

**MERRIAM CITY COUNCIL MINUTES  
CITY HALL  
9001 WEST 62<sup>ND</sup> STREET  
FEBRUARY 11, 2019  
7:00 P.M.**

**I. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

Mayor Ken Sissom called the meeting to order at 7:00 pm

**II. ROLL CALL**

Scott Diebold  
Al Frisby  
Chris Evans Hands  
Nancy Hupp  
Bryan Knaff  
David Neal  
Bob Pape  
Robert Weems

Staff present: Chris Engel, City Administrator; Meredith Hauck, Assistant City Administrator; Kevin Bruemmer, Public Works Director; Nicole Proulx Aiken, City Attorney; Mike Daniels, Police Chief, Bryan Dehner, Fire Chief; Anna Slocum, Parks and Recreation Director; Cindy Ehart, Finance Director; Bryan Dyer, Community Development Director and Juli Pinnick, City Clerk.

**III. PUBLIC ITEMS**

Members of the public are encouraged to use this time to make comments about matters that do not appear on the agenda. Comments about items on the regular agenda will be taken as each item is considered. ***Please note: individuals making Public Comments will be limited to 5 minutes.***

**IV. CONSENT AGENDA**

All items listed under the heading are considered to be routine by the City Council and may be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case that item will be removed from the Consent Agenda and considered separately.

1. Consider approval of the minutes of the City Council meeting held January 28, 2019.
2. Consider ratification of a budget adjustment between expenditure accounts.
3. Consider approval of the purchase of an F-550 pickup truck, dump body, spreader and snow plow for Public Works.

4. Consider approval of a supplemental agreement with George Butler Associates (GBA) for design services for repair of Shawnee Mission Parkway Bridge over Turkey Creek.

Councilmember Hands requested item 3 be removed from the Consent Agenda.

**COUNCILMEMBER HANDS MOVED THAT THE COUNCIL APPROVE CONSENT AGENDA ITEMS 1,2 AND 4. COUNCILMEMBER HUPP SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.**

Councilmember Hands asked what fund was being used for the truck purchase. She also requested that information to be included on the Action Form along with the account number in the future.

Public Works Director Kevin Bruemmer responded that the truck would be purchased using the Equipment Reserve Fund.

**COUNCILMEMBER HANDS MOVED THAT THE COUNCIL APPROVE THE PURCHASE OF AN F-550 PICKUP TRUCK, DUMP BODY, SPREADER AND SNOW PLOW FOR PUBLIC WORKS. COUNCILMEMBER PAPE SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.**

## V. MAYOR'S REPORT

1. Confirm the appointment of Christopher Leitch to the Parks and Recreation Advisory Board for the term expiring December 31, 2020.

**COUNCILMEMBER HUPP MOVED THAT THE COUNCIL CONFIRM THE APPOINTMENT OF CHRISTOPHER LEITCH TO THE PARKS AND RECREATION ADVISORY BOARD FOR THE TERM EXPIRING DECEMBER 31, 2020. COUNCILMEMBER FRISBY SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.**

2. 2018 Year in Review video.

Assistant City Administrator Meredith Hauck commented that the communication team has compiled the 2018 Year in Review video and played it for the council.

3. Flags 4 Freedom 2019 support request.

Flags 4 Freedom Chair Susan Hayden addressed the council with a request for the 2019 Flags 4 Freedom event.

Following the success of the 2018 (13<sup>th</sup> annual) Flags 4 Freedom event, the Flags 4 Freedom organizing committee would like to continue the event in the summer of 2019. Flags 4 Freedom is requesting to host the event in downtown Merriam. The event would be produced by the volunteers from the Flags 4 Freedom organizing committee. The committee would be seeking cash and in-kind sponsorships from such organizations as the Merriam Parks, Recreation, and Community Center Foundation, City of Merriam, area businesses, and individuals.

As in past years, United States flags would be displayed on the lawns at Irene B. French Community Center and Merriam Marketplace, at Merriam Historic Plaza, and City Hall. Flags would also be displayed on Merriam Drive from Shawnee Mission Parkway north to Waterfall Park, and Johnson Drive from one block east of Merriam Drive to the city limits west. For 2019, with construction of the new Community Center which includes work along the retaining wall, no flags will be placed along IKEA Way. The flags would be displayed from Saturday, June 29 through Saturday, July 6. On Thursday July 4 at 1:00 PM, a free patriotic band concert would be offered at Merriam Marketplace.

As in past years, to make this community project possible, Flags 4 Freedom is requesting that City Council approve a general motion to continue the level of support that was provided by the city staff in 2017 and 2018. Those items include: calling utility locates for and installing and removing street flag displays along Merriam and Johnson Drive and at the Merriam Visitors Bureau and Merriam City Hall complex, assistance with printing of sponsorship request letters and advertising posters and assistance with maintaining the Flags 4 Freedom website.

**COUNCILMEMBER HUPP MOVED THAT THE COUNCIL APPROVE THE USE OF CITY PROPERTY AND LIMITED STAFF SUPPORT FOR THE 2019 FLAGS 4 FREEDOM EVENT. COUNCILMEMBER HANDS SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.**

Mayor Sissom added one additional item to the Mayor's Report. Mayor Sissom commented that he has just received information that Councilmember Robert Weems will be moving out of Merriam and therefore will no longer qualify to be

a councilmember. He will formally submit his letter of resignation in the next few days.

Mayor Sissom thanked Councilmember Weems for his service to the City of Merriam.

## **VI. COUNCIL ITEMS**

### **A. Finance and Administration**

1. Goals and Objectives update.

City Administrator Chris Engel reviewed the Council Goals and Objectives for 2019-2020. Items removed from the prior year included the LED street light program. The streetlights on Knox leading to Public Works all have LED lights and they are continually monitored for usage and costs. It has been determined at this time that to retrofit and migrate all street lights to LED would not be cost effective. However, staff will continue to monitor the LED lights to see if it would be feasible in the future. He asked that the council review the information and provide feedback prior to the next council meeting. At that meeting the council will be formally adopting the goals and objectives as part of the budget process.

2. Community Center Update.

Assistant City Administrator Meredith Hauck provided the monthly Community Center Update.

3. Monthly Finance Report.

Finance Director Cindy Ehart presented the finance report for the month of January.

### **B. Community Development/Public Works/CIP**

1. CIP Update.

Public Works Director Kevin Bruemmer provided the following CIP Updates:

#### **Johnson Drive Reconstruction (Kessler to West City Limits)**

The new HAWK pedestrian signals are operational and the old pedestrian signals have been removed. Sidewalks, ramps, curbs and gutters have been replaced at the new HAWK signals.

**2018 Storm Drain Repairs**

This project is substantially completed, and remaining items include minor backfill, and restoration around curb inlets.

**2019 Sidewalk In-Fill**

GBA is nearing completion of the preliminary design and is on track for our Public Meeting in March. The project is anticipated to go out to bid in April.

**2019 CARS 67<sup>th</sup> Street Improvements**

The first Public Meeting was on January 30<sup>th</sup>. Several residents came and gave input into what they see currently happening on 67<sup>th</sup> St.

**VII. STAFF ITEMS**

City Administrator Chris Engel thanked Public Works Director Kevin Bruemmer and his crew for the excellent job they have done clearing the streets.

The Council Chamber Audio Visual system received some adjustments to the microphones and they seem to be picking up the sound much better.

The 5701 Merriam Dr. Committee received six submittals for the facilitator. The committee narrowed the proposals down to one selection and a recommendation for approval of the facilitator will be coming forward to the council soon.

**VIII. NEW BUSINESS-there was no new business**

**IX. EXECUTIVE SESSION-there was no executive session**

**X. ADJOURNMENT**

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER PAPE MOVED TO ADJOURN AT 7:38 PM. COUNCILMEMBER HANDS SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.**

APPROVED: February 25, 2019

Respectfully submitted,

*Juliana Pinnick*

Juliana Pinnick  
City Clerk