

2024 Merriam Residential Driveway Grant Program

Goal: Assist income eligible Households with bringing the driveway into code compliance or eliminating their gravel driveway

Program:

- Repair or replace driveways of Low Income Households at no cost
- Total annual program budgeted amount - \$90,000
- Approved applications will be allocated funding until all program funds are expended

Eligibility:

- Household income must be at or below Low Income (80% of area median income) as established by U.S. Department of Housing and Urban Development (HUD) for Johnson County
- Income eligibility will be based on the Household's (all persons living at the residence) income
- Household's must provide their Federal Tax return as proof of income. For household members that are not required to file a Federal Income Tax return, proof of social security, veteran, or other benefit payments will be accepted.
- Property owner is required to sign an affidavit attesting that they have provided income information for all household members residing in the dwelling
- The affidavit must be notarized. Notaries are available at City Hall
- Must be the owner occupant of the residence
- The property must have a driveway that is in need of repair or replacement.
- After receiving the application and determining income eligibility, city staff will inspect and determine if the driveway qualifies for the program and the extent of the driveway repair/replacement.
- Gravel driveways are eligible
 - All gravel will be removed when the driveway is replaced
 - All vehicle parking will occur on a hard surface after the driveway is installed.
- The city will determine the layout and design of the driveway
- All improvements will conform to Merriam Codes
- Property owner must be current on all property taxes in Merriam
- Program property must be code complaint with the exception of the driveway
- All other properties owned by the applicant in Merriam must be code complaint
- Property owner must provide proof of adequate property insurance

Process:

- Community Development manages the program
- **Program applications must be received by March 29, 2024**
- Property owner submits an application and supporting documents to Community Development
- Applications are reviewed in the order they are received
- The city will put participating driveways out to bid in one package
- The property owner must approve the driveway design prior to it going out for bid
- The city will engage and manage the driveway contractor
- The city will attempt to give the property owner reasonable notice of when the work will begin
- Before and after photos of the project will be taken by city staff

The city at any time, without prior notice, and at its sole discretion, may modify or eliminate this program. State and local grants are ordinarily taxable for federal income purposes. If awarded, the City will report the grant to the IRS and send you a Federal IRS Form 1099. Please consult a tax professional if you have questions about any possible tax liability you may incur.