and other general revenues. For example, building permits cover under one-fifth of the cost to operate the Community Development department, which is a vital City function. Policy decisions and priorities of City Council will dictate allocation of resources to departments when funding sources are under pressure.

Basis of Accounting

The modified accrual basis of accounting is utilized by all governmental and agency fund types. Under the modified accrual basis of accounting, revenues are recorded as collected unless susceptible to accrual, i.e. amounts measurable and available to finance the City's operations or of a material amount and not received at the normal time of receipt. Significant revenues which are considered susceptible to accrual include delinquent property taxes (on the basis of amounts expected to be collected within 60 days of year-end); sales, utility and franchise taxes; interest; and certain State and Federal grants and entitlements. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred.

In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, funds are virtually unrestricted as to purpose of expenditures and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if susceptible-to-accrual criteria are met.

Licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

The accrual basis of accounting is utilized by proprietary fund types. Under this basis of accounting, revenues are recognized when earned (including unbilled services) and expenses are recorded when liabilities are incurred. The City has no proprietary fund types.

Budgetary Basis and Ending Cash Position

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. The State Budget Law prohibits a budget which projects spending in excess of available resources. The Budget Law further prohibits unappropriated balances in funds supported by general tax levies. The City's budget is prepared on the modified accrual basis (which is the same accounting basis used for all funds) and assumes that prior year's ending cash balances will be fully utilized to balance the budget.

While the fund balance is not an annual source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls. Kansas statutes require that budgeted ending fund balances be zero, but the City does not expect to expend budgeted reserves. The following table details actual and projected ending fund balances for the General Fund, major funds and non-major funds.

Fund	Actual Fund Balance			Projected	
	2019	2020	% Change	2021	2022
General Fund	\$ 7,602,654	\$ 7,530,019	-0.96%	\$ 6,200,602	\$ 5,154,568
Capital Improvements	24,939,187	16,820,573	-32.55%	19,958,106	20,007,897
Bond & Interest	200,754	289,068	43.99%	24,530	21,257
Other Governmental	3,466,015	2,880,184	-16.90%	2,643,341	2,242,871
Total	<u>\$ 36,208,610</u>	<u>\$ 27,519,844</u>		<u>\$ 28,826,579</u>	<u>\$ 27,426,593</u>

(See pages 16 and 17 for fund balances by fund for purposes of Budget 2022 presentation)

Through 2022, the City continues to meet its reserve funds goal of 30-35% of General Fund operating revenue. Conservative revenue estimates were used when developing the 2022 budget as the continued impact of Covid-19 was still not known. As a result, total fund balance and General Fund balance is budgeted to decrease from 2021 to 2022.

The fund balance for the Capital Improvement Funds decreased by 32.55% from 2019 to 2020 as a result of constructing the \$36.6 million community center and parking facility.

The fund balance for the Bond and Interest Fund serves to pay debt service costs with transfer from the Capital Improvement Funds and the 1/4th cent sales tax to fund the construction of the community center. Transfers are adjusted each year to keep a small balance in the fund.

The two significant non-major funds are the Equipment Reserve and the Risk Management Fund. The Equipment Reserve fund fluctuates depending on projected needs in the 10-Year Equipment Replacement Schedule, while the Risk Management Fund is a contingency fund that aids the City in managing uninsured expenditures.

Encumbrances, which represent purchase orders, contracts, and other commitments, are treated as budgetary expenditures in the year incurred.

Additional Considerations

In order to ensure that Kansas public agencies will conduct their financial affairs in a fiscally responsible manner, the State Legislature enacted a cash-basis law in 1933 (K.S.A. 10-1101 to 10-1122) which makes it unlawful for the governing body of any municipality to create any indebtedness in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose, or to authorize the issuance of any order, warrant, or check or other evidence of indebtedness of such municipality in excess of the funds actually on hand in the treasury of such municipality at the time for such purpose. The essence of the cash basis law is to prohibit municipalities from spending more than they receive annually in operating revenues, and to prevent the issuance of short-term debt to cover operating expenditures.

The Kansas Statutes and the Director of Accounts and Reports provide for municipal record keeping in conformance with the cash-basis and budget laws of the State of Kansas. Separate funds are maintained for specific purposes and projects in accordance with state law, the State Division of Accounts and Reports, Department of Administration, bond covenants, tax levies, commitments for grants and ordinances and resolutions passed by the City Council. Revenues and expenditures are accounted for and an annual report is produced showing revenues received, encumbrances and expenditures against budgeted revenues and expenditures.

Debt Service

Overview and Debt Financing Principles

Local governments are often faced with increasing demands for services and infrastructure improvements. These demands often exceed the corresponding revenue necessary to finance the services and improvements. This produces a need to finance public facilities and infrastructure. Through debt financing, the City can construct improvements in advance of or as the need arises rather than delaying projects. Debt financing more fairly distributes the costs of the improvements to the users of the project over its lifetime.

The goal of Merriam's debt policy is to maintain the ability to provide high quality essential city services and improvements in a cost effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The City uses the following guidelines before financing projects with long term debt:

- Management staff and elected officials conservatively project the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.
- Debt will only be used to provide financing for essential and necessary capital projects and major equipment purchases. Debt will not be used to cover deficits (annual spending greater than annual revenue) or to cover short-term cash flow difficulties.

Historical Debt

The following table provides a summary of additions, retirements and outstanding debt for the previous five years. In 2018, the City issued debt to construct the Merriam Community Center.

<u>Year</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Retirements</u>	<u>Ending Balance</u>
2017	\$4,370,000	\$ -	\$830,000	\$3,540,000
2018	3,540,000	20,935,000	2,890,000	21,585,000
2019	21,585,000	-	2,200,000	19,385,000
2020	19,385,000	-	2,310,000	17,075,000
2021	17,075,000	-	2,420,000	14,655,000

Outstanding Debt

The following table provides a summary of the City's outstanding debt issues. S & P Global Ratings assigned the 2018 General Obligation bond issue a rating of AAA (Stable).

OUTSTANDING DEBT

Purpose	Issue Date	Maturity Date	Original Amount	Amount Outstanding 1/1/2021	Principal Payments FY 2022
General Obligation					
Refunding bonds to refinance 2004, 2005 & 2008 street/storm drainage improvements	03/01/12	10/01/23	\$ 7,300,000	\$ 1,685,000	\$ 560,000
Serial bonds for construction of Parks & Recreation capital improvements	02/15/18	10/01/27	20,935,000	15,390,000	1,985,000
Total Bonds			<u>\$28,235,000</u>	<u>\$17,075,000</u>	<u>\$2,545,000</u>

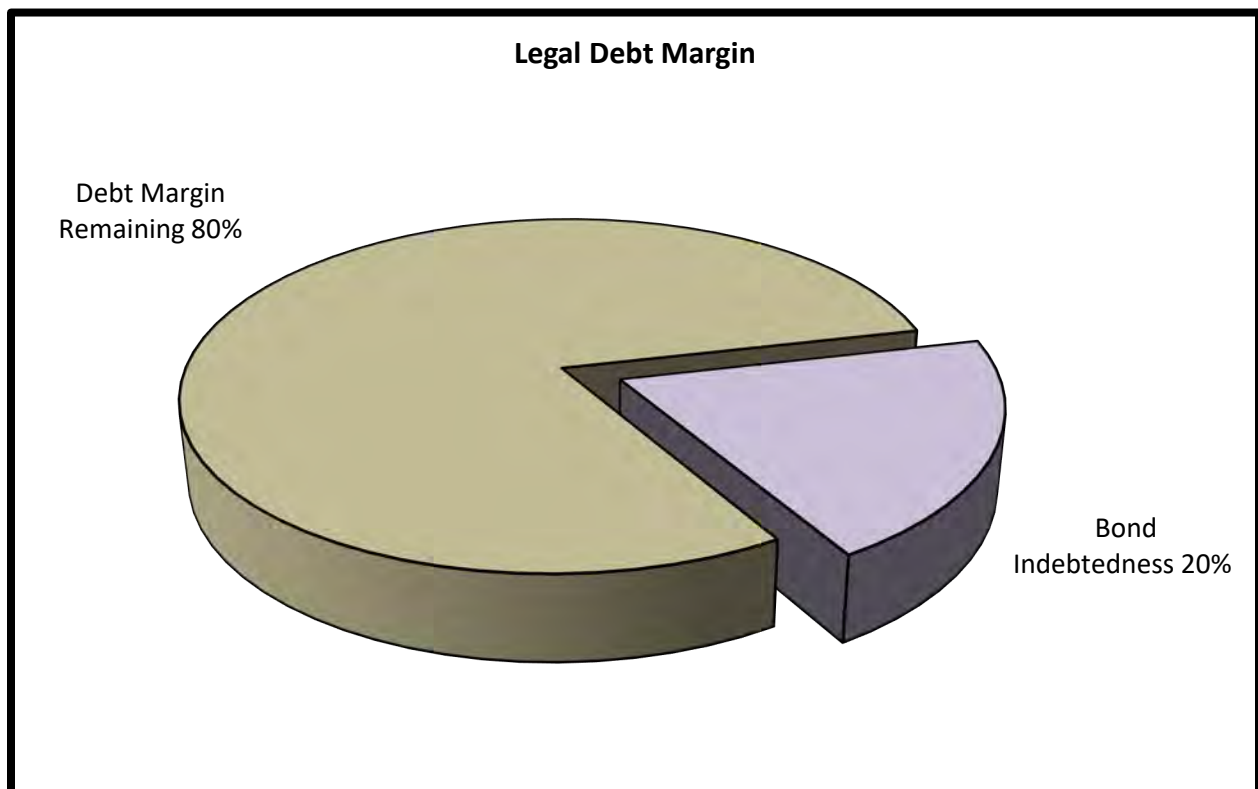
Legal Debt Margin

Percentage of legal debt margin used measures the City's ability to issue bonded debt. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by K.S.A. 10-308 provides that the debt of the City is limited to 30% of assessed valuation. Certain drainage and refunding issues are not subject to the limit as provided by K.S.A. 10-309.

Legal Debt Margin Calculation for Fiscal Year 2021

Assessed value (a)	\$225,468,897
Debt limit	67,640,669
Debt applicable to limit:	
General Obligation bonds and notes	14,655,000
Less: Drainage and refunding issues not subject to limit	<u>(1,155,000)</u>
Total net debt applicable to limit	<u>13,500,000</u>
Legal debt margin remaining	<u>\$ 54,140,669</u>

(a) Combination of Motor Vehicle and Real Property values



Annual Debt Service

The following table provides a summary of the City's annual debt service requirements (principal and interest) on current debt obligations from the budget year through the final year of debt retirement. The City has never in its history defaulted on the payment of any of its debt obligations.

ANNUAL DEBT SERVICE REQUIREMENTS

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 2,545,000	\$ 696,700	3,241,700
2023	2,680,000	587,650	3,267,650
2024	2,190,000	471,500	2,661,500
2025	2,295,000	362,000	2,657,000
2026	2,410,000	247,250	2,657,250
2027	2,535,000	126,750	2,661,750
	<u>\$14,655,000</u>	<u>\$2,491,850</u>	<u>\$17,146,850</u>

Effect of Debt on Current and Future Operations

The table below shows a comparison of budgeted debt service expenditures as a percentage of total City expenditures:

Debt Service as a Percentage of Total Expenditures

	<u>Actual 2020</u>	<u>Budget 2021</u>	<u>Estimated 2021</u>	<u>Budget 2022</u>
Total Expenditures	\$32,462,793	\$26,515,265	\$24,273,282	\$28,121,917
Debt Service Annually	\$3,208,125	\$3,220,475	\$3,220,475	\$3,241,700
Debt Service as a Percentage of Total Expenditures	9.88%	12.15%	13.27%	11.53%

The current debt service is funded from the Bond Fund mill levy and a special 0.25% City sales tax dedicated to the recreational facility bonds. However, these sources do not fully fund the annual debt service. Transfers from the Capital Improvement Fund to the Bond Fund make up the difference. Each year, the City prepares a five-year capital improvement program plan (see Capital Improvement Program section). In preparing the plan, the City forecasts projected revenues and expenditures for the plan period and beyond. Part of this forecasting process involves analyzing the impact of future debt service payments. The forecast reveals that all future debt service payments may be made with no property tax increases and no additional contributions from operating funds. However, if collections for the special 0.25% City sales tax significantly below projections, increased transfers from the Capital Improvement Fund will be necessary. If this occurs, future capital projects may be deferred or cancelled to provide funding for debt service.

Authorized Paid Positions

Department	Position	Budget 2020	Budget 2021	Budget 2022
City Council	Mayor	1.00	1.00	1.00
	Councilmember	8.00	8.00	8.00
	Total	9.00	9.00	9.00
Administration	City Administrator	1.00	1.00	1.00
	Assistant City Administrator	1.00	1.00	1.00
	Finance Director	1.00	1.00	1.00
	City Clerk	1.00	1.00	1.00
	Accountant	1.00	1.00	1.00
	Human Resources/Risk Manager	1.00	1.00	1.00
	Communication/Public Engagement Mgr.	1.00	1.00	1.00
	Accounting Clerk	1.00	1.00	1.00
	Administrative Coordinator	1.00	1.00	1.00
	Management Intern	1.00	1.00	1.00
	Total	10.00	10.00	10.00
Information Services	Network and Comm. Administrator	1.00	1.00	1.00
	Total	1.00	1.00	1.00
Municipal Court	Court Administrator	1.00	1.00	1.00
	Court Clerk	1.75	1.75	1.75
	Total	2.75	2.75	2.75
Police Department	Police Chief	1.00	1.00	1.00
	Police Major	1.00	1.00	0.00
	Captain	2.00	2.00	3.00
	Sergeant	3.00	3.00	8.00
	Corporal	4.00	4.00	0.00
	Master Police Officer	11.00	11.00	9.00
	Police Officer	10.00	10.00	11.00
	Crime Analyst	1.00	1.00	1.00
	Records Clerk	2.00	2.00	2.00
	Community Service Officer	2.00	2.00	2.00
	Crossing Guard*	0.75	0.00	0.00
	Total	37.75	37.00	37.00
Fire Department	(Services through City of Overland Park after 2014)			
	Total	0.00	0.00	0.00
Public Works	Public Works Director	1.00	1.00	1.00
	Public Works Superintendent	1.00	1.00	1.00
	Facilities Superintendent	1.00	1.00	1.00
	Foreman	2.00	2.00	2.00
	Asset Management Technician**	1.00	0.00	0.00
	Public Works Technician****	1.00	1.00	0.00
	Mechanic II	1.00	1.00	1.00
	Mechanic I****	0.00	0.00	1.00
	Maintenance Worker III	1.00	1.00	1.00
	Maintenance Worker II	5.00	5.00	3.00
	Maintenance Worker I	3.00	3.00	5.00
	Facility Maintenance Worker II	1.00	2.00	2.00
	Facility Maintenance Worker I***	1.72	0.00	0.00
	Landscape Technician	0.25	0.25	0.25

Authorized Paid Positions

Department	Position	Budget 2020	Budget 2021	Budget 2022
	Administrative Assistant	1.00	1.00	0.00
	Administrative Coordinator	0.00	0.00	1.00
	Seasonal Labor	3.96	3.96	3.96
	Total	24.93	23.21	23.21
Culture and Recreation and Special Events	Parks & Recreation Director	1.00	1.00	1.00
	Assistant Parks & Rec. Director	1.00	1.00	1.00
	Recreation Supervisor	1.00	1.00	1.00
	Administrative Clerk	1.00	1.00	1.00
	Porter***	0.00	1.00	1.00
	Customer Service Rep	1.00	1.00	1.00
	Facility Attendant	2.00	2.00	2.00
	Child Watch Attendant	2.00	2.00	2.00
	Fitness Attendant	1.50	1.50	1.50
	Program Assistant	0.50	0.50	0.50
	Recreation Coordinator	1.00	1.00	1.00
	Fitness Coordinator	1.00	1.00	1.00
	Aquatics Supervisor	1.00	1.00	1.00
	Aquatics Coordinator	1.00	1.00	1.00
	Head Lifeguard	1.50	1.50	1.50
	Lifeguard	10.00	10.00	10.00
	Slide & Concessions Attendant	2.50	2.50	2.50
	Total	29.00	30.00	30.00
Visitor's Bureau	Visitor's Bureau Director	1.00	1.00	1.00
	Graphic Designer/Communication Specialist	1.00	1.00	1.00
	Total	2.00	2.00	2.00
Marketplace	Marketplace Coordinator	0.16	0.16	0.16
	Marketplace Asst. Coordinator	0.16	0.16	0.16
	Total	0.32	0.32	0.32
CIP Administration	Project Coordinator	1.00	1.00	1.00
	Administrative Assistant	0.40	0.40	0.40
	Total	1.40	1.40	1.40
Community Development	Director of Community Development	1.00	1.00	1.00
	Building Inspector/Official	1.00	1.00	1.00
	Neighborhood Services Manager	1.00	1.00	1.00
	Code Compliance Officer	2.00	2.00	2.00
	Planner I	1.00	1.00	1.00
	Administrative Clerk	1.00	1.00	1.00
	Total	7.00	7.00	7.00
City Total		125.15	123.68	123.68
Classification By Category				
	Full Time	87.00	88.00	88.00
	Part Time	33.62	31.15	31.15
	Seasonal	4.53	4.53	4.53
	Total	125.15	123.68	123.68

Note: All numbers given in full time equivalents (FTE). For instance, a part time employee working 10 hours per week (out of a possible 40 hours) would be counted as .25 FTE. Estimated reflects positions filled for some or all of the year.

Authorized Paid Positions

Department	Position	Budget 2020	Budget 2021	Budget 2022
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* In 2021, the City contracted with an external firm for crossing guards.

** In 2021, the Asset Management Technician position was eliminated

*** In 2020, Culture & Recreation transferred 1.72 FTE Facility Maintenance Worker positions to Public Works. With the opening of the Community Center, it was determined that 1.00 FTE would be supervised by Community Center staff. the 0.72 FTE Facility Maintenance Worker I position was eliminated.

****In 2022, the Public Works Technician position was replaced with a Mechanic I position.

Compensation Plan

FULL TIME POSITIONS EFFECTIVE JANUARY 1, 2022

Position	Range Bottom	Range Top
City Administrator	109,833	164,749
Assistant City Administrator	96,835	145,253
Police Chief	96,835	145,253
Police Captain	70,672	106,009
Sergeant	58,511	87,766
Master Police Officer	48,438	72,657
Police Officer	45,482	68,223
Crime Analyst	45,482	68,222
Community Service Officer	35,354	53,031
Records Clerk	33,196	49,794
Community Development Director	90,925	136,387
Building Inspector	45,482	68,223
Neighborhood Services Manager	54,940	82,410
Code Compliance Officer/Part-Time Code Compliance Planner I	40,099	60,149
Administrative Coordinator	48,438	72,657
	37,652	56,479
Project Coordinator	45,493	68,229
Administrative Coordinator	37,652	56,479
Finance Director	90,925	136,387
Accountant	51,587	77,380
Accounting Clerk	35,354	53,031
Network and Communication Administrator	85,376	128,063
Human Resources/Risk Manager	70,672	106,009
Communication and Public Engagement Manager	58,511	87,766
City Clerk	51,587	77,380
Administrative Assistant	33,196	49,794
Administrative Coordinator	37,652	56,479
Visitors' Bureau Director	51,587	77,380
Graphic Designer/Communication Specialist	42,706	64,059
Court Administrator	51,587	77,380
Court Clerk/Part Time Court Clerk	33,196	49,794

Compensation Plan

FULL TIME POSITIONS (continued) EFFECTIVE JANUARY 1, 2022

Position	Range Bottom	Range Top
Public Works Director	96,835	145,252
Public Works Superintendent	58,511	87,766
Facilities Superintendent	58,511	87,766
Foreman	45,482	68,222
Public Works Technician	42,706	64,059
Mechanic II	45,482	68,222
Mechanic I	40,099	60,149
Maintenance Worker III	37,652	56,479
Maintenance Worker II	33,196	49,795
Maintenance Worker I/Part Time Maintenance Worker I	31,171	46,757
Facility Maintenance Worker III	37,652	54,822
Facility Maintenance Worker II	33,196	49,795
Facility Maintenance Worker I/Part Time Facility Maintenance Worker I	31,171	46,757
Administrative Coordinator	37,652	56,479
Parks & Recreation Director	90,925	136,387
Assistant Parks & Recreation Director	66,365	99,547
Recreation Supervisor	51,587	77,380
Aquatics Supervisor	51,587	77,380
Administrative Supervisor	50,824	76,236
Aquatics Coordinator	37,653	56,479
Fitness Coordinator	37,653	56,479
Recreation Coordinator	37,653	56,479
Customer Service Rep	33,195	49,795
Porter	31,171	46,757

ELECTED POSITIONS EFFECTIVE JANUARY 1, 2022

Position	Range Bottom	Range Top
Mayor	12,801	12,801
City Councilmembers	5,804	5,804

Compensation Plan

PART TIME & SEASONAL POSITIONS EFFECTIVE JANUARY 1, 2022

Position	Range Bottom	Range Top
Seasonal Laborer	11.75	18.62
Landscape Technician	13.82	21.10
Part Time Farmers Marketplace Assistant Coordinator	12.40	18.62
Part Time Farmers Marketplace Coordinator	14.07	21.10
Facility Attendant	12.40	18.62
Child Watch Attendant	12.40	18.62
Fitness Attendant	12.40	18.62
Program Assistant	13.22	19.81
Head Lifeguard	12.40	18.62
Lifeguard	10.43	15.65
Slide/Concessions Attendant	8.87	13.31

Compensation Plan

RETAINERS FOR CONTRACTUAL POSITIONS EFFECTIVE JANUARY 1, 2022

Position	Monthly	Annual
City Attorney*	-	-
Municipal Judge	3,918.63	47,023.56
Prosecutor	2,513.34	30,160.08

* Per contractual agreement, the City Attorney will be paid \$205.00 per hour plus expenses and mileage.

CITY OF MERRIAM, KANSAS

REVENUES: ALL FUNDS

ANNUAL BUDGET
2022



A mermaid and pirates entertain the crowd at the MCC's first birthday pool party.

Revenue Sources

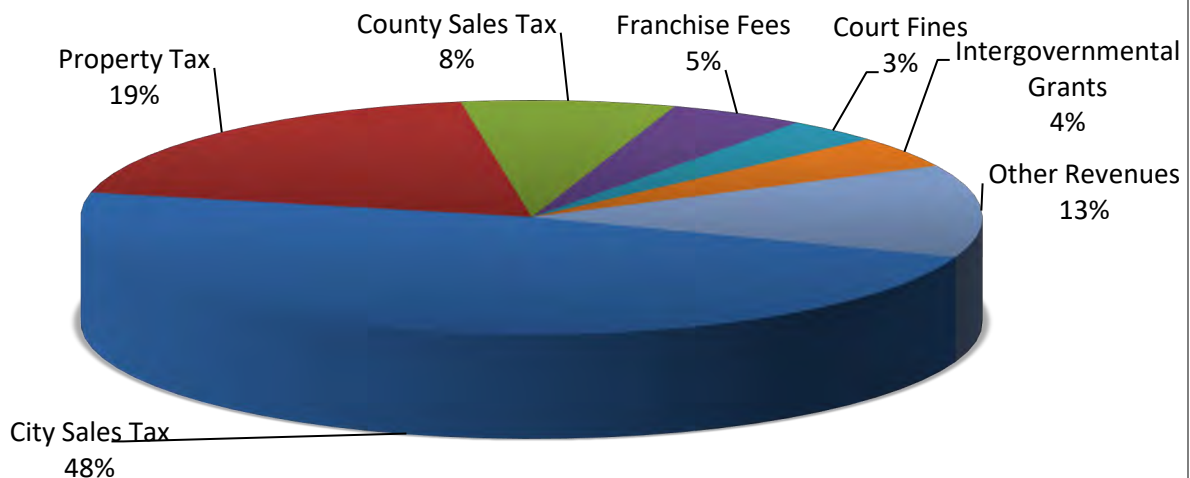
Introduction

The City of Merriam has developed a diverse base of revenues to fund its operational and capital needs. The purpose of this section is to describe the major revenue sources and trends and how these affect the City. Special emphasis is placed on six major revenue sources. This set of revenues is significant in that they collectively represent 87.2% of the City's projected current revenues in 2022. Current revenues are those funds that the City has budgeted to collect in 2022. Current revenue does not include beginning fund balance, interfund transfers, and bond proceeds. Each major source of revenue is described on the following pages. Excluding interfund transfers, bond proceeds, and projected beginning fund balance, current revenues projected in the 2022 budget total \$26,721,931. These seven major revenue sources and their contribution to overall revenues are summarized in the charts below.

Major Revenue Summary-All Funds

Major Revenue Source	Projected 2022 Revenue	Percent of Total Current Revenues
City Sales and Use Tax	\$12,777,500	47.8%
Ad Valorem Property Tax	5,104,134	19.1%
County Sales Tax	2,046,000	7.6%
Franchise Fees	1,303,000	4.9%
Court Fines	900,000	3.4%
Intergovernmental Grants	1,173,472	4.4%
Subtotal Major Revenue Sources	23,304,106	87.2%
All Other Revenues	3,417,825	12.8%
Total Current Revenues	\$26,721,931	100%

Major Revenue Sources - Projected 2022



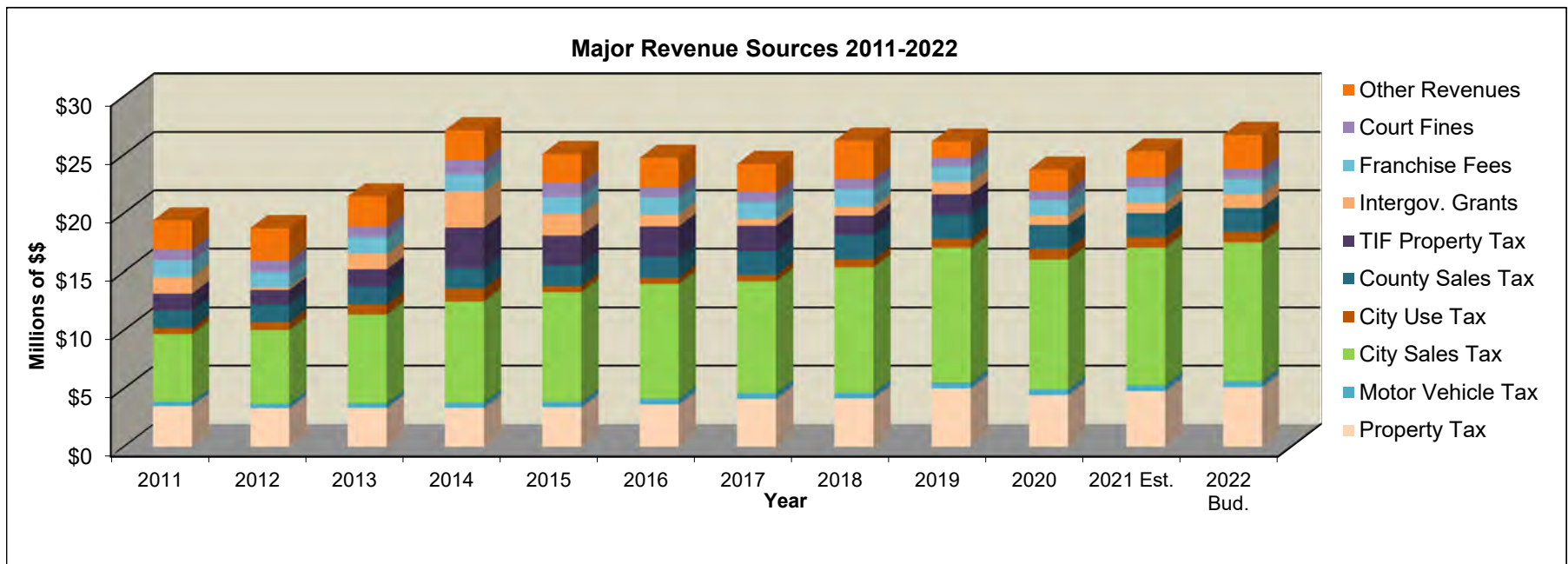
Major Revenue Sources - Citywide*
2011 through 2022

Year	Property Tax	Motor Vehicle Tax	City Sales Tax ***	City Use Tax	County Sales Tax	Net TIF Property Tax	Intergov. Grants	Franchise Fees	Court Fines	Other Revenues **	Total Budgeted Revenues*
2011	\$ 3,486,506	\$ 393,369	\$ 5,793,278	\$ 532,871	\$ 1,469,515	\$ 1,472,242	\$ 1,420,775	\$ 1,381,109	\$ 969,775	\$ 2,458,827	\$ 19,378,267
2012	3,311,732	393,618	6,316,422	691,495	1,481,333	1,270,000	211,484	1,331,702	935,450	2,785,107	18,728,343
2013	3,326,520	410,086	7,612,455	890,244	1,538,817	1,403,000	1,344,782	1,436,256	889,292	2,591,510	21,442,962
2014	3,343,540	454,199	8,681,150	1,122,693	1,682,881	3,485,000	3,084,029	1,477,427	1,240,239	2,538,394	27,109,552
2015	3,386,020	485,796	9,407,828	536,426	1,719,595	2,539,589	1,862,170	1,459,194	1,208,506	2,463,616	25,068,740
2016	3,632,316	480,613	9,871,658	508,042	1,740,379	2,639,467	1,014,898	1,475,516	872,163	2,504,512	24,739,564
2017	4,117,954	506,898	9,579,232	540,085	1,989,107	2,185,000	606,735	1,451,265	851,682	2,390,835	24,218,793
2018	4,144,683	497,794	10,711,957	708,416	2,070,804	1,650,000	789,349	1,494,896	910,292	3,242,712	26,220,903
2019	5,004,207	503,080	11,524,828	767,057	2,075,515	1,750,000	1,071,000	1,314,459	758,218	1,372,322	26,140,685
2020	4,432,241	504,575	11,085,353	916,799	2,045,863	-	824,000	1,297,965	825,906	1,803,773	23,736,475
2021 Est.	4,778,851	523,456	11,737,500	920,000	2,046,000	-	907,736	1,303,000	900,000	2,163,474	25,280,017
2022 Bud.	5,104,134	525,901	11,857,500	920,000	2,046,000	-	1,173,472	1,303,000	900,000	2,891,924	26,721,931

* Includes budgeted funds only (excludes TIF Bond/TIF Contractual Liability Funds, bond proceeds and transfers between funds).

** Other Revenues include special alcohol taxes, transient guest taxes, licenses, permits, fees, special assessments, interest and miscellaneous income.

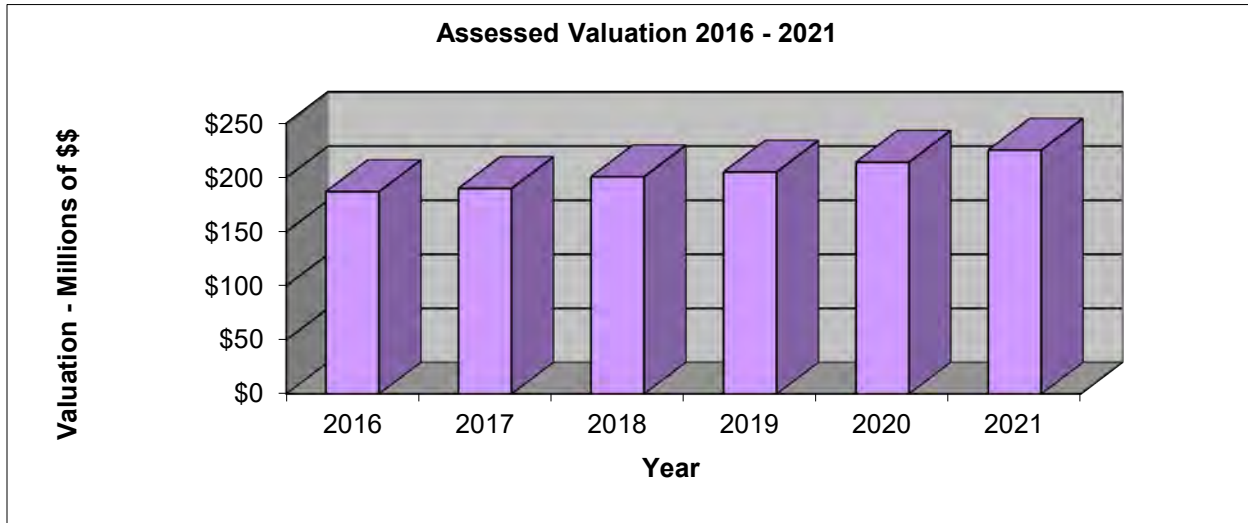
*** The City sales tax rate is 1.50%, effective January 1, 2018.



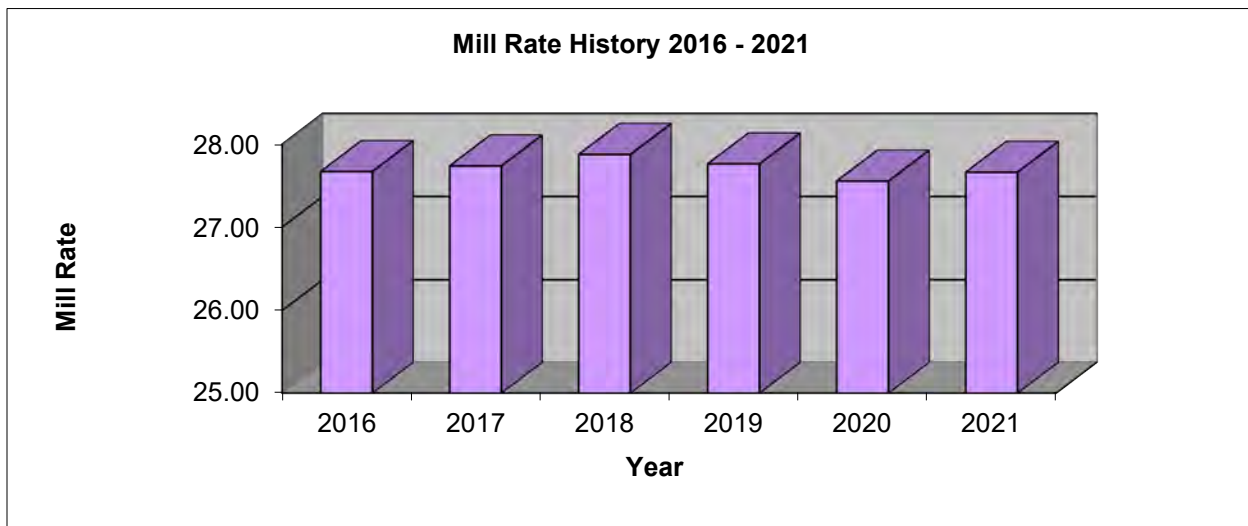
Ad Valorem Property Tax (Excluding Motor Vehicle Tax)

Budgeted 2022 ad valorem property taxes total \$5,104,134 or 19.1% of current revenues. General Fund ad valorem property taxes comprise \$4,913,765, or 24.0% of total General Fund current revenues (excluding transfers). Bond and Interest Fund ad valorem property taxes comprise \$190,369 or 8.7% of total Bond and Interest Fund current revenues.

Property taxes are collected on the assessed valuation of taxable real, tangible personal property plus motor vehicles. The County Clerk provides the estimated assessed valuation used in the calculation of property taxes necessary to fund the budget. *Note that the assessed valuation established and the mill levy set in 2021 will fund the 2022 Budget.*



Based upon the projected assessed valuation, the mill levy is calculated to fund ad valorem property tax revenue requirements. The 2022 budget will require an effective City property tax rate of 27.665 mills.



Sales Taxes

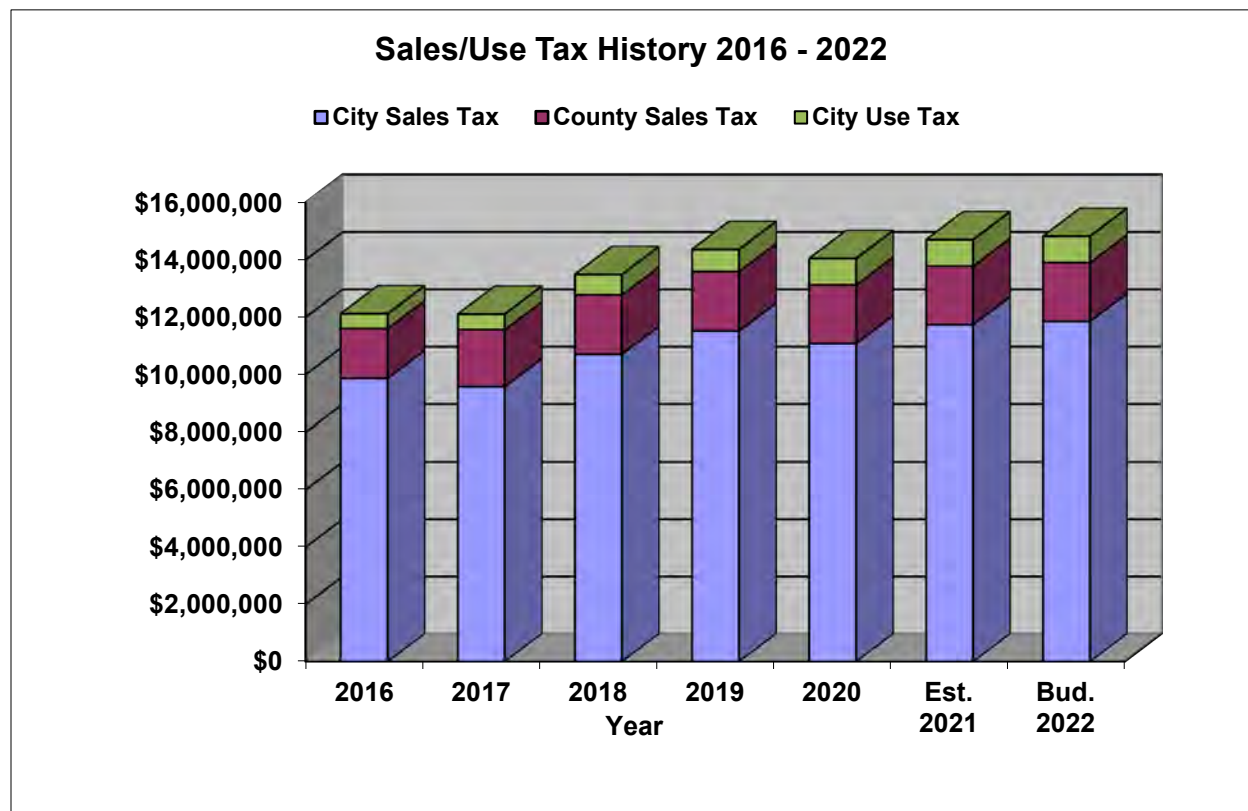
City Sales/Use Tax

The City's largest source of income is a 1.50% tax on items purchased within the City. The 1% general City sales tax is collected by the General Fund; a 0.25% special City sales tax is collected by the Capital Improvement Fund for street and stormwater improvements; and a 0.25% special City sales tax is collected by the Bond & Interest Fund for construction of Parks & Recreation capital improvements. City sales tax and use tax revenues budgeted for 2021 for all funds total \$12,777,500 and are projected to comprise 47.8% of Citywide revenues. Sales taxes in 2020 declined due to the COVID-19 pandemic. However, automobile sales have rebounded and projections for 2021 have increased. Budget 2022 projects City sales taxes at \$11,857,500 based on 101% of estimated 2021. Use taxes are budgeted at \$920,000 based on 100% of estimated 2021.

County Sales Tax

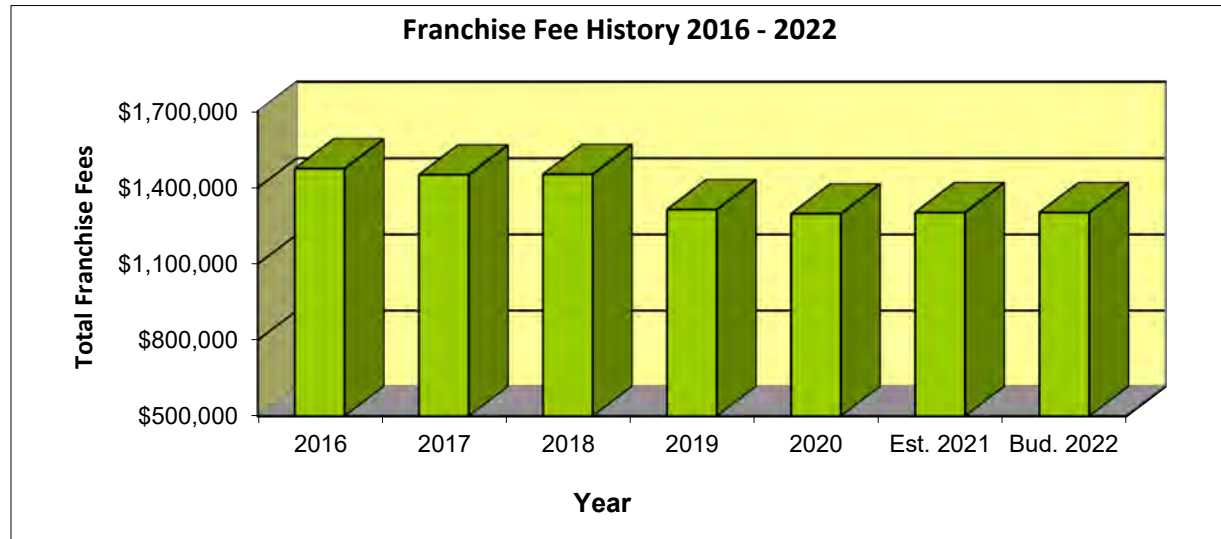
The City's allocation of the countywide sales tax is made up of four components: 1) the City's share of the countywide 0.6% sales tax, 2) the City's share of the original countywide 0.25% Public Safety sales tax (effective 2011), 3) the City's share of the countywide 0.25% Public Safety sales tax effective 2009, and 4) the City's share of the countywide 0.25% Public Safety sales tax effective April 1, 2017. The proceeds are distributed by the Kansas Department of Revenue and are based on different distribution formulas. Total county sales taxes budgeted for 2022 are \$2,046,000. County sales tax revenues are projected to comprise 7.6% of total current revenues. Budget 2022 projects county sales taxes at 100% of actual 2020.

The historical trend of the City Sales Tax and County Sales Tax (all funds) is shown in the table below.



Franchise Fees

The City levies franchise fees on electric, gas, telephone, cable, and waste management companies operating within the City limits. Due to the variable nature of this revenue source, more emphasis is placed on total franchise revenues. Telephone and cable franchise fees are related to the City's population (which has remained fairly stable), while electric and gas, though related to the population, are also largely driven by the weather. Franchise revenues are projected to comprise 5.0% of total current revenues. Franchise revenues budgeted for 2022 total \$1,303,000, which is approximately 100% of actual 2020 franchise receipts.



Court Fines

Court fines are a significant part of the City's budgeted General Fund revenues. The City carries a high volume of traffic due to our location at the intersection of Interstate 35 and Shawnee Mission Parkway (Highway 56), a major thoroughfare. With the largest sales tax "pull factor" in the state of Kansas, the City attracts many non-residents to shop in our retail centers. Court fines revenues are budgeted at \$900,000 for 2022.

Intergovernmental Grants

The 2022 Capital Improvement Fund budget includes \$1,173,472 in Intergovernmental Grants from various sources. In 2022, this will include money from the Johnson County Assistance Road System Program (CARS) for the 55th Street (Merriam Drive to West City Limit) street reconstruction project. All of these monies are related to specific capital improvement projects and will not be used for any of the City's regular operations.

Revenue Forecast Methodology

GENERAL FUND

DESCRIPTION	KEY 2022 PROJECTION FACTORS	APPLICABLE LAWS
Local Ad Valorem Property Tax Received from Johnson County, KS five times during the year	Levy is based on the amount needed to fund the Ad Valorem Property tax requirement for this fund based on the assessed valuation in 2021 of \$225,468,897 (26.623 mills). This is an increase of 0.103 mills from the previous mill levy.	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district. State law requires that all real & tangible personal property shall be assessed at fair market value. Property is classified into various classes & assessed at different percentages based on classification. Each individual government controls the tax levy set for its jurisdiction.
Delinquent Property Tax Received from Johnson County, KS five times during the year	Based on historical receipts.	The County Clerk is responsible for placing on the tax rolls any land or improvements that have previously escaped taxation in the amount equal to that amount that would have been paid had the property been on the tax rolls, plus delinquent taxes paid after the due date.
Motor Vehicle Tax Received from Johnson County, KS five times during the year.	Based on information received from the County.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of vehicle registration. Distribution is made as the revenue is collected.
City Sales Tax Received from State of KS monthly	Based on 101% of estimated 2021. The City reviews collection trends of individual businesses in detail.	The City levies a 1% tax on all nonexempt sales within the City.
Countywide Sales Tax Received from State of KS monthly	This is the City's share of the countywide 0.5% sales tax. Based on 100% of actual 2020 collections.	The proceeds of the Countywide sales tax are distributed by the State Department of Revenue based on the following formula: One half of all revenue collected within the County shall be apportioned among the County & cities in the proportion of each entity's total taxing effort in that preceding year relative to the total taxing effort of all cities & the County in the preceding year. The remaining one half of the revenue shall be apportioned to the County & cities in the proportion each entity's population has relative to the total population in the County. The County share shall be calculated by the percentage of people residing in unincorporated areas.
Countywide Sales Tax-Public Safety (eff. 1/1/1995) Received from State of KS monthly	This is the City's share of the countywide 0.25% Public Safety sales tax. Based on 100% of actual 2020 collections. This tax does not sunset.	The portion of the Countywide Sales Tax due to the passage of the 1995 Public Safety Sales Tax is based on the following formula: One half of all revenue collected from the additional 0.25% sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute Countywide Sales Tax as previously stated.
Countywide Sales Tax-Public Safety (eff. 1/1/2009) Received from State of KS monthly	Same as Countywide Sales Tax-Public Safety (eff. 1/1/2009). This tax does not sunset.	The portion of the Countywide Sales Tax due to the passage of the 2009 Public Safety Sales Tax is based on the following formula: One half of all revenue collected from the additional 0.25% sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute Countywide Sales Tax as previously stated.
Countywide Sales Tax-Public Safety (eff. 4/1/2017) Received from State of KS monthly	Same as Countywide Sales Tax-Public Safety (eff. 4/1/2017). This tax sunsets 3/31/2027.	The portion of the Countywide Sales Tax due to the passage of the 2017 Public Safety Sales Tax is based on the following formula: One half of all revenue collected from the additional 0.25% sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute Countywide Sales Tax as previously stated.

GENERAL FUND (continued)

DESCRIPTION	KEY 2022 PROJECTION FACTORS	APPLICABLE LAWS
Alcohol Tax Received from State of KS quarterly	Based on estimates received from the County and anticipated activity of liquor sales.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer, or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds: General, Special Parks & Recreation, and Special Alcohol.
Electric Franchise Fees Received from KCP&L monthly	Based on recent actual.	The City levies a franchise tax of 5% of gross receipts from the electric utilities operating within the City limits.
Gas Franchise Fees Received from Kansas Gas monthly	Based on recent actual.	The City levies a franchise tax of 5% of gross receipts from the gas utilities operating within the City limits.
Phone Franchise Fees Received from SW Bell monthly	Based on recent actual, with adjustment for gradual loss of land lines in favor of cell phones.	The City levies a franchise tax of 5% of gross receipts from the local exchange telephone companies operating within the City limits.
Cable Franchise Fees Received from franchisees monthly and quarterly	Based on recent actual, with adjustment for reduction in cable usage in favor of internet streaming.	The City levies a franchise tax of 5% of gross receipts from the cable companies operating within the City limits.
Disposal Franchise Fees Received from franchisee monthly	Based on recent actual.	The City levies a franchise tax of 7% of gross receipts from the waste disposal companies operating within the City limits.
Occupational Licenses Received from businesses annually	Based on projections of business occupation and applicable fees.	The governing body sets fees. Fees are analyzed annually.
Other Licenses Received from applicants annually	Based on projected number of businesses requiring these licenses.	See Occupational Licenses. (Liquor licenses, cereal malt beverage licenses, etc.)
Construction Permits Received prior to permit issuance	Based on historical receipts and trends, as well as known upcoming construction.	The governing body sets fees. Fees are analyzed annually. Fees are linked to the value of the new construction.
Community Center Fees Received from patrons per use/monthly/quarterly/annually	Based on department estimates and historical receipts and trends.	Program services, aquatics and admission fees are set by the governing body. Concession fees are set by the department.
Other Fees Received from payer per charge	Based on historical receipts and trends.	Fees are set by the governing body. Fees are analyzed annually.
Fines Received from defendant as paid	Primarily court fines. Based on departmental estimates.	Fines are set by a combination of State law, municipal code, and judge's actions.
Interest Income Received from financial institution monthly	Based on the percentage return on investments and available cash balances. Due to the variable nature of this revenue source, projections are conservative.	K.S.A. 12-1675 and Council policy restrict the type of investments and where they may be purchased.
Miscellaneous Revenue Received from payer per charge	Based on historical receipts and trends. Based on the nature of these revenues, it is difficult to make accurate estimates.	Various revenues of a miscellaneous nature including, but not limited to, copy fees, sale of books and maps, and various reimbursements.

SPECIAL HIGHWAY FUND

DESCRIPTION	KEY 2022 PROJECTION FACTORS	APPLICABLE LAWS
Fuel Tax Received from State of KS quarterly	Based on estimates provided by the League of Kansas Municipalities.	This is derived from a state tax on motor vehicle fuel and special fuel sales. The tax is apportioned to the County and cities based on statutory formulas. The cities portion is determined on a per capita basis.

SPECIAL ALCOHOL FUND

DESCRIPTION	KEY 2022 PROJECTION FACTORS	APPLICABLE LAWS
Alcohol Tax Received from State of KS quarterly	Based on estimates received from the League of Kansas Municipalities.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer, or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds: General, Special Parks & Recreation, and Special Alcohol.

SPECIAL PARKS AND RECREATION FUND

DESCRIPTION	KEY 2022 PROJECTION FACTORS	APPLICABLE LAWS
Alcohol Tax Received from State of KS quarterly	Based on estimates received from the League of Kansas Municipalities.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer, or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds: General, Special Parks & Recreation, and Special Alcohol.

TRANSIENT GUEST TAX FUND

DESCRIPTION	KEY 2022 PROJECTION FACTORS	APPLICABLE LAWS
Transient Guest Tax Received from State of KS quarterly	Based on recent actual collections.	Based on the City of Merriam's Charter Ordinance No. 23. Revenue is derived from a 7% tax on room rental for hotels and motels in the City.

RISK MANAGEMENT RESERVE FUND

DESCRIPTION	KEY 2022 PROJECTION FACTORS	APPLICABLE LAWS
Transfer from General Fund	This is the amount estimated that the General Fund will expend on risk management activities in order for the Risk Management Reserve Fund to reach its target level. No transfers are budgeted for 2022.	Risk management activities are to be accounted for in the General Fund according to generally accepted governmental accounting standards. Kansas Statutes allow for the creation of a Risk Management Reserve Fund to allow for the accumulation of reserves to pay for claims and related costs arising from legal action and settlements not covered by commercial insurance.
Interest Income Received from financial institution monthly	See General Fund.	See General Fund.

EQUIPMENT RESERVE FUND

DESCRIPTION	KEY 2022 PROJECTION FACTORS	APPLICABLE LAWS
Transfers from General Fund	The annual amount of transfers into this fund is determined based on projected future capital equipment purchase needs. Finance staff examines the ten year equipment replacement schedule to determine the amount of reserves needed to fund current and future capital equipment purchases.	
Interest Received from financial institution monthly	See General Fund.	See General Fund.
Miscellaneous Received from payor per charge	See General Fund	See General Fund.

CAPITAL IMPROVEMENT FUND

DESCRIPTION	KEY 2022 PROJECTION FACTORS	APPLICABLE LAWS
Interest Received from financial institution monthly	See General Fund	See General fund
Transfers From General Fund	Based on one fourth of the City's local sales tax plus 20% of the City's use tax. See projection of City Sales Tax in the General Fund. 100% of the proceeds from the 2020 Countywide Public Safety Sales tax will be transferred.	Council policy target transfers of up to one half of the City's general sales tax receipts for capital improvement projects, provided that General Fund revenues are between 30-35% of combined General Fund and Risk Management Fund balances.
Intergovernmental Grant Received from grantor per terms of grant	Based on estimates from the CIP department as to reimbursements expected from other governmental entities on capital improvement projects from grants or interlocal agreements.	
City Sales Tax-Street & Stormwater Received from State of KS monthly	Based on 101% of estimated 2021. The City reviews collection trends of individual businesses in detail.	The City levies a separate voter-approved 0.25 % sales tax. It will be collected from 1-1-21 through 12-31-30 and is designated for capital improvements to City streets.
Miscellaneous Revenue Received from payor per charge	Consists of Tax Increment Financing revenue. Based on ad valorem taxes attributable to TIF districts in the City, less contractual payments to developers.	Under K.S.A. 12-1771, TIF increment may be used to finance capital improvement projects per approved TIF project plans.

BOND AND INTEREST FUND

DESCRIPTION	KEY 2022 PROJECTION FACTORS	APPLICABLE LAWS
City Sales Tax-Parks & Rec Received from State of KS monthly	Based on 101% of estimated 2021 collections. The City reviews collection trends of individual businesses in detail.	The City levies a separate voter-approved 0.25% sales tax from 1-1-2018 through 12-31-2027 to fund debt service associated with a new community center.
Local Ad Valorem Property Tax Received from Johnson County, KS five times during the year	Levy is based on the amount needed to fund the Ad Valorem Property tax requirement for this fund based on an assessed valuation in 2021 of \$225,468,897 (1.042 mills). This is an increase of .004 mills from the previous mill levy.	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district. State law requires that all real & tangible personal property shall be assessed at fair market value. Property is classified into various classes & assessed at different percentages based on classification. Each individual government controls the tax levy set for its jurisdiction.

BOND AND INTEREST FUND (continued)

DESCRIPTION	KEY 2022 PROJECTION FACTORS	APPLICABLE LAWS
Delinquent Property Tax Received from Johnson County, KS five times during the year	Based on historical receipts.	The County Clerk is responsible for placing on the tax rolls any land or improvements that have previously escaped taxation in the amount equal to that amount that would have been paid had the property been on the tax rolls, plus delinquent taxes paid after the due date.
Motor Vehicle Tax Received from Johnson County, KS five times during the year	Based on information received from the County.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of vehicle registration. Distribution is made as the revenue is collected.
Special Assessment	Based on expected special assessment receipts from improvements in special assessment districts. At the formation of the district, an annual amount of special assessments is determined and scheduled until the improvements are paid for. Collections ended in 2018.	K.S.A. 12-6a02 authorizes cities to levy and collect special assessments upon property in the area deemed by the governing body of the city to be benefited by improvements.
Interest Income Received from financial institution monthly	See General Fund.	See General Fund.
Transfers from CIP Fund	Based upon debt service needs and the availability of funds from the Capital Improvement Program (CIP) Fund.	

CITY OF MERRIAM, KANSAS

BUDGET BY FUND

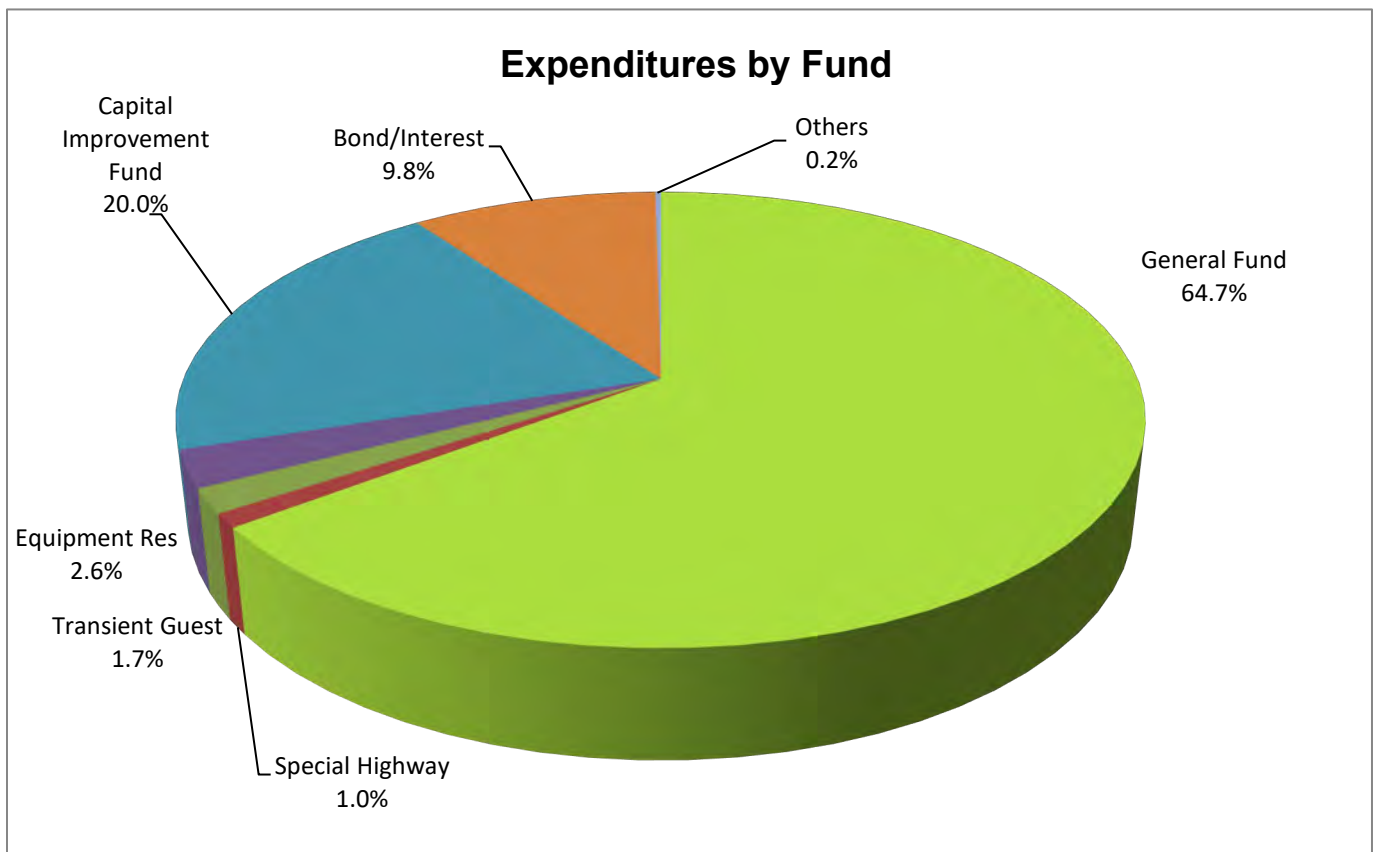
ANNUAL BUDGET
2022



Elementary students recognize COVID-19 unit healthcare workers at AdventHealth Shawnee Mission.

Expenditure by Fund

Fund	2020 Actual	2021 Budget	2021 Estimated	2022 Budget
001-General	\$ 18,029,088	\$ 19,356,681	\$ 20,743,500	\$ 21,543,855
201-Special Highway	239,404	330,000	330,000	330,000
202-Special Alcohol	20,000	27,000	27,000	20,000
203-Special Parks and Recreation	12,279	60,000	55,000	25,000
204-Transient Guest Tax	462,657	537,913	505,638	579,180
221-Risk Management Reserve	25,299	30,000	20,000	30,000
222-Equipment Reserve	1,413,090	660,093	620,216	877,251
301-Capital Improvements	15,394,653	6,219,647	4,662,620	6,638,306
401-Bond and Interest	3,208,125	3,220,475	3,220,475	3,241,700
TOTAL	\$ 38,804,595	\$ 30,441,809	\$ 30,184,449	\$ 33,285,292



General Fund

	Audited 2020	Budget 2021	Budget 2022
REVENUES			
Beginning Balance	\$ 7,640,204	\$ 4,891,398	\$ 6,200,602
Property Tax	4,266,353	4,634,960	4,913,765
Motor Vehicle	485,600	503,886	506,093
City Sales Tax	7,287,875	7,317,604	7,905,000
City Use Tax	916,799	767,058	920,000
County Sales Tax	2,045,863	2,016,304	2,046,000
Alcohol Tax	22,237	27,283	21,263
Franchise Fees	1,297,965	1,314,459	1,303,000
Licenses & Permits	390,265	467,200	405,000
Charges for Service	198,897	1,409,444	1,402,700
Court Fines	825,906	900,000	900,000
Federal Grants	6,986	8,370	5,000
Investment Income	58,765	105,166	50,000
Miscellaneous	115,392	105,395	120,000
Subtotal Revenues	17,918,903	19,577,129	20,497,821
Total Resources	\$ 25,559,107	\$ 24,468,527	\$ 26,698,423
EXPENDITURES			
Personal Services	\$ 8,021,129	\$ 9,643,907	\$ 9,975,092
Contractual Fire Services	2,408,822	2,850,694	2,875,000
Contractual Services	1,909,106	3,147,556	3,435,178
Commodities	442,643	794,980	828,210
Capital Outlay	13,024	21,200	23,000
Health and Welfare	92,562	171,800	294,000
Subtotal Expenditures	12,887,286	16,630,137	17,430,480
Transfers Out	5,141,802	2,726,544	4,113,375
Total Uses	\$ 18,029,088	\$ 19,356,681	\$ 21,543,855
Ending Balance	\$ 7,530,019	\$ 5,111,846	\$ 5,154,568

Fund Sources: Property Tax, Sales Tax, Motor Vehicle Tax, Court Fines, Franchise Fees, Permits and Licenses

Guideline: Used for the payment of operating expenditures

Highlight: General Fund balance represents 27% of operating revenues. When combined with Risk Management, ending fund balance represents 33% of operating revenues

Special Highway Fund

	Audited 2020		Budget 2021		Budget 2022	
REVENUES						
Beginning Balance	\$	210,098	\$	102,269	\$	213,598
Other Taxes		283,936		253,420		284,950
Investment Income		2,468		-		-
Subtotal Revenues		286,404		253,420		284,950
Total Resources	\$	496,502	\$	355,689	\$	498,548
EXPENDITURES						
Commodities	\$	6,509	\$	30,000	\$	30,000
Capital Improvements		232,895		300,000		300,000
Subtotal Expenditures		239,404		330,000		330,000
Total Uses	\$	239,404	\$	330,000	\$	330,000
Ending Balance	\$	257,098	\$	25,689	\$	168,548

Fund Sources: Motor Fuel Tax and Transfers from other funds.

Guidelines: Used for construction, reconstruction, alteration, repair and maintenance of streets, highways, bridges and appurtenances (eg. curbing, streetlights, drainage structures.) Dollars from this fund may be used for certain bridge repairs identified in our biannual bridge inspection report.

Special Alcohol Fund

	Audited 2020		Budget 2021		Budget 2022	
REVENUES						
Beginning Balance	\$	10,813	\$	10,330	\$	7,145
Other Taxes		22,237		27,283		21,263
Investment Income		(168)		-		-
Subtotal Revenues		22,069		27,283		21,263
Total Resources	\$	32,882	\$	37,613	\$	28,408
EXPENDITURES						
Health and Welfare	\$	20,000	\$	27,000	\$	20,000
Subtotal Expenditures		20,000		27,000		20,000
Total Uses	\$	20,000	\$	27,000	\$	20,000
Ending Balance	\$	12,882	\$	10,613	\$	8,408

Fund Sources: Special Alcohol Tax. K.S.A. 79-41a04

Guidelines: To be used for alcohol rehabilitation programs. Eligible programs include those administered by Merriam Police Department in local elementary schools and the Johnson County Alcohol Tax Fund Partnership

Special Parks & Recreation Fund

	Audited 2020		Budget 2021		Budget 2022	
REVENUES						
Beginning Balance	\$	27,309	\$	33,826	\$	3,776
Other Taxes		22,237		27,283		21,263
Investment Income		246		-		-
Subtotal Revenues		22,483		27,283		21,263
Total Resources	\$	49,792	\$	61,109	\$	25,039
EXPENDITURES						
Capital Outlay	\$	12,279	\$	60,000	\$	25,000
Subtotal Expenditures		12,279		60,000		25,000
Total Uses	\$	12,279	\$	60,000	\$	25,000
Ending Balance	\$	37,513	\$	1,109	\$	39

Fund Sources: Special Alcohol Tax. K.S.A. 79-41a04

Guidelines: Used for the purchase, establishment, maintenance or expansion of park and recreational services, programs, and facilities.

Transient Guest Tax Fund

	Audited 2020		Budget 2021		Budget 2022	
REVENUES						
Beginning Balance	\$	604,556	\$	303,387	\$	286,619
Other Taxes		285,734		429,250		300,000
Investment Income		3,496		-		-
Miscellaneous		29,128		73,500		73,500
Subtotal Revenues		318,358		502,750		373,500
Total Resources	\$	922,914	\$	806,137	\$	660,119
EXPENDITURES						
Personal Services	\$	368,265	\$	308,468	\$	321,945
Contractual Services		76,492		127,025		139,605
Commodities		692		10,325		15,425
Health and Welfare		17,208		92,095		102,205
Subtotal Expenditures		462,657		537,913		579,180
Total Uses	\$	462,657	\$	537,913	\$	579,180
Ending Balance	\$	460,257	\$	268,224	\$	80,939

Fund Sources: Transient Guest Tax. K.S.A. 12-1698

Guidelines: Used to enhance the community in ways that attract visitors, including general economic development and tourism as outlined in Charter Ordinance #23. The transient guest tax rate is 7% effective 1-1-2008. Current expenditures include the Visitors Bureau and staffing, Merriam Marketplace operations, special events and staffing.

Risk Management Reserve Fund

	Audited 2020		Budget 2021		Budget 2022	
REVENUES						
Beginning Balance	\$	1,089,768	\$	1,089,753	\$	1,090,112
Investment Income		25,658		19,985		19,985
Subtotal Revenues		25,658		19,985		19,985
Transfers In		-		-		-
Total Resources	\$	1,115,426	\$	1,109,738	\$	1,110,097
EXPENDITURES						
Contractual Services	\$	25,299	\$	30,000	\$	30,000
Subtotal Expenditures		25,299		30,000		30,000
Total Uses	\$	25,299	\$	30,000	\$	30,000
Ending Balance	\$	1,090,127	\$	1,079,738	\$	1,080,097

Fund Sources: Transfers from the General Fund and interest earnings.

Guidelines: Used for the payment of risk management related expenses, unanticipated revenue fluctuations or expenditure requirements. The reserve estimate is equal to 6% of the operating revenue of the General Fund.

Equipment Reserve Fund

	Audited 2020		Budget 2021		Budget 2022	
REVENUES						
Beginning Balance	\$	1,523,473	\$	1,007,653	\$	1,042,091
Grants		-		-		-
Investment Income		(6,414)		5,000		5,000
Miscellaneous		18,338		35,000		35,000
Subtotal Revenues		11,924		40,000		40,000
Transfers In		900,000		600,000		700,000
Total Resources	\$	2,435,397	\$	1,647,653	\$	1,782,091
EXPENDITURES						
Capital Outlay	\$	1,413,090	\$	660,093	\$	877,251
Subtotal Expenditures		1,413,090		660,093		877,251
Total Uses	\$	1,413,090	\$	660,093	\$	877,251
Ending Balance	\$	1,022,307	\$	987,560	\$	904,840

Fund Sources: Transfers from the General Fund and interest on idle funds.

Guidelines: To finance the acquisition of equipment.

Capital Improvements Fund

	Audited 2020	Budget 2021	Budget 2022
REVENUES			
Beginning Balance	\$ 24,939,187	\$ 13,130,832	\$ 19,958,106
Sales Tax	1,898,739	1,829,401	1,976,250
Miscellaneous	867,804	2,051,950	1,173,472
Investment Income	267,694	125,000	125,000
Subtotal Revenues	3,034,237	4,006,351	3,274,722
Transfers In	4,241,802	2,101,544	3,413,375
Total Resources	\$ 32,215,226	\$ 19,238,727	\$ 26,646,203
EXPENDITURES			
Personal Services	\$ 197,155	\$ 235,101	\$ 234,810
Contractual Services	18,884	51,111	53,600
Commodities	942	4,800	4,800
Capital Improvements	13,977,672	4,728,635	5,295,096
Subtotal Expenditures	14,194,653	5,019,647	5,588,306
Transfers Out	1,200,000	1,200,000	1,050,000
Total Uses	\$ 15,394,653	\$ 6,219,647	\$ 6,638,306
Ending Balance	\$ 16,820,573	\$ 13,019,080	\$ 20,007,897

Fund Sources: Up to One-half of the City's 1% Sales Tax, 1/4% City Sales Tax for Streets & Drainage, County Jail Tax, transfers from the Tax Increment Funds, and proceeds of various debt issues.

Guidelines: Used for the City's Capital Improvement Program and service for related debt issues.

Bond and Interest Fund

	Audited 2020	Budget 2021	Budget 2022
REVENUES			
Beginning Balance	\$ 200,754	\$ 73,526	\$ 24,530
Property Taxes	165,888	178,067	190,369
City Sales/Use Taxes	1,898,739	1,829,401	1,976,250
Other Taxes	18,975	19,570	19,808
Investment Income	12,837	2,000	2,000
Subtotal Revenues	2,096,439	2,029,038	2,188,427
Transfers In	1,200,000	1,200,000	1,050,000
Total Resources	\$ 3,497,193	\$ 3,302,564	\$ 3,262,957
EXPENDITURES			
Debt Service	\$ 3,208,125	\$ 3,220,475	\$ 3,241,700
Subtotal Expenditures	3,208,125	3,220,475	3,241,700
Total Uses	\$ 3,208,125	\$ 3,220,475	\$ 3,241,700
Ending Balance	\$ 289,068	\$ 82,089	\$ 21,257

Fund Sources: Property Tax, Motor Vehicle Tax, Special Assessments, Interest and Transfers from other funds.

Guidelines: Resources used to retire the bonded indebtedness of the City. Statutory Authority: K.S.A. 10-

CITY OF MERRIAM, KANSAS

BUDGET BY DEPARTMENT

ANNUAL BUDGET
2022

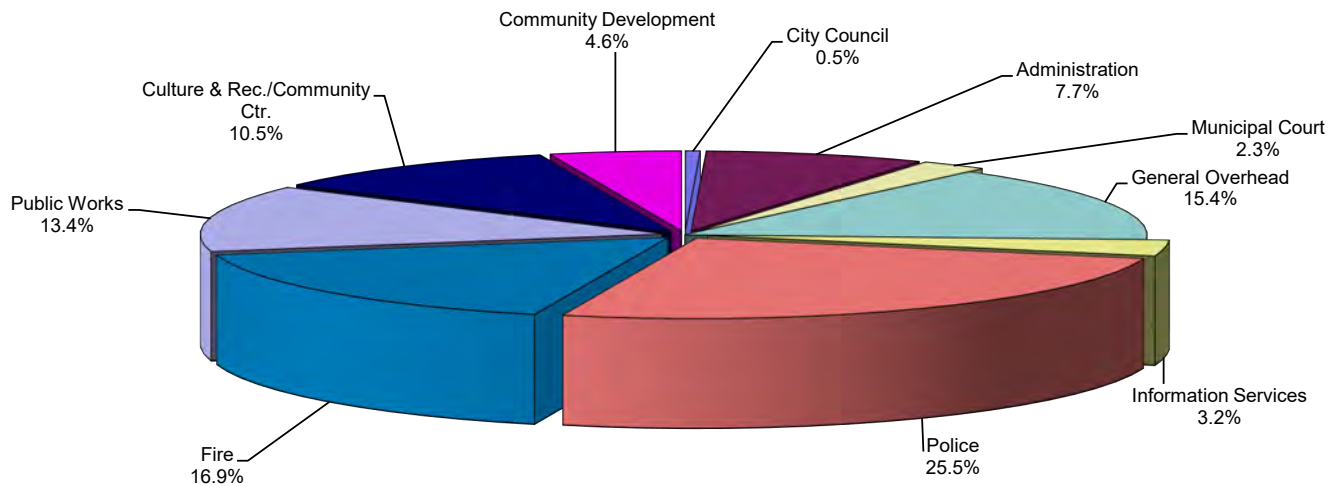


Residents gather with Merriam police officers at a neighborhood block party.

General Fund Summary by Department

Department	2020 Actual	2021 Budget	2021 Estimated	2022 Budget	% Increase Over 2021 Budget
City Council	\$78,031	\$100,691	\$94,649	\$91,193	-9.43%
Administration	1,139,733	1,286,151	1,208,984	1,344,719	4.55%
Municipal Court	314,068	386,354	363,173	408,537	5.74%
General Overhead	1,488,552	2,315,464	2,176,537	2,675,384	15.54%
Information Services	417,836	556,966	523,549	556,144	-0.15%
Police	3,629,763	4,156,162	3,906,792	4,449,073	7.05%
Fire	2,444,434	2,910,889	2,736,235	2,935,195	0.84%
Public Works	1,679,448	2,289,337	2,151,978	2,339,390	2.19%
Culture & Rec./Community Ctr.	980,975	1,827,573	1,717,920	1,828,715	0.06%
Community Development	714,446	800,550	752,516	802,130	0.20%
TOTAL	\$12,887,286	\$16,630,137	\$15,632,333	\$17,430,480	4.81%

General Fund Budget by Department



General Fund - Department by Character

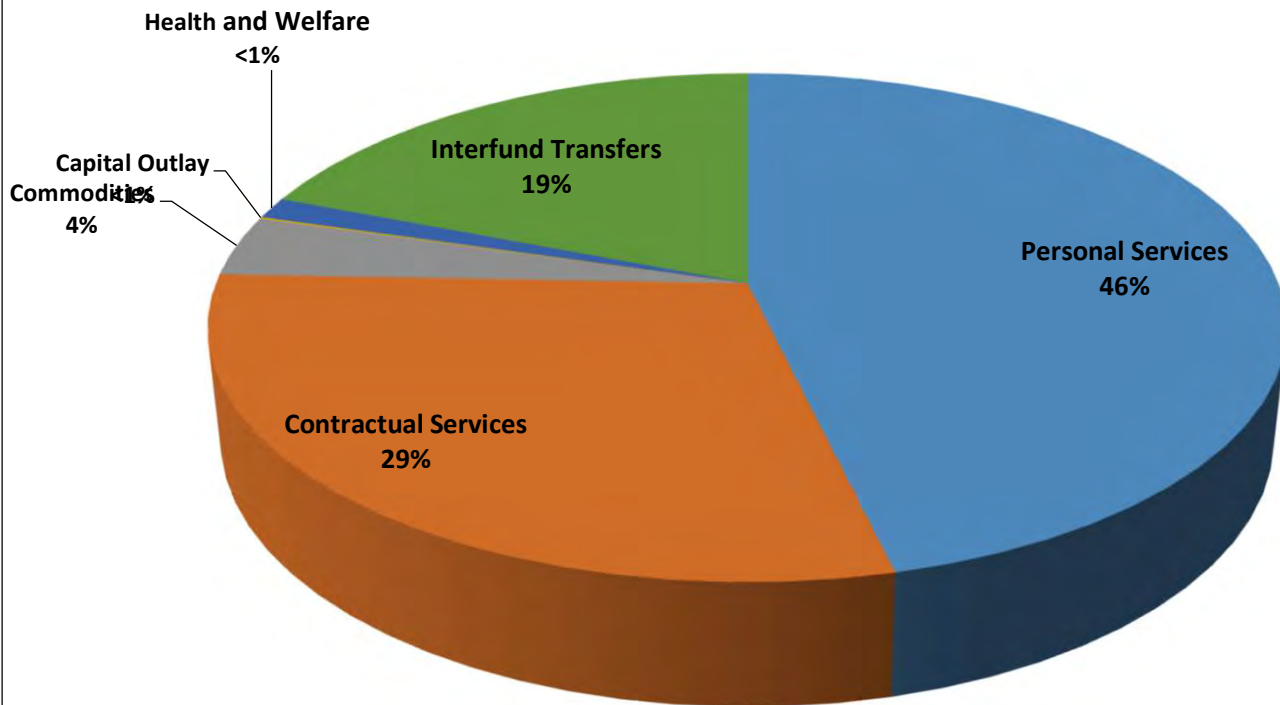
Expenditures	Actual 2020	Budget 2021	Estimated 2021	Budget 2022	Increase Over 21 Bud.
<i>City Council</i>					
Personal Services	\$ 67,114	\$ 69,119	\$ 64,972	\$ 72,871	5.4%
Contractual Services	10,917	31,572	29,677	18,322	-42.0%
Total	78,031	100,691	94,649	91,193	-9.4%
<i>Administration</i>					
Personal Services	1,092,266	1,216,130	1,143,164	1,258,064	3.4%
Contractual Services	44,577	67,021	63,000	77,155	15.1%
Commodities	2,890	3,000	2,820	9,500	216.7%
Total	1,139,733	1,286,151	1,208,984	1,344,719	4.6%
<i>Municipal Court</i>					
Personal Services	197,874	207,077	194,651	210,670	1.7%
Contractual Services	114,204	177,177	166,548	193,767	9.4%
Commodities	1,990	2,100	1,974	4,100	95.2%
Total	314,068	386,354	363,173	408,537	5.7%
<i>General Overhead</i>					
Personal Services	16,654	25,640	24,102	22,950	-10.5%
Contractual Services	1,220,757	1,831,539	1,721,647	2,042,549	11.5%
Commodities	145,555	271,485	255,196	292,885	7.9%
Capital Outlay	13,024	15,000	14,100	23,000	53.3%
Health and Welfare	92,562	171,800	161,492	294,000	71.1%
Total	1,488,552	2,315,464	2,176,537	2,675,384	15.5%
<i>Information Services</i>					
Personal Services	151,995	157,442	147,996	163,144	3.6%
Contractual Services	254,281	384,824	361,735	365,600	-5.0%
Commodities	11,560	14,700	13,818	27,400	86.4%
Total	417,836	556,966	523,549	556,144	-0.1%
<i>Police</i>					
Personal Services	3,481,383	3,923,662	3,688,242	4,102,523	4.6%
Contractual Services	81,327	129,400	121,636	251,400	94.3%
Commodities	67,053	96,900	91,086	95,150	-1.8%
Capital Outlay	-	6,200	5,828	-	-100.0%
Total	3,629,763	4,156,162	3,906,792	4,449,073	7.0%
<i>Fire</i>					
Contractual Services	2,419,628	2,875,989	2,703,429	2,900,295	0.8%
Commodities	24,806	34,900	32,806	34,900	0.0%
Total	2,444,434	2,910,889	2,736,235	2,935,195	0.8%

Expenditures	Actual 2020	Budget 2021	Estimated 2021	Budget 2022	Increase Over 21 Bud.
<i>Public Works</i>					
Personal Services	1,451,923	1,860,252	1,748,637	1,915,645	3.0%
Contractual Services	71,473	165,160	155,251	171,320	3.7%
Commodities	156,052	263,925	248,090	252,425	-4.4%
Total	1,679,448	2,289,337	2,151,978	2,339,390	2.2%
<i>Culture and Recreation/Community Center & Parks</i>					
Personal Services	871,943	1,437,760	1,351,495	1,480,370	3.0%
Contractual Services	77,390	284,693	267,612	238,845	-16.1%
Commodities	31,642	105,120	98,813	109,500	4.2%
Total	980,975	1,827,573	1,717,920	1,828,715	0.1%
<i>Community Development</i>					
Personal Services	689,977	746,825	702,014	748,855	0.3%
Contractual Services	23,374	50,875	47,823	50,925	0.1%
Commodities	1,095	2,850	2,679	2,350	-17.5%
Total	714,446	800,550	752,516	802,130	0.2%
Total Before Transfers	12,887,286	16,630,137	15,632,333	17,430,480	4.8%
<i>Transfers to Other Funds</i>					
Interfund Transfers	5,141,802	2,726,544	5,111,167	4,113,375	50.9%
Total	5,141,802	2,726,544	5,111,167	4,113,375	50.9%
Total All Departments	\$ 18,029,088	\$ 19,356,681	\$ 20,743,500	\$ 21,543,855	11.3%

General Fund - Character Breakdown

Expenditures	Actual 2020	Budget 2021	Estimated 2021	Budget 2022	Increase Over 21 Bud.
Personal Services	\$ 8,021,129	\$ 9,643,907	\$ 9,065,273	\$ 9,975,092	3.4%
Contractual Services	4,317,928	5,998,250	5,638,358	6,310,178	5.2%
Commodities	442,643	794,980	747,282	828,210	4.2%
Capital Outlay	13,024	21,200	19,928	23,000	8.5%
Health and Welfare	92,562	171,800	161,492	294,000	71.1%
Interfund Transfers	5,141,802	2,726,544	5,111,167	4,113,375	50.9%
Total Expenditures	\$ 18,029,088	\$ 19,356,681	\$ 20,743,500	\$ 21,543,855	11.3%

General Fund by Expenditure Character



Citywide Goals and Objectives

Planning and Goal Setting by the Governing Body

Citywide goals and objectives are reviewed and updated annually by the Governing Body. The goals and objectives are summarized below into seven categories. Goals are followed by specific objectives identified during the review that will gauge progress toward the goal. This information is also found in the Planning and Goal Setting section beginning on page 29. These goals are intended to provide direction for City staff in utilizing resources.

Goal #1: Enhance Community Identity and Connections

Objective: Facilitate better communication between City and its citizens.

Objective: Gain insight into public sentiment on community issues and services.

Objective: Encourage participation in sustaining initiatives including economic, environmental, and social sustainability.

Goal #2: Provide Exceptional Service Delivery

Objective: Improve the utilization of technology to increase efficiency.

Objective: Recruit and retain the best talent available within Northeast Johnson County.

Objective: Investigate and develop pilot programs to explore new ways to deliver services.

Goal #3: Improve Physical Conditions and Property Values

Objective: Reduce the number of repeat code offenders.

Objective: Sustain capital improvement efforts.

Objective: Partner with neighborhoods to improve maintenance of common areas.

Objective: Improve safety for all modes of travel throughout the community.

Goal #4: Maintain Economic Vitality

Objective: Provide support to existing businesses.

Objective: Expand the commercial tax base.

Objective: Facilitate a public discussion about future development possibilities in Downtown Merriam.

General Fund Department: City Council

	Actual 2020	Estimated 2021	Budget 2022	% of Total 2022 Budget
Summary by Character				
Personal Services	\$ 67,114	\$ 64,972	\$ 72,871	80%
Contractual Services	10,917	29,677	18,322	20%
Department Total	\$ 78,031	\$ 94,649	\$ 91,193	100%
Authorized Positions				
Part-time Positions	9.00	9.00	9.00	
Department Total	9.00	9.00	9.00	
Classifications				
Mayor	1.00	1.00	1.00	
Councilmember	8.00	8.00	8.00	
Department Total	9.00	9.00	9.00	

General Fund Department: City Council

Program Description

The City Council and the Mayor make up the Governing Body of the City and are responsible for making policy decisions for the community. The City Council is composed of eight elected citizens. Two Council members are elected in odd-numbered years from each of four wards and serve staggered 4-year terms. The Mayor is elected independently from the City-at-large and serves as the presiding officer at official meetings and as the City's chief elected official.

The City Council conducts its business in public sessions held in the City Council Chambers at City Hall, 9001 W. 62nd Street. Regularly scheduled meetings are held on the second and fourth Mondays of each month at 7:00 p.m. Special Council meetings are held on the call of the Mayor with the written consent of three Councilmembers. Worksessions are conducted periodically for in-depth study of topics including budgets and goal setting.

This department includes line items for City Council expenses for civic events, business meals, and Mayor and Council salaries.

Mission

To serve as the City's legislative body, developing ordinances, resolutions, and policies for the betterment of the community. Empower appointed officers and employees to provide and improve municipal government. Encourage constituents to become involved in their community and local government.

Boards and Commissions

Several boards and commissions exist to advise the City Council on specific areas of operations and to determine compliance with existing codes and regulations. The members are appointed by the Mayor with the consent of the Governing Body.

The Planning Commission: Meetings are held monthly. This nine-member commission is responsible for the adoption of a comprehensive plan for City development. This body makes recommendations to the City Council on rezoning applications, site development plans, and conditional uses.

The Board of Zoning Appeals: Meetings are held as needed. This seven-member body is responsible for ruling on zoning appeal cases. These cases arise from allegations of errors in decisions made by the zoning administrator and applications for variances from the zoning ordinance.

The Board of Structure Appeals: Meetings are held as needed. This five-member body has jurisdiction to hear and decide appeals where it is alleged there is an error in a decision made by a public officer in the enforcement of the Uniform Building Code, Uniform Plumbing Code, Uniform Mechanical Code or any other code or ordinance related to construction of buildings adopted by the City.

The Parks and Recreation Board: Meetings are held monthly with the exception of December. This eight-member board includes a representative from each ward, plus three at-large members and a youth representative. The board provides policy recommendations for operations, annual budget requests and program priorities concerning the Merriam Community Center, Merriam Marketplace and City parks.

Visitor's Bureau Advisory Council: Meetings are held up to three times a year. This Advisory Council consists of City staff as well as representatives from Merriam hotels and businesses. Recommendations are made to the City Council regarding Transient Guest Fund expenditures designed to promote tourism and to attract visitors to Merriam.

General Fund Department: Administration (including Gen Overhead)

	Actual 2020	Estimated 2021	Budget 2022	% of Total 2022 Budget
Summary by Character - Administration				
Personal Services	\$ 1,092,266	\$ 1,143,164	\$ 1,258,064	93%
Contractual Services	44,577	63,000	77,155	6%
Commodities	2,890	2,820	9,500	1%
Department Total	\$ 1,139,733	\$ 1,208,984	\$ 1,344,719	100%

Summary by Character - General Overhead

Personal Services	\$ 16,654	\$ 24,102	\$ 22,950	1%
Contractual Services	1,220,757	1,721,647	2,042,549	76%
Commodities	145,555	255,196	292,885	11%
Capital Outlay	13,024	14,100	23,000	1%
Health and Welfare	92,562	161,492	294,000	11%
Department Total	\$ 1,488,552	\$ 2,176,537	\$ 2,675,384	100%

Authorized Positions

Full-time Positions	10.00	10.00	10.00
Department Total	10.00	10.00	10.00

Classifications

City Administrator	1.00	1.00	1.00
Assistant City Administrator	1.00	1.00	1.00
Finance Director	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
Accountant	1.00	1.00	1.00
Human Resources/Risk Manager	1.00	1.00	1.00
Communication/Public Engagement Mgr.	1.00	1.00	1.00
Accounting Clerk	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00
Management Intern	1.00	1.00	1.00
Department Total	10.00	10.00	10.00

General Fund Department: Administration (including General Overhead)

Program Description

The Administrative Department includes the offices of the City Administrator, Assistant City Administrator, Finance Director, City Clerk, Human Resources Manager and Communications Manager. The City Administrator provides the Governing Body with information and implements municipal policies. The Administrative Department is responsible for municipal records, human resources, payroll, administrative support, risk management, municipal court and information services management. The Finance Department is responsible for the administration and coordination of the City's financial services including budget, accounting, investments, debt service, financial information systems, and internal auditing.

Mission

To provide effective leadership, control, and direction for coordination of City operations.

Department Highlights

- Hired a new Assistant City Administrator. Hired our first bi-lingual member of the Police Department.
- Received the GFOA Distinguished Budget Presentation Award, Certificate of Achievement for Excellence in Financial Reporting Award (ACFR), and the Award for Outstanding Achievement in Popular Financial Reporting (PAFR).
- Updated and adopted the Governing Body Rules and Procedures in preparation for the Mayor Sissom's retirement and the new governing body in 2022.
- The Communications Team won three Gold PRISM Awards from the Greater Kansas City Public Relations Society for *Highlights*, the *Visitor's Guide* and the website. They also received four awards from 3CMA including a SAVVY Award for the Popular Annual Financial Report (PAFR), two Silver Awards for photography and graphic design, and an Award of Excellence for *Highlights*.

Goals and Objectives Performance Measures

Department Goal: Efficient and effective operations

Citywide Goal Supported: Provide exceptional service delivery

Objective: Hold worker's compensation claims to <5% of eligible payroll with an effective safety program.

Objective: Maintain active investment of unrestricted cash at the 75% level.

Indicator	Actual 2019*	Actual 2020	Projected 2021	Target/Est 2022
Employee Turnover Rate	18.5%	12.6%	13%	10%
% of Work Comp Claims to Total Eligible Payroll	2%	2%	6%	5%
% of Unrestricted Cash Invested	92%	85%	87%	85%

General Fund Department: Administration (including General Overhead)

Department Goal: Enhance citizen engagement with the City

Citywide Goal Supported: Enhance community identity and connections

Objective: Continue to extend our reach by building new audiences online through the use of social media platforms.

Objective: Enhance administrative efficiencies in a way that promotes sustainability.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Number of Facebook followers	2,683	3,484	3,982	4,100
Number of Twitter followers	5,468	5,691	5,728	5,900
Number of Instagram followers	N/A	723	1,102	1,200
Merriam website traffic	288,138	338,968	436,648	435,000
Number of E-Merriam Updates subscribers	893	902	908	915
Number of Website News Flash Stories	63	76	41	60
Number of businesses receiving license renewals online versus mail	N/A	880	1,258	1,400

Department Goal: Facilitate success of existing retail developments

Citywide Goal Supported: Maintain economic vitality

Objective: Adopt a new Community Improvement District policy.

Objective: Update Tax Increment Financing policy.

Objective: Identify appropriate tools for use by parties interested in establishing businesses in Merriam.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Number of minority/women owned business in Merriam	xx	74	76	80

Department Goal: Increase employee participation in benefit programs targeting personal wellness and growth.

Citywide Goal Supported: Provide exceptional service delivery

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
% of Employees Participating in the City Wellness Program	11%	27%	27%	30%
% of Employees Participating in the HDHP**	58%	65%	64%	65
# of Employees Participating in the Tuition Reimbursement Plan	5	2	4	4

** Employees are offered a High Deductible Health Plan (HDHP) that promotes accountability in living a healthy, more responsible lifestyle. All premiums for this plan are paid by the City. The City also contributes up to a Health Savings Account (HSA) for each HDHP participant. Traditional health plans are also available.

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General Fund Department: Municipal Court

	Actual 2020	Estimated 2021	Budget 2022	% of Total 2022 Budget
Summary by Character				
Personal Services	\$ 197,874	\$ 194,651	\$ 210,670	52%
Contractual Services	114,204	166,548	193,767	47%
Commodities	1,990	1,974	4,100	1%
Department Total	\$ 314,068	\$ 363,173	\$ 408,537	100%

Authorized Positions

Full-time Positions	2.00	2.00	2.00
Part-time Positions	0.75	0.75	0.75
Department Total	2.75	2.75	2.75

Classifications

Court Administrator	1.00	1.00	1.00
Court Clerk	1.75	1.75	1.75
Department Total	2.75	2.75	2.75

General Fund Department: Municipal Court

Program Description

The Municipal Court is the court where alleged violations of City ordinances and the penal statutes of Kansas are tried. The court provides a forum in which citizens may receive a swift and impartial trial on charges brought against them. The Court's responsibility is to guarantee the lawful rights of all who are brought before it. The Municipal Court hears an average of 600 cases each month.

Mission

To justly hear and dispatch all cases presented.

Department Highlights

- Started sending court reminders via text to those who opted in, reducing the number of failures to appear.
- Established a designated court staff member to be the victim/witness coordinator for court trials.
- Collected over \$37,000 through use of an outside collections agency.

Goals and Objectives Performance Measures

Department Goal: Efficient and effective operations

Citywide Goal Supported: Provide Exceptional Service Delivery

Objective: Allow attorneys to file documents online.

Objective: Continue to work on scanning and e-filing in an effort to become "paperless".

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Court Fines Collected	\$750,903	\$809,829	\$900,000	\$900,000
% Court Fines Paid Electronically	22%	39%	25%	30%
Court Filings Processed	5,198	6288	7,000	7,100
Warrants Issued	822	816	875	950

General Fund Department: Information Services

	Actual 2020	Estimated 2021	Budget 2022	% of Total 2022 Budget
Summary by Character				
Personal Services	\$ 151,995	\$ 147,996	\$ 163,144	29%
Contractual Services	254,281	361,735	365,600	66%
Commodities	11,560	13,818	27,400	5%
Department Total	\$ 417,836	\$ 523,549	\$ 556,144	100%

Authorized Positions

Full-time Positions	1.00	1.00	1.00
Department Total	1.00	1.00	1.00

Classifications

Network and Comm. Administrator	1.00	1.00	1.00
Department Total	1.00	1.00	1.00

General Fund Department: Information Services

Program Description

Information Services coordinates computer-related services for each department within the City. This program ensures that each department has the technologies necessary to provide the most efficient services to the residents of the City of Merriam. Additionally, Information Services promotes collaboration between departments and encourages all employees to further their technology awareness.

Mission

To provide the technical recommendation, support, and strategic direction for the City's data, communications, and e-government needs.

Department Highlights

- Upgraded the exchange server for City email.
- Installed new Virtual Host for Cityside network, CM-VH2-2020.
- Re-evaluated enterprise backup software process, to make City back-ups more streamlined.
- Implemented weekly security review with a local outside consultant to increase the security process.
- Temporarily relocated Police Department after air conditioning failure.
- Began installation of MS Office 2021 for City staff.

Goals and Objectives Performance Measures

Department Goal: Efficient and effective computer services

Citywide Goal Supported: Provide Exceptional Service Delivery

Objective: Enhance the network infrastructure to accommodate more cloud-based applications and services.

Objective: Continue to decrease the physical number of Windows servers with virtualization.

Objective: Assist departments with applying appropriate technologies to serve the community better.

Objective: Research and develop more centralized services (wireless, access control, digital signage).

Objective: Explore updating City point-to-point fiber optic connections to double the size of the data connection.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Service Tickets (estimated)	1,040	1,040	1,040	1,040
% Workstation on most current Windows Operating System	97%	98%	99%	98%
% Department Services Cloud Based	45%	65%	75%	65%
% Help Desk Tickets Cleared within 24 hours	96%	97%	98%	98%
% Mission Critical Server * Uptime	99%	97%	99%	99%

* A Mission Critical Server refers to a server that is essential for operations, and if connections are disrupted or fail, services would be significantly impacted.

General Fund Department: Police

	Actual 2020	Estimated 2021	Budget 2022	% of Total 2022 Budget
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Summary by Character

Personal Services	\$ 3,481,383	\$ 3,688,242	\$ 4,102,523	93%
Contractual Services	81,327	121,636	251,400	6%
Commodities	67,053	91,086	95,150	2%
Capital Outlay	-	5,828	-	0%
Department Total	\$ 3,629,763	\$ 3,906,792	\$ 4,449,073	100%

Authorized Positions

Full-time Positions	37.00	37.00	37.00
Part-time Positions	0.75	0.75	-
Department Total	37.75	37.75	37.00

Classifications

Police Chief	1.00	1.00	1.00
Police Major	1.00	1.00	-
Captain	2.00	2.00	3.00
Sergeant	3.00	3.00	8.00
Corporal	4.00	4.00	-
Master Police Officer	11.00	11.00	9.00
Police Officer	10.00	10.00	11.00
Crime Analyst	1.00	1.00	1.00
Records Clerk	2.00	2.00	2.00
Community Service Officer	2.00	2.00	2.00
Crossing Guard *	0.75	0.75	-
Department Total	37.75	37.75	37.00

* In 2021 the City contracted with an external firm for crossing guards.

General Fund Department: Police

Program Description

The Administrative Officers of the Police Department are responsible for developing and implementing departmental policy, providing management controls over daily departmental administrative and line functions. They serve as the focal point for interaction with other City departments and the community. Regular Patrol Officers respond to calls for service within the City, identify criminal activities, apprehend offenders, make Municipal and District Court appearances, enforce traffic laws, and investigate vehicle accidents. The Investigations Unit gathers and processes evidence for solving crimes, investigating hit and run accidents, prosecuting criminal suspects and supports the department crime prevention efforts by spotting trends in criminal activity.

Mission

Provide the Merriam community with professional, ethical, and compassionate law enforcement. Our Core Values are Courage, Sacrifice, and Compassion.

Our vision of the Merriam Police Department is a professional police agency capable of handling all emergencies and investigating all crimes that occur within our jurisdiction. We want competent officers who know what is expected of them and that live up to that expectation every time. We want our officers to be leaders not just in our department, but within the law enforcement community and our community as a whole. Community policing is not just a “catch phrase”. We want every officer to feel that they have an obligation to make the community a better place and can take the initiative to get things done to make our community better.

Department Highlights

- Community outreach activities included the Night Out Against Crime, Old Navy Family Safety Day, Special Olympics Popcorn Standoff, Citizen’s Police Academy, Coffee with a Cop, Operation Rudolph, Merriam Parks and Recreation events, Boy Scout Explorer Program, neighborhood block parties, and elementary school events such as “High Five Fridays”.
- Participated in community outreach events through the Northeast Chamber of Commerce, Talking Tuesday’s, business ribbon cuttings, and the Northeast Chamber “Leadership Northeast” program.
- Provided information to the community through electronic media including the Merriam Police Department Facebook, Twitter accounts, while maintaining and updating content on our web page.
- Continued training officers in Crisis Intervention Team Training (CIT) to educate officers on interactions with citizens with mental health issues.
- Continued working with the Mental Health Co-Responder program with other Northeast Johnson County law enforcement agencies and Johnson County Mental Health.
- Continued working with the Johnson County Suicide Prevention Coalition.
- Participated in prescription drug take back events in partnership with Walgreen’s Pharmacy and the DEA.
- Continued the bike patrol program. Bike Patrols allow a more personal contact between police and citizens giving us another Community Policing tool.
- Continued the NICHE RMS (report management system) along with other Johnson County law enforcement agencies.

General Fund Department: Police

Goals and Objectives Performance Measures

Department Goal: Data driven policing

Citywide Goal Supported: Provide Exceptional Service Delivery

Objective: Monitor Part One violent crime (Murder, Rape, Robbery, Aggravated Assault/Battery) reports for patterns, increases, and effective clearance percentage.

Objective: Monitor Part One property crime (Burglary, Theft, Vehicle Theft, Arson) reports for patterns, increases, and effective clearance percentage.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Reported Violent Crimes/1,000 Residents	4.4	4.3	4.7	4.5
Violent Crimes/1,000 Solved	2.3	2.6	3.3	3.5
Reported Property Crimes/1,000 Residents	50.3	62.0	39.9	40.5
Property Crimes/1,000 Solved	9.3	11.6	8.0	9.0
Arrests Made	1,196	1,090	1,189	1,200

Department Goal: Efficient and effective operations

Citywide Goal Supported: Provide Exceptional Service Delivery

Objective: Maintain average response time for emergency calls for service to 5 minutes or less.

Objective: Maintain average response time for non-emergency calls for service to 9 minutes or less.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Calls for Service	9,709	9,266	8,925	9,000
Calls for Service per Patrol Officer	422.1	402.9	413.0	415.0
Average emergency response time	4:00	04:01	04:29	4:00
Average non-emergency response time	6:32	06:00	05:57	6:00

Objective: Provide safe streets with traffic enforcement as a means to reduce traffic accidents.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Accident ratio per 1,000 population	75.3	77.1	48.5	55.0
Injury Accident ratio per 1,000 population	17.7	17.4	10.1	12.0
Non-Injury Accident ratio per 1,000 population	57.5	59.5	38.1	40.0
Alcohol related accident ratio per 1,000 population	2.9	2.9	4.2	3.0

General Fund Department: Police

Department Goal: Community education

Citywide Goal Supported: Enhance Community Identity and Connections

Objective: Provide community education programs like Citizen's Police Academy, National Night Out Against Crime, and school events.

Objective: Continue the Coffee with a Cop program to allow citizens time to interact with patrol officers.

Objective: Continue training community members for "active shooter" events.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Citizens Academy Attendance	8	20	0 *	15
National Night Out Attendance	200	100	125	150
School Events	44	30	25	30
Coffee with a Cop Events	3	4	3	4
Active Shooter Incident Training Events	2	1	1	2
Citizen Community Events (Block parties, city events, local business events, etc.)	60	120	45	60

*Canceled due to Covid.

General Fund Department: Fire

	Actual 2020	Estimated 2021	Budget 2022	% of Total 2022 Budget
Summary by Character				
Personal Services*	\$ -	\$ -	\$ -	0%
Contractual Services*	2,419,628	2,703,429	2,900,295	99%
Commodities	24,806	32,806	34,900	1%
Department Total	\$ 2,444,434	\$ 2,736,235	\$ 2,935,195	100%

Authorized Positions

Full-time Positions*	n/a	n/a	n/a
Department Total	-	-	-

*Effective 2015, fire services are provided under contract with the City of Overland Park.

General Fund Department: Fire Department

Program Description

Effective 2015, Merriam's fire and emergency medical services are provided under a ten-year contract with the City of Overland Park. Expenses incurred by Overland Park for the provision of these services are reimbursed by Merriam.

Mission

The fire department is a value-driven team of dedicated professionals committed to providing emergency, educational and specialized services for the purpose of saving lives and reducing property loss for the community we serve.

Department Highlights

- Conducted approximately 13 new burn site inspections requests associated with the issuance of burn permits.
- Executed the 2021 Training & Development Package as developed by the Training Chief.

Goals and Objectives Performance Measures

Department Goal: Provide safe buildings to work in and safe residences to live in
Citywide Goal Supported: Improve Physical Conditions and Property Values

Objective: Conduct plan review and perform inspections on all new and existing commercial structures to ensure that they meet all building and fire code requirements.

Objective: Identify homes that do not have adequate smoke alarm protection, provide and install free alarms.

Objective: Provide timely and effective fire suppression, EMS, and Special Operations response and mitigation.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target 2022</i>
Fire Inspections Performed	411	356	500	500
Fire incidents/1,000 Residents	28	38	28	28
Non-fire incidents/1,000 Residents	136	138	135	135
\$ Loss to assessed value ratio – Residential	.0001	<.001	<.001	<.001
\$ Loss to assessed valuation ratio - Commercial	.0002	<.00009	<.0002	<.0002

Department Goal: Enforce City codes

Citywide Goal Supported: Improve Physical Conditions and Property Values

Objective: Identify dangerous structures and take appropriate action to have them remediated.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target 2022</i>
Fire Code Violations Corrected	100%	100%	100%	100%

General Fund Department: Fire Department

Department Goal: Enhance citizen engagement with the City

Citywide Goal Supported: Enhance Community Identity and Connections

Objective: Continue to update the Fire Department web-site with educational articles, current events, and links to supporting sites.

Objective: Contact at least 20% (approximately 2,250) of residents each year with public fire education.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target 2022</i>
Public Education Attendance	2,208	2,200	2,200	2,200

Department Goal: Invest in our firefighters' health and safety and training

Citywide Goal Supported: Provide Exceptional Service Delivery

Objective: Execute the 2021 Training and Development Package as developed by the Training Chief.

Objective: Emphasize safety by providing a minimum of 2 hours training per shift, plus 8 hours per quarter for specialty training.

Objective: Ensure all EMS personnel meet training requirements as required by the State of Kansas.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target 2022</i>
Firefighter Training Hours	7,004	5,500	7,500	7,500
% Firefighters with 20 hours of ISO-compliant in-service training	94%	100%	100%	100%
% Officers with 16 hours of ISO-compliant officer training	100%	100%	100%	100%

Department Goal: Implement the new fire services contract with the City of Overland Park

Citywide Goal Supported: Provide Exceptional Service Delivery

Objective: Continue to align prevention goals with the expectations of Merriam City Council.

Objective: Continue to compile and analyze Merriam's data in the Overland Park Fire Department's re-accreditation process including the "Standard of Cover" and Community risk assessment.

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General Fund Department: Public Works

	Actual 2020	Estimated 2021	Budget 2022	% of Total 2022 Budget
Summary by Character				
Personal Services	\$ 1,451,923	\$ 1,748,637	\$ 1,915,645	81%
Contractual Services	71,473	155,251	171,320	7%
Commodities	156,052	248,090	252,425	11%
Department Total	\$ 1,679,448	\$ 2,151,978	\$ 2,339,390	100%

Authorized Positions

Full-time Positions	20.00	19.00	19.00
Part-time Positions	0.72	0.25	0.25
Seasonal Positions	4.21	3.96	3.96
Department Total	24.93	23.21	23.21

Classifications

Public Works Director	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00
Facility Supervisor *	1.00	1.00	1.00
Foreman	2.00	2.00	2.00
Asset Management Technician ***	1.00	-	-
Public Works Technician **	1.00	1.00	-
Mechanic II **	1.00	1.00	1.00
Mechanic I	-	-	1.00
Maintenance Worker III	1.00	1.00	1.00
Maintenance Worker II	5.00	5.00	5.00
Maintenance Worker I	3.00	3.00	3.00
Facility Maintenance Worker II *	1.00	2.00	2.00
Facility Maintenance Worker I *	1.72	-	-
Landscape Technician	0.25	0.25	0.25
Administrative Assistant	1.00	1.00	1.00
Seasonal Labor	3.96	3.96	3.96
Department Total	24.93	23.21	23.21

* In 2020, Culture & Recreation transferred 1.72 FTE Facility Maintenance Worker position I to Public Works. With the opening of the Community Center, it was determined that 1.00 FTE would be supervised by Community Center staff. The 0.72 FTE Facility Maintenance Worker I position was eliminated and replaced with an outside custodial service.

** In 2021, the Asset Management Technician position was eliminated.

*** In 2022, the Public Works Technician position was replaced with an Mechanic I position.

General Fund Department: Public Works

Program Description

The Public Works Department maintains the City's streets and parks. Street maintenance involves snow removal, cleaning, patching and repairing streets. The street Overlay Program provides for the overlay of asphalt at regular intervals to help maintain an adequate surface on streets. In addition, a program exists for the timely replacement of curbs and sidewalks. Park maintenance provides for the mowing of grass, planting and maintenance of beds, trees, flowers and shrubs, and removal of trash and debris from City facilities and parks. Building maintenance includes grounds maintenance at City Hall, Police Safety Center, Community Center, Marketplace, Merriam Historical Plaza and the Public Works building. Routine maintenance of streetlights, traffic signals and City signage is included, as well as all drainage maintenance.

Mission

To efficiently maintain the City's streets, rights-of-way, and parks, respond to citizen requests for service, to beautify Merriam.

Department Highlights

- Installed 31 residential streetlights in Milburn West neighborhood, near Quail Creek Park.
- Maintained more than 1,800 decorative streetlights.
- Crack sealed 26 lane miles of roadway using 22,500 lbs. of material.
- Maintained and repaired the Steamway Trail.
- Used 165 tons of asphalt for citywide pavement patching and pad construction.
- Refreshed faded pavement markings along Merriam Drive South of Johnson Drive.
- Mowed and trimmed over 60 acres (State and City Mowing). Swept streets on a regular schedule.
- Over 100 man-hours spent picking up trash along State properties with 185 bags filled.
- Installed 30 new radios in Police, Fire, and Public Works vehicles.
- Maintained 210 hanging petunia baskets along major thoroughfares from May through September.
- Installed and removed holiday lights and seasonal city banners.
- Processed over 500 work orders with an average completion time of 2.9 days.
- Processed short-term parking permits, right-of-way permits and city property damage reimbursements. Completed inspections and billing.
- Installed new traffic signal cabinet at Antioch & 55th Ter.
- Cleared 100% of snow from City streets within 48 hours at a cost of approximately \$12.35 per housing unit.
- Conducted two Citywide cleanup campaigns and a spring limb pickup campaign. Provided a holiday tree pickup.
- Administered one neighborhood island grant. Year four of the program encourages island upkeep by residents and/or homeowners associations.

General Fund Department: Public Works

Goals and Objectives Performance Measures

Department Goal: Maintain and upgrade existing streetlight infrastructure

Citywide Goal Supported: Improve Physical Conditions and Property Values

Objective: Conduct quarterly streetlight inspections.

Objective: Repair known streetlight outages within 48 hours.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Streetlights Installed	98	78	31	43
100% of Streetlights Inspected Quarterly	100%	75%(covid)	100%	100%

Department Goal: Provide a safe and enjoyable environment for users of City parks and trails.

Citywide Goal Supported: Improve Physical Conditions and Property Values

Objective: Continue to repair substandard areas on Streamway Trail and apply seal coat to extend life.

Objective: Conduct and document monthly playground inspections. Repair or replace unsafe items found during inspections within 24 hours of inspection.

Department Goal: Identify infrastructure needing replacement such as asphalt, curb, and sidewalk

Citywide Goal Supported: Improve Physical Conditions and Property Values

Objective: Maintain at least 85% of City streets with a condition rating of "good".

Objective: Conduct annual Overlay Program for streets and coordinate with Capital Improvement Program department.

Objective: Map and identify curbs and sidewalks needing repair and coordinate with Capital Improvement Program department.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Lane miles of Street Repair/Overlay	5.46	3.29	5.58	2.96
Street Maintenance Expense per Housing Unit (5,132 housing units per 2020 census update)	\$154.27	\$106.58	\$156.44	\$200.00
Miles of Curbing/Sidewalk Repaired	2.52	4.69	2.60	2.77
Percent of City streets with a condition rating of "good"	93%	90%	90%	85%

General Fund Department: Public Works

Department Goal: Cross train department employees to enhance productivity

Citywide Goal Supported: Provide Exceptional Service Delivery

Objective: Continue to develop employees through IMSA certifications. (Work Zone, Signs and Marking, Traffic Signal Maintenance and Roadway Lighting, Certified Playground Inspectors and KDOT Inspector's Certifications)

Objective: Continue to develop supervisors in the Public Works Institute through the APWA.

Department Goal: Improve maintenance and historical records for all City infrastructure

Citywide Goal Supported: Provide Exceptional Service Delivery

Objective: Continue to develop the GIS programs and complete the data entry of detailed infrastructure information into the Lucity asset management system. The current focus is on data entry of information on facilities, street pavement ratings and stormwater. We will be focusing on facilities and getting all assets collected and added.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Data Entry % Complete	80%	85%	90%	92%

Department Goal: Beautify the City

Citywide Goal Supported: Enhance Community Identity and Connections

Objective: Share information with citizens on how to build and maintain a hanging flower basket in City sponsored classes. The date of the class was changed to a Saturday, which increased attendance.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Flower basket class attendees	30	(Covid)	25	25

General Fund Department: Culture & Recreation - Community Center & Parks

	Actual 2020	Estimated 2021	Budget 2022	% of Total 2022 Budget
Summary by Character				
Personal Services	\$ 871,943	\$ 1,351,495	\$ 1,480,370	81%
Contractual Services	77,390	267,612	238,845	13%
Commodities	31,642	98,813	109,500	6%
Department Total	\$ 980,975	\$ 1,717,920	\$ 1,828,715	100%

Authorized Positions

Full-time Positions	9.00	10.00	10.00
Part-time Positions	20.00	20.00	20.00
Department Total	29.00	30.00	30.00

Classifications

Parks & Recreation Director	1.00	1.00	1.00
Assistant Parks & Rec Director	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00
Administrative Clerk	1.00	1.00	1.00
Porter	-	1.00	1.00
Customer Service Rep	1.00	1.00	1.00
Facility Attendant	2.00	2.00	2.00
Child Watch Attendant	2.00	2.00	2.00
Fitness Attendant	1.50	1.50	1.50
Program Assistant	0.50	0.50	0.50
Recreation Coordinator	1.00	1.00	1.00
Fitness Coordinator	1.00	1.00	1.00
Aquatics Supervisor	1.00	1.00	1.00
Aquatics Coordinator	1.00	1.00	1.00
Head Lifeguard	1.50	1.50	1.50
Lifeguard	10.00	10.00	10.00
Slide & Concessions Attendant	2.50	2.50	2.50
Department Total	29.00	30.00	30.00

Note: Many positions have been retitled to correspond to responsibilities associated with the new community center. Net additions include 4 full-time positions and 5.98 FTE part-time positions. One full time position and one part-time position was moved to Public Works.

General Fund Department: Culture & Recreation – Community Center & Parks

Program Description

The Parks and Recreation Department initiates, develops, and administers a variety of cultural and recreation programs for Merriam residents and non-residents. The Merriam Community Center houses an indoor walking track, fitness center, gymnasium, indoor/outdoor pools and rental spaces for programs, community events and rental. It also serves as a home for several social service programs administered by Johnson County.

The Parks and Recreation Department also delivers inviting parks, trails and open space to Merriam residents to build community and create a quality of life that promotes recreation and health integral to a livable community.

Mission

To provide and maintain facilities and programs that promote the health and wellness of the citizens of Merriam; to provide safe and attractive places to play; to provide opportunities to educate, protect, and enrich young people; to provide and maintain open space and amenities that promote the health and wellness of the citizens of Merriam.

Department Highlights

- Planned and coordinated seven special events. The events prior to July 2021 were cancelled due to gathering restrictions as a result of the ongoing Coronavirus Pandemic. These events included: Daddy / Daughter Dance, Brunch with the Bunny, National Volunteer Appreciation Reception. Events that were held included: Hanging Basket Workshop, National Night Out, Breakfast with Santa and Mayor's Christmas Tree Lighting.
- Coordinated a two-day artist workshop taught by the Heartland Exhibition juror.
- Managed the on-going restrictions and mandates of the Coronavirus Pandemic.
- Served as the City's liaison for the Flags 4 Freedom committee.
- Continued to develop and evaluate new programs for the Merriam Community Center.
- Facilitated park repairs/maintenance including: repairs to Waterfall Park safety surface, maintained park system landscape beds, installed the first ever We-Go Swing at Chatlain Park and provided education as recommended for use of trails and playgrounds during the COVID-19 pandemic.
- Continued the successful Adopt-A-Park programs at Campbell Park and Brown Park. Both locations have renewed agreements with various civic groups to continue to help maintain the areas.
- Coordinated various trail and creek cleanup events with local civic organizations in the spring and fall.

General Fund Department: Culture & Recreation – Community Center & Parks

Goals and Objectives Performance Measures

Department Goal: Deliver quality aquatic programs in an efficient manner

Citywide Goal Supported: Provide Exceptional Service Delivery

Department Goal: Enhance citizen engagement in Parks and Recreation activities and programs

Citywide Goal Supported: Enhance Community Identity and Connections

Objective: Use information obtained from the completion of the Facilities Master Plan process to design a variety of programs to meet needs of citizens in the new community center.

Objective: Continue evaluations for all recreational/educational programs to gain insight on areas for improvement and to successfully operate the new community center to meet pro-forma standards.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020 *</i>	<i>Projected 2021 *</i>	<i>Target/Est 2022</i>
Membership Sales (annual/summer)	481	671	1,520	1,800
% increase (decrease)	56.2%	39.5%	126.5%	18.4%
Daily Pass Sales	2,475	560	8,600	9,500
% increase (decrease)	(14.1%)	(77.4%)	1,435.7%	10.5%
Senior Program Attendance	10,935	799	2,250	4,500
% increase (decrease)	(7.4%)	(92.7%)	181.6%	100.0%
Youth Program Attendance/	2,483	100	1,300	2,200
% increase (decrease)	(36.2%)	(96.6%)	1,200.0%	69.2%
Land Fitness Program Attendance/	2,935	635	3,500	5,500
% increase (decrease)	9.8%	(78.4%)	451.2%	57.1%
Rentals (rooms, gym, pool, birthday)	577	71	620	1,200
% increase (decrease)	(20.5%)	(87.7%)	773.2%	93.5%
Water Fitness Attendance	N/A	74	950	1,500
% increase (decrease)	N/A		1,183.8%	57.9%
Swim Lesson Attendance	N/A	178	5,260	7,500
% increase (decrease)	N/A		2,855.1%	42.6%
Child Watch Attendance	N/A	N/A	200	500
% increase (decrease)	N/A	N/A		150.0%

* The new community center opened in July 2020. Due to the Coronavirus Pandemic, IBFCC closed March 13, 2020 and did not reopen. Social distancing restrictions, mask mandates and overall health concerns related to the pandemic required capacity restriction, cancelled many programs and classes and severely impacted operations through 2021. Child Watch did not begin operations until July 2021.

Department Goal: Utilizing the community response, implement the vision desired for recreation facilities.

Citywide Goal Supported: Enhance Community Identity and Connections

Objective: Evaluate facility operating and implementation plan for new community center.

Objective: Develop and evaluate recreation program operating plan to identify staffing needs, program schedule and fee structure for new facility.

Objective: Evaluate operating procedures for new community center.

General Fund Department: Culture & Recreation – Community Center & Parks

Department Goal: Improve our neighborhoods through investment in our parks

Citywide Goal Supported: Improve Physical Conditions and Property Values

Objective: Continue to support Adopt-A-Park program to assist with keeping parks clean and noting potential maintenance issues.

Objective: Develop a park evaluation program to identify future improvements for neighborhood parks to improve experiences of users and assist in maintaining property value of neighborhoods.

Objective: Continue to implement portions of park master plan for Waterfall Park.

Department Goal: Increase community awareness of park improvement and amenities.

Objective: Promote availability of open space amenities available for private rental.

<i>Indicator</i>	<i>Actual 2019 *</i>	<i>Actual 2020 *</i>	<i>Projected 2021 *</i>	<i>Target/Est 2022</i>
Pavilion Rentals/ % increase (decrease)	57 (31.3%)	3 (94.7%)	59 1,866.7%	65 10.2%
Soccer Field Hourly Rentals/ % increase (decrease)	26 (65.3%)	139 434.6%	78 (43.9%)	40 (48.7%)

- * Loss of Vavra Park Shelter in 2018 due to construction of new community center at that location.
2020 / 2021 Coronavirus Pandemic with gathering restrictions / limitations
2020 Field rental increased as organizations looked for open space to hold programs outside.

General Fund Department: Community Development

	Actual 2020	Estimated 2021	Budget 2022	% of Total 2022 Budget
Summary by Character				
Personal Services	\$ 689,977	\$ 702,014	\$ 748,855	94%
Contractual Services	23,374	47,823	50,925	6%
Commodities	1,095	2,679	2,350	0%
Department Total	\$ 714,446	\$ 752,516	\$ 802,130	100%

Authorized Positions

Full-time Positions	7.00	7.00	7.00
Department Total	7.00	7.00	7.00

Classifications

Community Development Director	1.00	1.00	1.00
Building Inspector/Official	1.00	1.00	1.00
Neighborhood Services Manager	1.00	1.00	1.00
Code Compliance Officer	2.00	2.00	2.00
Planner I	1.00	1.00	1.00
Administrative Clerk	1.00	1.00	1.00
Department Total	7.00	7.00	7.00

General Fund Department: Community Development

Program Description

The Community Development Department works to ensure orderly progress through administration of the Comprehensive Planning, Zoning, and Subdivision review processes. The administration includes reviewing site plans and re-zoning requests, writing staff reports, and presenting information to the Planning Commission and City Council. This department enforces the City's construction codes through a systematic plan review and inspection program. The department is also responsible for the City's codes compliance through a program of systematic and by complaint inspections of properties in the City. The department does an extensive amount of outreach to residents and neighborhood groups. The department administers the Rental Housing Inspection and Licensing Program including apartment and multi-family complexes. Department staff provides support and assistance to the Planning Commission, Board of Zoning Appeals, Board of Structural Appeals, and City Departments, in addition to providing assistance to the general public and citizens as needed.

Mission

Improve physical conditions in the community through effective administration of planning, zoning, subdivision, building inspection, neighborhood outreach, and code compliance programs.

Department Highlights

- Processed 10 planning related applications that include site development plans, preliminary and final development plans, zoning changes, plats, etc.
- Pursued an estimated 1,300 code violations resulting in an estimated 27,000 inspections.
- Issued an estimated 450 construction permits with a total estimated building valuation of \$20,000,000.
- Renewed 471 landlord licenses and performed approximately 370 rental inspections.
- Facilitated the approval of development and building plans for Switzer Senior Villas, Reed Automotive, and a number of exterior and interior remodeling projects.
- Opened the portal for on-line submittals of residential building permits.
- Code Enforcement Officers made 3,000 personal contacts with citizens.
- Adopted a new comprehensive plan, the Merriam Comprehensive Plan 2040. This effort involved numerous activities with residents, business and property owners, and elected and appointed officials.
- Identified and awarded four properties "Yard of the Month".
- Successfully managed the Merriam Exterior Improvement grant programs. Awarded and administered 42 Residential Exterior and Sustainable grants.
- Initiated two planning efforts for Merriam Drive – Downtown Merriam Plan and Merriam Drive Corridor Plan.

Goals and Objectives Performance Measures

Department Goal: Enforce City codes fairly to improve physical conditions in the community
Citywide Goal Supported: Improve Physical Conditions and Property Values

Objective: Enforce City codes uniformly and fairly. Achieve closure of 85% of code cases within 30 days.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Rental Licenses Issued (New & Renewal)	430	420	471	470
Code Enforcement Personal Contact with Residents	5,363	4,000	4,600	4,500
Code Enforcement Violations Investigated	1,086	1,030	1,500	1,500
% Cases Closed Within 30 Days	83%	85%	83%	85%
% Trial Cases Won in Municipal Court	100%	100%	100%	100%

Department Goal: Utilize data to efficiently and effectively enforce City property maintenance codes
Citywide Goal Supported: Improve Physical Conditions and Property Values

Objective: Assist code enforcement officers in the enforcement of property maintenance.

Department Goal: Enhance citizen engagement with the City
Citywide Goal Supported: Enhance Community Identity and Connections

Objective: Utilize Community Development tracking software to provide information to citizens regarding code enforcement activities.

Objective: Utilize Community Development tracking software to allow for the business and landlord licenses and residential permit submittal to be done on-line.

Objective: Continue supporting the City's website as a tool for citizens to submit code concerns.

Objective: Continue Code Enforcement Officers working during the evening hours to increase the amount of personal contact with residents.

Objective: Utilize the Neighborhood Service Manager to engage neighborhood groups and associations and be a liaison between those groups and the City.

Department Goal: Promote and stimulate quality development to enhance our economic base
Citywide Goal Supported: Maintain Economic Vitality

Objective: Facilitate the appropriate development of Shawnee Mission Medical Center, downtown Merriam, and the Sears/K-Mart site.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
% Plans Reviewed Within 14 Days	97%	95%	95%	95%

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Capital Improvement Fund: Capital Improvement Administration

	Actual 2020	Estimated 2021	Budget 2022	% of Total 2022 Budget
Summary by Character				
Personal Services	\$ 197,155	\$ 220,995	\$ 234,810	80%
Contractual Services	18,884	48,044	53,600	18%
Commodities	942	4,512	4,800	2%
Department Total	\$ 216,981	\$ 273,551	\$ 293,210	100%
Authorized Positions				
Full-time Positions	1.00	1.00	1.00	
Part-time Positions	0.40	0.40	0.40	
Department Total	1.40	1.40	1.40	
Classifications				
Administrative Assistant	0.40	0.40	0.40	
Project Coordinator	1.00	1.00	1.00	
Department Total	1.40	1.40	1.40	

Capital Improvement Fund: Capital Improvement Program Administration

Program Description

The Capital Improvement Program (CIP) Department works to identify infrastructure improvement needs and to systematically plan, schedule, manage, monitor and finance capital projects to ensure cost-effectiveness within established policies. The CIP reflects a balance between capital replacement projects that repair, replace or enhance existing facilities, equipment or infrastructure; and capital facility projects that significantly expand or add to the City's existing fixed assets. Department staff provides conceptual and technical assistance to allow the City Council to prioritize numerous projects and allocate them in future years within forecasted revenue streams. Department staff serves as liaison for engineering needs for all City departments.

Mission

Improve quality of life in the community through the effective administration and implementation of a comprehensive capital improvement program.

Department Highlights

- Completed Sidewalk Maintenance in the area of 61st Street between Mastin St and Campbell Park, 60th Street between Mastin St and Knox Ave, 60th Terrace between Mastin St and 60th St.
- Completed Mill/Overlay and curbing on Perry Ave from 51st St to South EOP, 51st Terrace from Knox Ave to 51st Pl, 51st Place from Knox Ave to 51st Ter, 55th Street from Antioch Rd to Hadley St, Goodman Street from North City Limits to Johnson Dr, 55th Terrace from Goodman St to Lowell St.
- Completed East Frontage Road (CARS) between 67th St to 75th St and Carmax Drive between E. Frontage Rd to Lee Dr.
- Commenced West Frontage Road (TIF) between Turkey Creek Dr to 75th St
- Commenced 55th Street (CARS) between West City Limits to Merriam Dr
- Commenced Miscellaneous Storm Pipe Lining Improvement Project on 53rd Street between Hayes St to Merriam Dr, Knox Ave between 52nd Ter to 53rd St, Antioch Road between 69th St to 70th Ter.
- Completed West Vernon Place Preliminary Engineering Study
- Commenced Comprehensive Bike and Trail Plan Study
- Completed the Johnson Drive Improvements (CARS) between East City Limits to Kessler Lane.
- Completed the Mastin Street Improvements between Johnson Drive to Shawnee Mission Parkway.
- Completed the 55th Street Pipe Lining Project between Switzer Road and Perry Lane
- Commenced Biennial Bridge Inventory Engineering
- Ongoing review for Upper Turkey Creek Project. This Project was approved for consideration of construction with federal funds.

Capital Improvement Fund: Capital Improvement Program Administration

Goals and Objectives Performance Measures

Department Goal: Program CIP based on a logical priority system that considers needs and available funding.
Citywide Goal Supported: Improve Physical Conditions and Property Values

Objective: Continue program development of projects.
Objective: Continue support for USACE Upper Turkey Creek Project.

Department Goal: Deliver quality projects in an efficient manner
Citywide Goal Supported: Provide Exceptional Service Delivery

Objective: Continue taking programmed projects through a public process, design, and construction to meet the Five-year Capital Improvement Plan schedule.
Objective: Ensure high quality projects through a detailed and comprehensive construction inspection process.
Objective: Effectively manage all projects to achieve substantial completion
Objective: Provide monthly updates regarding actual versus budgeted expenditures of capital improvement projects.
Objective: Effectively administer contracts for design and construction services for all projects.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Number of Projects Managed	15	10	12	10
% of CIP Project Expenditures Funded by Grants	5.6%	5.5%	25.1%	22.0%
CIP Administration Expenditures as a % of CIP Project Expenditures	1.6%	1.4%	6.3%	4.9%

Department Goal: Enhance engagement with affected property owners on all projects
Citywide Goal Supported: Enhance Community Identity and Connections

Objective: Provide clear expectations to affected property owners regarding capital improvement projects.
Objective: Negotiate all required easements and private property impacts in a uniform and equitable manner, without the use of eminent domain.
Objective: Provide timely project updates to residents that enhance communication and understanding.

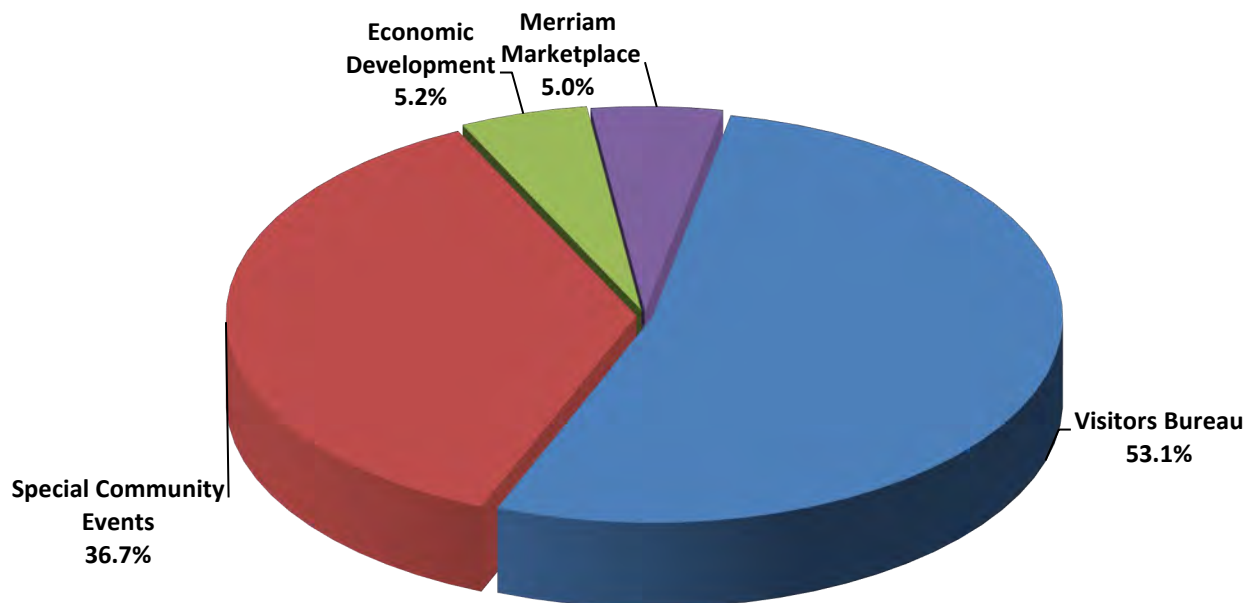
Department Goal: Promote and stimulate quality development to enhance the City's economic base
Citywide Goal Supported: Maintain Economic Vitality

Objective: Promote redevelopment and new development within Merriam by improving and enhancing public infrastructure.

Transient Guest Tax Fund Summary by Department

Department	2020 Actual	2021 Budget	2021 Estimated	2022 Budget	% Increase Over 2021 Budget
Visitors Bureau	\$276,870	\$283,738	\$266,714	\$307,531	8.39%
Special Community Events	106,371	192,047	180,523	212,469	10.63%
Merriam Marketplace	14,526	32,198	30,267	29,250	-9.16%
Economic Development	64,890	29,930	28,134	29,930	0.00%
TOTAL	\$462,657	\$537,913	\$505,638	\$579,180	7.67%

Transient Guest Tax Fund Budget by Department



Transient Guest Tax Fund - Department by Character

Expenditures	Actual 2020	Budget 2021	Estimated 2021	Budget 2022	Increase over 21 Bud
Visitors Bureau					
Personal Services	\$ 226,131	\$ 208,288	\$ 195,791	\$ 216,681	4.0%
Contractual Services	50,565	73,750	69,325	89,250	21.0%
Commodities	174	1,700	1,598	1,600	-5.9%
Total	276,870	283,738	266,714	307,531	8.4%
Special Community Events					
Personal Services	89,159	94,452	88,784	99,514	5.4%
Commodities	4	5,500	5,170	10,750	95.5%
Health and Welfare	17,208	92,095	86,569	102,205	11.0%
Total	106,371	192,047	180,523	212,469	10.6%
Marketplace					
Personal Services	2,975	5,728	5,384	5,750	0.4%
Contractual Services	11,373	25,545	24,013	22,625	-11.4%
Commodities	178	925	870	875	-5.4%
Total	14,526	32,198	30,267	29,250	-9.2%
Economic Development					
Personal Services	50,000	-	-	-	0.0%
Contractual	14,554	27,730	26,066	27,730	0.0%
Commodities	336	2,200	2,068	2,200	0.0%
Total	64,890	29,930	28,134	29,930	0.0%
Total All Departments	\$ 462,657	\$ 537,913	\$ 505,638	\$ 579,180	7.7%

Expenditures	Actual 2020	Budget 2021	Estimated 2021	Budget 2022	Increase over 21 Bud
Personal Services	\$ 368,265	\$ 308,468	\$ 289,959	\$ 321,945	4.4%
Contractual Services	76,492	127,025	119,404	139,605	9.9%
Commodities	692	10,325	9,706	15,425	49.4%
Health and Welfare	17,208	92,095	86,569	102,205	11.0%
Contingency Usage	-	-	-	-	0.0%
Total Expenditures	\$ 462,657	\$ 537,913	\$ 505,638	\$ 579,180	7.7%

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Transient Guest Tax Fund Department: Visitors Bureau/Eco Dev

	Actual 2020	Estimated 2021	Budget 2022	% of Total 2022 Budget
Summary by Character - Visitors Bureau				
Personal Services	\$ 226,131	\$ 195,791	\$ 216,681	70%
Contractual Services	50,565	69,325	89,250	29%
Commodities	174	1,598	1,600	1%
Department Total	\$ 276,870	\$ 266,714	\$ 307,531	100%

Summary by Character - Economic Development

Personal Services	\$ 50,000	\$ -	\$ -	0%
Contractual Services	14,554	26,066	27,730	93%
Commodities	336	2,068	2,200	7%
Department Total	\$ 64,890	\$ 28,134	\$ 29,930	100%

Authorized Positions

Full time positions	2.00	2.00	2.00
Department Total	2.00	2.00	2.00

Classifications

Visitors Bureau Director	1.00	1.00	1.00
Graphic Designer/Communication Specialist	1.00	1.00	1.00
Department Total	2.00	2.00	2.00

Transient Guest Tax Fund

Department: Visitors Bureau/Economic Development

Program Description

The Merriam Convention & Visitors Bureau (CVB) or “Merriam Visitors Bureau” is the official destination marketing/management organization for the City. The CVB’s responsibility is to create marketing messages designed to encourage visitation and overnight travel in Merriam which yields increased visitor spending. These efforts include marketing (advertising messages, partner collaboration); sales (tradeshows, presentations, lead generation, bid response, overflow room accommodations, referrals) and service (site visits, city tours, hotel contract negotiation, follow-up, event site assistance and guest goodie bags).

Mission

To position tourism as a solid economic generator for the City of Merriam by actively marketing the community as a day trip and overnight visitor destination in the Kansas City region.

Department Highlights

- Awarded Best Visitor Guide in Kansas (medium budget—four years in a row) during the annual Kansas Tourism Conference. Also awarded best website (medium budget) for the new www.exploremerriam.com. Awarded PRISM award for Merriam Visitor Guide.
- Participated in Kansas Tourism regional roundtables representing Northeast Kansas, and attended the monthly “huddles” for tourism professionals across the state (via Zoom).
- Created socially distanced opportunities for travelers including tourism to-go packets and Merriam Holly Days, a 12-day holiday campaign aimed at encouraging visitation to Merriam merchants.
- Logged 1,129 YTD clicks on Merriam’s History Tour via Otocast (January-October).
- Started group tour e-newsletter designed to highlight Merriam’s group tour options and help recapture pre-COVID tour bookings.
- Launched the new “KC Quirky” trip in 2021 through KC Destinations, a collaborative regional partnership of 14 area convention and visitors’ bureaus.
- Hosted travel writer, Roxie Yonkey as she captured content from Strawberry Hill Povitica and K.C. Strings Violin Shop for her book, “100 Places to Visit in Kansas Before You Die.”
- Increased Merriam’s hotel occupancy 23.5% over 2020 data (pandemic) and 2.49% increase over 2019.

Goals and Objectives / Performance Measures

Department Goal: Serve as a connector between hotels and visitors through marketing, sales and service to drive visitation (new and reoccurring) to Merriam.

Citywide Goal Supported: Economic Development

Objective: Continue to recapture Merriam’s pre-COVID visitation bookings focusing on the drive-market audience, sports, and group tours.

Objective: Partner with other destinations on influencer visits and regional story pitches.

Objective: Attend the African American Travel Conference opening night reception (Topeka, KS, April 2022) to showcase Merriam as a potential destination for attendee groups and tours.

Objective: Assist the Northeast Kansas region in planning the 2022 Destination Statehouse reception.

Objective: Develop a new business packet welcoming new and potential businesses to Merriam.

Objective: Design and publish an economic development section on www.merriam.org designed to highlight Merriam as an ideal place to conduct business, and provide developers and businesses access to Merriam’s available incentive packages.

Indicator	Actual 2019	Actual 2020	Projected 2021	Target 2022
Group Tour Participants	405	104	204	260
Tradeshows / Leads Obtained	3 / 139	1 / 15	2 / 40	2 / 58
Marketing Impressions	2.3 million	2.3 million	1.6 million	1.8 million
Hotel Occupancy / Avg. Daily Rate	65.6% / \$74.54	36.1% / \$57.39	52% / \$58.54	61.8% / \$73.00

Transient Guest Tax Fund Department: Special Community Events

	Actual 2020	Estimated 2021	Budget 2022	% of Total 2022 Budget
Summary by Character				
Personal Services	\$ 89,159	\$ 88,784	\$ 99,514	47%
Commodities	4	5,170	10,750	5%
Health and Welfare	17,208	86,569	102,205	48%
Department Total	\$ 106,371	\$ 180,523	\$ 212,469	100%

Authorized Positions

Full time positions	1.00	1.00	1.00
Department Total	1.00	1.00	1.00

Classifications

Recreation Supervisor	1.00	1.00	1.00
Department Total	1.00	1.00	1.00

Transient Guest Tax Fund Department: Special Community Events

Program Description

Community events are free events offered throughout the year in various locations throughout the City. The events are coordinated by the City's Parks and Recreation staff.

Mission

To provide free, family friendly, diverse events which attract visitors to Merriam and strengthen the sense of community.

Department Highlights

- Staff made adjustments in 2021 as restrictions were lifted regarding large gatherings for opening receptions of the Tim Murphy Art Gallery. Staff hosted 12 opening receptions serving only beverages.
- Special events planned for the first half of 2021 were cancelled due to gathering restrictions related to the ongoing Coronavirus Pandemic. Events cancelled included Party in Your Park and Turkey Creek Festival. In an effort to provide safe gathering activities, staff offered Family Fun Fridays in July to celebrate Parks and Recreation month. These events featured music at Quail Creek and Campbell Park, a dive-in movie and a birthday party at MCC. Other events that were safely offered included: Cruise Night, Turkey Creek Car and Motorcycle Show, Merriam Drive Live, Merriam Drive Live 5K (rescheduled from Turkey Creek Festival), Halloween Happenings and Christmas in the Courtyard.

Transient Guest Tax Fund Department: Special Community Events

Goals and Objectives Performance Measures

Department Goal: Offer events and activities with a community focus to provide opportunities to enrich citizens live through social, educational and cultural events.

Citywide Goal Supported: Enhance Community Identity and Connections

Objective: Events experiencing a decline of 30% or greater in attendance in one year will require a SWOT evaluation to determine cause and if a change is needed.

Objective: With the decision of existing facilities being determined, evaluate existing event locations and possibility to relocate, enhance or expand current events.

Objective: Host a minimum of four special events with varying audience appeal at the Merriam Marketplace through the year.

Objective: Create a new operational plan for the Tim Murphy Art Gallery as it moves locations to the new community center.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020 *</i>	<i>Projected 2021 **</i>	<i>Target/Est 2022</i>
Party in Your Park Average Attendance (Family Fun Fridays in 2021) % increase / (decrease)	185 0%	0	378	250
Monthly Art Gallery Receptions Attendance % increase / (decrease)	1,147 (14.8%)	0	684	1,300 90.0%
Heartland Art Gallery Reception Attendance % increase / (decrease)	275 9%	0	0	300
High School Art Gallery Reception Attendance % increase / (decrease)	451 10.2%	0	325	400 23.1%
Turkey Creek Car and Motorcycle Show Attendance % increase / (decrease)	3,432 186%	0	4,200	3800 (9.5%)
Turkey Creek Festival Attendance % increase / (decrease)	1,190 (62.4%)	0	0	6,500
Turkey Creek 5K / MDL 5K Participation % increase / (decrease)	429 (4.2%)	0	48	420 775.0%
Turkey Creek Cruise Night % increase / (decrease)	575 59.7%	0	221	400 81.0%
Concert in the Courtyard % increase / (decrease)	N/A	N/A	245	400 63.3%
Merriam Drive Live % increase / (decrease)	350	0	350	1,000 650.0%

* 2020 Projected numbers significantly reduced due to the Coronavirus Pandemic.

** 2021 Continues to be impacted by Coronavirus Pandemic.

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Transient Guest Tax Fund Department: Merriam Marketplace

	Actual 2020	Estimated 2021	Budget 2022	% of Total 2022 Budget
Summary by Character				
Personal Services	\$ 2,975	\$ 5,384	\$ 5,750	20%
Contractual Services	11,373	24,013	22,625	77%
Commodities	178	870	875	3%
Department Total	\$ 14,526	\$ 30,267	\$ 29,250	100%

Authorized Positions

Seasonal Positions	0.32	0.32	0.32
Department Total	0.32	0.32	0.32

Classifications

Marketplace Coordinator	0.16	0.16	0.16
Marketplace Asst. Coordinator	0.16	0.16	0.16
Department Total	0.32	0.32	0.32

Transient Guest Tax Fund Department: Merriam Marketplace

Program Description

The Merriam Marketplace is an outdoor facility that provides seasonal vendor space for sales of fresh produce; home baked goods, arts, and crafts and hosts several large special community events throughout the year. It is owned and operated by the City of Merriam.

Mission

To facilitate a community gathering place while promoting the historic downtown area. Provide a venue for community special events, which attract visitors to Merriam.

Department Highlights

- Coordinated a 22-week Saturday morning Farmers' Market operation initially with restrictions required by health mandates and requirements due to the Coronavirus Pandemic.
- Entertainment was cancelled. Four family fun activities were offered as a "make and take projects" due to the Coronavirus Pandemic.
- Implemented marketing strategy including web ads in Shawnee Mission Post, KC Gardener, Coffee New and Local Harvest. Social media marketing was managed by staff through Facebook®.
- Coordinated promotional item giveaway of a reusable shopping bag on opening day of market.
- Events planned and hosted include: Annual Turkey Creek Car and Motorcycle Show, Cruise Night, Halloween Happenings, and Merriam Drive Live event.
- Facilitated maintenance including: installation of WiFi, backflow repair, replacement of sandwich boards, and installation of new hand dryers in restrooms.

Goals and Objectives

Performance Measures

Department Goal: Operate and utilize the Merriam Marketplace in an efficient manner

Citywide Goal Supported: Enhance Community Identity and Connections

Objective: Increase Farmers' Market visitor attendance.

Objective: Increase public awareness of Farmers' Market through use of various marketing strategies to include but not limited to: social media marketing, outdoor billboard, various print and electronic media advertising.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Saturday Average Vendor Spaces Rented/Week % increase / (decrease)	24 (7.7%)	20 (16.7%)	24 20.0%	24 0.0%
Saturday Average Shopper Attendance/Week % increase / (decrease)	517 (12.7%)	544 5.2%	495 (9.0%)	550 11.1%

Transient Guest Tax Fund Department: Merriam Marketplace

Department Goal: Enhance City's economic base by offering activities and programs that promote the use of Merriam Marketplace

Citywide Goal Supported: Maintain Economic Vitality

Objective: Provide some form of weekly entertainment or activity during the Farmers' Market.

<i>Indicator</i>	<i>Actual 2019</i>	<i>Actual 2020</i>	<i>Projected 2021</i>	<i>Target/Est 2022</i>
Saturday Market Total Season Shoppers % increase / (decrease)	9,995 (23.2%)	10,329 3.3%	10,907 5.6%	11,000 0.8%
Number of Entertainment / Activity Events / season % increase / (decrease) *	22 (15.4%)	4 (81.8%)	4 0.0%	5 25.0%
Marketplace Rentals % increase / (decrease)	4 (33.3%)	0 (100%)	5 500%	5 0.0%

CITY OF MERRIAM, KANSAS

BUDGET BY LINE ITEM

ANNUAL BUDGET
2022



Firefighters and City Councilmembers push a new fire engine into Station 46.

General Fund Budget by Line Item: City Council

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 59,228	\$ 61,297	\$ 57,619	\$ 61,933
Benefits	7,886	7,822	7,353	10,938
Total	67,114	69,119	64,972	72,871
Contractual Services				
Conferences and Seminars	3,567	5,050	4,747	5,050
Dues and Subscriptions	(1,585)	500	470	500
Travel Expenses	1,727	14,062	13,218	7,812
Other Contractual	7,208	11,960	11,242	4,960
Total	10,917	31,572	29,677	18,322
Department Total	\$ 78,031	\$ 100,691	\$ 94,649	\$ 91,193

General Fund Budget by Line Item: Administration

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 753,294	\$ 834,273	\$ 784,217	\$ 855,099
Benefits	338,972	381,857	358,947	402,965
Total	1,092,266	1,216,130	1,143,164	1,258,064
Contractual Services				
Audit Expenses	27,175	28,500	26,790	36,900
Equipment Rental and Maintenance	207	900	846	900
Education and Training	2,624	8,435	7,929	8,090
Dues and Subscriptions	6,816	7,915	7,440	8,120
Communications	652	800	752	800
Travel Expenses	82	12,241	11,507	13,915
Other Contractual	7,021	8,230	7,736	8,430
Total	44,577	67,021	63,000	77,155
Commodities				
Other Commodities	2,890	3,000	2,820	9,500
Total	2,890	3,000	2,820	9,500
Department Total	\$ 1,139,733	\$ 1,286,151	\$ 1,208,984	\$ 1,344,719

General Fund Budget by Line Item: Municipal Court

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 126,809	\$ 127,109	\$ 119,483	\$ 134,262
Benefits	71,065	79,968	75,168	76,408
Total	197,874	207,077	194,651	210,670
Contractual Services				
Judge Pro Tem	130	150	141	150
Municipal Judge	46,722	48,906	45,972	50,862
Prosecutor	29,440	31,366	29,484	26,000
Court Appointed Attorneys	11,785	20,000	18,800	25,000
District Court Appeals	-	3,000	2,820	3,000
Professional/Technical Services	5,367	7,000	6,580	7,000
Prisoner Care	11,300	50,000	47,000	65,000
Equipment Rental and Maintenance	1,657	250	235	250
Education and Training	-	1,385	1,302	1,385
Dues and Subscriptions	175	175	165	175
Communications	733	1,200	1,128	1,200
Printing & Publication	1,982	2,500	2,350	2,500
Travel Expenses	-	2,370	2,228	2,370
Other Contractual	4,913	8,875	8,343	8,875
Total	114,204	177,177	166,548	193,767
Commodities				
Office Supplies	1,990	2,000	1,880	2,000
Other Commodities	-	100	94	2,100
Total	1,990	2,100	1,974	4,100
Department Total	\$ 314,068	\$ 386,354	\$ 363,173	\$ 408,537

General Fund Budget by Line Item: General Overhead

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Employee Benefits				
Plan Administration Fees	\$ 955	\$ 3,790	\$ 3,563	\$ 1,200
Other Employee Benefits	15,699	21,850	20,539	21,750
Total	16,654	25,640	24,102	22,950
Contractual Services				
Professional/Technical Services	81,727	187,000	175,780	164,500
Equipment Rental and Maintenance	15,136	32,500	30,550	32,700
Education and Training	650	10,800	10,152	10,800
Dues and Subscriptions	18,947	21,455	20,168	21,455
Postage	18,076	31,600	29,704	33,600
Printing & Publication	20,045	30,700	28,858	31,800
Utilities	436,146	608,200	571,708	775,000
Property Maintenance	338,966	542,784	510,217	539,194
Risk Management	182,760	230,000	216,200	275,000
Legal Services	44,819	71,900	67,586	70,000
Employment Advertising and Testing	18,036	36,000	33,840	55,500
Fleet Maintenance	45,449	28,600	26,884	33,000
Total	1,220,757	1,831,539	1,721,647	2,042,549
Commodities				
Office Supplies	10,882	11,100	10,434	14,625
Vehicle Supplies (Gas,Oil,Tires,etc.)	127,881	253,385	238,182	266,260
Property Maintenance	6,792	7,000	6,580	12,000
Total	145,555	271,485	255,196	292,885
Capital Outlay				
Vehicle Equipment	13,024	15,000	14,100	23,000
Total	13,024	15,000	14,100	23,000

General Fund Budget by Line Item: General Overhead

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Health & Welfare				
Franchise Fee Rebate	2,915	4,000	3,760	5,000
Rental Assistance	-		-	3,000
Property Tax Rebate	-		-	30,000
Compost Bin Rebate	-		-	3,500
Driveway Replacement	-			50,000
Exterior Home Grant	49,971	50,000	47,000	70,000
Other Local Programs	376	3,500	3,290	2,500
Shawnee Mission Cares	-	5,000	4,700	5,000
Jo Co Homes	28,000	28,000	26,320	28,000
Utility Assistance	3,000	3,000	2,820	7,000
United Community Services	8,300	8,300	7,802	10,000
Downtown Exterior Grant	-	50,000	47,000	50,000
Residential Sustainability	-	20,000	18,800	30,000
Total	92,562	171,800	161,492	294,000
Total Before Transfers	\$ 1,488,552	\$ 2,315,464	\$ 2,176,537	\$ 2,675,384
Transfers				
Transfer to Equipment Reserve	900,000	600,000	600,000	700,000
Transfer to Capital Improvement	4,241,802	2,126,544	4,511,167	3,413,375
Total	5,141,802	2,726,544	5,111,167	4,113,375
Department Total	\$ 6,630,354	\$ 5,042,008	\$ 7,287,704	\$ 6,788,759

General Fund Budget by Line Item: Information Services

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 104,046	\$ 105,892	\$ 99,538	\$ 109,059
Benefits	47,949	51,550	48,458	54,085
Total	151,995	157,442	147,996	163,144
Contractual Services				
Computer Programming	37,430	40,000	37,600	45,600
Computer Services	17,557	90,975	85,517	52,500
Maintenance & Service Contracts	172,813	229,001	215,261	235,800
Education and Training	2,286	3,200	3,008	3,250
Dues and Subscriptions	199	350	329	1,250
Travel Expenses	-	1,660	1,560	2,200
Communications	23,996	19,638	18,460	25,000
Total	254,281	384,824	361,735	365,600
Commodities				
Equipment & Software < \$5,000	11,560	14,700	13,818	27,400
Total	11,560	14,700	13,818	27,400
Department Total	\$ 417,836	\$ 556,966	\$ 523,549	\$ 556,144

General Fund Budget by Line Item: Police

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 2,290,793	\$ 2,569,302	\$ 2,415,144	\$ 2,621,515
Benefits	1,190,590	1,354,360	1,273,098	1,481,008
Total	3,481,383	3,923,662	3,688,242	4,102,523
Contractual Services				
Mental Health Co-Responder	29,308	26,500	24,910	147,500
Animal Care	6,734	16,000	15,040	13,000
Professional/Technical Services	1,003	3,900	3,666	3,400
Metro Squad	-	2,500	2,350	2,500
Equipment Rental and Maintenance	8,693	25,800	24,252	31,000
Education and Training	10,672	14,500	13,630	14,500
Dues and Subscriptions	2,121	3,000	2,820	3,000
Communications	10,776	12,700	11,938	11,700
Printing & Publication	2,714	4,000	3,760	4,000
Travel Expenses	444	8,600	8,084	8,850
Other Contractual	8,862	11,900	11,186	11,950
Total	81,327	129,400	121,636	251,400
Commodities				
Office Supplies	7,816	8,750	8,225	8,750
Investigation & Crime Prevention Supplies	3,962	5,500	5,170	6,500
Ammunition	12,963	20,000	18,800	20,000
Uniforms	17,091	20,000	18,800	20,000
Equipment < \$5,000	15,440	21,500	20,210	18,000
Protective Clothing	4,614	10,000	9,400	10,000
Investigation & Crime Prevention Equip.	2,871	7,000	6,580	7,000
Reception and Meals	969	1,900	1,786	1,900
Other Commodities	1,327	2,250	2,115	3,000
Total	67,053	96,900	91,086	95,150
Capital Outlay				
Furniture & Equipment	-	6,200	5,828	-
Total	-	6,200	5,828	-
Department Total	\$ 3,629,763	\$ 4,156,162	\$ 3,906,792	\$ 4,449,073

General Fund Budget by Line Item: Fire

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Contractual Services				
Physical Examinations	\$ -	\$ -	\$ -	\$ -
Contractual Fire Services	2,408,822	2,850,694	2,679,652	2,875,000
Equipment Rental and Maintenance	1,760	5,500	5,170	5,500
Education and Training	-	3,000	2,820	3,000
Dues and Subscriptions	-	500	470	500
Communications	733	1,000	940	1,000
Travel Expenses	-	750	705	750
Other Contractual	8,313	14,545	13,672	14,545
Total	2,419,628	2,875,989	2,703,429	2,900,295
Commodities				
Uniforms	2,228	8,850	8,319	8,850
Operating Supplies	5,813	5,950	5,593	5,950
Protective Clothing	1,358	2,000	1,880	2,000
First Aid Supplies	1,026	1,500	1,410	1,500
Fire Prevention Supplies	-	-	-	-
Chemicals	-	1,600	1,504	1,600
Equipment <\$5k & Other Commodities	14,381	15,000	14,100	15,000
Total	24,806	34,900	32,806	34,900
Department Total	\$ 2,444,434	\$ 2,910,889	\$ 2,736,235	\$ 2,935,195

General Fund Budget by Line Item: Public Works

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 951,617	\$ 1,160,728	1,091,085	\$ 1,190,792
Benefits	500,306	699,524	657,552	724,853
Total	1,451,923	1,860,252	1,748,637	1,915,645
Contractual Services				
City-Wide Cleanup	2,390	31,000	29,140	31,000
Tree Trimming	1,463	10,000	9,400	10,000
Contractual Weed Control/Mowing	9,489	10,000	9,400	10,000
Pavement Marking	-	10,000	9,400	10,000
Equipment Rental and Maintenance	22,359	41,000	38,540	41,000
Traffic Signal Maintenance	27,798	42,500	39,950	48,000
Education and Training	3,356	11,830	11,120	11,830
Dues and Subscriptions	1,248	1,250	1,175	1,250
Communications	3,037	4,240	3,986	3,900
Travel Expenses	333	3,340	3,140	4,340
Other Contractual	17,271	22,000	20,680	22,000
Total	71,473	165,160	155,251	171,320
Commodities				
Office Supplies	1,232	2,350	2,209	2,350
Uniforms	8,023	12,000	11,280	12,000
Shop Supplies	6,571	10,600	9,964	10,600
Chemicals	4,566	10,100	9,494	10,100
Paint Supplies	1,134	4,500	4,230	4,000
Tools	16,689	15,750	14,805	15,750
Salt/Sand/Ice Control	44,509	68,500	64,390	68,500
Rock/Asphalt/Concrete	24,175	75,500	70,970	75,500
Landscape Supplies	21,216	25,800	24,252	25,800
Reforestation	7,763	11,000	10,340	10,000
Equipment < \$5,000	8,729	10,000	9,400	-
Operating Supplies	11,445	17,825	16,756	17,825
Total	156,052	263,925	248,090	252,425
Department Total	\$ 1,679,448	\$ 2,289,337	2,151,978	\$ 2,339,390

**General Fund Budget by Line Item:
Culture & Recreation - Merriam Community Center & Parks**

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 626,611	\$ 1,105,620	\$ 1,039,283	\$ 1,118,446
Benefits	245,332	332,140	312,212	361,924
Total	871,943	1,437,760	1,351,495	1,480,370
Contractual Services				
Program Services	5,037	160,020	150,419	160,020
Building and Grounds Maintenance	-	-	-	-
Equipment Rental and Maintenance	173	28,500	26,790	26,000
Education and Training	4,382	6,840	6,430	8,390
Dues and Subscriptions	1,429	1,725	1,622	1,625
Communications	579	2,250	2,115	1,500
Printing & Publication/Advertising	1,052	3,000	2,820	3,800
Travel Expenses	1,574	5,655	5,315	6,940
Parks/IBFCC	56,132	52,003	48,883	11,725
Other Contractual	7,032	24,700	23,218	18,845
Total	77,390	284,693	267,612	238,845
Commodities				
Office Supplies	1,300	2,700	2,538	3,900
Operating Supplies	3,753	12,000	11,280	12,000
Concession Supplies	-	10,000	9,400	11,000
Uniforms	6,630	11,520	10,829	10,000
Pool Chemicals	12,292	38,000	35,720	40,000
Recreation Supplies	2,070	27,400	25,756	29,100
Parks	4,247	-	-	-
Other Commodities	1,350	3,500	3,290	3,500
Total	31,642	105,120	98,813	109,500
Department Total	\$ 980,975	\$ 1,827,573	\$ 1,717,920	\$ 1,828,715

General Fund Budget by Line Item: Community Development

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 478,045	\$ 495,969	\$ 466,211	\$ 492,113
Benefits	211,932	250,856	235,803	256,742
Total	689,977	746,825	702,014	748,855
Contractual Services				
Professional/Technical Services	14,680	30,000	28,200	30,000
Education and Training	630	3,400	3,196	3,850
Dues and Subscriptions	2,184	3,500	3,290	3,500
Communications	570	650	611	650
Printing & Publication	431	2,100	1,974	700
Travel Expenses	326	6,225	5,852	6,225
Other Contractual	4,553	5,000	4,700	6,000
Total	23,374	50,875	47,823	50,925
Commodities				
Other Commodities	1,095	2,850	2,679	2,350
Total	1,095	2,850	2,679	2,350
Department Total	\$ 714,446	\$ 800,550	\$ 752,516	\$ 802,130

Capital Improvements Fund Budget by Line Item: CIP Administration

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 135,429	\$ 158,411	\$ 148,906	\$ 153,165
Benefits	61,726	76,690	72,089	81,645
Total	197,155	235,101	220,995	234,810
Contractual Services				
Outsourced & Special Engineering	15,484	45,000	42,300	45,000
Motor Vehicle Repair	-	500	470	500
Education and Training	-	900	846	900
Dues and Subscriptions	3,074	3,500	3,290	6,500
Printing and Publishing	-	111	104	-
Communications	326	400	376	400
Travel Expenses	-	200	188	200
Other Contractual	-	500	470	100
Total	18,884	51,111	48,044	53,600
Commodities				
Office Supplies & Other	381	500	470	500
Meals, Receptions, Catering	-	1,000	940	1,000
Uniforms, Books, Other Supplies	-	300	282	300
Gasoline, Tires & Vehicle Supplies	561	3,000	2,820	3,000
Total	942	4,800	4,512	4,800
Department Total	\$ 216,981	\$ 291,012	\$ 273,551	\$ 293,210

Transient Guest Tax Budget by Line Item: Visitor's Bureau

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 144,412	\$ 132,013	\$ 124,092	\$ 135,988
Benefits	81,719	76,275	71,699	80,693
Total	226,131	208,288	195,791	216,681
Contractual Services				
Utilities	11,658	13,700	12,878	15,250
Advertising	15,520	20,600	19,364	19,800
Building Maintenance	8,887	16,950	15,933	32,600
Conferences	-	1,200	1,128	1,200
Travel Expenses	503	2,400	2,256	2,400
Dues and Subscriptions	1,649	4,000	3,760	4,000
Telephone and Communications	2,949	3,000	2,820	3,000
Other Contractual	3,375	5,100	4,794	-
Postage	1,308	600	564	4,500
Printing and Binding	4,716	6,200	5,828	6,500
Total	50,565	73,750	69,325	89,250
Commodities				
Office and Cleaning Supplies	47	700	658	600
Reception & Meeting Expenses	127	500	470	500
Equipment < \$5,000	-	500	470	500
Total	174	1,700	1,598	1,600
Department Total	\$ 276,870	\$ 283,738	\$ 266,714	\$ 307,531

Transient Guest Tax Budget by Line Item: Special Community Events

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 64,503	\$ 66,942	\$ 62,925	\$ 68,803
Benefits	24,656	27,510	25,859	30,711
Total	89,159	94,452	88,784	99,514
Health and Welfare				
Turkey Creek Festival	7,469	29,195	27,442	32,790
Art Gallery and Shows	6,907	12,000	11,280	11,550
Party in the Park Events	100	5,750	5,405	5,775
Car Show at Merriam Marketplace	793	14,070	13,226	14,070
Merriam Drive Live	1,306	20,880	19,627	23,595
5K Turkey Creek Run	633	5,675	5,335	5,515
Other Events	-	4,525	4,254	8,910
Total	17,208	92,095	86,569	102,205
Commodities				
Banners, other	4	5,500	5,170	10,750
Total	4	5,500	5,170	10,750
Department Total	\$ 106,371	\$ 192,047	\$ 180,523	\$ 212,469

Transient Guest Tax Fund Budget by Line Item: Merriam Marketplace

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 2,708	\$ 5,212	\$ 4,899	\$ 5,152
Benefits	267	516	485	598
Total	2,975	5,728	5,384	5,750
Contractual Services				
Utilities	6,127	8,800	8,272	8,205
Program Services	161	2,400	2,256	2,600
Building and Grounds Maintenance	617	7,525	7,074	6,000
Equipment Rental and Maintenance	-	-	-	-
Dues and Subscriptions	-	120	113	120
Conferences & Training	-	-	-	-
Advertising	4,468	6,700	6,298	5,500
Printing & Publication/Other	-	-	-	200
Total	11,373	25,545	24,013	22,625
Commodities				
Operating & Cleaning Supplies	178	925	870	875
Total	178	925	870	875
Department Total	\$ 14,526	\$ 32,198	\$ 30,267	\$ 29,250

Transient Guest Tax Budget by Line Item: Economic Development

	Actual 2020	Budget 2021	Estimated 2021	Budget 2022
Personal Services				
Salaries	\$ 50,000	\$ -	\$ -	\$ -
Total	50,000	-	-	-
Contractual Services				
Dues and Subscriptions	8,625	12,730	11,966	12,730
Marketing	5,929	15,000	14,100	15,000
Total	14,554	27,730	26,066	27,730
Commodities				
Meals/Receptions/Catering	336	2,200	2,068	2,200
Total	336	2,200	2,068	2,200
Department Total	\$ 64,890	\$ 29,930	\$ 28,134	\$ 29,930

CITY OF MERRIAM, KANSAS

CAPITAL IMPROVEMENT PROGRAM

ANNUAL BUDGET
2022



Team Merriam looks pretty in pink for Breast Cancer Awareness Month.

Five Year Capital Improvement Program – Introduction

Purpose of the Program

Cities continually face the need to repair and replace worn out and antiquated facilities and infrastructure and to build new ones that keep pace with citizen needs and community growth. To determine what, when, and where future improvements are to be made, the City Council adopts a Five Year Capital Improvement Plan which is reviewed and updated on an annual basis. The plan helps the City Council and staff better prepare for the future needs of the community while ensuring that adequate resources are available to finance those needs. Without this long range planning, public improvements may be given the wrong priorities, be poorly located, or unrealistic due to lack of available financial resources.

To formulate the Five Year Capital Improvement Plan, it is necessary to forecast funds available each year in the plan. The forecast is based upon facts and assumptions including actual trends and forecasted trends for revenues and construction costs. Typically, the forecast will demonstrate that the City does not have unlimited funds and that priorities must be established. With suggestions and input from City staff and the citizens of the community, the Council must undertake the task of prioritizing numerous projects and allocating them to the future years as funds are available.

This Five Year Capital Improvement Plan represents a schedule of major public improvement projects and expenditures which will guide budget development. It is the result of the Council's study and deliberation of the City's capital improvement needs.

Typical Projects

"Capital improvements" refer to infrastructure additions and improvements, rather than repairs. Typically, such improvements have a useful life of twenty years or more and a cost of greater than \$100,000. Merriam's Capital Improvement Program, consists of street improvements, drainage improvements, park improvements and facility improvements. Examples include:

Street Improvements

- Arterial streets safety improvements
- Curb, gutter, sidewalk, and storm drain construction
- Residential street lighting
- Traffic signal installation and coordination
- Bridge repair and rehabilitation

Drainage Improvements

- Bank stabilization
- Culverts
- Channel/creek improvements
- Flood mitigation projects
- Reconstruction/rehabilitation of old storm drain systems

Building Construction and Improvements

- Community Center
- Police Facility
- City Hall
- Visitor's Bureau
- Public Works

Park Acquisition and Development

- Land acquisition
- Parkland development & amenities
- Trail construction

Funding the Program

Merriam's share of the program costs is financed chiefly from sales tax collections. City Council Policy No. 116 permits the use of up to one-half of the City's 1.0% sales tax for the Capital Improvement Program. Additionally, Merriam voters have authorized a special 0.25% City sales tax dedicated to stormwater drainage and street improvements to be collected from January 2011 through December 2020. In January 2020, Merriam City voters extended the sales tax through December 2030. This tax provides funding to complete the street reconstruction program as well as drainage improvement projects identified in the Northeast Johnson County Watershed Study.

In September 2017, Merriam voters approved the issuance of \$24 million in bonds and implementation of a special 0.25% City sales tax to pay for a recreational facility at Vavra Park. This sales tax will be collected from January 2018 through December 2027.

City Council has further directed that the City's share of the Johnson County "courthouse" sales tax (effective April 2017 through March 2027) be used to support the Capital Improvement Program.

Many projects can be undertaken only with the assistance of outside funds including:

- CARS County Assisted Road System (Johnson County)
- SMAC Stormwater Management Advisory Council (Johnson County)
- KDOT Kansas Department of Transportation (State)
- CDBG Community Development Block Grant (Federal)

Impact of Projects on the Operating Budget

Maintenance of road and drainage improvements is an ongoing expense that is a normal part of the City's operating budget. Many of the road and drainage projects included in the plan are improvements to existing infrastructure. The anticipated impact of a project (if any) on the operating budget is described on individual project pages.

Program Development

The development process of the Capital Improvement Program involves input from various groups within the City. Following suggestions/requests from citizens, staff identifies and ranks the project based on criteria including:

Safety concerns

- Property value/loss of property
- Availability of outside funding sources
- Community-wide benefit

After review and consideration, staff recommends appropriate projects to City Council along with project impact and approximate cost of improvement. Council reviews the capital improvement program each spring as part of the City's budget process and provides guidance as to priorities.

City Council's Role

City Council is the decision making body of the City and approves all project budgets. The Capital Improvement Program is prioritized and authorized by the Council each year. Once a project is part of the five-year Capital Improvement Program, Council approves various milestones during the project including:

Selection of engineer or architect

- Review of concept studies and designs
- Approve designs and concurrence to bid
- Acceptance of construction bid
- Approval of change orders during construction
- Acceptance of certificate of completion

Five Year Capital Improvement Program – Highlights

The Highlights summarize the facts, assumptions, and projections that were used to formulate this Capital Improvement Program (CIP) which continues efforts to upgrade and maintain City streets, improve stormwater/drainage infrastructure, and rehabilitate bridges.

Description of the Capital Project Funds

Capital Improvement funds are comprised of three separate categories, described below. Except for General Projects, restrictions apply to the use of project funds.

1. *General CIP Projects* – Funding is provided by the City Council's Capital Improvements Funding Policy (#116). The policy allows for transfers up to 50% of the 1.0% City Sales Tax plus 0.25% of the City Use tax. There are no restrictions on the type or location of projects using these funds.
2. *Special Sales Tax Projects – Stormwater/Streets* – Merriam voters approved a 0.25% City Sales tax dedicated to stormwater drainage and street improvements, to be collected for ten years from January 2011 through December 2020. In January 2020, Merriam votes extend the City Sales tax through December 2030. Revenues are supplemented with external grants whenever possible. Projects may be supported by transfers from General Projects if needed.
3. *I-35 Redevelopment District Projects* – Revenue consists of property taxes from the tax increment generated by the I-35 Redevelopment District less contractual payments to developers. Eligible projects must be located within the boundaries of the I-35 Redevelopment TIF District. Balances have grown due to completion of obligations under TIF agreements with some developers. Additionally, TIF increment has risen with property values. Funds may be used for economic development or projects in accordance with approved project development plans.

Fund Balances

- *2020 Balances (Unaudited)* – Overall CIP balances decreased by \$12.0 million, to \$17.6 million, due primarily to the construction of the Merriam Community Center and the Vavra Parking Structure. The Restricted Tax Increment Financing (TIF) fund balance had an ending balance of \$800 thousand. The General and Special Sales Tax Project funds totaled \$16.8 million, with sales tax collections exceeding project and debt service expenses.
- *2020 Actual Expenditures* – Project expenditures for 2020 totaled \$15.1 million, including: Recreational Facility; Vavra Parking; and Johnson Drive, Kessler to Mackey project.
- *2021 Balances (Projected)* – Projected CIP balances at December 31, 2021 are \$23.4 million after estimated expenditures and transfers of \$4.9 million. Expenditures for 2021 include \$1.7 million for the East Frontage Road 67th Street to 75th Street Reconstruction and \$1.2 million for infrastructure maintenance. Estimated revenues and transfers are \$10.7 million.
- *2022 (Projected)* – Projected CIP balances at December 31, 2022 are \$23.9 million including \$3.9 million restricted TIF funds. Estimated 2022 CIP expenditures are \$9.3 million. Estimated 2022 revenues are \$9.8 million including \$3.4 million from General Fund sales tax transfers, \$2.0 million from the 0.25% Street/Stormwater City Sales Tax collections, and \$1.1 million from various federal and county grants.
- *Sales Tax Estimates* – Fund Balance projections depend heavily on the accuracy of sales tax estimates. City Sales Tax collections for 2020 were 3.6% less than 2019 as a result of the Covid 19 pandemic. Collections for 2021 are projected to increase by 7.8% due to strong automobile sales.

Collections for 2022 are projected to increase 1.0%. Future collections will be reviewed closely to assess the need for changes to the program.

Connection between the Bond Fund and the CIP Program

Outstanding general obligation (GO) bonds will total \$14,655,000 at December 31, 2021. Related debt service is funded from the Bond Fund mill levy and a special 0.25% cent City sales tax dedicated to the recreational facility bonds. However, these sources do not fully fund the annual debt service.

Transfers from the Capital Improvement Fund to the Bond Fund make up the difference. The necessary transfers for this five-year period average \$720,000 per year. If collections for the special 0.25% Recreational Facilities City sales tax fall below projections, increased transfers from the Capital Improvement Fund will be needed, reducing funds available for projects.

Project Summaries

The summaries below are for significant, upcoming projects. More information on all programmed projects may be found on the individual project pages which follow.

General Projects

- City Hall Exterior Improvements – In partnership with the Public Art Committee, this project makes a series of exterior improvements to City Hall. In addition to creating more inspired public space, the project incorporates elements designed to assist with wayfinding and safety for visitors to City Hall. Available budget from the Public Art project will assist with funding the improvements.
- Downtown Revitalization – The plan includes funding to facilitate two Planning Sustainable Places grants that will take a Complete Streets approach to redeveloping Merriam Drive between Johnson Drive and Antioch. The design of the 2023 and 2025 CARS funded street projects will be based on these studies.
- Residential Streetlight Program – The City Council implemented this streetlight program to use available dollars as streets and neighborhoods are improved through the capital improvements program. The program also includes retrofitting new decorative lighting into the neighborhoods improved before the program was implemented. The program should be completed in 2024.
- Comprehensive Bike and Trail Plan Study – The Comprehensive Plan 2040 identified pedestrian and bicycle mobility as a top concern. This study will provide a strategic plan to implement planned roadway and trail way improvements.
- Streetlight LED Conversion – This program is to transition from HPS to LED street light fixtures.
- Upper Turkey Creek Feasibility Study/Construction – This is a complex, long-term project that requires cooperation from multiple jurisdictions at the local, county, state and federal levels. The U. S. Army Corps of Engineers (USACE) began a feasibility study in 2002 to address flooding concerns in the Upper Turkey Creek basin. The draft feasibility study was completed in spring 2010. In October of 2011, USACE, City of Merriam and the consulting engineers hosted a public open meeting to discuss the feasibility study and get public feedback. Alternative Formulation Briefing meeting was held in January 2013 to receive comments from other Federal reviewing agencies and to finalize the report. In May 2015, the KC Regional Corps Engineers and City Staff presented the project to the Civil Works Review Board in Washington D.C. At this meeting, the project competed with other flood mitigation projects nationwide for funding. It was moved forward for Agency Review. Project construction is not anticipated to occur before 2024 and has an estimated cost of approximately \$37.5 million, with the local entities' share at approximately \$13.0 million. Merriam's potential share is estimated at \$5.0 million plus approximately \$2.0 million in-kind for easement acquisition.

Special Sales Tax Projects (Stormwater/Streets) - effective January 2011 thru December 2030

- Traffic Signal Protective-Permissive Left-Turn Phasing – Whenever possible convert existing traffic signals to allow for left turns when there is a sufficient break in opposing traffic.
- 55th Street, Merriam Dr. to W. City Limits – The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, new pavement markings. The project is eligible for Johnson County CARS funding.
- Lowell Street, Johnson Dr. to 55th Ter. – The project includes a partnership with Overland Park and includes Ultra-Thin Bonded Asphalt Surface (UBAS) paving.
- Other CARS-eligible projects – Four additional projects will be submitted for Johnson County CARS funds: 49th Street/Antioch to Switzer; Merriam Dr./Johnson Dr. to 55th Street; and Merriam Dr./ 55th to Antioch Rd.
- Street & Drainage Projects – Includes improvement to 50th Terrace, England Street to Kessler Lane; 61st Street, Antioch Road to East City Limits; 60th Street, Hardy to East City Limits; 59th Terrace, Hardy Street to East City Limits; and Johnson Drive, Mackey to East City Limits. In addition, a preliminary engineering Study will be done for West Vernon Place Subdivision.

I-35 Redevelopment District Projects

- W. Frontage Road Curb/Gutter Improvement – This project includes installing curb/gutter on the west side of street, sidewalk, drainage improvements and mill/overlay of pavement.

Maintenance Program

The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on inspections, staff has developed a 5-year Maintenance Program. The Maintenance Program is typically funded from the Special Highway Fund and general projects.

The 2021 maintenance project includes Goodman Street, North City limit to Johnson Drive; 55th Street, Antioch Road to Hadley Street; Perry Ln., South of 51st Street; Craig Road, SMP to 61st Street and 51st Terrace, West of Knox. The scope of the work includes the replacement of curb/gutters/sidewalk/ADA ramps, 2-inch mill/overlay, replacement of some storm drains, new pavement markings and street light improvements as needed.

The 2022 maintenance project includes Farley Street, 55th Street to 57th Street; and Hocker Drive, Perry Lane to East of Knox Avenue.

Individual project pages for planned maintenance projects are included in the “Maintenance Program” section of this document.

Five Year Capital Improvement Plan Forecast

	Estimated 2021	Budget 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026
Revenues						
Investment Income	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000
CARS	851,950	1,173,472	1,796,990	1,143,703	1,478,506	319,704
CDBG	55,786	-	-	-	-	-
Watershed Funding/SMAC	-	-	303,325	-	524,000	
Other	-					
S&SW Sales Tax	1,956,250	1,976,250	1,950,213	1,969,365	1,988,709	2,008,246
Transfer from I-35 TIF Fund	2,900,000	2,825,000	2,850,000	2,900,000	2,950,000	3,450,000
Transfer from S&H	300,000	300,000	300,000	300,000	300,000	300,000
Transfer from General Fund - Sales Tax	4,511,167	3,413,375	2,252,539	2,274,714	1,378,267	1,159,866
Total Revenues	10,710,153	9,823,097	9,588,067	8,722,782	8,754,482	7,372,816
Expenditures						
Special Sales Tax	2,056,266	3,312,596	5,871,053	3,188,627	5,387,019	785,849
General Projects	285,000	852,500	522,500	3,232,900	2,722,500	2,447,500
Rec Facility	100,000	-	-	-	-	-
Maintenance Program	1,150,000	1,430,000	1,430,000	1,430,000	1,430,000	1,430,000
CIP Administration	291,013	292,685	303,871	315,634	328,015	341,058
I-35 TIF Projects	245,158	2,380,249				
Transfer to Bond & Interest	800,000	1,050,000	1,100,000	475,000	450,000	425,000
Estimated Capital Project Expenditures	4,927,437	9,318,030	9,227,424	8,642,161	10,317,534	5,429,407
Revenues Less Expenditures	5,782,716	505,067	360,643	80,621	(1,563,053)	1,943,409
Beginning Fund Balance	16,820,573	22,603,289	23,108,356	23,468,998	23,549,619	21,986,566
Ending Fund Balance	\$ 22,603,289	\$ 23,108,356	\$ 23,468,998	\$ 23,549,619	\$ 21,986,566	\$ 23,929,975

Capital Improvement Program - Five Year Plan
Expense Summary by Project

Project Name	City Project Number	Total through 2020	Total Project Estimate	2021	2022	2023	2024	2025	2026
General Projects									
City Hall Exterior Improvements	GM2001	44,742	344,742		300,000				
Comprehensive Plan Revision/Update	GM1901	221,754	251,754	30,000					
Downtown Revitalization	GM1902	162,914	1,787,914	75,000	250,000	250,000	800,000	250,000	
Project Administration	GMMY99	-	1,872,276	291,013	292,685	303,871	315,634	328,015	341,058
Residential Streetlight Program	GM0403	-	600,000	150,000	150,000	150,000	150,000		
Sidewalk Program - Citywide in-fill	GM1704	639,860	639,860						
Comprehensive Bike & Trail Plan Study	GM2104	-	405,000	30,000	75,000	75,000	75,000	75,000	75,000
Streetlight LED Conversion Program	TBA	-	300,000					150,000	150,000
Upper Turkey Creek Drainage Improvement	GM0204	-	5,914,000				1,914,000	2,000,000	2,000,000
Contingency	GMGNPR	-	888,900		77,500	47,500	293,900	247,500	222,500
Total General Projects		1,069,270	10,215,888	576,013	1,145,185	826,371	3,548,534	3,050,515	2,788,558
I-35 Redevelopment District Projects									
W. Frontage Rd Curb/Gutter	GT1701	-	2,409,021	245,158	2,163,863				
Contingency	GMGNRD	-	216,386		216,386				
Total I-35 Redevelopment District Projects		-	2,625,407	245,158	2,380,249	-	-	-	-
Special Sales Tax Projects - Stormwater/Streets									
Special Sales Tax Stormwater/Street exp 12/2030									
Traffic Signal Upgrades	TBA		175,000		35,000	35,000	35,000	35,000	35,000
W. Vernon Place PES	GM2101	-	50,000	50,000					
E. Frontage Road - 67th Street to 75th Street	GC2102	216,860	1,945,760	1,728,900					
55th St - Merriam Dr to W. City Limit	GC2301	-	2,649,309	277,366	2,371,943	-			
Lowell Street - Johnson Dr to 55th Terr	TBA		30,000		30,000				
Merriam Dr - Johnson Drive to 55th Street	GC2201	-	4,091,395		457,416	3,633,979			
50th Terr/England St to Kessler Lane Drainage	TBA	-	1,515,104		117,092	1,398,012			
49th St - Antioch to Switzer	GC2401	-	2,592,735			270,330	2,322,405		
Merriam Dr - 55th St to Antioch	GC2101	-	3,373,358				376,347	2,997,011	
2025 Street & Drainage Improvements	TBA	-	1,948,900				165,000	1,783,900	
Johnson Dr - Mackey to Lowell (E. City Limits)	TBA		760,787					81,379	679,408
Contingency	GM1105	-	1,685,922		301,145	533,732	289,875	489,729	71,441
Total Special Sales Tax Projects - Stormwater/Streets		216,860	20,818,270	2,056,266	3,312,596	5,871,053	3,188,627	5,387,019	785,849
Maintenance Program									
Goodman Street, 55th Street, 51st Terrace	TBA	-	650,000	650,000					
Farley Street, 57th Street, Hocker Drive	TBA	-	630,000		630,000				
Sherwood Forest, Farley Street, 60th St. & 60th Terr	TBA	-	625,000			625,000			
Benson Street, 50th Terrace, Booker Drive	TBA	-	667,000				667,000		
49th Ter, Grant Street, England Street, Grandview Ave.	TBA	-	658,000					658,000	
57th St., 58th St., 58th Terr., Hocker Dr., Kessler Ln	TBA	-	646,000						646,000
Small Drainage Projects - Replacement/Rehabilitation	GM1103	-	2,816,000	350,000	500,000	500,000	500,000	500,000	466,000
Sidewalk Maintenance/Repair Program	GM2002	-	958,000	150,000	170,000	175,000	133,000	142,000	188,000
Contingency	GM0303	-	650,000		130,000	130,000	130,000	130,000	130,000
Total Maintenance Program		-	3,230,000	1,150,000	1,430,000	1,430,000	1,430,000	1,430,000	1,430,000
Rec Facility Construction									
Rec Facility Construction	BM1802	36,490,955	36,590,955	100,000					
Total Recreation Facility		36,490,955	36,590,955	100,000	-	-	-	-	-
Totals		37,777,085	77,409,799	4,127,437	8,268,030	8,127,424	8,167,161	9,867,534	5,004,407

Capital Improvement Program - Five Year Plan
Revenue Summary by Project

Project Name	Revenue Source	City Project Number	Total through 2020	Total Project Estimate						
					2021	2022	2023	2024	2025	2026
General Projects										
City Hall Exterior Improvements	General	GM2001	44,742	344,742		300,000				
Comprehensive Plan Revision/Update	General	GM1901	221,754	251,754	30,000					
Downtown Revitalization	General	GM1902	162,914	1,787,914	75,000	250,000	250,000	800,000	250,000	
Project Administration	General	GMMY99	-	1,872,276	291,013	292,685	303,871	315,634	328,015	341,058
Residential Streetlight Program	General	GM0403		600,000	150,000	150,000	150,000	150,000		
Sidewalk Program - Citywide in-fill	General	GM1704	639,860	639,860						
Bike and Trail Enhancements	General	GM2104	-	405,000	30,000	75,000	75,000	75,000	75,000	75,000
Streetlight LED Conversion Program	General	TBA	-	300,000					150,000	150,000
Upper Turkey Creek Drainage Improvement	General	GM0204	-	5,914,000				1,914,000	2,000,000	2,000,000
Contingency	General	GMGNPR	-	888,900	-	77,500	47,500	293,900	247,500	222,500
Total General Projects			1,069,270	13,004,446	576,013	1,145,185	826,371	3,548,534	3,050,515	2,788,558
I-35 Redevelopment District Projects										
W. Frontage Rd Curb/Gutter	I-35 TIF	GT1701		2,409,021	245,158	2,163,863				
Contingency	I-35 TIF	GMGNRD		216,386	-	216,386	-	-	-	-
Total I-35 Redevelopment District Projects			-	2,625,407	245,158	2,380,249	-	-	-	-
Special Sales Tax Projects - Stormwater/Streets										
Special Sales Tax Stormwater/Street exp 12/2030										
Traffic Signal Upgrades	Street & Stormwater	TBA		175,000		35,000	35,000	35,000	35,000	35,000
W. Vernon Place PES	Street & Stormwater	GM2101	-	50,000	50,000					
E. Frontage Road - 67th Street to 75th Street	Street & Stormwater	GC2102	216,860	1,093,810	876,950					
	CARS			851,950	851,950					
55th St - Merriam Dr to W. City Limit	Street & Stormwater	GC2301		1,475,837	277,366	1,198,471				
	CARS			1,173,472		1,173,472				
Lowell Street - Johnson Dr to 55th Terr	Street & Stormwater	TBA		30,000		30,000				
Merriam Dr - Johnson Drive to 55th Street	Street & Stormwater	GC2201	-	2,294,405		457,416	1,836,989			
	CARS			1,796,990			1,796,990			
50th Terr/England St to Kessler Lane Drainage	Street & Stormwater	TBA	-	1,515,104		117,092	1,398,012			
49th St - Antioch to Switzer	Street & Stormwater	GC2401	-	1,449,032			270,330	1,178,702		
	CARS			1,143,703				1,143,703		
Merriam Dr - 55th St to Antioch	Street & Stormwater	GC2101	-	1,894,852				376,347	1,518,505	
	CARS			1,478,506					1,478,506	
2025 Street & Drainage Improvements	Street & Stormwater	TBA	-	1,424,900				165,000	1,259,900	
	Watershed Funding			524,000					524,000	
Johnson Dr - Mackey to Lowell (E. City Limits)	Street & Stormwater	TBA	-	441,083					81,379	359,704
	CARS			319,704						319,704
Contingency	Street & Stormwater	GM1105		1,685,922		301,145	533,732	289,875	489,729	71,441
Total Special Sales Tax Projects - Stormwater/Streets			216,860	20,818,269	2,056,266	3,312,596	5,871,053	3,188,627	5,387,019	785,849
Maintenance Program										
Goodman Street, 55th Street, 51st Terrace	Sp Street & Highway Fund	TBA	-	300,000	300,000					
	General Overlay Supplement		-	300,000	300,000					
	General Sidewalk Maintenance		-	50,000	50,000					
Farley Street, 57th Street, Hocker Drive	Sp Street & Highway Fund	TBA	-	300,000		300,000				
	General Overlay Supplement		-	300,000		300,000				
	General Sidewalk Maintenance		-	30,000		30,000				
Sherwood Forest, Slater Street, 60th Street	Sp Street & Highway Fund	TBA	-	300,000			300,000			
	General Overlay Supplement		-	300,000			300,000			
	General Sidewalk Maintenance		-	25,000			25,000			
Benson Street, 50th Terrace, Booker Drive	Sp Street & Highway Fund	TBA	-	300,000				300,000		

Capital Improvement Program - Five Year Plan
Revenue Summary by Project

Project Name	Revenue Source	City Project Number	Total through 2020	Total Project Estimate	2021	2022	2023	2024	2025	2026
	General Overlay Supplement		-	300,000				300,000		
	General Sidewalk Maintenance		-	67,000				67,000		
49th Ter, Grant Street, England Street, Grandview A	Sp Street & Highway Fund	TBA	-	300,000					300,000	
	General Overlay Supplement		-	300,000					300,000	
	General Sidewalk Maintenance		-	58,000					58,000	
57th St., 58th St., 58th Terr., Hocker Dr., Kessler Ln	Sp Street & Highway Fund	-	-	300,000						300,000
	General Overlay Supplement									300,000
	General Sidewalk Maintenance									12,000
	General Small Drainage									34,000
Small Drainage - Replacement/Rehabilitation	General	GM1103	-	2,816,000	350,000	500,000	500,000	500,000	500,000	466,000
Sidewalk Maintenance/Repair Program	General	GM2002	-	958,000	150,000	170,000	175,000	133,000	142,000	188,000
Contingency	General	GM0303	-	650,000		130,000	130,000	130,000	130,000	130,000
Total Maintenance Program			-	7,954,000	1,150,000	1,430,000	1,430,000	1,430,000	1,430,000	1,430,000
Recreation Facility Construction										
Recreation Facility Construction	Bonded	BM1802	24,135,255	24,135,255	-					
	General	GM1802	5,756,411	5,856,411	100,000					
	I-35 TIF	GT1801	6,599,289	6,599,289	-					
Total Recreation Facility Construction			36,490,955	36,590,955	100,000	-	-	-	-	-
Totals			37,777,085	80,993,077	4,127,437	8,268,030	8,127,424	8,167,161	9,867,534	5,004,407

Abbreviations

CARS County Assisted Road System
CDBG Community Development Block Grant
SMAC Stormwater Management Advisory Committee

CARS Revenue	851,950	1,173,472	1,796,990	1,143,703	1,478,506	319,704
Watershed Eligible Funding	-	-	-	-	524,000	-
Special Street & Highway Fund	300,000	300,000	300,000	300,000	300,000	300,000
Street & Stormwater Sales Tax	1,204,316	2,139,124	4,074,063	2,044,924	3,384,513	466,145
General	1,526,013	2,275,185	1,956,371	4,678,534	4,180,515	3,918,558
I-35 TIF	245,158	2,380,249	-	-	-	-
Bonded	-	-	-	-	-	-
	<u>4,127,437</u>	<u>8,268,030</u>	<u>8,127,424</u>	<u>8,167,161</u>	<u>9,867,534</u>	<u>5,004,407</u>

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Public Works Maintenance Program			
170	2021 Mill & Overlay Program	Goodman (N. City Limit to Jo Drive), 55 St (Antioch to Hadley), 51 Ter (West of Knox), 51 Pl (West of Knox), Perry Ln (S. of 51st St), Craig Rd (SMP to 61st St)	2021
171	2022 Mill & Overlay Program	Farley Street (55th St. to 57th St.), 57th St. (Perry Lane to Farley St.) Hocker Diver (Perry Lane to E. of Knox Ave.)	2022
172	2023 Mill & Overlay Program	Sherwood Forest, Slater (Johnson Drive to 62nd St), 60th St (Slater St to Antioch Rd), 60th Terr (Slater St. to Antioch Rd.)	2023
173	2024 Mill & Overlay Program	Benson (49th St to 49th Ter), 50th Ter (Knox to Merriam Dr), Booker Dr/51st St (50th Ter to Merriam Dr)	2024
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175	2026 Mill & Overlay Program	57th St. (Merriam Dr. to End of Pavement), 58th St. (Merriam Dr. to Kessler Ln.), 58th Ter. (Merriam Dr. to Kessler Ln.), Hocker Dr. (Merriam Dr. to End of Pavement), Kessler Ln. (Johnson Dr. to 57th St.)	2026
176	Small Drainage Projects	Various Pipes Replacement/Rehabilitation	2022-2026
177	Sidewalk Maintenance Program	City-wide	2022-2026

* Street and stormwater projects have been estimated to reduce rather than increase costs. Additionally, most projects are not estimated to have a material impact on future maintenance costs.

GENERAL PROJECTS



City Hall Exterior Improvements



Project Information

Project #: GM2001
Development Year: 2022
Project Status: Design
Project Engineer: Clark Enersen Partners
Project Manager: TBD
Funding Source: General CIP
Contractor: TBD

Project Description

In partnership with the Public Art Committee, this project makes a series of exterior improvements to City Hall. In addition to creating more inspired public space, this project incorporates elements designed to assist with wayfinding and safety for visitors to City Hall.

Project Costs

	<u>2022</u>
DESIGN / CONSTRUCTION	\$300,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Residential Streetlight Program



Residential Street light on Goodman north of Johnson Drive

Project Information

Project #:	GM0403
Construction Year:	2022 – 2024
Project Status:	Ongoing
Project Manager:	Public Works Director
Funding Source:	General CIP
Contractor:	Generally Public Works

Project Description

City Council instituted a residential streetlight program to begin installation of standard residential streetlights with all of the upcoming residential street projects. In addition, City Council directed staff to infill street lights in previously improved residential areas. This project dedicates available dollars each year to add new lighting to existing residential neighborhoods in addition to lighting that will be installed as streets are improved. The new systems are installed and maintained by Public Works crews.

Project Costs

	<u>2022</u>	<u>2023</u>	<u>2024</u>
TOTAL PROJECT COST:	\$150,000	\$150,000	\$150,000

Impact on Operating Budget

The new decorative streetlights will be metered and maintained by the City's Public Works department. The streetlights currently in place are not metered, and are maintained through a service contract with an outside provider. The Public Works department will experience increased costs as more and more City-maintained lights are installed. The City expects to offset much of this additional cost by gradually reducing the number of lights serviced contractually, as well as the increased efficiency of the metered lights over non-metered lights. All future projects will be utilizing LED technology, reducing power consumption at a projected rate of 50%.

Comprehensive Bike and Trail Plan Study



Project Information

Project #: TBA
PES Year: 2021
Project Status: Conceptual
Project Engineer: TBD

Project Description

The Comprehensive Plan 2040 identified pedestrian and bicycle mobility as a top concern. Merriam currently has no on-street bike lanes or shared use lanes. Once this study is complete we will have a strategic plan to implement planned roadway and trail way improvements. This effort will be focused on generating a map and street/trail profiles of identified/classified key bike/trail routes (i.e. residential "shared the road", bike corridors with dedicated on-street bike lanes, routes with off-street facilities within ROW, and bike/trail routes that are not along streets, etc.).

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
BIKE / TRAIL STUDY & IMPLIMENTATION	\$30,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000

Impact on Operating Budget

This project is not expected to have a significant effect on operating budget. Construction impact will be determined after this Engineering Study is completed.

Streetlight LED Conversion



Project Information

Project #: TBA
Construction Year: 2025-2029
Project Status: Conceptual
Project Manager: Public Works Director
Funding Source: General CIP
Contractor: Generally Public Works

Project Description

With the City Council goal to encourage energy-reducing & recycling efforts, this program is to transition from HPS to LED street lighting fixtures. This program dedicates available dollars each year to add LED fixtures to existing streetlights. These new fixtures will be installed and maintained by the City's Public Works department.

Project Costs

	<u>2025</u>	<u>2026</u>
TOTAL PROJECT COST:	\$150,000	\$150,000

Impact on Operating Budget

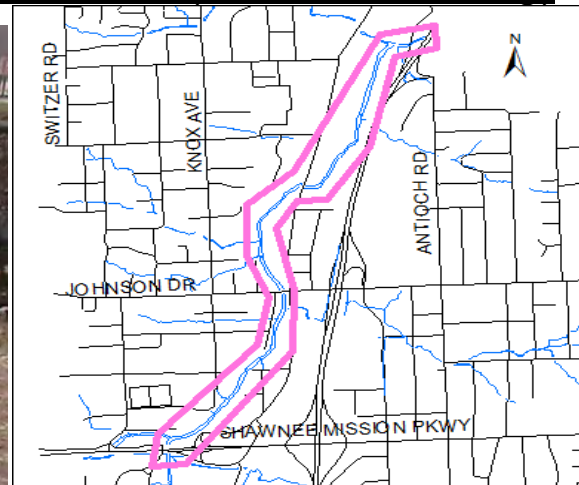
The new LED streetlights will continue to be metered and maintained by the City's Public Works department. The Public Works department will experience a reduction of power consumption at a projected rate of 50% by utilizing LED technology.

Upper Turkey Creek Improvement

From Shawnee Mission Pkwy to Waterfall Park (Railroad Crossing)



Turkey Creek



Project Information

Project #:	TBA
Construction Year:	Unknown (2023 - 2025)
Project Status:	Preliminary Engineering Phase
Project Engineer:	US Army Corp of Engineers (Lead agency)
Funding Source:	Federal/General CIP/SMAC Funding
Contractor:	TBD

Project Description

In May of 2002, the City entered into an agreement with the USACE to assist in funding of the Feasibility Phase Study in an effort to define flood mitigation options. In January 2013, USACE hosted an Alternative Formulation Briefing with the Federal Agencies as a final step to finalize the Feasibility Study Report. In February 2013, the USACE requested the City to sign a non-binding Letter of Intent and financial certification in support for the project. In May 2015, the KC Regional Corps Engineers and City Staff presented the project to the Civil Works Review Board in Washington D.C. At this meeting, the project competed with other flood mitigation projects nationwide for funding. It was moved forward for Agency Review. It is anticipated that final engineering will take additional two years after study/preliminary engineering phase. Staff received verbal support for funding from SMAC/JOCO for construction when the project is ready to move forward. The easement acquisition that is subject to Federal Uniform Act (for property acquisition for construction) is not a SMAC eligible expense.

In spring, 2013, National Oceanic Atmospheric Administration (NOAA) released a new rainfall study for the Midwest region identified as Atlas 14. The USACE received comments from other Federal reviewing authority to address the higher rainfall rate in the Feasibility Study. This may affect the latest cost estimates.

Next page is the latest estimated budget and is subject to change. It is hoped that following the upcoming Civil Works Review Board in May that a more distinct project schedule with a definitive budget is developed.

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget. Merriam Drainage District has maintenance jurisdiction along Turkey Creek and its banks.

Upper Turkey Creek Improvement**

From Shawnee Mission Pkwy to Waterfall Park (Railroad Crossing)

Final Engineering and Construction Expenditures by Year

	<u>Total</u>
<u>Cost Category</u>	
Engineering	\$ 3,513,185
Easement Acquisition	5,561,969
Utility Relocations	6,036,352
Construction	25,856,167
Construction Engineering/Other	2,092,327
Project Total	<u>\$ 43,060,000</u>

Federal vs. Local Cost Apportionment

Federal Share	\$ 27,989,000
Local Share	15,071,000
Total	<u>\$ 43,060,000</u>

Local Share Funding Source

Johnson County Stormwater Mgmt	\$ 7,157,000
In Kind Contributions (Easements)	2,000,000
City of Merriam	5,914,000
	<u>\$ 15,071,000</u>

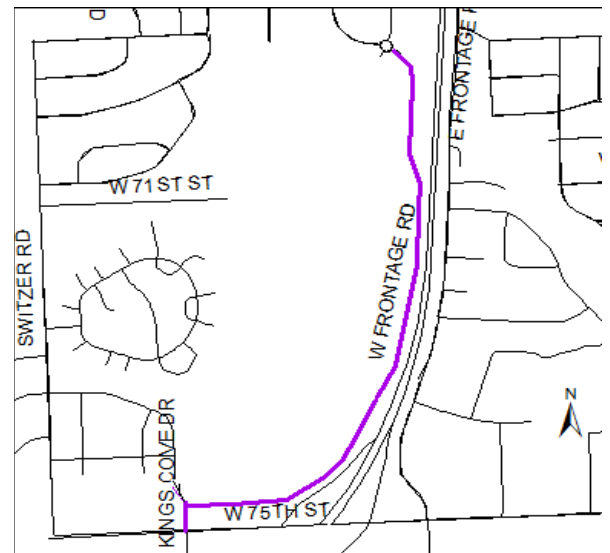
**Estimated costs represent the best available information as of April 15, 2021. Staff is awaiting further information from the US Army Corps of Engineers as to construction schedule. The current CIP plan includes \$5,914,000 of Merriam net costs.

I-35 Redevelopment District Projects



W. Frontage Road Curb/Gutter Improvement

From Turkey Creek Drive (Merriam Pointe) to 75th Street



Project Information

Project #: GT1701
Design Year: 2021
Construction Year: 2022
Project Status: Design
Project Engineer: TBD
Funding Source: I-35 TIF
Contractor: TBD

Project Description

West Frontage Road between the new Merriam Pointe auto dealerships to south of 75th Street has curb/gutter only on the east side. Street run-off drains directly to the grassy area and down the slopes to the businesses below the street level. Staff proposes to install curb/gutter, sidewalk, drainage improvements and mill/overlay of pavement. Existing decorative street lights need adjustments as part of the project. The bridge deck will receive repairs along with a polymer overlay, the superstructure has some exposed rebar and cracking that will be addressed along slop and footing protection. The installation of a pedestrian bridge will allow the pedestrians safe access to the Turkey Creek Trail system.

Project Costs

	<u>2021</u>	<u>2022</u>	<u>Total</u>
ENGINEERING	\$245,158		\$245,158
EASEMENT		\$30,000	\$30,000
UTILITY RELOCATION		\$15,000	\$15,000
CONSTRUCTION		\$1,926,239	\$1,926,239
CONTINGENCY		\$192,624	\$192,624
TOTAL PROJECT COST:	\$245,158	\$2,163,863	\$2,409,021

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

SPECIAL SALES TAX PROJECTS



Traffic Signal Protective-Permissive Left-Turn Phasing City Wide



Project Information

Project #: TBA
Construction Year: Ongoing
Project Status: Varies
Project Engineer: Merriam Public Works
Funding Source: General CIP
Contractor: TBD

Project Description

Whenever possible convert existing traffic signals to allow Protective-Permissive Left-Turn Phasing to aid in the movement of traffic and reduce unnecessary idling. The cost will cover traffic signal study and if warranted the modifications necessary allow Protective-Permissive Left-Turn Phasing. We will look at one intersection a year.

Project Costs

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
TOTAL PROJECT COST:	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000

Impact on Operating Budget

This project is not expected to have a significant effect on operating budget

West Vernon Place Preliminary Engineering Study

West Vernon Place Subdivision



Project Information

Project #: GM2101
PES Year: 2021
Project Status: In Process
Project Engineer: BHC Rhodes

Project Description

This subdivision is quite steep and drains very well on top. There is cross drainage across property lines from higher elevation properties to the lower elevation properties. Locally yard flooding has been reported in the past. A Preliminary Engineering Study was done in 2012 and this subdivision does not currently qualify for SMAC funding. However, after receiving many inquiries and requests for the City to install storm drains in this neighborhood, the City will have another Preliminary Engineering Study done. This new Preliminary Engineering Study will provide us with several options as to how the stormwater cross drainage can be better controlled and at what cost.

Project Costs

	<u>2021</u>
PRELIMINARY ENGINEERING STUDY	\$50,000

Impact on Operating Budget

This project is not expected to have a significant effect on operating budget. Construction impact will be determined after this Preliminary Engineering Study is completed.

East Frontage Road Improvements

67th Street to 75th Street



Project Information

Project #: GC2102
Design Year: 2020
Construction Year: 2021
Project Status: Construction
Project Engineer: Affinis
Funding Source: CARS/Special Sales Tax
Contractor: J.M. Fahey

Project Description

This project entails the rehabilitation of East Frontage Road between 67th Street and 75th Street. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, storm drain improvements, and new pavement markings. Street light improvements as needed. The City of Merriam will be requesting funding from Johnson County CARS.

Project Costs

	<u>2020</u>	<u>2021</u>	<u>Total</u>
ENGINEERING	\$216,860		\$216,860
CONSTRUCTION*		\$1,549,000	\$1,549,000
ROW/EASEMENT		\$15,000	\$15,000
UTILITY RELOCATION		\$10,000	\$10,000
CONSTRUCTION ENGINEERING*		\$154,900	\$154,900
TOTAL PROJECT COST:	\$216,860	\$1,728,900	\$1,945,760
*CARS ELIGIBLE FUNDING (50%)		\$851,950	\$851,950
NET MERRIAM COST:	\$216,860	\$876,950	\$1,093,810

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

55th Street – Merriam Dr. to W. City Limits



Project Information

Project #:	GC2301
Design:	2021
Construction Year:	2022
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	CARS/Special Sales Tax
Contractor:	TBD

Project Description

The project entails the rehabilitation of 55th Street – Merriam Drive to W. City Limits. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings. Street light improvements as needed. The City of Merriam plans to request funding from Johnson County CARS.

Project Costs

	<u>2021</u>	<u>2022</u>	<u>TOTAL</u>
ENGINEERING	\$277,366		\$277,366
CONSTRUCTION*		\$2,133,585	\$2,133,585
ROW/EASEMENT		\$15,000	\$15,000
UTILITY RELOCATION		\$10,000	\$10,000
CONSTRUCTION ENGINEERING*		\$213,358	\$213,358
TOTAL PROJECT COST:	\$277,366	\$2,371,943	\$2,649,309
*CARS ELIGIBLE FUNDING (50%)		\$1,173,472	\$1,173,472
NET MERRIAM COST:	\$277,366	\$1,198,472	\$1,475,838

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

Lowell St. – Johnson Dr. to 55th Ter. W/Overland Park 2022 Street Maintenance



Project Information

Project #:	TBA
Design:	
Construction Year:	2022
Project Status:	Preliminary
Project Engineer:	City of Overland Park
Funding Source:	General CIP
Contractor:	TBD

Project Description

City of Overland Park approached the City of Merriam seeking partnership in preserving Lowell Street from Johnson Drive to 55th Terrace. The scope of work includes Ultra-Thin Bonded Asphalt Surface (UBAS) paving; a process for preventative maintenance that helps pavement last longer and the special membrane helps prevent water leakage by forming a superior bond to the old asphalt or concrete.

Project Costs

	<u>2022</u>
ENGINEERING	
CONSTRUCTION	\$60,000
TOTAL PROJECT COST:	\$60,000
OVERLAND PARK/MERRIAM (50% OF COSTS)	\$30,000
NET MERRIAM COST:	\$30,000

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Merriam Dr. – Johnson Dr. to 55th St.



Project Information

Project #:	GC2201
Design:	2022
Construction Year:	2023
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	CARS/Special Sales Tax
Contractor:	TBD

Project Description

The project entails the rehabilitation of Merriam Drive from Johnson Drive to 55th Street. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings. Streetlights and traffic signal improvements as needed. The City of Merriam plans to request funding from Johnson County CARS.

Project Costs

	<u>2022</u>	<u>2023</u>	<u>Total</u>
ENGINEERING	\$457,416		\$457,416
CONSTRUCTION*		\$3,267,254	\$3,267,254
ROW/EASEMENT		\$15,000	\$15,000
UTILITY RELOCATION		\$25,000	\$25,000
CONSTRUCTION ENGINEERING*		\$326,725	\$326,725
TOTAL PROJECT COST:	\$457,416	\$3,633,979	\$4,091,395
*CARS ELIGIBLE FUNDING (50%)		\$1,796,990	\$1,796,990
NET MERRIAM COST:	\$457,416	\$1,836,990	\$2,294,405

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

50th Ter/England St. to Kessler Ln. Drainage Improvement

South Park and Silverwood Subdivisions



Project Information

Project #: TBA
Construction Year: 2023
Project Status: Preliminary
Project Engineer: TBD
Funding Source: Special Sales Tax
Contractor: TBD

Project Description

These subdivisions were developed in phases without any comprehensive drainage system improvements. This system begins on 47th Ter., flows south and outlets in the side/back yard of 9224 50th Ter. The water leaving the storm drain then crosses properties to an inlet/catch basin near England St. and 50th Ter. Our current storm drain design criteria is to design for a 10-year rain event, and this current system is experiencing issues during 2-year rain events. Staff has submitted a request to the Johnson County Watershed Organization for partial funding.

Project Costs

	<u>2022</u>	<u>2023</u>	<u>TOTAL</u>
ENGINEERING	\$117,092		\$117,092
CONSTRUCTION*		\$1,170,920	\$1,170,920
ROW/EASEMENT		\$100,000	\$100,000
UTILITY RELOCATION		\$10,000	\$10,000
CONSTRUCTION ENGINEERING		\$117,092	\$117,092
TOTAL PROJECT COST:	\$117,092	\$1,398,012	\$1,515,104
WATERSHED ORG. FUNDING*		\$303,325	\$303,325
NET MERRIAM COST:	\$117,092	\$1,094,687	\$1,211,779

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of repairing a deteriorated drain system. This will allow Public Works crews to focus on maintaining current system infrastructure.

49th Street – Antioch Rd. to Switzer Rd.



Project Information

Project #:	GC2401
Design:	2023
Construction Year:	2024
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	CARS/Special Sales Tax
Contractor:	TBD

Project Description

This project entails the rehabilitation of 49th Street – Antioch Road to Switzer Road. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings. Street light improvements as needed. The City of Merriam plans to request funding from Johnson County CARS.

Project Costs

	<u>2023</u>	<u>2024</u>	<u>TOTAL</u>
ENGINEERING	\$270,330		\$270,330
CONSTRUCTION*		\$2,079,459	\$2,079,459
ROW/EASEMENT		\$20,000	\$20,000
UTILITY RELOCATION		\$15,000	\$15,000
CONSTRUCTION ENGINEERING*		\$207,946	\$207,946
TOTAL PROJECT COST:	\$270,330	\$2,322,405	\$2,592,734
*CARS ELIGIBLE FUNDING (50%)		\$1,143,702	\$1,143,702
NET MERRIAM COST:	\$270,330	\$1,178,702	\$1,449,032

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

Merriam Dr. – 55th St. to Antioch



Project Information

Project #:	GC2101
Design:	2024
Construction Year:	2025
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	CARS/Special Sales Tax
Contractor:	TBD

Project Description

This project entails the rehabilitation of Merriam Drive from 55th Street to Antioch. The scope of work includes the replacement of curb/gutters/sidewalk/ADA ramps as required, a 2-inch mill/overlay, and new pavement markings. Street light improvements as needed. The City of Merriam plans to request funding from Johnson County CARS.

Project Costs

	<u>2024</u>	<u>2025</u>	<u>Total</u>
ENGINEERING	\$376,347		\$376,347
CONSTRUCTION*		\$2,688,192	\$2,688,192
ROW/EASEMENT		\$20,000	\$20,000
UTILITY RELOCATION		\$20,000	\$20,000
CONSTRUCTION ENGINEERING*		\$268,819	\$268,819
TOTAL PROJECT COST:	\$376,347	\$2,997,011	\$3,373,358
*CARS ELIGIBLE FUNDING (50%)		\$1,478,506	\$1,478,506
NET MERRIAM COST:	\$376,347	\$1,518,506	\$1,894,852

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Johnson Drive (CARS) –Mackey St. to East City Limits

2026 Street Improvements



Project Information

Project #:	TBA
Design:	2025
Construction Year:	2026
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	CARS/Special Sales Tax, General CIP
Contractor:	

Project Description

This project entails the rehabilitation of Johnson Drive. The scope of work includes the replacement of curb/gutters as required, 2-inch mill/overlay, new pavement markings. The City of Merriam will be requesting funding from Johnson County CARS for the Johnson Drive portion of this project.

Project Costs

	<u>2025</u>	<u>2026</u>	<u>Total</u>
ENGINEERING	\$81,379		\$81,379
CONSTRUCTION*		\$581,280	\$581,280
ROW/EASEMENT		\$20,000	\$20,000
UTILITY RELOCATION		\$20,000	\$20,000
CONSTRUCTION ENGINEERING*		\$58,128	\$58,128
TOTAL PROJECT COST:	\$81,379	\$679,408	\$760,787
*CARS ELIGIBLE FUNDING (50%)		\$319,704	\$319,704
NET MERRIAM COST:		\$359,704	\$441,083

Impact on Operating Budget

These improvements will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future. Included in this project is funding for the installation of new streetlights, which will reduce the cost of outsourcing repairs to the current system.

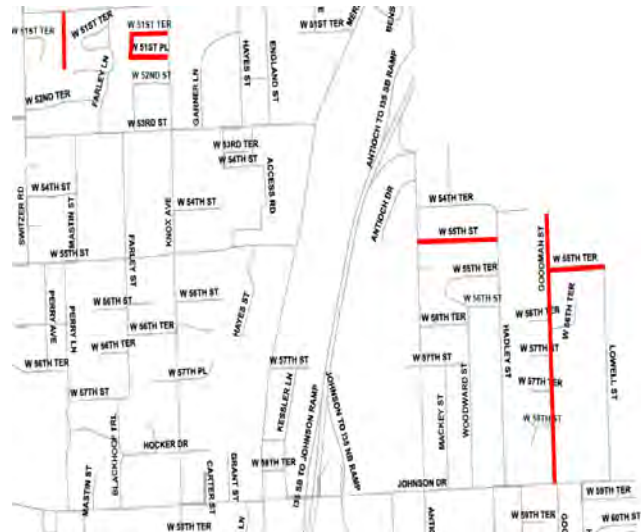
Public Works Maintenance Program



Mill and Overlay Program

Goodman St. (North City Limit to Jo. Dr.)
55th St. (Antioch Rd. to Hadley St.)
51st Ter. (West of Knox)

51st Pl. (West of Knox)
Perry Ln. (South of 51st Street)
Craig Rd. (SMP to 61st St.)



Project Information

Construction Year: 2021
Project Status: Construction
Project Engineer: City of Merriam
Funding Source: Various
Contractor: J.M. Fahey

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2026. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	Total
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$50,000
TOTAL PROJECT COST:	\$650,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Mill and Overlay Program

Farley St. (55th St. to 57th St.) 57th St. (Perry Ln. to Farley St.)
Hocker Drive (Perry Ln. to E. of Knox Ave.)



Project Information

Construction Year: 2022
Project Status: Preliminary
Project Engineer: City of Merriam
Funding Source: Various
Contractor: TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2026. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	Total
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$30,000
TOTAL PROJECT COST:	\$630,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Mill and Overlay Program

Sherwood Forest

Slater St. (Johnson Dr. to 62nd Ter.)

60th St. (Slater St to Antioch Rd.) 60th Ter. (Slater St. to Antioch Rd.)



Project Information

Construction Year: 2023
 Project Status: Preliminary
 Project Engineer: City of Merriam
 Funding Source: Various
 Contractor: TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2026. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	Total
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$25,000
TOTAL PROJECT COST:	\$625,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Mill and Overlay Program

Benson St. (49th St to 49th Ter,)

50th Ter. (Knox Ave. to Merriam Dr.)

Booker Dr./51st St. (50th Ter. to Merriam Dr.)



Project Information

Construction Year:	2024
Project Status:	Preliminary
Project Engineer:	City of Merriam
Funding Source:	Various
Contractor:	TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2026. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	Total
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$67,000
TOTAL PROJECT COST:	\$667,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Mill and Overlay Program

49th Ter. (Merriam Dr. to Grant St.), Grant St. (49th Ter. to 50th Ter.)

England St. (49th St. to 50th Ter.), Grandview Ave. (49th St. to 51st Ter.)



Project Information

Construction Year:	2025
Project Status:	Preliminary
Project Engineer:	City of Merriam
Funding Source:	Various
Contractor:	TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2026. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

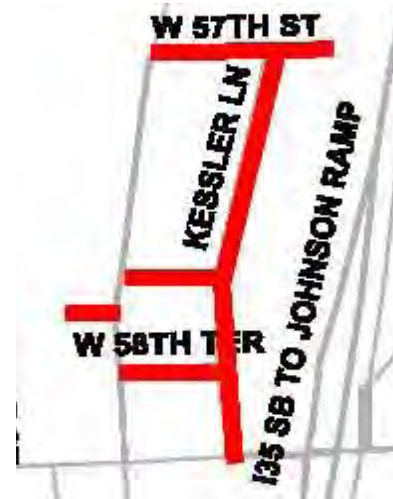
	<u>Total</u>
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$58,000
TOTAL PROJECT COST:	\$658,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Mill and Overlay Program

57th St. (Merriam Dr. to End of Pavement), 58th St. (Merriam Dr. to Kessler Ln.)
 58th Ter. (Merriam Dr. to Kessler Ln.), Hocker Dr. (Merriam Dr. to End of Pavement)
 Kessler Ln. (Johnson Dr. to 57th St.)



Project Information

Construction Year: 2026
Project Status: Preliminary
Project Engineer: City of Merriam
Funding Source: Various
Contractor: TBD

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement through 2026. Currently, the City of Merriam receives approximately \$300,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. Staff also recommends that some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. For streets in that condition, Council should consider reconstruction of the street instead of mill/overlay. The Public Works department routinely inspects and maintains City streets, sidewalks, sidewalk ADA ramps, curbs, storm drains, streetlights, etc. Based on these inspections, staff has developed a 5-year Mill and Overlay Program.

Project Costs

	<u>Total</u>
PW SPECIAL HIGHWAY STREET OVERLAY/PAVING	\$300,000
OVERLAY SUPPLEMENT	\$300,000
SIDEWALK MAINTENANCE PROGRAM	\$12,000
SMALL DRAINAGE PROJECTS	\$34,000
TOTAL PROJECT COST:	\$646,000

Impact on Operating Budget

Mill/overlay of the streets will reduce the yearly maintenance costs of patching deteriorated curbs and asphalt pavement. This will allow Public Works crews to focus on maintaining street infrastructure on streets not slated for mill/overlay in the near future.

Small Drainage Projects

Various Pipes Replacement/Rehabilitation



Small storm drain outlet

Project Information

Project #:	GM1103
Construction Year:	Ongoing
Project Status:	Varies
Project Engineer:	City Engineer
Funding Source:	General CIP
Contractor:	Public Works for spot repairs

Project Description

City of Merriam has aging drainage infrastructures including Corrugated Metal Pipes (CMP) and Reinforced Concrete Pipe (RCP) that are at risk of failure. Various trenchless technologies are available and have been widely used throughout North America. Such trenchless pipe installation technologies include Cured-In-Place-Pipe (CIPP), thermo-formed Ultra-Liner and Pipe Bursting, which all utilize existing pipe cavity and line the pipe instead of trenching across street sections. The cost of these technologies is becoming very competitive and in many cases can be more economical due to savings in logistics and cost of traffic control over busy streets and reconstruction of street over the trench. Another benefit to the trenchless technology is the significant reduction in risk of liability and safety in trenching adjacent to homes and yards. If trenchless technology is not feasible, City Staff will collaborate to find best option including in-house work with the Public Works crews.

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
CONSTRUCTION	\$500,000	\$500,000	\$500,000	\$500,000	\$466,000

Impact on Operating Budget

After recent citywide inspections, Public Works has begun the process of prioritizing repairs to the storm sewer pipes. This program will allow many sections of pipe that have been rated with a poor condition to be reconstructed within that years' designated budget amount. Public Works crews will have the opportunity to schedule and make necessary repairs to other failing storm sewer infrastructure by utilizing the current operating budget.

Sidewalk Maintenance Program

City Wide



Project Information

Project #: GM2002
Construction Year: Ongoing
Project Status: Construction
Project Engineer: Merriam Public Works
Funding Source: General CIP
Contractor: TBD

Project Description

City Council provided direction to assess the condition of existing sidewalks throughout the City and to conduct repairs and maintenance as needed. This program is to supplement the Public Works efforts in addressing these types of repairs.

Project Costs

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
TOTAL PROJECT COST:	\$170,000	\$175,000	\$133,000	\$142,000	\$188,000

Impact on Operating Budget

Sidewalk repairs currently resides within the operating budget as its sole funding source. This supplement will not only allow more aging and potentially hazardous sections of sidewalk to be replaced, but also create more opportunities for Public Works crews to address other maintenance tasks as needed.

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CITY OF MERRIAM, KANSAS

STATISTICAL

ANNUAL BUDGET
2022

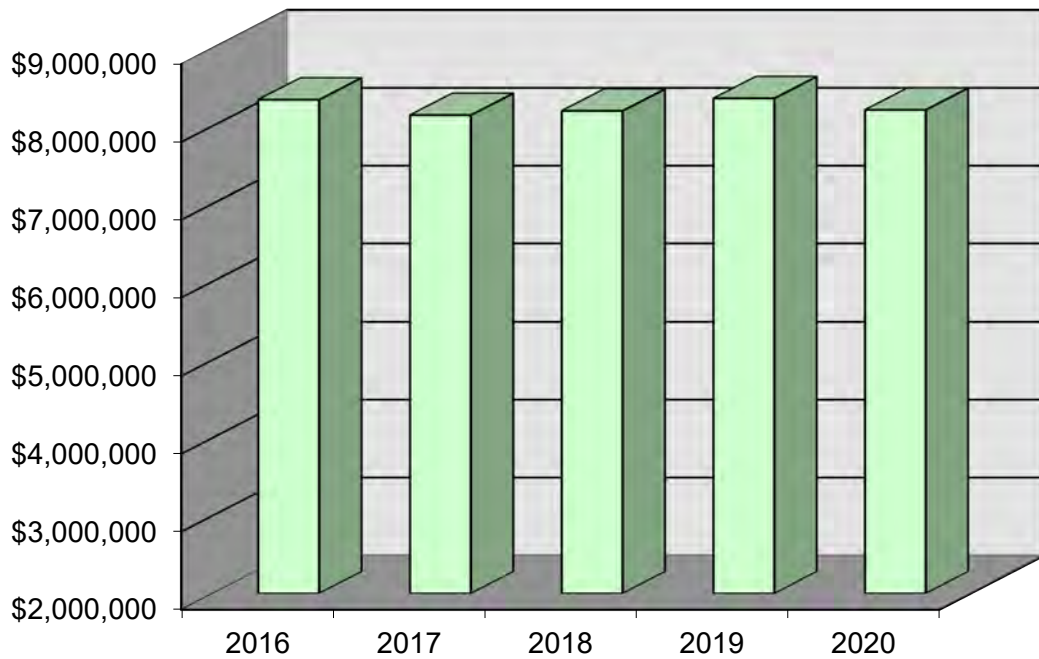


A beautiful day for a walk in Antioch Park.

City Sales and Use Tax History (General Fund only)
2016 through 2020

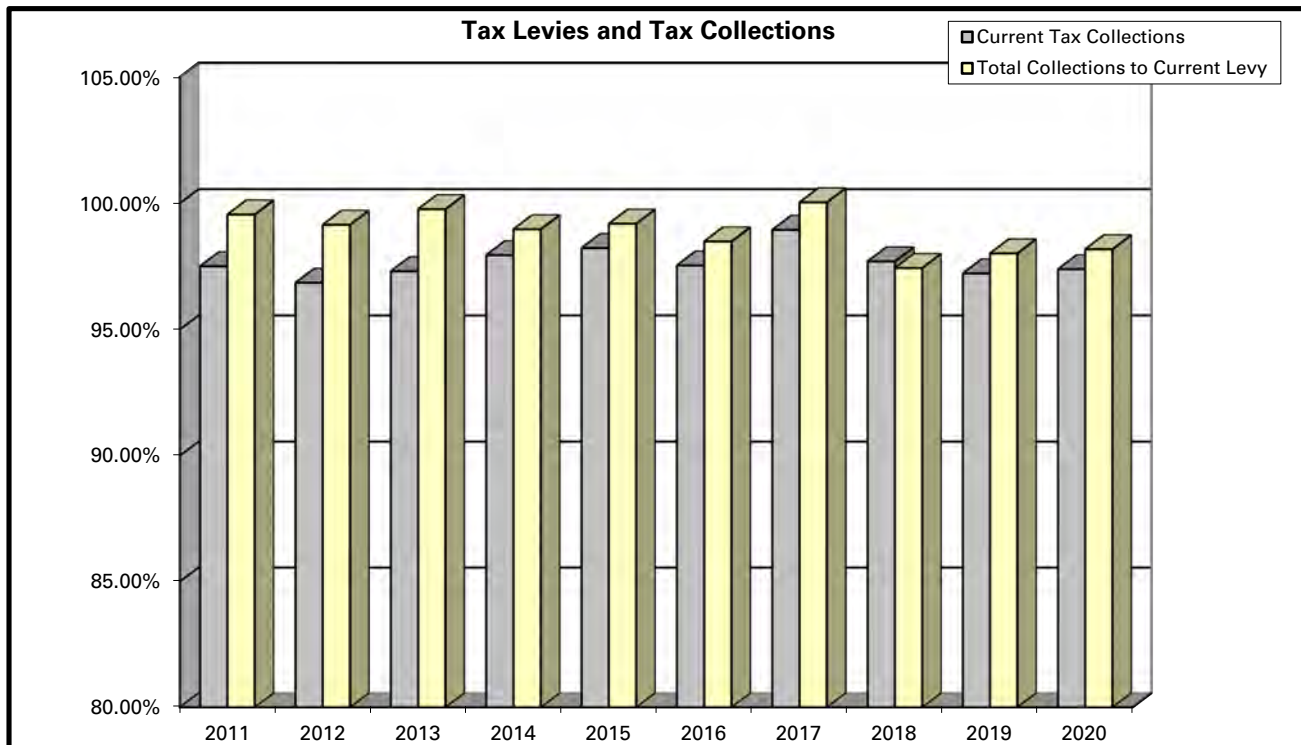
Year	2016	2017	2018	2019	2020
Annual Total	\$ 8,335,608	\$ 8,137,462	\$ 8,192,369	\$ 8,352,658	\$ 8,204,674

**Annual City Sales and Use Tax Comparison
2016 - 2020**



Property Tax Levies and Collections - Last Ten Fiscal Years
December 31, 2020

Year (1)	Total Tax Levy	Current Tax Collections	Percentage Current Tax Collected	Prior Years' Tax Collected	Total Tax Collections	Percentage Total Collection to Current Levy
2011	\$ 4,132,227	\$ 4,029,285	97.51%	\$ 84,574	\$ 4,113,859	99.56%
2012	4,008,423	3,882,278	96.85%	92,063	3,974,341	99.15%
2013	3,986,833	3,879,588	97.31%	97,986	3,977,574	99.77%
2014	4,121,652	4,037,075	97.95%	42,246	4,079,321	98.97%
2015	4,486,131	4,406,678	98.23%	43,229	4,449,907	99.19%
2016	4,752,735	4,635,807	97.54%	45,139	4,680,946	98.49%
2017	5,176,528	5,122,174	98.95%	56,325	5,178,499	100.04%
2018	5,272,454	5,151,191	97.70%	(13,880)	5,137,311	97.44%
2019	5,599,756	5,444,424	97.23%	44,203	5,488,627	98.02%
2020	5,697,480	5,548,723	97.39%	45,033	5,593,756	98.18%

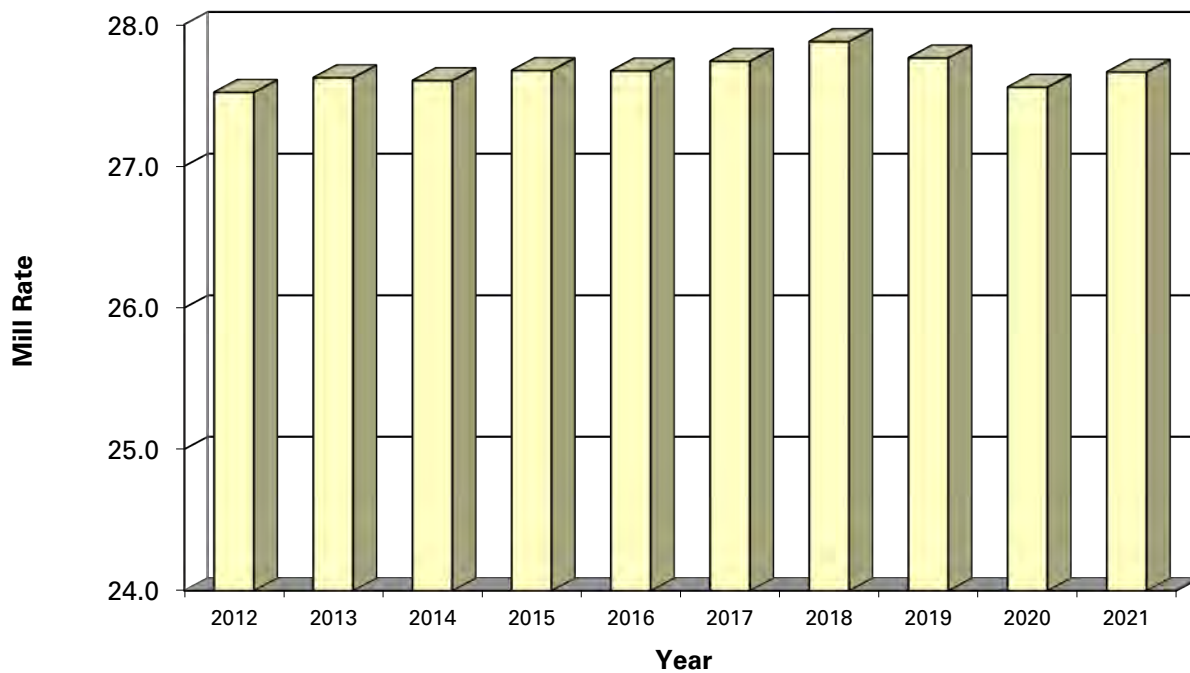


Note (1): The year shown is the year in which collections were received. The levy or assessment is certified to the County the previous year.

Assessed Valuation Growth/ Mill History - Last Ten Fiscal Years
December 31, 2020

Year	Assessed Valuation	Increase/ (Decrease)	% of Increase/ (Decrease)	Mill Rate	Mill Generated Tax Collections	Increased Ad Valorem Taxes
2012	\$ 144,859,898	\$ (1,368,917)	-0.94%	27.522	\$ 3,986,834	-0.54%
2013	149,200,072	4,340,174	3.00%	27.625	4,121,652	3.38%
2014	162,552,346	13,352,274	8.95%	27.605	4,487,258	8.87%
2015	171,727,663	9,175,317	5.64%	27.676	4,752,735	5.92%
2016	187,060,595	15,332,932	8.93%	27.673	5,176,528	8.92%
2017	190,021,196	2,960,601	1.58%	27.741	5,271,378	1.83%
2018	200,819,865	13,759,270	7.36%	27.880	5,598,858	8.16%
2019	205,174,988	4,355,123	7.97%	27.765	5,696,684	8.07%
2020	214,304,483	9,129,495	6.71%	27.558	5,905,803	5.48%
2021	225,468,897	11,164,414	9.89%	27.665	6,237,597	9.50%

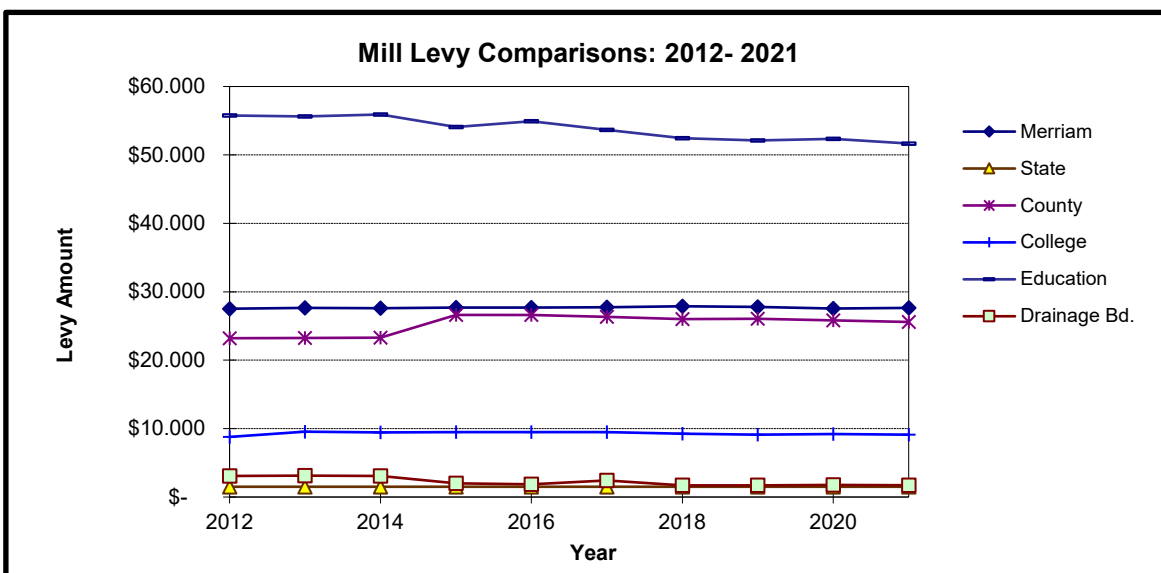
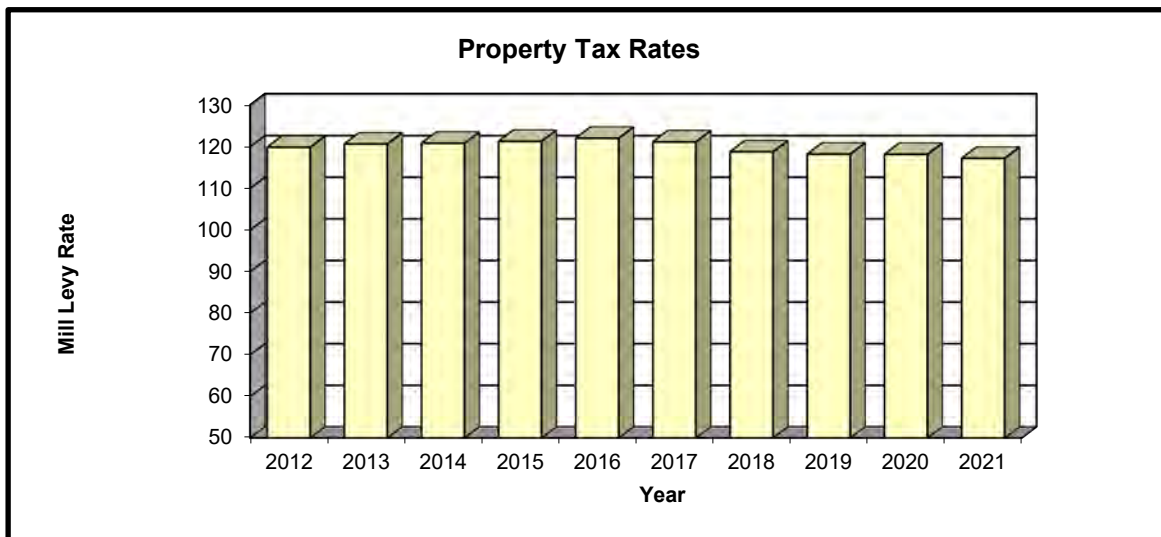
**Mill Rate History
Last Ten Fiscal Years**



**Direct and Overlapping Property Tax Rates - Last Ten Fiscal Years
(per \$1,000 Assessed Valuation)**

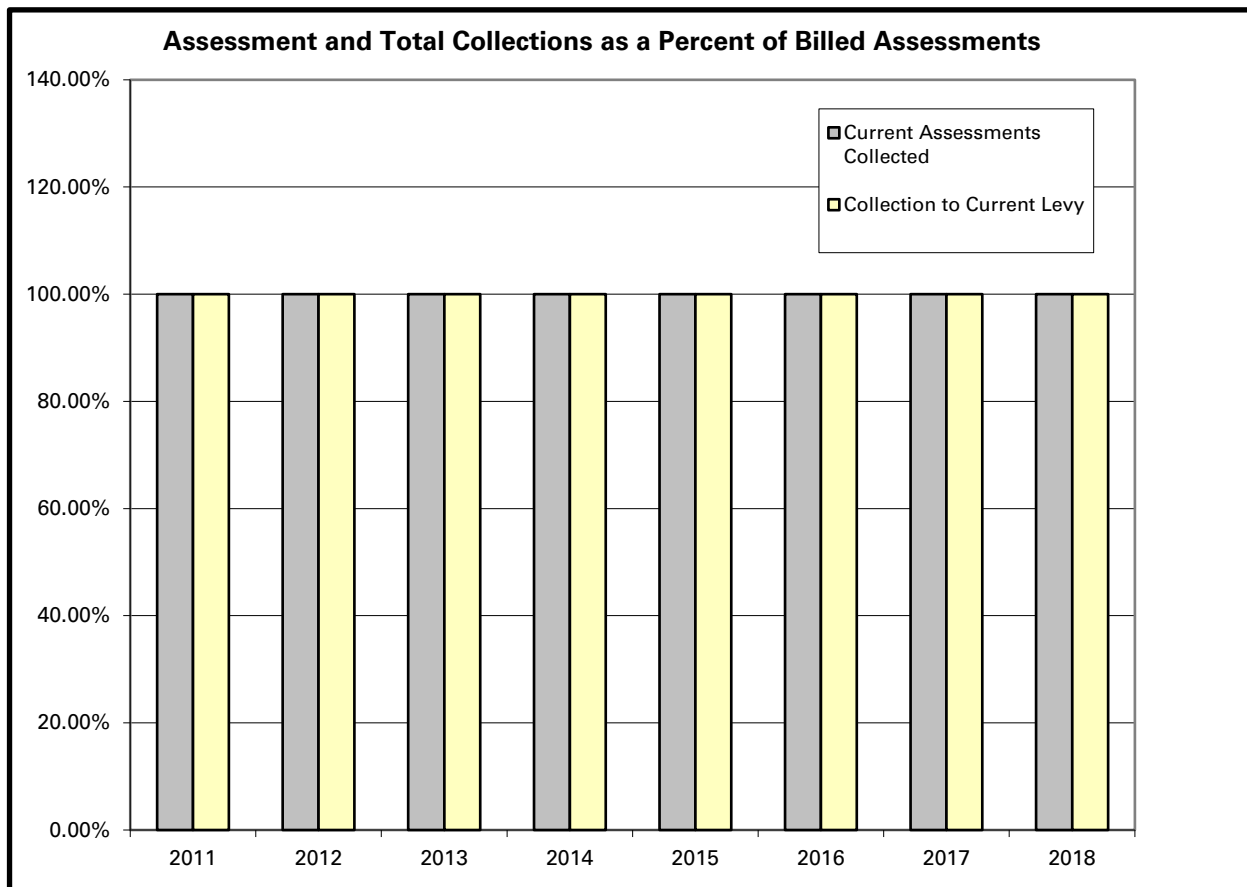
Year(1)	City of Merriam	State	County	Junior College	Board of Education	Merriam Drainage Bd.	Property Tax Total
2012	\$ 27.522	\$ 1.500	\$ 23.210	\$ 8.785	\$ 55.766	\$ 3.091	\$ 119.874
2013	27.625	1.500	23.247	9.551	55.611	3.127	120.661
2014	27.605	1.500	23.270	9.461	55.911	3.088	120.835
2015	27.676	1.500	26.595	9.469	54.059	2.002	121.301
2016	27.673	1.500	26.607	9.473	54.940	1.852	122.045
2017	27.741	1.500	26.351	9.503	53.663	2.403	121.161
2018	27.880	1.500	26.013	9.266	52.427	1.700	118.786
2019	27.765	1.500	26.030	9.121	52.121	1.700	118.237
2020	27.558	1.500	25.797	9.191	52.351	1.777	118.174
2021	27.665	1.500	25.568	9.110	51.667	1.707	117.217

Note (1) Indicates assessment year and year of levy. Represents basis for the following budget year.



Special Assessment Billings and Collections - Last Ten Fiscal Years
December 31, 2020

Year (1)	Assessments Certified to County	Current Assessments Collections	Percentage Current Assessments Collected	Prior Years' Assessments Collected	Total Tax Collections	Percentage Total Collection to Current Levy
2011	\$ 422,050	\$ 422,050	100.00%	\$ -	\$ 422,050	100.00%
2012	420,850	420,850	100.00%	-	420,850	100.00%
2013	419,300	419,300	100.00%	-	419,300	100.00%
2014	422,400	422,400	100.00%	-	422,400	100.00%
2015	425,862	425,862	100.00%	-	425,862	100.00%
2016	423,283	423,283	100.00%	-	423,283	100.00%
2017	424,793	424,793	100.00%	-	424,793	100.00%
2018	425,375	425,375	100.00%	-	425,375	100.00%



Note (1): The year shown is the year in which collections were received. The levy or assessment is is certified to the County the previous year.

Statement of Direct and Overlapping Debt
December 31, 2020 and 2019

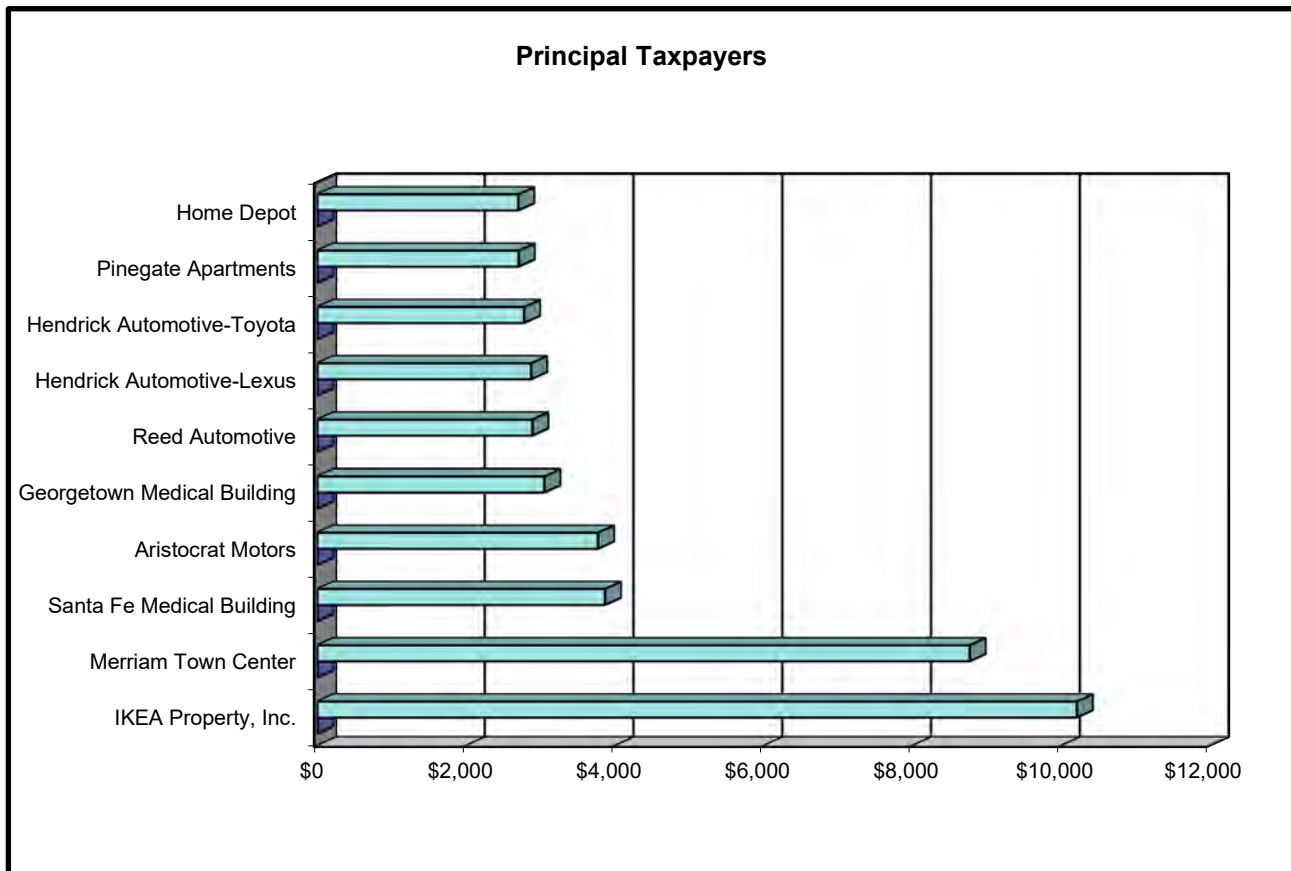
	December 31, 2020		December 31, 2019	
	<u>% of Debt Applicable to City</u>	<u>City of Merriam Share of Debt</u>	<u>% of Debt Applicable to City</u>	<u>City of Merriam Share of Debt</u>
Direct Debt:				
Bonded Debt				
General Obligation:				
Direct tax supported *		\$ 19,379,662		\$ 22,042,401
Overlapping Debt:				
Governmental Unit:				
Shawnee Mission Unified				
School District	4.95%	\$ 13,846,562	5.02%	\$ 14,978,099
Johnson County	1.83%	293,407	1.84%	339,931
Johnson County Community College	1.83%	874,928	1.84%	951,512
Parks and Recreation	1.83%	<u>789,297</u>	1.84%	<u>565,645</u>
Total Overlapping Debt		<u>\$ 15,804,194</u>		<u>\$ 16,835,187</u>
Combined Direct and Overlapping Debt		<u><u>\$ 35,183,856</u></u>		<u><u>\$ 38,877,588</u></u>

* Amounts include unamortized premium/discount.

Principal Property Taxpayers
December 31, 2020

Company Name	Business	Assessed Valuation	Percent of Total Assessed Valuation
IKEA Property, Inc.	Home Furnishings	\$ 10,211,501	4.98%
Merriam Town Center	Shopping Center	8,769,000	4.27%
Santa Fe Medical Building	Medical Building	3,866,750	1.88%
Aristocrat Motors	Automobile Dealer	3,773,438	1.84%
Georgetown Medical Building	Medical Building	3,050,500	1.49%
Reed Automotive	Automobile Dealer	2,889,878	1.41%
Hendrick Automotive-Lexus	Automobile Dealer	2,874,063	1.40%
Hendrick Automotive-Toyota	Automobile Dealer	2,779,988	1.35%
Pinegate Apartments	Apartment Building	2,706,640	1.32%
Home Depot	Home Improvements	2,701,750	1.32%
Totals		\$ 43,623,508	21.26%

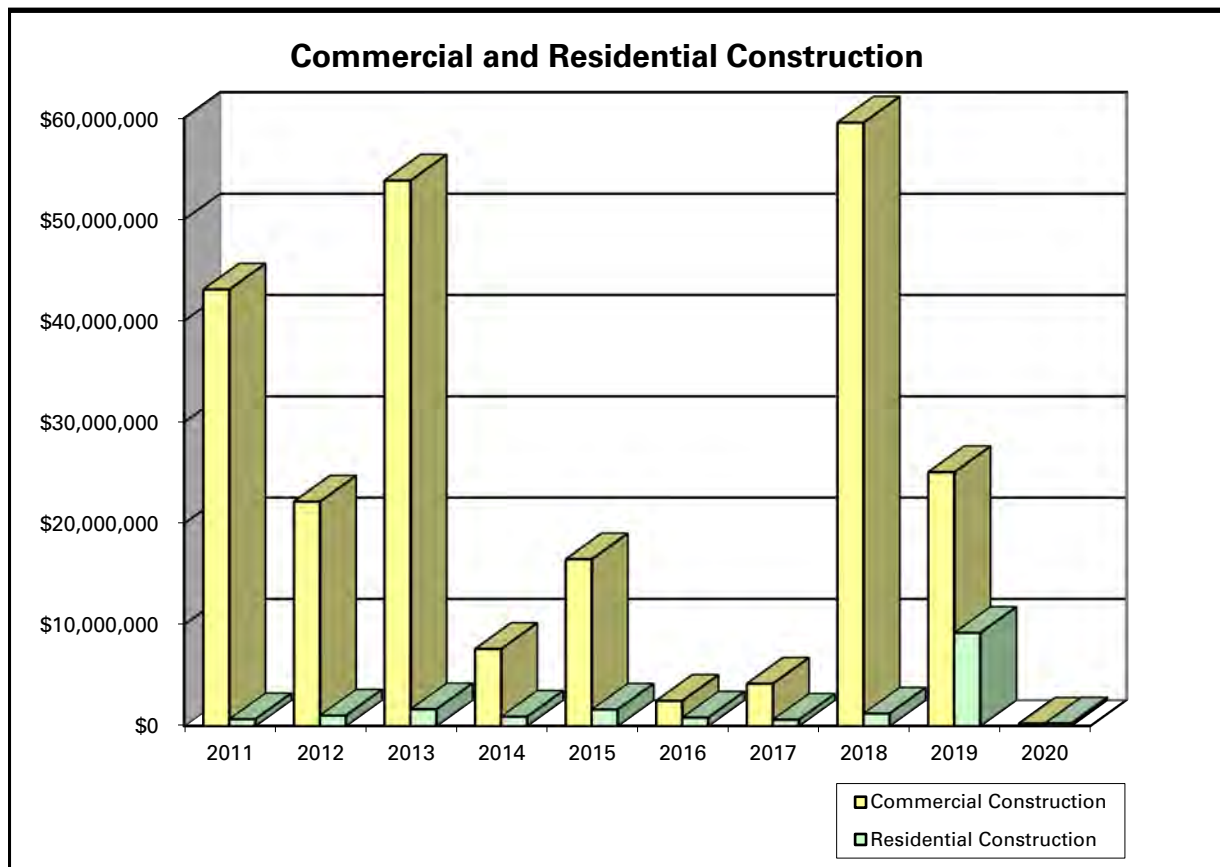
(Assessed values on chart below are in thousands of dollars.)



Source: Johnson County Appraiser

Property Value of New Construction - Last Ten Fiscal Years
December 31, 2020

Year	Commercial Construction (1)		Residential Construction (1)	
	Number of Units	Value (1)	Number of Units	Value (1)
2011	5	\$ 43,109,064	4	\$ 685,000
2012	6	22,160,963	8	1,048,000
2013	8	53,858,792	12	1,665,000
2014	8	7,623,420	6	938,000
2015	2	16,472,811	10	1,635,000
2016	5	2,501,419	5	850,000
2017	3	4,190,000	4	636,679
2018	11	59,582,901	4	1,243,000
2019	9	25,075,504	12	9,210,374
2020	1	249,753	2	265,000



Note (1) Based on information obtained from issuance of building permits and estimated construction costs obtained from the City's Community Development Department.

CITY OF MERRIAM, KANSAS

GLOSSARY

ANNUAL BUDGET
2022



Merriam City Council renamed W. 62nd St. to honor former Mayor Ken Sissom.

Glossary of Terms

Accrual Basis: A basis of accounting in which transactions are recognized at the time they are incurred as opposed to when cash is received or spent.

Adopted Budget: Refers to the budgeted amounts approved by the City Council and sent to the County Clerk's Office for certification.

Ad Valorem (Property Tax): Is a general tax on all real and personal property not exempt from taxation by law. It is sometimes called an "ad valorem" property tax, which means (from Latin) it is based on value.

Advanced Life Support (ALS): Is a set of life-saving protocols and skills that extend basic life support to further support circulation and provide an open airway and adequate ventilation.

Agency Fund: A fund established to account for assets held by the City as a collection or paying agent for individuals, private organizations, other governmental units, or other funds.

Alcohol Tax: A tax on gross receipts derived from sale of alcoholic liquor. The City is required by Statute to credit these revenues in three equal portions to the General Fund, Special Parks and Recreation Fund, and Special Alcohol Fund.

Appropriation: The legal authorization to incur obligations and to make expenditures for specific purposes.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. The assessed valuation for residential property in Kansas is 11.5% of fair market value.

Assets: Resources owned or held by the City which have monetary value.

Audit: A systematic examination and verification of an organization's accounting records and other relevant documents by qualified, independent accountants called auditors.

Authorized Positions: Employee positions, which are authorized in the adopted budget, to be filled during the year.

Balanced Budget: Per Kansas statute, a budget in which total resources, including fund balance and reserves, equal total obligations.

Beige Book: A report published by the Federal Reserve Board eight times a year prior to Federal Open Market Committee meetings. The report contains anecdotal information on current economic conditions by each Federal Reserve Bank within its district. The information is obtained through interviews with key business contacts, economists, and market experts.

Big Box Store: A large retail superstore that sells a wide variety of merchandise, usually part of chain.

Board of Tax Appeals (BOTA): An administrative board within the executive branch of Kansas state government. The highest administrative tribunal for matters involving state and local taxation.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. Bonds are most frequently sold to raise funds for the construction of large capital projects.

Bond and Interest Fund: See Debt Service Fund

Bond Refinancing: The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget: The financial plan for the operation of the City for the year.

Budget Amendment: An increase in the published budget expenditure authority at the fund level for a given year's budget.

Budget Calendar: The schedule of key dates which the City follows in the preparation and adoption of the budget.

Budget Revision: A change in budgeted expenditure authority for any City department which does not result in an increase in the published budget authority of any fund.

Budgetary Basis: This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash or modified accrual.

Budgetary Control: The control or management of the City in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

ACFR: Annual Comprehensive Financial Report. An annual, audited financial report issued by the City stating the results of the previous year's fiscal operations.

Capital Improvement Fund: A fund established for the purpose of financing capital improvement projects.

Capital Improvement Program (CIP): A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the long-term needs of the City.

Capital Outlay: Expenditures which result in the acquisition of, or addition to, fixed assets.

Capital Projects: Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

CARES Act Funding: The Coronavirus Aid Relief and Economic Security Act of 2020 assists with the local response and recovery during the COVID 19 Pandemic. Funds may only be used to cover expenses not previously budgeted and directly related a community's response to the Pandemic. Expenditures must have occurred between March 1, 2020 and December 31, 2020 to be eligible. Funds are awarded to local and county governments from individual states who receive pass through funding from the government.

CARS: County Assisted Road System.

Cash Basis: A basis of accounting in which transactions are recognized only when cash is received or spent.

CDBG: Community Development Block Grant.

City/County Revenue Sharing: Annually a percentage of the revenue from state sales and use tax collections are distributed by the State back to cities and counties.

Commodity: An expendable item which is consumable or has a short life span. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline and oil.

Consumer Price Index (CPI): A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Consumer Use Tax: Is a sales tax placed on equipment or materials purchased outside of a city or county for use in said city or county.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Service: Services rendered to the City by private firms, individuals or other governmental agencies. Examples include, insurance, utility costs, printing services, and temporary employees.

COVID-19 Pandemic: An ongoing pandemic of coronavirus disease 2019 (COVID-19) caused by the SARS-CoV-2 Virus, which was first identified in December 2019. In early March 2020, the World Health Organization declared COVID-19 a pandemic.

CVB (Convention Visitor's Bureau): Term used to describe marketing organization in the tourism industry. Merriam does not have a convention center, but the term is used in reference to the City's Visitor's Bureau.

D.A.R.E. Program: A program whereby a specially trained police officer regularly visits schools and educates the students on **Drug Awareness Resistance Education**.

Dark Store Theory: Valuation method for commercial properties which argues that values should be calculated as if their stores were vacant or "dark". Fully functional retail stores are commonly assessed based upon their "best and highest use". Functional stores are generally taxed higher than vacant stores.

Debt Service: Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Debt Service Fund: A fund established to account for the accumulation of resources for the payment of general long-term debt principal and interest.

Deficit: The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

Department: The basic organizational unit of the City which is functionally unique in its delivery of services.

Depreciation: Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Destination Retailer: A retailer that attracts consumers willing to make a special trip solely for the purpose of shopping at that location. Destination stores are unique and appealing enough to entice shoppers to come visit in person even over long distances and inconvenient locations. Retailers often offer other services to further enhance the experience, i.e. on-site restaurants and babysitting services.

Development Agreement: An agreement between the City and a private property development company which could provide for public assistance in the form of tax increment financing (TIF), transportation development district taxes or other incentives in return for development (or redevelopment) of property in a specified manner. This could include construction and leasing or sale of retail and residential units.

Disbursement: The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program: A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Emergency Operations Plan: Plan developed by the City to establish the policies, guidance and resources that provide elected and appointed officials, City staff, and volunteer agencies with the information necessary to function in a coordinated manner before, during, and after a disaster.

Employee (or Fringe) Benefits: Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrance: An amount of money committed and set aside, but not yet expended, for the purpose of a specific good or service.

Enterprise Fund: A governmental accounting fund in which services are financed and operated similar to those of a private business -- where the intent is that the costs (expenses, including depreciation) of providing goods and services be financed or received through user fees. The City currently has no Enterprise Funds.

Enterprise Zone: A redevelopment district established prior to July 1, 1992, pursuant to K.S.A. 12-17, 107 through 12-17, 113, whereby the City has designated that the conservation, development or redevelopment of the area is necessary to promote the general and economic welfare of the city.

Equipment Reserve Fund: A fund established pursuant to K.S.A. 12-1,117 to account for the accumulation of resources used to finance the acquisition of major equipment items.

Expenditure: Decreases in net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service, and capital outlays.

Federal Open Market Committee (FOMC): A committee within the Federal Reserve System charged with oversight of the nation's open market operations. They make key decisions about interest rates and growth of the nation's money supply.

Fiduciary Funds: Funds established to account for assets held by the City in the capacity of a trustee or an agent.

Fire Medic: A firefighter who is also trained and certified as a paramedic. The main job responsibilities are as a firefighter with additional training to handle emergency medical situations as the need arises.

Fiscal Policy: The City's policies with respect to revenues, spending, and debt management as these relate to City services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City's budget and its funding.

Fiscal Year: A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The fiscal year for the City of Merriam is the same as the calendar year (January 1-December 31).

Fixed Assets: Assets of a long term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment. The City has established a level of \$5,000 for an item to be considered an asset; below \$5,000 the item is considered to be a commodity.

Franchise Fees: Fees charged utility companies for operating within the City's corporate limits.

Full Faith and Credit: A pledge of the City's taxing power to repay debt obligations.

Full-Time Equivalent Position (FTE): A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a summer lifeguard working for four months, or 690 hours, would be equivalent to .3 of a full-time position.

Fund: An accounting entity which has a set of self-balancing accounts and which records all financial transactions for specific activities or functions.

Fund Balance: The excess of assets over liabilities in a fund.

Fund Type: In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GASB: The Government Accounting Standards Board (GASB) creates generally accepted accounting principles and its mission is to establish and improve standards of state and local governmental accounting and financial reporting.

General Fund: The fund used to account for all financial resources of the City except those required to be accounted for in another fund.

General Obligation Bond (GO Bond): The full faith and credit of the City's taxing power is pledged for the payment of bonds' principal and interest.

GFOA: Government Finance Officers Association.

Governmental Funds: Funds generally used to account for tax-supported activities. The generic fund types considered as Governmental Funds are General, Special Revenue, Capital Projects, and Debt Service.

Grants: A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Health Savings Account (HSA): A medical savings account available to employees who are enrolled in a High Deductible Health Plan (HDHP). The funds contributed to the this account are not subject to federal income tax at the time of deposit. Funds must be used to pay for qualified medical expenses. Unlike a Flexible Spending Account (FSA), funds roll over from year to year if not spent.

High Deductible Health Plan (HDHP): An insurance plan that has higher deductibles than traditional insurance plans. HDHPs can be combined with a health savings account (HSA) or a health reimbursement arrangement to allow you to pay for qualified out-of-pocket medical expenses on a pre-tax basis.

Infrastructure: The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Insurance Service Office (ISO) Rating: The ISO Collects information on municipal fire protection efforts in communities throughout the United States. In each of these communities, the ISO analyzes the relevant data and then assigns a Public Protection Classification from 1 to 10. Class 1 represents superior property fire protection. Class 10 indicates that the area's fire suppression program does not meet the ISO's minimum criteria.

Interfund Transfers: The movement of monies between funds of the City.

Intergovernmental Revenue: Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Interlocal Agreement: Agreement between two or more municipalities to cooperatively share resources for their mutual benefit. Such agreements will be of a specific duration and specific purpose which may include sharing of capital projects, rights-of-way, or other joint purchases.

JCCC: Johnson County Community College (JCCC) is a large undergraduate school of higher education located in south Overland Park, Kansas.

Levy: To impose taxes for the support of government activities.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Line-Item Budget: A budget prepared along departmental lines that focuses on what is to be bought.

Local Ad Valorem Tax Reduction (LAVTR): Under KSA 79-2959, all local taxing sub-divisions other than school districts receive money from the State's Local Ad Valorem Tax Reduction (LAVTR) Fund. Distributions were discontinued by Kansas in 2002.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

Major Fund: A fund whose balance is at least 10 percent of the corresponding total of all governmental or enterprise funds and at least 5 percent of the total of all governmental funds combined.

Marketing Impression: Measure of advertising volume in print circulation and on-line views. An impression includes on-line display, even if not clicked or viewed.

Materials and Supplies: Expendable materials and operating supplies necessary to conduct departmental operations.

Mill: The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Modified Accrual: Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

Motor Vehicle Tax: Tax received from the county for vehicles licensed in Merriam and is based on the age and value of the vehicle and is taxed according to the county-wide average tax rate for the previous year.

National Oceanic Atmospheric Administration (NOAA): Federal Agency focused on the conditions of the oceans, coastlines and atmosphere. NOAA also issues warnings of dangerous weather conditions and is a leader in applied scientific research.

Niche RMS: A full-featured police records management system which allows agencies to report, prevent and solve crimes within a single integrated system.

Non-Major Fund: Any fund not classified as a major fund.

Object Category: An expenditure classification, referring to the highest and most comprehensive level of classification. These include Personal Services, Contractual Services, Commodities, Capital Outlay, Transfers/Refunds, Debt Service and Losses.

Object Class: An expenditure classification, referring to specific groups of objects, such as salaries and wages, utilities, rent, supplies and materials, and administrative equipment.

Objectives (Departmental): Departmental objectives for the upcoming year are prepared and submitted along with the department's budget request.

Object of Expenditure: An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt and furniture/furnishings.

Obligations: Amounts which the City may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget: The annual budget and process which provides a financial plan for the operation of the City and the provision of services for the year. Excluded from the operating budget are one-time capital projects, which are determined by a separate, but interrelated process.

Operating Expenses: The cost for personnel, materials and equipment required for a department to function.

Operating Revenue: Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Overlapping Debt: Debt of another taxing jurisdiction which geographically overlaps City boundaries and for which City taxpayers will pay in whole or in part. Overlapping jurisdictions for the City include Johnson County, Shawnee Mission School District, and Johnson County Community College.

Personal Services: Expenditures for salaries, wages and fringe benefits of City employees.

Property Tax: See Ad Valorem Tax.

Proprietary Fund: A fund that is used to account for activities that involve business-like interactions, either within the government or outside of it. The City currently has no proprietary funds.

PTO Program: Police Training Officer (PTO) Program was designed by the U.S. Dept. of Justice and was founded on adult-learning principles. The PTO Program focuses on learner-based teaching methods that use problem solving as the vehicle for learning by presenting real life problems that trainees must attempt to solve. Trainees are encouraged to collaborate with peers, develop resources and communicate effectively with the community.

Public Safety Tax (effective 1995): A voter approved, .25% special sales tax assessed by Johnson County since 1995 to fund public safety within the county. The City's share of this tax is transferred from the General Fund to the Capital Improvement Fund, as specified by Council policy. The tax has no sunset date.

Public Safety Tax (effective 2009): A voter approved, .25% special sales tax assessed by Johnson County since 2009 to fund public safety within the county. The City's share of this tax remains in the City's General Fund. The tax has no sunset date.

Pull Factor: Measures the relative retail strength of a community and is computed by dividing the per capita sales tax of a city by the statewide per capita sales tax. Purchases of city residents who shop in other cities are offset by the purchases of out-of-city customers.

Redevelopment Agreement: See "Development Agreement" above.

Reserve: An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution: A special or temporary order of the City Council requiring less legal formality than an ordinance or statute.

Resources: Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue: Sources of income financing the operations of the City.

Revenue Neutral Rate (RNR): Mill Rate for the current tax year that would generate the same property tax revenue as levied the previous tax year using the current tax year's total assessed valuation.

Risk Management Reserve Fund: A fund established pursuant to K.S.A. 12-2615 to account for the accumulation of reserves on hand to transfer to the General Fund for paying claims and related costs arising from legal action and settlement not covered by commercial insurance.

Sales Tax: The City of Merriam has an ongoing 1% general sales tax on all retail sales. The City also collects a .25% sales tax for streets/stormwater improvements which expires December 31, 2020. In September 2017, voters approved another .25% sales tax for parks and recreation to fund a new community center. The new tax will be effective from January 1, 2018 through December 31, 2027.

Special Alcohol Fund: A fund established in accordance with K.S.A. 79-41a04. Revenues for the fund are derived from alcohol taxes. Expenditures for the fund are limited to alcohol and drug abuse prevention and education.

Special Assessment: A compulsory levy made against certain properties to defray part or all of the costs of a specific improvement deemed to primarily benefit the assessed properties.

Special Assessment Bond: A bond payable from the proceeds of special assessments.

Special Highway Fund: A fund established in accordance with K.S.A. 79-3425C to account for those revenues received from the state tax on motor fuel. Statutes restrict the use of these funds to non-capital street and highway expenditures.

Special Parks and Recreation Fund: A fund established in accordance with K.S.A. 79-41a04. Revenues for the fund are derived from alcohol taxes. Expenditures for the fund are limited to parks and recreational services, programs and facilities.

Special Revenue Fund: A fund created when the City receives revenues from a special source designated to be used for a specific purpose. In Kansas, many statutes exist whereby ad valorem taxes may be levied for specific purposes; when received, this revenue is accounted for in the Special Revenue Fund created to account for the specific purpose of the statute.

Taxes: Compulsory charges levied by the City for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Tax Increment Financing (TIF): A method of financing established in accordance with K.S.A. 12-1770 et seq. This method allows cities to help redevelop property through private investment. Revenues for this method are derived from the increased property tax payments (increment) caused by the higher assessments on the redeveloped property.

Transient Guest Tax Fund: A fund established in accordance with K.S.A. 12-1698 to account for revenue derived from transient guest tax levied upon the gross rental receipts paid by guests for lodging in the City. Expenditures are limited to be used for promotion of tourism, conventions and economic development.

United States Army Corps of Engineers (US ACE): A Federal Agency made up of civilian and military personnel who design and construct flood protection systems.